



**MINUTES OF THE
ORDINARY COUNCIL MEETING
15 MAY 2024**

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**MINUTES OF THE ORDINARY COUNCIL MEETING OF
SOUTHERN DOWNS REGIONAL COUNCIL HELD ON 15 MAY 2024
IN THE COUNCIL CHAMBERS, SOUTHERN DOWNS REGIONAL COUNCIL,
64 FITZROY STREET, WARWICK AT 9:00AM**

ACKNOWLEDGEMENT TO COUNTRY

1. PRAYERS & CONDOLENCES

Rev David Bailey from Rose City Presbyterian Church offered a prayer for the meeting.

2. ATTENDANCE

Present: Crs Hamilton (Chair), Bartley, Deane, Harslett, McDonald, Pidgeon, Richters, Wantling and Windle

Officers: Dave Burges (Chief Executive Officer), Leon Love (Director Customer and Organisational Services), Scott Riley (Director Planning and Environmental Services), Gurbindar Singh (Chief Financial Officer), Belinda Armstrong (Manager Corporate Services), James Varughese (Manager Works), Chris Collingwood (Manager Parks and Operations), Graham Sweetlove (Manager Water), Angela O'Mara (Manager Planning and Environmental Services), Scott Cobon (Built Environment Coordinator) and Marion Seymour (Minute Secretary)

3. APOLOGIES

Nil

4. READING AND CONFIRMATION OF MINUTES

4.1 Ordinary Council Meeting - 19 April 2024

Resolution

Moved Cr J Richters

Seconded Cr C McDonald

THAT the minutes of the Ordinary Council Meeting held on Friday 19 April 2024 be adopted.

Carried Unanimously

5. ACTIONS FROM COUNCIL MEETINGS

5.1 Actions from Ordinary Council Meeting 19 April 2024

Resolution

Moved Cr S Windle

Seconded Cr C McDonald

THAT Council receive the report and note the contents.

Carried Unanimously

6. DECLARATIONS OF CONFLICTS OF INTEREST

Item No	Item Precs	Nature of Conflict
10.1	Organisation Information Reports May 2024	As declared in previous meetings. Cr Bartley noted that should discussion or debate arise in relation to the Warwick Saleyards as a part of the Customer & Organisational Services Monthly status report other than the recommendation as presented in the agenda, he will declare a conflict of interest and leave the meeting while the matter is considered.
11.4	Regional Arts Development Fund – 2023/2024 – Applications for Recommendation	Cr Harslett declared a declarable conflict of interest in this matter (as defined in Section 150 EQ(4)(a) of the <i>Local Government Act 2009</i>) as a she is a Committee Member of the Border District Eisteddfod. As a result of Cr Harslett's conflict, she will leave the meeting room while the matter is considered and voted on.

7. MAYORAL MINUTE

Nil

8. READING AND CONSIDERATION OF CORRESPONDENCE

8.1 Correspondence

Resolution

Moved Cr R Bartley

Seconded Cr J Richters

THAT the report of the Chief Executive Officer in relation to Correspondence be received.

Carried Unanimously

9. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

Nil

10. EXECUTIVE SERVICES REPORTS

09:10 am Cr R Bartley left the meeting during discussion on the Warwick Saleyards in Agenda Item 10.1.

09:11 am Cr R Bartley rejoined the meeting.

10.1 Organisation Information Reports May 2024

Resolution

Moved Cr J Richters

Seconded Cr S Windle

THAT Council note the contents of the Organisation Information Reports.

Carried Unanimously

10.2 LGAQ Policy Executive 2024 - 2028

Resolution

Moved Cr R Bartley

Seconded Cr S Windle

THAT Council vote for Cr Megan James as its nominated candidate for the District No. 4 – Darling Downs Representative to the LGAQ's Policy Executive for the period 2024-2028.

Carried Unanimously

10.3 ALGA National General Assembly 2024

Resolution

Moved Cr S Windle

Seconded Cr C McDonald

THAT Council endorse the attendance of the Mayor and Cr Richters at the Australian Local Government Association 2024 National General Assembly.

Carried Unanimously

11. CUSTOMER AND ORGANISATIONAL SERVICES REPORTS

11.1 Financial Services - Financial Report as at 30 April 2024

Resolution

Moved Cr M Harslett

Seconded Cr S Deane

THAT Council receive and note the Financial Report as at 30 April 2024.

Carried Unanimously

11.2 Operational Plan Update - Third Quarter Update

Resolution

Moved Cr S Windle

Seconded Cr C Pidgeon

THAT Council receive and note the contents of the 2023/24 Operational Plan Third Quarter Review.

Carried Unanimously

11.3 Application for Permanent Road Closure and Purchase State Land - Porter Road, Allan - Adjacent to Lot 2 on RP36379

Resolution

Moved Cr M Harslett

Seconded Cr S Windle

THAT Council offer no objection to the application to permanently close the western end of Porter Road, Allan, being adjacent to Lot 2 on RP36379 and to purchase the land from the State, provided the land is amalgamated with Lot 2 on RP36379.

Carried Unanimously

Cr Harslett declared a declarable conflict of interest in Agenda Item 11.4 left the meeting for discussion and voting on the item at 9:41am.

11.4 Regional Arts Development Fund 2023/24 - Applications for Recommendation

Resolution

Moved Cr S Windle

Seconded Cr C McDonald

THAT Council approve the three (3) grant applications for funding under the Regional Arts Development Fund (RADF) program namely:

1. Deborah C Wheeler for \$18,099 for the project title 'Southern Downs Military History website';
2. Warwick Art Gallery for \$20,322 for the project title 'Exhibition Public Programs during Jumpers & Jazz in July'; and
3. Border District Eisteddfod for \$7,490 for the project title '2024 Border District Eisteddfod'.

Carried Unanimously

9:44am Cr Harslett rejoined the meeting.

11.5 Council Meetings Policy PL-CS036

Resolution

Moved Cr R Bartley

Seconded Cr R Wantling

THAT Council defer consideration of the Council Meetings Policy PL-CS036 until such time as the matter can be considered at a Council Information Session, and a subsequent report brought to Council.

Carried Unanimously

12. INFRASTRUCTURE SERVICES REPORTS

12.1 Water Service Areas May 2024

Resolution

Moved Cr J Richters

Seconded Cr C Pidgeon

THAT Council defer consideration of this matter to allow further clarification, including elements of the Rural Water Policy, at a future Council Information Session.

Carried Unanimously

12.2 Update to Water Infrastructure Policy

Resolution

Moved Cr C McDonald

Seconded Cr M Harslett

THAT Council defer consideration of the Water Infrastructure Policy to allow further clarification at a future Council Information Session.

Carried Unanimously

10:40am *Recognition of the following Staff Service Awards:*

Warren Henricksen for 40 years of service

Greg Owens for 45 years of service

The meeting adjourned for morning tea at 10:45am and reconvened at 11:02am at which time there were present Crs Hamilton, Bartley, Deane, Harslett, McDonald, Pidgeon, Richters, Wantling and Windle

12.3 Stanthorpe Irrigators Recycled Water Agreement 2024

Resolution

Moved Cr J Richters

Seconded Cr S Deane

THAT Council defer consideration of this matter to allow the Chief Executive Officer to obtain further advice and consult with the affected irrigators.

Carried Unanimously

13. PLANNING AND ENVIRONMENTAL SERVICES REPORTS

13.1 Request to Reduce Security Bond for Removal Dwelling - PID36615

Recommendation

Moved Cr R Bartley

Seconded Cr M Harslett

THAT Council reduce the security bond associated with the Erection of a Removal Dwelling at 33 Rose Street, Warwick, to \$26,000 and Condition 3 of the associated Referral Agency response be amended as follows:

3. A bond for the amount of ~~\$30,000~~ **\$26,000** in the form of either a cash bond, bank cheque or irrevocable bank guarantee with no expiry date or time limit, is to be lodged with Council prior to the building being re-located. An inspection by a Council Building Officer will be required before any security bond monies are refunded. Any building inspection carried out by a Council Building Officer for the partial release of the bond, or for the final release of the bond where building work is not completed within 12 months of the building approval, will be subject to payment of a fee in accordance with Council's Schedule of General Fees and Charges. The current fee (valid until 30 June 2024) is \$225. Please note 50% of the bond will be retained until the final certificate is issued and all items noted in this letter are fully completed.

Discussion on Agenda Item 13.1 was suspended to consider an Amendment Motion from Cr Richters

13.1.1 Amendment - Request to Reduce Security Bond for Removal Dwelling - PID 36615

Resolution

Moved Cr J Richters

Seconded Cr C McDonald

THAT Council amend the recommendation for Agenda Item 13.1 by reducing the bond associated with the Erection of a Removal Dwelling at 33 Rose Street, Warwick from \$26,000 to \$15,000.

Carried

The following votes were recorded:

For: Crs S Deane, M Hamilton, C McDonald, C Pidgeon, J Richters, R Wantling and S Windle (7)

Against: Crs R Bartley and M Harslett (2)

13.1.2 Request to Reduce Security Bond for Removal Dwelling - PID 36615

Resolution

Moved Cr J Richters

Seconded Mayor M Hamilton

THAT Council reduce the security bond associated with the Erection of a Removal Dwelling at 33 Rose Street, Warwick, to \$15,000 and Condition 3 of the associated Referral Agency response be amended as follows:

3. A bond for the amount of ~~\$30,000~~ \$15,000 in the form of either a cash bond, bank cheque or irrevocable bank guarantee with no expiry date or time limit, is to be lodged with Council prior to the building being re-located. An inspection by a Council Building Officer will be required before any security bond monies are refunded. Any building inspection carried out by a Council Building Officer for the partial release of the bond, or for the final release of the bond where building work is not completed within 12 months of the building approval, will be subject to payment of a fee in accordance with Council's Schedule of General Fees and Charges. The current fee (valid until 30 June 2024) is \$225. Please note 50% of the bond will be retained until the final certificate is issued and all items noted in this letter are fully completed.

Carried

The Mayor accepted a call for a Division on the motion from the floor and the following votes were recorded:

For: Crs M Hamilton, S Deane, C McDonald, C Pidgeon, J Richters, R Wantling and S Windle (7)

Against: Crs R Bartley and M Harslett (2)

Accordingly the Mayor declared the motion carried.

14. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES

Nil

15. NOTICES OF MOTION

Nil

16. GENERAL BUSINESS

Nil

17. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

Nil

MEETING CLOSURE

There being no further business, the meeting closed at 11:20am.