



**MINUTES OF THE  
ORDINARY COUNCIL MEETING  
16 JULY 2025**

## ORDER OF BUSINESS:

<b>1.</b>	<b>ACKNOWLEDGEMENT OF COUNTRY .....</b>	<b>1</b>
<b>2.</b>	<b>PRAYERS &amp; CONDOLENCES.....</b>	<b>1</b>
<b>3.</b>	<b>ATTENDANCE AND APOLOGIES .....</b>	<b>1</b>
<b>4.</b>	<b>READING AND CONFIRMATION OF MINUTES.....</b>	<b>1</b>
4.1	Ordinary Council Meeting - 18 June 2025.....	1
4.2	Special Council Meeting - 25 June 2025.....	1
<b>5.</b>	<b>ACTIONS FROM COUNCIL MEETINGS .....</b>	<b>2</b>
5.1	Actions from Council Meetings July 2025 .....	2
<b>6.</b>	<b>DECLARATIONS OF CONFLICTS OF INTEREST .....</b>	<b>2</b>
6.1	Conflict of Interest – Cr Harslett: Agenda Item 13.6 .....	3
6.2	Conflict of Interest - Cr Wantling: Agenda Item 8.1 .....	3
<b>7.</b>	<b>MAYORAL MINUTE .....</b>	<b>3</b>
<b>Meeting In Camera</b>		
<b>Meeting Out Of Camera</b>		
7.1	Mayoral Minute - New Southern Downs Planning Scheme .....	4
7.1.1	Mayoral Minute - New Southern Downs Planning Scheme .....	4
<b>8.</b>	<b>NOTICES OF MOTION .....</b>	<b>5</b>
8.1	Notice of Motion: Public Consultation on Road Name Changes in Rosenthal Heights .....	5
18.1	Procedural Motion - Meeting Adjournment.....	6
8.2	Notice of Motion: Media Relations Policy .....	6
<b>9.</b>	<b>READING AND CONSIDERATION OF CORRESPONDENCE .....</b>	<b>7</b>
	Nil	
<b>10.</b>	<b>RECEPTION AND READING OF PETITIONS AND JOINT LETTERS.....</b>	<b>7</b>
	Nil	
<b>11.</b>	<b>PORTFOLIO REPORTS .....</b>	<b>7</b>
11.1	Portfolio Report - Cr Windle - Liveable Communities .....	7
<b>12.</b>	<b>EXECUTIVE SERVICES REPORTS.....</b>	<b>8</b>
12.1	Chief Executive Officer - Status Report.....	8
12.2	Events Strategy 2025 .....	8
<b>13.</b>	<b>CORPORATE SERVICES REPORTS .....</b>	<b>8</b>

13.1	Financial Services - Financial Report as at 30 June 2025.....	8
13.2	External Audit 2024-25 - Interim Audit Report.....	8
13.3	Southern Downs Local Disaster Management Plan - Annual Review .....	8
13.4	Warwick Town Hall - Visitor Information Centre Relocation .....	9
13.5	Southern Downs Art Gallery - Memorandum of Understanding.....	10
13.6	Public Art Reference Group Assessment - Brock Park Photographic Murals.....	10
13.7	Operational Plan 4th Quarter Update.....	11
13.8	Review of Policies .....	11
13.9	Application for Permanent Road Closure - Adjacent to Lot 145 on ML344 - 38 Frees Road, Goomburra 4362 .....	12
13.10	Application for Permanent Road Closure - Adjoining Lots 43 on M341343 and Lot 8 on M341151 - Unnamed Road, Off Ford Road, Rosenthal Height 4370 .....	12
13.11	2026 Show Holidays .....	13
13.12	Minutes of the Audit & Risk Management Committee held 26 June 2025	13
<b>14.</b>	<b>INFRASTRUCTURE, ASSETS AND PROJECTS REPORTS .....</b>	<b>13</b>
14.1	Paddy Ryan Band Shell Structure Report.....	13
14.2	Old Stanthorpe Road - Sealing of Gravel Section .....	14
14.3	Approval of Drought Management Plan June 2025.....	14
14.4	Recycled Water Service to Warwick Polocrosse Club.....	15
14.5	Water Restrictions Review 2025 .....	15
14.6	Council Policy - Burial on Private Property.....	16
<b>15.</b>	<b>COMMUNITIES, PLANNING AND ENVIRONMENTAL SERVICES REPORTS ..</b>	<b>16</b>
15.1	Pest Management Advisory Committee Meeting .....	16
15.2	Reconfiguring a Lot: Eastlorden Pty Ltd C/- Alpha Planning Applications – Cunningham Highway & Rabbitt Road, Leslie.....	17
<b>16.</b>	<b>REPORTS OF DEPUTATION OR CONFERENCE &amp; REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES .....</b>	<b>19</b>
	Nil	
<b>17.</b>	<b>CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS .....</b>	<b>19</b>
	<b>Meeting In Camera</b>	
	<b>Meeting Out Of Camera</b>	
17.1	Sole and Specialised Supplier List 2025-2026 .....	20
17.2	Easey Street Stormwater Drainage.....	21
<b>18.</b>	<b>GENERAL BUSINESS .....</b>	<b>21</b>

**MINUTES OF THE ORDINARY COUNCIL MEETING OF  
SOUTHERN DOWNS REGIONAL COUNCIL HELD ON 16 JULY 2025  
IN THE COUNCIL CHAMBERS, SOUTHERN DOWNS REGIONAL COUNCIL,  
64 FITZROY STREET, WARWICK AT 9:00AM**

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. PRAYERS & CONDOLENCES**

Fr Franco Filippetto from St Mary's Catholic Churchy offered a prayer for the meeting and Councillors acknowledged condolences.

**3. ATTENDANCE AND APOLOGIES**

Present: Crs Hamilton (Chair), Bartley, Deane, Harslett, McDonald, Pidgeon (via Teams), Richters, Wantling and Windle

Officers: Rachel Brophy (Chief Executive Officer), Susie Glasson (Acting General Manager Customer and Organisational Services), Nick Wellwood (General Manager Infrastructure, Assets & Projects), Dyan Currie (Acting General Manager Planning and Environmental Services), Gurbindar Singh (Chief Financial Officer), Michael Bell (Manager Community Services), Dianna Keir (Acting Manager Corporate Services), Jon Charles (Manager Assets, Projects and Sustainability) and Marion Seymour (Minute Secretary)

**4. READING AND CONFIRMATION OF MINUTES**

**4.1 Ordinary Council Meeting - 18 June 2025**

**Resolution**

**Moved Cr S Deane**

**Seconded Cr J Richters**

THAT the minutes of the Ordinary Council Meeting held on Wednesday 18 June 2025 be adopted.

**Carried Unanimously**

**4.2 Special Council Meeting - 25 June 2025**

**Resolution**

**Moved Cr M Harslett**

**Seconded Cr S Deane**

THAT the minutes of the Special Council Meeting held on Wednesday 25 June 2025 be adopted.

**Carried Unanimously**

## 5. ACTIONS FROM COUNCIL MEETINGS

### 5.1 Actions from Council Meetings July 2025

#### Resolution

Moved Cr S Windle

Seconded Cr M Harslett

THAT Council receive the report and note the contents.

**Carried Unanimously**

## 6. DECLARATIONS OF CONFLICTS OF INTEREST

Item No	Item Precis	Nature of Conflict
8.2	Notice of Motion – Media Relations Policy	Cr Wantling declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as #. Although Cr Wantling has a declarable conflict of interest, he does not believe a reasonable person could have a perception of bias because of his declared conflict. Therefore, Cr Richters will choose to remain in the meeting. However, he will respect the decision of the meeting on whether he can remain and participate in the decision. Following a resolution from Council, Cr Richters participated in the discussion and voting on this matter.
13.6	Public Art Reference Group Assessment – Brock Park Photographic Murals	Cr Harslett declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as she is the Council appointed representative to the Group. Although Cr Harslett has a declarable conflict of interest, she believes she may be able to offer useful insight, but as she has already expressed her opinion she does not wish to vote. However, she will respect the decision of the meeting on whether she can remain and participate in the discussion only, and not vote. Following a resolution from Council, Cr Harslett participated in the discussion only but did not vote on this matter/was asked to leave the meeting for discussion and vote.
15.2	Reconfiguring a Lot: Eastlorden Pty Ltd C/- Alpha Planning Applications – Cunningham Highway & Rabbitt Road, Leslie	Cr Pidgeon declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as she had previously worked with the Applicant's Planning Consultant. As a result of Cr Pidgeon's conflict, she will leave the meeting room while the matter is considered and voted on.

## **6.1 Conflict of Interest – Cr Harslett: Agenda Item 13.6**

### **Resolution**

**Moved Cr J Richters**

**Seconded Cr S Windle**

THAT Council, following the declarable conflict of interest declaration by Cr Harslett for Agenda Items 13.6, determines that it is in the public interest that she participates but does not vote on the matter as her declarable conflict is not of sufficient significance that it will lead her to making a decision on the matter that is contrary to the public interest and would not prevent her from performing her Councillor responsibilities and serving the public interest of the region by remaining in the room for the discussion on the matter.

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon, J Richters, R Wantling and S Windle (8)*

*Against: Cr R Bartley (1)*

## **6.2 Conflict of Interest - Cr Wantling: Agenda Item 8.1**

### **Resolution**

**Moved Cr J Richters**

**Seconded Cr S Deane**

THAT Council, following the declarable conflict of interest declaration by Cr Wantling for Agenda Items 8.1, determines that it is in the public interest that he participates and votes on the matter as his declarable conflict is not of sufficient significance that it will lead him to making a decision on the matter that is contrary to the public interest and would not prevent him from performing his Councillor responsibilities and serving the public interest of the region by remaining in the room for the discussion on the matter.

**Carried**

*The following votes were recorded:*

*For: Crs R Bartley, S Deane, M Harslett, C McDonald, J Richters, R Wantling and S Windle (7)*

*Against: Cr M Hamilton and C Pidgeon (2)*

## **7. MAYORAL MINUTE**

### **Recommendation**

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 254J(3) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

### **7.1 Mayoral Minute – New Southern Downs Planning Scheme**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 254J(3)(i) of the *Local Government Regulation 2012*, as it relates to a matter the local government is required to keep confidential under a law of the State.

## **Meeting In Camera**

### **Resolution**

**Moved Mayor M Hamilton**

THAT the meeting move into closed session.

**Carried Unanimously**

The Meeting moved into closed session at 9:10am.

## **Meeting Out Of Camera**

### **Resolved**

THAT the meeting resume in open session at 9:28am.

## **7.1 Mayoral Minute - New Southern Downs Planning Scheme**

### **Resolution**

**Moved Mayor M Hamilton**

THAT Council apply the Motor Sports Environs overlay to Carnell Raceway.

**Carried Unanimously**

### **7.1.1 Mayoral Minute - New Southern Downs Planning Scheme**

#### **Resolution**

**Moved Mayor M Hamilton**

THAT Council not apply the Motor Sports Environs overlay to any properties in the vicinity of Carnell Raceway.

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon and J Richters (6)*

*Against: Crs R Bartley, R Wantling and S Windle (3)*

## **8. NOTICES OF MOTION**

### **8.1 Notice of Motion: Public Consultation on Road Name Changes in Rosenthal Heights**

#### **Recommendation**

**Moved Cr J Richters**

**Seconded Cr R Wantling**

THAT Council undertakes public consultation on road name changes in Rosenthal Heights to remove confusion over Washpool Road:

1. The road from the intersection of Washpool and Glen Roads through to where Washpool turns into Glenvale Road, be named Glen Road.
2. The road from the intersection of Washpool and Glenvale Roads through to Washpool Reserve be renamed Pine Rock Road or another name as determined by community consultation.
3. The name Pine Rock Road does not exist in our local government area and is the name of the highest elevation of the traditional Rosenthal Homestead, at 605m of elevation, visible from the road at 1.3km South East.

#### **Procedural Motion**

In accordance with section 21 of Council Meetings Policy, Cr Richters moved the following Procedural Motion:

#### **Resolution**

**Moved Cr J Richters**

THAT the attached email tabled by Cr Richters in relation to Agenda Item 8.1 be received.

**Carried Unanimously**

#### **Procedural Motion**

In accordance with section 21 of Council Meetings Policy, Cr Windle moved the following Procedural Motion:

THAT Agenda Item 8.1 lay on the table.

#### **Resolution**

**Moved Cr S Windle**

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon and S Windle (6)*

*Against: Crs R Bartley, J Richters and R Wantling (3)*

#### **Attachments**

1. Tabled Email - **Attached to the Minutes Under Separate Cover**



In accordance with section 21 of Council Meetings Policy, Mayor Hamilton moved the following Procedural Motion:

### **18.1 Procedural Motion - Meeting Adjournment**

#### **Resolution**

**Moved Mayor M Hamilton**

THAT the meeting adjourn for the official opening of the Country Universities Centre Southern Downs.

**Carried Unanimously**

*The meeting adjourned at 9:35am and reconvened at 11:15am at which time there were present Crs Hamilton, Bartley, Deane, Harslett, McDonald, Pidgeon, Richters, Wantling and Windle.*

*Cr Wantling declared a conflict of interest in Agenda Item 8.2, and following a resolution from Council participated in discussion and voting on the item.*

### **8.2 Notice of Motion: Media Relations Policy**

#### **Recommendation**

**Moved Cr J Richters**

**Seconded Cr R Bartley**

THAT Council resolves as follows:

1. The current Council Media Policy is set aside to the extent of any inconsistency with this resolution, until a revised policy is adopted.
2. Until then:
  - a. All media releases must be provided to all Councillors at least one (1) hour before public distribution.
  - b. All responses to media enquiries must be shared with all Councillors at the time of issue.
  - c. No release or response naming or referring to a Councillor by name or title may be issued without that Councillor's prior written approval.

#### **Procedural Motion**

In accordance with section 21 of Council Meetings Policy, Cr Windle moved the following Procedural Motion:

#### **Resolution**

**Moved Cr S Windle**

THAT Agenda Item 8.2 lay on the table.

**Lost**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, C Pidgeon and S Windle (4)*

*Against: Crs R Bartley, M Harslett, C McDonald, J Richters and R Wantling (5)*

## **Resolution**

**Moved Cr J Richters**

**Seconded Cr R Bartley**

THAT Council resolves as follows:

1. The current Council Media Policy is set aside to the extent of any inconsistency with this resolution, until a revised policy is adopted.
2. Until then:
  - a. All media releases must be provided to all Councillors at least one (1) hour before public distribution.
  - b. All responses to media enquiries must be shared with all Councillors at the time of issue.
  - c. No release or response naming or referring to a Councillor by name or title may be issued without that Councillor's prior written approval.

**Lost**

*The following votes were recorded:*

*For: Crs R Bartley, J Richters and R Wantling (3)*

*Against: Crs S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon and S Windle (6)*

## **9. READING AND CONSIDERATION OF CORRESPONDENCE**

Nil

## **10. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**

Nil

## **11. PORTFOLIO REPORTS**

### **11.1 Portfolio Report - Cr Windle - Liveable Communities**

#### **Resolution**

**Moved Cr S Windle**

**Seconded Cr M Harslett**

THAT Council's Inspired Communities Portfolio Report be received.

**Carried Unanimously**

## **12. EXECUTIVE SERVICES REPORTS**

### **12.1 Chief Executive Officer - Status Report**

#### **Resolution**

**Moved Cr S Deane**

**Seconded Cr M Harslett**

THAT Council receive and note the Chief Executive Officer's Status Report.

**Carried Unanimously**

### **12.2 Events Strategy 2025**

#### **Resolution**

**Moved Cr J Richters**

**Seconded Cr M Harslett**

THAT Council receive the updated Events Strategy 2025.

**Carried Unanimously**

## **13. CORPORATE SERVICES REPORTS**

### **13.1 Financial Services - Financial Report as at 30 June 2025**

#### **Resolution**

**Moved Cr S Windle**

**Seconded Cr M Harslett**

THAT Council receive and note the Financial Performance Report as at 30 June 2025.

**Carried Unanimously**

### **13.2 External Audit 2024-25 - Interim Audit Report**

#### **Resolution**

**Moved Cr J Richters**

**Seconded Cr M Harslett**

THAT Council receive the External Audit Interim Report as part of the 2024-25 External Audit.

**Carried Unanimously**

### **13.3 Southern Downs Local Disaster Management Plan - Annual Review**

#### **Resolution**

**Moved Cr C McDonald**

**Seconded Cr S Deane**

THAT Council adopt the Southern Downs Local Disaster Management Plan ("LDMP"), which has been reviewed in accordance with section 59 of the *Disaster Management Act 2003*.

**Carried Unanimously**

### 13.4 Warwick Town Hall - Visitor Information Centre Relocation

#### Resolution

Moved Cr S Windle

Seconded Cr C McDonald

THAT Council:

1. Rescind part of the resolution made at the 18 December 2024 Ordinary Council Meeting, more specifically item four (4), which resolved:
  4. *Note the Chief Executive Officer's advice that the move of the Warwick Visitor Information Centre into the former Wattle Doo space be deferred, and the Warwick Visitor Information Centre Volunteers be advised;*
2. Approve the relocation of the Warwick Visitor Information Centre ("the VIC") into the area formerly occupied by Wattle Doo.

#### Amendment

Cr Windle proposed the following amendment:

THAT an additional point 3 be included in the recommendation:

3. The long term solution for the Warwick Visitor Information Centre be brought to a Council Information Session in October 2025.

#### Resolution

Moved Cr S Windle

Seconded Cr C McDonald

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon, J Richters and S Windle (7)*

*Against: Crs R Bartley and R Wantling (2)*

## Resolution

**Moved Cr S Windle**

**Seconded Cr C McDonald**

THAT:

1. Council rescind part of the resolution made at the 18 December 2024 Ordinary Council Meeting, more specifically item four (4), which resolved:
  4. *Note the Chief Executive Officer's advice that the move of the Warwick Visitor Information Centre into the former Wattle Doo space be deferred, and the Warwick Visitor Information Centre Volunteers be advised;*
2. Council approve the relocation of the Warwick Visitor Information Centre ("the VIC") into the area formerly occupied by Wattle Doo.
3. The long term solution for the Warwick Visitor Information Centre be brought to a Council Information Session in October 2025.

**Carried Unanimously**

## 13.5 Southern Downs Art Gallery - Memorandum of Understanding

### Resolution

**Moved Cr M Harslett**

**Seconded Cr S Windle**

THAT Council approve the execution of the Memorandum of Understanding (MOU) with the Stanthorpe Art Gallery Society ("SAGS") and Warwick Art Gallery Inc (WAGI).

**Carried Unanimously**

*Cr Harslett declared a conflict of interest in Agenda Item 13.6, and following a resolution from Council participated in discussion but did not vote on Agenda Item 13.6*

## 13.6 Public Art Reference Group Assessment - Brock Park Photographic Murals

### Resolution

**Moved Cr S Windle**

**Seconded Cr S Deane**

THAT Council approve the public art application 'Brock Park Photographic Murals' by local artist Sandra McEwan, as recommended by the Public Art Reference Group ("PARG"), subject to the applicant informing the community of the proposal prior to it proceeding.

**Carried**

*Noting Cr Harslett did not vote on this motion.*

*12:04pm Cr Bartley left the meeting*

*12:05pm – Cr Bartley rejoined the meeting*

### **13.7 Operational Plan 4th Quarter Update**

#### **Resolution**

**Moved Cr S Deane**

**Seconded Cr M Harslett**

THAT Council receive and note the 4<sup>th</sup> quarter update of the 2024/25 Operational Plan.

**Carried Unanimously**

### **13.8 Review of Policies**

#### **Recommendation**

**Moved Cr M Harslett**

**Seconded Cr S Deane**

THAT Council:

1. Adopt the reviewed policies as presented:
  - a. Anti-Discrimination & Equal Opportunity Policy PL-PC060
  - b. Code of Conduct: Interacting with Children and Young Policy PL-122
  - c. Work Health and Safety Policy PL-IS003
  - d. Responsible Use of AI Tools Policy PL-145
2. Adopt the Gifts and Benefits Policy PL-116
3. Rescind the following policy:
  - a. Rates by Exemption Policy PL-CS062

#### **Amendment**

Mayor Hamilton proposed the following amendment:

THAT the Code of Conduct: Interacting with Children and Young Policy PL-122 be amended as follows:

- Item 4.1.2 3<sup>rd</sup> bullet point, replace “is like to” to “might reasonably”
- Item 4.1.2 3<sup>rd</sup> bullet point, replace “emotionally” with “psychologically”

#### **Resolution**

**Moved Cr M Hamilton**

**Seconded Cr S Windle**

- 

**Carried Unanimously**

## Resolution

**Moved Cr M Harslett**

**Seconded Cr S Deane**

THAT Council:

1. Adopt the reviewed policies as presented:
  - a. Anti-Discrimination & Equal Opportunity Policy PL-PC060
  - b. Code of Conduct: Interacting with Children and Young Policy PL-122 including the following amendments:
    - Item 4.1.2 3<sup>rd</sup> bullet point, replace “is like to” to “might reasonably”
    - Item 4.1.2 3<sup>rd</sup> bullet point, replace “emotionally” with “psychologically”
  - c. Work Health and Safety Policy PL-IS003
  - d. Responsible Use of AI Tools Policy PL-145
2. Adopt the Gifts and Benefits Policy PL-116
3. Rescind the following policy:
  - a. Rates by Exemption Policy PL-CS062

**Carried Unanimously**

### **13.9 Application for Permanent Road Closure - Adjacent to Lot 145 on ML344 - 38 Frees Road, Goomburra 4362**

## Resolution

**Moved Cr M Harslett**

**Seconded Cr J Richters**

THAT Council, pursuant to Section 99(1) of the *Land Act 1994*, offer no objection to the application for a permanent road closure over part of the Road Reserve adjacent to Lot 145 on ML344, so long as the two Lots are amalgamated.

**Carried Unanimously**

### **13.10 Application for Permanent Road Closure - Adjoining Lots 43 on M341343 and Lot 8 on M341151 - Unnamed Road, Off Ford Road, Rosenthal Height 4370**

## Resolution

**Moved Cr R Bartley**

**Seconded Cr M Harslett**

THAT Council, pursuant to Section 99(1) of the *Land Act 1994*, offer no objection to the application for a permanent road closure over part of two Road Reserve adjoining to Lots 43 on M341313 and Lot 8 on M341151.

**Carried**

*The following votes were recorded:*

*For: Crs R Bartley, S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon, R Wantling and S Windle (8)*

*Against: Cr J Richters (1)*

### **13.11 2026 Show Holidays**

#### **Resolution**

**Moved Cr R Bartley**

**Seconded Cr C McDonald**

THAT Council nominate the following shows to the Office of Industrial Relations for Ministerial approval and gazettal under the *Holidays Act 1983*: -

- |                           |                         |
|---------------------------|-------------------------|
| 1. Stanthorpe Annual Show | Friday 30 January 2026  |
| 2. Allora Annual Show     | Friday 6 February 2026  |
| 3. Killarney Annual Show  | Friday 20 February 2026 |
| 4. Warwick Annual Show    | Friday 20 March 2026    |

**Carried Unanimously**

### **13.12 Minutes of the Audit & Risk Management Committee held 26 June 2025**

#### **Resolution**

**Moved Cr S Windle**

**Seconded Cr M Harslett**

THAT Council receive and note:

1. The minutes from the Audit and Risk Management Committee meeting held on 26 June 2025 and
2. The Chairperson Report.

**Carried Unanimously**

## **14. INFRASTRUCTURE, ASSETS AND PROJECTS REPORTS**

### **14.1 Paddy Ryan Band Shell Structure Report**

#### **Resolution**

**Moved Cr S Deane**

**Seconded Cr R Wantling**

THAT Council note the consultant's report and Officers current planned work on the roller door improvements.

**Carried Unanimously**



## **14.2 Old Stanthorpe Road - Sealing of Gravel Section**

### **Resolution**

**Moved Cr M Harslett**

**Seconded Cr R Wantling**

THAT Council:-

1. Endorse the application made for funding submitted on 1<sup>st</sup> May 2025 through the Queensland Government's Department of Transport and Main Roads' Country Roads Connect Program to seal the gravel section of Old Stanthorpe Road, Cherry Gully.
2. Approve the change in classification of the unsealed section along Old Stanthorpe Road CH20.704 – CH26.138 to a sealed surface if the funding is approved/available.

**Carried Unanimously**

## **14.3 Approval of Drought Management Plan June 2025**

### **Recommendation**

**Moved Cr S Deane**

**Seconded Cr M Harslett**

THAT Council:

1. Adopt the updated Drought Management Plan June 2025.
2. Undertake a media release informing the community of the new Drought Management Plan.
3. Continue to update the Drought Management Plan following additional work for the Stanthorpe and Associated Catchments.

### **Procedural Motion**

In accordance with section 21 of Council Meetings Policy, Mayor Hamilton moved the following Procedural Motion:

### **Resolution**

**Moved Mayor M Hamilton**

THAT Agenda Item 14.3 lay on the table until August Ordinary Council Meeting.

**Carried Unanimously**

#### **14.4 Recycled Water Service to Warwick Polocrosse Club**

##### **Resolution**

**Moved Cr R Wantling**

**Seconded Cr S Deane**

THAT Council:

1. Approve the connection of the recycled water to the Warwick Polocrosse Club and initial capital budget of \$170,000.
2. Require the Warwick Polocrosse Club to install their internal reticulation.
3. Enter into a contract with the Warwick Polocrosse Club for a period of 10 years, which includes a zero charge for the recycled water.
4. That the current raw water from Connolly Dam is provided free of charge until the recycled water connection is provided by Council.

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon, J Richters, R Wantling and S Windle (8)*

*Against: Cr R Bartley (1)*

*12:46pm Cr Pidgeon left the meeting*

*12:48pm Cr Pidgeon rejoined the meeting*

#### **14.5 Water Restrictions Review 2025**

##### **Resolution**

**Moved Cr S Windle**

**Seconded Cr M Harslett**

THAT Council:

1. Approve the proposed water restrictions in principle.
2. Engage with community stakeholders to obtain feedback on proposed restriction changes.
3. Require that a report be brought back for approval of the final recommended restrictions.

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon and S Windle (6)*

*Against: Crs R Bartley, J Richters and R Wantling (3)*

## **14.6 Council Policy - Burial on Private Property**

### **Recommendation**

**Moved Cr R Bartley**

**Seconded Cr S Windle**

THAT Council adopt the Burial on Private Property Policy as presented.

### **Procedural Motion**

In accordance with section 21 of Council Meetings Policy, Cr Bartley moved the following Procedural Motion:

### **Resolution**

**Moved Cr R Bartley**

THAT Agenda Item 14.6 be deferred to allow a workshop on this matter.

**Carried**

*The following votes were recorded:*

*For: Crs R Bartley, C McDonald, C Pidgeon, J Richters and S Windle (5)*

*Against: Crs S Deane, M Hamilton, M Harslett and R Wantling (4)*

## **15. COMMUNITIES, PLANNING AND ENVIRONMENTAL SERVICES REPORTS**

### **15.1 Pest Management Advisory Committee Meeting**

### **Resolution**

**Moved Cr C McDonald**

**Seconded Cr C Pidgeon**

THAT Council receive the Minutes of the Pest Management Advisory Committee meeting held in Stanthorpe on Thursday, 19 June 2025 and endorse the motions moved during the meeting.

**Carried Unanimously**

*Cr Pidgeon had raised a conflict of interest in Agenda Item 15.2 and left the meeting for the discussion and vote. Cr Pidgeon left the meeting at 12.52pm.*

## **15.2 Reconfiguring a Lot: Eastlorden Pty Ltd C/- Alpha Planning Applications – Cunningham Highway & Rabbitt Road, Leslie**

### **Resolution**

**Moved Cr J Richters**

**Seconded Cr R Bartley**

THAT the application for Realignment of boundaries (Four (4) lots into three (3) lots), on land at the Cunningham Highway and Rabbitt Road, Leslie, described as Lots 1 & 2 ML1753 and Lots 4 & 253 ML1754, be approved subject to the following conditions:

### **Schedule 1 - Southern Downs Regional Council Conditions**

#### **Approved Plans**

1. The development of the site is to be generally in accordance with the following proposal plan submitted with the application, and subject to the final development being amended in accordance with the conditions of this approval.

Plan Name	Plan No.	Date
Proposed Reconfiguration – prepared by Ian A. Rosenberger (Surveys) Pty. Ltd.	S3905/23 B	1 February 2024

#### **Easements and Covenants**

2. A statutory covenant for the continued maintenance of the treed buffers (as referred to in Condition 3) is to be provided over proposed Lots 5 and 6 along the southern boundary. The covenant documentation is to be submitted to Council for approval prior to the signing of the Plan of Subdivision.

#### **Fencing, Landscaping and Buffers**

3. Buffer areas of 20.0 metres in width are to be provided along the southern boundary of proposed Lots 5 and 6, except within the location of the vehicle access to each of the proposed lots. Within these buffer areas, existing native vegetation is to be retained and allowed to naturally regenerate. Within the 20 metres of these buffer areas, random plantings of a variety of native trees and shrubs of differing growth habits are to be provided at spacings of 4-5 metres. The trees and shrubs must be of species that are fast growing, frost resistant, drought hardy and fire retardant and/or mesic. The buffer is to have a mature tree height of at least 3.0 metres. **The trees and shrubs are to be planted prior to the signing of the Plan of Subdivision.** The vegetated buffers are to be maintained so they form an effective buffer.
4. **A Landscaping Plan is to be submitted to and approved by Council's Planning Department prior to the planting of the treed buffers.** The Landscaping Plan is to be prepared by an appropriately qualified person, and must include details of the location and species of plants, the irrigation system and the height and material of fencing. Plants are to be generally frost resistant, fire retardant and drought hardy, and must not include weed species. Root barriers are to be installed around trees that are located within 3 metres of any underground infrastructure. The site is to be landscaped and maintained in accordance with the approved Landscaping Plan.

#### **Car Parking and Vehicle Access**

5. Proposed Lot 5 is to be accessed via an approved vehicle crossover. The access is to be located along Rabbitt Road and must be located outside of the mapped Biodiversity areas overlay and mapped Flood hazard overlay.

*Note: approval for Minor Works – Works in a Road Reserve is required for any new access,*

*or existing access that has not been previously approved.*

### **Electricity, Street Lighting and Telecommunications**

6. Prior to Council signing the Plan of Subdivision, written advice must be provided from Ergon Energy, or the relevant electricity provider, confirming that it has been made aware of the proposed development.

### **Advisory Notes**

- (i) No clearing of remnant vegetation or regulated regrowth vegetation is to occur under this approval. A Development Permit for Operational Works must be obtained from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development for the clearing of any remnant vegetation, unless exempt under Schedule 21 of the *Planning Regulation 2017*.
- (ii) Council does not have accurate flood information for this property and therefore cannot determine the height of a Defined Flood Event (DFE). Therefore, there is no guarantee of flood immunity.
- (iii) This area is expressly identified as being potentially impacted by lawful non-residential uses. In commencing a residential use, the owner(s) acknowledges and accepts that the use may be potentially impacted by emissions from the lawful non-residential use. It is the responsibility of the property owner(s) to take all measures necessary to ensure that the proposed dwelling is developed and maintained in such a way as to mitigate odour, dust and noise impacts from the surrounding lawful non-residential use. These measures must be undertaken at the expense of the property owner(s).
- (iv) Council will not be sealing Rabbitt Road as a result of any dust complaints received.
- (v) Prior to constructing or upgrading an access, an application must be submitted and approved by Council for a permit under Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011.

### **Aboriginal Cultural Heritage**

- (vi) All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted Cultural Heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au)

### **Approval Times**

- (vii) In accordance with the *Planning Act 2016*, this approval will lapse four years from the day the approval takes effect, unless the Plan of Subdivision is submitted to Council within the currency period. **Council will NOT approve the plan unless all conditions of this approval have been complied with to the satisfaction of Council and within the currency period of the approval.**
- (viii) The approved Plan of Subdivision must be lodged for registration in the Office of the Registrar of Titles within six months of the date of Council's Compliance Certificate and approval of the Plan of Subdivision. If the Plan of Subdivision is not registered within this timeframe, Council's approval of the Plan of Subdivision will lapse. Council may reapprove the Plan of Subdivision subject to payment of the applicable fee.

**Carried Unanimously**

*12:56pm Cr Pidgeon rejoined the meeting.*

## **16. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES**

Nil

## **17. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

In accordance with the provisions of Section 254J(3) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### **Recommendation**

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 254J(3) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

### **17.1 Sole and Specialised Supplier List 2025-2026**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 254J(3)(g) of the *Local Government Regulation 2012*, as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

### **17.2 Easey Street Stormwater Drainage**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 254J(3)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget(h) of the *Local Government Regulation 2012*, as it contains information relating to and negotiations relating to the taking of land by the local government under the Acquisition of Land Act 1967.

### **Meeting In Camera**

#### **Resolution**

**Moved Cr S Windle**

**Seconded Cr C McDonald**

THAT the meeting move into closed session.

**Carried Unanimously**

The Meeting moved into closed session at 12:59pm.

### **Meeting Out Of Camera**

#### **Resolved**

THAT the meeting resume in open session at 1:32pm.

## 17.1 Sole and Specialised Supplier List 2025-2026

### Recommendation

Moved Cr M Harslett

Seconded Cr C McDonald

THAT Council:

1. Resolves in accordance with section 235(a) and 235(b) of the *Local Government Regulation 2012* that it is satisfied that the nominated suppliers listed in **Attachment 1** are Sole or Specialised Suppliers and that they be added to, or renewed under, the Sole Supplier Register. The Register will be reviewed prior to end of financial year for the forth coming financial year.
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to approved Sole/ Specialised Suppliers subject to Council's normal procurement policies and practices.

### Amendment

Cr Richters proposed the following amendment:

THAT suppliers numbered 8, 9 and 15 be removed from the nominated Suppliers list to allow further information to be provided.

### Resolution

Moved Cr J Richters

Seconded Cr S Deane

**Lost**

*The following votes were recorded:*

*For: Crs S Deane and J Richters (2)*

*Against: Crs R Bartley, M Hamilton, M Harslett, C McDonald, C Pidgeon, R Wantling and S Windle (7)*

### Amendment

Mayor Hamilton proposed the following amendment:

THAT suppliers numbered 16, 17 and 18 be removed from the nominated Suppliers list to allow further information to be provided..

### Resolution

Moved Cr S Windle

Seconded Cr C McDonald

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, C McDonald, C Pidgeon, J Richters and S Windle (6)*

*Against: Crs R Bartley, M Harslett and R Wantling (3)*

## Resolution

**Moved Mayor M Hamilton**

**Seconded Cr C McDonald**

THAT Council:

1. Resolves in accordance with section 235(a) and 235(b) of the *Local Government Regulation 2012* that it is satisfied that the nominated suppliers listed in **Attachment 1** (with the exception of Suppliers No. 16, 17 and 18) are Sole or Specialised Suppliers and that they be added to, or renewed under, the Sole Supplier Register. The Register will be reviewed prior to end of financial year for the forth coming financial year.
2. Delegates authority to the Chief Executive Officer in accordance with the *Local Government Act 2009* to enter into contracts, negotiate, finalise and execute any and all matters associated with or in relation to approved Sole/ Specialised Suppliers subject to Council's normal procurement policies and practices.

**Carried**

*The following votes were recorded:*

*For: Crs R Bartley, S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon, R Wantling and S Windle (8)*

*Against: Cr J Richters (1)*

## 17.2 Easey Street Stormwater Drainage

### Resolution

**Moved Cr M Harslett**

**Seconded Cr S Deane**

THAT Council:-

1. Submit a variation to Queensland Reconstruction Authority (QRA) to reduce the scope of the Easey Street Stormwater Drainage Project to *Design Only*.
2. Retain \$175,000 to complete designs and relinquish the remaining funding to QRA with the resulting reduction of scope.
3. Allocate funding in future budgets to establish drainage easements.

**Carried Unanimously**

## 18. GENERAL BUSINESS

Nil

## MEETING CLOSURE

There being no further business, the meeting closed at 1:35pm.