



## **SOUTHERN DOWNS REGIONAL COUNCIL SPECIAL MEETING OF COUNCIL**

Dear Councillors

Your attendance is hereby requested at the Special Meeting of Council to be held in the Council Chambers, Southern Downs Regional Council, 61 Marsh Street, Stanthorpe on **Wednesday, 27 November 2024 at 3:30PM.**

Notice is hereby given of the business to be transacted at the meeting.

**Steve Johnston**

**CHIEF EXECUTIVE OFFICER**

25 November 2024





ORDER OF BUSINESS:

1. ACKNOWLEDGEMENT OF COUNTRY ..... 1

2. ATTENDANCE AND APOLOGIES ..... 1

3. DECLARATIONS OF CONFLICTS OF INTEREST ..... 1

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4.1 Sundried Initiation NYE Festival- Revised Location ..... 2




1. **ACKNOWLEDGEMENT OF COUNTRY**
2. **ATTENDANCE AND APOLOGIES**
3. **DECLARATIONS OF CONFLICTS OF INTEREST**

## 4. PLANNING AND ENVIRONMENTAL SERVICES REPORTS

### 4.1 Sundried Initiation NYE Festival- Revised Location

#### Document Information

	<b>Report To: Special Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 27 November 2024
	Regulatory Services Coordinator	<b>ECM Function No/s:</b>

#### Recommendation

THAT Council receive this report and approve the application for a temporary entertainment event for the Sundried Events Initiation NYE Festival under Council's Local Law No. 1 (Administration) 2011, subject to the conditions in Attachment 2.

## REPORT

### Background

Council has received an application from Sundried Events to conduct a multi-day, interdisciplinary, community driven New Year's Eve event at Warwick Horse Trials Club, Morgan Park from 28 December to 1 January 2025. This is an alternative venue to what was proposed at the Ordinary Council Meeting on the 20 November 2024. The application considered at that Ordinary Council Meeting was refused due to the proposed camping location being located in Council's Flood hazard overlay and being in a gazetted floodplain, and the associated safety issues.

The application has indicated that a maximum of 850 persons will attend the event, which will include "a combination of live acts and DJ performances, with some artists incorporating fully live setups, utilising synthesizers and drum machines, for an engaging and organic experience".

The event will span five (5) days with camping provided on site.

### Report

An application for a temporary entertainment event is assessed under Council's Local Law No. 1 (Administration) 2011 (the Local Law) and Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011. It is a requirement that the local government assess the information provided in an application, and grant an approval if satisfied the items in Section 9 (1) of the Local Law are met. In particular for a temporary entertainment event, this includes that the proposed operation and management of the activity is adequate to protect public health, safety and amenity and prevent environmental harm. As this is a one-off event, a development application is not required under the *Planning Act 2016*.

The report below identifies the key aspects that have been assessed, and mitigation measures proposed. The site plan for the proposed festival is shown in Attachment 1.

Council sought advice from the Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development on the proposed event to be held on State Government land, on

a reserve under Council management. The advice was that the trustee can manage the application. This means Council has the ability to decide the application on the use of the reserve.

### Noise

The event will include amplified music. There will be one main stage and two smaller stages where ambient, 'chill-out' music is the predominant music type to be played. Noise levels are apparently to be at a much lower level than the main stage.

It is proposed to operate the main stage at the following times:

Sunday 29 Dec	3.30 p.m. – 5.00 a.m.
Monday 30 Dec	7.00 a.m. - 2.00 a.m.
Tues 31 Dec – Wed 1 Jan	11.00 a.m. 31 Dec - 11.00 a.m. 1 Jan
Wed 1 Jan	5.00 p.m. – 12.00 a.m.

The applicant has advised that similar protocols to those previously identified will be followed to ensure that the event operates in compliance with the default noise standard for open-air events as detailed below:

#### 440X Open-air events

- (1) An occupier of premises must not use, or permit the use of, the premises for an open-air event on any day—
  - (a) before 7 a.m, if the use causes audible noise; or
  - (b) from 7 a.m. to 10p.m, if the use causes noise of more than 70dB(A); or
  - (c) from 10p.m. to midnight, if the use causes noise of more than the lesser of the following—
    - (i) 50dB(A);
    - (ii) 10dB(A) above the background level.

It is noted there is one residential Dwelling house located within one (1) kilometre of the proposed main stage location, and a further two located just over this distance. These are all to the south west of the proposed site. Due to the small amount of information on noise management provided with the application, a condition has been placed in the draft conditions that the applicant must prepare a Noise Management Plan for submission to Council for approval. This must include proposed monitoring and procedure to be in place for controlling any noise impacts, and responding to complaints during the festival. It is noted that due to the timing of the event over the Council Christmas/New Year closure, there will be no Council staff available to respond to complaints.

### Camping and Public Health

Camping is proposed for the duration of the event; including provision for glamping tents; campervans and motorhomes. Some camp sites are powered, with some showers provided at the existing facility.

Waste bins will be serviced twice daily and emptied to 3 x 3 cubic metre skip containers, which will be removed at the end of the event by a third-party company.

The following toilet facilities are provided for the event – 9 existing, including 2 disabled; 10 additional portaloos are to be included with cleaning proposed 3 times daily and with the portaloos to be pumped out each day by a waste contractor

Power is available on site and is provided for food stalls and other ancillary uses.

Town water is available to the site enabling patrons to top up from taps provided at the venue. It is proposed to provide a hydration station close to the food vendors to ensure adequate potable water access / supply for patrons.

A list of three food vendors has been provided with the application. These will be followed up to ensure that they have the appropriate food business approvals and public liability insurance.

Wastewater from food vendors is to be collected and stored on site in IBC containers and removed offsite by a waste contractor. A condition can be applied to ensure that the removal, transport and disposal of this wastewater is conducted by a regulated waste licensed operator and a copy of the receipts made available to Council on request.

### *Traffic Management*

No traffic management plan has been provided with the application. The applicant has advised that discussion with the race site management have indicated that all traffic from the event should be managed internally, with no impact on the existing road network infrastructure and road users. Real time monitoring of traffic will be undertaken and adjustments made as required.

### *Security and Safety*

An amended security plan has been provided with additional security staff and additional support provided by rangers who are selected for their experience in event security, crowd management, and harm reduction, ensuring a balanced approach to safety and community care.

The applicant has submitted an Event Safe application to Queensland Police Service and received an approval. Queensland Police and Ambulance Services have been notified of the event. A Queensland Fire Department contact was not identified in the submitted information but a request has been made to the event coordinator to liaise with the local fire authority.

A designated fire warden and trained personnel will be on-site throughout the event.

### *General*

The festival spans 5 days and operates a no pass-out policy with BYO alcohol. Under these arrangements they have advised that a traditional liquor licence is not required.

Limits of alcohol per person have been stipulated with all patrons being subject to a check on entry to ensure compliance with specified alcohol limits.

Recommended level per guest includes: 1 slab (24 cans) beer, 1 bottle distilled spirits, 12 pre-mixed cans and 2 bottles of wine.

The use or possession of illegal substances is strictly prohibited; and medical teams will be available onsite to address any "alcohol-related health issues or emergencies".

No fireworks or other amusement devices are proposed to operate at the venue.

### **Conclusion/Summary**

This is a small temporary entertainment event that is targeted at a specific market and customer base.

One residential premises is located within 1 kilometre from the proposed event main stage. The applicant has advised that noise monitoring will be undertaken continuously during the event, and that an immediate response will be provided to any complaint that may arise from neighbouring properties. A condition can be placed on an approval for the applicant to provide a Noise Management Plan, which will outline control measures in further detail.

Given the smaller number of patrons it is anticipated that security checks on entry and clear instructions provided to patrons on alcohol consumption and related matters should effectively manage and/or mitigate any anti-social behaviour.

Overall, it is recommended that the application for the temporary entertainment event to be approved, subject to the conditions in Attachment 2.

## **FINANCIAL IMPLICATIONS**

Nil

## **RISK AND OPPORTUNITY**

### **Risk**

There is a risk in relation to noise nuisance impacting on neighbouring properties, that may result in complaints to Council, however based on conversations with the event organiser and the measures being implemented to mitigate any potential noise nuisance, this risk should be limited.

Conditions can be placed on an approval, that if complied with, will minimise other health and environmental impacts from the proposed festival.

No alcohol is to be sold at the venue, with BYO alcohol limits and a no pass out policy for event patrons being imposed.

The use or possession of illegal substances is strictly prohibited.

The applicant has advised that they have successfully operated this event in another jurisdiction (Scenic Rim) previously.

### **Opportunity**

This event has been run in another jurisdiction over four years without any adverse impact on the local residential community. If this event is approved and is run successfully then it may be run again in the future with potential economic benefits to the local economy, by bringing outside visitors to the region, and promoting local businesses; e.g. food, wastewater contractors, water carriers in the local area.

## **COMMUNITY ENGAGEMENT**

### **Internal Consultation**

Council Information Session held on 13 November 2024 and Ordinary Council Meeting held on 20 November 2024.

### **External Consultation**

Consultation with the event coordinator to clarify and/or seek confirmation of submitted information. Discussion with a contact at Scenic Rim Regional Council on their previous interaction / experience in regard to this event

## LEGAL / POLICY

### Legislation / Local Law

This is a prescribed activity under Council's Local Law No 1 (Administration) 2011 and as such requires a temporary entertainment event approval under Council's Subordinate Local Law 1.12 (Operation of Temporary Entertainment Events) 2011.

### Corporate Plan

#### Goal 1      Our People

**Outcome:**    1.3    Communities are active, healthy and celebrate cultural diversity.

**Objective:**    1.3.1    Identify, promote and grow opportunities for arts, cultural expression and the development of creative industries.

### Policy / Strategy

Nil

### Legal

There appears to be no legal issues associated with this report.

## HUMAN RIGHTS

A Human Rights assessment has been undertaken.

## ATTACHMENTS

1.    Initiation/Site Plan[↓](#)
2.    Proposed Conditions[↓](#)



P R E S E N T A T I O N  
E X P O R T

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E V E N T N A M E :

# INITIATION 4.0

S T O R Y B O A R D N A M E :

Initiation Plan #4

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E V E N T L O C A T I O N :

Warwick Horse Trials Club, Morgan Park QLD, Australia

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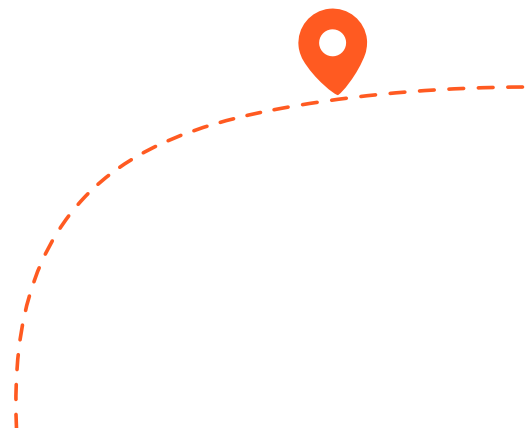
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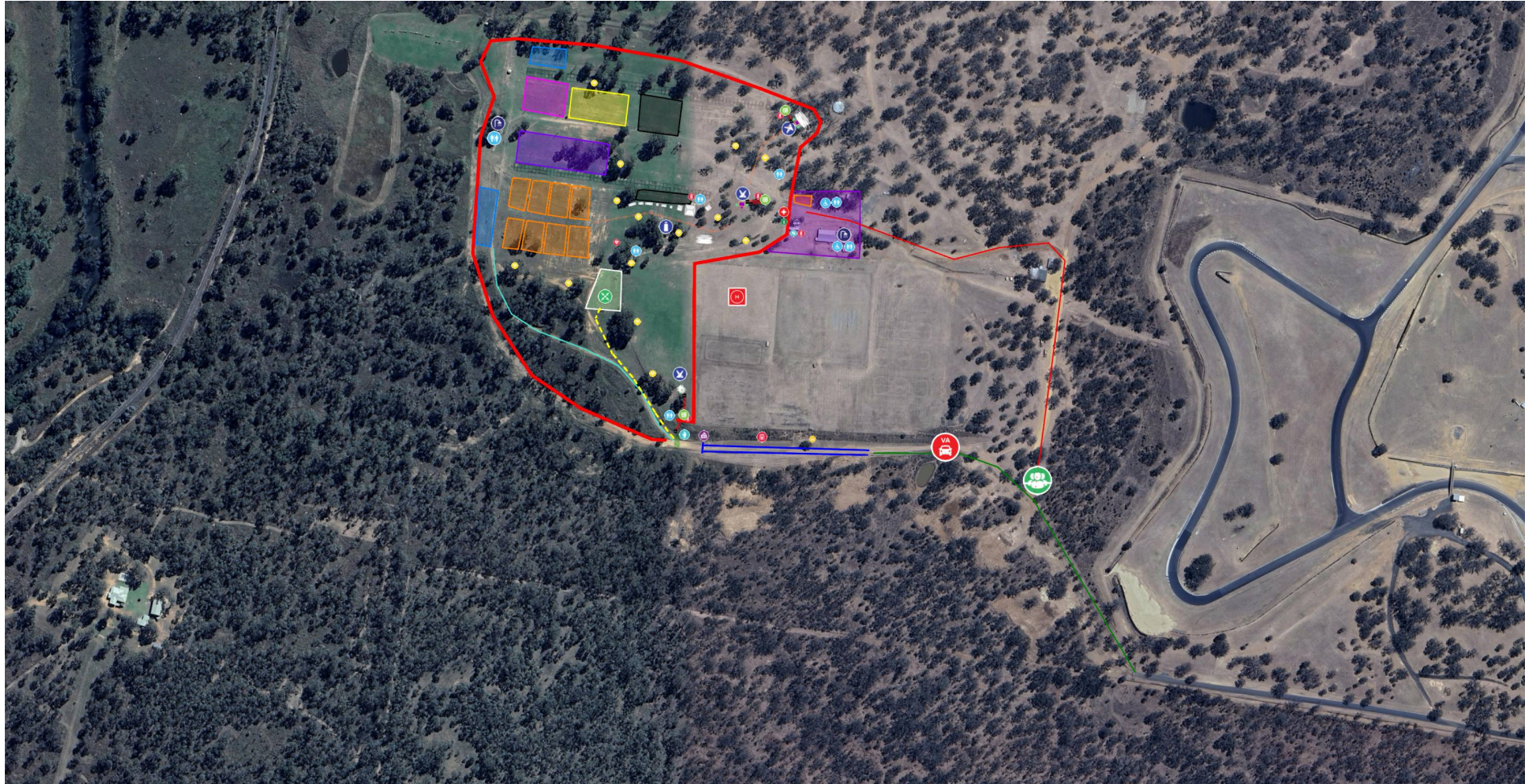
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cacolaw@me.com

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## VIEW : Overview Site





















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



































1km (~1:6004)



## KEY 1 / 2






































-  125A 3 Phase Board (MD32) - Gate (1)
-  125A 3 Phase Board (MD32) (1)
-  125A, Three Phase - Portal (1)
-  2x Toilets (Temporary) Stall Holders (1)
-  Accessible Toilets (2)
-  Campsite Information & Welfare (1)
-  Cooler/Esky (1)
-  Drink Station (1)
-  Evacuation Meeting Point (1)
-  Event Management Office (1)
-  Festoon Lights 85M (1)
-  Floodlight (14)
-  General Campsite - A1 (1)
-  General Campsite - A4 (1)
-  General Campsite - B3 (1)
-  Generator - Portal / Gate - 20Kva (1)
-  HeliPad (Red) (1)
-  Load Zone Vehicle Calculator (2)

## VIEW : Overview Site

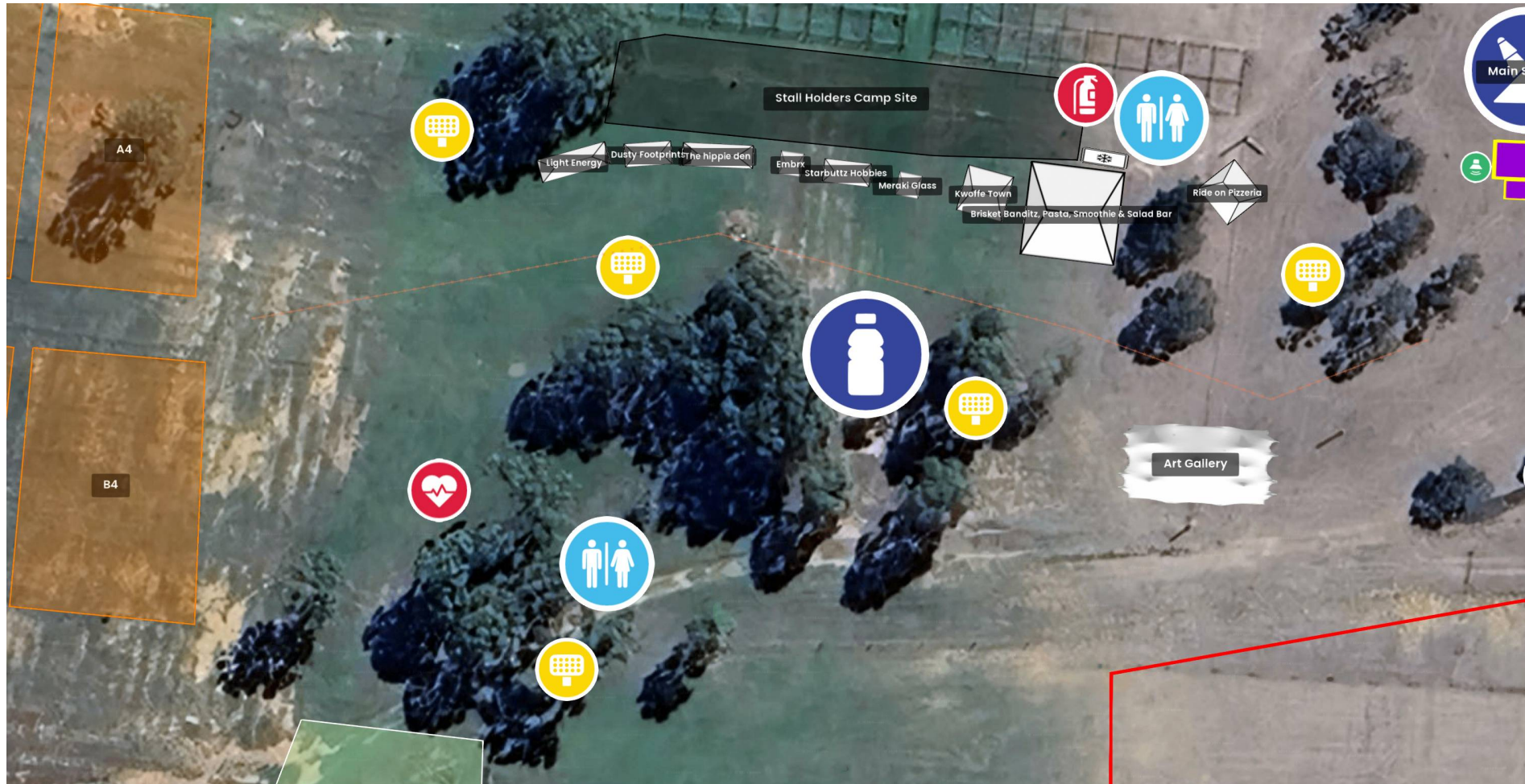
-  125A 3 Phase Board (MD32) - Main (2)
-  125A, Three Phase - Gate (1)
-  125A, Three Phase (1)
-  4 Toilets (Temporary) Entertainment (1)
-  After Hours Stage - Portal Stage (1)
-  Cat Walk (1)
-  Crew Only Area - Crew Only (1)
-  Emergency Vehicle Entry Route (1)
-  Evacuation (1)
-  Family Campsite - Family (1)
-  Fire Extinguisher (5)
-  GA Entrance Gate (1)
-  General Campsite - A2 (1)
-  General Campsite - B1 (1)
-  General Campsite - B4 (1)
-  Generator Main Stage - 60Kva (1)
-  Information Point (1)
-  Main Stage - Main Stage (1)
-  125A 3 Phase Board (MD32) - Portal (1)
-  125A, Three Phase - Main Stage (2)
-  2 x Toilets (Temporary) Portal Stage (2)
-  Access Point Vehicle Red (1)
-  Campervan / Motorhome Camping - RV (1)
-  Coffee - Kwoffe Town (1)
-  Crew, Emergency Vehicles Entry and Exit Point (1)
-  Emergency Vehicle Parking (1)
-  Event Control Room (1)
-  Festoon Lights 150M Segment (1)
-  First Aid Point (1)
-  Gate to Campsite (1)
-  General Campsite - A3 (1)
-  General Campsite - B2 (1)
-  Generator - Oca - Workshops - 20Kva (1)
-  Glamping - Glamping (1)
-  Load Zone Vehicle Calculator – Stacked (1)
-  Marquee - Food Trader - Ride on Pizzeria (1)

## KEY 2 / 2

## VIEW : Overview Site











 Marquee - Non Food/Drink - Dusty Footprints (1)	 Marquee - Non Food/Drink - Embrx (1)	 Marquee - Non Food/Drink - Light Energy (1)
 Marquee - Non Food/Drink - Meraki Glass (1)	 Marquee - Non Food/Drink - Starbuttz Hobbies (1)	 Marquee - Non Food/Drink - The hippie den (1)
 Measure Crowd Area (1)	 Nick - Food - Brisket Banditz, Pasta, Smoothies & Salad Bar (1)	 Oka - Art Gallery (1)
 Oka Stage - OCA: Chill-Out Space (1)	 Oka (1)	 PA Speaker L - Main Stage (1)
 PA Speaker L - Oca (1)	 PA Speaker R - Main Stage (1)	 PA Speaker R - Oca (1)
 Parking General - Parking (1)	 Portal Stage- Speaker 1 of 4 (1)	 Portal Stage- Speaker 2 of 4 (1)
 Portal Stage- Speaker 3 of 4 - Quadraphonic Setup (1)	 Portal Stage- Speaker 4 of 4 (1)	 Security Checkpoint (1)
 Showers Camp Site - 2 Males & 3 Female (1)	 Showers Crew (1)	 Site Entry To Event Gate (1)
 Staff and Production Camping - Crew Campsite Artist (1)	 Staff and Production Camping - Stall Holders Camp Site (1)	 Stage - Main (1)
 Stage - Oca (1)	 Taxi Loadzone (1)	 Tent 10mx10m Portal Stage - Portal Stage (1)
 Ticket Check (1)	 Toilets (Existing) Camp site - 2 Male toilets / 7 Urinals / 6 Female Toilets (1)	 Toilets (Existing) Crew (1)
 Toilets (Existing) Staff (1)	 VIP Camping - Premium Camping (1)	 Venue/ Event Red Line Boundary (1)
 Wristband Collection (1)		

V I E W : Market Area / Food Stalls






















100m (~1:695)

## K E Y

-  2x Toilets (Temporary) Stall Holders (1)
-  Cat Walk (1)
-  Drink Station (1)
-  Floodlight (5)
-  General Campsite - B3 (1)
-  Marquee - Non Food/Drink - Dusty Footprint (1)
-  Marquee - Non Food/Drink - Meraki Glass (1)
-  Measure Crowd Area (1)
-  PA Speaker L - Main Stage (1)
-  Stage - Main (1)

## V I E W : Market Area / Food Stalls

-  4 Toilets (Temporary) Entertainment (1)
-  Coffee - Kwoffe Town (1)
-  Festoon Lights 150M Segment (1)
-  General Campsite - A3 (1)
-  General Campsite - B4 (1)
-  Marquee - Non Food/Drink - Embrx (1)
-  Marquee - Non Food/Drink - Starbuttz Hobbies (1)
-  Nick - Food - Brisket Banditz, Pasta, Smoothies, Salad Bar (1)
-  Staff and Production Camping - Crew Campsite (1)
-  Venue/ Event Red Line Boundary (1)
-  Campsite Information & Welfare (1)
-  Cooler/Esky (1)
-  Fire Extinguisher (1)
-  General Campsite - A4 (1)
-  Marquee - Food Trader - Ride on Pizzeria (1)
-  Marquee - Non Food/Drink - Light Energy (1)
-  Marquee - Non Food/Drink - The hippie den (1)
-  Oka - Art Gallery (1)
-  Staff and Production Camping - Stall Holders Camp Site (1)





V I E W : Main Stage and ECR



100m (~1:892)


## KEY

 125A 3 Phase Board (MD32) - Main (2)

 Accessible Toilets (2)


 Cooler/Esky (1)


 Emergency Vehicle Entry Route (1)


 Event Management Office (1)


 Fire Extinguisher (3)


 Generator Main Stage - 60Kva (1)

 Marquee - Food Trader - Ride on Pizzeria (1)


 Nick - Food - Brisket Banditz, Pasta, Smoothie Salad Bar (1)

 PA Speaker R - Main Stage (1)


 Staff and Production Camping - Stall Holders Camp Site (1)

 Toilets (Existing) Staff (1)


## VIEW : Main Stage and ECR

 125A, Three Phase - Main Stage (2)

 Cat Walk (1)


 Crew Only Area - Crew Only (1)


 Emergency Vehicle Parking (1)

 Festoon Lights 150M Segment (1)


 First Aid Point (1)

 Information Point (1)

 Marquee - Non Food/Drink - Meraki Glass (1)


 Oka - Art Gallery (1)

 Showers Crew (1)

 Stage - Main (1)


 Venue/ Event Red Line Boundary (1)


 2x Toilets (Temporary) Stall Holders (1)


 Coffee - Kwoffe Town (1)


 Drink Station (1)


 Event Control Room (1)


 Festoon Lights 85M (1)


 Floodlight (3)

 Main Stage - Main Stage (1)

 Marquee - Non Food/Drink - Starbuttz Hobbies (1)

 PA Speaker L - Main Stage (1)

 Staff and Production Camping - Crew Camping Artist (1)

 Toilets (Existing) Crew (1)













V I E W : Chill-Out / Workshops

























100m (~1:892)

## K E Y

-  125A 3 Phase Board (MD32) - Main (2)
-  125A, Three Phase (1)
-  Accessible Toilets (1)
-  Cooler/Esky (1)
- Festoon Lights 85M (1)
-  Generator - Oca - Workshops - 20Kva (1)
-  Marquee - Food Trader - Ride on Pizzeria (1)
-  PA Speaker L - Main Stage (1)
-  PA Speaker R - Oca (1)
-  Stage - Main (1)
-  Venue/ Event Red Line Boundary (1)

## V I E W : Chill-Out / Workshops

-  125A 3 Phase Board (MD32) (1)
-  2 x Toilets (Temporary) Portal Stage (1)
-  Cat Walk (1)
-  Crew Only Area - Crew Only (1)
-  Fire Extinguisher (3)
-  Generator Main Stage - 60Kva (1)
-  Oka Stage - OCA: Chill-Out Space (1)
-  PA Speaker L- Oca (1)
-  Staff and Production Camping - Crew Campi
-  Artist (1)
-  Stage - Oca (1)
-  125A, Three Phase - Main Stage (2)
-  2x Toilets (Temporary) Stall Holders (1)
-  Coffee - Kwoffe Town (1)
-  Emergency Vehicle Parking (1)
-  Floodlight (2)
-  Main Stage - Main Stage (1)
-  Oka (1)
-  PA Speaker R - Main Stage (1)
-  Staff and Production Camping - Stall Holders
-  Camp Site (1)
-  Toilets (Existing) Staff (1)




**VIEW :** Event Gate / Portal Stage




100m (~1:1479)

## KEY

 125A 3 Phase Board (MD32) - Gate (1)

 125A, Three Phase - Portal (1)

 Evacuation (1)


 GA Entrance Gate (1)

 Load Zone Vehicle Calculator – Stacked (1)

 Portal Stage- Speaker 2 of 4 (1)

 Security Checkpoint (1)

 Tent 10mx10m Portal Stage - Portal Stage (1)


 Wristband Collection (1)

## VIEW : Event Gate / Portal Stage


 125A 3 Phase Board (MD32) - Portal (1)

 2 x Toilets (Temporary) Portal Stage (1)


 Fire Extinguisher (1)

 Gate to Campsite (1)

 Load Zone Vehicle Calculator (2)

 Portal Stage- Speaker 3 of 4 - Quadraphonic Setup (1)

 Site Entry To Event Gate (1)


 Ticket Check (1)


 125A, Three Phase - Gate (1)

 After Hours Stage - Portal Stage (1)


 Floodlight (1)

 Generator - Portal / Gate - 20Kva (1)

 Portal Stage- Speaker 1 of 4 (1)

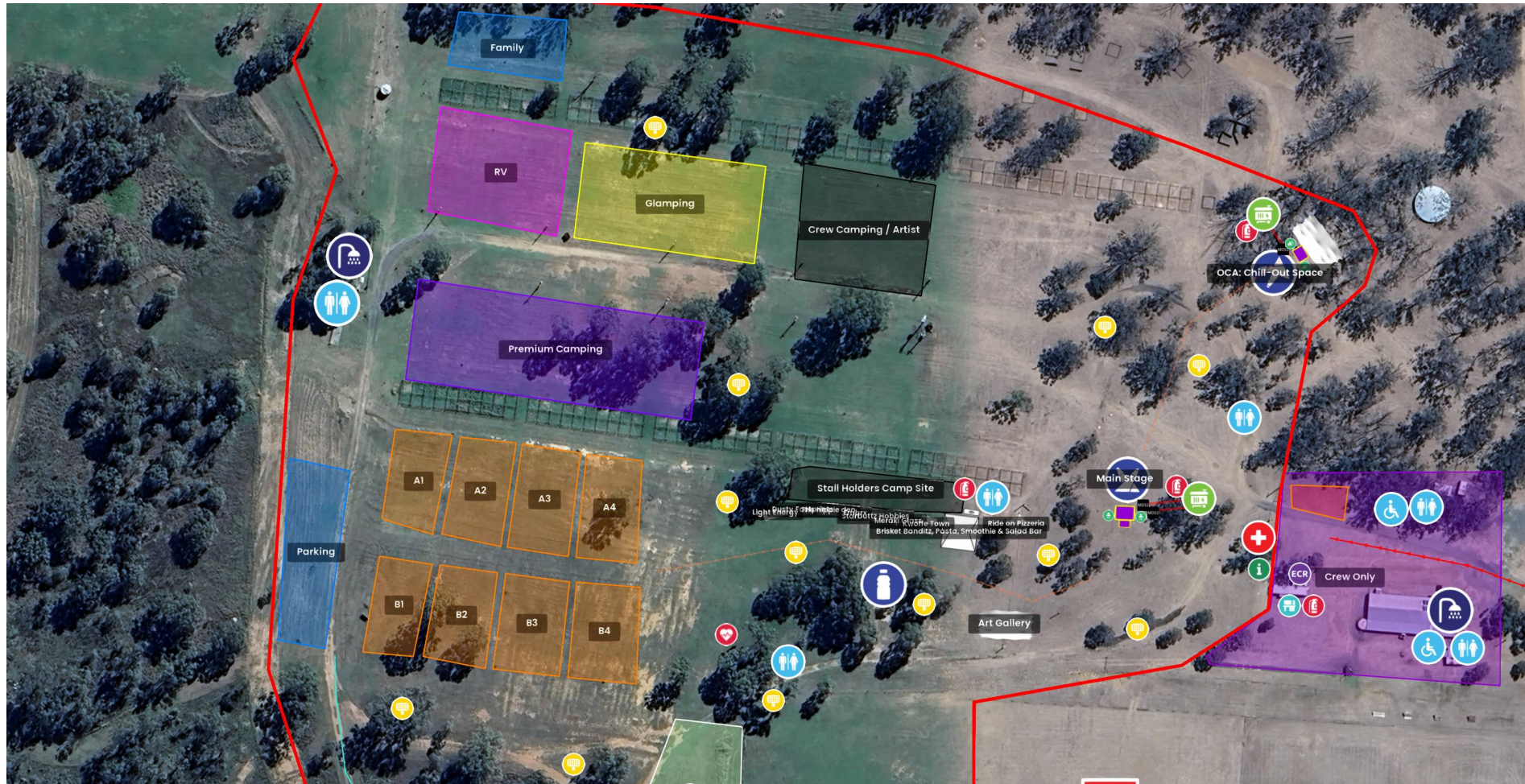
 Portal Stage- Speaker 4 of 4 (1)

 Taxi Loadzone (1)

 Venue/ Event Red Line Boundary (1)



















V I E W : Campgrounds




































100m (~1:1885)







## KEY 1 / 2

-  125A 3 Phase Board (MD32) - Main (2)
-  125A, Three Phase (1)
-  4 Toilets (Temporary) Entertainment (1)
-  Campsite Information & Welfare (1)
-  Cooler/Esky (1)
-  Emergency Vehicle Entry Route (1)
-  Event Management Office (1)
- Festoon Lights 85M (1)
-  Floodlight (12)
-  General Campsite - A2 (1)
-  General Campsite - B1 (1)
-  General Campsite - B4 (1)
-  Glamping - Glamping (1)
-  Marquee - Food Trader - Ride on Pizzeria (1)
-  Marquee - Non Food/Drink - Light Energy (1)
-  Marquee - Non Food/Drink - The hippie den
-  Oka - Art Gallery (1)











## VIEW : Campgrounds

-  125A 3 Phase Board (MD32) (1)
-  2 x Toilets (Temporary) Portal Stage (1)
-  Accessible Toilets (2)
-  Cat Walk (1)
-  Crew Only Area - Crew Only (1)
-  Emergency Vehicle Parking (1)
-  Family Campsite - Family (1)
-  Fire Extinguisher (4)
-  Gate to Campsite (1)
-  General Campsite - A3 (1)
-  General Campsite - B2 (1)
-  Generator - Oca - Workshops - 20Kva (1)
-  Information Point (1)
-  Marquee - Non Food/Drink - Dusty Footprint
-  Marquee - Non Food/Drink - Meraki Glass (1)
-  Measure Crowd Area (1)
-  Oka Stage - OCA: Chill-Out Space (1)
-  125A, Three Phase - Main Stage (2)
-  2x Toilets (Temporary) Stall Holders (1)
-  Campervan / Motorhome Camping - RV (1)
-  Coffee - Kwoffe Town (1)
-  Drink Station (1)
-  Event Control Room (1)
- Festoon Lights 150M Segment (1)
-  First Aid Point (1)
-  General Campsite - A1 (1)
-  General Campsite - A4 (1)
-  General Campsite - B3 (1)
-  Generator Main Stage - 60Kva (1)
-  Main Stage - Main Stage (1)
-  Marquee - Non Food/Drink - Embrx (1)
-  Marquee - Non Food/Drink - Starbuttz Hobbies (1)
-  Nick - Food - Brisket Banditz, Pasta, Smoothie & Salad Bar (1)
-  Oka (1)

## KEY 2 / 2

-  PA Speaker L - Main Stage (1)
-  PA Speaker R - Oca (1)
-  Showers Crew (1)
-  Stage - Main (1)
-  Toilets (Existing) Crew (1)
-  Venue/ Event Red Line Boundary (1)

## VIEW : Campgrounds

-  PA Speaker L- Oca (1)
-  Parking General - Parking (1)
-  Staff and Production Camping - Crew Campi  
Artist (1)
-  Stage - Oca (1)
-  Toilets (Existing) Staff (1)
-  PA Speaker R - Main Stage (1)
-  Showers Camp Site - 2 Males & 3 Female (1)
-  Staff and Production Camping - Stall Holders  
Camp Site (1)
-  Toilets (Existing) Camp site - 2 Male toilets + 3  
Urinals / 6 Female Toilets (1)
-  VIP Camping - Premium Camping (1)

This approval is issued under the provisions of Local Law No. 1 (Administration) 2011 for the premises stated above and subject to the following conditions.

## **CONDITIONS**

### **General**

1. This approval is for the Initiation NYE Festival, to be conducted from Saturday, 28 December 2024 to Wednesday, 1 January 2025 inclusive.
2. Any proposal to conduct a future Initiation NYE Festival will be subject to a new application to operate the event with Council.
3. The total number of people on the site at any one time during the event is not to exceed 850.
4. The approval holder must display this approval in the administration area for the duration of the event, and must produce this approval for inspection if required by an authorised person.
5. The event is to be conducted generally in accordance with the proposed plan submitted by the applicant, and subject to the final event operation being amended in accordance with the conditions of this approval.
6. Setting up for the event may commence on 26 December 2024. Packing up and cleaning of the site may be undertaken until 4 January 2025.
7. All structures and equipment used for the event are to be removed at the completion of the event.
8. All residents within 1,000 metres of the site, are to be notified in writing of the Event at least 30 days prior to the event.
9. All complaints received must be recorded, including name, contact details, and any action taken to address the complaint.
10. Structures, tents, platforms, and stages: -
  - a. Be appropriate for use, to be installed or setup within manufacturer's design and installation recommendations.
  - b. Structures which are not a proprietary product have design and engineer's certification.
  - c. Structures to be level, stable, suitably tied down and braced, and have suitable access for fire safety and emergency egress.
  - d. Structures to be in good order and repair and be in a clean and sanitary condition.

### **Public Liability Insurance**

11. The approval holder must take out and maintain public liability insurance for the event.
12. A copy of the public liability insurance is to be provided to Council at least 30 days prior to the event.



### **Food Preparation and Handling**

13. Any food vendors (except non-profit organisations) must have a current Queensland mobile food business licence issued under the *Food Act 2006* or a current temporary food stall approval issued by the Southern Downs Regional Council.
14. Details of who is preparing the food on-site and their food business licence details are to be provided to Council a minimum of 30 days before the event and should be finalised before the event approval is issued.
15. Food stall holders that are non-profit organisations are exempt from the licensing requirements of the *Food Act 2006*, however these organisations must still ensure they prepare and sell only safe and suitable food and comply with the *Food Act 2006* and the Food Standards Code. *Please find attached a guide called 'Food Safety for Fundraising Events' to assist any non-profit organisations meet their food safety requirements.*
16. Any water supply point which provides water not suitable for drinking must be labelled "Unsuitable for Drinking" and provided with a symbol which is easily recognisable by non-English speaking people.
17. An adequate supply of potable water, compliant with the National Health and Medical Research Council's *Australian Drinking Water Guidelines 2011*, must be made available on the site. The provision of bottled water will meet this requirement.

### **Safety & First Aid**

18. The local branches of the Queensland Police Service, the Queensland Ambulance Service and the Queensland Fire Department are to be notified of the event at least 30 days prior to the event.
19. First aid facilities and first aid trained personnel are to be on the site at all times during the event.
20. A telecommunications system must be available on the site that can be accessed at all times in the event of an emergency.

### **Collection and Disposal of Waste**

21. Litter bins, including recycling bins, shall be provided in appropriate locations throughout the site. Where appropriate, waste generated during the event is to be recycled.
22. Any rubbish and litter resulting from the event must be collected and disposed of immediately following the event at an approved Southern Downs Waste Management facility or through an approved waste collection contractor.
23. The site is to be left in a clean and tidy condition.

### **Signage**

24. Signage associated with the event may only be displayed on the land on which the event is being held. Prior approval from Council or Department Transport and Main Roads must be obtained for signage associated with the event to be erected on any road reserve.
25. All signage relating to the event must be removed immediately following the event.

## Facilities and Amenities

26. The event is to be provided with ablution facilities in the following ratio\*:

	Male			Female	
	WC	Urinal	HB	WC	HB
850	5	10	4	16	4

The Building Code of Australia also recommends:

- At least one (1) unisex toilet for patrons with a disability at each group of toilet facilities

\*It is noted that the following are provided at the venue; including 9 shower facilities for both male and female patrons

	Male			Female	
	WC	Urinal	HB	WC	HB
850	8	4	8	11	10

Whilst there is some difference between Council's guide for toilets and those provided on site it is noted that the toilet facilities will be pumped out daily and serviced three (3) times per day

27. The provisions of toilets must include:

- Provision for disposal and removal of sanitary napkins from female toilets;
- An adequate supply of toilet paper and soap in all toilets;
- Separate toilet and hand washing facilities for food handlers; and
- The cleaning of toilets to a suitable timetable.

28. The portable toilets brought onto the site for the event must be water-flush, have hand basins provided, and be serviced by a regulated waste transporter with a current registration certificate with the Department of Environment, Tourism, Science and Innovation. Copies of the waste tracking receipts are to be kept by the organiser of the event and available for viewing by an authorised officer on request.

## Environmental Management

- The music volume must be turned down when required by either an authorised Council officer or a Police officer.
- Any lighting device is to be so positioned and shielded so as not to cause any glare nuisance to any nearby residential property or passing motorist.
- Wastewater from food vendor operations must be collected, stored and transported to an approved waste dump point or sewer outlet and disposed of lawfully. Wastewater must not be disposed to a stormwater drain, natural waterway or watercourse.
- At least 30 days prior to the commencement of the event, a Noise Management Plan is to be provided to Council for approval, which is to include:

- a. A review of the noise attenuation report by a suitably qualified acoustic engineer with knowledge in music events, including a review of the calculations. Any recommendations in the report must be enacted by the organisers of the event.
- b. Procedures for control and monitoring of amplified and other noise sources. This must include details on how monitoring is to be undertaken by a suitably qualified acoustic engineer.
- c. Procedures for responding to any complaints.
- d. Contact details of the person responsible for implementing the noise management plan.
- e. Procedure for recording the noise being monitored at stages and when dealing with complaints.
- f. Records to be kept and made available to Council or any other regulatory authority.
- g. Include how any recommendations and requirements from Council will be incorporated into the Plan.

#### **Traffic and Parking**

- 33. The car park areas are to be managed to minimise traffic hazards and ensure the safety of pedestrians.
- 34. The vehicular entrances must be managed so that vehicles are not queuing along Old Stanthorpe Road, Warwick.

#### **Roadworks and Stormwater Drainage**

- 35. Any roads or drainage works damaged as a result of the event and associated activities must be repaired at the event organiser's cost as per Council's requirements. Contact Council's Infrastructure Services Directorate on 1300 697 372 for information and requirements to meet.

#### **Emergency Management**

- 36. An emergency response plan must be developed and implemented to ensure the safe evacuation of patrons in the event of a fire or flood emergency. The emergency response plan should be discussed with emergency services (Queensland Police Service, Queensland Ambulance Service and Queensland Fire Department) to ensure all reasonable and effective measures are in place to provide for the safety of all persons attending the event. This must in particular include the safe evacuation of all people and equipment associated with the activity in the event of a flood, as the event location is in a designated flood overlay. The emergency response plan must be provided to Council at least 30 days prior to the event commencement.

**Advisory Note:**

**Noise**

An occupier of premises must not use, or permit the use of, the premises for an open-air event on any day

- a) before 7a.m, if the use causes audible noise; or
- b) from 7a.m. to 10p.m, if the use causes noise of more than 70dB(A); or
- c) from 10p.m. to midnight, if the use causes noise of more than the lesser of the following—
  - i. 50dB(A);
  - ii. 10dB(A) above the background level.