



**MINUTES OF THE
ORDINARY COUNCIL MEETING
11 AUGUST 2021**

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**MINUTES OF THE ORDINARY COUNCIL MEETING OF
SOUTHERN DOWNS REGIONAL COUNCIL HELD ON 11 AUGUST 2021 IN THE
COUNCIL CHAMBERS, SOUTHERN DOWNS REGIONAL COUNCIL,
64 FITZROY STREET, WARWICK AT 9:00AM**

ACKNOWLEDGEMENT TO COUNTRY

1. PRAYERS & CONDOLENCES

Reverend Lizzie Gaitskell offered a prayer for the meeting and acknowledged condolences

2. ATTENDANCE

Present: Crs Pennisi (Chair), Bartley, Gliori, Gow, McNally, Tancred and Windle

Officers: Dave Burges (Chief Executive Officer), Scott Norman (Director Finance, Assets and Special Projects), Shannon Aspinall (Senior Finance Coordinator), Andrew Page (Director Corporate and Community Services), Michael Bell (Manager Community and Cultural Services), Sean Rice (Acting Director Infrastructure Services), Angela O'Mara (Manager Planning and Development), Sean Beck (Planning Officer), Tonya Collier (Development Assessment Coordinator) and Dianna Keir (Minute Secretary)

3. APOLOGY

3.1 APOLOGY - CRS GALE AND MCDONALD

RESOLUTION

MOVED CR M GLIORI

SECONDED CR J MCNALLY

THAT THE APOLOGIES OF CR GALE AND CR MCDONALD BE RECEIVED AND LEAVE OF ABSENCE GRANTED.

CARRIED

4. READING AND CONFIRMATION OF MINUTES

4.1 Ordinary Council Meeting - 28 July 2021

Resolution

Moved Cr M Gliori

Seconded Cr R Bartley

THAT the minutes of the Ordinary Council Meeting held on Wednesday 28 July 2021 be adopted.

Carried

5. ACTIONS FROM COUNCIL MEETINGS

5.1 Actions from Ordinary Council Meeting 14 July 2021

Resolution

Moved Cr M Gliori

Seconded Cr R Bartley

THAT Council receive the report and note the contents.

Carried

6. DECLARATIONS OF CONFLICTS OF INTEREST

Item No	Item Precise	Nature of Conflict
12.2	Community Grants – Application No: CG-2122-R1-012 CG-2122-R1-040 CG-2122-R1-018	Cr Gliori declared a declarable conflict of interest in this matter (as defined in Section 150EF(3) of the <i>Local Government Act 2009</i>) as a result of his past or pending employment by three of the Applicants. Therefore, Cr Gliori will leave the meeting for discussion and vote.
12.2	Community Grants – Application No: CG/2122/R1-014	Cr Gow declared a declarable conflict of interest in this matter (as defined in Section 150 EF(3) of the <i>Local Government Act 2009</i>) as a result of he and his family's involvement with one of the Applicants. Therefore, Cr Gow will leave the meeting for discussion and vote.
12.2	Community Grants – Application No: CG-2122-R1-039	Cr McNally declared a declarable conflict of interest in this matter (as defined in Section 150EF(3) of the <i>Local Government Act 2009</i>) as a result of her husband's company has contracted to build a house for the President of one of the Applicants. Therefore, Cr McNally will leave the meeting for discussion and vote.
12.2	Community Grants – Application No: CG-2122-R1-034	Cr McNally declared a prescribed conflict of interest in this matter (as defined in Section 150EK(1) of the <i>Local Government Act 2009</i>) as a result of her appointment as a Board Member of one of the Applicants. Therefore, Cr McNally will leave the meeting for discussion and vote.
12.2	Community Grants Application No: CG-2122-R1-025	Cr Windle declared a declarable conflict of interest in this matter (as defined in Section 150EF(3) of the <i>Local Government Act 2009</i>) as a result of one of the Applicants obtaining a quote from her husband's employers to undertake work. Therefore, Cr Windle will leave the meeting for discussion and vote.
14.6	Draft charges resolution (23) 2021	Cr Tancred declared a declarable conflict of interest in this matter (as defined in Section 150ES(3) of the <i>Local Government Act 2009</i>) as a result of personal involvement in a development approval currently being assessed by Council (MCU\02280). Advice received from the Local Government Department is that this is

		an ordinary business matter and no conflict of interest exists or declaration is required. However, Cr Tancred requested to remain for discussion and debate, but will not participate in voting. Following a resolution from Council, Cr Tancred remained in the meeting with discussion and debate, but did not vote on this item.
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6.1 Conflict of Interest - Cr Tancred - Agenda Item 14.6

Resolution

Moved Cr J McNally

Seconded Cr C Gow

THAT following the declared conflict of interest by Cr Tancred, Council determines that Cr Tancred participates in discussion and debate on Agenda Item 14.6 and does not vote as his interest is no greater than a significant portion of other community members.

Carried

7. MAYORAL MINUTE

7.1 MAYORAL MINUTE

Resolution

Moved Cr J McNally

Seconded Cr S Windle

THAT Council delegate to the Chief Executive Officer to investigate and arrange an appropriate function to recognise our local Olympians after they have returned home.

Carried

8. READING AND CONSIDERATION OF CORRESPONDENCE

8.1 Correspondence

Resolution

Moved Cr S Windle

Seconded Cr M Giori

THAT the report of the Chief Executive Officer in relation to Correspondence be received.

Carried

9. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

Nil

10. EXECUTIVE SERVICES REPORTS

10.1 Council Operations over the 2021/2022 Christmas New Year Period

Resolution

Moved Cr R Bartley

Seconded Cr S Windle

THAT Council staff cease work and offices and libraries close over the Christmas/New Year period at close of business on Friday 24 December 2021 with normal business operations resuming on Tuesday 4 January 2022. Skeleton work crews and on call staff remain on duty for essential services to the community.

Carried

10.2 Local Government Association of Queensland Annual Conference Motions

Resolution

Moved Cr J McNally

Seconded Cr C Gow

THAT Council submit the attached four (4) motions to the 2021 LGAQ Annual Conference as detailed in the attachments to the report.

Carried

Attachments

1. Motion 1 - Waste Levy - **Attached to the Minutes Under Separate Cover**
2. Motion 2 - Waste Funding - **Attached to the Minutes Under Separate Cover**
3. Motion 3 - Biosecurity Officers - **Attached to the Minutes Under Separate Cover**
4. Motion 4 - Biosecurity Planning Assessments - **Attached to the Minutes Under Separate Cover**

10.3 Reallocate unexpended funds for Local Events Funding Program (LEFP) Round Two 2021

Resolution

Moved Cr J McNally

Seconded Cr M Giori

THAT Council approves the following two (2) fully funded and one (1) partly funded Local Events Funding Program (LEFP) Round Two 2021 grants totalling \$30,000:

Granite Belt Wine and Tourism	Grazing the Granite Belt Spring Edition	\$8,275.00
Warwick Art Gallery	Condamine Country Art Trail and Open Studios Project	\$15,000.00
Stanthorpe Agricultural Society	2022 Stanthorpe Agricultural Show	\$6,725.00

Carried

10.3.1 Reallocate unexpended funds for Local Events Funding Program (LEFP) Round Two 2021

Resolution

Moved Cr S Tancred

Seconded Cr J McNally

THAT Council allocate \$30,000 to the August 2022 Superbike Event from the available funding pool in the 2022/23 Grants to Community program.

Carried

11. FINANCE, ASSETS AND SPECIAL PROJECTS

11.1 Finance, Assets and Special Projects Monthly Status Report

Resolution

Moved Cr J McNally

Seconded Cr R Bartley

THAT Council notes the operational details as outlined in the Finance, Assets and Special Projects Monthly Status Report.

Carried

11.2 Financial Report as at 31 July 2021

Resolution

Moved Cr R Bartley

Seconded Cr S Tancred

THAT Council receive and note the Financial Report as at 31 July 2021.

Carried

12. CORPORATE AND COMMUNITY SERVICES REPORTS

12.1 Corporate and Community Services Monthly Status Report

Resolution

Moved Cr S Windle

Seconded Cr J McNally

THAT Council receive and note the Corporate and Community Services Monthly Status Report.

Carried

12.2.1 Grants to Community - 2021/22 Community Grant Program - Amendment

Resolution

Moved Cr R Bartley

Seconded Cr S Tancred

THAT Council remove consideration of Community Grant Round One Application Numbers CG-2122-R1-012, CG-2122-R1-014, CG-2122-R1-018, CG-2122-R1-025, CG-2122-R1-034, CG 2122-R1-039 and CG-2122-R1-040, due to conflicts of interest for Councillors.

Carried

12.2 Grants to Community - 2021/22 Community Grant Program

Resolution

Moved Cr S Windle

Seconded Cr J McNally

THAT Council:

1. Approve the Community Grant Round One eligible Applications, excluding Application Numbers CG-2122-R1-012, CG-2122-R1-014, CG-2122-R1-018, CG-2122-R1-025, CG-2122-R1-034, CG 2122-R1-039 and CG-2122-R1-040, which meet the assessment criteria of the Grants to Community Policy and Guidelines;
2. Approve the Grants to Community Policy and Guidelines amendments.

Carried

12.2.2 Grants to Community - 2021/22 Community Grant Program

Resolution

Moved Cr R Bartley

Seconded Cr M Gliori

THAT Council nominate Cr Tancred to be available for assessing future rounds of the Community Grants Program.

Carried

The meeting adjourned for morning tea at 10:27am and reconvened at 10:45am at which time there were present Crs Pennisi, Bartley, Gliori, Gow, McNally, Tancred and Windle.

Cr Gow declared a declarable conflict of interest in this matter (as defined in Section 150 EF(3) of the Local Government Act 2009) left the meeting while the matter was discussed and voted on. Cr Gow left the meeting at 10.45 am.

12.2.3 Grants to Community - 2021/22 Community Grant Program - Application CG-2122-R1-014

Resolution

Moved Cr M Gliori

Seconded Cr S Windle

THAT Council approve the Community Grant Round One, eligible Application No CG-2122-R1-014, which meets the assessment criteria of the Grants to Community Policy and Guidelines.

Carried

10:46am Cr Gow rejoined the meeting.

Cr Windle declared a declarable conflict of interest in this matter (as defined in Section 150 EF(3) of the Local Government Act 2009) left the meeting while the matter was discussed and voted on. Cr Windle left the meeting at 10.46 am.

12.2.4 Grants to Community - 2021/22 Community Grant Program - Application CG-2122-R1-025

Resolution

Moved Cr J McNally

Seconded Cr S Tancred

THAT Council approve the Community Grant Round One, eligible Application No CG-2122-R1-025, which meets the assessment criteria of the Grants to Community Policy and Guidelines.

Carried

10:48am Cr Windle rejoined the meeting.

Cr McNally declared a declarable conflict of interest in this matter (as defined in Section 150 EF (3) and 150EK(1) of the Local Government Act 2009) and left the meeting while the matter was discussed and voted on. Cr McNally left the meeting at 10.48 am.

12.2.5 Grants to Community - 2021/22 Community Grant Program – Application CG 2122-R1-034 and CG-2122-R1-039

Resolution

Moved Cr S Windle

Seconded Cr S Tancred

THAT Council approve the Community Grant Round One, eligible Application No CG-2122-R1-034 and CG-2122-R1-039, which meets the assessment criteria of the Grants to Community Policy and Guidelines.

Carried

10:48am Cr McNally rejoined the meeting.

Cr Gliori declared a declarable conflict of interest in this matter (as defined in Section 150 EF(3) of the Local Government Act 2009) and left the meeting while the matter was discussed and voted on. Cr Gliori left the meeting at 10.48 am.

12.2.6 Grants to Community - 2021/22 Community Grant Program – Applications CG 2122-R1-012, CG-2122-R1-018 and CG-2122-R1-040

Resolution

Moved Cr J McNally

Seconded Cr C Gow

THAT Council approve the Community Grant Round One eligible Application Nos CG-2122-R1-012, CG-2122-R1-018 and CG-2122-R1-040 which meet the assessment criteria of the Grants to Community Policy and Guidelines.

Carried

10:49am Cr Gliori rejoined the meeting.

12.3 Public Art Policy and Procedure

Resolution

Moved Cr J McNally

Seconded Cr M Giori

THAT Council:

1. Adopt the attached Public Art Policy and associated Public Art Procedure for implementation;
2. Invite persons who meet the requirements of the Public Art Reference Group to provide an expression of interest for Council consideration and approval.

Carried

Attachments

1. Public Art Policy - **Attached to the Minutes Under Separate Cover**
2. Public Art Procedure - **Attached to the Minutes Under Separate Cover**

12.3.1 Public Art Reference Group Representation

Resolution

Moved Cr S Tancred

Seconded Cr M Giori

THAT Council appoint Cr Bartley as representative and chairperson of the Public Art Reference Group.

Carried

12.4 Resolution for Procurement Exception

Resolution

Moved Cr S Windle

Seconded Cr M Giori

THAT Council resolves not to request quotes or tenders for the purchase of library materials, due to the specialised nature of the supplies, pursuant to section 235(b) of the Local Government Regulation 2012.

Carried

12.5 Black Summer Bushfire Recovery Grants Program

Resolution

Moved Cr J McNally

Seconded Cr R Bartley

THAT Council submit funding applications under the Black Summer Bushfire Recovery Grants program for the following projects:

Project	BSBR	SDRC Contribution
Warwick Saleyards Redevelopment	\$4.5M	\$3M
Weeroona Park Shade Structures and Enhancements	\$205,000	\$25,000

Carried

13. INFRASTRUCTURE SERVICES REPORTS

13.1 Infrastructure Services Monthly Status Report

Resolution

Moved Cr R Bartley

Seconded Cr S Windle

THAT Council notes the operational details as outlined in the Infrastructure Services Monthly Report.

Carried

14. PLANNING AND ENVIRONMENTAL SERVICES REPORTS

Cr Tancred declared a declarable conflict of interest in Agenda Item 14.6 as defined in Section 150EF(3) of the Local Government Act 2009 and remained in the meeting while the matter was discussed but did not vote.

14.6 Draft Charges Resolution (No. 3) 2021

Resolution

Moved Cr R Bartley

Seconded Cr J McNally

1. THAT in accordance with section 113 of the *Planning Act 2016*, Council makes a Charges Resolution (No. 3) 2021 as attached (noting the amendment to date on which this Charges Resolution takes effect, i.e. 15 November 2021), and adopts the charges for providing trunk infrastructure for development as shown in Table 2 of the Charges Resolution (No. 3) 2021.
2. THAT Council's Adopted Infrastructure Charges Resolution (No.2) 2015 be repealed as at the commencement of the Charges Resolution (No. 3) 2021.

Carried

Attachments

1. Charges Resolution (No.3) 2021 - **Attached to the Minutes Under Separate Cover**

14.1 Request for Operational Works Fee Reduction

Resolution

Moved Cr R Bartley

Seconded Cr C Gow

THAT Council refuses the request to reduce the operational works application fee associated with the remaining stages of the subdivision of Lot 302 SP294032

Carried

11:58 am Cr McNally left the meeting.

14.2 Planning & Environmental Services Monthly Status Report

Resolution

Moved Cr S Tancred

Seconded Cr C Gow

THAT Council notes the operational details as outlined in the Planning & Environmental Services Development Monthly Status Report.

Carried

14.3 Quarterly Report on Development Approvals for the April to June quarter 2021

Resolution

Moved Cr S Windle

Seconded Cr M Giori

THAT Council receives and notes the report.

Carried

14.4 Material Change of Use – Gary Hayes & Partners, 17 Meridian Drive, Warwick

Council noted that this application was withdrawn.

12:00 pm Cr J McNally rejoined the meeting.

14.5 Southern Downs Regional Skills Investment Strategy - Project wrap-up

Resolution

Moved Cr M Giori

Seconded Cr R Bartley

THAT Council notes the operational details as outlined in the Southern Downs Regional Skills Investment Strategy, project wrap-up.

Carried

15. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES

Cr McNally advised that as a Director of the Darling Downs Moreton Rabbit Board, Mr Craig Magnussen has been appointed to the role of Chief Executive Officer of that Board.

16. NOTICES OF MOTION

Nil

17. GENERAL BUSINESS

- Cr Windle enquired whether there had been any advice received regarding the Southern Downs Innovation and Development group. The Chief Executive Officer advised that legal advice had been received and a report would be presented to Council.
- Cr McNally thanked the Mayor and Council for allowing her the opportunity to take her recent period of extended leave.

18. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

Nil

MEETING CLOSURE

There being no further business, the meeting closed at 12:04pm.