



SOUTHERN DOWNS REGIONAL COUNCIL ORDINARY COUNCIL MEETING

Dear Councillors

Your attendance is requested at the Ordinary Council Meeting to be held in the Council Chambers, Southern Downs Regional Council, 64 Fitzroy Street, Warwick on **Wednesday, 17 September 2025** at **9:00AM**.

Notice is given of the business to be transacted at the meeting.

Rachel Brophy

CHIEF EXECUTIVE OFFICER

12 September 2025

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WEDNESDAY, 17 SEPTEMBER 2025 Ordinary Council Meeting

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1. **ACKNOWLEDGEMENT OF COUNTRY**
2. **PRAYER & CONDOLENCES**
3. **ATTENDANCE AND APOLOGIES**
4. **READING AND CONFIRMATION OF MINUTES**
- 4.1 **Ordinary Council Meeting - 20 August 2025**


Recommendation

THAT the minutes of the Ordinary Council Meeting held on Wednesday 20 August 2025 be adopted.

5. ACTIONS FROM COUNCIL MEETINGS

5.1 Actions from Council Meeting 20 August 2025

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Chief Executive Officer	ECM Function No/s:

Recommendation

THAT Council receive the report and note the contents.

REPORT

The purpose of this report is to provide a summary of Actions resulting from resolutions from the Ordinary Council Meeting held 20 August 2025.

A copy of the Actions Report is attached.

ATTACHMENTS

1. Actions Ordinary Council Meeting 20 August 2025[↓](#)



ACTIONS FROM ORDINARY COUNCIL MEETING 20 AUGUST 2025

MEETING DATE	ITEM NUMBER	AGENDA ITEM	ACTION OFFICER	ACTION TO DATE	COMPLETED
20/08/2025	5.1	Actions from Council Meetings July 2025	Brophy, Rachel	22 Aug 2025 10:15am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:15:08 AM - Noted.	22/08/2025
20/08/2025	6.1	Conflict of Interest - Cr Wantling: Agenda Item 8.2	Brophy, Rachel	22 Aug 2025 10:15am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:15:18 AM - Noted.	22/08/2025
20/08/2025	6.2	Conflict of Interest - Cr Wantling: Agenda Item 12.4	Brophy, Rachel	22 Aug 2025 10:15am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:15:24 AM - Noted.	22/08/2025
20/08/2025	6.3	Conflict of Interest - Cr Wantling: Agenda Item 13.3	Brophy, Rachel	22 Aug 2025 10:15am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:15:30 AM - Noted.	22/08/2025
20/08/2025	8.1	Notice of Motion: Access to Recycled Water for all Sporting and Community Groups located at Morgan Park	Brophy, Rachel	22 Aug 2025 10:16am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:16:06 AM - Decision noted. No further action required.	22/08/2025
20/08/2025	8.2	Notice of Motion: Request to Waive Temporary Event Permit Fee for Greenlands State School P&C	Brophy, Rachel	22 Aug 2025 10:16am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:16:19 AM - Decision noted. No further action required.	22/08/2025
20/08/2025	9.1	Correspondence	Brophy, Rachel	22 Aug 2025 10:16am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:16:36 AM - Noted.	22/08/2025
20/08/2025	12.1	Chief Executive Officer - Status Report	Brophy, Rachel	22 Aug 2025 10:16am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:16:45 AM - Noted.	22/08/2025
20/08/2025	12.2	2025 LGAQ Annual Conference Attendance	Brophy, Rachel	04 Sep 2025 10:18am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 04 September 2025 at 10:18:43 AM - Registrations for Conference being finalised.	4/09/2025



ACTIONS FROM ORDINARY COUNCIL MEETING 20 AUGUST 2025

MEETING DATE	ITEM NUMBER	AGENDA ITEM	ACTION OFFICER	ACTION TO DATE	COMPLETED
20/08/2025	12.3	Updated Council Meetings Policy PL-CS036	Thomas, Larissa	02 Sep 2025 2:25pm Thomas, Larissa Latest Word version of Council Meetings Policy PL-CS036 sent to Governance for finalising - including CEO signature/uploading to website. 02 Sep 2025 2:28pm Thomas, Larissa - Completion Completed by Thomas, Larissa (action officer) on 02 September 2025 at 2:28:12 PM - Action completed.	2/09/2025
20/08/2025	12.4	Review of Media Relations Policy (External) PL-EX004	Thomas, Larissa	02 Sep 2025 2:28pm Thomas, Larissa Latest Word version of Media Relations Policy PL-EX004 sent to Governance for finalising - including CEO signature and uploading to website. 02 Sep 2025 2:29pm Thomas, Larissa - Completion Completed by Thomas, Larissa (action officer) on 02 September 2025 at 2:29:23 PM - Action completed	2/09/2025
20/08/2025	12.5	Councillor Appointment to Pest Management Advisory Committee	Thomas, Larissa	02 Sep 2025 2:29pm Thomas, Larissa Updated PMAC Terms of Reference to include Cr McDonald as a Core member - ECM reference 3707888 02 Sep 2025 2:31pm Thomas, Larissa - Completion Completed by Thomas, Larissa (action officer) on 02 September 2025 at 2:31:32 PM - Action completed	2/09/2025
20/08/2025	12.6	Appointment of a Councillor Representative to Acciona CEC	Thomas, Larissa	02 Sep 2025 2:31pm Thomas, Larissa Email sent to ACCIONA confirming Cr Richters appointment as SDRC representative to CEC 02 Sep 2025 2:32pm Thomas, Larissa - Completion Completed by Thomas, Larissa (action officer) on 02 September 2025 at 2:32:34 PM - Action completed.	2/09/2025
20/08/2025	13.1	Financial Services - Financial Report as at 31 July 2025	Betts, Melissa	22 Aug 2025 10:34am Betts, Melissa - Completion Completed by Betts, Melissa (action officer) on 22 August 2025 at 10:34:10 AM - July Finance Report Noted	22/08/2025



ACTIONS FROM ORDINARY COUNCIL MEETING 20 AUGUST 2025

MEETING DATE	ITEM NUMBER	AGENDA ITEM	ACTION OFFICER	ACTION TO DATE	COMPLETED
20/08/2025	13.2	Contract No. 25_144 Operation and Management of Allora Community Pool	Bell, Michael	22 Aug 2025 12:51pm Bell, Michael - Completion Completed by Bell, Michael (action officer) on 22 August 2025 at 12:51:25 PM - Noted	22/08/2025
20/08/2025	13.3	Killarney Community Garden Request - Canning Park	Bell, Michael	22 Aug 2025 12:51pm Bell, Michael - Completion Completed by Bell, Michael (action officer) on 22 August 2025 at 12:51:34 PM - Noted	22/08/2025
20/08/2025	13.4	Citizen of the Year Awards Policy (PL-SD041) Amendment	Bell, Michael	22 Aug 2025 12:51pm Bell, Michael - Completion Completed by Bell, Michael (action officer) on 22 August 2025 at 12:51:42 PM - Noted - Updated Policy loaded onto the Website.	22/08/2025
20/08/2025	13.5	Lease Renewal - Stanthorpe Combined Rural Fire Brigade over part of Lot 1 on SP168058	Globe, Patrina	02 Sep 2025 2:44pm Globe, Patrina - Completion Completed by Globe, Patrina (action officer) on 02 September 2025 at 2:44:37 PM - Lease drafted. Reviewing stage will then proceed for execution.	2/09/2025
20/08/2025	6.4	Conflict of Interest - Cr McDonald: Agenda Item 13.6	Brophy, Rachel	22 Aug 2025 10:15am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:15:42 AM - Noted.	22/08/2025
20/08/2025	13.6	Lease Renewal - Southern Downs Ex-Services Association Qld Incorporated over Lot 1 on RP153771	Globe, Patrina	02 Sep 2025 2:44pm Globe, Patrina - Completion Completed by Globe, Patrina (action officer) on 02 September 2025 at 2:44:42 PM - Lease drafted. Reviewing stage will then proceed for execution.	2/09/2025
20/08/2025	13.7	New Lease - Karara Public Hall Committee Incorporated- Part of Lot 97 on SP137655	Globe, Patrina	02 Sep 2025 2:44pm Globe, Patrina - Completion Completed by Globe, Patrina (action officer) on 02 September 2025 at 2:44:47 PM - Lease drafted. Reviewing stage will then proceed for execution.	2/09/2025
20/08/2025	14.1	Community Submission - Rename Washpool Road Warwick	Bazzano, Kerry	07 Sep 2025 11:11am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Bazzano, Kerry (action officer) on 07 September 2025 at 11:11:22 AM - It now becomes an Operational issue for Officers to investigate and implement Signage implementation.	7/09/2025



ACTIONS FROM ORDINARY COUNCIL MEETING 20 AUGUST 2025

MEETING DATE	ITEM NUMBER	AGENDA ITEM	ACTION OFFICER	ACTION TO DATE	COMPLETED
20/08/2025		Procedural Motion - Adjourn the Meeting	Brophy, Rachel	22 Aug 2025 10:39am Seymour, Marion - Completion Completed by Seymour, Marion on behalf of Brophy, Rachel (action officer) on 22 August 2025 at 10:39:27 AM - Noted.	22/08/2025
20/08/2025	14.2	Approval of Drought Management Plan June 2025	Sweetlove, Graham	25 Aug 2025 1:33pm Sweetlove, Graham - Completion Completed by Sweetlove, Graham (action officer) on 25 August 2025 at 1:33:44 PM - Notified WATER REGULATORY OFFICER to publish the approved DMP to the SDRC website	25/08/2025
20/08/2025	17.1	Consideration of Change Representations for an Infrastructure Charges Notice: Adrian P Bakker C/- Revolution Town Planning - 108 Coochie Road, Dalveen	Hay, Mitchell	25 Aug 2025 9:31am Verney, Prue - Completion Completed by Verney, Prue on behalf of Hay, Mitchell (action officer) on 25 August 2025 at 9:31:17 AM - Refusal Notice and amended Infrastructure Charges Notice to be issued.	25/08/2025

6. DECLARATIONS OF CONFLICTS OF INTEREST

7. MAYORAL MINUTE

Nil

8. NOTICES OF MOTION

Nil


9. READING AND CONSIDERATION OF CORRESPONDENCE

Nil

10. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

10.1 Petition - Traffic Calming Measures: Myall Avenue, Warwick

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Chief Executive Officer	ECM Function No/s:

Recommendation

THAT Council receive the Petition and note the matter has been referred to the General Manager Infrastructure, Assets and Projects for investigation.

REPORT

Council has received the attached Petition from Jessica Lea Robertson and Complaint containing 14 signatures requesting that Council Investigate and implement appropriate traffic calming measures, such as speed bumps, speed cushions, or other effective solutions on Myall Avenue, Warwick.

A copy of the Petition is attached. In accordance with the Information Privacy Act 2009 (Qld) sections of the Petition have been redacted for privacy reasons.

Residents of Myall Avenue, between the New England Highway and Locke Street, are concerned for the safety of pedestrians and residents attempting to reverse from driveways in the Avenue. Assumption College and St Mary's Primary School are both in close proximity to this section of Myall Avenue.

The Petition has been referred to the General Manager Infrastructure, Assets and Projects for investigation and consideration of the request.

ATTACHMENTS

1. Petition - Redacted [↓](#)

Petition to Darling Downs Council

We, the undersigned residents and community members, respectfully request that Darling Downs Council investigate and implement appropriate **traffic calming measures** (such as speed bumps, speed cushions, or other effective solutions) on **Myall Avenue**.

Concerns have been raised about vehicles frequently travelling at unsafe speeds along this street, creating risks for children, pedestrians, cyclists, and local residents. Introducing traffic control measures would help improve safety and preserve the residential character of the area.

Full Name	Address	Signature	Date
REDACTED IN ACCORDANCE WITH THE INFORMATION PRIVACY ACT 2009 (QLD)			20-8-25
			20-8-25
			20-8-25
			20.8.25
			20.8.25
			26.8.25
			20-8-25
			20-8-25
			20.8.25
			20/8/25
			20/8/25
			20/8/25
			20/8/25

Contact for this Petition


Name: Jessica Robertson

Address: [REDACTED]

Phone/Email: [REDACTED]

10.2 Petition - Flying Fox Management, Stanthorpe

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Chief Executive Officer	ECM Function No/s:

Recommendation

THAT Council receive the Petition and note that it has been referred to the Acting General Manager Communities, Planning and Environmental Services for investigation.

REPORT

Council has received the attached Petition from Guy and Hollier Collier containing 986 signatures requesting that Council take action to relocate Stanthorpe's flying fox population and protect the health and amenity of residents as well as the wellbeing of the flying fox population and the biodiversity of Quart Pot Creek.

A copy of the Petition is attached. In accordance with the Information Privacy Act 2009 (Qld) sections of the Petition have been redacted for privacy reasons.

The Petition has been referred to the Acting General Manager Communities, Planning and Environmental Services for investigation and consideration of the request.

ATTACHMENTS

1. Petition - Flying Fox Management, Stanthorpe [↓](#)

PETITION

The Chief Executive Officer
Southern Downs Regional Council
64 Fitzroy Street
Warwick Qld 4370

We, the undersigned respectfully Petition Southern Downs Regional Council to:
take action to relocate Stanthorpe's flying fox population and protect the health and amenity of our residents as well as the wellbeing of the flying fox population and the biodiversity of Quart Pot Creek.

Please note: This petition has been undertaken online via change.org which independently verifies signatures. The following is a list of signatories and their postcodes. To confirm that each signature has been independently verified and is valid please go to change.org/flyingfoxcrisis

Lead Petitioner

Name: Guy & Holly Collier

Address: [REDACTED]

Email: [REDACTED]

Telephone: [REDACTED]

Signature:

[REDACTED]

Details:

The issue

Request for Council Action on Flying Fox Roost Management in Stanthorpe

We wish to express our ongoing concern regarding the large flying fox (fruit bat) roosts situated within residential and public areas of Stanthorpe, particularly those adjacent to parks, skate parks, primary schools, and popular walking tracks along Quart Pot Creek. As you would appreciate, these locations are heavily used by families and children, creating serious issues not only around noise and odour but, more importantly, around potential health risks.

We acknowledge that the Southern Downs Regional Council has in place a Flying-Fox Management Plan (FFMP), which outlines a balanced framework for managing flying fox roosts, including strategies such as habitat modification, community education, and – where appropriate – actively nudging roosts away from sensitive areas.

Recent events underscore the importance of applying this plan proactively. On Thursday 3rd July, New South Wales Health confirmed the tragic death of a man from northern NSW due to Australian bat lyssavirus (ABLV). On the same day, a horse in south east

[Type here]

Queensland was confirmed to have died from Hendra virus, another deadly disease carried by flying foxes.

Closer to home, just this week we found two dead bats on our property near the creek, a significant worry as we have young children who regularly play outdoors. We have also witnessed youths handling bats on the ground at the local skate park. Importantly, ABLV typically makes bats sick or neurologically impaired, meaning they are more likely to be found grounded or disoriented – precisely where they become a risk to well-meaning children or residents who might attempt to help.

It would be a tragedy if the next fatality from one of these diseases was to occur in our local region due to council's unwillingness to act on the matter, despite there being provisions within the council's own management plan to do so.

As a community that values both biodiversity and harmonious living, we recognise the vital role flying foxes play as pollinators and seed dispersers. However, allowing large colonies to roost in densely populated residential areas does not serve the best interests of the bats, the environment, or the community.

Urban roosting exposes flying foxes to constant disturbance from noise, lights, pets, and traffic, creating chronic stress that can weaken their immune systems and impact breeding success. In these settings, they often face poor-quality foraging resources, forcing them to travel further and expend more energy. Prolonged close contact with humans also increases the risk of conflict, calls for culling, and potential disease spillover events — none of which support long-term conservation.

We believe the most sustainable and compassionate solution is to restore and protect suitable roosting habitats away from residential zones. Purpose-built or rehabilitated bushland roosts would provide safety, reduce human–wildlife tension, and allow flying foxes to continue their critical ecological role without compromise.

This approach respects both our commitment to protecting native species and our responsibility to maintain safe, healthy, and liveable communities. We urge council to adopt a proactive habitat restoration and relocation plan that benefits both people and wildlife.

[Type here]

Ultimately this discussion shouldn't be about whether or not flying foxes are good – it is simply asking the question – is this the best roosting site for the health and wellbeing of both the community and the flying fox population.

We demand council take action to control Stanthorpe's flying fox population and protect the health and amenity of its residents as well as the well being of the flying fox population.

We, the undersigned respectfully Petition Southern Downs Regional Council to:
take action to relocate Stanthorpe's flying fox population and protect the health and amenity of our residents
as well as the wellbeing of the flying fox population and the biodiversity of Quart Pot Creek.

Please note: This petition has been undertaken online via change.org which independently verifies signatures.
The following is a list of signatories and their postcodes. To confirm that each signature has been
independently verified and is valid please go to change.org/flyingfoxcrisis

	Name	City	Postal Code	Country	Signed On
1				Australia	7/8/2025
2		Stanthorpe	4380	Australia	7/8/2025
3		Stanthorpe	4380	Australia	7/8/2025
4		Stanthorpe	4380	Australia	7/8/2025
5		Stanthorpe	4380	Australia	7/8/2025
6		Stanthorpe	4380	Australia	7/8/2025
7		Stanthorpe	4380	Australia	7/8/2025
8		Stanthorpe	4380	Australia	7/8/2025
9		Brisbane	4068	Australia	7/8/2025
10		Stanthorpe	4380	Australia	7/8/2025
11		Brisbane	4151	Australia	7/8/2025
12		Brisbane	4006	Australia	7/8/2025
13		Stanthorpe	4380	Australia	7/8/2025
14		Stanthorpe	4380	Australia	7/8/2025
15		Stanthorpe	4380	Australia	7/8/2025
16		Kyoomba	4380	Australia	7/8/2025
17		Stanthorpe	4380	Australia	7/8/2025
18		Stanthorpe	4380	Australia	7/8/2025
19		Stanthorpe	4380	Australia	7/8/2025
20		Stanthorpe	4380	Australia	7/8/2025
21		Stanthorpe	4380	Australia	7/8/2025
22		Stanthorpe	4380	Australia	7/8/2025
23		Stanthorpe	4380	Australia	7/8/2025
24		Stanthorpe	4380	Australia	7/8/2025
25		Pozieres	4352	Australia	7/8/2025
26		Warwick	4370	Australia	7/8/2025
27		Stanthorpe	4380	Australia	7/8/2025
28		Stanthorpe	4215	Australia	7/8/2025
29		Brisbane	4151	Australia	7/8/2025
30		Brisbane	4103	Australia	7/8/2025
31		Brisbane	4068	Australia	7/8/2025
32		Brisbane	4520	Australia	7/8/2025
33		Stanthorpe	4380	Australia	7/8/2025
34		Brisbane	4000	Australia	7/8/2025
35		Sunshine Coast	4573	Australia	7/8/2025
36		Dalveen	4374	Australia	7/8/2025
37		Stanthorpe	4102	Australia	7/8/2025

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as well as the wellbeing of the flying fox population and the biodiversity of Quart Pot Creek.

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independently verified and is valid please go to change.org/flyingfoxcrisis

38		Stanthorpe	4068	Australia	7/8/2025
39		Brisbane	4006	Australia	7/8/2025
40		Severnlea	4380	Australia	7/8/2025
41		Stanthorpe	4380	Australia	7/8/2025
42		Stanthorpe	4380	Australia	7/8/2025
43		Stanthorpe	4380	Australia	7/8/2025
44		Stanthorpe	4380	Australia	7/8/2025
45		Brisbane	4000	Australia	7/8/2025
46		Warwick	4380	Australia	7/8/2025
47		Stanthorpe	4380	Australia	7/8/2025
48		Warwick	4370	Australia	7/8/2025
49		Stanthorpe	4380	Australia	7/8/2025
50		Stanthorpe	4380	Australia	7/8/2025
51		Stanthorpe	4380	Australia	7/8/2025
52		Dalcouth	4380	Australia	7/8/2025
53		Stanthorpe	4380	Australia	7/8/2025
54		Stanthorpe	4380	Australia	7/8/2025
55		Warwick	4370	Australia	7/8/2025
56		Stanthorpe	4380	Australia	7/8/2025
57		stanthorpe	4380	Australia	7/8/2025
58		Warwick	4370	Australia	7/8/2025
59		Stanthorpe	4380	Australia	7/8/2025
60		Brisbane	4017	Australia	7/8/2025
61		Warwick	4370	Australia	7/8/2025
62		Stanthorpe	4380	Australia	7/8/2025
63		Stanthorpe	4380	Australia	7/8/2025
64		Stanthorpe	4380	Australia	7/8/2025
65		Stanthorpe	4380	Australia	7/8/2025
66		Stanthorpe	4380	Australia	7/8/2025
67		Stanthorpe	4380	Australia	7/8/2025
68		Stanthorpe	4380	Australia	7/8/2025
69		Stanthorpe	4380	Australia	7/8/2025
70		Greenlands	4380	Australia	7/8/2025
71		Sunshine Coast	4556	Australia	7/8/2025
72		Brisbane	4118	Australia	7/8/2025
73		Stanthorpe	4380	Australia	7/8/2025
74		Stanthorpe	4380	Australia	7/8/2025
75		Stanthorpe	4380	Australia	7/8/2025

We, the undersigned respectfully Petition Southern Downs Regional Council to:
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as well as the wellbeing of the flying fox population and the biodiversity of Quart Pot Creek.

Please note: This petition has been undertaken online via change.org which independently verifies signatures.
The following is a list of signatories and their postcodes. To confirm that each signature has been
independently verified and is valid please go to change.org/flyingfoxcrisis

76		Stanthorpe	4380	Australia	7/8/2025
77		Glen Niven	4377	Australia	7/8/2025
78		Stanthorpe	4380	Australia	7/8/2025
79		Thirlmere	2153	Australia	7/8/2025
80		Stanthorpe	4380	Australia	7/8/2025
81		Stanthorpe	4380	Australia	7/8/2025
82		Stanthorpe	4380	Australia	7/8/2025
83		Brisbane	4064	Australia	7/8/2025
84		Stanthorpe	4380	Australia	7/8/2025
85		Stanthorpe	4075	Australia	7/8/2025
86		Stanthorpe	4380	Australia	7/8/2025
87		Stanthorpe	4380	Australia	7/8/2025
88		Stanthorpe	4380	Australia	7/8/2025
89		Stanthorpe	4380	Australia	7/8/2025
90		Stanthorpe	4380	Australia	7/8/2025
91		Stanthorpe	4680	Australia	7/8/2025
92		Stanthorpe	4380	Australia	7/8/2025
93		Stanthorpe	4380	Australia	7/8/2025
94		Stanthorpe	4380	Australia	7/8/2025
95		Brisbane	4005	Australia	7/8/2025
96		Brisbane	4103	Australia	7/8/2025
97		Stanthorpe	4380	Australia	7/8/2025
98		Stanthorpe	4380	Australia	7/8/2025
99		Brisbane	4128	Australia	7/8/2025
100		Stanthorpe	4380	Australia	7/8/2025
101		Greenlands	4380	Australia	7/8/2025
102		Brisbane	4037	Australia	7/8/2025
103		Dalcouth	4380	Australia	7/8/2025
104		Brisbane	4000	Australia	7/8/2025
105		Stanthorpe	4380	Australia	7/8/2025
106		Stanthorpe	4380	Australia	7/8/2025
107		Stanthorpr	4380	Australia	7/8/2025
108		Dalveen	4374	Australia	7/8/2025
109		Stanthorpe	4380	Australia	7/8/2025
110		Stanthorpe QLD	4380	Australia	7/8/2025
111		Stanthorpe	4380	Australia	7/8/2025
112		Stanthorpe	4380	Australia	7/8/2025
113		Stanthorpe	4380	Australia	7/8/2025

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114		stanthorpe	4380	Australia	7/8/2025
115		Stanthorpe	4380	Australia	7/8/2025
116		Stanthorpe	4380	Australia	7/8/2025
117		Stanthorpe	4380	Australia	7/8/2025
118		Stanthorpe	4380	Australia	7/8/2025
119		Stanthorpe	4380	Australia	7/8/2025
120		Stanthorpe	4380	Australia	7/8/2025
121		Stanthorpe	4380	Australia	7/8/2025
122		Stanthorpe	4389	Australia	7/8/2025
123		Stanthorpe	4380	Australia	7/8/2025
124		Gallarate	21013	Italy	7/8/2025
125		Brisbane	4011	Australia	7/8/2025
126		Stanthorpe	4380	Australia	7/8/2025
127		Stanthorpe	4380	Australia	7/8/2025
128		Stanthorpe	4380	Australia	7/8/2025
129		STANTHORPE;QLD	4380	Australia	7/8/2025
130		Stanthorpe	4830	Australia	7/8/2025
131		Stanthorpe	4380	Australia	7/8/2025
132		Brisbane	4000	Australia	7/8/2025
133		Stanthorpe	4380	Australia	7/8/2025
134		STANTHORPE	4380	Australia	7/8/2025
135		Brisbane	4055	Australia	7/8/2025
136		Stanthorpe	4380	Australia	7/8/2025
137		Stanthorpe	4380	Australia	7/8/2025
138		Stanthorpe	4380	Australia	7/8/2025
139		Stanthorpe	4380	Australia	8/8/2025
140		Glenaplin	4381	Australia	8/8/2025
141		Glen Aplin	4381	Australia	8/8/2025
142		Stanthorpe	4380	Australia	8/8/2025
143		Brisbane	4000	Australia	8/8/2025
144		Brisbane	4169	Australia	8/8/2025
145		Stanthorpe	4380	Australia	8/8/2025
146		Stanthorpe	4380	Australia	8/8/2025
147		Toowoomba	4350	Australia	8/8/2025
148		Brisbane	4005	Australia	8/8/2025
149		Stanthorpe	4380	Australia	8/8/2025
150		Brisbane	4007	Australia	8/8/2025
151		Stanthorpe	4377	Australia	8/8/2025

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152		Applethorpe	4378	Australia	8/8/2025
153		Stanthorpe	2324	Australia	8/8/2025
154		Stanthorpe	4380	Australia	8/8/2025
155		Stanthorpe	4169	Australia	8/8/2025
156		Stanthorpe	4380	Australia	8/8/2025
157		Stanthorpe	4101	Australia	8/8/2025
158		Stanthorpe	4380	Australia	8/8/2025
159		Stanthorpe	4380	Australia	8/8/2025
160		Brisbane	4006	Australia	8/8/2025
161		Sydney	2000	Australia	8/8/2025
162		Stanthorpe	4380	Australia	8/8/2025
163		Stanthorpe	4151	Australia	8/8/2025
164		Stanthorpe	4380	Australia	8/8/2025
165		Brisbane	4300	Australia	8/8/2025
166		Brisbane	4118	Australia	8/8/2025
167		Brisbane	4207	Australia	8/8/2025
168		Brisbane	4060	Australia	8/8/2025
169		Stanthorpe	4380	Australia	8/8/2025
170		Brisbane	4000	Australia	8/8/2025
171		Stanthorpe	4380	Australia	8/8/2025
172		Gc	4226	Australia	8/8/2025
173		Stanthorpe	4380	Australia	8/8/2025
174		Cooyar	4402	Australia	8/8/2025
175		Stanthorpe	4380	Australia	8/8/2025
176		Stanthorpe	4380	Australia	8/8/2025
177		Stanthorpe	4380	Australia	8/8/2025
178		Greenlands	4380	Australia	8/8/2025
179		Ballandean	4380	Australia	8/8/2025
180		Brisbane	4113	Australia	8/8/2025
181		Stanthorpe	4380	Australia	8/8/2025
182		Brisbane	4170	Australia	8/8/2025
183		Stanthorpe	4380	Australia	8/8/2025
184		Sydney	2000	Australia	8/8/2025
185		Brisbane	4151	Australia	8/8/2025
186		Stanthorpe	4377	Australia	8/8/2025
187		Stanthorpe	4380	Australia	8/8/2025
188		Stanthorpe	4380	Australia	8/8/2025
189		Stanthorpe	4380	Australia	8/8/2025

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190		Stanthorpe	4380	Australia	8/8/2025
191		Stanthorpe	4380	Australia	8/8/2025
192		Stanthorpe	4380	Australia	8/8/2025
193		Stanthorpe	4380	Australia	8/8/2025
194		Stanthorpe	4217	Australia	8/8/2025
195		Stanthorpe	4380	Australia	8/8/2025
196		The summit	4377	Australia	8/8/2025
197		Stanthorpe	4380	Australia	8/8/2025
198		Stanthorpe	4509	Australia	8/8/2025
199		Mount Marrow	4306	Australia	8/8/2025
200		Wallangarra	4383	Australia	8/8/2025
201		Stanthorpe	4380	Australia	8/8/2025
202		Stanthorpe	4380	Australia	8/8/2025
203		Stanthorpe	4380	Australia	8/8/2025
204		Stanthorpe 4380	4388	Australia	8/8/2025
205		Stanthorpe	4380	Australia	8/8/2025
206		Lyra	4382	Australia	8/8/2025
207		Stanthorpe	4380	Australia	8/8/2025
208		Stanthorpe	4380	Australia	8/8/2025
209		Sydney	2099	Australia	8/8/2025
210		stanthorpe	4381	Australia	8/8/2025
211		Broadwater	4380	Australia	8/8/2025
212		Stanthorpe	4380	Australia	8/8/2025
213		Stanthorpe	4380	Australia	8/8/2025
214		Stanthorpe	4380	Australia	8/8/2025
215		Stanthorpe	4376	Australia	8/8/2025
216		Stanthorpe	4380	Australia	8/8/2025
217		Stanthorpe	4380	Australia	8/8/2025
218		Stanthorpe	4380	Australia	8/8/2025
219		Brisbane	4101	Australia	8/8/2025
220		Brisbane	4001	Australia	8/8/2025
221		Stanthorpe	4380	Australia	8/8/2025
222		Queensland	4380	Australia	8/8/2025
223		Warwick	4370	Australia	8/8/2025
224		Stanthorpe	4380	Australia	8/8/2025
225		Adelaide	5065	Australia	8/8/2025
226		Stanthorpe	4380	Australia	8/8/2025
227		Stanthorpe	4380	Australia	8/8/2025

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228		Stanthorpe	4380	Australia	9/8/2025
229		Stanthorpe	4377	Australia	9/8/2025
230		Brisbane	4169	Australia	9/8/2025
231		Stanthorpe	4380	Australia	9/8/2025
232		Nundubbermere	4380	Australia	9/8/2025
233		Brisbane	4000	Australia	9/8/2025
234		Stanthorpe	4053	Australia	9/8/2025
235		Stanthorpe	4380	Australia	9/8/2025
236		Brisbane	4116	Australia	9/8/2025
237		Brisbane	4152	Australia	9/8/2025
238		Stanthorpe	4380	Australia	9/8/2025
239		Stanthorpe	4380	Australia	9/8/2025
240		Stanthorpe	4380	Australia	9/8/2025
241		Stanthorpe	4380	Australia	9/8/2025
242		Stanthorpe	4380	Australia	9/8/2025
243		Stanthorpe	4380	Australia	9/8/2025
244		Stanthorpe	4380	Australia	9/8/2025
245		Stanthorpe	4380	Australia	9/8/2025
246		Stanthorpe	4380	Australia	9/8/2025
247		Parkinson	4115	Poland	9/8/2025
248		Stanthorpe	4380	Australia	9/8/2025
249		Stanthorpe	4380	Australia	9/8/2025
250		Stanthorpe	4380	Australia	9/8/2025
251		Meadowbrook	4131	Australia	9/8/2025
252		Stanthorpe	4380	Australia	9/8/2025
253		Brisbane	4061	Australia	9/8/2025
254		Fleurbaix	4375	Australia	9/8/2025
255		Stanthorpe	4380	Australia	9/8/2025
256		Stanthorpe	4380	Australia	9/8/2025
257		Stanthorpe	4380	Australia	9/8/2025
258		Brisbane	4101	Australia	9/8/2025
259		Qld	4381	Australia	9/8/2025
260		Warwick	4370	Australia	9/8/2025
261		Ballandean	4382	Australia	9/8/2025
262		Stanthorpe	4280	Australia	9/8/2025
263		Stanthorpe	4060	Australia	9/8/2025
264		Stanthorpe	4376	Australia	10/8/2025
265		Stanthorpe	4380	Australia	10/8/2025

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266		Greenfields	6210	Australia	10/8/2025
267		Toowoomba	4350	Australia	10/8/2025
268		Stanthorpe	4380	Australia	10/8/2025
269		Stanthorpe	4380	Australia	10/8/2025
270		STANTHORPE	4380	Australia	10/8/2025
271		Brisbane	4075	Australia	10/8/2025
272		Stanthorpe	4380	Australia	10/8/2025
273		Stanthorpe	4380	Australia	10/8/2025
274		Stanthorpe	4381	Australia	10/8/2025
275		Stanthorpe	4380	Australia	10/8/2025
276		Stanthorpe	4380	Australia	10/8/2025
277		Stanthorpe	4380	Australia	10/8/2025
278		Stanthorpe	4380	Australia	10/8/2025
279		Stanthorpe	4380	Australia	10/8/2025
280		Brisbane	4115	Australia	10/8/2025
281		Amiens	4080	Australia	10/8/2025
282		Tenterfield	2372	Australia	11/8/2025
283		Tenterfield	2272	Australia	11/8/2025
284		Stanthorpe	4380	Australia	11/8/2025
285		Stanthorpe	4380	Australia	11/8/2025
286		Stanthorpe	4380	Australia	11/8/2025
287		Stanthorpe	4380	Australia	11/8/2025
288		Brisbane	4114	Australia	11/8/2025
289		Stanthorpe	4380	Australia	11/8/2025
290		Stanthorpe	4380	Australia	11/8/2025
291		Stanthorpe	4380	Australia	11/8/2025
292		Stanthorpe	4380	Australia	11/8/2025
293			4380	Australia	11/8/2025
294		Stanthorpe	4380	Australia	12/8/2025
295		Stanthorpe	4380	Australia	12/8/2025
296		Stanthorpe	4380	Australia	12/8/2025
297		Stanthorpe	4380	Australia	12/8/2025
298		Brisbane	4101	Australia	12/8/2025
299		Brisbane	4000	Australia	12/8/2025
300		Brisbane	4207	Australia	12/8/2025
301		Stanthorpe	4105	Australia	12/8/2025
302		Stanthorpe	4380	Australia	12/8/2025
303		Stanthorpe	4380	Australia	12/8/2025

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304		Amiens	4380	Australia	12/8/2025
305		Stanthorpe	4380	Australia	12/8/2025
306		Stanthorpe	4380	Australia	12/8/2025
307		Brisbane	4109	Australia	12/8/2025
308		Stanthorpe	4380	Australia	12/8/2025
309		Stanthorpe	4380	Australia	12/8/2025
310		Stanthorpe	4380	Australia	12/8/2025
311		Stanthorpe	4380	Australia	12/8/2025
312		Stanthorpe	4380	Australia	12/8/2025
313		Stanthorpe	4380	Australia	12/8/2025
314		Stanthorpe	4380	Australia	12/8/2025
315		Stanthorpe	4380	Australia	12/8/2025
316		Stanthorpe	4380	Australia	12/8/2025
317		Stanthorpe	4380	Australia	12/8/2025
318		Brisbane	4006	Australia	12/8/2025
319		Stanthorpe	4380	Australia	12/8/2025
320		Brisbane	4170	Australia	12/8/2025
321		Stanthorpe	4380	Australia	12/8/2025
322		Stanthorpe	4380	Australia	12/8/2025
323		Stanthorpe	4000	Australia	12/8/2025
324		Stanthorpe	4380	Australia	12/8/2025
325		Brisbane	4006	Australia	12/8/2025
326		Stanthorpe	40064380	Australia	12/8/2025
327		Stanthorpe	4380	Australia	12/8/2025
328		Stanthorpe	4380	Australia	12/8/2025
329		Stanthorpe	4305	Australia	12/8/2025
330		Stanthorpe	4380	Australia	12/8/2025
331		Stanthorpe	4380	Australia	12/8/2025
332		Stanthorpe	4380	Australia	12/8/2025
333		Brisbane	4005	Australia	12/8/2025
334		The Summit	4377	Australia	12/8/2025
335		Sydney	2127	Australia	12/8/2025
336		Stanthorpe	4380	Australia	12/8/2025
337		Brisbane	4503	Australia	12/8/2025
338		stanthorpe	4380	Australia	12/8/2025
339		Brisbane	4169	Australia	12/8/2025
340		Brisbane	4000	Australia	12/8/2025
341		Stanthorpe	4380	Australia	12/8/2025

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342		Stanthorpe	4381	Australia	12/8/2025
343		Holmview	4207	Australia	12/8/2025
344		Stanthorpe	4380	Australia	12/8/2025
345		Brisbane	4000	Australia	12/8/2025
346		Warwick	4370	Australia	12/8/2025
347		Stanthorpe	4380	Australia	12/8/2025
348		The Summit	4377	Australia	12/8/2025
349		Narangba	4504	Australia	12/8/2025
350		Stanthorpe	4380	Australia	12/8/2025
351		Stanthorpe	4380	Australia	12/8/2025
352		Stanthorpe	4380	Australia	12/8/2025
353		Brisbane	4006	Australia	12/8/2025
354		Jennings	4383	Australia	12/8/2025
355		Plympton	5038	Australia	12/8/2025
356		Stanthorpe	4380	Australia	12/8/2025
357		Stanthorpe	4380	Australia	12/8/2025
358		Brisbane	4034	Australia	12/8/2025
359		Brisbane	4105	Australia	12/8/2025
360		Brisbane	4123	Australia	12/8/2025
361		Stanthorpe	4380	Australia	12/8/2025
362		Brisbane	4169	Australia	12/8/2025
363		Stanthorpe	4380	Australia	12/8/2025
364		Stanthorpe	4380	Australia	12/8/2025
365		Stanthorpe	4380	Australia	12/8/2025
366		Wyreema	4352	Australia	12/8/2025
367		Stanthorpe	4380	Australia	12/8/2025
368		Brisbane	4067	Australia	12/8/2025
369		The Summit	4377	Australia	12/8/2025
370		Toowoomba	4350	Australia	12/8/2025
371		Brisbane	4000	Australia	12/8/2025
372		Kangaroo Point	4169	Australia	12/8/2025
373		Pacific Paradise	4564	Australia	12/8/2025
374		STANTHORPE	4380	Australia	12/8/2025
375		Stanthorpe	4380	Australia	12/8/2025
376		Stanthorpe	4380	Australia	12/8/2025
377		Stanthorpe	4380	Australia	12/8/2025
378		Stanthorpe	4380	Australia	12/8/2025
379		Sydney	2000	Australia	12/8/2025

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380		Severnlea	4380	Australia	12/8/2025
381		Stanthorpe	4380	Australia	12/8/2025
382		Stanthorpe	4380	Australia	12/8/2025
383		Stanthorpe	4380	Australia	12/8/2025
384		Brisbane	4122	Australia	12/8/2025
385		Sydney	2145	Australia	12/8/2025
386		Stanthorpe	4380	Australia	12/8/2025
387		Stanthorpe	4123	Australia	12/8/2025
388		stanthorpe	4380	Australia	12/8/2025
389		Stanthorpe	4380	Australia	12/8/2025
390		Stanthorpe	4480	Australia	12/8/2025
391		Stanthorpe	4380	Australia	12/8/2025
392		Stanthorpe	4380	Australia	12/8/2025
393		Mount CottonMelbourne	4165	Australia	12/8/2025
394		Melbourne	3000	Australia	12/8/2025
395		Stanthorpe	4380	Australia	12/8/2025
396		Stanthorpe	4500	Australia	12/8/2025
397		Stanthorpe	4380	Australia	12/8/2025
398		Warwick	4370	Australia	12/8/2025
399		Crows Nest	4350	Australia	12/8/2025
400		Stanthorpe	4380	Australia	12/8/2025
401		Stanthorpe	4380	Australia	12/8/2025
402		Stanthorpe	4380	Australia	12/8/2025
403		Stanthorpe	4380	Australia	12/8/2025
404		STANTHORPE	4380	Australia	12/8/2025
405		Brisbane	4152	Australia	12/8/2025
406		Stanthorpe	4380	Australia	12/8/2025
407		Stanthorpe	4380	Australia	12/8/2025
408		Stanthorpe	4380	Australia	12/8/2025
409		Stanthorpe	4380	Australia	12/8/2025
410		Stanthorpe	4389	Australia	12/8/2025
411		Brisbane	4101	Australia	12/8/2025
412		Stanthorpe	4380	Australia	12/8/2025
413		Liston nsw	2372	Australia	12/8/2025
414		Stanthorpe	4380	Australia	12/8/2025
415		Highfields	4352	Australia	12/8/2025
416		Stanthorpe	4380	Australia	12/8/2025
417		Stanthorpe	4380	Australia	12/8/2025

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418		Stanthorpe	4380	Australia	12/8/2025
419		STANTHORPE	4380	Australia	12/8/2025
420		Severnlea	4380	Australia	12/8/2025
421		Pozieres	4352	Australia	12/8/2025
422		Brisbane	4030	Australia	12/8/2025
423		Thulimbah	4389	Australia	12/8/2025
424		Brisbane	4000	Australia	12/8/2025
425		The summit	4377	Australia	12/8/2025
426		Brisbane	4151	Australia	12/8/2025
427		Stanthorpe	4380	Australia	12/8/2025
428		Toowoomba	4350	Australia	12/8/2025
429		Stanthorpe	4380	Australia	12/8/2025
430		Stanthorpe	4380	Australia	12/8/2025
431		Stanthorpe	4380	Australia	12/8/2025
432		Stanthorpe	4380	Australia	12/8/2025
433		Warwick	4370	Australia	12/8/2025
434		Brisbane	4152	Australia	12/8/2025
435		Stanthorpe	4308	Australia	12/8/2025
436		Stanthorpe	4380	Australia	12/8/2025
437		Stanthorpe	4869	Australia	12/8/2025
438		Stanthorpe	4380	Australia	12/8/2025
439		Dalveen	4374	Australia	12/8/2025
440		Brisbane	4109	Australia	12/8/2025
441		Stanthorpe	4380	Australia	12/8/2025
442		Stanthorpe	4380	Australia	12/8/2025
443		Stanthorpe	4380	Australia	12/8/2025
444		Stanthorpe	4380	Australia	12/8/2025
445		Brisbane	4169	Australia	12/8/2025
446		Stanthorpe	4380	Australia	12/8/2025
447		Stanthorpe	4380	Australia	12/8/2025
448		Dalcouth	4380	Australia	12/8/2025
449		Stanthorpe	4380	Australia	12/8/2025
450		Stanthorpe	4380	Australia	12/8/2025
451		Rosalie Plains	4064	Australia	12/8/2025
452		Sydney	2000	Australia	12/8/2025
453		Wyreema	4352	Australia	12/8/2025
454		Warwick	4370	Australia	12/8/2025
455		Stanthorpe	4380	Australia	12/8/2025

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456		Stanthorpe	4380	Australia	12/8/2025
457		Brisbane	4051	Australia	12/8/2025
458		Stanthorpe	4380	Australia	12/8/2025
459		Stanthorpe	4380	Australia	12/8/2025
460		Edgewood	2536	Australia	12/8/2025
461		Thulimbah	4376	Australia	12/8/2025
462		The summit	4377	Australia	12/8/2025
463		Stanthorpe	4031	Australia	12/8/2025
464		Stanthorpe	4380	Australia	12/8/2025
465		Stanthorpe	4380	Australia	12/8/2025
466		Glen Niven	4377	Australia	12/8/2025
467		STANTHORPE	4380	Australia	12/8/2025
468		Stanthorpe	4380	Australia	12/8/2025
469		Stanthorpe	4380	Australia	12/8/2025
470		Lismore nsw	2250	Australia	12/8/2025
471		Brisbane	4169	Australia	12/8/2025
472		Goondiwindi	4390	Australia	12/8/2025
473		Stanthorpe	4380	Australia	12/8/2025
474		Stanthorpe	4380	Australia	12/8/2025
475		Stanthorpe	4380	Australia	12/8/2025
476		Brisbane	4169	Australia	12/8/2025
477		Stanthorpe	4380	Australia	12/8/2025
478		Stanthorpe	4380	Australia	12/8/2025
479		Brisbane	4000	Australia	12/8/2025
480		Stanthorpe	4380	Australia	12/8/2025
481		Stanthorpe	4380	Australia	12/8/2025
482		Brisbane	4152	Australia	12/8/2025
483		Severnlea	4380	Australia	12/8/2025
484		Stanthorpe	4380	Australia	12/8/2025
485		Stanthorpe	4380	Australia	12/8/2025
486		Coulson	4310	Australia	12/8/2025
487		Lyra	4382	Australia	12/8/2025
488		Stanthorpe	4380	Australia	12/8/2025
489		Stanthorpe	4380	Australia	12/8/2025
490		Gold Coast	4220	Australia	12/8/2025
491		Wallangarra	4383	Australia	12/8/2025
492		Stanthorpe	4380	Australia	12/8/2025
493		Stanthorpe	4380	Australia	12/8/2025

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494		Cooroy Mountain	4563	Australia	12/8/2025
495			4209	Australia	12/8/2025
496		Carrara	4226	Australia	12/8/2025
497		Stanthorpe	4380	Australia	12/8/2025
498		Toowoomba	4350	Australia	12/8/2025
499		Stanthorpe	4380	Australia	12/8/2025
500		Stanthorpe	4380	Australia	12/8/2025
501		Stanthorpe	4380	Australia	12/8/2025
502		Stanthorpe	4380	Australia	12/8/2025
503		Brisbane	4170	Australia	12/8/2025
504		Stanthorpe	4380	Australia	12/8/2025
505		Stanthorpe	4380	Australia	12/8/2025
506		Stanthorpe	4380	Australia	12/8/2025
507		Ballandean	4382	Australia	12/8/2025
508		Stanthorpe	4380	Australia	12/8/2025
509		Brisbane	4069	Australia	12/8/2025
510		Stanthorpe	4380	Australia	12/8/2025
511		Marian	4753	Australia	12/8/2025
512		Brisbane	4380	Australia	12/8/2025
513		Stanthorpe	4380	Australia	12/8/2025
514		Brisbane	4209	Australia	12/8/2025
515		Brisbane	4014	Australia	12/8/2025
516		Stanthorpe	4380	Australia	12/8/2025
517		Stanthorpe	4380	Australia	12/8/2025
518		Brisbane	4103	Australia	12/8/2025
519		sydney	2021	Australia	12/8/2025
520		Stanthorpe	4380	Australia	12/8/2025
521		Brisbane	4051	Australia	12/8/2025
522		Brisbane	4103	Australia	12/8/2025
523		Warwick	4370	Australia	12/8/2025
524		Stanthorpe	4380	Australia	12/8/2025
525		Stanthorpe	4380	Australia	12/8/2025
526		Cooma	2630	Australia	12/8/2025
527		Stanthorpe	4380	Australia	12/8/2025
528		Stanthorpe	4380	Australia	12/8/2025
529		Stanthorpe	4380	Australia	12/8/2025
530		Stanthorpe	4380	Australia	12/8/2025
531		Banksia Beach	4670	Australia	12/8/2025

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532		Brisbane	4000	Australia	12/8/2025
533		Brisbane	4000	Australia	12/8/2025
534		Stanthorpe	4380	Australia	13/8/2025
535		Stanthorpe	4380	Australia	13/8/2025
536		Stanthorpe	4380	Australia	13/8/2025
537		Moorooka	4380	Australia	13/8/2025
538		Stanthorpe	4380	Australia	13/8/2025
539		Stanthorpe	4380	Australia	13/8/2025
540		Sydney	2000	Australia	13/8/2025
541		Stanthorpe	4380	Australia	13/8/2025
542		Stanthorpe	4380	Australia	13/8/2025
543		Stanthorpe	4380	Australia	13/8/2025
544		Stanthorpe	4380	Australia	13/8/2025
545		Stanthorpe	4380	Australia	13/8/2025
546		Stanthorpe	4380	Australia	13/8/2025
547		Stanthorpe	4124	Australia	13/8/2025
548		Toowoomba	4350	Australia	13/8/2025
549		Applethorpe	4378	Australia	13/8/2025
550		Stanthorpe	4380	Australia	13/8/2025
551		Sydney	2000	Australia	13/8/2025
552		Stanthorpe	4380	Australia	13/8/2025
553		Warwick	4370	Australia	13/8/2025
554		Stanthorpe	4380	Australia	13/8/2025
555		Stanthorpe	4380	Australia	13/8/2025
556		Brisbane	4000	Australia	13/8/2025
557		Stanthorpe	4380	Australia	13/8/2025
558		Brisbane	4520	Australia	13/8/2025
559		Stanthorpe	4380	Australia	13/8/2025
560		Stanthorpe	4380	Australia	13/8/2025
561		Stanthorpe	4380	Australia	13/8/2025
562		Waterford	4133	Australia	13/8/2025
563		Stanthorpe	4380	Australia	13/8/2025
564		Stanthorpe 4380	4380	Australia	13/8/2025
565		Brisbane	4000	Australia	13/8/2025
566		Brisbane	4510	Australia	13/8/2025
567		Stanthorpe	4380	Australia	13/8/2025
568		STANTHORPE	4378	Australia	13/8/2025
569		Brisbane	4179	Australia	13/8/2025

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570		Brisbane	4059	Australia	13/8/2025
571		Brisbane	4101	Australia	13/8/2025
572		Severnlea	4380	Australia	13/8/2025
573		Stanthorpe	4380	Australia	13/8/2025
574		Stanthorpe	4380	Australia	13/8/2025
575		Stanthorpe	4380	Australia	13/8/2025
576		Stanthorpe	4380	Australia	13/8/2025
577		Stanthorpe	4380	Australia	13/8/2025
578		Palmwoods	4555	Australia	13/8/2025
579		Stanthorpe	4380	Australia	13/8/2025
580		Stanthorpe	4380	Australia	13/8/2025
581		Stanthorpe	4380	Australia	13/8/2025
582		Stanthorpe	4380	Australia	13/8/2025
583		Applethorpe	4378	Australia	13/8/2025
584		Brisbane	4102	Australia	13/8/2025
585		Chinchilla	4413	Australia	13/8/2025
586		Stanthorpe	4380	Australia	13/8/2025
587		Stanthorpe	4380	Australia	13/8/2025
588		Brisbane	4101	Australia	13/8/2025
589		Brisbane	4151	Australia	13/8/2025
590		Brisbane	4032	Australia	13/8/2025
591		Stanthorpe	4380	Australia	13/8/2025
592		Stanthorpe	4377	Australia	13/8/2025
593		Stanthorpe	4380	Australia	13/8/2025
594		Stanthorpe	4380	Australia	13/8/2025
595		Stanthorpe	4380	Australia	13/8/2025
596		Stanthorpe	4380	Australia	13/8/2025
597		Sydney	2204	Australia	13/8/2025
598		Stanthorpe Qld	4380	Australia	13/8/2025
599		Chinchilla	4413	Australia	13/8/2025
600		Sydney	2000	Australia	13/8/2025
601		Stanthorpe	4380	Australia	13/8/2025
602		Brisbane	4000	Australia	13/8/2025
603		Amiens	4380	Australia	13/8/2025
604		Brisbane	4066	Australia	13/8/2025
605		Stanthorpe	4380	Australia	13/8/2025
606		The Summit	4377	Australia	13/8/2025
607		Stanthorpe	4380	Australia	13/8/2025

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608		Stanthorpe	4380	Australia	13/8/2025
609		Stanthorpe	4380	Australia	13/8/2025
610		Texas	4385	Australia	13/8/2025
611		Brisbane	4000	Australia	13/8/2025
612		Stanthorpe	4380	Australia	13/8/2025
613		Stanthorpe	4380	Australia	13/8/2025
614		Stanthorpe	4380	Australia	13/8/2025
615		Brisbane	4006	Australia	13/8/2025
616		Stanthorpe	4380	Australia	13/8/2025
617		Brisbane	4102	Australia	13/8/2025
618		Perth	4158	Australia	13/8/2025
619		Stanthorpe	4380	Australia	13/8/2025
620		Stanthorpe	4380	Australia	13/8/2025
621		Stanthorpe	4380	Australia	13/8/2025
622		Rosalie Plains	4064	Australia	13/8/2025
623		Stanthorpe	4380	Australia	13/8/2025
624		Stanthorpe	4380	Australia	13/8/2025
625		Brisbane	4055	Australia	13/8/2025
626		Brisbane	4006	Australia	13/8/2025
627		Stanthorpe	4380	Australia	13/8/2025
628		Melbourne	3122	Australia	13/8/2025
629		Brisbane	4300	Australia	13/8/2025
630		Stanthorpe	4380	Australia	13/8/2025
631		Stanthorpe	4380	Australia	13/8/2025
632		Brisbane	4011	Australia	13/8/2025
633		StanthorpeBrisbane	43504006	Australia	13/8/2025
634		Whiteside	4503	Australia	13/8/2025
635		Stanthorpe	4380	Australia	13/8/2025
636		Sydney	2000	Australia	13/8/2025
637		Gold Coast	4223	Australia	13/8/2025
638		Highfields	4352	Australia	13/8/2025
639		Brisbane	4102	Australia	13/8/2025
640		Sydney	2000	Australia	13/8/2025
641		Stanthorpe	4380	Australia	13/8/2025
642		Melbourne	3043	Australia	13/8/2025
643		Stanthorpe	4380	Australia	13/8/2025
644		Applethorpe	4378	Australia	14/8/2025
645		Stanthorpe	4380	Australia	14/8/2025

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646		Stanthorpe	4380	Australia	14/8/2025
647		Maryborough	4650	Australia	14/8/2025
648		Caloundra West	4551	Australia	14/8/2025
649		Brisbane	4000	Australia	14/8/2025
650		Brisbane	4013	Australia	14/8/2025
651		Melbourne	3056	Australia	14/8/2025
652		Adelaide	5066	Australia	14/8/2025
653		Stanthorpe	4380	Australia	14/8/2025
654		Adelaide	5087	Australia	14/8/2025
655		Brisbane	4000	Australia	14/8/2025
656		Sydney	2000	Australia	14/8/2025
657		Brisbane	4034	Australia	14/8/2025
658		Liston	4380	Australia	14/8/2025
659		Brisbane	4000	Australia	14/8/2025
660		Brisbane	4051	Australia	14/8/2025
661		Stanthorpe	4380	Australia	14/8/2025
662		Sydney	2000	Australia	14/8/2025
663		Stanthorpe	4380	Australia	14/8/2025
664		Stanthorpe	4380	Australia	14/8/2025
665		Pozieres	4352	Australia	14/8/2025
666		Stanthorpe	4381	Australia	14/8/2025
667		Glen Aplin	4381	Australia	14/8/2025
668		Brisbane	4000	Australia	14/8/2025
669		Brisbane	4032	Australia	14/8/2025
670		Brisbane	4068	Australia	14/8/2025
671		Elbow Valley	4169	Australia	14/8/2025
672			4060	Sri Lanka	14/8/2025
673		Sunshine Coast	4558	Australia	14/8/2025
674		Stanthorpe	4380	Australia	14/8/2025
675		Stanthorpe	4380	Australia	14/8/2025
676		Brisbane	4123	Australia	14/8/2025
677		Dalveen QLD	30004374	Australia	14/8/2025
678		Stanthorpe	4381	Australia	14/8/2025
679		Applethorpe	4378	Australia	14/8/2025
680		Stanthorpe	4380	Australia	14/8/2025
681		Ballandean	4382	Australia	14/8/2025
682		Stanthorpe	4380	Australia	14/8/2025
683		Bywong	2621	Australia	14/8/2025

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684		Stanthorpe	4380	Australia	14/8/2025
685		Cottonvale	4375	Australia	14/8/2025
686		Springdale	4380	Australia	14/8/2025
687		Stanthorpe	4380	Australia	14/8/2025
688		Stanthorpe	4380	Australia	14/8/2025
689		Canberra	2601	Australia	15/8/2025
690		Stanthorpe	4380	Australia	15/8/2025
691		Currimundi	4551	Australia	15/8/2025
692		Stanthorpe	4380	Australia	15/8/2025
693		Gold Coast	4211	Australia	15/8/2025
694		Melbourne	3121	Australia	15/8/2025
695		Stanthorpe	4380	Australia	15/8/2025
696		Drake	2469	Australia	15/8/2025
697		Stanthorpe	4380	Australia	15/8/2025
698		Melbourne	3004	Australia	15/8/2025
699		JENNINGS	4383	Australia	15/8/2025
700		Stanthorpe	4380	Australia	15/8/2025
701		Perth	6008	Australia	15/8/2025
702		Hobart	7000	Australia	15/8/2025
703		Sheldon, 4157	4300	Australia	15/8/2025
704		Brisbane	4053	Australia	15/8/2025
705		Mount Archer	4514	Australia	15/8/2025
706		Brisbane	4034	Australia	15/8/2025
707		Brisbane	4300	Australia	15/8/2025
708		Kew	3101	Australia	15/8/2025
709			4382	Australia	15/8/2025
710		Stanthorpe	4380	Australia	15/8/2025
711		Rupanyup	3388	Australia	15/8/2025
712		Tours	37000	France	15/8/2025
713				Australia	15/8/2025
714		Stanthorpe	4380	Australia	15/8/2025
715		Cottonvale	4375	Australia	15/8/2025
716		Amiens	4380	Australia	15/8/2025
717		Sydney	2043	Australia	16/8/2025
718		Cooktown	4895	Australia	16/8/2025
719		Stanthorpe	4380	Australia	16/8/2025
720		Stanthorpe	4380	Australia	16/8/2025
721		Stanthorpe	4380	Australia	16/8/2025

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722		Brisbane	4006	Australia	16/8/2025
723		Stanthorpe	4380	Australia	16/8/2025
724		Stanthorpe	4380	Australia	16/8/2025
725		Maryborough	4650	Australia	16/8/2025
726		Highfields	4352	Australia	16/8/2025
727		Highfields	4352	Australia	16/8/2025
728		Gold Coast	4214	Australia	17/8/2025
729		Warwick	4030	Australia	17/8/2025
730		Warwick	4004	Australia	17/8/2025
731		Brisbane	4169	Australia	17/8/2025
732		Brisbane	4000	Australia	17/8/2025
733		Applethorpe	3478	Australia	17/8/2025
734		Brisbane	4059	Australia	17/8/2025
735		Stanthorpe	4380	Australia	17/8/2025
736		Stanthorpe	4380	Australia	17/8/2025
737		Stanthorpe	4381	Australia	17/8/2025
738		Stanthorpe	4380	Australia	17/8/2025
739		Sydney	2000	Australia	17/8/2025
740		Brisbane	4109	Australia	18/8/2025
741		Sunshine Coast Buderim	4552	Australia	18/8/2025
742		Sydney	2000	Australia	18/8/2025
743		Beerwah	4519	Australia	18/8/2025
744		Stanthorpe	4380	Australia	18/8/2025
745		Tenterfield	2372	Australia	18/8/2025
746		Stanthorpe	4380	Australia	18/8/2025
747		Brisbane	4000	Australia	18/8/2025
748		Sydney	2000	Australia	18/8/2025
749		Maryland	4377	Australia	19/8/2025
750		Brisbane	4170	Australia	19/8/2025
751		Brisbane	4122	Australia	19/8/2025
752		Stanthorpe	4380	Australia	20/8/2025
753		Wylie Cree	2372	Australia	20/8/2025
754		Stanthorpe	4380	Australia	20/8/2025
755		Applethorpe	4378	Australia	20/8/2025
756		Stanthorpe	4380	Australia	21/8/2025
757		Brisbane	4150	Australia	21/8/2025
758		Stanthorpe	4380	Australia	21/8/2025
759		Stanthorpe	4380	Australia	21/8/2025

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760			6163	Australia	21/8/2025
761		Sydney	2230	Australia	21/8/2025
762		Stanthorpe	4380	Australia	22/8/2025
763		Stanthorpe	4380	Australia	22/8/2025
764		Stanthorpe	4380	Australia	22/8/2025
765		Stanthorpe	4170	Australia	22/8/2025
766		Marsden Park	2765	Australia	22/8/2025
767		Brisbane	4380	Australia	22/8/2025
768		Montrose	DD10 9 EX	United Kingdom	22/8/2025
769		Brisbane	4352	Australia	22/8/2025
770		Brisbane	4000	Australia	22/8/2025
771		Stanthorpe	4380	Australia	24/8/2025
772		Brisbane	4500	Australia	24/8/2025
773		Brisbane	4171	Australia	24/8/2025
774		Illawong	2234	Australia	24/8/2025
775		Adelaide	5033	Australia	24/8/2025
776		Melbourne	3029	Australia	24/8/2025
777		Glen Aplin	4381	Australia	25/8/2025
778		Perth	6000	Australia	25/8/2025
779		Sydney	2146	Australia	25/8/2025
780		Stanthorpe	4380	Australia	25/8/2025
781		Stanthorpe	4380	Australia	27/8/2025
782		Stanthorpe	4380	Australia	29/8/2025
783		Stanthorpe	4380	Australia	29/8/2025
784		Stanthorpe	4350	Australia	29/8/2025
785		Stanthorpe	4380	Australia	29/8/2025
786		Surfers Paradise	4217	Australia	29/8/2025
787		Stanthorpe	4380	Australia	29/8/2025
788		Brisbane	4011	Australia	29/8/2025
789		Stanthorpe Qld	4380	Australia	29/8/2025
790		Jervis bay	2540	Australia	29/8/2025
791		Stanthorpe	4380	Australia	29/8/2025
792		Brisbane	4113	Australia	29/8/2025
793		STANTHORPE	4381	Australia	29/8/2025
794		Stanthorpe	4380	Australia	29/8/2025
795		Brisbane	4006	Australia	29/8/2025
796		Stanthorpe	4380	Australia	29/8/2025
797		Stanthorpe	4380	Australia	29/8/2025

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798		Sydney	2000	Australia	29/8/2025
799		The Summit	4377	Australia	29/8/2025
800		Stanthorpe	4380	Australia	29/8/2025
801		Brisbane	4059	Australia	29/8/2025
802		Eukey	4380	Australia	29/8/2025
803		THE SUMMIT	4377	Australia	29/8/2025
804		The Summit	4377	Australia	29/8/2025
805		Ballandean	4382	Australia	29/8/2025
806		Stanthorpe	4380	Australia	29/8/2025
807		Stanthorpe	4380	Australia	29/8/2025
808		Stanthorpe	4380	Australia	29/8/2025
809		Stanthorpe	4380	Australia	29/8/2025
810		Stanthorpe	4380	Australia	29/8/2025
811		Stanthorpe	4380	Australia	29/8/2025
812		Brisbane	4171	Australia	29/8/2025
813		Stanthorpe	4380	Australia	29/8/2025
814		Brisbane	4034	Australia	29/8/2025
815		Stanthorpe	4380	Australia	29/8/2025
816		Severnlea	4380	Australia	29/8/2025
817		Stanthorpe	4101	Australia	29/8/2025
818		Melbourne	3000	Australia	29/8/2025
819		Brisbane	4101	Australia	29/8/2025
820		Brisbane	4211	Australia	29/8/2025
821		Queensland	4115	Australia	29/8/2025
822		Broadwater	4380	Australia	29/8/2025
823		Stanthorpe	4380	Australia	29/8/2025
824		Glen Aplin	4381	Australia	29/8/2025
825		Sydney	2000	Australia	29/8/2025
826		Stanthorpe	4380	Australia	29/8/2025
827		Brisbane	4169	Australia	29/8/2025
828		Ballandean	4382	Australia	29/8/2025
829		Toowoomba 3450	4020	Australia	29/8/2025
830		Noosa	4565	Australia	29/8/2025
831		Stanthorpe	4380	Australia	29/8/2025
832		Stanthorpe	4380	Australia	29/8/2025
833		Stanthorpe	4380	Australia	29/8/2025
834		Stanthorpe	4380	Australia	29/8/2025
835		Stanthorpe	4380	Australia	29/8/2025

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836		Stanthorpe	4380	Australia	29/8/2025
837		Kyoomba	4380	Australia	29/8/2025
838		Applethorpe	4378	Australia	29/8/2025
839		Stanthorpe	4380	Australia	29/8/2025
840		Stanthorpe	4380	Australia	29/8/2025
841		Brisbane	4005	Australia	29/8/2025
842		Brisbane	4005	Australia	29/8/2025
843		Toowoomba	4350	Australia	29/8/2025
844		Newcastle	2281	Australia	29/8/2025
845		Glen Aplin	4381	Australia	29/8/2025
846		Sydney	2145	Australia	29/8/2025
847		Brisbane	4133	Australia	30/8/2025
848		Stanthorpe	4380	Australia	30/8/2025
849		Stanthorpe	4380	Australia	30/8/2025
850		Stanthorpe	4380	Australia	30/8/2025
851		Toowoomba	4350	Australia	30/8/2025
852		4380	4380	Australia	30/8/2025
853		Brisbane	4000	Australia	30/8/2025
854		Warwick	4370	Australia	30/8/2025
855		Brisbane	4006	Australia	30/8/2025
856		Stanthorpe	4380	Australia	30/8/2025
857		GLEN APLIN	4381	Australia	30/8/2025
858		Glen aplin	4381	Australia	30/8/2025
859		Stanthorpe	4380	Australia	30/8/2025
860		Cowra	2794	Australia	30/8/2025
861		Brisbane	4069	Australia	30/8/2025
862		Stanthorpe	4380	Australia	30/8/2025
863		Stanthorpe	4380	Australia	30/8/2025
864		Stanthorpe	4380	Australia	30/8/2025
865		Glen Aplin	4380	Australia	30/8/2025
866		Stanthorpe	4380	Australia	30/8/2025
867		Wollstonecraft	2065	Australia	30/8/2025
868		Brisbane	4300	Australia	30/8/2025
869		Boonah	4310	Australia	30/8/2025
870		Brisbane	4152	Australia	30/8/2025
871		Stanthorpe 4380	4380	Australia	30/8/2025
872		Stanthorpe	4380	Australia	30/8/2025
873		Brisbane	4170	Australia	30/8/2025

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874		Stanthorpe	4380	Australia	30/8/2025
875		Stanthorpe	4380	Australia	30/8/2025
876		Stanthorpe	4380	Australia	30/8/2025
877		Brisbane	4306	Australia	30/8/2025
878		Brisbane	4119	Australia	30/8/2025
879			4380	Australia	30/8/2025
880		Brisbane	4118	Australia	30/8/2025
881		Warwick	4370	Australia	30/8/2025
882		Highfields	4352	Australia	30/8/2025
883		Brisbane	4380	Australia	30/8/2025
884		Stanthorpe	4380	Australia	30/8/2025
885		Stanthorpe	4380	Australia	30/8/2025
886		Brisbane	4380	Australia	30/8/2025
887		Stanthorpe	4380	Australia	30/8/2025
888		Brisbane	4300	Australia	30/8/2025
889		Pozieres	4352	Australia	30/8/2025
890		Stanthorpe	4380	Australia	30/8/2025
891		Stanthorpe	4389	Australia	31/8/2025
892		Stanthorpe	4380	Australia	31/8/2025
893		Stanthorpe	4380	Australia	31/8/2025
894		Stanthorpe	4380	Australia	31/8/2025
895		Rosalie Plains	4064	Australia	31/8/2025
896		Stanthorpe	4380	Australia	31/8/2025
897		Stanthorpe	4380	Australia	31/8/2025
898		Far north coast	2474	Australia	31/8/2025
899		Stanthorpe	4380	Australia	31/8/2025
900		Adelaide	5065	Australia	31/8/2025
901		Stanthorpe	4380	Australia	31/8/2025
902		Ripley	4306	Australia	31/8/2025
903		Stanthorpe	4380	Australia	31/8/2025
904		Brisbane	4152	Australia	31/8/2025
905		Stanthorpe	4380	Australia	31/8/2025
906		Greenlands	4380	Australia	1/9/2025
907		Stanthorpe	4380	Australia	2/9/2025
908		Brisbane	4380	Australia	2/9/2025
909		Brisbane	4000	Australia	2/9/2025
910		Stanthorpe	4380	Australia	2/9/2025
911		Stanthorpe	4380	Australia	2/9/2025

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912		Stanthorpe	4380	Australia	2/9/2025
913		Brisbane	4066	Australia	3/9/2025
914		Fleurbaix	4375	Australia	4/9/2025
915		Brisbane	4010	Australia	5/9/2025
916		Sydney	2000	Australia	5/9/2025
917		Woodridge	4207	Australia	7/9/2025
918		Stanthorpe	4380	Australia	8/9/2025
919		STANTHORPE	4380	Australia	8/9/2025
920		Stanthorpe	4380	Australia	8/9/2025
921		Stanthorpe	4380	Australia	8/9/2025
922		Brisbane	4118	Australia	8/9/2025
923		Stanthorpe	4380	Australia	8/9/2025
924		Stanthorpe	4380	Australia	8/9/2025
925		Stanthorpe	4380	Australia	8/9/2025
926		Stanthorpe	4380	Australia	8/9/2025
927		Stanthorpe	4074	Australia	8/9/2025
928		Brisbane	4165	Australia	8/9/2025
929		Stanthorpe	4380	Australia	8/9/2025
930		Brisbane	4105	Australia	8/9/2025
931		Brisbane	4036	Australia	8/9/2025
932		Amiens	4380	Australia	8/9/2025
933		Dalveen,	4374	Australia	8/9/2025
934		Stanthorpe	4380	Australia	8/9/2025
935		Melbourne	3129	Australia	8/9/2025
936		Storm King	4380	Australia	8/9/2025
937		Brisbane	4103	Australia	8/9/2025
938		Stanthorpe	4380	Australia	8/9/2025
939		Stanthorpe	4380	Australia	8/9/2025
940		Stanthorpe	4380	Australia	8/9/2025
941		Brisbane	4151	Australia	8/9/2025
942		Stanthorpe	4380	Australia	8/9/2025
943		Stanthorpe	4380	Australia	8/9/2025
944		Stanthorpe	4380	Australia	8/9/2025
945		STANTHORPE	4380	Australia	8/9/2025
946		Toowoomba	4350	Australia	8/9/2025
947		Sydney	2065	Australia	8/9/2025
948		Brisbane	4000	Australia	8/9/2025
949		Brisbane	4035	Australia	8/9/2025

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950		Melbourne	3003	Australia	8/9/2025
951		Stanthorpe	4380	Australia	8/9/2025
952		Stanthorpe	4380	Australia	8/9/2025
953		Stanthorpe	4380	Australia	8/9/2025
954		Stanthorpe	4350	Australia	8/9/2025
955		Stanthorpe	4380	Australia	8/9/2025
956		Stanthorpe	4380	Australia	8/9/2025
957		Fayence	83440	France	8/9/2025
958		Stanthorpe	4680	Australia	8/9/2025
959		Marysville	3779	Australia	8/9/2025
960		Amiens	4380	Australia	8/9/2025
961		Stanthorpe	4380	Australia	8/9/2025
962		Eukey	4380	Australia	8/9/2025
963		Toulon	83000	France	8/9/2025
964		Stanthorpe	4380	Australia	8/9/2025
965		Brisbane	4030	Australia	8/9/2025
966		Stanthorpe	4380	Australia	8/9/2025
967		Stanthorpe	4380	Australia	8/9/2025
968		Brisbane	4170	Australia	8/9/2025
969		Stanthorpe	4380	Australia	8/9/2025
970		Amiens	4380	Australia	8/9/2025
971		Stanthorpe	4380	Australia	8/9/2025
972		Stanthorpe	4380	Australia	8/9/2025
973		Stanthorpe	4380	Australia	9/9/2025
974		Stanthorpe	4380	Australia	9/9/2025
975		Brisbane	4000	Australia	9/9/2025
976		STANTHORPE;QLD	4380	Australia	9/9/2025
977		Stanthorpe	4380	Australia	9/9/2025
978		Sydney	2000	Australia	9/9/2025
979		Bexley	2207	Australia	9/9/2025
980		Stanthorpe	4380	Australia	9/9/2025
981		Sydney	2000	Australia	9/9/2025
982		Ballandean	4382	Australia	9/9/2025
983		Brisbane	4000	Australia	10/9/2025
984		Stanthorpe	4038	Australia	10/9/2025
985		Stanthorpe	4380	Australia	10/9/2025
986		Stanthorpe	4380	Australia	10/9/2025

11. PORTFOLIO REPORTS

11.1 Portfolio Report- Cr Pidgeon - Productive Communities

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Research and Advocacy Support Officer	ECM Function No/s:

Recommendation

THAT Council's Productive Communities Portfolio Report be received.

REPORT

Cr Pidgeon has submitted a Portfolio Report providing an update on Agriculture, Water, Saleyards, Biosecurity and Pest Management.

Attached is a copy of the Portfolio Report.

ATTACHMENTS

1. Portfolio Report - Productive Communities [↓](#)



PRODUCTIVE COMMUNITIES UPDATE

QUEENSLAND RENEWABLES GROWTH AND INVESTMENT STRATEGY

I had the pleasure of attending the Queensland Renewable Energy Conference (QREC), where the Queensland Renewables Growth and Investment Strategy was a central focus. The event was extremely informative, offering valuable insights into the state's energy future. Having key stakeholders—ranging from government representatives and industry leaders to regional community voices—all in the same location created a unique and collaborative environment. This convergence allowed for meaningful discussions, shared understanding and alignment across sectors, making it a highly beneficial experience for all attendees.

The [Queensland Renewables Growth and Investment Strategy](#) outlines the state government's vision for a clean, reliable and affordable energy future. The strategy is structured around three core pillars, each designed to support a balanced, coordinated, and investment-ready energy transition.

PILLAR 1: REFOCUSING THE ENERGY SYSTEM FOR LONG-TERM RELIABILITY AND AFFORDABILITY

The first pillar focuses on refocusing the energy system to ensure long-term reliability and affordability. This includes modernising Queensland's electricity grid to accommodate more renewable energy sources while maintaining system stability. Key initiatives discussed include the scaling up of storage capacity through battery systems and pumped hydro, as well as significant investments in transmission infrastructure. A strong emphasis was placed on maintaining affordable electricity prices for consumers throughout the transition.

PILLAR 2: PARTNERING WITH REGIONAL QUEENSLAND FOR A COORDINATED, VALUE-DRIVEN TRANSITION

The second pillar is centred on partnering with regional Queensland to support a coordinated and value-driven transition. Regional communities are recognised as critical to the state's renewable energy future and the strategy outlines a clear commitment to ensuring that local areas benefit from investment and job creation. The government is introducing Regional Energy Transformation Partnerships and is prioritising early engagement with local stakeholders, including First Nations communities and regional industries, to ensure the transition is inclusive and locally supported.

PILLAR 3: CREATING A WORLD-CLASS DEVELOPMENT FRAMEWORK TO UNLOCK THE NEXT WAVE OF INVESTMENT

The third pillar aims to create a world-class development framework to unlock the next wave of renewable energy investment. This involves streamlining regulatory processes, improving project approval timelines and reducing

investment risk. The government is designating Renewable Energy Zones and identifying strategic transmission corridors to guide future development. These initiatives are designed to improve investor confidence and position Queensland as a leading destination for renewable energy projects.

CONCLUSION


Overall, the strategy signals a strong commitment to delivering a sustainable and economically inclusive energy transition. The approach balances decarbonisation with economic development and community engagement. For stakeholders, it presents clear opportunities to align with government priorities, engage with regional partners and prepare for emerging investment and development frameworks.



12. EXECUTIVE SERVICES REPORTS

12.1 Chief Executive Officer - Status Report

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Chief Executive Officer	ECM Function No/s:

Recommendation

THAT Council receive and note the Chief Executive Officer's Status Report.

REPORT

1. Questions on Notice

At the Ordinary Council Meeting held 20 August 2025 the following Questions on Notice were raised by Councillors.

Officers' advice in relation to those questions is outlined below:

Councillor	Agenda Item	Question on Notice	Response
Cr Wantling	13.5 Lease Renewal – Stanthorpe Combined Rural Fire Brigade over part of Lot 1 on SP168058	Why has the lease term been reduced from 10 years to 5 years?	Given current budget constraints and the need to carefully consider long-term investment priorities, it was determined that operationally it was prudent to maintain flexibility and keep options open, while still supporting the tenant's ongoing use of the premises.
Cr Richters	13.5 Lease Renewal – Stanthorpe Combined Rural Fire Brigade over part of Lot 1 on SP168058	Does Warwick have a similar combined rural fire service?	As per fire.qld.gov.au it identifies that the Warwick Fire Station is the main premises within the Warwick Rural Fire Brigade (RFB) section.
Cr Windle	13.6 Lease Renewal – Southern Downs Ex-Services Association Qld Inc over Lot 1 on RO 153771	Has Council had any consultation with TMR regarding the possibility of allowing parking adjacent to SDIEA?	Council has previously explored the possibility of allowing parking adjacent to SDESA with the Department of Transport and Main Roads. The matter was most recently discussed in 2021, where TMR advised "that it is not for TMR to approve or provide any input to the carpark at this location", however, Council officers explored the possibility of this. In accordance with the Australian Standard, due to

			the traffic volumes on Wood Street it was not recommended to construct angled parking in this location. Additional parking (centre parking) was also considered on Tooth Street, however the road width was inadequate to support this option.
Cr Wantling	14.2 Approval of Drought Management Plan June 2025	Has the Plan taken into consideration the amount of water that was distributed from the charity water suppliers during the last drought?	During the drought there were a number of charities that supplied water to Stanthorpe. This supply was not taken into account in the Drought Management Plan. This is mainly due to the uncertain nature of this supply, it is not guaranteed. Even though this contribution was greatly appreciated, the volume is not significant relative to the total volume of water carted. Receiving these donations during future drought events should be regarded as a bonus and not be relied on.

2. Other Business


Nil

ATTACHMENTS

Nil

12.2 Appointment of Chairperson - Local Disaster Management Group (LDMG)

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Acting General Manager Customer and Organisational Services	ECM Function No/s:

Recommendation

THAT Council:

1. Accept the resignation of Cr Cynthia McDonald as Chair of the Local Disaster Management Group, effective 17 September 2025.
2. Appoint the Mayor, Cr Melissa Hamilton, as Chair of the Local Disaster Management Group, in accordance with the *Disaster Management Act 2003* and the *Disaster Management Regulation 2014*, effective 17 September 2025.
3. Acknowledge the contribution of Cr Cynthia McDonald to disaster management and community safety during her tenure.

REPORT

Background

The purpose of this report is to seek Council's endorsement to accept the resignation of the current Chair of the Local Disaster Management Group ("LDMG") and to appoint a new Chair in accordance with the *Disaster Management Act 2003* ("the Act") and the *Disaster Management Regulation 2014* ("the Regulation").

Under s. 34A of the Act, it defines the functions of the Chairperson as:

- a) to manage and coordinate the business of the LDMG;
- b) to ensure, as far as practicable, that the LDMG performs its functions;
- c) to report regularly to the relevant district group and the police commissioner, about the performance by the LDMG of its functions.

When examining the functions of the Chairperson, they differ from those of the Local Disaster Coordinator ("LDC"). In essence, the role of the Chairperson is to Chair the meeting of the LDMG effectively, request further updates from LDMG members as required during the meeting and move motions that the LDMG request additional support from Council as required. The direction of resources and operations is the role of the LDC, who will work closely with the operational arms of the LDMG members and Council. s.36 of the Act defining the functions of the LDC as:

- a) to coordinate disaster operations for the LDMG;
- b) to report regularly to the LDMG about disaster operations;

- c) to ensure, as far as practicable, that any strategic decisions of the LDMG about disaster operations are implemented.

All Councillors also have an important role to play in supporting community members to be safe and well-informed during disaster events, with the community looking to Councillors for guidance and support. To achieve this outcome, Councillors should ensure all information comes from a trusted source and is up to date. To achieve this outcome, Councillors must not do or say anything:

- a. That would put them and/or others at risk;
- b. That would breach Council policies;
- c. To use or divert Council resources or other resources from their task;
- d. Represent, or be seen to represent, the official position of Council, the LDMG or LRG unless authorised; and
- e. That establishes or designates official locations/points, indicated by using terminology such as evacuation centre, place of refuge, or recovery centre.

Report

The LDMG plays a critical role in coordinating disaster preparedness, response and recovery within the Southern Downs Regional Council area. Under s. 33 and 34 of the *Disaster Management Act 2003* and s. 9 and 10 of the *Disaster Management Regulations 2014*, the Chairperson of the LDMG must be a Councillor of a local government.

Council has received formal notification of resignation from Cr Cynthia McDonald. It is proposed that the resignation is effective from the date of this Council meeting, 17 September 2025.

The Mayor, Cr Melissa Hamilton has expressed her willingness to assume the role of Chair of the LDMG. It is proposed that the appointment is effective from the date of this Council Meeting, 17 September 2025. It is quite common amongst Qld Council's that the Mayor holds the role of Chairperson.

Conclusion

Council extends its sincere appreciation to Cr McDonald for her dedicated service and leadership of the Local Disaster Management Group.

Council also welcomes and thanks Mayor Hamilton for stepping into the role of Chair, and looks forward to her continued leadership in guiding the LDMG's direction and disaster response efforts.

FINANCIAL IMPLICATIONS

Nil

RISK AND OPPORTUNITY

Risk

Change in leadership may temporarily affect continuity. Mitigation includes a structured handover and clear communication with LDMG members.

Opportunity

The Mayor is currently a Deputy Chair of the LDMG, and as such, the Mayor's existing familiarity with Council operations and emergency response ensures a seamless transition and sustained strategic direction.

COMMUNITY ENGAGEMENT

Internal Consultation

GM Corporate Services
CEO

External Consultation

Nil

LEGAL / POLICY

Legislation / Local Law

Disaster Management Act 2003
Disaster Management Regulation 2014

Corporate Plan

Goal 1 Our People

Outcome: 1.1 Communities trust us to engage with them and advocate on their behalf.

Objective: 1.1.1 Advocate for Councillor, staff and community representation on government and non-government committees and task forces relevant to the region.

Policy / Strategy

Nil

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.


ATTACHMENTS

Nil

13. CORPORATE SERVICES REPORTS

13.1 Financial Services - Financial Report as at 31 August 2025

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Management Accountant	ECM Function No/s:

Recommendation

THAT Council receive and note the Financial Performance Report as at 31 August 2025.

REPORT

Background

The Finance Team have prepared the Financial Performance Report for August 2025.

Report

Income Statement

Revenue

Operational revenue of YTD \$47.3M is \$(0.30)M under budget compared to YTD budget of \$47.6M with the main variations being:

- Utility Rates and Charges are lower than budgeted by \$(641)K, due to a reduction in water usage for this financial year.
- Interest Revenue is currently \$202K higher than expected due to current cash balance and minor change in Reserve Bank cash rates for this financial year.

Expenses

Operational expenditure of \$19.6M is currently \$(0.8)M under budget compared to YTD budget of \$20.3M.

Capital Grants

Revenue from capital grants is currently under budget by \$0.9M, at \$1.3M. The timing of the receipt of capital grants can vary and is dependent on the progress of projects. The Finance Team is currently assessing funding received for all projects.

Balance Sheet

As at 31 August 2025, Council had \$85M in cash at bank and investments. The total of outstanding loans, both the current and non-current portions is \$10.4M.

Capital Works in Progress

Capital works expenditure at 31 August 2025 was \$6.4M which is 9.3% of the adopted capital works budget of \$69.3M. There were committed costs of \$13.8M meaning \$20.3M has been spent or committed, representing 29.3% of the adopted budget. In comparison to last year, at this stage Council had spent or committed 23.5% of the budget.

FINANCIAL IMPLICATIONS

Nil

RISK AND OPPORTUNITY

Risk

Finance Team is monitoring movement in interest rates closely as changes can impact Council's interest revenue going forward. Similarly, staff are currently undertaking and planning for future asset revaluation and indexation. These items can impact Council's financial position at year end and budget for FY25/26.

Opportunity

The actual vs budget variance analysis will be reviewed by staff in relation to project milestones and aligning project delivery with budget. This will improve cash flow forecasting and monthly reporting especially as part of FY25/26 financial year.

COMMUNITY ENGAGEMENT

Internal Consultation

Nil

External Consultation

Nil

LEGAL / POLICY

Legislation / Local Law

Local Government Act 2009 and Local Government Regulation 2012

Corporate Plan

Goal 4 Our Performance

Outcome: 4.4 Council has embedded risk management, good governance, transparency and accountability into what we do.

Objective: 4.4.2 Ensure our long-term financial sustainability is a pillar of our decision making.
 4.4.3 Our asset management is smart, effective and efficient with robust project selection pathways.

Policy / Strategy

Operational Plan 2024/25

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.

ATTACHMENTS

1. Finance Report for August 2025 [↓](#)



Southern Downs
REGIONAL COUNCIL

Performance Report

August 2025

Southern Downs Regional Council

Income Statement

August 2025

	Phased 2026 YTD Actual \$	Phased 2026 YTD Budget \$	YTD Variance \$	YTD Variance %	Annual 2026 Budget \$	Annual 2026 Forecast \$
Revenue from ordinary activities						
General Rates	22,706,430	22,598,405	108,025	0.5%	45,105,550	45,105,550
Rural fire brigade levy	142,048	141,785	263	0.2%	283,570	283,570
Utility Rates and Charges	17,646,220	18,287,419	(641,199)	(3.5%)	36,564,838	36,564,838
Less Discounts	(619,765)	(666,293)	46,528	(7.0%)	(2,665,171)	(2,665,171)
Rates on Council properties	-	(3)	3	(100.0%)	(880,294)	(880,294)
	39,874,932	40,361,313	(486,381)	(1.21%)	78,408,493	78,408,493
Fees and Charges	1,656,265	1,598,241	58,025	3.6%	8,817,955	8,817,955
Interest	787,588	585,239	202,349	34.6%	3,531,824	3,531,824
Contract & Sales Revenue	6,180	50,786	(44,606)	(87.8%)	2,264,716	2,264,716
Rent and Other Income	176,138	209,539	(33,402)	(15.9%)	1,320,766	1,320,766
Government Grants and Subsidies	2,769,335	2,667,947	101,389	3.8%	11,595,126	11,595,126
Internal Revenue	1,994,301	2,093,391	(99,090)	(4.7%)	12,560,348	12,560,348
Total Operating Revenue	47,264,739	47,566,456	(301,717)	(0.6%)	118,499,228	118,499,228
Expenses from ordinary activities						
Employee Costs	4,262,353	4,926,827	(664,475)	(13.5%)	32,126,684	32,126,684
Materials and Services	9,317,969	9,365,459	(47,490)	(0.5%)	47,852,158	47,852,158
Depreciation and Amortisation	4,238,598	4,238,598	-	0.0%	26,643,546	26,643,546
Plant Hire	738,345	791,666	(53,321)	(6.7%)	5,078,440	5,078,440
Finance Costs	24,784	22,133	2,651	12.0%	808,479	808,479
Internal Charges	996,986	996,985	2	0.0%	5,981,908	5,981,908
Total Operating Expenses	19,579,035	20,341,668	(762,633)	(3.7%)	118,491,215	118,491,215
Operating Surplus/(Deficit) before capital items	27,685,704	27,224,788	460,916	1.69%	8,013	8,013
Other Capital Amounts						
Capital Grants, Contributions and Donations	1,327,915	2,263,447	(935,532)	(41.3%)	15,548,433	15,548,433
Other capital income and (expenses)	-	184,500	(184,500)	(100.0%)	(4,271,000)	(4,271,000)
Net Result Surplus/(Deficit)	29,013,619	29,672,736	(659,116)	(2.2%)	11,285,446	11,285,446

Southern Downs Regional Council Balance Sheet

August 2025

	Phased 2025 YTD Actual \$	Annual 2025 Budget \$	YTD Variance \$	YTD Variance %
Current Assets				
Cash assets & Investments	85,049,031	57,295,000	27,754,031	48.4%
Receivables	30,138,529	11,915,422	18,223,107	152.9%
Assets held for sale	159,907	590,000	(430,093)	(72.9%)
Inventories	1,154,890	988,148	166,742	16.9%
	116,502,357	70,788,570	45,713,787	64.6%
Non-Current Assets				
Investment Property	363,900	205,000	158,900	77.5%
Property, plant and equipment	1,016,432,391	1,056,516,930	(40,084,539)	(3.8%)
Other Financial Assets	132,620	157,500	(24,880)	(15.8%)
Capital works in progress	21,753,332	10,000,000	11,753,332	117.5%
Intangible Assets	87,225	127,000	(39,775)	(31.3%)
	1,038,769,469	1,067,006,430	(28,236,962)	(2.6%)
TOTAL ASSETS	1,155,271,826	1,137,795,000	17,476,826	1.5%
Current Liabilities				
Creditors and other payables	12,189,083	14,285,000	(2,095,917)	(14.7%)
Provisions	8,760,692	9,119,000	(358,308)	(3.9%)
Interest bearing liabilities	2,098,379	2,252,000	(153,621)	(6.8%)
	23,048,154	25,656,000	(2,607,846)	(10.2%)
Non-Current Liabilities				
Interest bearing liabilities	8,260,654	8,506,000	(245,346)	(2.9%)
Provisions	15,383,958	8,802,000	6,581,958	74.8%
Other Payables	1,673,056	1,763,000	(89,944)	(5.1%)
	25,317,667	19,071,000	6,246,667	32.8%
TOTAL LIABILITIES	48,365,822	44,727,000	3,638,822	8.1%
NET COMMUNITY ASSETS	1,106,906,004	1,093,068,000	13,838,004	1.3%
Community Equity				
Asset Revaluation Reserve	377,790,042	378,301,000	(510,958)	(0.1%)
Retained surplus	729,115,962	714,767,000	14,348,962	2.0%
TOTAL COMMUNITY EQUITY	1,106,906,004	1,093,068,000	13,838,004	1.3%

Southern Downs Regional Council

Cash Flow Statement

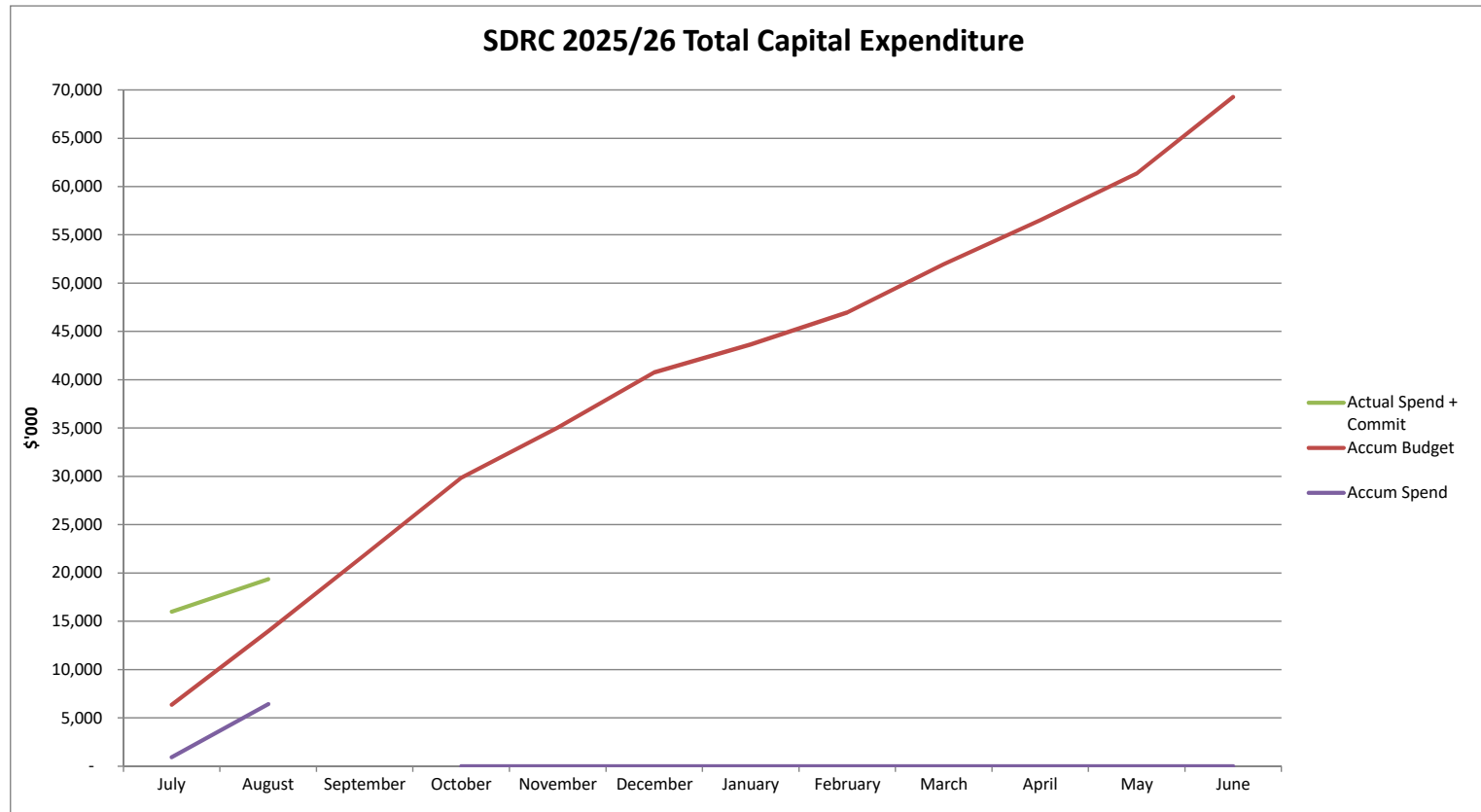
August 2025

	Phased 2026 YTD Actual \$	Phased 2026 YTD Budget \$	YTD Variance \$	YTD Variance %	Annual 2026 Budget \$
Cashflows from operating activities					
Receipts from customers	21,448,985	42,010,340	(20,561,354)	(48.9%)	90,829,000
Payments to suppliers and employees	(23,392,158)	(22,271,286)	(1,120,872)	5.0%	(79,086,000)
Investment and interest revenue received	787,588	585,239	202,349	34.6%	3,531,000
Rental Income	176,138	209,539	(33,402)	(15.9%)	635,000
Non-capital grants and contributions	2,769,335	2,667,947	101,389	3.8%	11,567,000
Borrowing costs	-	-	-	0.0%	(519,000)
Other cashflows from operating activities	-	-	-	0.0%	-
Net Cash Operating Activities	1,789,888	23,201,779	(21,411,891)	(21.5%)	26,957,000
Cashflows from Investing Activities					
Sale of property, plant and equipment	-	1,107,000	(1,107,000)	(100.0%)	1,107,000
Grants, subsidies, contributions and donations	1,327,915	2,263,447	(935,532)	(41.3%)	16,377,000
Net investment maturities	-	-	-	0.0%	-
Purchase of property, plant and equipment	(6,433,116)	(6,359,000)	(74,116)	1.2%	(69,268,000)
Payments for intangible assets	-	-	-	0.0%	-
Net Cash Investing Activities	(5,105,200)	(2,988,553)	(2,116,648)	(140.2%)	(51,784,000)
Cash Flows from Financing Activities					
Proceeds from/repayment of borrowings and advances	85,239	422,000	(336,761)	(79.8%)	422,000
Net Cash Financing Activities	85,239	422,000	(336,761)	(79.8%)	422,000
Net increase in cash and cash and equivalent held	(3,230,073)	20,635,226	(23,865,300)	(115.7%)	(24,405,000)
Cash at beginning of period	88,279,104	63,816,000	24,463,104	38.3%	88,279,104
Cash at end of period	85,049,031	84,451,226	597,805	0.7%	63,874,104

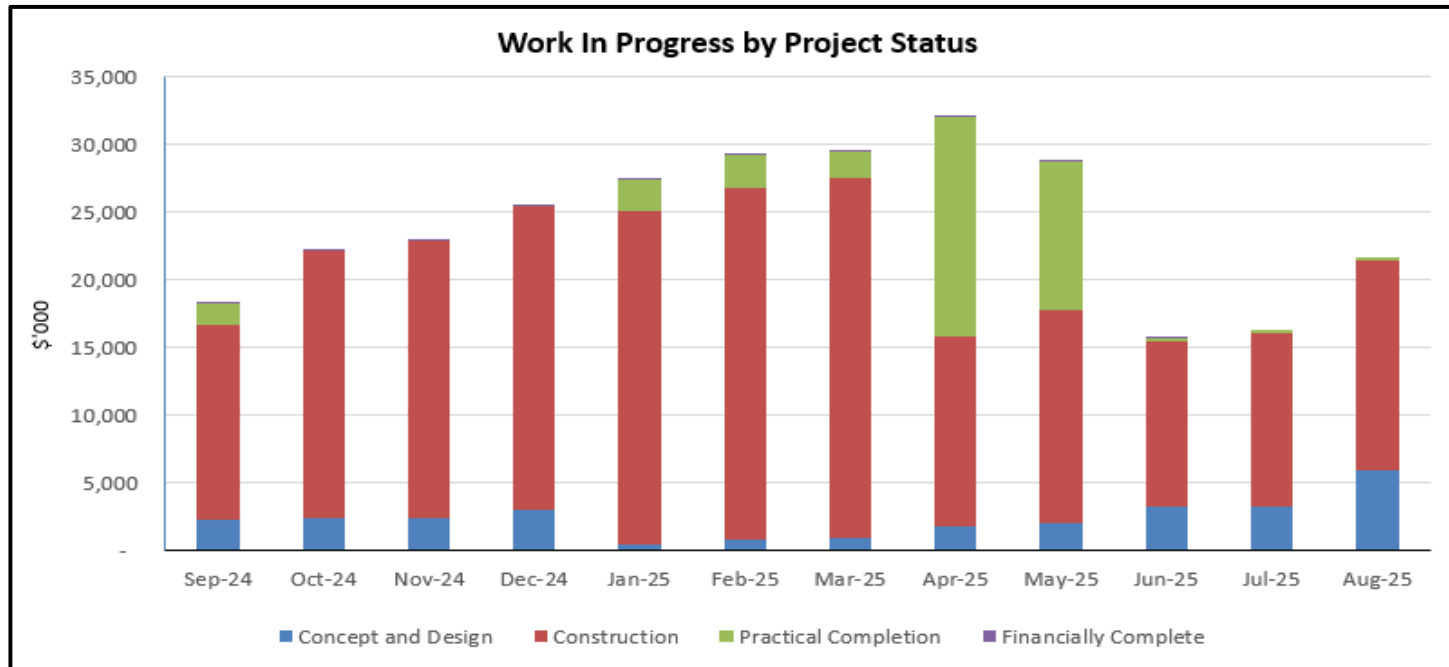
Southern Downs Regional Council
Capital Works Projects by Asset Class
As At 31 August 2025

	Budget	YTD Expenditure	% Spent	Committed	Spent and Committed	% Spent and Committed
Land	-	-	-	800	800	-
Buildings	3,689,910	283,060	7.7%	796,858	1,079,918	29.3%
Plant & Equipment	8,803,097	419,543	4.8%	697,912	1,117,455	12.7%
Roads, Drains & Bridges	24,331,341	2,838,330	11.7%	1,471,207	4,309,537	17.7%
Water	12,368,022	471,344	3.8%	3,583,075	4,054,419	32.8%
Sewerage	7,868,918	168,608	2.1%	1,832,056	2,000,664	25.4%
Other Assets	12,207,040	2,252,231	18.5%	5,459,002	7,711,233	63.2%
Total	69,268,328	6,433,116	9.3%	13,840,910	20,274,025	29.3%

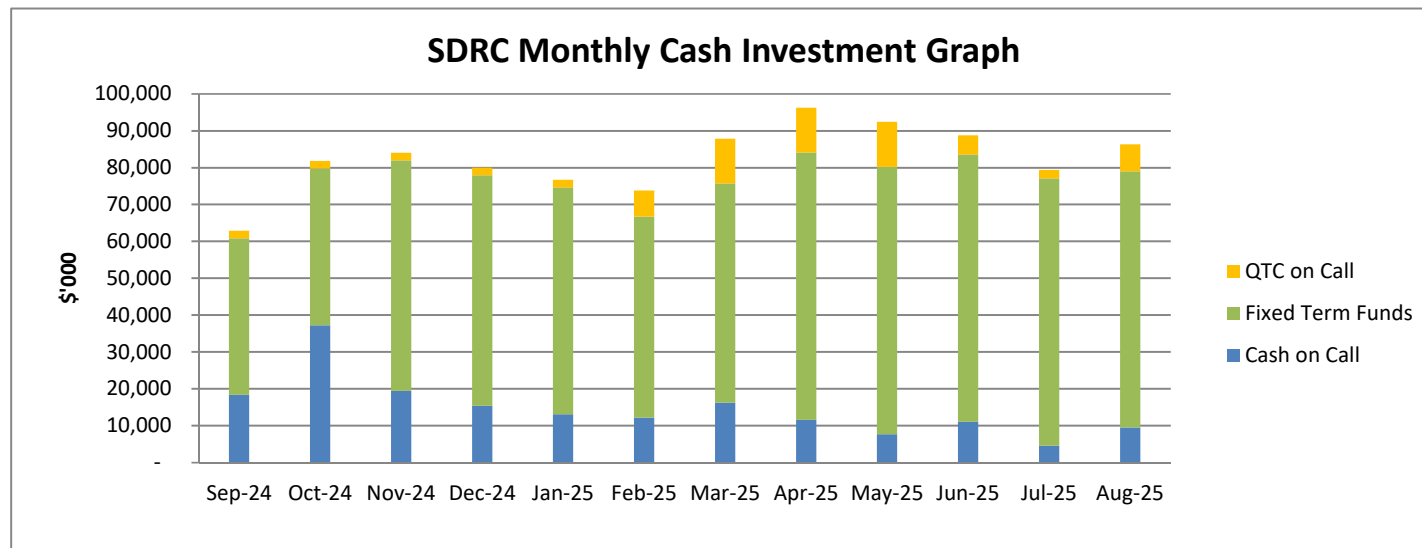
Southern Downs Regional Council
Capital Expenditure
As At 31 August 2025



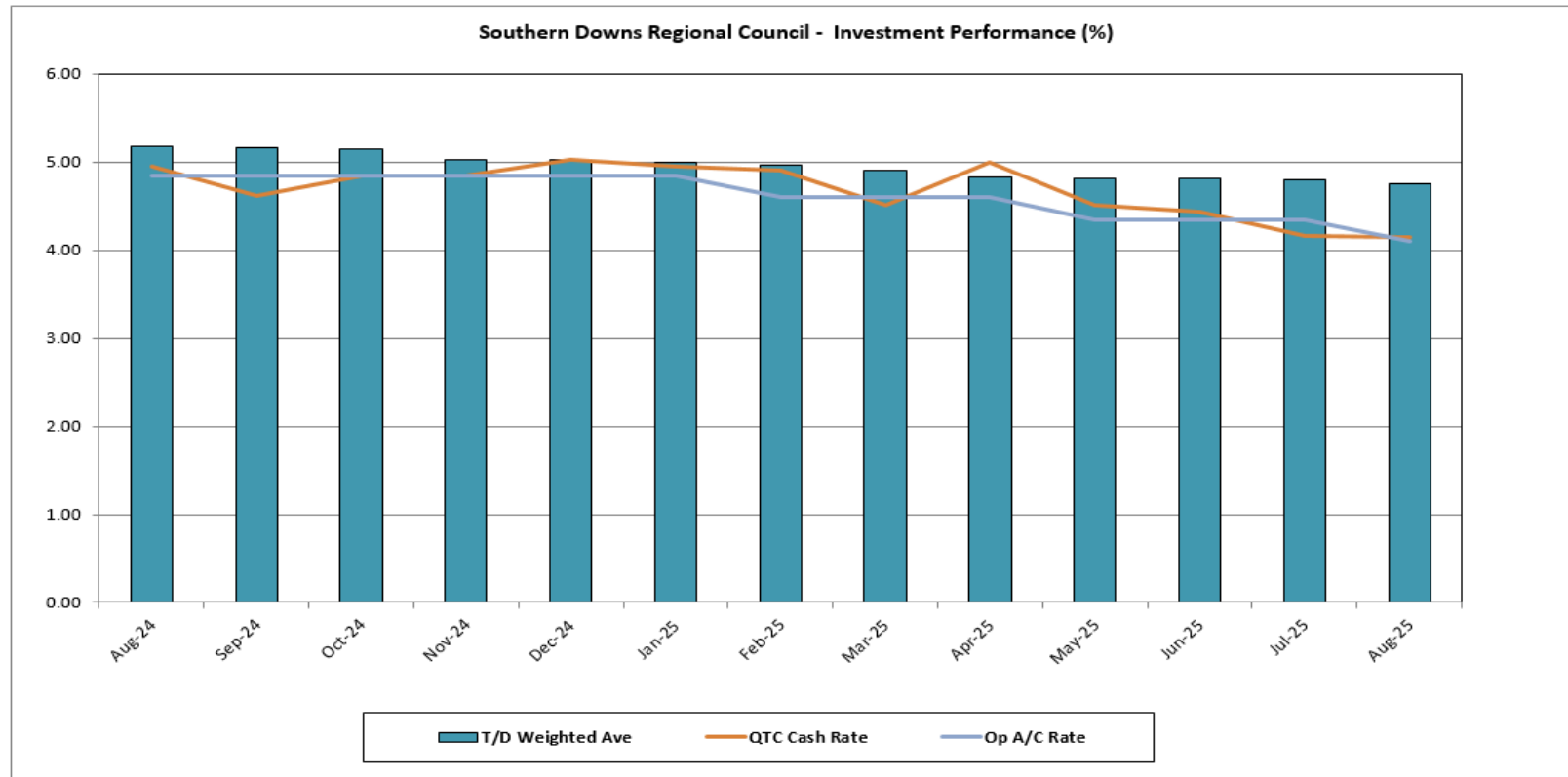
**Southern Downs Regional Council
Work in Progress (WIP) Status Report
As At 31 August 2025**



**Southern Downs Regional Council
Total Monthly Cash Investment Register
As At 31 August 2025**



Southern Downs Regional Council
Investment Performance
As At 31 August 2025




**Southern Downs Regional Council
Borrowings Report
As At 31 August 2025**

QTC Loan Account	Balance	Payout Date
CBD Redevelopment Stage 2	338,810	Mar-28
Market Square Pump Station	158,111	Mar-28
General	1,144,143	Mar-28
General 2009	541,776	Mar-28
General 2009/10	82,332	Mar-28
General 2010/11	1,243,191	Mar-28
General 2011/12	2,495,883	Jun-32
General 2012/13	1,446,640	Dec-32
Warwick Sewerage Treatment Plant	147,856	Jun-26
Allora Water Main	2,760,290	Mar-34
Total Loan Balance	<u>10,359,032</u>	

13.2 Long Term Financial Plan Amendment and Application to Borrow

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Financial Services Coordinator Management Accountant Manager Community Services	ECM Function No/s:

Recommendation

THAT Council:

1. Authorises the Chief Executive Officer to make a loan application to the Department of Local Government, Water and Volunteers to fund the Warwick Indoor Recreation and Aquatic Centre ("WIRAC") roof project; and
2. Notes the loan will be a principal and interest loan over twenty (20) years; and
3. Note the impact on the 2025/2026 financial year, based on the project schedule, will be an additional unbudgeted expenditure of \$55K (based on the proposed drawdown date); and
4. Adopt the amended 2025/26 Budget to account for the additional expenditure; and
5. Adopt the attached 2025/26 Revised Long Term Financial Plan ("LTFP"), which reflects the proposed loan borrowings; and
6. Adopt the attached Revised 10 Year Capital Program; and
7. Adopt the attached Debt Policy Final – Revised September 2025.

REPORT

Background

The Warwick Indoor Recreation and Aquatic Centre ("WIRAC") is an all-weather indoor recreation and aquatic centre, being the only council-owned indoor aquatic centre within the region. The centre is operated under contract with the Brisbane YMCA, with the centre delivering services to the community that include:

- 24-hour gym & group fitness
- Personal Training
- Learn to swim classes
- Swimming pools
- Sauna
- School holiday programs
- Beach Volleyball
- Sports Ability

In 2024, the YMCA reported that across these services utilisation of the centre for the year was circa. 162k people and provides a valuable facility to program to the Southern Downs community.

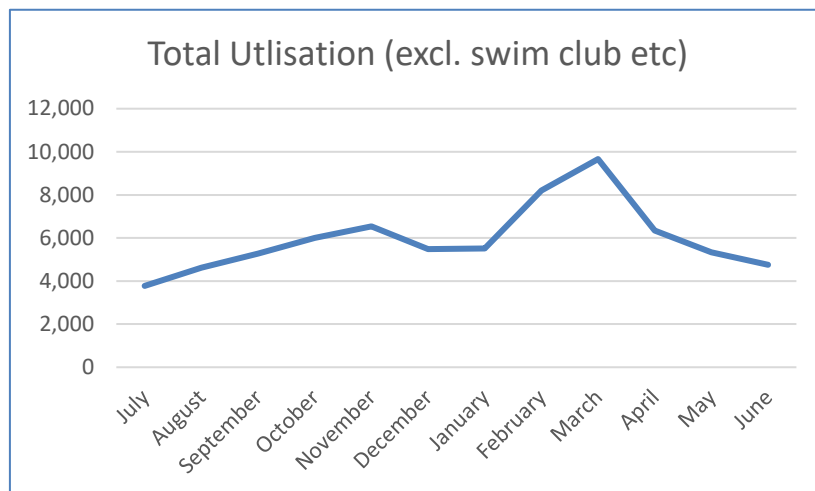


Figure 1 - Aquatics Average Annual Utilisation

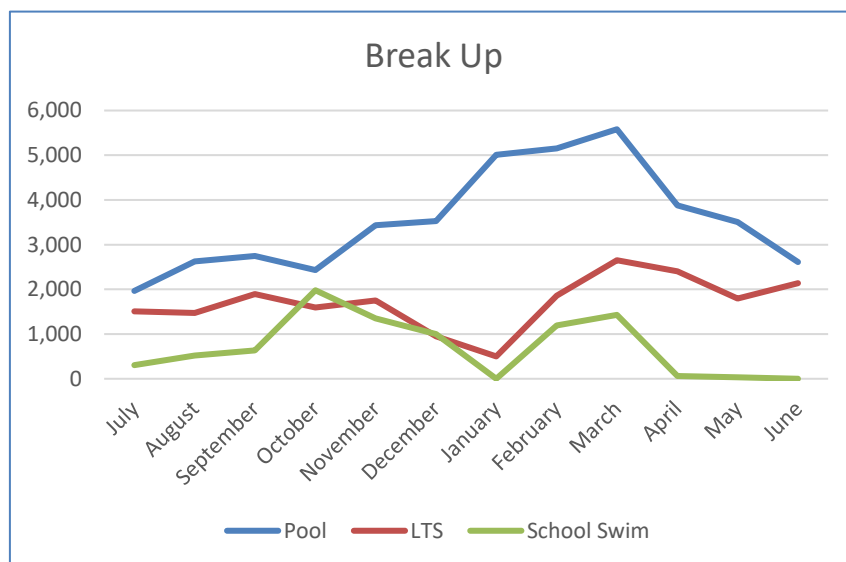


Figure 2 - Aquatics Average Annual Utilisation (Breakup)

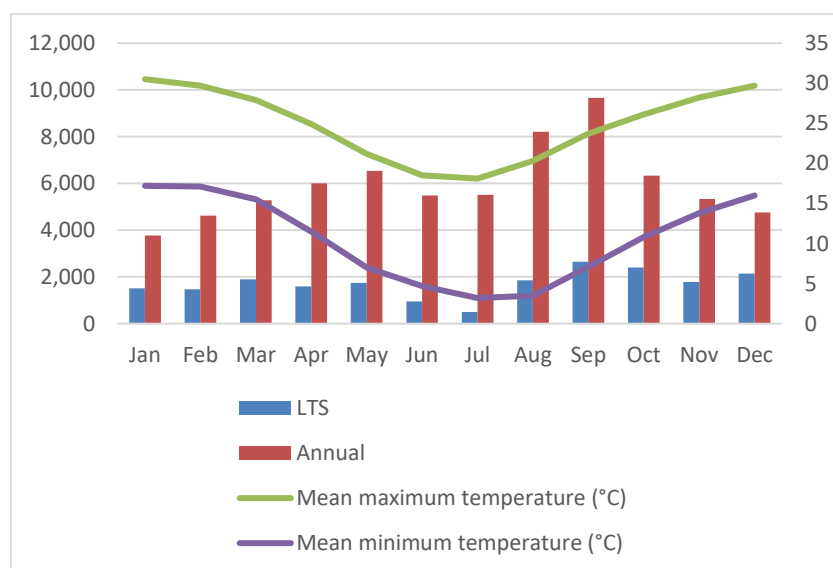


Figure 3 - Aquatics Seasonal Attendance compared to Temperature

Due to the uniqueness of this facility and its utilisation, Council has made significant investment over the years, with the Heating and Ventilation Air Conditioning (“HVAC”) system in the hydrotherapy pool recently being replaced, with Council currently investing circa. \$2M to replace the pool filtration system that is at the end of its useful life.

On the 20th and again on the 27th of August 2025, the Council was briefed on the need to remove and replace the WIRAC roof, with the current budget being insufficient to complete the required work. As such, to fund this project, it is proposed that Council apply for a loan through the 2025-26 Local Government Borrowing Program. In order to apply, Council must provide Queensland Treasury Corporation (“QTC”) with a revised copy of its Long Term Financial Plan (LTFP), which includes the proposed borrowing.

Report

Warwick Indoor Recreation and Aquatic Centre (“WIRAC”)

In 2023, a condition assessment was undertaken at WIRAC. This identified compliance issues with the box gutters and a lack of over flashing. This has resulted in the Council receiving numerous reports of the water leaking from the roof.

In 2025, in response to concerns raised by the operator of the site about issues with the roof, a structural inspection of the roof was undertaken, which identified:

- *“Roof sheeting has reached the end of its design life and is no longer considered fit for use.*
- *The roof sheeting does not have suitable capacity (strength) to support imposed or environmental loads.*
- *Purlins showed varying signs of corrosion. In several locations the extent of corrosion was complete loss of purlin wall thickness, thus indicating that the purlins have reached the end of their design life and are no longer considered fit for use.*
- *As the roof sheeting and purlins are no longer considered fit for use, they must be replaced urgently.*
- *Replacement works must be carried out in accordance with relevant regulations and in collaboration with suitably qualified structural engineers and contractors. This is to ensure the safe removal of existing materials, appropriate temporary propping of the remaining framing, and proper installation of replacement components.”*

Based on the above findings and for the purpose for which WIRAC is used, Council is required to remove and replace the roof and is proposing to secure funding through borrowings.

Long Term Financial Plan (“LTFP”)

In order to submit a borrowing application, Council must provide a copy of its most recent LTFP, which includes the proposed borrowing to QTC for assessment.

Council was required by the Department of Local Government, Water and Volunteers (“the Department”) to submit a copy of its LTFP to QTC by 1st September 2025. A copy of Council’s LTFP has been submitted following the adoption of the 2025/26 Budget. However, as this did not include the proposed borrowing for WIRAC, Council is required to resubmit a revised copy.

A full set of revised financial statements for the 2025/26 LTFP is contained in attachment one (1) of this report. The statements have been revised to include the following:

- Council’s unaudited 2024/25 FY figures;

- \$4M proposed borrowing;
- a decrease in the 2025/26 FY net operating result from the original adopted \$8K surplus to a \$47K deficit to account for the additional interest charges from the proposed borrowing; and
- an amendment to the ten (10) Year Capital Program to bring the WIRAC roof project forward into the 2025/26 FY.

The proposed borrowing will see minimal impact on the Council's Debt Leverage Ratio. The Debt Leverage Ratio is an indicator of the Council's ability to repay its existing debt. It measures the relative size of the Council's debt to its operating performance. The target for our Council (Tier 4) is 0 to 3 times. The table below shows the Debt Leverage Ratio over the 10 years, reporting figures well within the target range:

Southern Downs Regional Council 2025/26 Long Term Financial Plan Long-Term Sustainability Statement														
Type	Measure	Formula	Target	2024/25 Anticipated Outturn	2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast	2029/30 Forecast	2030/31 Forecast	2031/32 Forecast	2032/33 Forecast	2033/34 Forecast	2034/35 Forecast
Debt Servicing Capacity	Leverage Ratio	(Book Value of Debt / (Total Operating Revenue - Total Operating Expenditure + Depreciation and Amortisation))	Tier 4 0 - 3 times	0.3	0.6	0.6	0.7	1.0	1.1	1.3	1.2	1.1	1.0	1.0

Attachment two (2) of this report includes the amended costs for the proposed WIRAC roof project in Council's Ten (10) Year Capital Program. In the 2025/26 Adopted Budget, project costs were previously reported as \$2.2M over the 2026/27 FY and 2027/28 FY and have now been amended based on revised estimates:

	2025/26 FY Expenditure	2026/27 FY Expenditure	2027/28 FY Expenditure	Total Expenditure
Original Estimate	\$0	\$1,100,000	\$1,100,000	\$2,200,000
Revised Estimate	\$500,000	\$3,500,000	\$0	\$4,000,000

As Council is proposing to amend its LTFP to include the revised borrowing, Council's Debt Policy must also be amended to align with the proposal and is included in attachment three (3) of this report.

Once the revised LTFP has been submitted to QTC, Council can proceed with the borrowing application with the Department.

Local Government Borrowing Program

The Local Government Borrowing Program is now open for application. The final submission date for applications is 27th February 2026. Applications for borrowings will be assessed in order of receipt by the Department after the assessment period commences on 31 October 2025. All assessments will be subject to QTC's borrowing recommendations. Approved funds will have a drawdown date before 30 June 2026.

Borrowing applications will be reviewed and assessed on a case-by-case basis, including the consideration of the following:

- the capacity of the local government to repay its existing and forecast borrowings;

- the consistency of the local government's long-term asset management plans with its long-term financial forecasts;
- the availability of surplus cash (if any) that could be used to fund the local government's capital projects. In assessing the level of surplus cash, consideration will be given to the local government's minimum liquidity requirements (that is, the level of cash required to meet its immediate and short-term financial obligations), externally restricted cash and other planned capital expenditure over the forecast period;
- the amount of equity being contributed by the local government to fund its capital expenditure program; and
- the purpose for which the borrowing has been requested.

The conditions set by the Department for any borrowings approved in the 2025/26 financial year are that the borrowing term is up to a maximum of twenty (20) years, and the borrowings must be drawn down before 30 June 2026.

Based on the above conditions from the Department and following the proposed project timeline, Council can expect to start repaying the loan in the 2025/26 FY. The full amount repaid over twenty (20) years, at an interest rate of 5.384%, is estimated to be \$ 6.56 million. The estimated repayment schedule is included in attachment four (4).

Conclusion/Summary

In order to fund the project through borrowings, Council will need to resubmit an amended 2025/26 LTFP to QTC for assessment and submit a borrowing application through the 2025/26 Local Government Borrowing Program.

FINANCIAL IMPLICATIONS

Increasing the Council's Debt.

Decreasing 2025/26 FY adopted \$8k surplus to a (\$47k) deficit to account for additional interest charges.

Council staff will continue to review, update and align its LTFP and Asset Management Plans (AMP).

RISK AND OPPORTUNITY

Risk

Council is aware of ongoing issues with the roof and leaking. To leave the roof in its current condition there is a risk of structural degradation and the longer term possibility of closing the facility for periods of time during weather events or indefinitely. Additionally, WIRAC is utilised as a evacuation centre during adverse weather events. It would be unsafe for members of the community to utilised WIRAC during a weather event, if the roof continues to leak and degrade.

Opportunity

Continued use well into the future as a Disaster Evacuation Centre
Intergenerational equity
Health and well-being
Local economic spend

COMMUNITY ENGAGEMENT

Internal Consultation

Councillors – Information Session 20 and 27 August 2025
Executive Leadership Team
Managers

External Consultation

Brisbane YMCA – Current Operator

LEGAL / POLICY

Legislation / Local Law

Local Government Act 2009
Local Government Regulation 2012

Corporate Plan

Goal 1 Our People

Outcome: 1.3 Communities are active, healthy and celebrate cultural diversity.

Objective: 1.3.2 Partner with sport and recreation stakeholders to encourage active lifestyles.
1.3.3 Plan and provide facilities and programs that enable participation in sport, recreation and cultural and community activity.

Goal 2 Our Places

Outcome: 2.1 Public places and open spaces are safe, well maintained and liveable.

Objective: 2.1.1 Partner with relevant agencies to ensure community safety and resilience in relation to disaster management of bushfires, floods and other natural disasters.

Outcome: 2.2 Public places, services and facilities are accessible, sustainable and cost effective.

Objective: 2.2.1 Facilitate and plan for safe, accessible and affordable infrastructure, housing, health and communication services for the community, visitors and industry.

Goal 4 Our Performance

Outcome: 4.4 Council has embedded risk management, good governance, transparency and accountability into what we do.

Objective: 4.4.2 Ensure our long-term financial sustainability is a pillar of our decision making.
4.4.3 Our asset management is smart, effective and efficient with robust project selection pathways.

Policy / Strategy

Long Term Financial Plan

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.

ATTACHMENTS

1. Attachment 1 - 2025-26 Revised Long Term Financial Plan[↓](#)
2. Attachment 2 - 2025-26 Revised 10 Year Capital Program[↓](#)
3. Attachment 3 - PL- FS005 - Debt Policy Final - Revised September 2025[↓](#)
4. Attachment 4 - Estimated Repayment Schedule[↓](#)

Southern Downs Regional Council

2025/26 Long Term Financial Plan

Statement of Financial Position

	2024/25 Unaudited Actuals ('000)	2025/26 Budget ('000)	2026/27 Forecast ('000)	2027/28 Forecast ('000)	2028/29 Forecast ('000)	2029/30 Forecast ('000)	2030/31 Forecast ('000)	2031/32 Forecast ('000)	2032/33 Forecast ('000)	2033/34 Forecast ('000)	2034/35 Forecast ('000)
Assets											
Current assets											
Cash and cash equivalents	88,279	87,589	77,583	78,749	82,351	86,017	85,808	92,975	96,450	106,300	111,448
Trade and other receivables	7,601	8,489	8,797	9,130	9,557	9,865	10,163	10,441	10,786	11,112	11,448
Inventories	1,138	1,138	1,138	1,138	1,138	1,138	1,138	1,138	1,138	1,138	1,138
Contract Assets	3,235										
Other current assets	302	302	302	302	302	302	302	302	302	302	302
Non-current assets held for sale	160	160	160	160	160	160	160	160	160	160	160
Total current assets	100,715	97,678	87,981	89,480	93,508	97,483	97,571	105,016	108,837	119,012	124,496
Non-current assets											
Contract Assets		3,081	1,998	4,653	5,186	3,925	3,411	1,533	1,584	1,637	3,010
Trade and other receivables	136	136	136	136	136	136	136	136	136	136	136
Investments	364	364	364	364	364	364	364	364	364	364	364
Property, plant & equipment	1,031,525	1,042,694	1,054,358	1,081,313	1,107,457	1,127,347	1,157,145	1,153,362	1,147,386	1,137,722	1,149,038
Other non-current assets	221	198	175	152	133	133	133	133	133	133	133
Total non-current assets	1,032,246	1,046,473	1,057,031	1,086,618	1,113,276	1,131,905	1,161,189	1,155,528	1,149,603	1,139,992	1,152,681
Total assets	1,132,961	1,144,151	1,145,012	1,176,097	1,206,785	1,229,387	1,258,759	1,260,544	1,258,440	1,259,004	1,277,177
Liabilities											
Current liabilities											
Trade and other payables	13,760	10,328	10,629	11,021	11,452	11,840	12,213	12,441	12,897	13,333	13,785
Contract Liabilities	4,776										
Borrowings	2,232	2,367	2,397	1,760	2,136	2,569	3,106	2,868	2,785	2,633	2,907
Provisions	8,623	9,119	9,398	9,653	9,879	10,112	10,351	10,598	10,852	11,115	11,384
Other current liabilities	1,605	1,733	-	-	-	-	-	-	-	-	-
Total current liabilities	30,996	23,546	22,424	22,434	23,468	24,521	25,671	25,907	26,534	27,081	28,076
Non-current liabilities											
Contract Liabilities	-	3,257	2,556	4,273	4,619	3,803	3,470	2,255	2,288	2,322	3,211
Borrowings	8,271	12,615	13,199	19,640	27,505	33,338	39,233	37,925	35,140	32,507	34,775
Provisions	15,347	15,155	15,192	15,265	15,376	15,490	15,608	15,730	15,855	15,982	16,115

Southern Downs Regional Council 2025/26 Long Term Financial Plan Statement of Financial Position

	2024/25 Unaudited Actuals ('000)	2025/26 Budget ('000)	2026/27 Forecast ('000)	2027/28 Forecast ('000)	2028/29 Forecast ('000)	2029/30 Forecast ('000)	2030/31 Forecast ('000)	2031/32 Forecast ('000)	2032/33 Forecast ('000)	2033/34 Forecast ('000)	2034/35 Forecast ('000)
Other non-current liabilities	1,671	1,671	-	-	-	-	-	-	-	-	-
Total non-current liabilities	25,289	32,698	30,947	39,178	47,500	52,630	58,311	55,910	53,283	50,812	54,101
Total liabilities	56,285	56,245	53,371	61,611	70,968	77,151	83,982	81,816	79,817	77,893	82,177
Net community assets	1,076,676	1,087,906	1,091,641	1,114,486	1,135,817	1,152,236	1,174,778	1,178,728	1,178,623	1,181,111	1,195,000
Community equity											
Asset revaluation surplus	377,790	377,790	377,790	377,790	377,790	380,640	389,212	389,212	389,212	389,212	389,212
Retained surplus	698,886	710,116	713,851	736,696	758,027	771,596	785,566	789,516	789,411	791,899	805,788
Total community equity	1,076,676	1,087,906	1,091,641	1,114,486	1,135,817	1,152,236	1,174,778	1,178,728	1,178,623	1,181,111	1,195,000

Southern Downs Regional Council 2025/26 Long Term Financial Plan Statement of Cash Flows

	2024/25 Unaudited Actuals ('000)	2025/26 Budget ('000)	2026/27 Forecast ('000)	2027/28 Forecast ('000)	2028/29 Forecast ('000)	2029/30 Forecast ('000)	2030/31 Forecast ('000)	2031/32 Forecast ('000)	2032/33 Forecast ('000)	2033/34 Forecast ('000)	2034/35 Forecast ('000)
Cash flows from operating activities											
Receipts from customers	88,182	90,268	95,030	99,441	103,976	107,547	110,877	114,315	117,783	121,436	125,176
Payments to suppliers and employees	(75,795)	(82,769)	(81,347)	(84,413)	(87,335)	(90,273)	(93,110)	(95,416)	(98,341)	(101,619)	(104,971)
Interest received	4,231	3,531	3,612	3,672	3,768	3,876	3,982	4,077	4,193	4,315	4,482
Rental income	678	632	655	675	692	709	727	745	764	783	802
Non-capital grants and contributions	22,583	11,495	11,042	10,941	11,182	11,464	11,750	12,047	12,343	12,654	12,970
Borrowing costs	(1,372)	(576)	(742)	(749)	(1,091)	(1,554)	(1,900)	(2,255)	(2,175)	(2,031)	(1,894)
Other cash flows from operating activities	2,370										
Net cash inflow from operating activities	40,877	22,581	28,250	29,566	31,192	31,770	32,326	33,514	34,565	35,538	36,566
Cash flows from investing activities											
Payments for property, plant and equipment	(42,477)	(43,668)	(49,328)	(60,388)	(60,028)	(52,143)	(56,882)	(32,937)	(32,887)	(27,152)	(46,238)
Payments for intangible assets	-	-	-	-	-	-	-	-	-	-	-
Proceeds from sale of property, plant and equipment	678	1,607	5,017	1,032	950	1,013	950	968	1,682	1,264	678
Grants, subsidies, contributions and donations	21,903	14,183	8,846	25,151	23,246	16,761	16,964	7,168	2,983	2,984	11,600
Other cash flows from investing activities	(159)	128	(3,404)	-	-	-	-	-	-	-	-
Net cash inflow from investing activities	(20,055)	(27,750)	(38,869)	(34,205)	(35,832)	(34,369)	(38,968)	(24,801)	(28,222)	(22,904)	(33,960)
Cash flows from financing activities											
Proceeds from borrowings	-	6,500	2,980	8,200	10,000	8,400	9,000	1,560	-	-	5,174
Repayment of borrowings	(1,956)	(2,021)	(2,366)	(2,396)	(1,758)	(2,135)	(2,567)	(3,106)	(2,868)	(2,785)	(2,632)
Repayment of leases	(142)	-	-	-	-	-	-	-	-	-	-
Net cash inflow from financing activities	(2,098)	4,479	614	5,804	8,242	6,265	6,433	(1,546)	(2,868)	(2,785)	2,542
Total cash flows											
Net increase in cash and cash equivalent held	18,724	(690)	(10,006)	1,166	3,602	3,666	(210)	7,167	3,476	9,849	5,148
Opening cash and cash equivalents	69,555	88,279	87,589	77,583	78,749	82,351	86,017	85,808	92,975	96,450	106,300
Closing cash and cash equivalents	88,279	87,589	77,583	78,749	82,351	86,017	85,808	92,975	96,450	106,300	111,448

Southern Downs Regional Council

2025/26 Long Term Financial Plan

Statement of Comprehensive Income

	2024/25 Unaudited Actuals ('000)	2025/26 Budget ('000)	2026/27 Forecast ('000)	2027/28 Forecast ('000)	2028/29 Forecast ('000)	2029/30 Forecast ('000)	2030/31 Forecast ('000)	2031/32 Forecast ('000)	2032/33 Forecast ('000)	2033/34 Forecast ('000)	2034/35 Forecast ('000)
Income											
Revenue											
Operating revenue											
General rates	38,846	41,507	42,963	44,255	45,585	46,956	48,368	49,822	51,321	52,864	54,451
Water	10,095	10,991	12,038	13,184	14,440	14,982	15,470	15,974	16,495	17,032	17,581
Water consumption, rental and sundries	7,008	7,835	8,581	9,398	10,293	10,680	11,028	11,387	11,758	12,141	12,531
Sewerage	10,830	11,070	11,486	11,918	12,366	12,831	13,249	13,680	14,126	14,586	15,061
Garbage charges	9,311	10,267	10,653	11,053	11,469	11,900	12,288	12,688	13,101	13,528	13,961
Other rates, levies and charges	284	279	280	280	281	282	283	283	284	285	286
Less: discounts	(2,457)	(2,665)	(2,759)	(2,842)	(2,927)	(3,015)	(3,106)	(3,199)	(3,295)	(3,394)	(3,496)
Net rates, levies and charges	73,917	79,284	83,242	87,247	91,507	94,616	97,579	100,636	103,789	107,041	110,391
Fees and charges	9,385	8,818	9,105	9,400	9,659	9,925	10,198	10,478	10,766	11,062	11,361
Rental income	678	637	657	676	693	711	728	747	765	784	801
Interest received	4,231	3,531	3,612	3,672	3,768	3,876	3,982	4,077	4,193	4,315	4,481
Sales revenue	4,088	2,265	2,335	2,405	2,465	2,527	2,590	2,655	2,721	2,789	2,851
Other income	800	684	705	726	745	763	782	802	822	842	861
Grants, subsidies, contributions and donations	16,970	11,595	10,992	10,933	11,207	11,487	11,774	12,068	12,370	12,679	12,991
Total operating revenue	110,069	106,814	110,647	115,061	120,044	123,905	127,634	131,463	135,426	139,514	143,761
Capital revenue											
Grants, subsidies, contributions and donations	21,903	15,548	8,464	26,089	23,433	16,316	16,783	6,505	3,001	3,003	12,081
Total revenue	131,972	122,362	119,111	141,150	143,477	140,221	144,417	137,968	138,427	142,517	155,851
Expenses											
Operating expenses											
Employee benefits	31,783	33,038	34,010	35,195	36,246	37,328	38,443	39,591	40,774	41,992	43,241
Materials and services	43,789	46,316	47,669	49,650	51,571	53,392	55,111	56,134	58,116	60,168	62,291
Finance costs	1,381	863	1,028	1,035	1,377	1,840	2,187	2,541	2,462	2,317	2,181
Depreciation and amortisation	27,215	26,644	27,928	29,097	30,116	31,053	31,858	32,847	32,136	31,761	32,211
Total operating expenses	104,168	106,861	110,635	114,978	119,310	123,614	127,599	131,113	133,487	136,238	139,921

Southern Downs Regional Council 2025/26 Long Term Financial Plan Statement of Comprehensive Income

	2024/25 Unaudited Actuals ('000)	2025/26 Budget ('000)	2026/27 Forecast ('000)	2027/28 Forecast ('000)	2028/29 Forecast ('000)	2029/30 Forecast ('000)	2030/31 Forecast ('000)	2031/32 Forecast ('000)	2032/33 Forecast ('000)	2033/34 Forecast ('000)	2034/35 Forecast ('000)
Capital expenses											
Total Capital expenses	3,036	4,271	4,742	3,328	2,836	3,038	2,849	2,905	5,045	3,791	2,031
Total expenses	107,204	111,132	115,377	118,305	122,146	126,652	130,448	134,018	138,532	140,029	141,961
Total comprehensive income for the year	24,768	11,230	3,735	22,845	21,331	13,569	13,970	3,950	(105)	2,488	13,881
Operating result											
Operating revenue	110,069	106,814	110,647	115,061	120,044	123,905	127,634	131,463	135,426	139,514	143,761
Operating expenses	104,168	106,861	110,635	114,978	119,310	123,614	127,599	131,113	133,487	136,238	139,921
Operating result	5,901	(47)	13	83	734	291	35	350	1,939	3,276	3,839

Southern Downs Regional Council 2025/26 Long Term Financial Plan Statement of Changes in Equity

	2024/25 Unaudited Actuals ('000)	2025/26 Budget ('000)	2026/27 Forecast ('000)	2027/28 Forecast ('000)	2028/29 Forecast ('000)	2029/30 Forecast ('000)	2030/31 Forecast ('000)	2031/32 Forecast ('000)	2032/33 Forecast ('000)	2033/34 Forecast ('000)	2034/35 Forecast ('000)
Asset revaluation surplus											
Opening balance		377,790	377,790	377,790	377,790	377,790	380,640	389,212	389,212	389,212	389,212
Net result		na	na	na	na	na	na	na	na	na	na
Increase in asset revaluation surplus		-	-	-	-	2,850	8,572	-	-	-	-
Internal payments made		na	na	na	na	na	na	na	na	na	na
Adjustment for Initial Recognition of Accounting Standards		na	na	na	na	na	na	na	na	na	na
Closing balance	377,790	377,790	377,790	377,790	377,790	380,640	389,212	389,212	389,212	389,212	389,212
Retained surplus											
Opening balance		698,886	710,116	713,851	736,696	758,027	771,596	785,566	789,516	789,411	791,899
Net result		11,230	3,735	22,845	21,331	13,569	13,970	3,950	(105)	2,488	13,889
Increase in asset revaluation surplus		na	na	na	na	na	na	na	na	na	na
Internal payments made		-	-	-	-	-	-	-	-	-	-
Adjustment for Initial Recognition of Accounting Standards		-	na	na	na	na	na	na	na	na	na
Closing balance	698,886	710,116	713,851	736,696	758,027	771,596	785,566	789,516	789,411	791,899	805,788
Total											
Opening balance		1,076,676	1,087,906	1,091,641	1,114,486	1,135,817	1,152,236	1,174,778	1,178,728	1,178,623	1,181,111
Net result		11,230	3,735	22,845	21,331	13,569	13,970	3,950	(105)	2,488	13,889
Increase in asset revaluation surplus		-	-	-	-	2,850	8,572	-	-	-	-
Internal payments made		-	-	-	-	-	-	-	-	-	-
Adjustment for Initial Recognition of Accounting Standards		-	na	na	na	na	na	na	na	na	na
Closing balance	1,076,676	1,087,906	1,091,641	1,114,486	1,135,817	1,152,236	1,174,778	1,178,728	1,178,623	1,181,111	1,195,000

Southern Downs Regional Council 2025/26 Long Term Financial Plan Long-Term Sustainability Statement															
Type	Measure	Formula	Target	2024/25 Anticipated Outturn	2025/26 Budget	2026/27 Forecast	2027/28 Forecast	2028/29 Forecast	2029/30 Forecast	2030/31 Forecast	2031/32 Forecast	2032/33 Forecast	2033/34 Forecast	2034/35 Forecast	Overview
Financial Capacity	Council Controlled Revenue	((Net Rates, Levies and Charges + Fees and Charges) / Total Operating Revenue) (%)	N/A	75.7%	82.5%	83.5%	84.0%	84.3%	84.4%	84.4%	84.5%	84.6%	84.7%	84.7%	Council-controlled revenue is an indicator of a Council's financial flexibility, ability to influence its operating income, and capacity to respond to unexpected financial shocks.
	Population Growth	(Prior year estimated population / previous year estimated population) - 1	N/A	1.0%	0.6%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	0.5%	Population growth is a key driver to a Council's operating income, service needs, and infrastructure requirements into the future.
Operating Performance	Operating Surplus Ratio	(Net Operating Surplus / Total Operating Revenue) (%)	> 0.0% to < 10.0%	5.4%	0.0%	0.0%	0.1%	0.6%	0.2%	0.0%	0.3%	1.4%	2.3%	2.7%	The operating surplus ratio is an indicator of the extent to which operating revenues raised cover operational expenses only or are available for capital funding purposes.
	Operating Cash Ratio	(Net Operating Surplus + Depreciation + Finance Costs) / Total Operating Revenue) (%)	> 0%	31.3%	25.7%	26.2%	26.3%	26.8%	26.8%	26.7%	27.2%	27.0%	26.8%	26.6%	The operating cash ratio indicates that a Council is generating surplus cash from its core operations, which suggests that Council has the ability to self-fund its capital expenditure requirements.
Liquidity	Cash Expense Cover Ratio (Unrestricted)	(Total Cash and Equivalents + Current Investments + Available Ongoing QTC Working Capital Facility Limit - Externally Restricted Cash) / Total Operating Expenditure - Depreciation and Amortisation - Finance Costs) x 12	Greater than 4 months	12.7	12.0	10.2	10.0	10.2	10.3	10.0	10.6	10.7	11.5	11.8	The unrestricted cash expense cover ratio is an indicator of the unconstrained liquidity available to a Council to meet ongoing and emergent financial demands, which is a key component to solvency. It represents the number of months a Council can continue operating based on currently monthly expenses.
Asset Management	Asset Sustainability Ratio	(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	> 90%	129.9%	132.5%	116.4%	101.1%	134.1%	95.6%	106.0%	81.6%	89.4%	81.4%	137.5%	This is an approximation of the extent to which the infrastructure assets managed by the Council are being replaced as these reach the end of their useful lives.
	Asset Consumption Ratio	Written Down Replacement Cost of Depreciable Infrastructure Assets / Current Replacement Cost of Depreciable Infrastructure Assets	> 60%	64.0%	65.3%	64.1%	63.5%	62.8%	62.0%	61.7%	60.5%	59.2%	57.9%	57.1%	The asset consumption ratio approximates the extent to which Council's infrastructure assets have been consumed compared to what it would cost to build a new asset with the some benefit to the community.
	Asset Renewal Funding Ratio	Total of Planned Capital Expenditure on Infrastructure Asset Renewals over 10 Years / Total Required Capital Expenditure on Infrastructure Asset Renewals over 10 Years	N/A	99.9%	N/A for long-term sustainability statement									The asset renewal funding ratio measures the ability of a Council to funds its projected infrastructure asset renewal/replacement in the future. There are no legislative targets for this ratio, however a ratio close to 100 per cent indicates that a council is appropriately funding and delivering the entirety of its required capital programme as outlined in its asset management plans.	
Debt Servicing Capacity	Leverage Ratio	(Book Value of Debt / (Total Operating Revenue - Total Operating Expenditure + Depreciation and Amortisation))	Tier 4 0 - 3 times	0.3	0.6	0.6	0.7	1.0	1.1	1.3	1.2	1.1	1.0	1.0	This is an indicator of Council's ability to repay its existing debt. It measures the relative size of the Council's debt to its operating performance.

Item 13.2 Long Term Financial Plan Amendment and Application to Borrow
Attachment 2: Attachment 2 - 2025-26 Revised 10 Year Capital Program

Southern Downs Regional Council
10 Year Capital Program by Department

Department	Project Name	FY25/26 Expenditure	FY 26/27 Expenditure	FY 27/28 Expenditure	F28/29 Expenditure	FY29/30 Expenditure	FY 30/31 Expenditure	FY31/32 Expenditure	FY32/33 Expenditure	FY33/34 Expenditure	FY 34/35 Expenditure	Total Expenditure
10 - Community & Customer Services	Warwick Library and Open Space	80,000										80,000
	Customer Service Area - Warwick	80,000										80,000
	WIRAC Filtration System (Proposed W4Q)	1,900,000										1,900,000
	WIRAC EWS and PA System		750,000									750,000
	DJI Matrice 350 RTK Photogrammetry Surveying Bundle		40,000									40,000
	UAV for Disaster Management										60,000	60,000
	Stanthorpe Aerodrome Lighting	400,000	452,393									852,393
	Warwick Town Hall (WTH) Improvement plan								500,000	500,000	1,000,000	2,000,000
	WIRAC Roof Replacement	500,000	3,500,000									4,000,000
	WIRAC DDA Compliance		700,000	700,000								1,400,000
	WIRAC Lighting and Electrical Distribution Switchboards		550,000	550,000								1,100,000
	WIRAC Pool deck amenities rebuild				500,000							500,000
	WIRAC Remediation Plan of spring floor in Courts				130,000							130,000
	WIRAC Building Façade and cladding				650,000	650,000						1,300,000
	WIRAC Backflow prevention - Potable Water				100,000							100,000
	WIRAC - Structural Steel Corrosion Treatments					760,000						760,000
10 - Community & Customer Services		2,960,000	5,992,393	1,250,000	1,380,000	1,410,000	-	-	500,000	500,000	1,060,000	15,052,393
30 - Governance	Keys Register and Management				100,000	400,000						500,000
30 - Governance Total		-	-	-	100,000	400,000	-	-	-	-	-	500,000
50 - Information, Communication & Technology	Admin Building Security System Renewal							40,000			40,000	80,000
	Replacement of Server Room UPS					100,000						100,000
	Data Analytics System (Clarity)										30,000	30,000
	SafeCity CCTV Renewal Program W4Q 24-27	300,000			80,000			350,000				730,000
	Virtual Server Infrastructure			300,000					300,000			600,000
	Network Infrastructure (inc wifi)					250,000						250,000
	Firewall Replacements		60,000							60,000		120,000
	Chambers Meeting Audio (Warwick and Stanthorpe)	60,000						60,000				120,000
	Dog Pounds (x2) CCTV Renewal	40,000							40,000			80,000
	Security System Renew -W'wick Gallery, Water Treatment, Dog Pounds	40,000							40,000			80,000
	Cross-Albion Street fiber relocation	20,000										20,000
	Warwick and Stanthorpe Depot Security System		40,000							40,000		80,000
	Admin Buildings (x2) CCTV Renewal		30,000							30,000		60,000
	Depots (x2), Water Treatment CCTV Renewal		60,000							60,000		120,000
	Libraries (x2) CCTV Renewal					40,000						40,000
	Saleyards CCTV Renewal			40,000								40,000
	Waste Facilities (x3) CCTV Renewal		100,000							100,000		200,000
	Video Conferencing Facility Upgrades						80,000					80,000
	Telephone System Hardware Renewal				150,000							150,000
	Projector Replacements						120,000					120,000
	Warwick Admin Building Network recabling		80,000									80,000
	Stanthorpe Admin Building Network recabling		50,000									50,000
50 - Information, Communication & Technology Total		460,000	420,000	340,000	230,000	390,000	200,000	450,000	380,000	290,000	70,000	3,230,000
10 - Financial Services	Stores Shed for Water equipment	80,000										80,000
10 - Financial Services Total		80,000	-	-	-	-	-	-	-	-	-	80,000
20 - Park & Operations	Community Infrastructure - Buildings		250,000	500,000	500,000	500,000	1,000,000	1,000,000	1,000,000	1,000,000	750,000	6,500,000
	Community Infrastructure - Open Spaces		230,000	500,000	500,000	750,000	500,000	500,000	500,000	750,000	500,000	4,730,000
	Community Infrastructure Replace Murals		151,128	20,302	152,264	20,455	153,409	20,608	154,562	20,814	157,653	851,195
	Plant Replacement Program	5,380,000	6,261,000	4,361,000	3,787,000	4,052,000	3,800,000	3,874,000	6,729,000	5,057,000	2,712,000	46,013,000
	Community Infrastructure - Memorials		21,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	821,000
	Depot and Administration Building		300,000	300,000	300,000	300,000	300,000					1,500,000
	HVAC Annual Renewal program- various	250,000										250,000
	Stanthorpe Farley Street toilet refurbishment	80,000										80,000
	Leyburn Sports Grounds toilet renewal	160,000										160,000
	DOLA Shade structures- Warwick/Stanthorpe	72,000										72,000
	Stanthorpe Senior Citizens refurbishment/upgrade	80,000										80,000
	Playground Safety Upgrades	150,000										150,000
	Playground Shade Structures- various	80,000										80,000
	Renewables Playground/Exercise equipment installation	180,000										180,000
	Warwick Queens and Federation Parks river walk lighting	250,000										250,000
	Warwick Eden Gardens driveway reseal	230,000										230,000
	Warwick Cemetery drainage remediation	130,000										130,000
	Stanthorpe Cemetery drainage remediation	65,000										65,000
	Stanthorpe Sports Association field lighting LED upgrade	90,000										90,000
	Storm King Dam reserve wood barbeque replacement	25,000										25,000
	Stanthorpe Depot Redevelopment Feasibility & Design		50,000									50,000

Item 13.2 Long Term Financial Plan Amendment and Application to Borrow
Attachment 2: Attachment 2 - 2025-26 Revised 10 Year Capital Program

Southern Downs Regional Council
10 Year Capital Program by Department

Department	Project Name	FY25/26 Expenditure	FY 26/27 Expenditure	FY 27/28 Expenditure	F28/29 Expenditure	FY29/30 Expenditure	FY 30/31 Expenditure	FY31/32 Expenditure	FY32/33 Expenditure	FY33/34 Expenditure	FY 34/35 Expenditure	Total Expenditure
	Warwick Depot Workshop waste oil facility	45,000										45,000
	Warwick Leslie Park office safety upgrades	30,000										30,000
	Killarney Depot crib/site office renewal	30,000										30,000
	Allora Depot crib/site office renewal	30,000										30,000
20 - Park & Operations Total		7,357,000	7,263,128	5,781,302	5,339,264	5,722,455	5,853,409	5,494,608	8,483,562	6,927,814	4,219,653	62,442,195
30 - Sewerage	Allora Wastewater Project										600,000	600,000
	Relining of Sewer Mains	750,000	1,000,000	1,000,000	1,000,000	1,200,000	1,200,000	1,200,000	1,400,000	1,400,000	1,400,000	11,550,000
	SCADA and Instrumentation Upgrade		100,000		100,000		100,000	100,000	110,000	110,000	110,000	730,000
	Stanthorpe WWTP Upgrade	400,000		15,000,000	17,000,000							32,400,000
	Rehab of Recycled Main at Stanthorpe		450,000	300,000	300,000	300,000	200,000					1,550,000
	Remove Common Drains Wck and Stpe Sewers	100,000	100,000	100,000	100,000	100,000	120,000	120,000	140,000	140,000	140,000	1,160,000
	Caravan Fill and Dump Point	150,000										150,000
	Wallangarra CED Ponds Bank Stabilisation	150,000										150,000
	Pump Replacement Program					150,000	150,000	200,000	200,000	200,000	220,000	1,120,000
	Replace cover over dewatered sludge storage		150,000									150,000
	Replace reservoir roof cover		100,000									100,000
	Cleary St/Dragon St SPS Renewal		300,000	1,500,000	1,700,000							3,500,000
	Sewer System Network Upgrades					500,000	500,000	500,000	500,000	500,000		2,500,000
	Sewer System Improvement Program									2,250,000	3,350,000	5,600,000
	Warwick WWTP Replacement of 450mm pipe	450,000	300,000									750,000
	Trunk Sewer, Depot Rd subdivisions to Scots PGC SPS					600,000	1,720,000					2,320,000
	Warwick West Trunk Sewer	700,000	2,500,000	1,465,000								4,665,000
	McEvoy Rising Main and gravity system	1,200,000										1,200,000
	CED Scheme Condition Assessment		200,000									200,000
	Killarney Treatment Ponds Remediation Works			600,000	1,200,000							1,800,000
	Replacement of retaining walls	150,000										150,000
	Warwick WWTP Inlet works Improvement			500,000								500,000
	Review of SCADA for systems to be added to ClearSCADA		100,000	100,000								200,000
	Condition Assessment Renewals		150,000	150,000	150,000							450,000
	Warwick WWTP Improvements					1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	6,000,000
	SPS Safety renewals	200,000										200,000
	Warwick Caravan Dump Point Renewal	60,000										60,000
	Warwick WWTP Sodium Hypo Shed/Carport	30,000										30,000
	SPS Improvement Program						530,000	700,000	700,000	400,000		2,330,000
	Oxenham SPS Renewal					300,000	650,000					950,000
	Gravity Main MH2889-WWTP						400,000	1,500,000	1,100,000			3,000,000
	Morgan Park Recycled Water Consumer Connection	100,000										100,000
	Sewerage Network Renewals	500,000	500,000	500,000	750,000	750,000	800,000	800,000	800,000	800,000	800,000	7,000,000
	CED Scheme Renewal Works			100,000	100,000	300,000	300,000	300,000				1,100,000
	Percy St SPS Rising Main Replacement		150,000									150,000
	Warwick WWTP Growth Study		250,000	200,000								450,000
30 - Sewerage Total		4,940,000	6,350,000	21,515,000	22,400,000	5,200,000	7,670,000	6,420,000	5,950,000	6,800,000	7,620,000	94,865,000
30 - Water	Connolly Dam Inlet, Pipe and Tunnel Work		500,000	1,500,000	500,000							2,500,000
	Connolly Dam Spillway Options		1,000,000	1,000,000	8,000,000	17,000,000	15,000,000					42,000,000
	Killarney Water Main Renewal	150,000	150,000	150,000	150,000	150,000	150,000	220,000	220,000	240,000	240,000	1,820,000
	Killarney WTP Automation		300,000	250,000								550,000
	Leslie Dam Raw Water Pipeline	1,500,000	1,500,000									3,000,000
	Northern Line Connection to Stanthorpe	150,000	150,000									300,000
	Northern Water Main Renewal	150,000	150,000	150,000	150,000	150,000	150,000	220,000	220,000	240,000	240,000	1,820,000
	Raising of Storm King Dam Wall										200,000	200,000
	Replace Rural Watermain	60,000	60,000	60,000	60,000	60,000	70,000	80,000	80,000	80,000	90,000	700,000
	Southern Water Main Renewal	350,000	350,000	350,000	350,000	350,000	375,000	500,000	500,000	520,000	520,000	4,165,000
	Valve and Hydrants Renewal	420,000	400,000	400,000	420,000	420,000	350,000	350,000	350,000	350,000	350,000	3,810,000
	Warwick WTP Distribution Centre Upgrade	1,000,000	3,700,000									4,700,000
	Warwick WTP Lagoons Refurbishment		500,000									500,000
	Warwick WTP Sludge Management							500,000	2,500,000			3,000,000
	Smart Water Metering Stage 2	1,500,000										1,500,000
	Wallangarra WTP Automation		150,000									150,000
	Warwick 8ML Reservoir Upgrade		800,000	4,000,000	5,000,000							9,800,000
	Stanthorpe Clear Water Res Roof Rep	150,000										150,000
	Replacement of UPSs		50,000		50,000		60,000		60,000		70,000	290,000
	Leyburn Bore and Pipeline	600,000										600,000
	Warwick WTP Chemical Shed	40,000										40,000
	Warwick Water Main Renewal	500,000	500,000	500,000	500,000	500,000	530,000	700,000	700,000	750,000	750,000	5,930,000
	PLCs Renewal		200,000	100,000	100,000	100,000	100,000	100,000	110,000	110,000	110,000	1,030,000
	Water Treatment Equipment Renewal	100,000	80,000	80,000	80,000	100,000	110,000	110,000	110,000	110,000	110,000	990,000

Item 13.2 Long Term Financial Plan Amendment and Application to Borrow
Attachment 2: Attachment 2 - 2025-26 Revised 10 Year Capital Program

Southern Downs Regional Council
10 Year Capital Program by Department

Department	Project Name	FY25/26 Expenditure	FY 26/27 Expenditure	FY 27/28 Expenditure	F28/29 Expenditure	FY29/30 Expenditure	FY 30/31 Expenditure	FY31/32 Expenditure	FY32/33 Expenditure	FY33/34 Expenditure	FY 34/35 Expenditure	Total Expenditure
	Lightning protection study and implementation		200,000	200,000	200,000							600,000
	Warwick WTP Filter Duplication				400,000	2,000,000	1,100,000					3,500,000
	Leslie Dam Raw Water Pipeline Stage 2					500,000	3,500,000					4,000,000
	Stanthorpe WTP Process and compliance renewals	250,000	250,000	150,000	250,000	250,000						1,150,000
	Water Meter Replacement Program									500,000	1,000,000	1,500,000
	Killarney water main at WTP	250,000	250,000									500,000
	Assessment of groundwater system and bores				100,000							100,000
	Restressing wall					350,000					400,000	750,000
	Stability Analysis (Connolly Dam and Storm King Dam)		300,000									300,000
	Increase flexural capacity of slab		200,000									200,000
	Increase overturning stability			200,000								200,000
	Increase tunnel lining			250,000								250,000
	Foundation protection of retaining wall		100,000									100,000
	Repair concrete rock protection		50,000									50,000
	Structural adequacy of lifting point		10,000									10,000
	Enhance roof ventilation		10,000									10,000
	Ropes and chains for trash screens			55,000								55,000
	Risk assessment			100,000								100,000
	Seismicity Study	120,000										120,000
	Kenilworth Reservoir and PS Renewal				400,000	400,000						800,000
	Piezometer monitoring inspection well		200,000									200,000
	Dedicated main from source to reservoir				250,000							250,000
	Investigate configuration for reservoirs and water zones			80,000								80,000
	Feasibility study to upgrade storage reservoirs			160,000								160,000
	Connolly Dam Pipeline Replacement				500,000	4,000,000	4,000,000	3,900,000				12,400,000
	Water main cleaning program								600,000	600,000	600,000	1,800,000
	Upgrade for Compliance HBT			150,000	150,000	150,000	150,000					600,000
	Warwick WTP Refurbish Filter Valves										250,000	250,000
	Trunk main from WTP to Condamine				500,000	1,300,000						1,800,000
	Pump Station Improvement Program					250,000	230,000	250,000	250,000			980,000
	Water Improvement Program (Across Council)										12,935,000	12,935,000
	Stanthorpe WTP Dewatering Unit		550,000									550,000
	Renew backwash system - Stanthorpe			400,000								400,000
	Process review study - Stanthorpe		200,000									200,000
	Process and compliance renewals - Killarney		80,000	100,000	150,000	150,000	150,000					630,000
	Top of Town Reservoir - Decommission			50,000								50,000
	WTP Old Clarifier - Decommission			50,000								50,000
	Minor Capex - Annual Inspection - Beehive Dam		150,000	100,000								250,000
	Filter media assessment - WTPs			100,000	300,000							400,000
	Replacement of Bore - Dalveen			250,000								250,000
	Safety Improv Work	100,000	100,000	100,000	100,000	100,000	110,000	110,000	110,000	110,000	110,000	1,050,000
	Security Fencing and Signage Renewals			50,000		50,000			100,000			200,000
	Refurbishment master valves - Stanthorpe WTP			150,000								150,000
	Golf Links Reservoir and PS Renewal			350,000	250,000							600,000
	De-silting Killarney Weir		200,000									200,000
	Trunk main from Mt Tabor reservoir to Depot Rd					150,000	400,000					550,000
	Trunk main to Mt Tabor Reservoir		250,000	1,000,000								1,250,000
	Upgrade Mt Tabor Reservoir				250,000							250,000
	Decommissioning unused/abandoned bores		80,000									80,000
	Downstream spillway condition - SKD		70,000									70,000
	Repack gravel around core		200,000									200,000
	Access steps to survey points		50,000									50,000
	Investigate Reservoir Storage Options Stanthorpe		60,000									60,000
	Reservoir Improvement Program	200,000		200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	1,800,000
	Lyndhurst Reservoir Land		450,000									450,000
	Warwick West Trunk Water					1,200,000	3,000,000	3,050,000				7,250,000
	Lyndhurst Reservoir							800,000	1,480,000			2,280,000
	Everest Reservoir							700,000	880,000			1,580,000
	Replace Freestone Reservoir Roof							300,000				300,000
30 - Water Total		7,390,000	14,750,000	12,785,000	19,360,000	29,880,000	29,735,000	11,790,000	8,770,000	3,810,000	18,175,000	156,445,000
40 - Works	Transport Bicycle and Footpath Program		156,657	157,049	157,441	157,835	158,230	158,625	159,022	159,420	162,608	1,426,887
	Transport Bridge Renewal					400,000	4,662,816					5,062,816
	Transport Culvert Renewals		313,314	314,098	314,883	315,670	316,459	317,250	318,044	318,839	325,216	2,853,773
	Transport Drainage		783,286	785,244	787,207	789,175	791,148	793,126	795,109	797,097	813,039	7,134,431
	Transport Kerb and Channel		313,314	314,098	314,883	315,670	316,459	317,250	318,044	318,839	325,216	2,853,773
	Transport Resheets		1,747,798	1,752,168	1,756,548	1,760,940	1,765,342	1,769,755	1,774,180	1,778,615	1,814,187	15,919,533

Item 13.2 Long Term Financial Plan Amendment and Application to Borrow
Attachment 2: Attachment 2 - 2025-26 Revised 10 Year Capital Program

Southern Downs Regional Council
10 Year Capital Program by Department

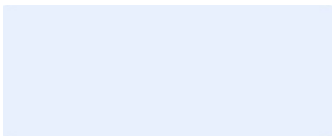
Department	Project Name	FY25/26 Expenditure	FY 26/27 Expenditure	FY 27/28 Expenditure	F28/29 Expenditure	FY29/30 Expenditure	FY 30/31 Expenditure	FY31/32 Expenditure	FY32/33 Expenditure	FY33/34 Expenditure	FY 34/35 Expenditure	Total Expenditure
	Transport Stormwater Renewals		469,972	471,146	472,324	473,505	474,689	475,876	477,065	478,258	487,823	4,280,658
	Warwick Industrial Estate Rehab HVSP			2,500,000	2,500,000							5,000,000
	Flood Recovery Jan 2024 Event (QRA)	5,240,568										5,240,568
	Transport Pavement Reseals/Rehab		4,518,488	4,529,785	4,541,109	4,552,462	4,563,843	4,575,253	4,586,691	4,598,158	4,690,121	41,155,910
	Footpath Missing Links/ Replacement		142,000	224,000	149,000	150,000	150,000	150,000	150,000	150,000	150,000	1,415,000
	Oak Av, Percy St, Canning St Stormwater	500,000	500,000									1,000,000
	Cox Bridge Replacement SLRIP		425,000	4,694,200								5,119,200
	Haigs Rd Widening	35,000		2,000,000								2,035,000
	Rosehill Rd Pathway Const Stg1 ATF CNLGG	750,000	750,000	750,000								2,250,000
	Matthews St Stormwater Retention Basins	400,000	200,000									600,000
	William Street Island Removal	500,000										500,000
	Jack Smith Gully Rd Floodway	40,000	432,612									472,612
	Guy St Rehab RTR 25-26	695,710	400,400									1,096,110
	Top Swanfels Rd Drain-Rehab RTR24-25	789,100										789,100
	Resheeting Program 25-26, 26-27	993,440										993,440
	Cheese Factory Rd Trial Treatments	485,500										485,500
	Goomburra Rd Rehab, Widening TIDS 25-26	787,800										787,800
	Palmerin St Footpath (W4Q24-27)	237,000										237,000
	Jack Smith Gully Rd Reseal TIDS 25-26	92,064										92,064
	Mclvors Rd Rehab	381,800										381,800
	Clintonvale-Goomburra Rd Rehab	144,900										144,900
	Charleys Gully Rd Rehab	157,100										157,100
	Old Stanthorpe Rd TIDS 25-26	552,612										552,612
	Junabee Rd Drainage TIDS 25-26	300,000										300,000
	Intersection Sealing Gravel Roads TIDS 25-26	250,000										250,000
	Phelans Rd Rehab	94,300										94,300
	Lyndhurst La Reseal TIDS 25-26	40,300										40,300
	Willowvale Rd Rehab/Reseal TIDS 25-26	247,680										247,680
	Non LRRS Roads Resealing TIDS 25-26	46,880										46,880
	Emu Creek Rd River Scour Recovery Works	400,000										400,000
	Fairwill Dr Rehabilitation	900,000										900,000
	Floodway Replacement Program 25-26	312,533										312,533
	Reseal Program 25-26	1,491,708										1,491,708
	Drainage Program 25-26	781,333										781,333
	Asphalt Program 25-26	365,700										365,700
	Allora Dr-Forde St Rehab	553,000										553,000
	Footpath Replacement Program 25-26	120,258										120,258
40 - Works Total		18,686,286	11,152,841	18,491,788	10,993,395	8,915,257	13,198,986	8,557,135	8,578,155	8,599,226	8,768,211	115,941,280
30 - Environmental Services	Yangan Landfill Capping		1,000,000									1,000,000
	Legacy Landfill Program	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	200,000	1,100,000
	Warwick Phyto cap Design	150,000	1,250,000								6,000,000	7,400,000
	Wallangarra Phyto cap	625,000	625,000									1,250,000
30 - Environmental Services Total		875,000	2,975,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	6,200,000	10,750,000
20 - Asset Management, Spatial and Saleyards	Trimble GNSS System Rover System	45,000										45,000
	Energy Efficiency Improvements		125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	1,125,000
	Redevelopment of Warwick Saleyards - Stage 4 (W4Q)	795,000										795,000
	Truck Wash Effluent Management Options	80,000	300,000									380,000
20 - Asset Management, Spatial and Saleyards Total		920,000	425,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	2,345,000
Grand Total		43,668,286	49,328,362	60,388,090	60,027,659	52,142,712	56,882,395	32,936,743	32,886,717	27,152,040	46,237,864	461,650,868

DEBT POLICY

PL FS005



DEBT POLICY

POLICY NUMBER	PL FS005
DIRECTORATE:	CUSTOMER AND ORGANISATIONAL SERVICES
SECTION:	Financial Services
RESPONSIBLE MANAGER:	Chief Financial Officer
DATE ADOPTED:	2 July 2015
DATE TO BE REVIEWED:	30 June 2026
DATE REVIEWED:	28 August 2025
APPROVED BY:	

REVISION RECORD

Date	Version	Revision description
25/04/2016	1	Reviewed
13/09/2018	1	Reviewed
16/05/2019	1	Reviewed
22/07/2020	3	Reviewed
27/06/2022	5	Reviewed
12/07/2023	6	Reviewed
3/06/2024	7	Reviewed
22/05/2025	8	Reviewed
28/08/2025	9	Revised

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DEBT POLICY | PL FS005

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1 PURPOSE

The purpose of this Policy is to enunciate Council's proposed borrowing program for the budgeted year, and the nine years beyond the budget year, as required by Section 192 of the *Local Government Regulation 2012*.

Each year, Council is required to prepare a Debt Policy which outlines the extent of proposed borrowings for the budget year and nine years beyond the budget year, and the time over which the local government plans to repay existing and new borrowings.

2 SCOPE

This Policy applies to all loan borrowings of Council during the 2025/26 financial year.

3 LEGISLATIVE CONTEXT

Section 192 of the *Local Government Regulation 2012*

Statutory Bodies Financial Arrangements Act 1982

4 POLICY DETAILS

4.1 EXTERNAL LOANS

- a. Borrowing will be undertaken in accordance with Queensland Treasury Corporation guidelines and the Statutory Bodies Financial Arrangements Act 1982.
- b. Council will borrow in circumstances where there are insufficient funds available from revenue, grants, subsidies or specific reserves primarily established (if applicable) to fund capital works.
- c. Borrowing will be for a period which is less than or equal to the estimated useful life of the related asset(s). However, in the case of road, water, waste and sewerage infrastructure with useful lives ranging from 20 to 60 years the term will be limited to between 7 and 20 years, unless longer terms are recommended by the Queensland Treasury Corporation.
- d. Existing loans will continue to be discharged at the initial repayment terms and interest rates, unless the repayment terms are altered by the Queensland Treasury Corporation.
- e. Council will not borrow to fund operational activities.
- f. Proposed new debt is outlined in Appendix A.

4.2 INTERNAL LOANS

- a. The provision of internal loans will depend on the availability of excess Council funds and the capacity of the internal business unit to repay the loan.
- b. All applications for internal loans will be made by reference to the Finance Section for consideration in accordance with the Long-Term Financial Plan.
- c. The term of the loan will be limited to 5 - 20 years unless determined otherwise.
- d. In all cases, where business units are subject to the provisions of the National Competition Policy, the cost to the business unit will be no less than what would apply to an equivalent private sector business.

- e. The interest rate will be the sum of:
- i. the equivalent QTC borrowing rate for the proposed term;
 - ii. the QTC administration charge; and
 - iii. an additional margin as determined by Finance (if required).

5 DEFINITIONS

Nil

6 RELATED DOCUMENTS

Strategic Asset Management Plans

Long Term Financial Forecast

7 APPENDIX

The timing and amount of future loans is anticipated as follows:

FINANCIAL YEAR	DEPARTMENT/BUSINESS UNIT	AMOUNT (\$)
2025/26	Water	\$2,500,000
2025/26	Community & Customer Services	\$4,000,000
2026/27	Water	\$2,980,000
2027/28	Water	\$2,200,000
	Sewerage	\$6,000,000
2028/29	Water	\$3,200,000
	Sewerage	\$6,800,000
2029/30	Water	\$8,400,000
2030/31	Water	\$9,000,000
2031/32	Water	\$1,560,000
2034/35	Water	\$5,174,000



Southern Downs Regional Council

Estimated Repayment Schedule

WIRAC Roof Replacement

Loan Amount \$4,000,000

Term Yrs 20


Interest Rate 5.384%

Quarterly Pmt \$81,966

Year	Interest	Principal	Total Repayment
2025/26	\$53,840.00	\$28,125.68	\$81,965.68
2026/27	\$211,522.98	\$116,339.75	\$327,862.73
2027/28	\$205,131.65	\$122,731.08	\$327,862.73
2028/29	\$198,389.19	\$129,473.54	\$327,862.73
2029/30	\$191,276.33	\$136,586.40	\$327,862.73
2030/31	\$183,772.71	\$144,090.03	\$327,862.73
2031/32	\$175,856.86	\$152,005.87	\$327,862.73
2032/33	\$167,506.14	\$160,356.59	\$327,862.73
2033/34	\$158,696.66	\$169,166.07	\$327,862.73
2034/35	\$149,403.21	\$178,459.52	\$327,862.73
2035/36	\$139,599.22	\$188,263.52	\$327,862.73
2036/37	\$129,256.62	\$198,606.11	\$327,862.73
2037/38	\$118,345.83	\$209,516.90	\$327,862.73
2038/39	\$106,835.64	\$221,027.09	\$327,862.73
2039/40	\$94,693.11	\$233,169.62	\$327,862.73
2040/41	\$81,883.52	\$245,979.21	\$327,862.73
2041/42	\$68,370.20	\$259,492.53	\$327,862.73
2042/43	\$54,114.51	\$273,748.22	\$327,862.73
2043/44	\$39,075.65	\$288,787.08	\$327,862.73
2044/45	\$23,210.61	\$304,652.12	\$327,862.73
2045/46	\$6,473.99	\$239,423.06	\$245,897.05
TOTAL	\$2,557,254.64	\$4,000,000.00	\$6,557,254.64

13.3 Lease Renewal - Allora and District Historical Society for Lot 7 on A218

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Land Management Officer	ECM Function No/s:

Recommendation

THAT Council:

1. Advise the Department of Resources that Council resolves to relinquish trusteeship over the reserve described as Lot 7 on Crown Plan A218;
2. Approve a one-year lease to Allora and District Historical Society over the whole of Lot 7 on Crown Plan A218 whilst the relinquishment and transfer of trusteeship is resolved,
3. Grant delegated authority to the Chief Executive Officer to negotiate and finalise the terms of the trustee lease; and
4. Grant delegated authority to the Chief Executive Officer to negotiate and finalise details in relation to the relinquishment of the above-mentioned reserve to Allora and District Historical Society.

REPORT

Background

Allora and District Historical Society have held a lease at Lot 7 on Crown Plan A218 located at 53 Warwick Street, Allora for more than twenty (20) years. The current lease expired 30 June 2024.

The building which the society currently occupies was the previous Allora Council Chambers. The former Council Chambers are included on the Local Heritage Register, listing number 147. Allora and District Historical Society are most suitable occupants for this site.

Land Optimisation

Council is Trustee of a number of parcels of land within the region. Lot 7 on Crown Plan A218 has been identified within these surplus parcels that could be relinquished to the Department of Resources, (the Dept).

Report

The option of transfer of Trusteeship from Council to the Dept has been discussed with the Allora and District Historical society and they are favorable to this option. It should be noted that, prior to any formal conversations surrounding the transfer of trusteeship, a Council resolution is required approving the relinquishment of the trusteeship over the reserve.

Retaining trusteeship and approval of a renewed lease term would be at the expense of Council in the form of ongoing maintenance and repairs. However, if the lease is transferred to the Dept, the

ownership of the buildings located at Lot 7 on Crown Plan A218 would be handed over to the Society. The Society would be self-sufficient and independent.

The Department of Resources have advised that any proposal for Council to relinquish trusteeship of the reserve needs to be submitted in writing for consideration. In that correspondence, Council would confirm the operational reserve as surplus trust land. Assessments would be undertaken by the department to amend the purpose from Local Government to Community purpose. Additionally, an assessment of Native Title constraints will also need to be completed.

Conclusion/Summary

The Allora and District Historical Society for over twenty years, have dedicated their purpose to preserving the history of Allora. It is an opportunity for Council to relinquish the Trusteeship to the Society so that they can continue with their community support in the Allora area.

The recommended one-year lease would assist with the appropriate administration process and the transfer of Trusteeship to be facilitated comfortably.

It is recommended that council also provide consent for council officers to liaise with the Department of Resources in relation to relinquishing trusteeship over the reserves, described as Lot 7 on Crown Plan A218, located at located at 53 Warwick Street, Allora.

Alternatively, Council could renew the lease with the Allora and District Historical Society for a period of up to ten (10) years.

FINANCIAL IMPLICATIONS

Upon relinquishment Council will no longer receive revenue from the Lease of these lots, currently at \$250.00 including GST per annum.

The cost of the current buildings on site used and occupied by Allora and District Historical Society will be removed from Council's asset management register. It is estimated this will reduce Council's assets by approx. \$700K. These buildings are only being used by the Allora and District Historical Society.

However, should Council consider renewing the lease and retaining trusteeship, maintenance and repairs would be ongoing, with a revenue of \$250.00 including GST per annum.

RISK AND OPPORTUNITY

Risk

Minimal risk exists with this decision as it meets legislative requirements.

Opportunity

Continuity and certainty: The current lessee have demonstrated experience ensuring consistent management and community familiarity.

Administrative ease: Council has the opportunity to relinquish the reserve back to the Department and to reduce ongoing maintenance costs.

COMMUNITY ENGAGEMENT

Internal Consultation

External Consultation

Department of Resources
Allora and District Historical Society

LEGAL / POLICY

Legislation / Local Law

Local Government Regulation 2012, Land Title Practice Manual, Land Title Act 1994 and Land Act 1994.

Corporate Plan

Goal 4 Our Performance

Outcome: 4.5 We have genuine and effective partnerships.

Objective: 4.5.1 We act in an honest, open and respectful way to build strong relationships, partnerships and trust with our stakeholders at all levels of the organisation.

Outcome: 4.4 Council has embedded risk management, good governance, transparency and accountability into what we do.

Objective: 4.4.1 Provide assurance through effective governance, audit and risk management practices.

Outcome: 4.1 Our customers want to do business with us.

Objective: 4.1.1 Deliver contemporary customer service experiences that align with the expectations of our customers and the community

Policy / Strategy

Council Tenure Policy PL-RP001

Legal

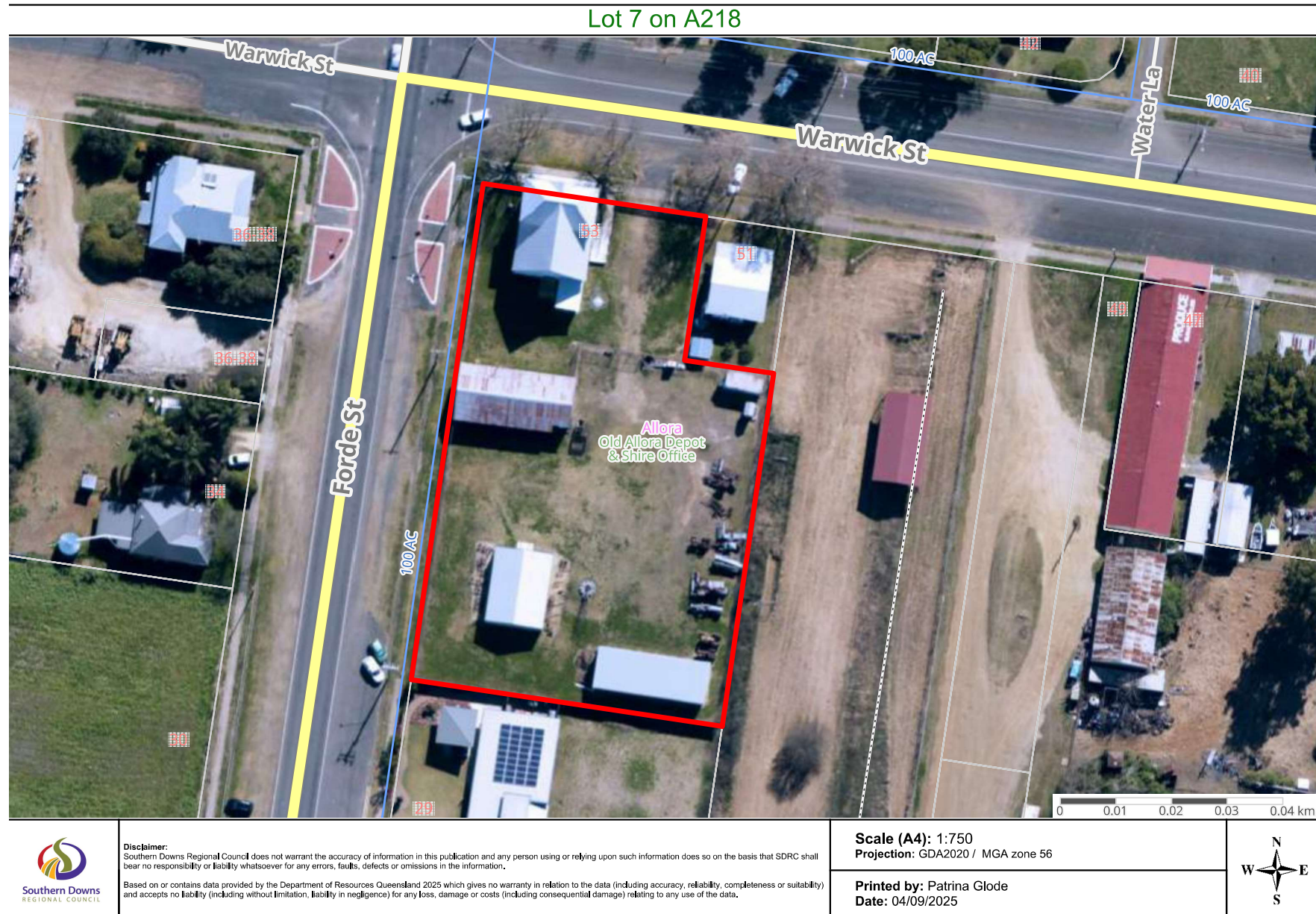
There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.


ATTACHMENTS

1. Aerial Map - Lot 7 A218 [📄](#)



13.4 QPP Privacy Policy

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Acting Manager Governance	ECM Function No/s:

Recommendation

THAT Council adopt the Queensland Privacy Principles (QPP) Privacy Policy as presented, replacing the previously rescinded Privacy Policy.

REPORT

Background

Council previously resolved to rescind its standalone Privacy Policy PL-GV049 at its Ordinary Council Meeting on 26 October 2016, agenda item 12.10 in alignment with the commencement of the *Information Privacy Act 2009* (Qld).

To ensure compliance with the recent legislative changes to the *Information Privacy Act 2009* (Qld) as at 1 July 2025 and to provide a transparent framework for the management of personal information, a new Privacy Policy has been developed based on the QPP. It is recommended that council now adopt the QPP Privacy Policy to formally replace.

Report

Council is required to comply with the *Information Privacy Act 2009* (Qld), which establishes the QPPs. These principles set out standards for collecting, managing, storing, using and disclosing personal information.

A privacy policy attached to this report has been prepared reflecting the QPPs and to provide a clear framework for Council's management of personal information.

Adoption of this policy will ensure Council continues to meet its statutory obligations and provides transparency to the community regarding how personal information is handled.

FINANCIAL IMPLICATIONS

Minor costs for training.

RISK AND OPPORTUNITY

Risk

Non-Compliance: Without an adopted Privacy Policy, Council risks non-compliance with the *Information Privacy Act 2009* (Qld)

Reputational risk: Lack of clear policy may create community concern surrounding how personal information is managed, reducing trust in Council's governance.

Operational inconsistency: Staff may apply privacy obligations inconsistently, in the absence of an endorsed policy, increasing the likelihood of errors and breaches.

Opportunity

Compliance and assurance: Adoption of the policy demonstrates Council's commitment to statutory compliance with the Queensland Privacy Principles.

Community Confidence: Provides transparency to the community about how personal information is dealt with, collected, used and dealt with, thereby strengthening community trust.

Organisational Consistency: Gives staff clearer guidance, improving consistency in decision making and reducing the risk of privacy breaches.

Proactive Governance: Positions Council as proactive in addressing privacy obligations, reducing the risk of complaints.

COMMUNITY ENGAGEMENT

Internal Consultation

Senior Leadership Team.

External Consultation

Nil

LEGAL / POLICY

Legislation / Local Law

Information Privacy Act 2009 1.3 An agency must have a clearly expressed and up-to-date policy (The QPP Privacy Policy) about the management of personal information by the agency.

Corporate Plan

Goal 4 Our Performance

Outcome: 4.4 Council has embedded risk management, good governance, transparency and accountability into what we do.

Objective: 4.4.1 Provide assurance through effective governance, audit and risk management practices.

Policy / Strategy

Nil

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

In developing this report to Council, the subject matter has been considered in accordance with the Human Rights Policy PL-CS093 and the Queensland human Rights Act 2019. It is considered that the subject matter does not conflict with any human rights issues and supports the fundamental rights listed in Councils policy.

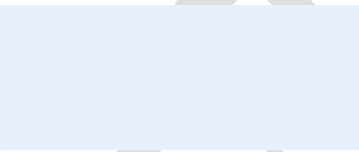
ATTACHMENTS

1. QPP Privacy Policy [↓](#)

QPP PRIVACY POLICY

PL-049

QPP PRIVACY POLICY

POLICY NUMBER	PL-049
DIRECTORATE:	Corporate Services
SECTION:	Governance
RESPONSIBLE MANAGER:	Manager Governance
DATE ADOPTED:	27 October 2010
DATE TO BE REVIEWED:	Click or tap here to enter text.
DATE REVIEWED:	[Date Reviewed]
APPROVED BY:	

REVISION RECORD

Date	Version	Revision description
27 Oct 2010	1	Adopted
26 Oct 2016		Rescinded at Council Meeting 26 October 2016 . Rescinded as Council is required to comply with the Information Privacy Act 2009 and there is no need for a policy in order to comply 26/10/2016
September 2025	1	Requirement for reinstatement in accordance with Information Privacy Act 2009 (Qld) commenced 1 July 2025

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1 PURPOSE

Southern Downs Regional Council (Council) is committed to protecting the privacy of individuals by managing personal information in accordance with the Information Privacy Act 2009 (Qld), which includes compliance with the Queensland Privacy Principles (QPPs).

This policy outlines how Council collects, stores, manages and uses 'personal information' in its possession or under its control including:

- a) The types of personal information we collect, and hold, how we collect and hold that personal information, and the purposes for which we collect, hold, use and disclose personal information.
- b) How you may complain about our handling of your personal information, and how we will deal with the complaint.

2 SCOPE

This policy applies to Councillors, employees, volunteers, contractors, and any agent who collects, stores, uses, discloses, or manages personal information on behalf of Council.

3 LEGISLATIVE CONTEXT

- *Information Privacy Act 2009 (Qld)*
- *Right to Information Act 2009 (Qld)*
- *Queensland Privacy Principles (QPP)*
- *Public Records Act 2023 (Qld)*

4 QUEENSLAND PRIVACY PRINCIPLES

QPP1 – OPEN AND TRANSPARENT MANAGEMENT

Council manages personal information in an open and transparent way, it outlines:

- The types of personal information Council collects;
- The purposes for collection;
- How personal information is held and secured;
- Access and correction rights;
- How complaints can be made; and
- Whether Council is likely to disclose information overseas.

QPP2 – ANONYMITY AND PSEUDONYMITY

Where lawful and practical, individuals may deal with Council anonymously or using a pseudonym (e.g. general enquiries or informal feedback). However, identification may be required for certain functions,

such as lodging applications, making complaints, applying for an internal review of a council decision or accessing services.

Council is required to collect identifying information such as name, contact details and details of the matter so that it can deal with the matter effectively and in accordance with our statutory duties.

QPP3 – COLLECTION OF SOLICITED PERSONAL INFORMATION

Council collects personal information only where necessary for its lawful functions and activities. Information is collected by lawful and fair means, and preferably from the individual concerned.

Consent in the QPPs means **express or implied consent**. The four key elements of consent are:

- the individual is adequately informed before giving consent (informed consent)
- the individual gives consent voluntarily
- the consent is current and specific, and
- the individual has the capacity to understand and communicate their consent.

As a general rule, Council will seek express and informed consent rather than relying on implied consent.

SENSITIVE INFORMATION

Council may also collect sensitive information as defined herein. We don't mention statutory reasons here like rates and charges or other fees like waste facilities.

BUSINESS FUNCTION	TYPE OF PERSONAL INFORMATION; HOW AND WHY COUNCIL COLLECTS IT
Applications and Customer Requests (any)	Council collects personal information on any application form from multiple sources including physical documents lodged with Council or through Council's website. For example (but not limited to); applications for approval: <ul style="list-style-type: none"> • building or development approval, • undertake a regulated activity (animal registrations)
Complaint management and investigations	Council collects personal information from and about persons who lodge complaints about Council services. This includes: <ul style="list-style-type: none"> • Name • Contact details • Details on the substance of a complaint or expression of dissatisfaction, investigation into the complaint and the outcome of the complaint.
Third Party Insurance Claims	Council collects personal information from and about persons who lodge third party claim. This includes: <ul style="list-style-type: none"> • Name • Contact details • Details relating to the claim, investigation and the outcome of the complaint. • Sensitive information relating to medical records (where applicable) • Collected information will be provided to Council's insurer for claim investigations.
Leasing	Council collects personal information from and about persons who are a part of a community group or organisation that may enter into a lease with Council. This includes:

BUSINESS FUNCTION	TYPE OF PERSONAL INFORMATION; HOW AND WHY COUNCIL COLLECTS IT
	<ul style="list-style-type: none"> Name Contact details (for example, phone and email address)
Surveys	Council may collect personal information when inviting participation in voluntary surveys conducted at the conclusion of a process for the purpose of gauging satisfaction with our services.
Social media platforms	Council uses social media platforms to communicate with the public about its work and to raise awareness on matters affecting residents. When individuals communicate with Council via these social media platforms, we collect any personal information persons provide when communicating with Council.
Intergovernmental communications	Council collects personal information during routine communication exchanges with other Local and State Government departments. Examples include consultations on development related matters or land valuations resulting from changes in property ownership.
Public Event Participation and Attendance	Council collects personal information from persons who attend or participate in Council events (e.g. registration at a Council event or participation in a public event during which images of persons may be captured).
Recruitment and Contractors	Council collects and holds personal information about people who apply to work at Council. This includes names, contact details, application documentation, identification information, assessments for suitability, referees and references.
Information collected through Council's website	Council collects personal information through our website where it is provided by individuals who use an online form (e.g.: to complete and lodge an application form of any type).
Regulatory functions and asset protection	Council collects personal information via image capture through video devices located at Council facilities and this may include audio capture (e.g.: CCTV devices located at Council controlled library facilities or images captured through a body worn camera device work by local laws officers during the undertaking of their routine regulatory duties.

QPP4 – DEALING WITH UNSOLICITED PERSONAL INFORMATION

If unsolicited personal information is received, Council will assess whether it could have been collected lawfully (QPP3). If not, and if it is not required to be retained as a public record, it will be securely destroyed or de-identified.

As a general rule, if Council requests certain personal information and the person they requested it from provides additional personal information, beyond what Council has asked for, the additional personal information should be treated as unsolicited.

QPP5 – NOTIFICATION OF COLLECTION

At or before the time of collection (or as soon as practicable thereafter), Council will notify individuals of:

- The purpose of collection;

- The authority under which the information is collected;
- Whether provision is voluntary or mandatory;
- Any lawful disclosures to third parties;
- Their access and correction rights.

Collection notices are provided on forms, in writing, correspondence, or verbally where appropriate.

QPP6 – USE OR DISCLOSURE

Council only uses or discloses personal information for:

- The purpose for which it was collected including;
 - through exercising its powers or performing Council's statutory function and duties as a regulatory authority, and service provider to the community such as assessment and handling of application forms, handling of complaints or responding to general enquiries.
 - Managing associated business functions, such as recruitment and human resources administration.
- A related purpose the individual would reasonably expect;
- With the individual's consent; or
- As required by law (e.g. to other government agencies, courts, or in response to lawful investigations). This may include disclosure to a court or tribunal, for example where a matter is referred under Australian Law, or for example, where a matter is referred to the Queensland Civil and Administrative Tribunal (QCAT), or the Crime and Corruption Commission (CCC). Where disclosure is required for law enforcement or public safety, this is recorded in writing as per legislative requirements.

QPP10 – QUALITY OF PERSONAL INFORMATION

Council takes reasonable steps to ensure personal information is accurate, complete, and up to date before using or disclosing it.

QPP11 – SECURITY OF PERSONAL INFORMATION

Council is committed to securing personal information from unauthorised access, interference, loss, misuse, modification or disclosure. Council has security protocols to protect personal information and to ensure that it can be accessed only by authorised employees of Council by way of:

- Secure physical and digital storage;
- Access controls and staff training;
- Secure disposal when no longer required and not a public record, in accordance with the *Public Records Act 2002 (Qld)*.

Where permitted by the *Public Records Act 2023 (Qld)*, Council will destroy or deidentify unsolicited personal information or personal information no longer required for any of its functions in accordance with our obligations under the QPPs if it is lawful and reasonable to do so.

QPP 12 AND 13 – ACCESS AND AMENDMENT OF PERSONAL INFORMATION

Individuals may request correction of their personal information. Council will take all reasonable steps to amend inaccurate, incomplete, out-of-date, or misleading information. If not amended, a notation may be added at the individual's request. Access and correction rights are contained in the *Right to Information Act 2009* (Qld) (RTI Act).

Persons may apply directly to Council to access or correct their own personal information.

NUMBERING OF THE QPPS

The QPPs are based on the Australian Privacy Principles (APPs) in the *Privacy Act 1988* (Cth). The QPPs follow the APP numbering, but not all APPs were implemented in the IP Act. As a result, the IP Act simply notes that some QPPs, e.g., QPPs 7, 8 and 9 are not applicable to Queensland Government agencies.

5 USE OF STORED INFORMATION

Council holds certain personal information about property owners, such as names, postal addresses, email addresses and telephone numbers, which is collected primarily for the purpose of administering rates and charges under the *Local Government Act 2009* (Qld), *Planning Act 2016* (Qld), *Water Supply (Safety and Reliability) Act 2008* (Qld) and other associated legislation.

This information is securely stored in Council's systems and may also be used for other directly related purposes, including:

- Issuing rates notices, water notices and reminder notices
- Responding to property related enquiries
- Ensuring compliance with statutory obligations, such as development assessment notifications and regulatory matters
- Contacting property owners in relation to their property, where Council is required or authorised by law to do so.

Council will not use or disclose this stored information for unrelated purposes without the property owner's consent, unless an exception under the *Information Privacy Act 2009* (Qld) applies (for example, where the use of disclosure is authorised or required by law).

6 CONTRACTED SERVICE PROVIDERS

Where Council engages external providers or contractors to perform functions on its behalf, contracts will ensure that the provider complies with the IP Act and QPPs when handling personal information, by way of binding.

7 OVERSEAS DISCLOSURE

Council does not routinely disclose personal information to overseas recipients. If overseas disclosure is required, Council will take reasonable steps to ensure that the recipient does not breach the QPPs.

We would generally disclose personal information overseas only when necessary to address a complaint or application with our statutory functions and obligations. For instance, where a complainant or applicant is overseas.

However, when you communicate with Council via a social media platform such as Facebook, Instagram or YouTube, the social media provider and its partners may collect and hold your personal information overseas.

Council also uses Survey Monkey to conduct voluntary surveys from time to time, which may involve the collection and disclosure of participants' personal information overseas.

Where Council discloses personal information overseas, this will usually occur with agreement, where we are authorised or required by law, or otherwise consistently with our obligations under the IP Act.

8 PRIVACY COMPLAINTS

If an individual believes that Council has breached their privacy in accordance with the IP Act, they may make a complaint. Privacy complaints on behalf of another person can only be completed with authorisation, for example if the individual is a minor/child and you are their parent or guardian, they lack capacity and you are their legal guardian or have other legal authority to act for them.

Complaints must be submitted to Council within twelve (12) months of becoming aware of the act or practice constitutes a breach by Council of the IP Act. When submitting a privacy complaint on behalf of someone else, the inclusion of an appropriate authority identification e.g. birth certificate is required.

Council will investigate the complaint in accordance with its complaint management process and will respond within 45 business days. The privacy investigation process is managed by officers who are impartial to the initial complaint or activities relating to the subject of the initial complaint.

Privacy complaints, including an address to respond to (e.g. email address) and details about the matter or issues addressing the privacy complaint (e.g. what did Council do, or not do, with your personal information that you believe breached the QPPs and the IP Act) are to be submitted in writing to:

Chief Executive Officer
Southern Downs Regional Council
PO Box 26, Warwick Qld 4370
Email: mail@sdrc.qld.gov.au

Following the receipt of the response from Council, if not satisfied, individuals may contact the Office of the Information Commissioner (OIC) Queensland.

Office of the Information Commissioner
PO Box 10143 Adelaide Street, Brisbane Qld 4001
Email: complaints@oic.qld.gov.au

9 DEFINITIONS

TERM	MEANING
Anonymity	Anonymity means that the individual dealing with Council cannot be reasonably identified, and Council does not ask them for personal information or information that might identify them. Council should not be able to identify the individual at the time of the dealing or subsequently.
Consent	Consent is a voluntary arrangement between Council and an individual. Council asks the individual to allow it to deal with their personal information in a certain way, and the individual is free to grant or withhold that consent.

TERM	MEANING
De-identify	In relation to information, means to amend the information so it is no longer about an identified individual, or an individual who is reasonably identifiable from the information.
Disclosure ¹	(1) An entity (the first entity) discloses personal information to another entity (the second entity) if— (a) the second entity does not know the personal information, and is not in a position to be able to find it out; and (b) the first entity gives the second entity the personal information, or places it in a position to be able to find it out; and (c) the first entity ceases to have control over the second entity in relation to who will know the personal information in the future
Express consent	Express consent means consent was explicitly given, for example, orally or in writing. It could include a handwritten signature, an oral statement or statement given in sign language, or use of an electronic medium or voice signature to signify consent.
Informed consent	For consent to be valid, it must be informed. When seeking consent, Council should ensure the individual has enough information to understand: <ul style="list-style-type: none"> • what personal information is to be collected, used or disclosed • for what purpose or purposes • who the information is being given to, any person or body they will pass it on to, and what use the recipient(s) will make of the information • the consequences of consenting; and • the consequences of refusing consent. This should be communicated in plain language, without legal or industry jargon. Providing incorrect or misleading information to the individual, whether deliberately or inadvertently, may render the consent invalid.
Implied Consent	Implied consent arises where an individual's consent can reasonably be inferred from the conduct of the individual and Council.
Solicited Information	Personal information received by Council through
Unsolicited Information	Personal information received by Council that Council took no active steps to collect. For example; <ul style="list-style-type: none"> • misdirected mail received by an agency • correspondence sent to agencies from members of the community or other unsolicited correspondence sent to an agency • a petition sent to an agency that contains names and addresses • an employment application sent to an agency on an individual's own initiative and not in response to an advertised vacancy • a promotional flyer containing personal information, sent to an agency by an individual promoting the individual's business or services.
Personal Information	Section 12 of the IP Act provides that personal information means information or an opinion about an identified individual or an individual who is reasonably identifiable, whether is true or recorded in a material format.
Sensitive Information	Means the following: <ol style="list-style-type: none"> 1. information or an opinion about an individual's: <ol style="list-style-type: none"> a. racial or ethnic origin; or b. political opinions; or c. membership of a politician association; or d. religious beliefs or affiliations; or e. philosophical beliefs; or f. membership of a professional or trade association; or

TERM	MEANING
	<ul style="list-style-type: none">g. membership of a trade union orh. sexual orientation or practices; ori. criminal record;2. health information about an individual; or3. genetic information about an individual that is not otherwise health information; or4. biometric information that is to be used for the purpose of automated biometric verification or biometric identification; or5. biometric templates


10 RELATED DOCUMENTS

Office of Information Commissioner (OIC) Queensland Privacy Principles – [Basic Guide to the QPPs](#)

¹ Information Privacy Act 2009 section 23

13.5 Appointment of Chairperson - Regional Roads and Transport Groups (RRTG)

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Acting General Manager Customer and Organisational Services	ECM Function No/s:

Recommendation

THAT Council:

1. Appoint Cr Morwenna Harslett as Chair of the Southern Boarder Regional Roads and Transport Group and
2. Note that the Terms of Reference for the Southern Boarder Regional Roads and Transport Group be updated to reflect this change in leadership.

REPORT

The Southern Border Regional Roads and Transport Group (SBRRTG) is one of Queensland's Regional Roads and Transport Groups (RRTGs), operating under the Roads and Transport Alliance – a collaborative governance framework between the Department of Transport and Main Roads (TMR), the Local Government Association of Queensland (LGAQ), and participating councils. RRTGs work collaboratively as a regional group to plan for and prioritise investment on road and transport infrastructure, including allocating funding to the highest priority projects and identifying opportunities for financial efficiencies.

Amongst the duties of the SBRRTG is to elect a Chair which alternates between the Goondiwindi Council and the Southern Downs Regional Council.

This report seeks Council's endorsement of the appointment of Cr Morwenna Harslett as Chair of the SBRRTG, effective immediately. Cr Harslett's appointment as Chair will ensure continuity of leadership and strengthen Council's representation in regional transport planning.

FINANCIAL IMPLICATIONS

Nil

RISK AND OPPORTUNITY

Risk

It should be noted that Cr Bartley has requested to resign from the position of Portfolio Councillor for Roads. Therefore, another Councillors needs to be appointed to the SBRRTG. Not doing so would mean that Council is not represented on this group.

Opportunity

Council to be part of the collaborative governance framework between the Department of Transport and Main Roads (TMR), the Local Government Association of Queensland (LGAQ), and participating councils.

COMMUNITY ENGAGEMENT

Internal Consultation

GM Corporate Services
CEO

External Consultation

Regional Roads and Transport Groups

LEGAL / POLICY

Legislation / Local Law

Nil

Goal 1 Our People

Outcome: 1.1 Communities trust us to engage with them and advocate on their behalf.

Objective: 1.1.1 Advocate for Councillor, staff and community representation on government and non-government committees and task forces relevant to the region.

Policy / Strategy

Nil

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.

ATTACHMENTS

1. SBRRTG Terms of Reference June 2024[↓](#)

Leadership Framework Terms of Reference Engagement Committees Southern Border Regional Roads and Transport Group



Southern Downs
REGIONAL COUNCIL

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TERMS OF REFERENCE

Entity	Engagement Committees Southern Border Regional Roads and Transport Group				
Purpose	To work collaboratively to regionally plan for and prioritise investment on road and transport infrastructure, including allocating funding to the highest priority projects and identifying opportunities for financial efficiencies.				
Custodian	Mayor and Councillors			ECM	3707891
Category	Elected			Council	
Head of Power	Council resolution			23/8/2024	
Membership	Appointer	Council by resolution			
	Core	Goondiwindi Regional Council Southern Downs Regional Council - Cr Bartley Department of Transport and Main Roads			
	Associate	Director Infrastructure Services Manager Works			
Chair	Alternates between GRC and SDRC on a two yearly basis				
Secretary	As appointed by SBRRTG Alternates on a two yearly basis				
Term	Term of Council				
Meetings	Frequency	Quarterly unless advised otherwise			
	Location	Rotational basis between member Councils			
	Day/time	Varies			
	Duration	As required			
	Quorum	Not applicable			
Reporting	Minutes	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	To;	Council
	Meeting Report	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	To;	Written or verbal to Council
	Performance Report	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	To;	Click or tap here to enter text.
Duties	1.	Address shared transport infrastructure issues and make local transport infrastructure investment decisions based on regional priorities.			
	2.	Establish a more strategic approach to regional road and transport investment and identify the local transport infrastructure that is important to the region.			
	3.	Develop a Constitution, or set of rules to formalise governance and issue resolution arrangements, and update as required (for example, with a change in membership).			
	4.	Provide a copy of the Constitution to RTAPT and new members of the RRTG.			
	5.	Elect a Chair and determine the tenure of the role (a deputy chair may also be elected).			
	6.	Appoint a Secretariat to support the Chair.			

	7.	Decision making is ideally by consensus. Where consensus cannot be achieved, each council and TMR District is entitled to one vote, or as outlined in the RRTG's Constitution.
	8.	Meet regularly as required. Quarterly meetings are recommended.
	9.	If required, engage a Technical Coordinator to assist the group meet its responsibilities. The terms of the contract will be determined by the RRTG.
	10.	Agendas should be prepared in advance and meetings should be minuted.
	11.	Approve works programs, capability initiatives and other recommendations by the TC (decisions may be taken via flying minute when meeting dates do not align with required timeframes).
	12.	Ensure robust program management practices, prepare and submit relevant forms/correspondence to RTAPT
Order of Business	1.	Opening
	2.	Attendance and apologies
	3.	Confirmation of minutes
	4.	Business arising from minutes
	5.	Reports
Subordinates	SBRRTG Technical Committee	



Southern Downs

A great place to live, work, play and stay.

CONTACT US



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64 Fitzroy Street Warwick QLD 4370

Stanthorpe Office

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mail@sdrclld.gov.au




1300 MY SDRC

Southern Downs online

14. INFRASTRUCTURE, ASSETS AND PROJECTS REPORTS

14.1 Sewer Connection PI 26885

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Manager Water	ECM Function No/s:

Recommendation

THAT Council:

1. Approve adding Lot 4 of RP856410 (Property ID 26885) to the Sewer Service Area.
2. Require the payment of the standard sewer connection fee as well as the additional fee for properties not currently rated for sewerage and are not required to pay wastewater headworks contributions as a condition of a development approval, as per the Fees and Charges 2025/2026.

REPORT

Background

57 Baguley Street, Warwick is in the centre of a residential area that is seweraged. The property is currently on a septic system. The owner has previously declined to connect to the sewer and now requests a sewer connection. This Property is currently outside of Sewer Service Area. Approval is required from Council to include this lot within this area.

Report

The owner of 57 Baguley Street, Warwick is requesting a sewer connection. The lot is in the centre of a residential area that is seweraged and it is preferable that this lot have a sewer connection rather than remain on a septic system.

Approval is required from Council to include this lot within the Sewer Service Area. It is recommended that this approval be granted.

The property owner has previously declined to connect to the sewer and has not paid a base annual access fee. In accordance with Clause 4.3 of the Sewerage Infrastructure Policy, the Applicant also has to pay the fee equivalent to the sewerage headworks charge of \$2,980 to contribute to the sewerage pipework.

Conclusion/Summary

It is recommended that Council approve the inclusion of this lot into the Sewer Service Area.

FINANCIAL IMPLICATIONS

In addition to the standard sewer connection fee, Council will receive a sewerage headworks fee of \$2,980.

RISK AND OPPORTUNITY

Risk

Not approving this recommendation would result in the property remaining on a septic system, which is not what the resident has asked for.

Opportunity

This is an opportunity to take a residential property off a septic tank system and have it serviced with a reticulated sewerage network. This provides an improved health outcome for the community.

COMMUNITY ENGAGEMENT

Internal Consultation

Discussed at the Council Information Session on 27 August 2025.

External Consultation

Nil

LEGAL / POLICY

Legislation / Local Law

Nil

Corporate Plan

Goal 2 Our Places

Outcome: 2.2 Public places, services and facilities are accessible, sustainable and cost effective.

Objective: 2.2.1 Facilitate and plan for safe, accessible and affordable infrastructure, housing, health and communication services for the community, visitors and industry.

Policy / Strategy

This report is in accordance with Clause 4.3 of the Sewerage Infrastructure Policy

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken no impact was noted.


ATTACHMENTS

Nil

15. COMMUNITIES, PLANNING AND ENVIRONMENTAL SERVICES REPORTS

15.1 Killarney Community Garden Request - Canning Park

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Manager Community Services	ECM Function No/s:

Recommendation

THAT Council approve in principle the request of the Killarney Community Gardens Inc (“KCGI”) to transform part of Canning Park into a community garden, subject to:

1. KCGI engage with both the Killarney Area Promotion Association (“KAPA”) and the Lions Club of Killarney around the proposed area being requested; and
2. Before submitting a license agreement application to Council, in addition to other items that may be required, submit to the Council letters of support from the Killarney Area Promotion Association and Lions Club of Killarney, who are two (2) key users of this park; and
3. KCGI executing an appropriate Licence Agreement for the area with Council; and
4. On execution of a License Agreement, KCGI will be responsible for holding and maintaining:
 - a. public liability insurance for an amount of not less than twenty million dollars (\$20,000,000) or such other amount as Council considers appropriate; and
 - b. contents insurance for contents owned by KCGI.

REPORT

Background

On 15 January 2025, Cr Wantling submitted a request on behalf of a community resident, Ms Beryl Rosser, to establish a community garden, seeking that the item be tabled to Council.

Canning Park, located in Killarney is an open space of high value to the community. Future uses of the park can include:

- The park could be used for a Paddock to Plate initiative to help educate visitors on the uses for local produce, and
- Community garden space - requires raised planting beds, lighting and water, possible additions such as a small garden shed for storing shared tools and materials that may be delivered over time (if garden is in use / a need is demonstrated).

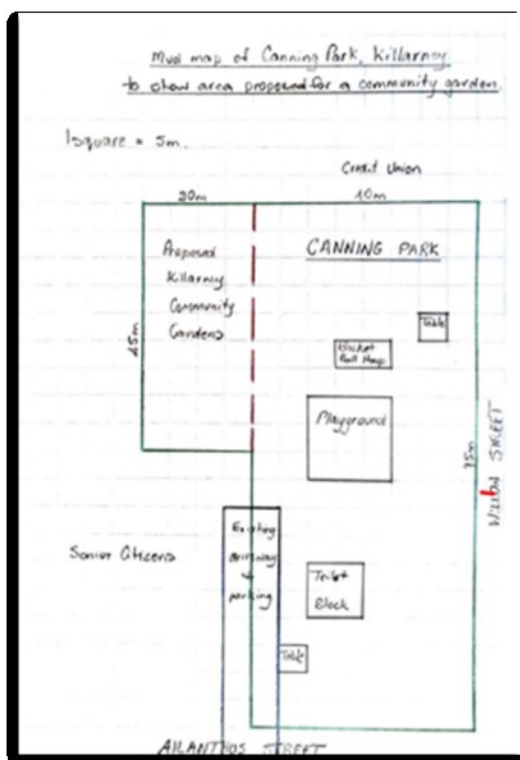
Community gardens can often provided spaces for community connection and activities. These activities needs to balanced with other people and groups who may use the same park area and other activities that may occur.

Report

In correspondence, Ms Rosser ("the applicant") indicated that they understand that Canning Park has been zoned for a use such as this and are requesting to use some of the park's land. Further, the applicant indicated that:

- The first public meeting in October 2024 of their group attracted 26 people who expressed interest and ideas, with a second public meeting in November 2024 establishing a working committee, and
- Detailed design plans would be discussed once other fundamental arrangements are in place. Anticipated key features will be garden beds (including accessible beds for gardening from wheelchairs or other seated positions), fruit trees, composting area/worm farm, storage space for tools etc., outdoor tables and chairs, maybe fencing for delineation of the area.

In the submission, Ms Rosser requested approximately 20m x 45m along Canning Park's western boundary, with the mud map of the proposed location indicated below (on the left) and an aerial of the park (on the right and the area identified in orange).



The proposed design included shared pathways, quiet seating areas, outdoor tables and chairs, fruit trees, a composting area/worm farm and accessible garden beds. The garden would span approximately 20m x 45m along Canning Park's western boundary.

In May 2025 Council conducted a community survey to gain feedback regarding the proposal. Residents and visitors could view the proposed concept and complete a short survey online at <https://www.sdrc.qld.gov.au/living-here/have-your-say/killarney-community-garden>. Hard copies were also made available. Engagement closed on Friday, 13 June 2025.

The results of the survey have been attached. There were 48 submissions, with approximately 60% of respondents coming from Killarney (postcode). The following feedback was provided:

- 97% supporting a community garden in Killarney;
- 79% supporting its location in Canning Park;
- 68% indicating having it open 24hrs per day;

- 70% supporting only allowing members to garden; and
- 85% supporting payment to be a member

Since the survey closed, Council has also received responses from the Lions Club of Killarney and the Killarney Area Promotion Association (included in this report), who both indicated they weren't necessarily against the idea, but thought the area requested dominated the park and restricted other park users.

The item was originally tabled at the 20 August 2025 Ordinary Council Meeting; however, there was a question from the floor about consultation with the Lions Club of Killarney. As a result, Council resolved to lay the item on the table until feedback had been received from the Lions Club of Killarney. On 20 August 2025, Council officers contacted the Lions Club of Killarney, with the response provided below on 21 August 2025.



[REDACTED]

21 August 2025

Hi Michael

After viewing your email of the 20/08/2025 and discussion with the executive these are our thoughts about the community garden.

As set out in the plans we believe this will be detrimental to the park area as this will affect the usable area of the park for functions in the town.

This area is currently very suitable for our functions as the trees provide shade and a good windbreak with the concrete ball area being used as a stage with plenty of room for stalls, Santa Claus, children dancing etc. Loss of this would severely cramp activities and possibly make it unsuitable.

We also feel the KAPA monthly markets would be impacted.

Our opinion is that this area will be used for the community garden for a period of time until everyone loses interest and then it will be left for someone else to clean up.

Perhaps the Recreation grounds where there is good soil and open areas could well benefit the community more.

The other issue to be considered is there is limited park area in Killarney and don't reduce it further.

Thank you,

[REDACTED]

Council officers also reached out to the Killarney Area Promotion Association ("KAPA"), with KAPA providing the following response on 22 August 2025:

[REDACTED]

Hi [REDACTED]

I am the Killarney country Markets Manager and also the Treasurer of Kapa.

- I feel the the location of the community garden is not the right place for the community
- The park is used by others such as the Markets and the size is to big for the markets as we have site along the back wall
- Also the boundary of the garden is right on the gate entry to the park so other site holders will have a problem getting in
- One other thing the lions have their christmas party and carols night and now that it is smaller will have trouble with fitting people in
- Children playing would be have much less area to play net ball

As per my call have attached a map hope this helps

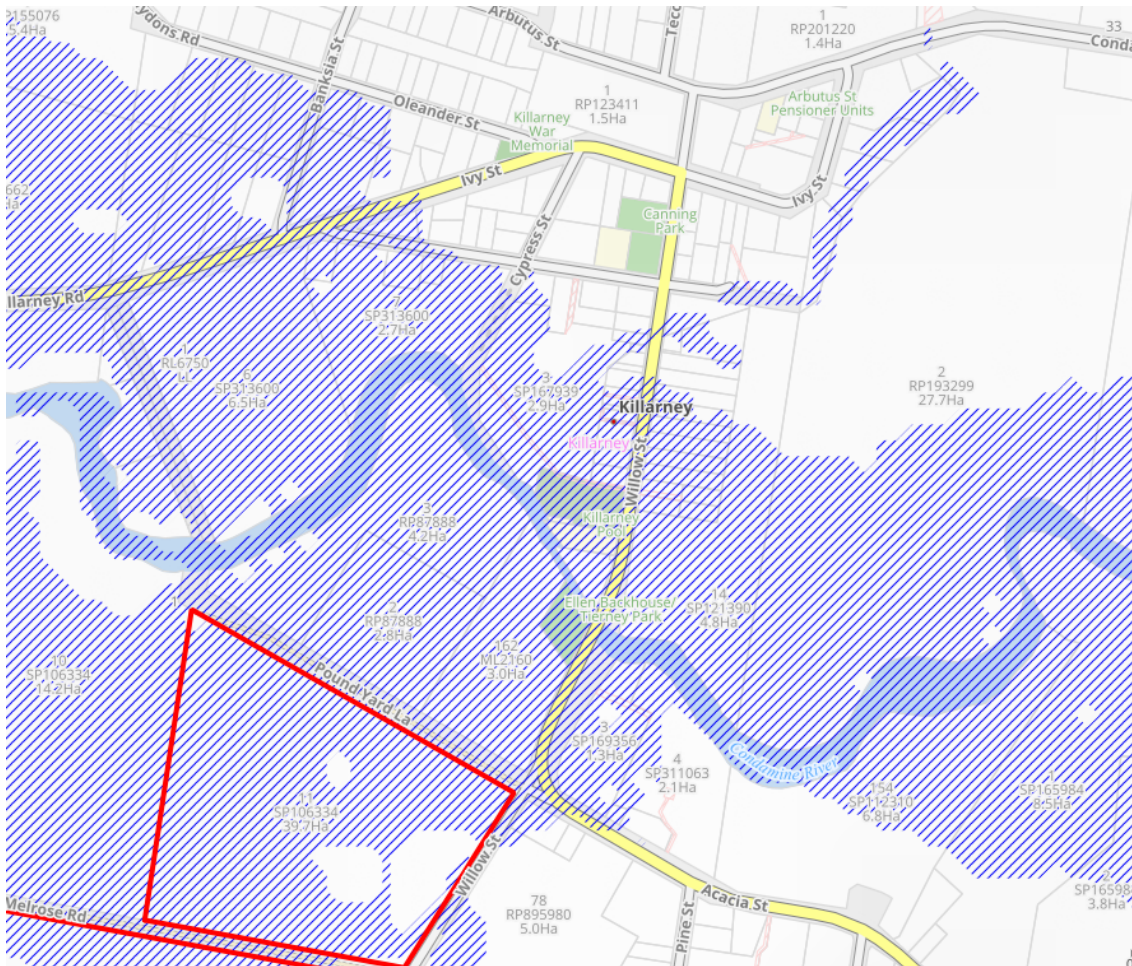
I understand we have to change but I feel the garden is too big

Hope you can understand me

If you need any more information please ring me



When looking at Killarney, it is noted that most of the green space operated by the Council is covered by the flood overlay, with the Killarney War Memorial and Canning Park being the only exceptions.



On 24 August 2025, the applicant also provided further information about their application. When asked if the applicant had considered alternative locations, the applicant indicated:

“Yes, we did evaluate various sites around Killarney for a community garden:

- *Recreation Club*
- *Part of the golf grounds*
- *Killarney State School - principal offered a section at the front of the school*
- *RSL block next to the RSL*
- *Area closer to and around the Senior Citizens' building*
- *Killarney Showgrounds*
- *Canning Park*
- *Telstra block across the road from the Senior Citizens' building in Ailanthus Street*
- *Warwick Credit Union yard*

Evaluation criteria included the following:

- *Community connectivity - this is by far the most important*

- *Convenient and easy access for all members of the community - young and old and visitors to town*
- *Flooding*
- *Growing conditions - area available, sunlight, water availability, soil, roots of existing trees*
- *Facilities available such as toilets, playground, access to kitchen facilities for cooking workshops*
- *Land tenure”*

“The Canning Park area was considered by far the most suitable site for a community garden in Killarney as it was felt that it was a space where community connectivity could be nurtured and developed to its fullest potential. With convenient access to the public toilets, playground, disabled access and parking, it not only makes the Canning Park site usable almost immediately by a community garden group but it also ensures these public facilities are well used. The town does not need another set of facilities built for another small group in town. The Senior Citizens facility lends itself to being hired for cooking workshops. A few of our members have been involved in community gardens that have flooded and felt that this was a major factor to be considered. So, the Canning Park site was again favoured for the fact that it is less likely to flood.”

Conclusion/Summary

Council officers have sought feedback from multiple community groups within Killarney. Feedback would suggest that most groups are in favor of the community garden proposal, but suggest a smaller area should be used. As a result, a viable option may be to proceed in principle to offer the community garden under license for a smaller portion of the park, subject to the proposed area being agreed to by key users of the park.

When considering the difference between offering a lease versus a license, a lease tends to grant exclusive possession, creating a landlord-tenant relationship with certain property rights, whereas a license does not confer exclusive possession – as such, in this particular circumstance, it would appear reasonable to consider a license-style arrangement.

FINANCIAL IMPLICATIONS

Nil initially; however, there may be costs in the future should Council be required to take back control of this portion of the park or if additional maintenance is requested from Council.

RISK AND OPPORTUNITY

Risk

Should the garden not be maintained either now or in the future, there will be costs to the Council, noting the location.

There may also be governance and accessibility risks if the garden is perceived as only available to a select group of the community.

Opportunity

As part of the Budget 2025/2026 engagement, Council recently received strong community feedback that open spaces are important to the community and provide a space for the community to gather and promote well-being. The development of a community garden would add to this.

Additionally, the prominent location ensures easy community access while providing the opportunity to grow community connections.

COMMUNITY ENGAGEMENT

Internal Consultation

General Manager Infrastructure, Assets & Projects
Manager Parks and Operations
Operations Coordinator
Parks Supervisor (North)
Manager Asset Management, Spatial and Saleyards
Manager Planning and Development
Acting Manager Corporate Services
Councillor Information Session 23 July 2025 and August 2025 Ordinary Council meeting

External Consultation

Community Survey
Killarney Area Promotion Association
Lions Club of Killarney

LEGAL / POLICY

Legislation / Local Law

Local Government Act 2009
Local Government Regulation 2012

Corporate Plan

Goal 1 Our People

Outcome: 1.1 Communities trust us to engage with them and advocate on their behalf.

Objective: 1.1.2 Implement effective and genuine community consultation processes that enable participation, engagement and collaboration.

1.1.3 Build confidence in our communities by being visible, empathetic and by actively listening.

Outcome: 1.3 Communities are active, healthy and celebrate cultural diversity.

Objective: 1.3.3 Plan and provide facilities and programs that enable participation in sport, recreation and cultural and community activity.

Policy / Strategy

Nil

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.

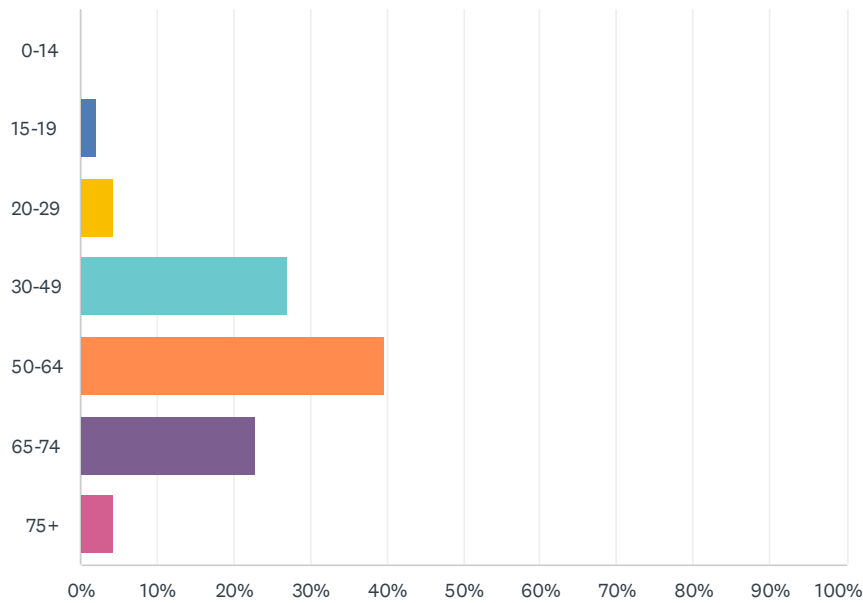
ATTACHMENTS

1. Killarney Community Garden Survey Results [↓](#)

Killarney Community Garden Survey

Q1 What is your age group?

Answered: 48 Skipped: 0

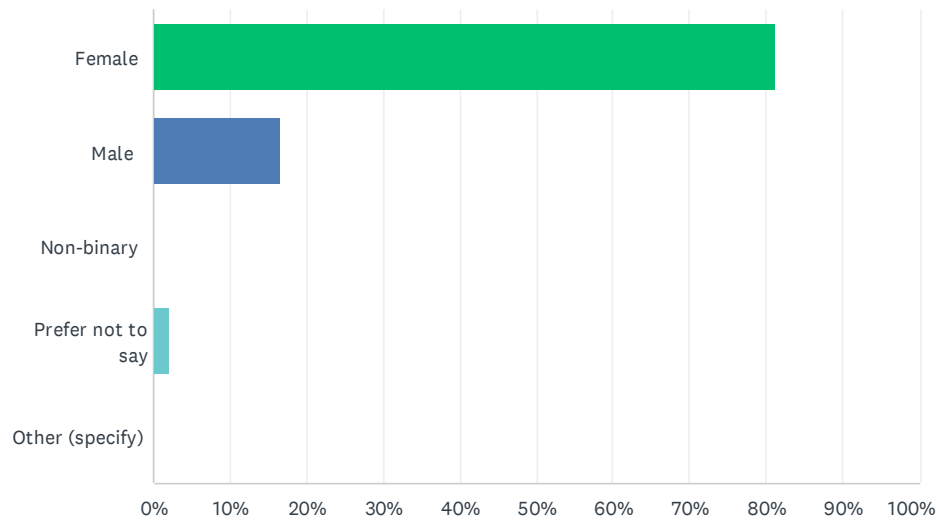


ANSWER CHOICES	RESPONSES	
0-14	0.00%	0
15-19	2.08%	1
20-29	4.17%	2
30-49	27.08%	13
50-64	39.58%	19
65-74	22.92%	11
75+	4.17%	2
TOTAL		48

Killarney Community Garden Survey

Q2 What is your gender?

Answered: 48 Skipped: 0



ANSWER CHOICES	RESPONSES	
Female	81.25%	39
Male	16.67%	8
Non-binary	0.00%	0
Prefer not to say	2.08%	1
Other (specify)	0.00%	0
TOTAL		48

Killarney Community Garden Survey

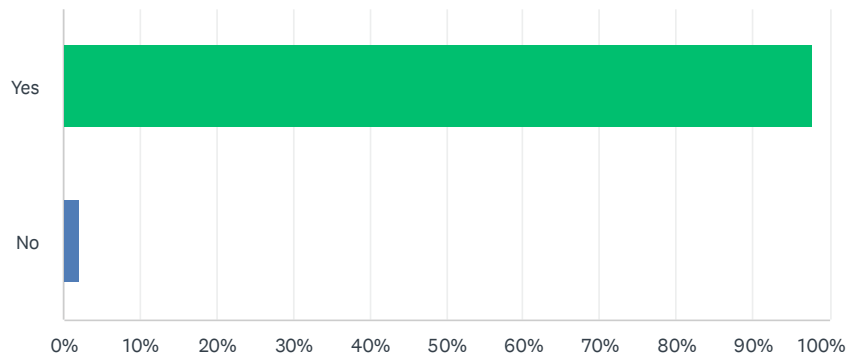
Q3 Postcode

Answered: 48 Skipped: 0

Killarney Community Garden Survey

Q4 Do you support a community garden in Killarney?

Answered: 48 Skipped: 0

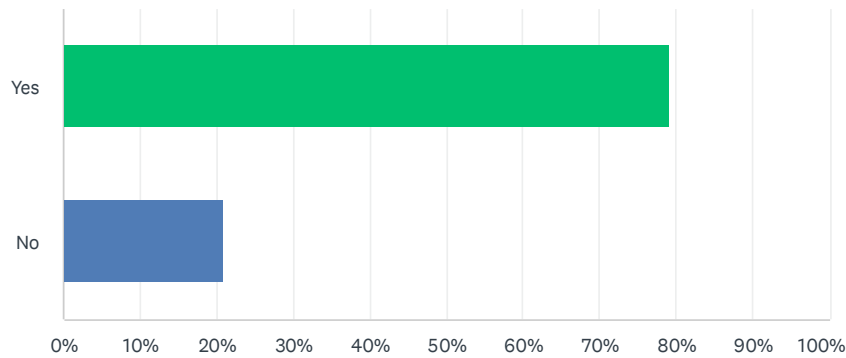


ANSWER CHOICES	RESPONSES	
Yes	97.92%	47
No	2.08%	1
TOTAL		48

Killarney Community Garden Survey

Q5 Do you support the proposed location of the community garden i.e. Canning Park?

Answered: 48 Skipped: 0

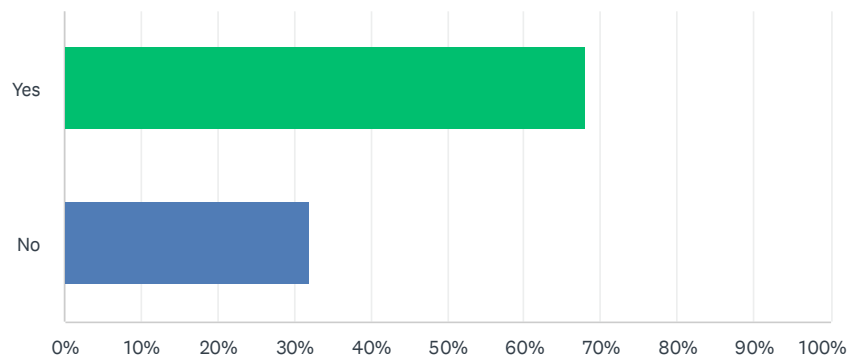


ANSWER CHOICES	RESPONSES	
Yes	79.17%	38
No	20.83%	10
TOTAL		48

Killarney Community Garden Survey

Q6 Do you support a community garden being open 24 hours a day?

Answered: 47 Skipped: 1

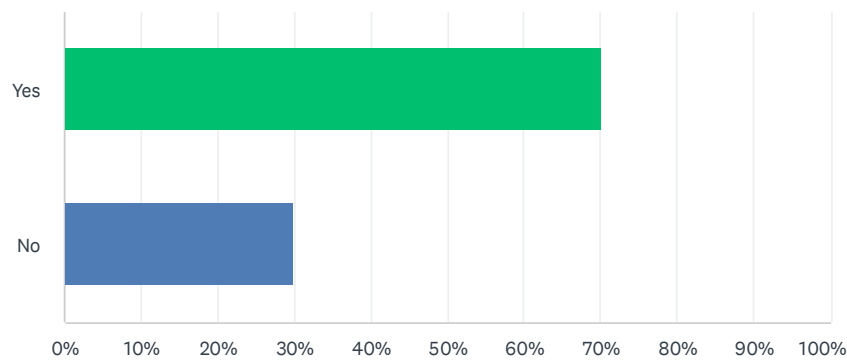


ANSWER CHOICES	RESPONSES	
Yes	68.09%	32
No	31.91%	15
TOTAL		47

Killarney Community Garden Survey

Q7 Do you support only allowing members to garden in the community garden?

Answered: 47 Skipped: 1

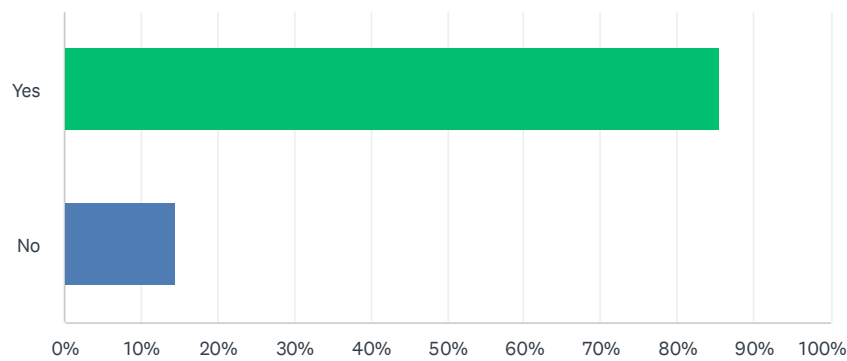


ANSWER CHOICES	RESPONSES	
Yes	70.21%	33
No	29.79%	14
TOTAL		47

Killarney Community Garden Survey

Q8 Do you support requiring payment of a membership fee in order to garden in the community garden?

Answered: 48 Skipped: 0

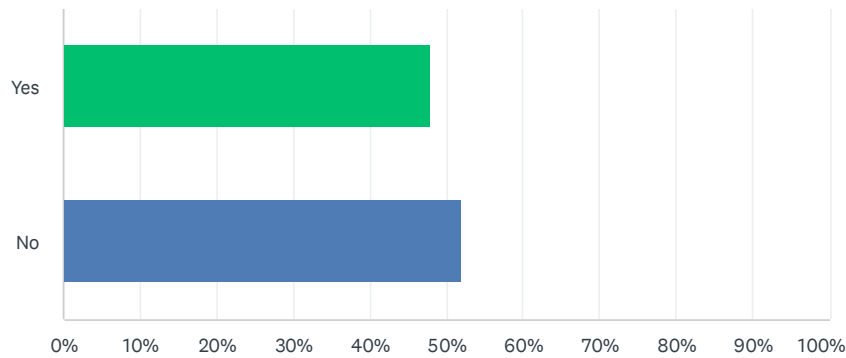


ANSWER CHOICES	RESPONSES	
Yes	85.42%	41
No	14.58%	7
TOTAL		48

Killarney Community Garden Survey

Q9 Do you have any suggestions for the design of the community garden?

Answered: 48 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	47.92%	23
No	52.08%	25
TOTAL		48


Killarney Community Garden Survey

Q10 Do you have any other comments?

Answered: 29 Skipped: 19

15.2 Warwick Shire River Improvement Trust

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Manager Community Services	ECM Function No/s:

Recommendation

THAT Council:

1. Advise the Warwick Shire River Improvement Trust ("WSRIT") that Council can no longer provide administrative, secretarial and in-kind support; and
2. Work with the WSRIT on the timing of this transition, with a view that this transition be in place by the 2026/27 financial year.

REPORT

Background

On 24 May 2017, at the Ordinary Council Meeting, Council resolved that it:-

1. Advise the Warwick Shire River Improvement Trust that Council will undertake the future secretariat role for the Trust.
2. Request the Trust to submit a revised precept request to incorporate the calculated savings by the Council undertaking that role.

Report

Since the 2017 Council resolution, the Council has provided secretarial and financial accounting support to the Warwick Shire River Improvement Trust ("WSRIT"). In 2017, Council considered that value of this support to be \$20,000. Therefore, Council funded the WSRIT and withheld \$20,000 to cover Council's expenses of providing secretarial and financial accounting support.

However, with the activities of WSRIT not necessarily being core to Council, and with the increasing resource time required, it is recommended that Council now pay the WSRIT the full amount (including the amount for secretarial and financial accounting support, which is now \$25,000 for the current FY) and cease to provide this support. This will allow the WSRIT to resource this support by other means.

Council is looking to take back these staffing resources in exchange for a monetary amount charged against the budget allocation, ensuring WSRIT can focus its budget and time on its strategic objectives.

Conclusion/Summary

With the increased time required to support the WSRIT, Council is looking to remove its allocation of staff resources (secretarial and financial), and instead provide WSRIT with the full budget allocation, with no charge applied.

FINANCIAL IMPLICATIONS

Although the budget allocation will not change, no revenue will be forecast to offset the expenses, meaning the budget surplus/deficit figure for this activity will show a higher deficit.

RISK AND OPPORTUNITY

Risk

Nil

Opportunity

Able to use staff resources to focus on core Council business.

WSRIT can focus on its core activities with the funding provided by Council.

COMMUNITY ENGAGEMENT

Internal Consultation

27 August 2027 – Councillor Information Session

External Consultation

Nil, however, on resolution, Council will discuss with the Warwick Shire River Improvement Trust a transition plan.

LEGAL / POLICY

Legislation / Local Law

River Improvement Trust Act 1940

Corporate Plan

Goal 4 Our Performance

Outcome: 4.3 Our people are proud to work for Council.

Objective: 4.3.1 Enable collaborative workplaces and contemporary work practices.

Policy / Strategy

Nil

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS


A Human Rights assessment has been undertaken.

ATTACHMENTS

Nil

15.3 Southern Downs Youth Council Meeting - 21 August 2025

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Sport and Recreation Officer	ECM Function No/s:

Recommendation

THAT Council receive and note the minutes from the Southern Downs Youth Council Meeting on 21 August 2025.

REPORT

Background

Southern Downs Youth Council (SDYC) has a role to represent the voice of young people who live, work, study or volunteer in the Southern Downs region, and to provide input into Council activities and decisions.

The SDYC program aims to provide young people with opportunities to:

- develop a better understanding of the role and function of local government, our community and local issues;
- 'have a voice' - raise issues, exchange ideas, discuss community issues, provide input into Council planning, programs and services and influence local government decision-making processes; and
- have genuine and regular communication about issues that are important to them directly with the Council.

Report

On 21 August 2025, the Southern Downs Youth Council met at the Warwick Town Hall from 9.30 am to 1.00 pm.

The students continued to work on their projects with their Councillor Mentors and guests, and presented a mock run-through of their projects to the whole group.

FINANCIAL IMPLICATIONS

The 2025/2026 budget includes \$7,500 for Youth Development.

RISK AND OPPORTUNITY

Risk

Southern Downs High Schools do not want to participate in the Youth Council Program.

Opportunity

SDYC Program is a conduit for input into Council activities and decisions from young people within the region.

COMMUNITY ENGAGEMENT

Internal Consultation

Ordinary Council Meetings
Cr Harslett – Portfolio Councillor
Council Staff

External Consultation

Southern Downs High Schools

LEGAL / POLICY

Legislation / Local Law

Local Government Act 2009

Corporate Plan

Goal 1 Our People

Outcome: 1.1 Communities trust us to engage with them and advocate on their behalf.

Objective: 1.1.2 Implement effective and genuine community consultation processes that enable participation, engagement and collaboration.

1.1.3 Build confidence in our communities by being visible, empathetic and by actively listening.

Policy / Strategy

PL-CS077 – Southern Downs Youth Policy

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.

ATTACHMENTS

1. Southern Downs Youth Council Minutes - 21 August 2025[↓](#)



SOUTHERN DOWNS YOUTH COUNCIL MINUTES

21 AUGUST 2025

WARWICK TOWN HALL

SOUTHERN DOWNS YOUTH COUNCIL MINUTES | 21 AUGUST 2025



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1 PRESENT

Youth Council Membership:

Allora P-10 State School – Matilda Rees and Orry Gilmore
Assumption College Warwick – Ella Winfield, April Nelson and Samuel Black
Killarney P-10 State School – Emalee Sakrewski
Scots PGC – Victoria Quach and Isobel Lewis
School of Total Education (SOTE) – Taylor Zagata
Stanthorpe State High School – Bailey Cosmo
St Joseph's School – Chloe Searle and William Roberts
Warwick Christian College – Jamie Reynolds, Haylee Stone and Alison Hughes
Warwick State High School – Mary Fraser and Bonnie Sims

Observers:

Southern Downs Regional Council – Mayor, Cr Melissa Hamilton
Southern Downs Regional Council – Deputy Mayor, Cr Sheryl Windle
Southern Downs Regional Council – Cr Morwenna Harslett
Southern Downs Regional Council – Cr Carla Pidgeon
Southern Downs Regional Council – Michael Bell (Manager Community Services)
Southern Downs Regional Council – Sue Organ (Minute Secretary)
Southern Downs Regional Council – Vivien Long (Marketing Officer)
Southern Downs Regional Council – Nicole Collett (Manager Environmental Services)
Southern Downs Regional Council – Jon Charles (Manager Assets, Spatial & Projects)
Southern Downs Regional Council – Amanda Booy (Community Development Officer)
Medicare Mental Health Centre Warwick – Chris Burt
headspace Warwick – Julie Black (Community Engagement and Awareness Officer & Administration Officer)

Assumption College Warwick – Dimity Gardner (Teacher)
Killarney P-10 State School – Natalie McCauley (Teacher)
Warwick Christian College – Sheridan Williams (Teacher)
Warwick State High School – Leanne Waples (Teacher)

2 APOLOGIES

Southern Downs Regional Council – Cr Sarah Deane
Southern Downs Regional Council – Brooke Dowie (Management Accountant)
Killarney P-10 State School – Angus Brown
School of Total Education (SOTE) – Regan Moloney
Stanthorpe State High School – Ava Hobba
Warwick Christian College – Jackson Gay

3 QUESTIONS TO YOUTH COUNCIL FOR CONSIDERATION

The Manager of Community Services, Michael Bell welcomed the Youth Council students, Councillors and teachers to the Warwick Town Hall. The traditional *original* custodians of the land were acknowledged.

Fire evacuation procedures, housekeeping and health and safety processes were also presented.

The outline and timings for the day were presented to the students.



Groups were asked to outline their projects and consider the below questions prior to working on their projects:

- How will the project be funded?
- Is there a need for the project?
- Is it a priority?
- Are there any privacy issues around the project?
- Can the project be staged?
- How will you mitigate the health and safety aspects of your project?
- How many people will be on your organising committee?
- What happens if your project runs over budget?
- Who are your stakeholders?
- How will you hand this project over to the new Youth Council?
- Do you have a contingency plan?

The meeting adjourned at 10.10am for morning tea with Councillors, students and teachers.

The meeting resumed at 10:25am.

4 GROUP PREPARATION FOR MOCK RUN THROUGH

The group discussed Team Dynamics and considered the following:

- Who is leading the project?
- Who is gathering the information?
- Who is speaking about the project?
- Who will cover each section?
- Who will take questions?
- How will you present your idea to Council?

Each group was provided with the following templates:

- Project Plan
- Council Report
- PowerPoint Presentation

5 IN GROUP PRACTICE WITH MENTORS

The students worked with their Councillor Mentors and SDRC staff to finalise their presentations prior to their mock run through.

6 MOCK RUN THROUGH

The students presented to the whole group their presentations and took questions from the floor.



7 SUMMARY & CLOSE

Cr Harslett thank the students for their contributions today and congratulated them on their mock run through of their presentations. The students were advised that if they cannot answer a question in the Council presentation meeting they can take the question on notice. This means they can go away and find out the answer to the question and then provide the answer when they have it.

Between now and 23 October 2025 students should continue to keep in touch and make sure they know the answers to the questions they were asked today and include that information into their presentations.

Cr Harslett then provided the students with some tips and tricks for their presentations:

- Make sure what you are asking for is really clear.
- The Councillors must understand what you are asking for.
- Cover off all the project template questions.
- Speak clearly, make eye contact, engage and ask how everyone is.
- Pause and interact, relax and engage.
- Budget – have answers to what it will cost. Estimate up with costs e.g. if is going to cost \$600 then ask for \$1000.
- Remember in-kind support can include marketing, venue hire, social media posts.
- Remember the Risk Assessment Matrix.
- Use buzz words – capacity building, mitigate, engage.
- Take a question on notice if required.
- Think about what happens if all projects get approved and how does the project get handed on to the 2026 Youth Council?
- Practice your presentations prior to 23 October 2025.
- Please do not read directly off the presentation or project plan.

Finally, the students were reminded that at the 23 October 2025 meeting each group will go over to the Stanthorpe Council Chambers, one group at a time and sell their idea to the Councillors.

Cr Harslett thanked the students once again for their hard work and commitment to the Youth Council Program.

8 NEXT MEETING


Thursday, 23 October 2025 at the Stanthorpe Civic Centre Supper Room commencing at 9.30am. Students will get to see the Council Chambers prior to their presentations and then will present their project ideas between 10am to 12pm in the Chambers.

9 CLOSURE

The meeting closed at 12.45pm followed by lunch.

15.4 Extension of Contract 19_075 Waste Collection Contract & Bulk Haulage

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Waste Management Coordinator	ECM Function No/s:

Recommendation

THAT Council:

1. Take up the First Further Period of one (1) year in contract 19_075 between Southern Downs Regional Council and Cleanaway Pty Ltd, effecting a new expiry date of 30 September 2027; and
2. Delegate to the Chief Executive Officer to approve recommendations on whether to take up the Second and Third Further Periods at the time required under the contract.

REPORT

Background

Council has a contract with Cleanaway Pty Ltd (Cleanaway) for the collection of waste and recycling material from domestic premises and for the collection of bulk waste and recycling material from all SDRC waste facilities. The initial term (7 years) of the contract is due to expire on 30 September 2026. If Council wishes to take up an extension to the contract (the First Further Period) of 1 year, notification must be provided to Cleanaway at least 12 months prior to the expiry date.

Report

The initial term of the Cleanaway contract will expire on 30 September 2026. Given the 12 month notification period for taking up a further period of the contract, Council officers have assessed the current contract and the options available.

Council has committed to providing waste collection services to the residents of the Region, as well as receipt of waste and recycling at disposal facilities, in Local Law No. 3 (Waste Management) 2017. The Cleanaway contract, or future similar contract, is integral to Council being able to maintain that commitment.

The development of a contract of this nature requires expertise not held within Council, as well as thorough legal review prior to finalisation. The cost of this process is estimated at approximately \$150,000, which was not supported in the budget for 2025-26. The time required for development, tendering and implementation of a new contract is typically between 2-3 years. This accounts for the abovementioned development and legal review and the tender process, as well as lead time for a contractor to acquire the necessary fleet and other resources to adequately service the contract.

Given the length of the term of this type of contract, it is prudent to consider Council's strategic goals for waste management across all areas. This includes infrastructure; future disposal/treatment options for waste and recycling; levels of service (number/location/type of waste facilities to be operated and maintained); and environmental compliance matters. Council's most recent strategic waste document (SDRC Waste Reduction and Recycling Plan 2021-2024) has expired and is required by legislation to be replaced. A new plan is set to be developed during the current financial year. Additionally, Council is party to the Darling Downs Regional Waste and Resource Recovery Management Plan, which is likely to influence the delivery of waste services in the Region.

Options to consider at this time are as follows:

- Take up the First Further Period of 1 year with Cleanaway, extended the contract expiry date until the 30 September 2027;
- Allow the contract to expire and commence a procurement process for a new tender- with there being a low likelihood a contractor will be available to commence on the 1 October 2026, and therefore there will most likely be interruptions to service delivery.

Conclusion/Summary

The current contract for waste collection and bulk haulage will expire on 30 September 2026. Council must decide whether to take up the first further period of 1 year, and notify the contractor before 30 September 2025.

FINANCIAL IMPLICATIONS

The Cleanaway contract cost approximately \$2.86 million during FY24/25. Applying this cost to the entire initial term, the cost will be approximately \$20 million over the seven years.

Should Council take up the First Further Period, it could be expected for that year to cost approximately \$3.15 million, depending on CPI. It is expected that a new contract for the services, on the basis of a short-notice engagement, could greatly exceed this.

Contract development and legal review for the services is expected to cost on the order of \$150,000. This item was proposed in the budget but was not supported for 2025-26. Council staff do not have the resources to develop the contract in-house.

RISK AND OPPORTUNITY

Risk

If the Cleanaway contract is not extended, Council will risk not having any or adequate waste collection services for community for an extended period. Development and implementation of a collection contract typically takes 2-3 years. The drafting of a contract has not commenced due to a budget proposal not being supported.

The absence of adequate waste collection services for any period of time presents a high risk of reputational damage to Council.

If the contract expires, the cost of engaging a contractor on short notice is likely to greatly exceed the expected cost of extending the contract.

Opportunity

If the contract is extended, the extra time will allow strategic documents to be developed, which will in turn be able to inform the content of the next waste collection contract. Council's priorities for waste reduction and resource recovery will be able to be addressed operationally via implementation of a new contract.

COMMUNITY ENGAGEMENT

Internal Consultation

Procurement team for advice on the contract.
Council Information Session 3 September 2025.

External Consultation

Nil

LEGAL / POLICY

Legislation / Local Law

Southern Downs Regional Council Local Law No. 3 (Waste Management) 2017

Local Government Act 2009

Corporate Plan

Goal 2 Our Places

Outcome: 2.2 Public places, services and facilities are accessible, sustainable and cost effective.

Objective: 2.2.3 Improved resource recovery and waste management and minimisation through new technologies, education and innovation.

Policy / Strategy

Waste Reduction and Recycling Plan 2021-2024

Darling Downs Regional Waste and Resource Recovery Management Plan

Legal

There appears to be no legal issues associated with this report. Development of a new collection contract will require a thorough legal review prior to release for tender, as well as potentially during any post-award negotiations.

HUMAN RIGHTS


A Human Rights assessment has been undertaken.

ATTACHMENTS

Nil

15.5 Shaping Southern Downs Advisory Committee Terms of Reference and Councillor Appointments to Engagement Committees

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Acting General Manager Planning and Environmental Services	ECM Function No/s:

Recommendation

THAT Council notes the request from the Shaping Southern Downs Advisory Committee.

REPORT

Background

Nil.

Report

Council have recently had a request from five members of the Shaping Southern Downs Advisory Committee (SSDAC) to review the Council representatives on the committee based on recent portfolio changes.

The committee was originally established with a community representative (Tricia Chant) as Chair under the former Terms of Reference (ToR) during the previous Council.

Under the new Terms of Reference (**Attachment 1**) adopted by Council on 19 June 2024 (**Attachment 2**), Cr Richters was appointed as the Chair, with Cr Windle also appointed as a core member.

The request from members of the current SSDAC requests a change in the nominated Chair of the Committee following the changes in Councillor portfolio resolved by Council on 19 March 2025. The request asks for:

- SSDAC Terms of Reference up-date to reflect current portfolios; and
- Re-allocation of Councillors to SSDAC according to current portfolios;
- Cr Windle and Cr Hamilton to be assigned to SSDAC as per their portfolios.

FINANCIAL IMPLICATIONS

Nil.

RISK AND OPPORTUNITY

Risk

Nil.

Opportunity

Recent enquiries represent an opportune time to provide clarity and transparency with regards to how Councillor appointments to committees are made.

COMMUNITY ENGAGEMENT

Internal Consultation

Elected Members.

External Consultation

Nil.

LEGAL / POLICY

Legislation / Local Law

Local Government Act 2009

Local Government Regulation 2012

Corporate Plan

Goal 1 Our People

Outcome: 1.1 Communities trust us to engage with them and advocate on their behalf.

Objective: 1.1.2 Implement effective and genuine community consultation processes that enable participation, engagement and collaboration.

1.1.3 Build confidence in our communities by being visible, empathetic and by actively listening.

Policy / Strategy

Councillor Portfolio Policy PL-136

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.

ATTACHMENTS

1. Shaping Southern Downs Advisory Committee Terms of Reference - June 2024 [↓](#)

2. OCM Agenda Item 10.3 - Terms of Reference for Councillors appointed to engagement and operational committees - 19 June 2024 [↓](#)

Leadership Framework Terms of Reference Engagement Committees Shaping Southern Downs Advisory Committee



Southern Downs
REGIONAL COUNCIL

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TERMS OF REFERENCE

Entity	Engagement Committees Shaping Southern Downs Advisory Committee				
Purpose	<ul style="list-style-type: none">- To provide Council with guidance and/or recommendations in relation to Southern Downs Planning Scheme v6.- To work collaboratively together to achieve better outcomes for the region.- To share and disseminate information across the members.- To improve communication with Council, other levels of government and the community.				
Custodian	Mayor and Councillors			ECM	3707883
Category	Elected			Council	
Head of Power	Council resolution			23/8/2023	
Membership	Appointer	Council by resolution			
	Core	Cr Windle Cr Richters 6 x members as previously appointed.			
	Associate	Mayor and other Councillors CEO Director Planning and Environmental Services Manager Planning and Development Other relevant staff as required			
Chair	Cr Richters				
Secretary	Council – Planning and Development Services				
Term	Until the adoption of the Southern Downs Planning Scheme v6				
Meetings	Frequency	Quarterly unless advised otherwise			
	Location	Council Chamber (Warwick or Stanthorpe, alternating)			
	Day/time	Varies			
	Duration	As required			
	Quorum	Half plus one			
Reporting	Minutes	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	To;	Council
	Meeting Report	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>	To;	Written report to Council if required to provide more information than contained in the minutes.
	Performance Report	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>	To;	Click or tap here to enter text.
Duties	1.	Provide oversight of and input into the development of the Southern Downs Planning Scheme v6.			
Order of Business	1.	Opening			
	2.	Attendance and apologies			
	3.	Confirmation of minutes			
	4.	Conflicts of interest			

	5.	General Business
	6.	Confirmation of details for the next meeting, including agenda items
Subordinates	Nil	



Southern Downs

A great place to live, work, play and stay.

CONTACT US



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1300 MY SDRC

Southern Downs online

10.3 Terms of Reference for Councillors Appointed to Engagement and Operational Committees

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 19 June 2024
	Chief Executive Officer	ECM Function No/s:

Recommendation

THAT Council:

1. Appoint two Councillors to the Audit and Risk Management Committee, and update the Committee's Terms of Reference, and Appendix A of the Councillor Portfolio Policy PL-136 as required.
2. Adopt the following updated Terms of Reference for Engagement Committees:
 - Audit and Risk Management Committee (as amended)
 - Border Regional Organisation of Councils
 - Condamine Community Alliance Committee
 - Darling Downs and South West Queensland Council of Mayors
 - Granite Belt Alliance Committee
 - Local Disaster Management Group
 - Local Disaster Recovery Group
 - Pest Management Advisory Committee
 - Saleyards Advisory Committee
 - Shaping Southern Downs Advisory Committee
 - Southern Border Regional Roads and Transport Group
 - Southern Downs Youth Council
3. Adopt the Terms of Reference for Engagement Committees - External, referencing Council's external engagement committees.
4. Adopt the Terms of Reference for the Local Housing Action Plan Working Group, and appoint Mayor Hamilton and Cr Richters to the Local Housing Action Plan Working Group.

REPORT

Background

Councillors participate on a number of committees, both internally and externally focused, as well as attend meetings of other community groups.

Report

At the April 2024 Ordinary Meeting, Council adopted the Councillor Portfolio Policy, including the following appointments of Councillor representatives to various committees and organisations:

COMMITTEE / ORGANISATION	COUNCILLOR/S
ENGAGEMENT COMMITTEES - SDRC	
Audit and Risk Management Committee	Mayor Hamilton, Cr Richters and Cr Wantling
Border Regional Organisation of Councils	Mayor Hamilton
Condamine Community Alliance	Cr Deane
Darling Downs and South West Queensland Council of Mayors	Mayor Hamilton
Granite Belt Alliance	Cr Harslett
Local Disaster Management Group	Mayor Hamilton, Cr McDonald and Cr Richters
Local Disaster Recovery Group	Cr Windle and Cr Wantling
Pest Management Advisory Committee	Cr Pidgeon
Saleyards Advisory Committee	Mayor Hamilton and Cr Pidgeon
Shaping Southern Downs Advisory Committee	Cr Windle and Cr Richters
Southern Downs Youth Council	Cr Harslett
Southern Border Regional Roads and Transport Group	Cr Bartley
ENGAGEMENT COMMITTEES – EXTERNAL	
Agricultural Transport & Logistics Working Group	Cr Bartley (proxy Cr Pidgeon)
Condamine River Sports Group Committee	Cr Wantling
Granite Belt Art and Craft Trail Committee	Cr Harslett
Headspace	Cr McDonald (Cr Windle is a community representative)
Morgan Park User Group	Cr Richters and Cr Wantling
Public Art Reference Group	Cr Harslett
Southern Downs Industry Education Association Board	Harslett
Stanthorpe Community Reference Panel	Cr Deane
Stanthorpe Regional Art Gallery	Cr Harslett (proxy Cr Windle)
Stanthorpe Shire River Improvement Trust	Mayor Hamilton and Cr Deane

COMMITTEE / ORGANISATION	COUNCILLOR/S
Stanthorpe Sports Association	Cr Wantling
Warwick and District Community Road Safety Committee	Cr Bartley
Warwick Art Gallery	Cr Windle (proxy Cr Harslett)
Warwick Shire River Improvement Trust	Mayor Hamilton and Cr Deane
Warwick Women's Work Camp	Cr Windle and Cr Deane

In relation to the Audit and Risk Management Committee, Section 210 of the *Local Government Regulation 2012* (LGR) provides the following details regarding the composition of Council's Audit and Risk Management Committee:

210 Audit committee composition

- (1) *The audit committee of a local government must—*
 - (a) *consist of at least 3 and no more than 6 members; and*
 - (b) *include—*
 - (i) *1, but no more than 2, councillors appointed by the local government; and*
 - (ii) *at least 1 member who has significant experience and skills in financial matters.*
- (2) *The chief executive officer cannot be a member of the audit committee but can attend meetings of the committee.*
- (3) *The local government must appoint 1 of the members of the audit committee as chairperson.*

Council had previously appointed three Councillors, Mayor Hamilton, Cr Wantling and Cr Richters, to the Audit and Risk Management Committee, however given the requirements of the LGR, Council is required to review that appointment and only appoint two Councillors.

The Terms of Reference for all relevant groups have been updated to reflect the new appointments and these are provided as **Attachments 1 to 12** for adoption.

The Terms of Reference for Engagement Committees - External has been reviewed and updated and provided as **Attachment 13** for adoption.

As well as the above, Terms of Reference for the Local Housing Action Plan Working Group have been developed and are provided as **Attachment 14** for adoption.

FINANCIAL IMPLICATIONS

Nil

RISK AND OPPORTUNITY

Risk

Strategic Risk 00008: Strategic Focus

Focus on operational matters causes an inability to think and plan strategically which impacts on the reputation of Council.

Opportunity

In relation to the proposed Committees, an opportunity presents itself to involve elected members in strategic and community focused issues prior.

COMMUNITY ENGAGEMENT

Internal Consultation

Elected Members
Directors and relevant Manager

External Consultation

External organisations have been advised of their appointed Councillor representatives.

LEGAL / POLICY

Legislation / Local Law

Local Government Act 2009
Local Government Regulation 2012

Corporate Plan

Goal 1 Our People

Outcome: 1.1 Communities trust us to engage with them and advocate on their behalf.

Objective: 1.1.1 Advocate for Councillor, staff and community representation on government and non-government committees and task forces relevant to the region.

Goal 4 Our Performance

Outcome: 4.5 We have genuine and effective partnerships.

Objective: 4.5.2 We use a range of advocacy, engagement and communication methods that suit the issue or initiative we are advocating for.

Policy / Strategy

Councillor Portfolio Policy PL-136


ATTACHMENTS

1. Terms of Reference - Audit and Risk Management Committee (Excluded from agenda - Provided under separate cover)⇒
2. Terms of Reference - Border Regional Organisation of Councils (Excluded from agenda - Provided under separate cover)⇒
3. Terms of Reference - Condamine Community Alliance Committee (Excluded from agenda - Provided under separate cover)⇒
4. Terms of Reference - Darling Downs and South West Queensland Council of Mayors (Excluded from agenda - Provided under separate cover)⇒
5. Terms of Reference - Granite Belt Alliance Committee (Excluded from agenda - Provided under separate cover)⇒
6. Terms of Reference - Local Disaster Management Group (Excluded from agenda - Provided under separate cover)⇒

7. Terms of Reference - Local Disaster Recovery Group (Excluded from agenda - Provided under separate cover) [⇒](#)
8. Terms of Reference - Pest Management Advisory Committee (Excluded from agenda - Provided under separate cover) [⇒](#)
9. Terms of Reference - Saleyards Advisory Committee (Excluded from agenda - Provided under separate cover) [⇒](#)
10. Terms of Reference - Shaping Southern Downs Advisory Committee (Excluded from agenda - Provided under separate cover) [⇒](#)

15.6 Shaping Southern Downs Advisory Committee Meeting Minutes - 16 July 2025

Document Information

	Report To: Ordinary Council Meeting	
	Reporting Officer:	Meeting Date: 17 September 2025
	Manager Planning and Development	ECM Function No/s: NA

Recommendation

THAT Council note the minutes of the Shaping Southern Downs Advisory Committee meeting held in Warwick on 16 July 2025.

REPORT

Background

A meeting of the Shaping Southern Downs Advisory Committee was held in Warwick on 16 July 2025.

Report

The minutes of Council's Shaping Southern Downs Advisory Committee are submitted for Council's consideration following each meeting. The minutes of the meeting held on 16 July 2025 are attached.

As detailed in the recommendation of this report, one motion was passed at the meeting and is included in the attached meeting minutes.

The next meeting will likely be some time after the formal public consultation concluding for the draft Planning Scheme. At this stage a date is yet to be set.

On 8 August 2025, Angela Phillips, a community representative, resigned from the Shaping Southern Downs Advisory Committee. Council has acknowledged the resignation and Angela's contribution to the committee since joining in 2023.

Conclusion/Summary

That Council receive the Minutes from the Shaping Southern Downs Advisory Committee meeting.

FINANCIAL IMPLICATIONS

Staff costs to organise, host and administer the Shaping Southern Downs Advisory Committee.

RISK AND OPPORTUNITY

Risk

Nil.

Opportunity

Increased community involvement.
Continued community feedback into the new Planning Scheme.

COMMUNITY ENGAGEMENT

Internal Consultation

Nil.

External Consultation

The Shaping Southern Downs Advisory Committee is a community consultative committee and is convened for the purposes of providing Council with strategic guidance in relation to the new draft planning scheme.

LEGAL / POLICY

Legislation / Local Law

Nil.

Corporate Plan

Goal 1 Our People

Outcome: 1.1 Communities trust us to engage with them and advocate on their behalf.

Objective: 1.1.2 Implement effective and genuine community consultation processes that enable participation, engagement and collaboration.

1.1.3 Build confidence in our communities by being visible, empathetic and by actively listening.

Goal 2 Our Places

Outcome: 2.1 Public places and open spaces are safe, well maintained and liveable.

Objective: 2.1.2 Identify, facilitate and promote community-led place making, activation of public places and opportunities to enhance and activate the urban environment.

Policy / Strategy

Shaping Southern Downs

Southern Downs Planning Scheme, v5

Draft Planning Scheme

Legal

There appears to be no legal issues associated with this report.

HUMAN RIGHTS

A Human Rights assessment has been undertaken.

ATTACHMENTS

1. Minutes of the Shaping Southern Downs Advisory Committee Meeting, held on 16 July 2025 [↓](#)



MINUTES OF THE SOUTHERN DOWNS REGIONAL COUNCIL MEETING OF THE SHAPING SOUTHERN DOWNS

ADVISORY COMMITTEE

WEDNESDAY 16 JULY 2025 AT 4:00PM

COUNCIL CHAMBERS, 64 FITZROY STREET, WARWICK



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1 WELCOME & INTRODUCTIONS

PRESENT: Cr Joel Richters (Meeting Chair), Deputy Mayor Sheryl Windle, Sue Keong (Community Representative), Nathan Parks (Urban Design Framework), Brett Tunbridge (Urban Design Framework), Angela Phillips (Community Representative), Dyan Currie (Acting General Manager Planning & Environmental Services), Angela O'Mara (Manager Planning & Development), Joss Kresina (Built Environment Coordinator, Kate Isles (Contractor), Jenny Watt (Minute Taker)

Via Teams: Tricia Chant (Urban Design Framework), Helen Gibson (Granite Belt Planning Group Representative)

Cr Richters opened the meeting at 4:00pm with an Acknowledgement of Country, and welcomed all those attending and everyone introduced themselves.

2 APOLOGIES

Tony Pearson

3 BUSINESS ARISING FROM PREVIOUS MINUTES

a) Minutes of Last Meeting

Item 15.5 of the Ordinary Council Meeting held on Wednesday, 18 September, 2024.

The minutes of the Shaping Southern Downs Advisory Committee meeting held on 25 July 2024 were endorsed by Council.

Recommendation THAT Council receive the minutes of the Shaping Southern Downs Advisory Committee meeting held in Warwick on 25 July 2024 and decide in relation to the following motions from the meeting:

- THAT Council form a new committee after the conclusion of the 'Shaping Southern Downs Advisory Committee', consisting of community members from each village of the region to represent the different communities in relation to community events, tourism and other relevant matters to achieve better outcomes for the region.*
- THAT additional zone cards be created to be specific to each township involved in the Public Consultation Period.*

Lapsed

15.5.1 Alternate Motion - Shaping Southern Downs Advisory Committee Meeting Minutes 25 July 2024

Resolution

Moved Cr J Richters

Seconded Cr S Deane

- THAT Council acknowledge the wish of the committee to continue, and Council will consider this request in the future.*



- *THAT additional zone cards be created to be specific to each township involved in the Public Consultation Period.*

Carried Unanimously

Nathan questioned the information not included in minutes, on “Transferable Development Rights Policy” and the group being asked if wanted this included in the Planning Scheme.

Action: Dyan Currie to advise if there is further information from the Queensland government regarding the Ministerial condition and that a copy of the relevant condition be shared with the group.

Moved: Nathan Parks

Seconded: Brett Tunbridge

Carried Unanimously

Motion: Brett Tunbridge

That Council form a new committee after the conclusion of the ‘Shaping Southern Downs Advisory Committee’, consisting of community members from each village of the region to represent the different communities in relation to community events, tourism and other relevant matters to achieve better outcomes for the region.

Seconded: Nathan Parks

Carried Unanimously

4 ACTION ITEMS FROM PREVIOUS MEETING

Review of Actions:

Action: Copy of the slideshow will be issued with Minutes. **Completed.**

Action: Tonya to research property at the corner of Ogilvie Road, East Street and Murphy Streets, Warwick and report findings. **Completed.**

It is confirmed that Lot 1 RP92151 and Lot 1 RP104960 are both put forward for a rezone from Low density residential to Community facilities zone. This substation was not recommended for an overlay.

5 DRAFT PLANNING SCHEME COMMUNITY ENGAGEMENT UPDATE (PRESENTATION TO BE PROVIDED)

Angela O’Mara provided a power point presentation on the “Draft Planning Scheme” which is to go public on 28 July 2025. The presentation has been provided to all members.

Members are to notify Council officers if a hardcopy of the draft Planning Scheme was required.

6 QUESTIONS

Questions included:

- What is meant by “Heritage overlay now includes adjacent properties”? – The planning scheme clearly maps those affected properties.





- Indigenous History/Sites: Is there any steps made towards identifying/recognising this in the planning scheme? – A submission would be required to generate more thought - there is the ability to make future amendments to the scheme.
- How is the information on the draft planning scheme being distributed to the community? - Information to be sent to media releases, newsletters distributed to all residents, letters to affected owners, posters, social media posts, a dedicated Council website, as well as information sessions to be held in all SDRC areas with group members to encourage people, especially those that may be affected, to attend.
- Discussion relating to living in sheds and how to achieve compliance.
- Requirements of the group during consultation phase? – Attend focus group consultation in your area; advocate community groups to attend and submit submissions if needed.
- Cr Richters suggested that the group get together to do a “deep dive” into the Draft Planning Scheme and confirmed that Council staff do not need to attend. The date and time was confirmed as 10am on 7 August 2025 at the Stanthorpe Administration Building.

7 MEETING CLOSE - 5:30pm



16. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES

Nil

17. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

Nil

18. GENERAL BUSINESS