



**MINUTES OF THE  
ORDINARY COUNCIL MEETING  
22 JANUARY 2025**

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**MINUTES OF THE ORDINARY COUNCIL MEETING OF  
SOUTHERN DOWNS REGIONAL COUNCIL HELD ON 22 JANUARY 2025  
IN THE COUNCIL CHAMBERS, SOUTHERN DOWNS REGIONAL COUNCIL,  
64 FITZROY STREET, WARWICK AT 9:00AM**

**1. ACKNOWLEDGEMENT OF COUNTRY**

**2. PRAYERS & CONDOLENCES**

Ven. Lizzie Parish, Rector from Anglican Parish of Warwick offered a prayer for the meeting and acknowledged condolences

**3. ATTENDANCE AND APOLOGIES**

Present: Crs Hamilton (Chair), Bartley, Deane, Harslett, McDonald, Pidgeon, Richters, Wantling and Windle

Officers: Rachel Brophy (Chief Executive Officer), Nick Wellwood (General Manager Infrastructure, Assets & Projects), Nicole Collett (Acting Director Planning and Environmental Services), Gurbindar Singh (Chief Financial Officer), Di Woolley (Director People Performance and Safety), Michael Bell (Manager Community Services), Gary Warrener (Manager Economic Development), Belinda Armstrong (Manager Corporate Services), Jon Charles (Manager Sustainability and Strategy), Paul Quinlan (Acting Manager Water) and Marion Seymour (Minute Secretary)

**4. READING AND CONFIRMATION OF MINUTES**

**4.1 Ordinary Council Meeting - 18 December 2024**

**Resolution**

**Moved Cr J Richters**

**Seconded Cr C Pidgeon**

THAT the minutes of the Ordinary Council Meeting held on Wednesday 18 December 2024 be adopted.

**Carried Unanimously**

**5. ACTIONS FROM COUNCIL MEETINGS**

**5.1 Actions from Ordinary Council Meeting 18 December 2024**

**Resolution**

**Moved Cr C McDonald**

**Seconded Cr M Harslett**

THAT Council receive the report and note the contents.

**Carried Unanimously**

## 6. DECLARATIONS OF CONFLICTS OF INTEREST

Item No	Item Precise	Nature of Conflict
8.2	Notice of Motion – Stanthorpe Band Stand Lease Arrangements	Cr Harslett declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as she is a member of one of the three organisations who is a lessee of the facility. Although Cr Harslett has a declarable conflict of interest, she does not believe a reasonable person could have a perception of bias because of her conflict. Therefore, Cr Harslett will choose to remain in the meeting, however, she will respect the decision of the meeting on whether she can remain and participate in the decision. Following a resolution from Council, Cr Harslett participated in the discussion and voting on this matter.
8.2	Notice of Motion – Stanthorpe Band Stand Lease Arrangements	Cr Wantling declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as President of Stanthorpe Apple and Grape Festival who hire the area once every two years. Although Cr Wantling has a declarable conflict of interest, he does not believe a reasonable person could have a perception of bias because of his conflict. Therefore, Cr Wantling will choose to remain in the meeting, however, he will respect the decision of the meeting on whether he can remain and participate in the decision. Following a resolution from Council, Cr Wantling participated in the discussion and voting on this matter.
12.2	Organisational Development Reports: Corporate and Organisational Services Monthly Status Report	Cr McDonald declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as she is a farmer in the region and have had numerous complaints about being a farmer and settling cattle at Warwick Saleyards. Although Cr McDonald has a declarable conflict of interest, she does not believe a reasonable person could have a perception of bias because of her conflict. Therefore, Cr McDonald will choose to remain in the meeting, however, she will respect the decision of the meeting on whether she can remain and participate in the decision. Following a resolution from Council, Cr McDonald participated in the discussion and voting on this matter.
12.2	Organisational Development Reports: Corporate and Organisational Services Monthly Status Report	Cr Pidgeon declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as she is a primary producer that uses the Warwick Saleyards. Although Cr Pidgeon has a declarable conflict of interest, she does not believe a reasonable person could have a perception of bias because of her conflict. Therefore, Cr Pidgeon will choose to remain in the meeting, however, she will respect the decision of the meeting on whether she can remain and participate in the decision. Following a resolution from Council, Cr Pidgeon participated in the discussion and voting on this matter.
12.2	Organisational Development Reports: Corporate and	Cr Bartley declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as he is a user of the

	Organisational Services Monthly Status Report	Warwick Saleyards and derives income from the sale of cattle. As a result of Cr Bartley's conflict, he will leave the meeting room while there is any discussion involving the Warwick Saleyards.
13.6	Saleyards Project Costs to Date	Cr McDonald declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as she is a farmer in the region and have had numerous complaints about being a farmer and settling cattle at Warwick Saleyards. Although Cr McDonald has a declarable conflict of interest, she does not believe a reasonable person could have a perception of bias because of her conflict. Therefore, Cr McDonald will choose to remain in the meeting, however, she will respect the decision of the meeting on whether she can remain and participate in the decision. Following a resolution from Council, Cr McDonald participated in the discussion and voting on this matter.
13.6	Saleyards Project Costs to Date	Cr Pidgeon declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as she is a primary producer that uses the Warwick Saleyards. Although Cr Pidgeon has a declarable conflict of interest, she does not believe a reasonable person could have a perception of bias because of her conflict. Therefore, Cr Pidgeon will choose to remain in the meeting, however, she will respect the decision of the meeting on whether she can remain and participate in the decision. Following a resolution from Council, Cr Pidgeon participated in the discussion and voting on this matter.
13.6	Saleyards Project Costs to Date	Cr Bartley declared a declarable conflict of interest in this matter (as defined in Section 150EQ(4)(a) of the <i>Local Government Act 2009</i> ) as he is a user of the Warwick Saleyards and derives income from the sale of cattle. As a result of Cr Bartley's conflict, he will leave the meeting room while there is any discussion involving the Warwick Saleyards.

## 6.1 Conflict of Interest - Cr Wantling: Agenda Item 8.2

### Resolution

**Moved Cr J Richters**

**Seconded Cr C McDonald**

THAT Council, following the declarable conflict of interest declaration by Cr Wantling for Agenda Item 8.2, determines that it is in the public interest that he participates and votes on the matter as his declarable conflict is not of sufficient significance that it will lead him to making a decision on the matter that is contrary to the public interest and would not prevent him from performing his Councillor responsibilities and serving the public interest of the region by remaining in the room for the discussion and vote on the matter.

**Carried**

*The following votes were recorded:*

*For: Crs R Bartley, S Deane, M Hamilton, C McDonald, C Pidgeon, J Richters,*

*Against: Nil (0)*

*Noting Cr Harslett did not participate in the vote due to a declared conflict of interest.*

## **6.2 Conflict of Interest - Cr Harslett: Agenda Item 8.2**

### **Resolution**

**Moved Cr J Richters**

**Seconded Cr C McDonald**

THAT Council, following the declarable conflict of interest declaration by Cr Harslett for Agenda Item 8.2, determines that it is in the public interest that she participates and votes on the matter as her declarable conflict is not of sufficient significance that it will lead her to making a decision on the matter that is contrary to the public interest and would not prevent her from performing her Councillor responsibilities and serving the public interest of the region by remaining in the room for the discussion and vote on the matter.

**Carried**

*The following votes were recorded:*

*For: Crs R Bartley, S Deane, M Hamilton, C McDonald, C Pidgeon, J Richters and S Windle (7)*

*Against: Nil (0)*

*Noting Cr Wantling did not participate in the vote due to a declared conflict of interest.*

## **6.3 Conflict of Interest - Cr Pidgeon: Agenda Items 12.2 and 13.6**

### **Resolution**

**Moved Cr J Richters**

**Seconded Cr S Deane**

THAT Council, following the declarable conflict of interest declaration by Cr Pidgeon for Agenda Items 12.2 and 13.6, determines that it is in the public interest that she participates and votes on the matter as her declarable conflict is not of sufficient significance that it will lead her to making a decision on the matter that is contrary to the public interest and would not prevent her from performing her Councillor responsibilities and serving the public interest of the region by remaining in the room for the discussion and vote on the matter.

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, J Richters, R Wantling and S Windle (6)*

*Against: Nil (0)*

*Noting Cr Bartley and Cr McDonald did not participate in the vote due to a declared conflict of interest.*

#### **6.4 Conflict of Interest - Cr McDonald: Agenda Items 12.2 and 13.6**

##### **Resolution**

**Moved Cr S Deane**

**Seconded Cr M Harslett**

THAT Council, following the declarable conflict of interest declaration by Cr Pidgeon for Agenda Items 12.2 and 13.6, determines that it is in the public interest that she participates and votes on the matter as her declarable conflict is not of sufficient significance that it will lead her to making a decision on the matter that is contrary to the public interest and would not prevent her from performing her Councillor responsibilities and serving the public interest of the region by remaining in the room for the discussion and vote on the matter.

**Carried**

*The following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, J Richters, R Wantling and S Windle (6)*

*Against: Nil (0)*

*Noting Cr Bartley and Cr Pidgeon did not participate in the vote due to a declared conflict of interest.*

#### **7. MAYORAL MINUTE**

Nil

#### **8. NOTICES OF MOTION**

##### **8.1 Notice of Motion - Designated Boating Areas on Storm King Dam**

##### **Resolution**

**Moved Cr R Wantling**

**Seconded Cr J Richters**

THAT Council officers provide a report regarding designated boating areas on Storm King Dam.

**Carried Unanimously**

*Cr Harslett declared a conflict of interest in Agenda Item 8.2, and following a resolution from Council participated in discussion and voting on the item.*

*Cr Wantling declared a conflict of interest in Agenda Item 8.2, and following a resolution from Council participated in discussion and voting on the item.*



## **8.2 Notice of Motion - Stanthorpe Band Stand Lease Arrangements**

### **Recommendation**

**Moved Cr R Wantling**

**Seconded Cr J Richters**

THAT Council:

1. Request officers review the current lease arrangements at the Stanthorpe Band Stand.
2. Prepare a report on safety issues regarding the door structures.

### **Amendment**

Cr Harslett proposed the following Amendment to Agenda Item 8.2:

THAT Council:

1. Request officers review the current lease arrangements at the Stanthorpe Band Stand.
2. Prepare a report on safety issues regarding the structure.

### **Resolution**

**Moved Cr M Harslett**

**Seconded Cr J Richters**

**Carried Unanimously**

## **9. READING AND CONSIDERATION OF CORRESPONDENCE**

Nil

## **10. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**

Nil

## **11. PORTFOLIO REPORTS**

### **11.1 Portfolio Report - Cr Deane: Healthy Communities**

#### **Resolution**

**Moved Cr S Deane**

**Seconded Cr S Windle**

THAT Council's Healthy Communities Portfolio Report be received.

**Carried Unanimously**



### **13.2 Second Quarter Budget Review 2024-25**

#### **Resolution**

**Moved Cr M Harslett**

**Seconded Cr J Richters**

THAT Council adopt the Amended 2024/25 Budget as presented in the Attachments to the report.

**Carried Unanimously**

### **13.3 RFT 25\_033 Allora Precinct Project**

#### **Resolution**

**Moved Cr C Pidgeon**

**Seconded Cr S Windle**

THAT Council:

1. Accept the offer from ICM Construction (QLD) Pty Ltd ABN 73 162 567 973 to complete the Allora Precinct Project to the value of \$703,456.00 exclusive of GST; and
2. Allocate a further \$103,456.00 through the third Quarter Budget Review to cover the difference between the current budget allocation and the offer made by ICM Construction (QLD) Pty Ltd ABN 73 162 567 973; and
3. Delegates authority to the Chief Executive Officer to negotiate, finalise and enter into a contract with ICM Construction (QLD) Pty Ltd ABN 73 162 567 973 in the form issued with the request for tender (as amended by agreement between the parties); and
4. Delegate authority to the Chief Executive Officer to deal with any variations that may occur during the contract term.

**Carried Unanimously**

### 13.4 Dalveen Hall - Budget Reallocation

#### Resolution

**Moved Cr M Harslett**

**Seconded Cr J Richters**

THAT Council:

1. Note the submissions made by the Dalveen Sports Club Inc. for financial support for those activities they believe are Council's responsibility under the lease arrangement.
2. Note that Council currently has in the 2024/25 budget \$50,000 of unallocated budget sitting against a future Urban Development Framework ("UDF") program; and
3. Approve the reallocation of the unallocated Urban Development Framework ("UDF) budget of \$50,000 to the Dalveen Sports Club Inc. to use towards the commercial kitchen and other maintenance requests, such as the ceiling fans, fly screens and gutters;
4. Delegate authority to the Chief Executive Officer ("CEO") to write to the Dalveen Sports Club Inc. advising that any further funding requests will be considered on submission by the Club during Council's budget deliberation process.

**Carried**

*The Mayor accepted a call for a Division on the motion from the floor and the following votes were recorded:*

*For: Crs S Deane, M Hamilton, M Harslett, C McDonald, C Pidgeon and J Richters (6)*

*Against: Crs R Bartley, R Wantling and S Windle (3)*

*Accordingly the Mayor declared the motion carried.*

### 13.5 Killarney and Leyburn Sirens Decommissioning

#### Resolution

**Moved Cr C McDonald**

**Seconded Cr J Richters**

THAT Council:

1. Undertake community consultation to inform the local communities of Leyburn and Killarney that the sirens have reached the end of their useful life and can no longer be maintained for their intended purpose; and
2. Following the community consultation, proceed with decommissioning the Killarney and Leyburn sirens; and
3. Note that in the absence of the sirens, the emergency alert ("EA") system that uses the local phone network will be used to notify the community in the event of an urgent need to evacuate due to riverine flooding.

**Carried Unanimously**

*Cr McDonald declared a conflict of interest in Agenda Item 13.6, and following a resolution from Council participated in discussion and voting on the item.*

*Cr Pidgeon declared a conflict of interest in Agenda Item 13.6, and following a resolution from Council participated in discussion and voting on the item.*

*Cr Bartley declared a conflict of interest in Agenda Item 13.6, and left the meeting at 9:53am during discussion on the Warwick Saleyards.*

### **13.6 Saleyards Project Costs to Date**

#### **Resolution**

**Moved Cr S Deane**

**Seconded Cr C McDonald**

THAT Council receive and note the Saleyards Redevelopment project costs to date.

**Carried Unanimously**

*09:54 am Cr R Bartley rejoined the meeting.*

### **13.7 Application for Permanent Road Closure - Stardust Lane, OLD TALGAI QLD 4362 - Adjacent to Lot 49 on ML 1683 and Lot 156 on ML1683**

#### **Resolution**

**Moved Cr M Harslett**

**Seconded Cr C Pidgeon**

THAT Council, pursuant to Section 99(1) of the *Land Act 1994*, offer no objection to the application for a permanent road closure over part of the Road Reserve adjacent to Lot 49 and Lot 156 on ML 1683.

**Carried Unanimously**

## **14. INFRASTRUCTURE SERVICES REPORTS**

### **14.1 Naming Public Roads - Public Consultation**

#### **Recommendation**

**Moved Cr S Windle**

**Seconded Cr J Richters**

THAT Council undertakes a public consultation process with the broader community, seeking public feedback on the proposed names for the unnamed Roads connected to:-

1. Lot 461 on SP303977, Gillbard Road, Dalcouth proposed to be named "Boag".
2. Lot 3 on SP305799, Lot 11 on SP191086, Lot 12 on SP182046 and Lot 386 on SP208840, 232 Sugarloaf Road Stanthorpe – Stage 1A Road 2 proposed to be named Blakelys Red Gum, with Road 3 proposed to be named Rough-barked Apple.

#### **Amendment**

Cr Harslett proposed the following Amendment to Agenda Item 13.6:

THAT Council undertakes a public consultation process with the broader community, seeking public feedback on the proposed names for the unnamed Roads connected to:-

1. Lot 461 on SP303977, Gillbard Road, Dalcouth proposed to be named "Boag".
2. Lot 3 on SP305799, Lot 11 on SP191086, Lot 12 on SP182046 and Lot 386 on SP208840, 232 Sugarloaf Road Stanthorpe – Stage 1A Road 2 proposed to be named Blakelys Gum, with Road 3 proposed to be named Apple Gum.

#### **Resolution**

**Moved Cr M Harslett**

**Seconded Cr J Richters**

**Carried Unanimously**

### **14.2 Warwick Water Treatment Plant Distribution Centre - Design Award**

#### **Resolution**

**Moved Cr R Wantling**

**Seconded Cr J Richters**

THAT Council :-

1. Following Tender assessment, enter into a contract with BG&E Pty Ltd for the Warwick Water Treatment Plant Distribution Centre Design for an amount of \$299,588.00 exclusive of GST.
2. Delegate authority to the Chief Executive Officer to enter into any variations to the contract terms as deemed necessary for the duration of the contract.

**Carried Unanimously**

## **15. PLANNING AND ENVIRONMENTAL SERVICES REPORTS**

### **15.1 Pest Management Advisory Committee Meeting**

#### **Resolution**

**Moved Cr C Pidgeon**

**Seconded Cr J Richters**

THAT Council receive the Minutes of the Pest Management Advisory Committee meeting held in Stanthorpe on Tuesday, 26 November 2024.

**Carried Unanimously**

## **16. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES**

Nil

## **17. CONFIDENTIAL ITEMS**

Nil

## **18. GENERAL BUSINESS**

Cr McDonald, as LDMG Chair, asked that members of the community remain aware and vigilant during any disaster situation such as storms, flooding and fire.

### **MEETING CLOSURE**

There being no further business, the meeting closed at 10:10am.