



ATTACHMENTS TO MINUTES GENERAL COUNCIL MEETING

28 AUGUST 2019

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Stormwater Asset and Service Management Plan



Document Control

Date	Version	Description
July 2019	1	Plan developed

EXECUTIVE SUMMARY

Purpose of the Plan

Asset management planning is a comprehensive process to ensure delivery of services from infrastructure is provided in a financially sustainable manner.

This Asset and service management plan details information about infrastructure assets including actions required to provide an agreed level of service in the most cost effective manner while outlining associated risks. The plan defines the services to be provided, how the services are provided and what funds are required to provide the services over a 20-year planning period.

This plan covers the infrastructure assets that provide stormwater services.

Assets

Assets that provide stormwater services include:

Asset Category	Quantity	Unit	Replacement Value
Stormwater Pipe	~115	km	\$ 53.63 M
Stormwater Pits	3,730	number	\$ 10.20 M
Gross Pollutant Trap (GPT) Simple	3	number	\$ 0.29 M
End Structures	410	number	\$ 1.15 M
Surface Drain	48	number	\$ 1.74 M
Water Sensitive Urban Design Area ¹ (WSUD)	11	number	\$ 0.49 M
Culverts	4,960	number	\$ 46.27M
TOTAL			\$ 113.77M

Levels of Service

Present funding levels are insufficient to provide existing services at current levels in the medium term.

The main service consequences are the inability to:

- condition and defect inspect assets
- address known service performance issues, and
- renew and replace assets as they reach the end of their useful life.

Future Demand

The main demands for new services are created by:

- the desire to grow the region's population, and
- known asset capacity and performance deficiencies.

These will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices include non-asset solutions, insuring against risks and managing failures.

- Target population growth at existing regional centres to utilise existing infrastructure and services, and
- Considering non-asset solutions where practicable.

¹ Including Retention and Detention basins

Stormwater Expenditures

What does it Cost?

The projected outlays necessary to provide the services covered by this Asset and service management plan includes operations, maintenance, renewal, upgrade and new assets over the 10-year planning period is **\$14.57 M** or **\$1.46 M** on average per year.

Stormwater Expenditures

What we will do

Estimated available funding for this period is **\$8.4 M** or **\$839,000** on average per year as per the long term financial plan or budget forecast. This is **58² per cent** of the cost to sustain the current level of service at the lowest lifecycle cost.

The infrastructure reality is that only what is funded in the long term financial plan can be provided. The emphasis of the Asset and service management plan is to communicate the consequences that this will have on the service provided and risks, so that decision making is 'informed'.

The allocated funding leaves a shortfall of **\$619,000** on average per year of the projected expenditure required to provide services in the Asset and service management plan compared with planned expenditure currently included in the Long Term Financial Plan. This is shown in the figure below.

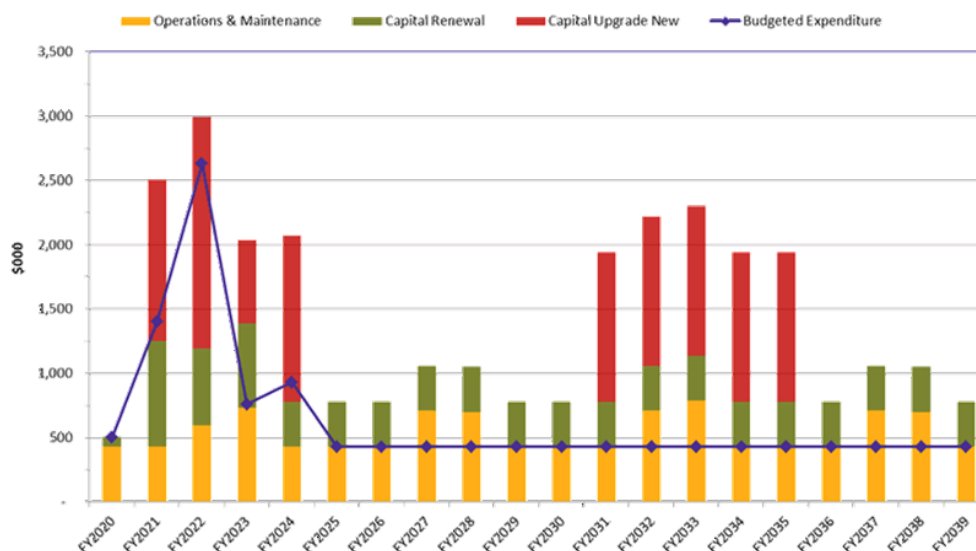


Figure values are in 2019 (real) dollars.

With the available funding Council will provide the following Stormwater services:

- Routine inspections of stormwater assets
- Routine maintenance activities, such as clearing out culvers and surface drains
- Reactive maintenance activities, including responding to service requests
- Renewal approximately 18 per cent of assets in condition 5
- Partially complete two projects identified in Council's Local Government Infrastructure Plan.

² Budget/ Projected requirements expressed as a percentage.

What we cannot do

We currently do **not** allocate enough funding to sustain these services at the desired standard or to provide all new services being sought. Works and services that cannot be provided under present funding levels are:

- **Substantially renew and replace our assets as they fail**
- Systematically identify assets that are at the point of failure, through a condition and defect assessment program
- Address known capacity and performance issues with stormwater assets
- Fully complete projects identified in Council's Local Government Infrastructure Plan.

Managing the Risks

Our present funding levels are insufficient to continue to manage risks in the medium term.

The main risk consequences are:

- Damage to infrastructure or property as a result of an asset failure
- Increased costs to the community to deliver stormwater services as a result of:
 - Underfunding of operations, maintenance and renewal activities
 - The quantum and value of assets donated by developers, and
 - Insufficient catchment planning, inconsistent application of planning regulations, or non-compliance with asset design standards.

Council will endeavour to manage these risks within available funding by:

- Further developing the criticality hierarchy to prioritise assets for operational, maintenance and renewal activities
- Development of a donated assets forecast, and
- Conducting inspections and certifying developer built assets before they are buried.

Monitoring and Improvement Program

The next steps resulting from this Asset and service management plan to improve asset management practices are:

- Further develop the stormwater criticality hierarchy
- Develop a projection, and map, the quantum and value of stormwater assets likely to be donated to Council over the forecast period.
- Develop and prioritise an operational and/or capital program of work to address known asset capacity and performance issues, and
- Revise the Stormwater Condition Assessment Manual.

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1. INTRODUCTION

Purpose

Southern Downs Regional Council (Council or SDRC) is required to prepare a long-term asset management plan under the *Local Government Act 2009* and *Local Government Regulations 2012*. Under the legislation the asset management plan must:

- Cover a period of at least 10 years
- Provide strategies to ensure the sustainable management of long-term infrastructure assets
- State the estimated capital expenditure for renewing, upgrading and extending the assets for the period covered by the plan, and
- Inform, and be consistent with, the long term financial plan.

Council is committed to implementing sound asset management principles and practices to ensure that stormwater services are delivered to the community in a socially, economically and environmentally responsible manner that does not compromise the ability of future generations to make their own choices.

This Asset and service management plan seeks to enable the sustainable delivery of stormwater services by integrating community values, priorities and an informed understanding of the trade-offs between risks, costs and service performance over a 20-year planning period. To do this, this plan:

- Describes the stormwater service provided to the community
- Defines Council's level of service and how we monitor performance,
- Outlines our strategy to manage the impact of growth through demand management and infrastructure investment,
- Takes a lifecycle approach to developing cost-effective management strategies for the long-term that meet the defined level of service,
- Outlines how Council identifies, assesses and appropriately controls risk; and
- Links to a long-term financial plan which identifies required, affordable expenditure and how it will be allocated.

Stormwater Services

Council provides stormwater services to the community to:

- minimise the impact of high rainfall events on the road network, infrastructure and property
- lessen the impact of urban development and infrastructure on the environment, and
- keep the community safe during high rainfall events.

Council has a legislative obligation under the *Local Government Act 2009* to provide stormwater services.

Council's stormwater services comprise of two elements, an underground stormwater network and the overland flow path.

Underground Stormwater Network

The underground stormwater network is made up of an underground network of pipes, pits and other structures commonly located within a road corridor or nature strip. The underground network acts to collect water from an above ground area, divert it underground and convey it to a natural waterway (ie, creeks and rivers) or an overland flow path. The underground stormwater network can also assist to control the quantity and quality of the water collected. The primary purpose of the underground stormwater network is to minimise the impact of high rainfall events on infrastructure, property, people and the environment.

The underground stormwater network commonly acts in combination with the overland flow path. Council provides an underground stormwater network in Warwick, Stanthorpe, Killarney and Wallangarra.

Overland Flow Path

The Overland Flow path is a series of independent table drains³, open drains, culverts, pipes and other structures that act in combination with natural drainage areas (i.e. creeks and rivers) and the underground stormwater network. The overland flow path diverts water away from (or under) a road, enabling water to return to the natural overland flow path. The primary purpose of the overland flow path is to enable the safe use of roads and minimise infrastructure damage during high rainfall events.

Overland flow path assets are provided throughout the region, including areas serviced by the underground stormwater network.

State and Federal Government Responsibilities

The Queensland Department of Transport and Main Roads is responsible for the maintenance and renewal of stormwater assets that facilitate the provision of the State Controlled Road network (Cunningham and New England Highways and other major roads).

Council is responsible for the stormwater assets that form part of the underground network including where they interface with State and Federal roads.

Storm Frequencies and Design Standards

Rain events vary in intensity and duration and the quantity of water runoff varies accordingly. Stormwater systems are designed to be able to cope with the runoff from rain events up to a predetermined design standard. Design standards for stormwater are discussed in terms of the frequency that it occurs, for example a 1 in 10 year rain event assumes an Average Recurrence Interval (ARI) of 10 years. The longer the frequency interval, the larger the expected rain events, resulting in larger and more complex assets and increased cost.⁴

Underground Stormwater Network

Council's Design Standard for the underground stormwater network is a 1 in 10 year rain event (Q10).

The Q10 design standard applies to new or upgraded assets. Not every asset in the underground network has been designed to Q10. Legacy assets (i.e. assets that already exist) will be assessed against the Q10 design standard at the point of renewal and submitted for upgrade if required.

Developers building new infrastructure are required to adhere to the water quality objectives stated in the Assessment Benchmarks – Water Quality and Appendix 2 of the Queensland Government State Planning Policy (2017), and the Queensland Urban Drainage Manual (QUDM). Ownership of stormwater assets built by developers are transferred to Council at the end of a 12 month defect and liability period.

Overland Flow Path

Council does not currently have a specified design standard for overland flow path assets. The design standards of each asset are specific to the environment and surrounding infrastructure assets.

Future iterations of this Asset and service management plan will review the need to develop Design Standards for overland flow path assets.

³ Table drains are earthworks that were formed as part of road construction. As such, they do not appear within Council's asset register and are actively managed and maintained. See Road AMP for further discussion of table drains.

⁴ Adapted from Tweed Shire Council, Drainage Assets Management Plan, December 2010, p 19.

Assets Covered by this Plan

The infrastructure assets covered by the Stormwater Asset and service management plan are listed in Table 1.1.

Table 1.1: Assets covered by this Plan

Asset Category	Quantity	Unit	Replacement Value
Stormwater Pipe	3,947	number	\$ 53.63 M
	~115	km	
Stormwater Pits	3,730	number	\$ 10.20 M
Gross Pollutant Trap (GPT) Simple	3	number	\$0.29 M
End Structures	410	number	\$ 1.15 M
Surface Drain	48	number	\$ 1.74 M
Water Sensitive Urban Design Area ⁵ (WSUD)	11	number	\$ 0.49 M
Culverts	4,960	number	\$ 46.27M
TOTAL			\$ 113.77 M

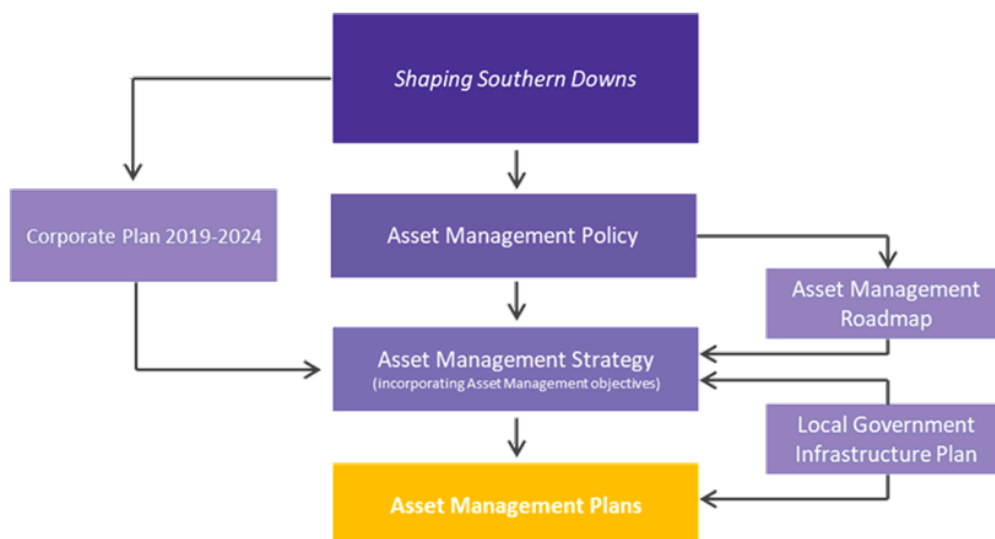
Relationship with other Council Policies, Strategies and Plans

This asset service and management plan communicates the actions required for the responsive provision of stormwater services and the management of assets that provide these services. This plan also outlines how Council complies with relevant regulatory requirements, and the funding needed to provide the defined levels of service over a 20-year planning period.

The plan is to be read in conjunction with the Council planning documents. The relationship between Shaping Southern Downs, Council's Asset Management Policy and other planning documents is shown in Figure 1.1.

⁵ Including Retention and Detention basins

Figure 1.1: Relationship between Council's Planning Documents



Strategic and Corporate Goals

The vision for Southern Downs Region is 'To be a prosperous, diverse and growing community because it is a sought-after location for people to visit, live and invest.'⁶

Shaping Southern Downs has four themes that underpin the vision:

- Grow;
- Connect;
- Prosper; and
- Sustain.

Table 1.2 outlines how these themes link to this Asset and service management plan.

Table 1.2: Strategic Themes and how these are addressed in this Plan

Theme	Objective	How Goal and Objectives are addressed in AM Plan
Grow	Improve the relationship between Council policy, service delivery, infrastructure, advocacy and community priorities.	This Asset and service management plan provides a first step in improving Council and community understanding of stormwater services. This plan seeks to inform Council policy in relation to the stormwater services provided by Council. This includes articulating the services provided to customers, the cost of providing those services and the risks and opportunities presented by current funding levels.
Connect	Undertake asset management planning for prioritisation of upgrades and renewals for major infrastructure.	This plan identifies the gaps in planning for stormwater services, and the assets that provide these services. This includes operations and maintenance budgets as well as the budgets set for renewal and upgrade of existing assets, and the provision of new assets.

⁶ Shaping Southern Downs Strategy, p8

Theme	Objective	How Goal and Objectives are addressed in AM Plan
Prosper	To delivery well-placed and high-quality infrastructure and services that support local and regional economic activity.	This plan enables the delivery of high-quality stormwater infrastructure by identifying the actions required to manage and deliver infrastructure that meets the needs of the community over the long term in a cost-effective manner.
Sustain	Conserve and protect valued natural resources, including water, land, flora and fauna Implement water sensitive urban design principles in new developments and encourage existing industries to efficiently use water.	Council does not currently have a strong link between the provision of stormwater services and the objectives of conserving and protecting valued natural resources. This has been identified as an improvement action for future revisions and is addressed in Section 8. Plan Improvement and Monitoring The future demand for new stormwater assets, incorporating water sensitive urban design principles, is address in Section 4. Future Demand.

Legislative Requirements

Council's legislative obligations relating to the management of stormwater assets are outlined in Table 1.3.

Table 1.3: Legislative Requirements

Legislation	Requirement
<i>Local Government Act 2009</i> <i>Local Government Regulation 2012</i>	Outlines the nature and extent of a local government's responsibilities, powers and a system of local government that is accountable, effective, efficient and sustainable. Under the Act and Regulation local governments must prepare: <ul style="list-style-type: none"> ▪ A long-term asset management plan ▪ A long term financial forecast ▪ Asset registers
<i>Disaster Management Act 2003</i>	Details the roles and responsibilities of local and state governments in a disaster or emergency event.
<i>Environmental Protection Act 1994</i>	Details the role and responsibilities to protect Queensland's environment while allowing for development that improves the total quality of life, both now and in the future, in a way that maintains the ecological processes (ecologically sustainable development).
<i>Vegetation Management Act 1999</i>	The purpose of this act is to regulate the clearing of vegetation.

Legislation	Requirement
<i>Planning Act 2016</i>	<p>The purpose of the Planning Act is to establish an efficient, effective, transparent, integrated, coordinated, and accountable system of land use planning, development assessment and related matters that facilitate the achievement of ecological sustainability.</p> <p>Ecological sustainability is a balance that integrates—</p> <ul style="list-style-type: none"> the protection of ecological processes and natural systems at local, regional, State and wider levels; and economic development; and the maintenance of the cultural, economic, physical and social wellbeing of people and communities.
<i>Work Health and Safety Act 2011</i>	Details the roles and responsibilities in the workplace to enable the protection of health, safety and welfare of all workers.

Core and Advanced Asset Management

This Asset and service management plan is prepared as a core Asset and service management plan over a 20 year planning period in accordance with the International Infrastructure Management Manual⁷. Core asset management is a 'top down' approach where analysis is applied at the system or network level. An 'advanced' asset management approach uses a 'bottom up' approach for gathering detailed asset information for individual assets.

This Asset and service management plan has been developed with references to the benefits, fundamentals principles and objectives of asset management outlined in:

- International Infrastructure Management Manual 2015⁸
- ISO 55000: 2014 Asset Management – Overview, principles and terminology⁹

⁷ IPWEA, 2015, IIMM.

⁸ Based on IPWEA 2015 IIMM, Sec 2.1.3, p 2 | 13

⁹ ISO 55000 Overview, principles and terminology

2. LEVELS OF SERVICE

Customer Levels of Service

Levels of Service are defined in two terms: customer levels of service and technical levels of service. Customer levels of service describe how the community receives or experiences stormwater service in a way they can understand.

Levels of service are monitored and measured on two bases, performance measures and customer measures. Performance measures are those that can be measured objectively, and are related to the service delivery outcomes. Customer measures are subjective and are used to identify potential trends in asset performance.

Research has not been conducted on customer expectations. Community satisfaction will be investigated for future iterations of the Stormwater Asset and service management plan.

Council's customer levels of service are detailed in Table 2.1. Based on the current Budget and Long Term Financial plan it is expected that the performance of stormwater assets over the forecast period (to FY2039) will deteriorate. Sufficient planning, and funding of reactive and renewal activities is essential for Council to achieve the services levels outlined below.

Table 2.1: Customer Levels of Service

Strategic Outcome	<ul style="list-style-type: none"> ▪ Minimise the impact of high rainfall events on the road network, infrastructure and property <ul style="list-style-type: none"> - Stormwater is removed efficiently from road surfaces - Stormwater is prevented from flooding properties and built infrastructure ▪ Lessen the impact of urban development and infrastructure on the environment <ul style="list-style-type: none"> - Pollution is prevented entering into our natural waterways and the environment ▪ The community is safe during high rainfall events
Service level Statements	<ul style="list-style-type: none"> ▪ Drains and culverts are clear and vegetation does not impede the flow of water ▪ Stormwater (and the assets) does not pose a health or safety risk to the community ▪ Areas serviced by the underground stormwater network are appropriately serviced ▪ There is sufficient capacity in the underground and overland stormwater networks to accommodate a 1 in 10 year rain event
Performance measures	<ul style="list-style-type: none"> ▪ Percentage of assets in fair condition or better ▪ Percentage completion of annual inspection program for above ground assets ▪ Percentage completion of operations program ▪ Percentage of service requests completed within 4 weeks of identification
Customer performance measures	<p>Number of service requests relating to:</p> <ul style="list-style-type: none"> ▪ blocked or overgrown drains and culverts ▪ damaged stormwater assets ▪ safety ▪ non-riverine flooding of property/ and or property access ▪ flooding of roads ▪ ponding water or floodway issues

Performance measures and customer performance measures are monitored on an annual basis. Current performance and planned targets are outlined in Table 2.2.

Table 2.2: Levels of Service - Current performance and planned targets

	2018 result	2019 result	2020 target	2021 target	2022 target	2023 target	2024 target
Performance Measures							
Percentage of assets in fair condition or better	-	94%	>90%	>90%	>90%	>90%	>90%
Percentage completion of annual inspection program	-	New measure	100%	100%	100%	100%	100%
Percentage completion of annual operations program	-	New measure	100%	100%	100%	100%	100%
Percentage of service requests completed within 4 weeks of identification	-	51%	85%	85%	85%	85%	85%
Customer Measures							
Service requests relating to blocked or overgrown drains and culverts	31	35					
Service requests related to damaged stormwater assets	6	15					
Service requests related to safety	6	6					
Service requests relating to flooding of property and/or property access	13	12					
Service requests relating to flooding of roads	8	5					
Service request relating to ponding water or floodway issues	12	7					

Technical Levels of Service

Supporting the customer service levels are technical levels of service. Technical levels of service relate to the allocation of resources to service activities to best achieve the desired customer outcomes and demonstrate effective performance.

Technical levels of service can be separated into two components:

- Operational levels of service, and
- Capital levels of service.

Operational levels of service describe the day-to-day activities undertaken to keep the assets in good order. These include:

- routine inspections, cleaning, and repairs identified from inspections
- a condition assessment program, and
- emergency response and reactive works as identified by Council and the community

The implementation of the technical levels of service influence the customer levels of service.

The technical levels of service expected to be provided under this Asset and service management plan are outlined below.

Indicative costs have been provided where they an external contractor is used. Future iterations of this plan will aim to identify activity level costing for internally managed activities.

Operational Levels of Service

Routine Inspections

Routine inspections assesses the asset's ability to operate as required on a day-to-day basis and identifies any maintenance required to keep the asset functioning properly (patching of minor defects, clearing of debris, etc.).

Assets	Activity	Schedule	Who	Indicative Cost ¹⁰
Surface Drains	Visual inspection of 100% of assets	Quarterly	SDRC drainage crews	Internally managed activity
Water Sensitive Urban Design (WSUD) areas (incl. detention basins)	Visual inspection of 100% of assets	Quarterly	SDRC drainage crews	Internally managed activity
Gross Pollutant Traps	Visual inspection of 100% of assets	Bi-annual ¹¹ (August/September & Feb/March)	SDRC drainage crews	Internally managed activity
End Structures	Visual inspection of assets	Reactive, following service request.	SDRC drainage crews	Internally managed activity

¹⁰ Indicative costs are exclusive of GST. Indicative costs for internally managed activities will be developed for future iterations of this asset management plan.

¹¹ Bi-annual is defined as twice in a 12 month period.

Assets	Activity	Schedule	Who	Indicative Cost
Pit Entries	Visual inspection of assets	Reactive, following service request.	SDRC drainage crews	Internally managed activity
Minor Culverts	Visual inspection of 100% of assets	Once every 18 months	SDRC drainage crews	Internally managed activity

Rain Event Response

Following major rain events stormwater assets are inspected to identify any emergent repairs and maintenance required.

Assets	Activity	Schedule	Who	Indicative Cost
Pit Entries	Visual inspection of 100% of assets following each 1 in 20 (or greater) year rain event.	Within 3 months of event	SDRC maintenance crews	Internally managed activity
WSUD areas (detention basins) Surface Drains Culverts End Structures GPTs	Visual inspection of 100% of assets following each 1 in 50 (or greater) year rain event.	Within 3 months of event.	SDRC maintenance crews	Internally managed activity

Condition and Defect Inspections

Condition and defect inspections are carried out to determine the condition of the assets and identify any preventative or remedial action required. A condition and defect inspection program ensures that assets are identified before their point of failure, minimizing the risk and consequences of failure to the community.

Condition and defect inspections are to be carried in accordance with SDRC condition assessment manual(s) and/or IPWEA Condition Assessment & Asset Performance Guidelines.

Assets	Activity	Schedule	Who	Indicative Cost
Trunk underground stormwater network	CCTV condition and defect inspection of 100% of assets.	1 in every 10 years or equivalent. Following each 1 in 50 year rain event	External contractor	\$90,000
	Condition based monitoring of assets with condition rating of 4 (poor) and 5 (fail)	Annual	SDRC maintenance crews	Internally managed activity

Assets	Activity	Schedule	Who	Indicative Cost
Non-trunk underground stormwater network	CCTV condition and defect inspection.	1 in every 20 years or equivalent.	External contractor	\$1,080,000
	Condition based monitoring of assets with condition rating of 4 (poor) and 5 (fail)	Annual	SDRC maintenance crews	Internally managed activity
Water Sensitive Urban Design area	Condition and Defect inspection of 100 per cent of assets.	Annually (August/September)	SDRC maintenance crews	Internally managed activity
Surface Drains	Condition and defect inspection of 100 per cent of assets.	Once every 2 years (June/July)	SDRC drainage crews	Internally managed activity
Minor Culverts & all other assets	Condition and defect inspection of 100 per cent of assets.	1 in every 15 years or equivalent.	External contractor	\$835,500
	Condition based monitoring of assets with condition rating of 4 (poor) and 5 (fail)	Annual	SDRC maintenance crews	Internally managed activity
Major Culverts	<p>Condition and defect inspections for major culverts are included in the annual condition and defect inspection program for Structures under the Queensland Government Transport and Main Roads, Structures Inspection Manual (2016).</p> <p>The Structures Inspection Manual specifies that at a minimum, a Level 1 inspection is conducted on all major culverts on an annual basis. The frequency of Level 2 and 3 inspections is subject to the overall condition state of the major culvert.</p>	Annual	External contractors	\$85,000

Routine, Preventative, Planned, and Reactive Maintenance activities

Maintenance activities aim to slow down deterioration and delay the requirement for rehabilitation or replacement. Maintenance does not increase the service potential of the asset or keep it in its original condition.

Routine, cyclical, preventative or planned maintenance is an essential part of the on-going care and upkeep of an asset. Cleaning is a routine maintenance activity that enables assets to function as designed. Assets that have a higher likelihood or consequence of failing to function properly are maintained more regularly.

Reactive maintenance activities are those that are identified following an inspection, assessment or complaint and restore an asset as near as practicable to its current condition.

SDRC has a limited routine maintenance program for stormwater assets. Assets are able to be effectively managed through operational activities, reactive maintenance activities and renewals **provided that they are fully funded and completed when required.**

Assets	Activity	Schedule	Who	Indicative Cost
Surface Drains	Cleaning of surface drains, including maintenance of earthen areas ¹² .	As required, identified through routine inspection program.	SDRC drainage crews	Internally managed activity
Underground stormwater pipes	Routine de-silting and cleaning ¹³ of underground stormwater pipes.	Annual	External contractor	\$50,000
All stormwater assets	Reactive maintenance activities as identified from routine and condition and defect inspection program.	Within 12 months of identification for 85% of assets.	SDRC maintenance crews	Internally managed activity
	Service requests identified by the community are responded to.	Within 4 weeks of identification for 85% of requests.	SDRC maintenance crews	Internally managed activity

¹² Maintenance of earthen areas commonly includes mowing and whipper snipping.

¹³ Cleaning and de-silting of stormwater pipes also includes removal of tree roots where required.

Capital Works Program

Renewal program

Renewal activities are those that replace existing assets with an (usually new) asset of equivalent capacity or performance capability.

Council has a condition based renewal program. Assets are identified for renewal at condition rating 4 and entered into Council's capital works program.

Assets	Activity	Schedule	Who
Critical stormwater assets	Assets with a condition rating of 4 (poor) are renewed.	Within 10 years of identification	SDRC Capital Works program
	Assets with a condition rating of 5 (fail) are renewed.	Within 24 months of identification	SDRC capital works program
All other stormwater assets	Run to fail – assets are renewed at point of failure	Within 60 days of identification for 85% of assets	SDRC capital works program

Upgrade and New Assets

New and upgrade activities create an asset(s) that provide a service that was not previously provided or increases the level of service by improving the capacity or performance of an existing asset.

New stormwater assets within the Southern Downs and Granite Belt region are predominantly constructed by developers and transferred to Council.

Assets	Activity	Schedule	Who
All stormwater assets	New or upgrade projects identified as part of the Local Government Infrastructure Plan.	Within 24 months of scheduled completion subject to demand	SDRC Capital Works program

3. GROWTH AND DEMAND

Southern Downs Regional Council covers an area of 7,500 km², adjoining South East Queensland, south of Toowoomba and north of Queensland's border with New South Wales. The region has a current population of approximately 35,600 and is projected to grow to approximately 39,000 by 2036¹⁴, an annual average growth rate of 0.4 per cent.

Southern Downs is a community that welcomes growth and population diversity by offering a rural lifestyle with a temperate climate which is well-connected to South East Queensland's services and facilities. Council is seeking to leverage the strengths and attributes of the region to drive population growth to 50,000 in the foreseeable future.¹⁵ *Understanding where and how the region will grow is a critical factor in the effective management of infrastructure and community assets.*

Growth is one factor affecting demand. Other drivers affecting demand include (but are not limited to) State and Federal Government regulations, seasonal factors and climate change, environmental awareness, technological changes, economic factors, and community preferences and expectations.

Demand Forecasts

The demand and growth assumptions used in this Asset and service management plan are consistent with Southern Downs Regional Council's Local Government Infrastructure Plan and are detailed in Appendix A. Where more recent growth figures are available these have been used and referenced.

The present position, projections and impact of demand drivers that may impact future service delivery and use of assets are identified and documented in Table 3.1.

¹⁴ Queensland Government Statistician Office, accessed 1 July 2019.

¹⁵ Shaping Southern Downs Strategy, p1.

Table 3.1: Demand Drivers, Projections and Impact on Services

Demand drivers	Present position	Projection	Impact on services
Population growth	~35,600 as at 30 June 2018	~39,000 people by 2036 ¹⁶ Council has established a population target of 50,000 people.	<ul style="list-style-type: none"> ▪ Increase in demand for stormwater services. ▪ Increased urbanisation (new development) results in increased runoff. ▪ Potential for an increase in pollutants entering the stormwater network.
Known service performance deficiencies	There are a number of locations throughout the region within known service performance deficiencies.	-	<ul style="list-style-type: none"> ▪ Requirement for additional built assets ▪ Increased costs associated with retroactively resolving asset deficiencies ▪ Increased costs for catchment and network planning.
Implement water sensitive urban design principles in new development	The region currently has two water sensitive urban design areas	An increased number (i.e. >2) water sensitive urban design areas.	<ul style="list-style-type: none"> ▪ Higher maintenance and replacement costs. ▪ Unclear design life.
Council strategy to increase the biodiversity and conservation value of land within the region – healthy waterways (water quality)		Possible introduction of water quality standards and/ or application of higher design standards, etc.	<ul style="list-style-type: none"> ▪ Increase in stormwater levels of service. ▪ Increase to other assets level of service (e.g. land improvements).
Climate Change		Climate change is likely to exacerbate the frequency and severity of climate extremes. For Southern Downs this will mean: <ul style="list-style-type: none"> ▪ More intense downpours ▪ Higher temperatures ▪ Hotter and more frequent hot days ▪ Harsher fire weather ▪ Fewer frosts ▪ Less rainfall in winter and spring¹⁷ 	<ul style="list-style-type: none"> ▪ Erosion and infrastructure damage from extreme rainfall events. ▪ Increased maintenance costs. ▪ Increased disruption to services. ▪ Potential for a higher design standard to cater for increased volume and velocity for Q10 event.

¹⁶ Queensland Government Statistician Office, accessed 1 July 2019.

¹⁷ Queensland Department of Environment and Heritage Protection, Climate change in the Eastern Downs region (Draft), 2016

Demand Management Plan

Demand for new services will be managed through a combination of managing existing assets, upgrading of existing assets and providing new assets to meet demand and demand management. Demand management practices can include non-asset solutions, insuring against risks and managing failures.

Opportunities identified to date for demand management are shown in Table 3.2. Further opportunities will be developed in future revisions of this Asset and service management plan.

Table 3.2: Demand Management Plan Summary

Demand Driver	Impact on Services	Demand Management Plan
Population growth	<ul style="list-style-type: none"> ▪ Increase in demand for stormwater services. ▪ Increased urbanisation (new development) results in increased runoff. ▪ Potential for an increase in pollutants entering the stormwater network. 	<ul style="list-style-type: none"> ▪ Target population growth at existing regional centres of Warwick and Stanthorpe to utilise existing infrastructure and services ▪ Review infrastructure charging arrangements for new developments ▪ New developments to include onsite retention of stormwater flows to limit discharge to existing discharge flows ▪ Council to consider an education program to raise awareness and change behaviour to limit pollutants entering the stormwater network
Known service performance deficiencies	<ul style="list-style-type: none"> ▪ Requirement for additional built assets ▪ Increased costs associated with retroactively resolving asset deficiencies ▪ Increased costs for catchment and network planning. 	<ul style="list-style-type: none"> ▪ Cost/ benefit analysis of impacts of service deficiency ▪ Consideration of non-asset solutions
Climate Change	<ul style="list-style-type: none"> ▪ Erosion and infrastructure damage from extreme rainfall events. ▪ Increased maintenance costs. ▪ Increased disruption to services. ▪ Potential for a higher design standard to cater for increased volume and velocity for Q10 event. 	<ul style="list-style-type: none"> ▪ Review impact of climate change on existing design standards ▪ Engage community regarding impact of climate change on existing service levels and trade-offs between cost and risk. ▪ Investigate opportunities for stormwater mining and/ or reuse
Increased environmental standards (encompassing WSUD areas, water quality, etc.)	<ul style="list-style-type: none"> ▪ Higher maintenance and replacement costs. ▪ Increase in stormwater levels of service. ▪ Increase to other assets level of service (e.g. land improvements). 	<ul style="list-style-type: none"> ▪ Consideration of non-asset solutions ▪ Review design standards and infrastructure charging arrangements for new developments ▪ Consider an education program to raise awareness and change behaviour to limit pollutants entering the stormwater network

Asset Programs to meet Demand

Council does not currently have a projection of the quantum or value of assets that are likely to be donated or contributed to Council over the forecast period (to FY2039). Nor does Council have an understanding of the resulting increase in ongoing operational, maintenance and renewal costs of these assets. It is critical that Council develops an understanding of the value of donated assets, the associated ongoing costs and if they are likely to be material. Future revisions of this plan should include donated and contributed assets to provide an accurate picture of the future funding requirements, and impact on service levels and risk.

Acquiring new assets, either donated or constructed by Council, will commit ongoing operations, maintenance and renewal costs in perpetuity. See Section 5 for further discussion of future operations, maintenance and renewal costs for inclusion in the long term financial plan.

The new assets required to meet demand can be acquired, donated or constructed. New and Upgrade assets constructed by Council are also discussed in Section 5.5.

4. STORMWATER ASSETS

Summary of Assets and Value

The stormwater asset class currently exclusively consists of built stormwater assets. The assets covered by this Asset and service management plan are shown in Table 1.1 which is reproduced below.

Asset Category	Quantity	Unit	Replacement Value
Stormwater Pipe	3,947	number	\$ 53.63 M
	~115	km	
Stormwater Pits	3,730	number	\$ 10.20 M
Gross Pollutant Trap (GPT) Simple	3	number	\$ 0.29 M
End Structures	410	number	\$ 1.15 M
Surface Drain	48	number	\$ 1.74 M
Water Sensitive Urban Design Area ¹⁸ (WSUD)	11	number	\$ 0.49 M
Culverts	4,960	number	\$ 46.27M
TOTAL	13,109	number	\$ 113.77 M

Council does not have a full asset age profile for stormwater assets. This is largely due to construction data not being collected for many assets constructed prior to the 1990s.

The lack of age profile for the stormwater asset base means that Council does not have an age indicator for when assets will require renewal in the future. Approximately 89 per cent of underground stormwater assets are concrete, which has a low risk of rapid deterioration. Overland flow path assets are visible and a robust routine inspection and condition assessment program can appropriately inform and provide a basis to develop a renewal profile for Council's overland flow path assets.

Recreation of an asset age profile through a review of Council's historical planning records would require a significant investment of time and resources.

Asset Condition

The condition of Council's stormwater assets has not historically been monitored in a formal, planned program.

To establish a baseline understanding of the condition of stormwater assets Council invested in a series of condition and defect assessments between 2013 and 2019.

The condition and defect inspections undertaken to establish a baseline are detailed in Table 4.1.

¹⁸ Including Retention and Detention basins

Table 4.1: Baseline Condition Assessment Program

Year	Scope	Location(s)
2013/2014	CCTV asset pick-up and condition and defect inspection of underground stormwater network	Stanthorpe, Wallangarra and Warwick CBD
2014/2015	Asset pick-up and condition and defect inspection of culverts	Region wide
2016/17	CCTV asset pick-up and condition and defect inspection of underground stormwater network	Warwick Township
2017/2018	Asset pick-up and condition and defect inspection of culverts	Region wide

Asset condition is measured using a 1 – 5 grading system¹⁹ as detailed in Table 4.2.

Table 4.2: Simple Condition Grading Model

Condition Rating	Description of Condition
1	Very good condition (as new)
2	Good condition – minor defects only
3	Fair or moderate condition – maintenance required to return to acceptable level of service
4	Poor condition – consider renewal
5	Very Poor condition – approaching unserviceable (Fail)

Assessment of asset condition is an important tool in assessing asset performance. The benefits of knowing the current and future asset performance include:

- being able to assess the probability of asset failure and mitigate the associated risks
- avoiding unplanned outages
- more robust prediction of future expenditure and capital expenditure requirements
- enhanced value for money (cost effectiveness) as the service life of an asset can be optimised and in some cases extended through effective, proactive management.

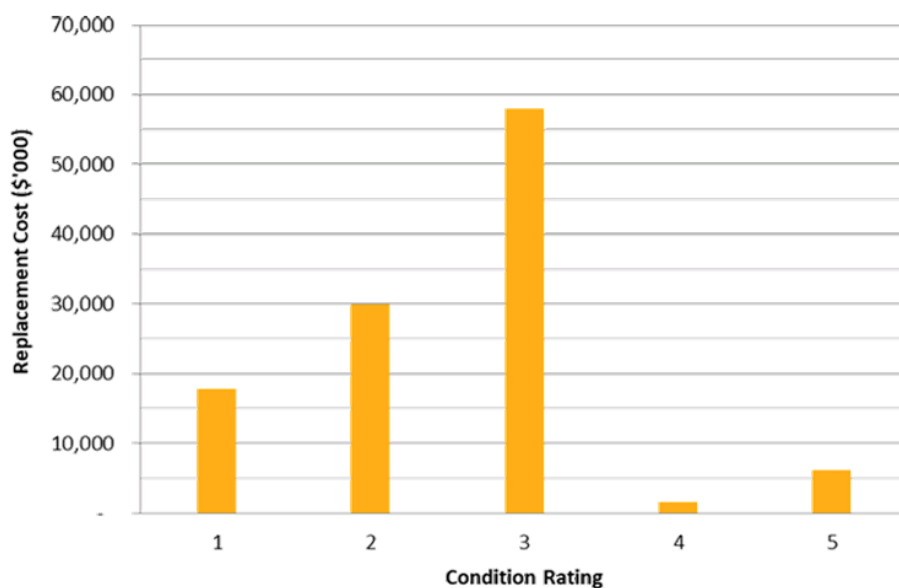
A condition assessment program for Stormwater assets has been adopted as part of the Stormwater Operational Levels of Service. Refer to Section 2 for further discussion.

The condition profile of all stormwater assets based on this program is detailed in Figure 4.1²⁰. While Council has a relatively small percentage of assets (~6 per cent) in condition 4 and 5, this translates to approximately \$7.8 M in replacement cost. Renewal of these assets is discussed further in Section 5.

¹⁹ IPWEA, 2015, IIMM, Sec 2.5.4, p 2|80.

²⁰ Replacement Cost(s) are in current (real) dollars.

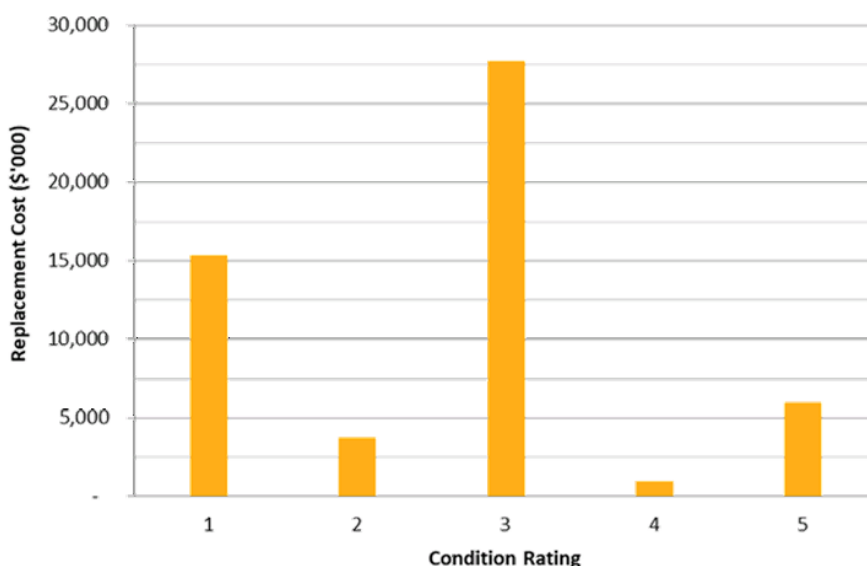
Figure 4.1: Stormwater Condition Profile



The \$58M (replacement value) of stormwater assets in condition 3 represents a future risk to Council. The current estimated end of life for these assets is beyond the planning period for this Asset and service management plan (FY2039). Ongoing monitoring of condition through the condition and defect inspection program is required to identify and plan for the risk of these assets failing simultaneously.

Condition profiles by asset type are detailed in Figures 4.2 through to 4.8.

Figure 4.2: Stormwater Pipe Condition Profile²¹



²¹ Reduced confidence in the condition of the pit asset base due to inaccessibility of pit network. Actual number of assets could be significantly higher.

Figure 4.3: Stormwater Pit Condition Profile

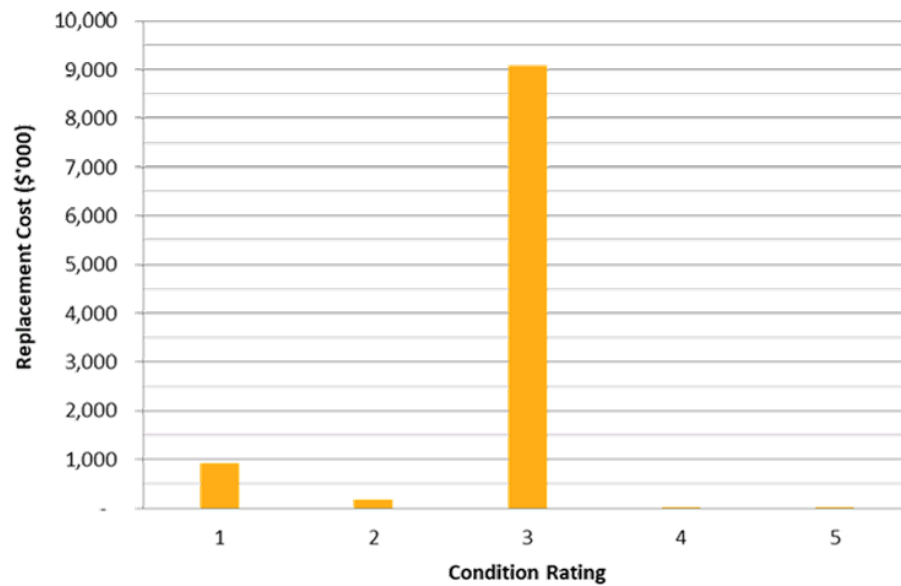


Figure 4.4: Stormwater End Wall Condition Profile

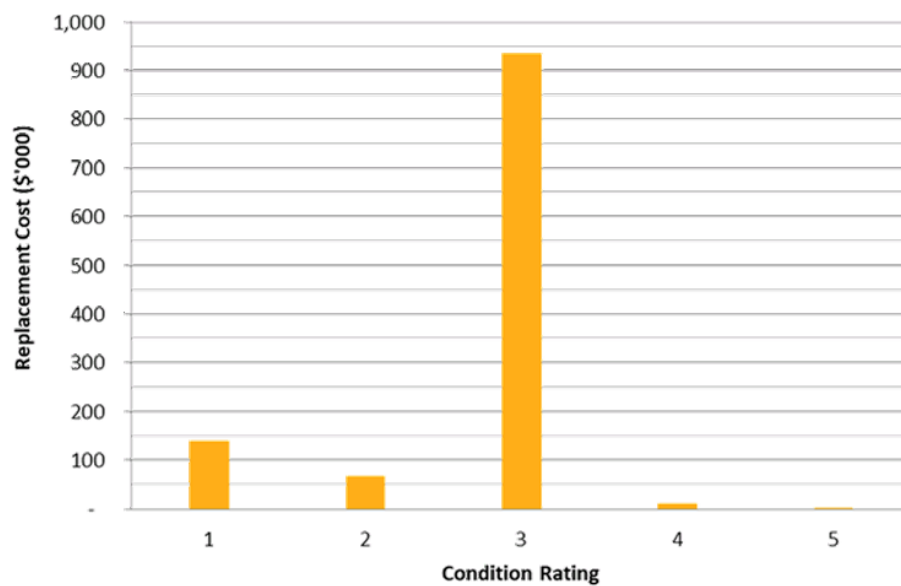


Figure 4.5: Stormwater Gross Pollutant Trap Condition Profile

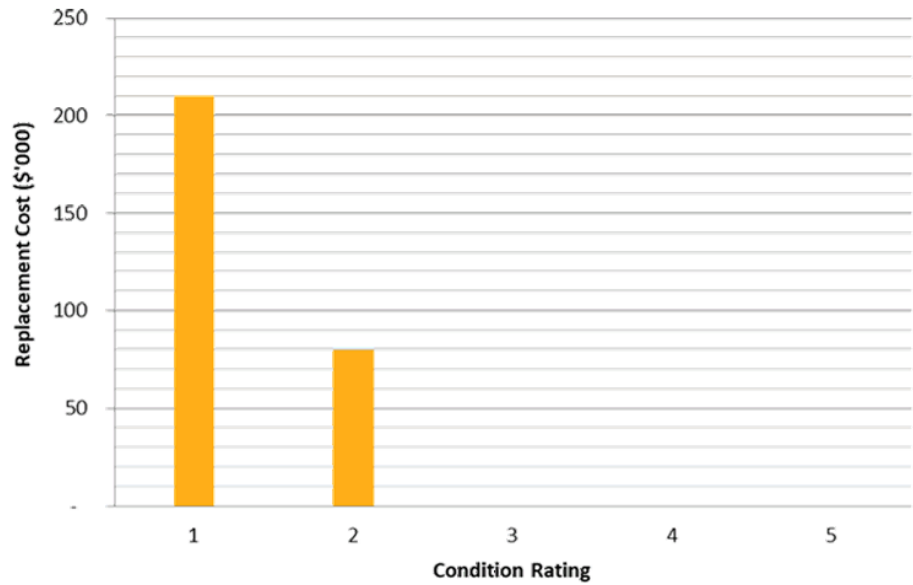


Figure 4.6: Detention Basin Condition Profile

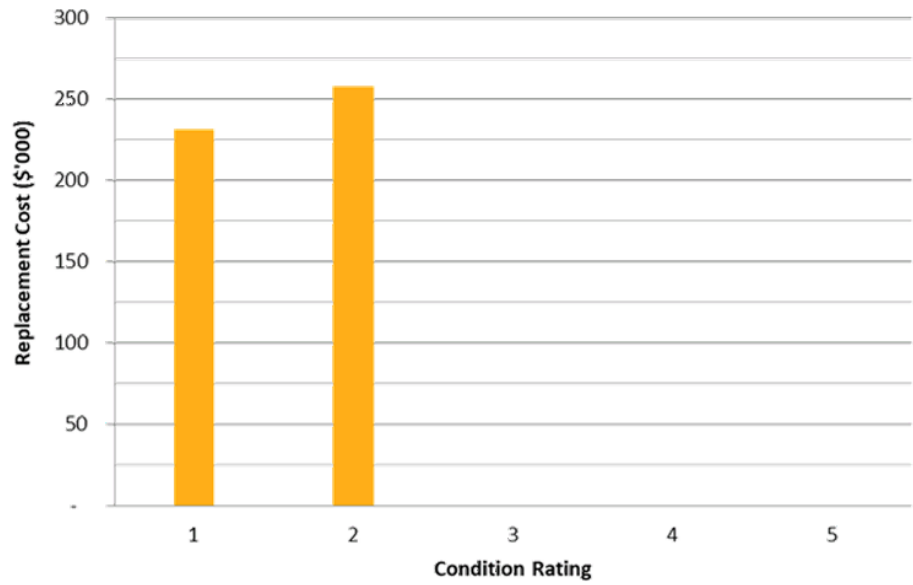


Figure 4.7: Culvert Condition Profile

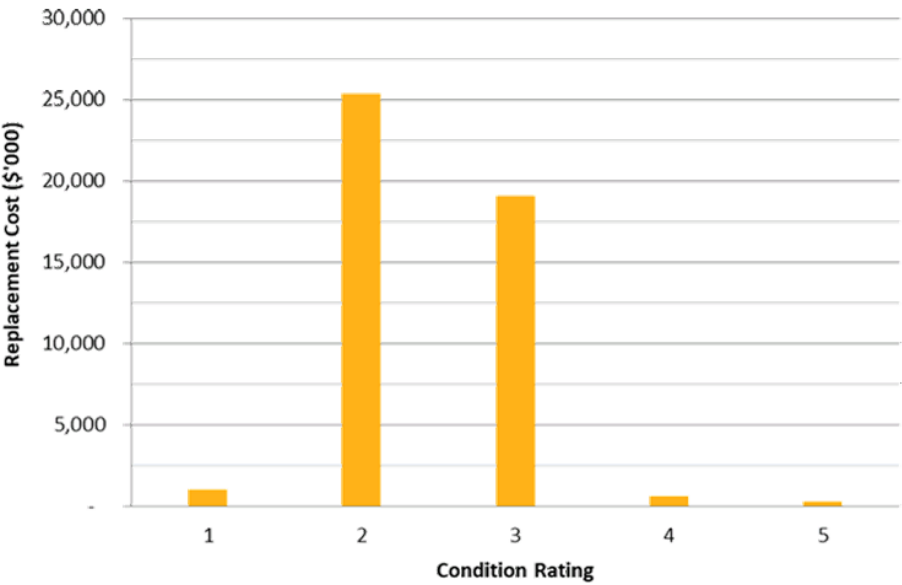
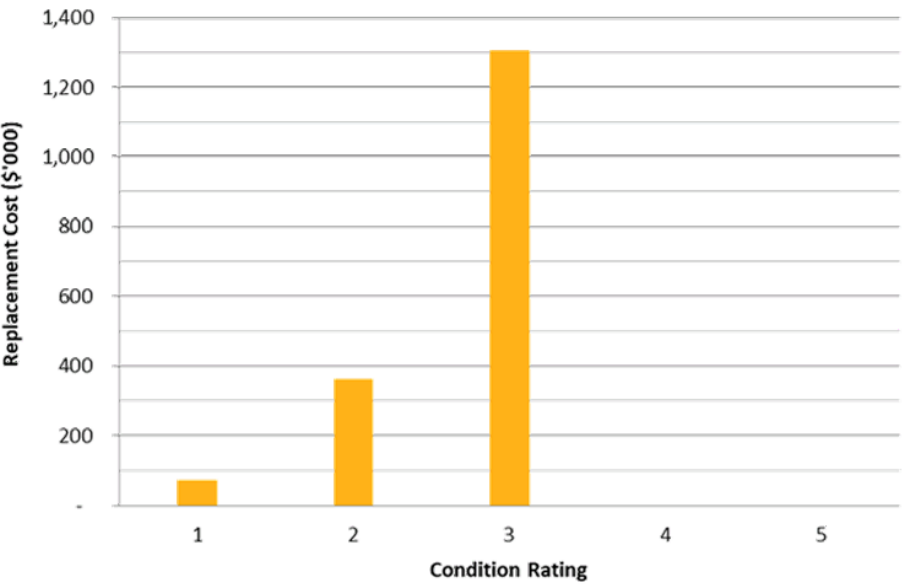


Figure 4.8: Surface Drain Condition Profile



Critical Stormwater Assets

Critical assets are defined as those which have a high consequence of failure causing significant loss or reduction of service. Similarly, critical failure modes are those which have the highest consequences.

Critical assets have been identified and together with their typical failure mode in Table 4.3.

Table 4.3 Critical Assets

Critical Asset(s)	Failure Mode	Impact
Trunk underground stormwater network	<ul style="list-style-type: none"> Structural failure Pipe joint failure 	<ul style="list-style-type: none"> Risk to community safety Damage to road network and infrastructure Failure to prevent stormwater flooding of property resulting in damage
Major Culverts	<ul style="list-style-type: none"> Structural failure of pipe or endwall(s) 	<ul style="list-style-type: none"> Risk to community safety Damage to road network and infrastructure

Identifying critical assets and failure modes enables investigative activities, condition inspection programs, and operational, maintenance and capital activities to be prioritised for these assets to mitigate the risk of failure.

Council's non-trunk underground stormwater network and minor culverts represent approximately 95 per cent of the stormwater asset base. Further work is required to develop a more nuanced criticality hierarchy for these assets for inclusion in future versions of this Asset and service management plan.

Asset capacity and performance

Known deficiencies in service performance and the affected location are detailed in Table 4.4.

Table 4.4: Known Service Performance Deficiencies

Service Deficiency	Location
Existing assets do not meet current design standards	Stanthorpe CBD
Manholes lifting during high rain fall events – backflow from the creek	Stanthorpe
Council and third party assets intersecting with underground stormwater network assets affecting structural integrity, capacity and performance	Warwick & Stanthorpe
Insufficient built assets to accommodate stormwater flows	Maryland St, Stanthorpe Easey St, Warwick (downstream from railway) Bisley St, Warwick (Orchard Grove Estate to Rosenthal Creek) Coe St, Warwick Bell/Warner St, Warwick Hawker Rd, Warwick Stan Walsh Park, Warwick (retention basin) Industrial Estate, Warwick (western & southern ends)
Buried Pits within the underground stormwater network	Warwick & Stanthorpe
Insufficient catchment planning	Killarney
Insufficient planning and management of natural stormwater assets	Region Wide
Hydraulic analysis to inform catchment planning and Stormwater service strategy	Region Wide

The projected operations and maintenance expenditure outlined in Section 5.1 does not include the costs associated with addressing known service performance deficiencies. The known service performance deficiencies outlined in Table 4.4 will be scoped and prioritised, prior to an operational or capital budget submission as part of Council's annual budget processes.

5. STORMWATER EXPENDITURE PROGRAMS

Operations and Maintenance Expenditure

Operational and Maintenance activities are the day to day activities undertaken by Council to keep stormwater assets in good order.

Operational activities include regular activities that provide services such as public health, safety and amenity. This includes activities such as routine and condition and defect inspections, and cleaning.

Maintenance activities include all actions necessary to retain an asset as near as practicable to an appropriate service condition including any regular ongoing day-to-day work necessary to keep the asset operating. This includes instances where portions of an asset fail and require immediate repair to make the asset operational again.

Historical operations and maintenance expenditure

Council's historical maintenance expenditure is shown in Table 5.1.

Table 5.1: Maintenance Expenditure Trends

Year	FY2017 Actual	FY2018 Actual	FY2019 Actual	FY2020 Budget
Operations and Maintenance Budget	\$322,351	\$160,686 ²²	\$142,201	\$431,230 ²³

The above operational and maintenance expenditure levels do not reflect the levels of service adopted by Council and outlined in Section 2 of this Asset and service management plan. Historical operational and maintenance expenditure levels are **not adequate** to meet the adopted levels of service. A failure to increase operational and maintenance expenditure will result in levels of service not being met. The consequences and risks of not fully funding the operational and maintenance program have been identified and are discussed in Section 6

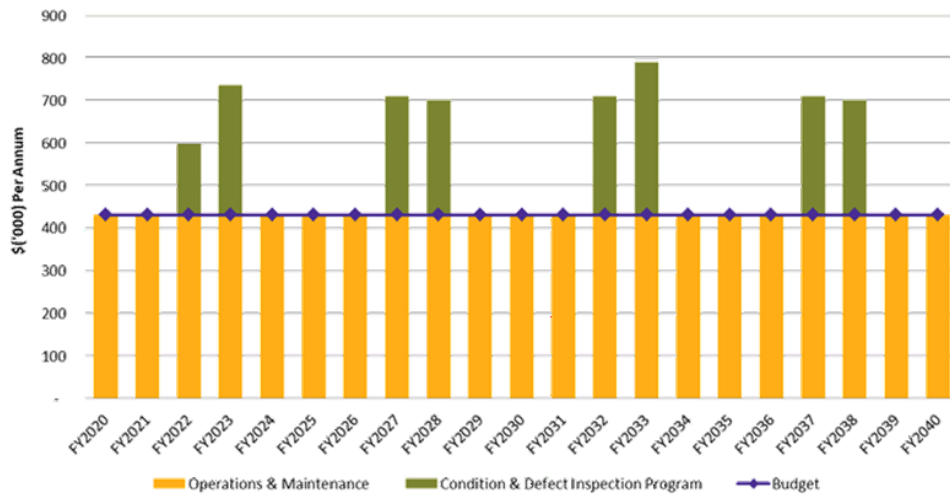
Future operations and maintenance expenditure

Forecast operational and maintenance expenditure is shown in Figure 5.1.

²² Figures for FY2018 included the costs associated with a single drainage crew. Figures for other financial years include a second drainage crew. An additional amount of \$286,637 was spent on an asset pick-up and condition and defect inspections.

²³ Includes wages of \$240,000 and de-silting and cleaning cost of \$50,000.

Figure 5.1: Projected Operations and Maintenance Expenditure²⁴



Future operations and maintenance expenditure is based on the operational levels of service as outlined in Section 2. The projected operations and maintenance expenditure does not include:

- costs associated with addressing operational performance issues identified in Section 4.4
- increased operations and maintenance expenditure as a result a larger stormwater asset base due to donated assets.

Council has a predominately reactive maintenance program for stormwater assets. Assets are able to be effectively managed through operational activities, reactive maintenance activities and renewals provided that they are fully funded and completed when required.

Deferred maintenance, i.e. works that are identified for maintenance and unable to be funded are to be included in the risk assessment and analysis in the infrastructure risk management plan (Section 6).

Capital Expenditure Program

Renewal Program

Renewal or replacement expenditure is major work which does not increase the asset's design capacity but restores, rehabilitates, replaces or renews an existing asset to its original service potential. Work over and above restoring an asset to original service potential is considered to be an upgrade or new expenditure resulting in additional future operational and maintenance costs.

Assets requiring renewal are identified using Council's condition data and outputs from the routine inspection program. Incomplete asset age date makes it incomplete to project renewal costs solely using the acquisition or construction year and useful life.

With the exception of critical assets, Council has a run to fail strategy for the renewal of stormwater assets.

Critical assets are identified for renewal and entered into the 10 year Capital Works Program when they reach a condition rating of 4 and are scheduled for renewal within 24 months when they reach a condition rating of 5. Projected future renewal and replacement expenditures are expected to increase over time as the existing asset stock ages.

Non-critical stormwater assets are replaced at failure.

Council currently has assets with a replacement cost of \$7.8 M in condition rating 4 and 5. Critical assets in condition rating 5 (fail) amount to \$300,000.

²⁴ Figure values are in current (real) dollars.

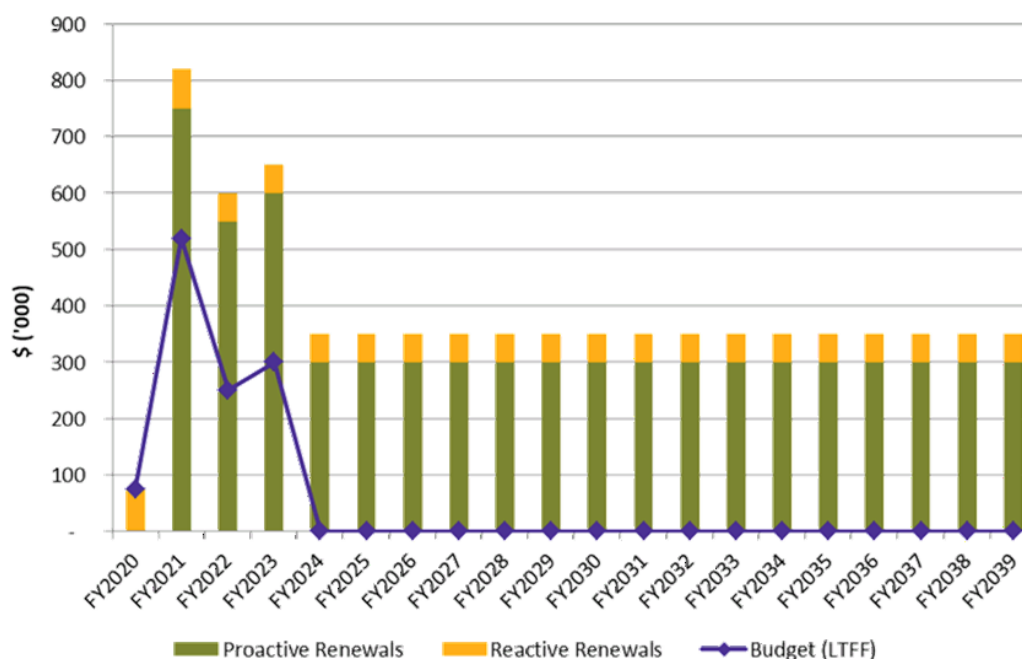
Table 5.2: Estimated value of assets in Condition 4 and 5

	Estimated Replacement Cost	Levels of Service
Assets in Condition 4	\$1.6 M	-
Assets in Condition 5	\$6.2 M	-
Critical Assets in Condition 4	-	Renew within 10 years of identification
Critical Assets in Condition 5	\$0.3 M	Renew within 24 months of identification

Additional asset expected to reach end of useful life during the forecast period (to FY2039) are not material, totalling less than \$10,000.

The \$6.2M of assets in condition level 5 is representative of a backlog of renewals not being identified and/or funded in previous years. Further work is being completed to identify the failure mode of assets in condition 5 prior to being prioritised and scheduled for renewal. A renewal program to the value of 300,000 per annum has been projected for proactive renewal of assets in condition 5. The value of the renewal program will be revised following identification of the failure mode.

Figure 5.2: Projected Capital Renewal and Replacement Expenditure



Minimal renewal and replacement expenditure has been allowed for in the long term financial plan. Assets identified for renewal and not funded in the budget or long term financial plan represent a risk to Council. Key risks are further discussed in Section 6.

Renewal ranking criteria

Council currently uses the criticality hierarchy (Section 4) to determine the priority of identified renewal and replacement proposals. A Renewal Priority Ranking Criteria will be developed for use in conjunction with the criticality hierarchy for future revisions of this plan.

Asset renewal and replacement is typically undertaken to either:

- Ensure the reliability of the existing infrastructure to deliver the service it was constructed to facilitate (e.g. replacing a bridge that has a 5 t load limit), or
- To ensure the infrastructure is of sufficient quality to meet the service requirements (e.g. roughness of a road).²⁵

It is possible to get some indication of capital renewal and replacement priorities by identifying assets or asset groups that:

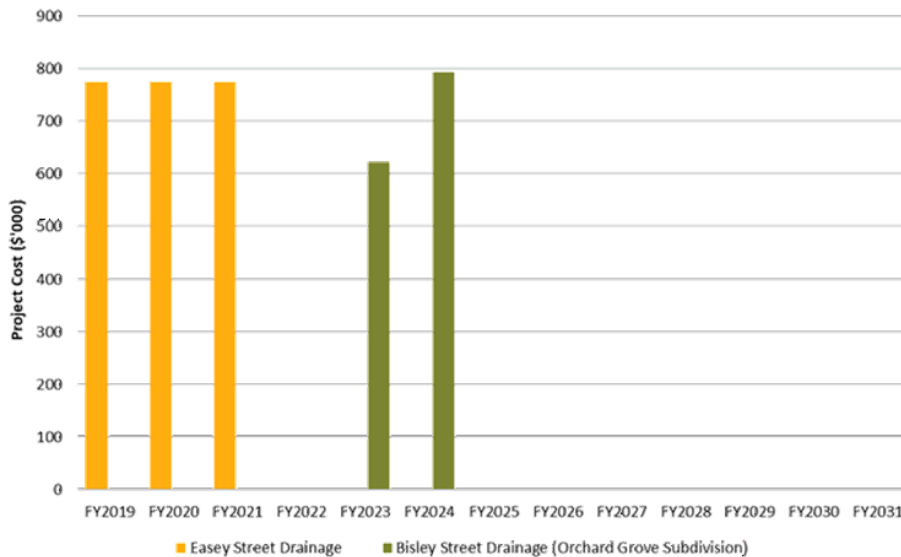
- Have a high consequence of failure,
- Have high use and subsequent impact on users would be greatest,
- Have a total value representing the greatest net value,
- Have the highest average age relative to their expected lives,
- Are identified in the AM Plan as key cost factors,
- Have high operational or maintenance costs, and
- Have replacement with a modern equivalent asset that would provide the equivalent service at a savings.²⁶

Upgrade and New Assets

New and upgrade works create an asset that did not previously exist, or increases the level of service by improving the capacity or performance of an existing asset. New and upgrade assets may result from growth, social or environmental needs.

New stormwater assets within the Southern Downs and Granite Belt region are predominately constructed by developers and transferred to Council. Council's upgrade and new asset program for stormwater assets is mostly limited to projects that have been identified within the Local Government Infrastructure Plan (LGIP)²⁷. Upgrade and New Capital Expenditure as identified in the LGIP is outlined in Figure 5.3.

Fig 5.3: LGIP Stormwater network schedule of works



²⁵ IPWEA, 2015, IIMM, Sec 3.4.4, p 3|91.

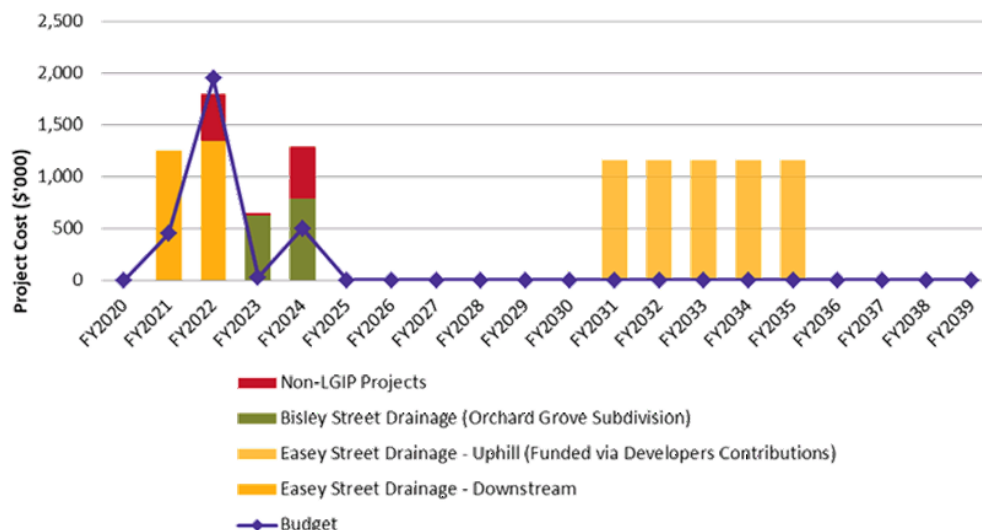
²⁶ Based on IPWEA, 2015, IIMM, Sec 3.4.5, p 3|97.

²⁷ Council's LGIP covers the planning period from 2016 to 2031.

Subsequent scoping work for the Easey Street Drainage project identified that Council, funded by developer contributions, was best placed to build upstream stormwater infrastructure. This would ensure a piecemeal effort by developers over a 10 to 20 year period was avoided. The upstream stormwater infrastructure was not included in the LGIP projections.

Projected capital upgrade and new asset expenditure is outlined in Figure 5.4.

Fig 5.4: Projected Capital Upgrade and New expenditure²⁸



Construction of new assets will impact the funding required for ongoing operations, maintenance and renewal expenditure. All new and upgrade assets should be taken into consideration as Council develops a robust projection of the funding required for the ongoing operation, maintenance and renewal of existing stormwater assets. This is further discussed in Operations and Maintenance Expenditure and Section 8.

Selection criteria

New assets and the upgrade of existing assets are identified from various sources including community requests, proposals identified by strategic plans or partnerships with others. Council has adopted a Capital Prioritisation and Decision Making Framework (CPD) to evaluate capital works proposals. Capital proposals are ranked by priority and available funds and scheduled in future works programmes. Southern Downs Regional Council has adopted a multi-criteria assessment for capital project selection. The multi-criteria assessment considers Asset Strategy, Risk, Community outcomes, Financial implications, Environmental outcomes, Council commitments, and Efficiencies.

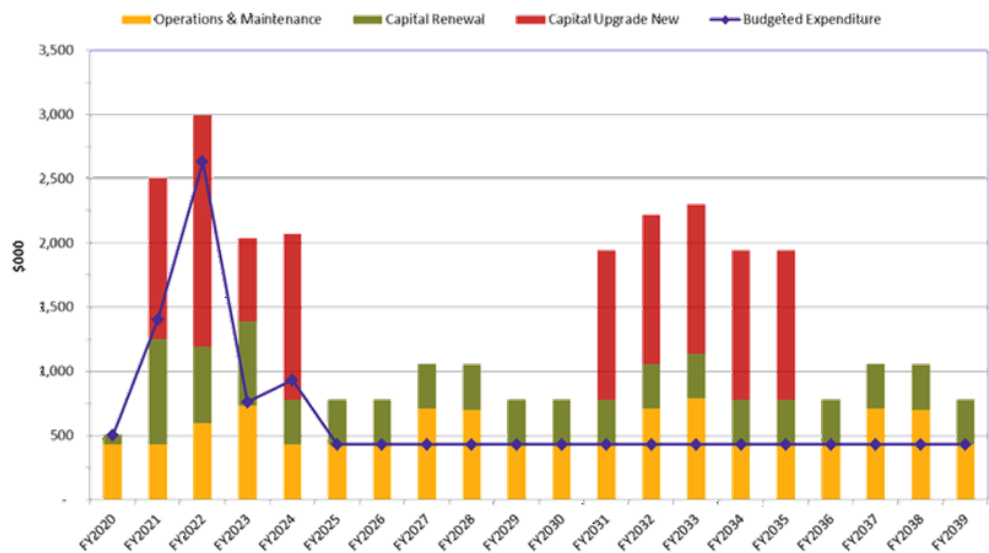
²⁸ All amounts are shown in real values.

Projected Operating and Capital Expenditure Requirements

The financial projections from this Asset and service management plan are shown in Figure 5.6 for projected operating (operations and maintenance) and capital expenditure (renewal and upgrade /new assets).

The bars in the graph represent the anticipated budget needs required to meet service levels, the budget line indicates what is currently available. The gap between these informs the discussion on achieving the balance between services, costs and risk to achieve the best value outcome.

Figure 5.6: Projected Operating and Capital Expenditure



6. RISK MANGEMENT

Council's Risk Management Policy describes Council's commitment to risk management, staff responsibilities for risk management, and how the risk management process is managed. Procedural information regarding the implementation of the risk management program is described in the Risk Management Framework. Council's Policy and Framework are consistent with ISO 31000: 2009 Risk Management – Principles and Guidelines.

Figure 6.1 describes Council's risk management process.

Figure 6.1: Council's Risk Management Process



An assessment of risks²⁹ associated with service delivery from stormwater assets has identified critical risks that will result in loss or reduction in service from infrastructure assets or a 'financial shock'. The risk assessment process identifies credible risks, the likelihood of the risk event occurring, the consequences should the event occur, develops a risk rating, evaluates the risk and develops a risk treatment plan for non-acceptable risks.

²⁹ Southern Downs Regional Council Risk Management Procedure, July 2017.

Key Stormwater Risks

The key risks associated with the delivery of stormwater services are identified in Table 6.1.

Table 6.1 Key Risks and Treatment Plans

Risk	Likelihood	Consequence	Risk Rating (VH, H)	Risk Treatment Plan	Residual Risk *
Unforeseen increases in operational, maintenance and renewal expenditure are required due to the quantum and value of assets donated by developers.	Likely	Moderate	High	<ul style="list-style-type: none"> Development of donated assets forecast for stormwater assets. 	
Insufficient catchment planning, inconsistent application of planning regulations, or non-compliance with design standards result in damage to infrastructure or property for which Council is liable.	Likely	Moderate	High	<ul style="list-style-type: none"> Consistent application of planning regulations, codes and design standards in assessing new development applications. Ensure onsite inspections and certification by Council before an asset is buried. Stormwater catchment planning Mapping of significant overland flow paths. 	
Stormwater assets fail to reach design life and require early renewal due to underfunding of stormwater operations and maintenance.	Likely	Moderate	High	<ul style="list-style-type: none"> Quarterly reporting of performance measures which include % completion of operations program. 	
Failure of stormwater assets causing in damage to the road network, infrastructure or property (<\$500k) as a result of underfunding asset renewals and/ or condition assessment program.	Likely	Moderate	High	<ul style="list-style-type: none"> Further development of the criticality hierarchy for non-trunk underground stormwater assets and minor culverts. Fully funding condition assessment program to identify assets before they reach point of failure. Fully funding renewal of critical assets as per service levels. Council has a full understanding of assets below development (eg. housing and/ or commercial) 	

Service Risk Trade Offs

The decisions made in adopting this Asset and service management plan are based on the objective to achieve the optimum benefits from the available resources.

What we cannot do

At current levels of funding (i.e. FY2020 Budget) the following operational and maintenance activities and capital projects **will not** be undertaken within the next 10 years. These include:

- the condition and defect assessment program
- addressing known service performance deficiencies
- renewal and replacement of stormwater assets that have reached the end of their useful life
- systematic identification of assets that require upgrade to meet defined service levels, and
- delivering stormwater services at the lowest lifecycle cost to the community.

Service trade-off

Operations and maintenance activities and capital projects that cannot be undertaken will maintain or create service consequences for users. These include:

- stormwater assets may pose a safety risk to the community
- stormwater assets no longer have the function or capacity to accommodate a 1 in 10 year flood, and
- adopted levels of service are not met.

Risk trade-off

The operations and maintenance activities and capital projects that cannot be undertaken may create risk consequences. These include:

- Damage to infrastructure or property due to asset failure or insufficient capacity
- Increased cost to the community to deliver stormwater services due to assets failing to reach design life and poor planning
- Long term environmental degradation due to failure to conserve and protect natural resources.

These actions and expenditures are considered in the projected expenditures, and where developed are included in the Risk Management Plan.

7. FINANCIAL SUMMARY

This section contains the financial requirements resulting from all the information presented in the previous sections of this Asset and service management plan. The financial projections will be improved as further information becomes available on desired levels of service and current and projected future asset performance.

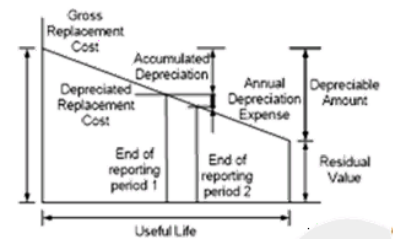
Financial Statements and Projections

Asset valuations

The best available estimate of the value of assets included in the Asset and service management plan are shown in Table 7.1.

Table 7.1: Value of Stormwater Assets

Gross Replacement Cost	\$113.77 M
Accumulated Depreciation	\$42.50 M
Fair Value	\$71.27 M
Annual Average Asset Consumption	\$0.09 M



Sustainability of service delivery

Two key indicators for service delivery sustainability that have been considered in the analysis of the services provided by this asset category, these being the:

- asset renewal funding ratio, and
- medium term budgeted expenditures/ projected expenditures (over the 10 year planning period).

Asset renewal funding ratio

Asset Renewal Funding Ratio³⁰ 27%

The Asset Renewal Funding Ratio is the most important indicator and indicates that over the next 10 years of the forecasting that we expect to have 27 per cent of the funds required for the optimal renewal and replacement of assets.

Medium term – 10 year financial planning period

This Asset and service management plan identifies the projected operations, maintenance and capital renewal expenditures required to provide an agreed level of service to the community over a 10 year period. This provides input into 10 year financial and funding plans aimed at providing the required services in a sustainable manner.

These projected expenditures may be compared to budgeted expenditures in the 10 year period to identify any funding shortfall. In a core Asset and service management plan, a gap is generally due to increasing asset renewals for ageing assets.

The projected operations, maintenance and capital renewal expenditure required over the 10 year planning period is \$957,890 on average per year.

Estimated (budget) operations, maintenance and capital renewal funding is \$545,760 on average per year giving an average 10 year funding shortfall of \$412,160 per year. This means that Stormwater assets are receiving only 57 per cent of the projected expenditures needed to provide the services documented in the Asset and service management plan. **This figure excludes upgrade/new assets.**

Providing services from infrastructure in a sustainable manner requires the matching and managing of service levels, risks, projected expenditures and financing to achieve a financial indicator of approximately 1.0 for the

³⁰ AIFMM, 2015, Version 1.0, Financial Sustainability Indicator 3, Sec 2.5, p 9.

first years of the Asset and service management plan and ideally over the 10-year life of the Long Term Financial Plan.

Projected operating, maintenance and capital expenditures required over the 10 year planning period are detailed in Appendix B.

Projected expenditures for long term financial plan

Table 7.2 shows the projected expenditure for the 10 year long term financial plan.

Expenditure projections are in 2019 real values.

Table 7.2: Projected Expenditures for Long Term Financial Plan (\$000)

Year	Operations and Maintenance	Capital Renewal	Capital Upgrade/ New	Disposals
FY2020	431	75	-	-
FY2021	431	520	450	-
FY2022	431	250	1,950	-
FY2023	431	300	30	-
FY2024	431	-	500	-
FY2025	431	-	-	-
FY2026	431	-	-	-
FY2027	431	-	-	-
FY2028	431	-	-	-
FY2029	431	-	-	-
Total	4,312	1,145	2,930	-

Appendix C provides a breakdown of the projected Capital expenditures by project in the Long Term Financial Plan.

Funding Strategy

Funding for assets is provided from the budget and long term financial plan.

Valuation Forecasts

Asset values are forecast to increase as additional assets are built by Council and developers and assets are renewed as they reach end of life.

Additional assets will generally add to the operational and maintenance needs in the longer term, as well as the need for future renewal. Additional assets will also add to future depreciation forecasts.

Key Assumptions Made in Financial Forecasts

The expenditure and valuation projections in this AM plan are based on:

- Asset data obtained from the Council's technical asset register
- Financial information obtained from Council's:
 - Financial system
 - FY2019 stormwater revaluation
 - FY2020 budget
- Council's (FY2020) Long Term Financial Forecast, and

- Capital infrastructure projections obtained from the Southern Downs Regional Council Local Government Infrastructure Plan (2016).

The robustness of the asset and financial data used in future revisions of this Plan will be improved by better:

- data capture and maintenance,
- understanding of the asset condition profile, and
- understanding of operational and capital funding levels.

Forecast Reliability and Confidence

The expenditure and valuations projections in this AM Plan are based on best available data. The estimated confidence level for and reliability of data used in this AM Plan is considered to be Reliable.

Currency and accuracy of data is critical to effective asset and financial management. Data confidence is classified on a 5 level scale³¹ in accordance with Table 7.5.

Table 7.5: Data Confidence Grading System

Confidence Grade	Description
Highly reliable	Data based on sound records, procedures, investigations and analysis, documented properly and agreed as the best method of assessment. Dataset is complete and estimated to be accurate $\pm 2\%$
Reliable	Data based on sound records, procedures, investigations and analysis, documented properly but has minor shortcomings, for example some of the data is old, some documentation is missing and/or reliance is placed on unconfirmed reports or some extrapolation. Dataset is complete and estimated to be accurate $\pm 10\%$
Uncertain	Data based on sound records, procedures, investigations and analysis which is incomplete or unsupported, or extrapolated from a limited sample for which grade A or B data are available. Dataset is substantially complete but up to 50% is extrapolated data and accuracy estimated $\pm 25\%$
Very Uncertain	Data is based on unconfirmed verbal reports and/or cursory inspections and analysis. Dataset may not be fully complete and most data is estimated or extrapolated. Accuracy $\pm 40\%$
Unknown	None or very little data held.

³¹ IPWEA, 2015, IIMM, Table 2.4.6, p 2|71.

8. CONTINUOUS IMPROVEMENT

Asset Management Practices

Asset management data sources

Southern Downs Regional Council does not currently have a dedicated Strategic Asset Management software solution. Geographic and technical asset data is held within ArcGIS.

There are currently no clear responsibilities for the maintenance of asset data.

Accounting and financial data sources

Southern Downs Regional Council operates the Technology One software system for management of financial information and Queensland Treasury Corporation Long Term Forecasting Model. The Technology One system and Long Term Forecasting model is managed by the Finance and Information Technology team.

Plan Review

This Asset and service management plan is intended to be a living document that is updated regularly as new or improved information becomes available. To ensure the plan becomes a living document the review activities are outlined in Table 8.1.

Table 8.1: Plan review activities

Action	Frequency	Audience
Reporting on Levels of Service	Bi-annual	Asset Management Steering Committee
Track and report progress of improvement plan	Bi-annual	Asset Management Steering Committee
Update Asset and service management plan with: <ul style="list-style-type: none"> new knowledge condition data operations and capital projections annual budget and financial forecasts 	Annual (August)	Asset Management Steering Committee
Formal review of Asset and service management plan	In conjunction with each comprehensive revaluation - ~4 years.	Council

Improvement Plan

The asset management improvement plan generated from this Asset and service management plan is shown in Table 8.2.

Table 8.2: Stormwater Asset Management Improvement Plan

Area	Task	Responsibility	Resources Required	Timeline
Asset Data	Revise the criticality hierarchy and develop a more granular approach to segment non-trunk underground stormwater network assets and minor culverts. Consider if a renewal prioritization matrix is required in addition the criticality hierarchy	Asset Management Coordinator	Manager Works Road Maintenance Overseer	< 1 year
Asset Data	Develop a Stormwater Condition assessment manual.	Asset Management Coordinator	Manager Works Road Maintenance Overseer Maintenance Supervisors	< 1 year
Growth & Demand	Develop a projection of value and mapping of assets that are likely to be donated/ contributed/ gifted to Council over the forecast period (to FY2039) and include the anticipated ongoing operational, maintenance and renewal costs of these assets in the future funding requirements.	Asset Management Coordinator	Manager Works Manager Finance & Information Technology Development Assessment Coordinator Development and Environment Engineer Strategic Planning Coordinator	< 1 year
Asset Information	Develop and prioritise an operational program of work to address known asset capacity and performance issues.	Principal Engineer Maintenance	Road Maintenance Overseer	< 1 year
Asset Information	Document Stormwater Asset Data specification and data collection business procedures	GIS Technical Officer	GIS Technical Specialist Principle Engineer Asset Management	< 1 year
Service Strategy	Improve the link between stormwater assets and the Council's objectives of conserving and protecting valued natural resources through supporting the Environmental Sustainability Strategy	Manager Environmental and Regulatory Services	Manager Works Asset Management Coordinator	
Asset Information	Improve asset data by utilizing asset data collected as part of routine inspection program. Identify the need for routine inspection and/ or condition and defect inspection checklists.			
Growth & Demand	Identify what hydraulic modeling has been completed and if there is sufficient need to commission updated hydraulic modeling to improve network planning.			
Expenditure Programs/ Financial Forecasts	Develop robust projection of the increase in ongoing operations, maintenance and renewal expenditure for new and developer contributed assets			
Service Strategy	Review the need to develop Design Standards for Overland Flow Path assets			

Expenditure Programs	Identify activity level costing for internally managed activities.
Growth and Demand	Review demand management activities with objective of developing a demand management strategy for stormwater assets.
Levels of Service	Further develop technical levels of service so that they provide meaningful performance measures and targets. In particular: <ul style="list-style-type: none"> ▪ Develop customer service response times ▪ Identify the annual level of renewal required for optimal lifecycle cost.
Levels of Service/ Financial Forecasts	Develop budget required for maintenance works to meet customer response times (once established).
Levels of Service	Review Routine Inspection program for Pit Entries and (network) End structures. Examine potential to develop a combined program with Water and Wastewater assets.
Asset information	Annual workshop with internal stakeholders to identify known service performance deficiencies. Update AMP accordingly.
Financial Forecasts	Improve financial projections based on improved data capture and maintenance, improved understanding of asset condition profile, and improved assumptions

APPENDIX A

Background Information for the Planning Assumptions for the Local Government Infrastructure Plan

Attach planning assumption document

APPENDIX B: Stormwater Expenditure Projections

	Budget FY2020	F'cast Y1 FY2021	F'cast Y2 FY2022	F'cast Y3 FY2023	F'cast Y4 FY2024	F'cast Y5 FY2025	F'cast Y6 FY2026	F'cast Y7 FY2027	F'cast Y8 FY2028	F'cast Y9 FY2029
Operations & Maintenance										
Routine Inspection Program & Reactive maintenance	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230
Cleaning - underground network (included above)										
Total General O & M	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230
Condition & Defect Inspection Program										
Trunk underground	-	-	-	90,000	-	-	-	-	-	-
Non-trunk underground	-	-	-	216,000	-	-	-	-	270,000	-
Minor Culverts	-	-	167,100	-	-	-	-	278,500	-	-
Total Condition Program	-	-	167,100	306,000	-	-	-	278,500	270,000	-
Operations & Maintenance	431,230	431,230	598,330	737,230	431,230	431,230	431,230	709,730	701,230	431,230
Capital Program										
Proactive Renewals										
Renewals identified and scoped (from LTFFP)	-	450,000	250,000	300,000	-	-	-	-	-	-
Renewals identified and yet to be scoped (from Condition Data)	-	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Total Proactive Renewals	-	750,000	550,000	600,000	300,000	300,000	300,000	300,000	300,000	300,000
Reactive Renewals										
Emergent Renewals of failed assets	75,000	70,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Total Reactive Renewals	75,000	70,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Renewal	75,000	820,000	600,000	650,000	350,000	350,000	350,000	350,000	350,000	350,000
Upgrade and New Works										
Non-LGIP Projects	-	-	450,000	30,000	500,000	-	-	-	-	-
Easey Street Drainage - Downstream (LGIP)	-	1,252,000	1,348,000	-	-	-	-	-	-	-
Easey Street Drainage - Uphill (LGIP)	-	-	-	-	-	-	-	-	-	-
Bisley Street Drainage (LGIP)	-	-	-	621,000	792,000	-	-	-	-	-
Capital Upgrade New	-	1,252,000	1,798,000	651,000	1,292,000	-	-	-	-	-
Capital Program	75,000	2,072,000	2,398,000	1,301,000	1,642,000	350,000	350,000	350,000	350,000	350,000
Operating Budget	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230	431,230
Capital Budget	75,000	970,000	2,200,000	330,000	500,000	-	-	-	-	-
Budgeted Expenditure	506,230	1,401,230	2,631,230	761,230	931,230	431,230	431,230	431,230	431,230	431,230

APPENDIX C: Stormwater Projects in Long Term Financial Plan

	Budget	F'cast Y1	F'cast Y2	F'cast Y3	F'cast Y4	F'cast Y5	F'cast Y6	F'cast Y7	F'cast Y8	F'cast Y9
<i>Projects</i>	FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029
Renewal										
Emergent replacement of Failed Road and Stormwater Assets	75,000									
Emergent replacement of Failed Road and Stormwater Assets		70,000								
Rich Street, Stormwater		200,000								
Condamine River Rd Culvert Ch 6.13km			250,000							
Connolly Dam Rd Culvert Replacement and Widening		250,000								
Major Culvert Replacement				300,000						
Renewal Total	75,000	520,000	250,000	300,000	-	-	-	-	-	-
Upgrade/ New										
Schnitzerling St Stormwater Upgrade			450,000							
Stanthorpe - Installation of GPTs					500,000					
Bisley St Drainage Stage 4 (LGIP)		450,000								
Easey Street storm water project Design and Construct (LGIP 2019)			1,500,000							
New Culvert Kearney Road Ch 0.0				30,000						
Upgrade/ New Total	-	450,000	1,950,000	30,000	500,000	-	-	-	-	-
Capex Total	75,000	970,000	2,200,000	330,000	500,000	-	-	-	-	-



Office of the Mayor

CR PAUL ANTONIO
MAYOR
Chair - Economic Development Committee



Our ref: DM#8800914

20 August 2019

Mayor Tracy Dobie
tracy.dobie@sdrcl.qld.gov.au

David Keenan, CEO
David.Keenan@sdrcl.qld.gov.au

Dear Tracy and David,

As Chair of the Darling Downs and South West Queensland Council of Mayors, further informed by our recent crisis meeting with yourselves, Western Downs Regional Council and Tenterfield Shire Council, I write to give the strongest of support to your Council's submission to the Australian Infrastructure Audit regarding long-term water security on the Darling Downs and NSW Border Ranges.

Ours is a joint region with a major deficit in access to secure water supplies for urban consumption and for agriculture, and yet our regions are growing in population and share of food production for the major cities. Being part of the Murray Darling Basin during the longest drought in recorded history, with little or no access to the Great Artesian Basin, there currently are simply no ways to top up supplies other than trucking in water at great expense from further afield. Toowoomba has the advantage of a pipeline from Wivenhoe Dam through which emergency supplies can be purchased, though this will be sufficient for the City only until 2040.

In our crisis meeting on 16 May, it was agreed we will work together to spread resources through planning to interconnect our supplies, and strongly promoting urban water conservation measures. However, these measures will make little impact on the fundamental lack of secure water supply.

New sources of water can include diversion from the headwaters of the Clarence River basin, via the Maryland River, and access to recycled water from Brisbane. Both of these options require major investments well beyond the means of the councils involved. They also will take a merging of political wills across all three levels of government.

Nothing short of a visionary, nation-building initiative led by the Commonwealth will solve this problem. Toowoomba Regional Council, and the Council of Mayors (Darling Downs & SW Qld) strongly support your submission to the Australian Infrastructure Audit.

Yours sincerely

Cr Paul Antonio
Mayor, Toowoomba Regional Council
Chair, Darling Downs & South West Queensland Council of Mayors





Southern Downs

REGIONAL COUNCIL

SCHEDULE OF GENERAL FEES and CHARGES 2019/2020

(INCLUDING GST TREATMENT)

as at 28 August 2019

28 August 2019

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28 August 2019

	Head of Power	GST Treatment	2019/2020
ANIMALS - REGISTRATION AND IMPOUNDING			
Stock Route Agistment Permit			
Large stock per head per week	LGA S97(2)(a)	GST	As set by State Govt
Small stock per head per week	LGA S97(2)(a)	GST	As set by State Govt
Stock Route Travel Permit			
Large stock per km per 20 head or part thereof	LGA S97(2)(a)	GST Free	As set by State Govt
Small stock per km per 100 head or part thereof	LGA S97(2)(a)	GST Free	As set by State Govt
Impounding Fee (per animal)			
Horses, cattle	LGA S97(2)(d)	GST Free	33.50
Sheep, goats	LGA S97(2)(d)	GST Free	33.50
Stallion or bull	LGA S97(2)(d)	GST Free	58.50
Supervision Fee			
Horses, cattle (for each group of 5 animal or part/day)	LGA S97(2)(d)	GST Free	69.00
Sheep, goats (up to 10 head per day)	LGA S97(2)(d)	GST Free	39.00
Sheep, goats (where more than 10 for each group of 50 or part/day)	LGA S97(2)(d)	GST Free	34.00
Release Fee			
Horses, cattle (for each 5 head)	LGA S97(2)(d)	GST Free	63.50
Sheep, goats (up to 10 head)	LGA S97(2)(d)	GST Free	18.00
Sheep, goats (where more than 10 for each group of 50 or part)	LGA S97(2)(d)	GST Free	33.50
Stallion or bull	LGA S97(2)(d)	GST Free	63.50
Fee of Notice			
Advertisement in Newspaper	LGA S97(2)(d)	GST Free	At cost + 53.00
Droving/Transport			
	LGA S97(2)(d)	GST Free	At cost + 63.50
All other animals			
	LGA S97(2)(d)	GST Free	As determined by CEO
Hire of Cat/Fox Trap or Barking Collar			
Hire per week or part thereof		GST	10.00
Deposit (refundable)		GST Free	60.00

CATS & DOGS - REGISTRATION AND IMPOUNDING						
DOG REGISTRATION (CALENDAR YEAR)						
For each dog kept at any premises*						
All dogs within the Southern Downs Region are to be registered from 3 months of age.						
				Standard Rate	Discount Period Rate	
Desexed		LGA S97(2)(a)	GST Free	37.00	21.50	
	3 Years Registration	LGA S97(2)(a)	GST Free	108.00	57.50	
Pensioner's Desexed Dog		LGA S97(2)(a)	GST Free	33.00	17.50	
	3 Years Registration	LGA S97(2)(a)	GST Free	95.00	46.00	
Not desexed		LGA S97(2)(a)	GST Free	147.00	131.00	
	3 Years Registration	LGA S97(2)(a)	GST Free	424.00	403.00	
Pensioner's Not Desexed Dog		LGA S97(2)(a)	GST Free	130.00	120.00	
	3 Years Registration	LGA S97(2)(a)	GST Free	360.00	339.00	
Guide Dog/Assistance Dog		LGA S97(2)(a)	GST Free	0	0	
Declared Dangerous Dog		LGA S97(2)(a)	GST Free	323.00	323.00	
Puppy Registration (aged 3 - 6 months)		LGA S97(2)(a)	GST Free	144.00	128.00	
Puppies desexed after 6 months entitled to refund (upon presentation of proof of desexing)					103.00	

Working Dogs

No registration fees apply to working dogs in the Region, except those kept in a designated town area. Written evidence must be provided to demonstrate that the dog is a bona fide Working Dog in accordance with the Animal Management (Cats & Dogs) Act 2008.

> Desexed dogs include dogs that have been purchased from Council as an unclaimed dog, the purchase price for which includes desexing.

> Owners of dogs who produce a Certificate of Training in Dog Obedience provided by a recognised dog obedience club or recognised training organisation shall be entitled to a 50% reduction in fees. (eg: Proficiency Test/Stage 2 Certificate)

	Head of Power	GST Treatment	2019/2020
<p>> Owners of dogs who produce proof of membership of Dogs Queensland for the current year shall be entitled to a 50% reduction in fees. The owner must demonstrate that they comply with the Planning Scheme & Council's Local Laws.</p> <p>> Owners of dogs which are kept in a kennel in accordance with the Planning Scheme shall be entitled to a 50% reduction in fees for the first 20 dogs kept at the kennel and a 75% reduction in fees for all dogs in excess of the first 20 dogs kept at the kennel, subject to the kennel complying with the conditions of the planning permit for the use of the site as a kennel, and the <i>Animal Management (Cats & Dogs) Act</i>. Council may cancel this reduction in fees at any time where circumstances change or where matters of non compliance with the planning approval, Local Law or the Act occur.</p> <p>> Owners of dogs who produce evidence that dogs are registered with the appropriate authorities as seeing-eye dogs/hearing-aid dogs shall not be charged a registration fee.</p> <p>NOTE: OWNERS OF DOGS ARE ONLY ENTITLED TO ONE REDUCTION IN FEES DEPENDING ON THEIR CIRCUMSTANCES AND CANNOT OBTAIN A NUMBER OF DIFFERENT REDUCTIONS FOR THE SAME DOG.</p> <p>> A 50% refund may be sought on cancellation of registration before 30 June because of death of dog or relocation of dog. <i>This refund must be requested in writing.</i></p> <p>> Any new dog registered after 30 June will be at 50% of the standard annual fee for the first year of registration. (For a dog due for registration prior to 30 June, the full registration fee applies)</p> <p>All dogs that are micro chipped and desexed during the discount period at the commencement of the 2015 registration year will be given three years free registration.</p> <p>The amount of refund of three year dog registration fees for dead dogs and dogs removed from the region is at the discretion of MES or LLC taking into consideration time elapsed.</p> <p>> Pensioner's Discount on dog registration will be given to all Pension Holders eligible for a Rates Concession</p>			
PERMIT TO KEEP RESTRICTED DOG (Whole SDRC Area) (PLUS applicable registration fee) <i>Restricted Breeds - Dogo Argentino, Fila Brasileiro, Japanese Tosa, American Pit Bull terrier or Pit Bull terrier, Presa Canario and Perro de Presa Canario.</i>	LGA S97(2)(a)	GST Free	Application 543.00 Annual renewal of permit 528.00
IMPOUNDING RELEASE FEES (Registration fee and microchipping extra)			
First release of registered dog/release of cat	LGA S97(2)(d)	GST Free	74.50
PLUS per day after the first day	LGA S97(2)(d)	GST Free	29.50
First release of unregistered dog to owner	LGA S97(2)(d)	GST Free	149.00
PLUS per day after the first day	LGA S97(2)(d)	GST Free	29.50
PLUS applicable registration fee			
Second release of the same dog (registration current at time of impoundment)	LGA S97(2)(d)	GST Free	342.00
Second release of the same dog (registration NOT current at time of impoundment)	LGA S97(2)(d)	GST Free	424.00
Third or subsequent release of the same dog (registration current at time of impoundment)	LGA S97(2)(d)	GST Free	519.00
Third or subsequent release of the same dog (registration NOT current at time of impoundment)	LGA S97(2)(d)	GST Free	620.00
PURCHASE OF UNCLAIMED DOGS (includes desexing but NOT current registration fee or microchipping. Applicable registration fee and microchipping additional)			
Dogs Male Small	LGA S97(2)(d)	GST	222.00
Male Large	LGA S97(2)(d)	GST	239.00
Female Small	LGA S97(2)(d)	GST	249.00
Female Large	LGA S97(2)(d)	GST	274.00
Microchipping of animals (extra) (only animals born or acquired after 1st December 2008 applicable)	LGA S97(2)(d)	GST	45.50
PURCHASE OF UNCLAIMED CATS			
Cats Male	LGA S97(2)(d)	GST	100.00
Female	LGA S97(2)(d)	GST	190.00
Microchipping of animals (extra) (only animals born or acquired after 1st December 2008 applicable)	LGA S97(2)(d)	GST	45.50
Purchase of desexed dog or cat (not including registration (whole SDRC Area))	LGA S97(2)(d)	GST	82.00
OTHER ANIMAL FEES			
Replacement of registration tag	LGA S97(2)(a)	GST Free	5.50
Dangerous Dog signs		GST	47.50
WILD DOG BOUNTY			
Wild Dog Bounty per head - whole SDRC area	LGA S97(2)(a)	GST Free	100.00
Wild Dog Pups (Determined by Authorised Officers)	LGA S97(2)(a)	GST Free	50.00

	Head of Power	GST Treatment	2019/2020
BUILDING FEES			
Class 1			
Up to 150m ²	LGA S97(2)(e)	GST	1,150.00
For each additional 10m ² or part thereof	LGA S97(2)(e)	GST	50.00
For alterations & additions not exceeding 50m ²	LGA S97(2)(e)	GST	700.00
NOTE: No owner builder fees No additional storeys fee			
Removal Buildings			
Assessment of building work (including Amenity & Aesthetics assessment)	LGA S97(2)(e)	GST	2,000.00
Amenity & Aesthetics Assessment of removal building only	LGA S97(2)(e)	GST Free	160.00/hr (minimum 700.00)
Demolition Fee	LGA S97(2)(e)	GST	300.00
Security bond for removal building		GST Free if redeemed	Determined in accordance with building assessment minimum 10,000
Partial refund of security bond (does not apply to final release of bond)	LGA S97(2)(e)	GST Free	160.00/hr (minimum 400.00)
Final release of bond (including inspection) where building work is not completed within 12 months of approval	LGA S97(2)(e)	GST Free	160.00/hr (minimum 400.00)
Class 10 - Without plumbing fixtures (unless only wash basin)			
Up to 100m ²	LGA S97(2)(e)	GST	500.00
For each additional 10m ² or part thereof	LGA S97(2)(e)	GST	30.00
Class 10 - With plumbing fixtures			
Up to 100m ²	LGA S97(2)(e)	GST	900.00
For each additional 10m ² or part thereof	LGA S97(2)(e)	GST	30.00
Class 2 - 9			
For first 200m ²	LGA S97(2)(e)	GST	1,700.00
For each additional 10m ² floor area or part thereof	LGA S97(2)(e)	GST	50.00
Extension up to 100m ²	LGA S97(2)(e)	GST	900.00
Buildings in excess of 2 storeys or 2,000m ²	LGA S97(2)(e)	GST	Quote to be provided
Application for extension of building approval	LGA S97(2)(e)	GST	100.00
Re-inspection Fee			
Where required to re-inspect building work previously inspected or where application has lapsed (per inspection)	LGA S97(2)(e)	GST	160.00/hr (minimum 300.00)
Building Searches			
Physical searches on land to see whether all building on the land have received approval	LGA S97(2)(e)	GST Free	205.00/hr (minimum 500.00)
Records search (This search is using Council's computer and manual records only and may not reflect what is on the land)	LGA S97(2)(e)	GST Free	170.00
Reissue of Records search	LGA S97(2)(e)	GST Free	80.00
Urgent Records search (within 2 working days)	LGA S97(2)(e)	GST Free	300.00
Urgent reissue of Records search	LGA S97(2)(e)	GST Free	160.00
Certificate of Classification	LGA S97(2)(e)	GST Free	205.00/hr (minimum 500.00)
Certificate of Classification - copy	LGA S97(2)(e)	GST Free	90.00
List of Building Approvals issued each month		GST	600.00/year (or 60k/month)
Change of Classification			
Class 1a - 1b	LGA S97(2)(e)	GST Free	600.00
Class 10 - 1	LGA S97(2)(e)	GST Free	950.00
Any change within or changing to Classes 2 - 9	LGA S97(2)(e)	GST Free	205.00/hr (minimum 800.00)
Erection of Structures			
New pool and fence	LGA S97(2)(e)	GST	520.00
Signs and billboards	LGA S97(2)(e)	GST	520.00
Awning - erection of an awning to a commercial building	LGA S97(2)(e)	GST	650.00
Verandah / Patio / Pergola	LGA S97(2)(e)	GST	520.00
Temporary Structure (eg Marquees)	LGA S97(2)(e)	GST	160.00/hr (minimum 635.00)

	Head of Power	GST Treatment	2019/2020
Special Structure (cannot comply with a BSA classification)	LGA S97(2)(e)	GST	160.00/hr (minimum 635.00)
Existing Pool Fence Inspection Fee	LGA S97(2)(e)	GST	160.00/hr (minimum 250.00)
Inspection Fee	LGA S97(2)(e)	GST	160.00/hr (minimum 250.00)
Other Assessment Requests			
Application to Council as a Concurrence Agency for Building Works in accordance with the Sustainable Planning Regulation (excluding removal buildings - see below)	LGA S97(2)(e)	GST Free	160.00/hr (minimum 400.00)
Amenity and aesthetic impact or particular building work (including shipping containers; dwellings <60m ² ; dwellings resembling shed; dwelling in flood area)			
Whether building (other than Class 1 - 4) may be occupied for residential purposes			
Design and siting (eg siting concession)			
Fire safety in particular budget accommodation buildings			
Higher risk personal appearance services			
Building work for residential service			
Application to Council as a Concurrence Agency for Amenity & Aesthetics Assessment of removal building only	LGA S97(2)(e)	GST Free	160.00/hr (minimum 700.00)
Application to extend relevant period of building approval for which Council was a Concurrence Agency	LGA S97(2)(e)	GST	80.00
Lodgement/Archival Fee	LGA S97(2)(c)	GST Free	140.00
Refund of Building Fees & Plumbing Fees			
Application received, initial processing, including splitting		GST Free	90%
Application assessed but not approved		GST Free	50%
Application approved but no inspections carried out		GST Free	30%
Approval lapsed		GST Free	No refund
Request for Development Information (Form 19)	LGA S97(2)(c)	GST Free	120.00
D1 - refer to Building Record search (for additional fee)			
D2 - refer to Certificate of Classification - copy (for additional fee)			
D3 - refer to Building Record search (for additional fee)			
E1 - E3 - refer to Standard Planning & Development Certificate (for additional fee)			

PLUMBING FEES

Plumbing & Drainage Application

The following fees for plumbing and drainage also apply in respect of septic tank installations and on-site treatment plants.

Application for compliance assessable plumbing and drainage works (includes inspection fee)			
For Class 1 and 10	LGA S97(2)(e)	GST Free	110.00 per fixture (minimum 200.00)
For Class 2 - 9 Building - commercial work (this applies to new buildings & additions to buildings with more than 5 fixtures)	LGA S97(2)(e)	GST Free	Fixture fee + 650.00
Relocatable Dwellings (includes in-factory inspection fee)	LGA S97(2)(e)	GST Free	310.00
Assessment and inspection for internal hydraulic plans including commercial premises, industrial premises, retail premises and multiple unit development for common property			
Water and sewer pipe work	LGA S97(2)(e)	GST Free	6.00 per metre
Fire service landing valve	LGA S97(2)(e)	GST Free	150.00
Sewer maintenance hole (MH)	LGA S97(2)(e)	GST Free	150.00
Inspection fee - includes advisory inspection prior to application (to be paid at time of booking)	LGA S97(2)(e)	GST	170.00
Re-inspection fees - when work not ready or incomplete at time notified for inspection	LGA S97(2)(e)	GST Free	300.00
Conversion from Septic to Treatment Plant and or Installation of a Treatment Plant	LGA S97(2)(e)	GST Free	300.00
Copy of "as constructed" Drainage Plan - no cost to property owners or plumbers working on behalf of owners with written permission.	LGA S97(2)(e)	GST Free	70.00

Non-Profit Organisations

50% discount of the Application and Permit Fees for non-profit organisations (upon receipt of a written application to the Director Sustainable Development verifying their non-profit status)

	Head of Power	GST Treatment	2019/2020	
LICENCE, REGISTRATION AND PERMIT FEES				
Replacement Licence Fee	LGA S97(2)(a)	GST Free	38.00	
Amendment of Licence Fee (Administrative Details of Licence Only)	LGA S97(2)(a)	GST Free	66.00	
Food Premises				
Application for Licence Renewals/New Licence for Existing Approved Premise (no plans required)				
Low Risk Premises: Bed & Breakfast, Homestay, Motels (that only serve to occupants), Food shops that only sell unpackaged food (all handling/preparation is done elsewhere), Takeaway food bars with 2 or less employees, Domestic Water Carriers, Home Kitchens (depending on food type and volume of food produced) and Other Food Premises considered low risk by Manager Environmental Services	LGA S97(2)(a)	GST Free	249.00	
High Risk Premises: Food manufacturers, Café/Restaurant, Takeaway food bar, (3 or more employees), Caterer (on-site and off-site), Childcare centre, Hospital kitchen, Nursing home and Mobile food vehicle, Home Kitchens and Other Food Premises not consider low risk by Manager Environmental Services				
Category 1 - High Risk Premises: Premises with a single customer service area & food preparation area	LGA S97(2)(a)	GST Free	360.00	
Category 2 - High Risk Premises: Premises with more than one customer service area & food preparation area	LGA S97(2)(a)	GST Free	445.00	
Additional routine inspection(s) required, as determined by inspecting Environmental Health Officer	Per inspection	LGA S97(2)(a)	GST Free	170.00
Additional re-inspection(s) required, as determined by inspecting Environmental Health Officer	Per re-inspection	LGA S97(2)(a)	GST Free	170.00
Application for New Licence or Alterations to Existing Premise (plans required)				
Low Risk Premises: (as defined above)	LGA S97(2)(a)	GST Free	530.00	
High Risk Premises: (as defined above)				
Category 1 - High Risk Premises: (as defined above)	LGA S97(2)(a)	GST Free	657.00	
Category 2 - High Risk Premises: (as defined above)	LGA S97(2)(a)	GST Free	795.00	
Design Approval for Food Premises Plans	LGA S97(2)(a)	GST Free	392.00	
Temporary Permit Fee (stall) (Food Licence)				
1-event (max 5 days)	LGA S97(2)(a)	GST Free	106.00	
Annual (Valid for 12 months after date of issue)	LGA S97(2)(a)	GST Free	206.00	
Food Safety Program Requirement				
Accreditation of Food Safety Program with Third Party Audit Report	LGA S97(2)(a)	GST Free	302.00	
Assessment of Amended Food Safety Program	LGA S97(2)(a)	GST Free	238.00	
Notes:				
Licence for Mobile Food Vehicle not required if licensed by another Local Government				
For Personal Appearance Services and Food Premises , 'Existing Approved Premises' means premises has been operating as that use within the last 12 months				
New applications received in April, May or June will be continued until the end of the next licensing period (ie 30 June the next year)				
Personal Appearance Service Premises				
Application for Licence Renewal/Application for New Licence (Existing Approved Premise)	LGA S97(2)(a)	GST Free	303.00	
Application for New Licence (New Premise or Alterations to Existing Premise)	LGA S97(2)(a)	GST Free	599.00	
Non-Profit Organisations				
50% discount of the Food Licence and Personal Appearance Fees for non-profit organisations (upon receipt of a written application to the Director Sustainable Development verifying their non-profit status)				
LOCAL LAWS				
Applications for amendment of approval under Local Laws	LGA S97(2)(d)	GST Free	238.00	
Local Law No. 5 (Parking) 2011				
Parking Permit to occupy a parking space in a regulated parking area (Subordinate Local Law Section 7)	LGA S97(2)(a)	GST Free	49.50 per day	
Application to view security tapes - contested parking infringement (fully refundable if security tape evidence is found to validate contention of error)	LGA S97(2)(a)	GST	138.00	
Subordinate Local Law No. 1.5 (Keeping of Animals) 2011				
(Application to keep animals under Schedule 2 of Subordinate Local Law No. 2 (Animal Management) 2011)				
Application to keep breeding dogs or breeding cats (Animal Breeder Permit)	LGA S97(2)(a)	GST Free	270.00	
Any other application for the keeping of animals	LGA S97(2)(a)	GST Free	164.00	
Annual Renewal of approval for the keeping of animals	LGA S97(2)(a)	GST Free	43.50	

	Head of Power	GST Treatment	2019/2020
Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011			
Application for Approval under Local Law	LGA S97(2)(a)	GST Free	313.00
Application to renew or extend the term of approval	LGA S97(2)(a)	GST Free	102.50
Subordinate Local Law No. 1.11 & 1.19 (Accommodation) 2011			
New Applications (in addition to annual renewal fee)	LGA S97(2)(d)	GST Free	350.00
Annual renewal fee for rental accommodation, eg motel, hotel, bed & breakfast and backpackers etc.	LGA S97(2)(a)	GST Free	90.00/ accommodation unit (maximum 500.00)
Fee per accommodation unit (cabin, suite, dwelling unit or bedroom)			159.00/hr (minimum 318.00)
Rental accommodation search	LGA S97(2)(a)	GST Free	
Subordinate Local Law No. 1.8 (Operation of Caravan Parks) 2011			
Application for caravan park	LGA S97(2)(d)	GST Free	635.00 Plus Annual Fee
Application for overflow area only			
(i) within an existing caravan park	LGA S97(2)(d)	GST Free	238.00
(ii) not within an existing caravan park	LGA S97(2)(d)	GST Free	424.00
Annual renewal of approval for caravan park			
(i) that provides for caravans and/or tents only	LGA S97(2)(d)	GST Free	408.00
(ii) that includes complementary accommodation	LGA S97(2)(d)	GST Free	530.00
(iii) that includes an overflow area (in addition to (i) or (ii) above)	LGA S97(2)(d)	GST Free	106.00
(iv) that is an overflow area only	LGA S97(2)(d)	GST Free	106.00
(v) a Farm Park under former Stanthorpe Shire Local Law	LGA S97(2)(d)	GST Free	238.00
Renewal of approval for 3 year term	LGA S97(2)(d)	GST Free	200% of the fee for an annual renewal of approval
Installation of Advertising Devices (Sub LL No. 1.4)			
Billboards - Application for Permit and Annual Renew Fee per billboard			
Advertising tourist use (as determined by Director)	LGA S97(2)(a)	GST Free	122.00
Advertising other type of business located within former Warwick Shire	LGA S97(2)(a)	GST Free	228.00
Other	LGA S97(2)(a)	GST Free	562.00
(Fees are payable only if an application for a permit is received after 30/09/2019)			
Mobile sign located on footpath			
Application for permit under Local Law and annual renewal fee, per sign	LGA S97(2)(a)	GST Free	2.80/week (minimum 37.00)
Other Advertising Device			
Application for permit under Local Law and annual renewal fee, per sign	LGA S97(2)(a)	GST Free	228.00
Commercial Use of Roads and Regulated Activities on Footpaths (Sub LL No. 1.2 & 1.14)			
Application for Permit under Local law and Annual renewal fee per site for each of the following activities (other than by a community group or charity):	LGA S97(2)(d)	GST Free	2.80/week (minimum 37.00)
Stationary roadside vending			
Display of goods for sale on footpath			
Mobile roadside vending			
Fundraiser (eg cake stall, sausage sizzle, car wash)			
Display or information booth			
Musical or theatrical performance eg busking			
Other commercial use of road not described elsewhere			
Application for Permit under Local law and Annual renewal fee for Footpath Dining per site:			
Within the Principal Centre Zone of Warwick and Stanthorpe	LGA S97(2)(a)	GST Free	85.00 + 16.00/chair
In all other areas	LGA S97(2)(a)	GST Free	47.50 + 10.50/chair
Application for Permit and annual renewal fee for Community Groups and Charities and for Planter Boxes	LGA S97(2)(a)	GST Free	0.00

	Head of Power	GST Treatment	2019/2020
Operation of Temporary Entertainment Events (Sub LL No. 1.12)			
Music events			
Single day event, maximum 500 people	LGA S97(2)(a)	GST Free	498.00
Single day event, maximum 1,000 people	LGA S97(2)(a)	GST Free	689.00
Multiple day event or high impact (fee includes officer attendance at event)	LGA S97(2)(a)	GST Free	1,325.00
Other events			
Camping only	LGA S97(2)(a)	GST Free	191.00
Single day, low impact event (as determined by Director)	LGA S97(2)(a)	GST Free	191.00
Other single day events, medium impact (includes motor sport (not racing))	LGA S97(2)(a)	GST Free	488.00
Multiple day events or high impact, including motor racing (fee includes officer attendance at event)	LGA S97(2)(a)	GST Free	1,325.00

Non-Profit Organisations

50% discount of the Local Law Permit Fees for non-profit organisations (upon receipt of a written application to the Director verifying their non-profit status) - **excluding** the Local Law Fees for Animals (1.5) and Advertising Devices (1.4))

MISCELLANEOUS HEALTH/PEST FEES

Transfer Fee

Transfer of approval (or applicable approval fee if this is lesser amount)	LGA S97(2)(a)	GST Free	98.50
Application for Permit involving variation of Local Law provisions (does not include Annual Fee)			
Determined by Director under delegated authority	LGA S97(2)(a)	GST Free	132.00
Requiring Council decision	LGA S97(2)(a)	GST Free	381.00
Issue of new permit following cancellation of permit in accordance with Local Law	LGA S97(2)(a)	GST Free	132.00 + permit fee

Non-Profit Organisations

50% discount of the Transfer Fees for non-profit organisations (upon receipt of a written application to the Director verifying their non-profit status)

Release Fee for impounded goods (per item impounded, as determined by Director)	LGA S97(2)(d)	GST Free	164.00
Health Search Inspection Fee (including food premises, caravan parks, ERA's and personal appearance services premises)	LGA S97(2)(c)	GST Free	222.00 + 95.50/hr for greater than 2 hrs
Water Quality Testing Fee (Drinking Water Only)		GST Free	239.00 + Old Health Lab Charge
Immunisation Records Search Fee	LGA S97(2)(c)	GST Free	60.50

Charge Out Rate

Environmental Health Officer and Environmental Officer (includes vehicle costs and charged at quarter hour increments after the first hour)		GST	95.50/hr (minimum 95.50)
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Hire of Spray Equipment Unit to Farmer Groups and Individuals

per week		GST	Nil (If landholder spraying on own land)
per day		GST	Nil (If landholder spraying on own land)
Security deposit		GST Free	255.00
Hirers must have suitable experience as approved by Pest Management Group and hold an appropriate licence for spraying of herbicides.			

Tree Pear Injectors (Contractors Excluded)

Security deposit (Maximum hire period is 2 weeks)		GST Free	100.00
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Pest Plant Treatment - on site time (only if approved by MES in special circumstances)

15 mins		GST*	65.50
30 mins		GST*	138.00
1 hour or more		GST*	At cost + 144.00
Administration Fee for Premises without a Notice to Clear		GST*	Administration fee At cost + 32.00

Slashing of Overgrown Allotments

Applicable to whole of SDRC area		GST*	At cost + 175.00
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* NOTE: No GST if levied under Local Law

	Head of Power	GST Treatment	2019/2020
Sale of pest animal control baits			
30 gram Foxoff econobait - 30 pack		GST	53.50
60 gram Foxoff fox bait - 12 pack		GST	32.00
60 gram Doggone - 12 pack		GST	32.00

ENVIRONMENTAL PROTECTION ACT

Application for new ERA Environmental Authority	LGA S97(2)(a)	GST Free	620.00
Annual Fee for ERAs	LGA S97(2)(a)	GST Free	260.00
Request to change environmental authority	LGA S97(2)(a)	GST Free	297.00
Application for amendment of Environmental Authority	LGA S97(2)(a)	GST Free	300.00
Assessment of amendment of Environmental Authority (Major Amendment only)	LGA S97(2)(a)	GST Free	320.00
Transfer of application for environmental authority for a prescribed ERA	LGA S97(2)(a)	GST Free	96.50
Assessment of voluntary or compulsory Transitional Environmental Program (TEP)	LGA S97(2)(a)	GST Free	546.00

Non-Profit Organisations

50% discount of the Application and Permit Fees for non-profit organisations (upon receipt of a written application to the Director Sustainable Development verifying their non-profit status)

WASTE DISPOSAL FEES

Note: where there is no weighbridge or weighbridge is inoperable, tonnage will be deemed using State Government Regulation QSWL (Queensland State Waste Levy) is a State Government Levy

Commercial Waste Disposal Fees - Stockpile space subject to availability		Per Tonne		
		SDRC	QSWL	Total
C & I Waste - Commercial & Industrial	GST	70.50	82.50	153.00
C & D Waste to Landfill (mixed load)	GST	70.50	82.50	153.00
C & D Waste - Construction & Demolition stockpile (clean load)	GST	39.00	0.00	39.00
Green Waste or Clean Timber/Pallet Waste stockpile (clean load)	GST	39.00	0.00	39.00
Asbestos	GST	100.00	0.00	100.00
Category 1 Regulated Waste (Refer Schedule 7, Environmental Protection Regulation 2008)	GST	71.50	170.50	242.00
Category 2 Regulated Waste (Refer Schedule 7, Environmental Protection Regulation 2008)	GST	71.50	115.50	187.00
Fruit from farming practices	GST	71.50	82.50	154.00
Agricultural Plastic (including T-Tape and plastic mulch) which cannot be recycled	GST	71.50	82.50	154.00
Contaminated Soil	GST	68.50	115.50	184.00

Commercial Operators Only

		Each		
		SDRC	QSWL	Total
Refrigerators, freezers and air conditioning units	GST	8.50	0.00	8.50
Gas Bottle (each)	GST	4.50	0.00	4.50

Waste Generated outside of SDRC area (Asbestos not accepted from outside SDRC)

Commercial Users	GST	Applicable Commercial Waste SDRC & QSWL Fees + 23.50/tonne		
Domestic Users	GST	Applicable Commercial Waste SDRC & QSWL Fees		

Note: Scrap metal and clean fill can be disposed of for no charge, at waste facilities that accept these products

Disposal of Tyres at SDRC Waste Disposal Facilities - Tyre Types:

		Each		
		SDRC	QSWL	Total
- Passenger Car	GST	5.50	0.00	5.50
- Passenger Car with rim	GST	10.50	0.00	10.50
- Light Truck	GST	8.50	0.00	8.50
- Light Truck with rim	GST	13.50	0.00	13.50
- Truck	GST	17.50	0.00	17.50
- Truck with rim	GST	30.50	0.00	30.50
- Super Single	GST	46.00	0.00	46.00
- Fork Lift/Bobcat	GST	15.50	0.00	15.50
- Tractor/Grader/Earthmover	GST			POA
- Motorcycle	GST	5.50	0.00	5.50

Sale of Mulch - when available

Mulch when loaded by site staff	per tonne	GST	Nil
Mulch when loaded by hand	per tonne	GST	Nil
(Sale of bulk mulch to be at the discretion of the Director or Manager Waste)		GST	27.00

Sale of Crushed Concrete - when available

per tonne	GST	18.00
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	Head of Power	GST Treatment	2019/2020
Keys for Refuse Facilities (key cost + admin costs)		GST	21.50
Copy of Waste Disposal Docket		GST	100.00
Council's 240 Litre Wheelie Bins for Community/Special Events (Southern Area only)			
Wheelie bins (hire of bin only - no service & no delivery)		GST	No charge
Wheelie bins cleaning fee - per bin		GST	10.00
Wheelie Bins Damaged or not Returned to be replaced		GST	At cost
PLANNING FEES			
Development Applications for Material Change of Use - Impact Assessment			
Impact Assessable Development (other than as described below)	LGA S97(2)(e)	GST Free	1,900.00
Feedlots & Piggeries (SCU = Standard Cattle Unit, SPU = Standard Pig Unit)	LGA S97(2)(e)	GST Free	3.50/SPU or SCU (minimum 3,050.00) (max 27,200.00)
Large poultry farms (as determined by the Director)	LGA S97(2)(e)	GST Free	1,400.00 per 100,000 birds or part thereof (minimum 5,725.00)
Major Development (includes all Extractive Industries , development with large floor areas and/or large site areas and/or a range of uses, and uses contrary to the Planning Scheme, as determined by Director)	LGA S97(2)(e)	GST Free	5,500.00
Impact assessable development commenced without Development Approval (this fee is in addition to the development application fee)	LGA S97(2)(e)	GST Free	900.00
Development Applications for Material Change of Use - Code Assessment			
Code Assessable Development (other than as described below)	LGA S97(2)(e)	GST Free	1,500.00
Dwelling house or ancillary shed in the Rural or Rural Residential Zone which are Accepted development subject to requirements but becomes code assessable development under s5.3.3(2) of the planning scheme	LGA S97(2)(e)	GST Free	900.00
Major Development (For development with large floor areas and/or large site areas and/or a range of uses as determined by Director)	LGA S97(2)(e)	GST Free	4,600.00
Code assessable development, including development that becomes code assessable development under s5.3.3(2) of the planning scheme, commenced without Development Approval (this fee is in addition to the development application fee)	LGA S97(2)(e)	GST Free	500.00
Development Applications for Reconfiguring a Lot - Impact Assessment			
Subdivision for rural residential purposes	LGA S97(2)(e)	GST Free	3,900.00 + 160.00/extra lot
Realignment of boundaries	LGA S97(2)(e)	GST Free	3,300.00
Subdivision by Community Title Scheme - when combined with MCU application	LGA S97(2)(e)	GST Free	850.00 + 80.00/extra lot
Subdivision by Community Title Scheme - other than as indicated above	LGA S97(2)(e)	GST Free	1,700 + 160.00/extra lot
Reconfiguring a Lot other than as indicated above	LGA S97(2)(e)	GST Free	2,700.00 + 160.00/extra lot
Development Applications for Reconfiguring a Lot - Code Assessment			
Reconfiguring a lot (other than as described below)	LGA S97(2)(e)	GST Free	1,450.00 + 160.00/extra lot
Subdivision by Community Title Scheme - when combined with MCU application	LGA S97(2)(e)	GST Free	700.00 + 160.00/extra lot
Request for Approval of Plans of Subdivision			
All reconfigurations other than those listed below	LGA S97(2)(e)	GST Free	500.00 + 60.00/extra lot
Realignment of Boundaries which was subject to Impact Assessment	LGA S97(2)(e)	GST Free	700.00
Building Format Plan	LGA S97(2)(e)	GST Free	900.00 + 50.00/extra lot

	Head of Power	GST Treatment	2019/2020
Re-approval of lapsed Plan of Subdivision	LGA S97(2)(e)	GST Free	450.00
Re-inspection for compliance with conditions of Development Approval (following failed compliance inspection)	LGA S97(2)(e)	GST Free	350.00
Applications for Preliminary Approval			
Building works assessable under the Planning Scheme ie Demolition or removal of a building on the Local Heritage Register	LGA S97(2)(e)	GST Free	4,000.00
Variation request for Preliminary Approval varying the effect of the Planning Scheme (this fee is in addition to the development application fee)	LGA S97(2)(e)	GST Free	1,700.00
All other applications for Preliminary Approval	LGA S97(2)(e)	GST Free	As for Impact or Code Assessment
Concurrence Agency Response for Building Work on Local Heritage Place			
Building works on a local heritage place - internal works and/or minor external works only	LGA S97(2)(e)	GST Free	170.00
Building works on local heritage place involving external works where new structures: - are in keeping with the form and scale of the existing building; - utilise similar materials to those in the existing building or utilise neutral materials and finishes; - incorporate similar elements, detailing and ornamentation to those in the existing building; - do not dominate the street elevation of the place; and - do not impact on the setting of the place.	LGA S97(2)(e)	GST Free	850.00
Building works on local heritage place involving external works, other than described above	LGA S97(2)(e)	GST Free	1,800.00
Exemption Certificates			
Application under <i>Queensland Heritage Act</i> for Exemption Certificate for works on Local Heritage Place	LGA S97(2)(e)	GST Free	170.00
Application under the <i>Planning Act 2016</i> for Exemption Certificate for assessable development	LGA S97(2)(e)	GST Free	550.00
Change Representations, Change Applications and Extension Applications			
Making change representations during the applicant's appeal period (i.e. request for a Negotiated decision):			
(i) Involving changes to staging, or a significant change to an approved floor plan, or involving a review of more than 10% of the conditions of approval (or more than 1 condition where there are fewer than 10 conditions). Where a request is made due to a Council error, the Director may waive the fee.	LGA S97(2)(e)	GST Free	800.00
(ii) Making change representations other than as described above	LGA S97(2)(e)		Nil
Making a change application to change a development approval:			
(i) If a minor change	LGA S97(2)(e)	GST Free	800.00
(ii) If a change, other than a minor change, required to undergo public notification	LGA S97(2)(e)	GST Free	As for an impact assessable application
(iii) If a change, other than a minor change, not required to undergo public notification	LGA S97(2)(e)	GST Free	As for a code assessable application
Making an extension application to extend a currency period of a development approval	LGA S97(2)(e)	GST Free	760.00
Making representations about an Infrastructure Charges Notice (i.e. request for a Negotiated notice)	LGA S97(2)(e)	GST Free	250.00
Other Planning Fees			
Development application involving staging (this fee is in addition to the application fee)	LGA S97(2)(e)	GST Free	150.00/Stage in excess of one stage
Request for application to be considered under a Superceded Planning Scheme (this fee is in addition to the development application fee)	LGA S97(2)(e)	GST Free	800.00
Part of application fee retained by Council if development application does not proceed due to application not being properly made within legislative timeframe	LGA S97(2)(e)	GST Free	300.00
Re-submission of an application that lapsed during the assessment process - if submitted within six months of lapse of application and generally accords with former proposal and relevant provisions of the Planning Scheme remain unchanged	LGA S97(2)(e)	GST Free	80% of applicable fees
Other applications pursuant to <i>Planning Act 2016</i> not detailed above	LGA S97(2)(e)	GST Free	1,900.00

	Head of Power	GST Treatment	2019/2020
Other applications pursuant to Planning Scheme not detailed above	LGA S97(2)(e)	GST Free	1,500.00
Public Notification sign	LGA S97(2)(e)	GST	50.00
Fee to request bonding of works required by Development Approval	LGA S97(2)(e)	GST Free	800.00
Peer review of technical report submitted with development application (need for review to be determined by the Director). A fee proposal will be obtained from the external consultant and forwarded to the applicant for payment within 10 days of receiving a copy of the fee proposal. In the event that the actual consultant's fee is greater or less than the fee proposal, Council will refund any excess amount to the applicant, or alternatively the applicant is required to pay any shortfall to Council.	LGA S97(2)(e)	GST	150.00 + Actual cost
Copy of Decision Notice of Planning Approval	LGA S97(2)(c)	GST Free	60.00
Non-Profit Organisations 50% discount of the Planning Application Fees for non-profit organisations as determined by the Director			
Planning Certificates			
Limited Planning & Development Certificate	LGA S97(2)(e)	GST Free	300.00
Standard Planning & Development Certificate	LGA S97(2)(e)	GST Free	700.00
Full Planning & Development Certificate	LGA S97(2)(e)	GST Free	1,750.00

DEVELOPMENT CONTRIBUTIONS

For contributions relating to development approvals issued on or after 14 August 2012:

As per the Adopted Infrastructure Charges Resolution on the Southern Downs Regional Council Website

Date of AIC Notice	Indexing of Charge
14 August 2012 - 30 June 2013	Charge on AIC Notice + 7.5%
1 July 2013 - 31 December 2013	Charge on AIC Notice + 6.0%
1 January 2014 - 30 June 2014	Charge on AIC Notice + 4.5%
1 July 2014 - 31 December 2014	Charge on AIC Notice + 3.5%
1 January 2015 - 30 June 2015	Charge on AIC Notice + 3.0%
1 July 2015 - 31 December 2015	Charge on AIC Notice + 2.0%
1 January 2016 - 30 June 2016	Charge on AIC Notice + 1.8%
1 July 2016 - 31 December 2016	Charge on AIC Notice + 1.8%
1 January 2017 - 30 June 2017	Charge on AIC Notice + 1.5%
1 July 2017 - 31 December 2017	Charge on AIC Notice + 1.0%
1 January 2018 - 30 June 2018	Charge on AIC Notice + 0.5%
After 30 June 2018	Charge on AIC Notice

For contributions relating to development approvals issued prior to 14 August 2012:

Park Contributions (in lieu of Park Land; per allotment)	GST Free	1,300.00
Headworks Contributions		
Water Supply Headworks (in designated areas)	GST Free	4,100.00
Sewerage Headworks (in designated areas)	GST Free	2,500.00
Carparking Contributions (per car parking space not provided on site)	GST Free	3,200.00

	Head of Power	GST Treatment	2019/2020
OPERATIONAL WORKS FEES			
<p>Note: The fees listed under Operational Works Fees do not include sanitary plumbing/drainage works, water service installation or works that are elsewhere included in the Fees and Charges.</p> <p>Note: Where a specific Operational Works fee is not specified in this section, the relevant planning fee applies (eg Request for Negotiated Decision and lapsing of not properly made application)</p>			
Development Applications for Operational Works			
Code Assessable Operational Works other than Engineering Works	LGA S97(2)(a)	GST Free	1,409.00
Impact Assessable Operational Works for advertising device inconsistent with the Acceptable outcomes of the Advertising Devices Code	LGA S97(2)(a)	GST Free	6,729.00
Earthworks up to 200 cubic metres and not exceeding an area of 1,000 square metres	LGA S97(2)(a)	GST Free	2,390.00
Earthworks other than above	LGA S97(2)(a)	GST Free	3,815.00
Driveway crossover (per single cross over)	LGA S97(2)(a)	GST Free	281.00
Stormwater crossover (per single cross over)	LGA S97(2)(a)	GST Free	281.00
Street lighting (up to five street lights)	LGA S97(2)(a)	GST Free	435.00
Street lighting (over five street lights)	LGA S97(2)(a)	GST Free	435.00 + 58.50/additional light
Development applications for Operational Works associated with a Material Change of Use or Reconfiguring a Lot			
<p>Note: Fees are based on the value of the operational works approval. 50% of the fee (for design approval) is payable at the date of lodgement of design plans. The balance amount is payable prior to pre-start meeting.</p>			
Up to \$9,999	LGA S97(2)(a)	GST Free	563.00 or 8% of the value of works whichever is higher
\$10,000.00 - \$49,999	LGA S97(2)(a)	GST Free	901.00 + 7% of the value of works above 10,000.00
\$50,000 - \$499,999	LGA S97(2)(a)	GST Free	4,197.00 + 4% of the value of works above 50,000.00
\$500,000.00 - \$999,999	LGA S97(2)(a)	GST Free	28,370.00 + 3% of the value of works above 500,000.00
Over \$1 Million	LGA S97(2)(a)	GST Free	39,761.00 + 0.75% of the value of works above 1 Million
Development applications for Operational Works other than those associated with a Material Change of Use or Reconfiguring a Lot			
<p>These works include roadworks, car parks, stormwater drainage, wastewater infrastructure, water supply infrastructure and other associated works. This can involve provision of new services, or diversion, modification, alteration or replacement of existing services.</p>			
<p>Note: Fees are based on the value of works. 50% of the fee (for design approval) is payable at the date of lodgement of design plans. The balance amount is payable prior to pre-start meeting.</p>			
Up to \$9,999	LGA S97(2)(a)	GST Free	827.00 or 9% of the value of works whichever is higher
\$10,000.00 - \$49,999	LGA S97(2)(a)	GST Free	986.00 + 8% of the value of works above 10,000.00
\$50,000 - \$499,999	LGA S97(2)(a)	GST Free	4,398.00 + 5% of the value of works above 50,000.00
\$500,000.00 - \$999,999	LGA S97(2)(a)	GST Free	28,351.00 + 3.5% of the value of works above 500,000.00
Over \$1 Million	LGA S97(2)(a)	GST Free	47,905.00 + 0.8% of the value of works above 1 Million

	Head of Power	GST Treatment	2019/2020
OTHER OPERATIONAL WORKS FEES			
Request to change an Existing Development Approval	LGA S97(2)(a)	GST Free	779.00
Assessment of amended plans where such amendments are of a major nature (per amended plan)	LGA S97(2)(a)	GST Free	239.00
Re-inspection fee - Payable where insufficient preparation, or contractor's staging and/or programming of works necessitates additional inspections (per inspection)	LGA S97(2)(a)	GST Free	381.00
Preparation of an Infrastructure agreement	LGA S97(2)(a)		At cost
Bond for works required by a Development approval			
Request to allow the bonding of works		GST Free	779.00
Bond for works under \$50,000		GST Free	200% of estimated cost
Bond for works \$50,000 or over		GST Free	150% of estimated cost
Security Deposit			
<p>The security deposit is for the purpose of ensuring the due and proper performance of the works associated with the approval. The security bond is to be lodged with Council prior to the pre-start meeting.</p> <p>Prior to the pre-start meeting, the Owner shall lodge or procure to be lodged with Southern Downs Regional Council a security deposit of:</p> <p>The Supervising RPEQ Engineer shall provide the Council an estimate of the value of the works (in the form of a schedule of rates) prior to the lodgement of security for subsequent confirmation in writing of appropriate security. Where Council considers this estimate of value inappropriate, it may require a revised estimate and schedule of rates.</p> <p>The security deposit shall be either of the following:</p> <p>(a) cash; or</p> <p>(b) an unconditional irrevocable guarantee (bank guarantee) from a financial institution approved by Council.</p> <p>The costs of and incidental to providing the security (including, without limitation, all stamp duty and other taxes payable in respect of the security) shall be borne by the developer. At the pre-start meeting, a copy of the Council receipt (if the bond is paid by cash) or a copy of the completed Bank Guarantee, is to be supplied as evidence that the security bond has been provided.</p>			
		GST Free	
Security deposit			10,000.00
"On Maintenance" Bond			
<p>Before the works can be placed "on maintenance" a bank guarantee (in favour of Council), to the value of 10% of the constructed cost of the works is to be lodged with Council. This bond, provided by and in the name of the developer, is held for twelve months or until the works are placed "off maintenance". Prior to the development being placed "on maintenance" all fees and documentation, including "As Constructed" drawings, must be provided to, and accepted by, Council. The works are not generally placed "off maintenance" until all outstanding items from the "on maintenance" inspection have been rectified.</p>			
		GST Free	10% of the constructed cost of the works (minimum amount 2,280.00)
Non-Profit Organisations			
50% discount of the Application and Permit Fees for non-profit organisations (upon receipt of a written application to the Director Sustainable Development verifying their non-profit status)			

	RC Code	Head of Power	GST Treatment	2019/2020
ADMINISTRATION CHARGES IN RESPECT OF PRIVATE WORKS				
<u>Private Works Charges</u>				
The charge for private works is calculated as follows:	477		GST	
Labour Labour Cost (including oncosts)				
Plant At cost according to internal hire rates				
Materials At cost (including Stores oncosts)				
Total Charge (LABOUR + PLANT + MATERIALS) X 1.25				
WORKS ON ROAD RESERVES				
Rural Numbering				
Rural Addressing Number - New Installation	548		GST Free	98.00
Rural Addressing Number - Supply of replacement module only	548		GST Free	56.00
Minor Works in Road Reserve Permit				
Application fee - street pavement or footpath works or crossing into private property, Private Water Crossing, Irrigation Pipe Crossing, Anchor Tie Downs, Awning Works	478		GST Free	150.00
WASTEWATER FEES				
Connection Fee - Wastewater & CED				
a) All connections on allotments where the developer has installed the jump-up and marked the location of the connection on site	N/A	LGA S97(2)(a)	GST Free	0.00
b) All other connections in Council's defined sewerage areas or designated CED areas	491	LGA S97(2)(a)	GST Free	1,948.00
c) additional fee for properties not currently rated for wastewater and are not required to pay wastewater headworks contributions as a condition of a development approval.				
* Properties to be connected to the Warwick wastewater scheme	491	LGA S97(2)(a)	GST Free	As per the fee for Headworks Contribution in the Development Contributions section
* Properties to be connected to the Stanthorpe wastewater scheme	491	LGA S97(2)(a)	GST Free	
d) Reconnection if vacant charges apply	491	LGA S97(2)(a)	GST Free	1,948.00
Disconnection Fee - Wastewater & CED				
* Where property is to be left vacant (if work carried out by Council)	489	LGA S97(2)(a)	GST Free	1,076.00
* If work to be carried out by licensed Plumber/Drainer	489	LGA S97(2)(a)	GST Free	;
CCTV inspection of sewer main			GST	6.60/m
Location of Services (Water & Wastewater)				
a) Works near Water Supply or Sewerage Infrastructure application	508		GST	308.00
b) On site inspection (only)	508		GST	248.00
c) Physical location (requiring equipment)	477		GST	As per the Private Works Charges system
Extensions or special connections	477		GST	As per the Private Works Charges system
Disposal of Septic Tank Wastes at Wastewater Treatment Plant				
Warwick STP and Stanthorpe STP	Per kilolitre	DEBTOR	GST Free	48.00
Recycled Water				
* Community Clubs and Schools - not for commercial use. Class A supplied to on-site storage - per ML	DEBTOR		GST Free	247.00
* Community Clubs and Schools - not for commercial use. Class A supplied direct to irrigation at main's pressure - per ML	DEBTOR		GST Free	247.00
* Commercial Users - Class A - per ML	DEBTOR		GST Free	247.00
* Class B Stanthorpe	DEBTOR		GST Free	As per current agreement
Trade Waste				
Application Fee	495		GST Free	160.00
Category 1 Annual Fee (Fixed)	DEBTOR		GST Free	81.00
Category 2 Annual Fee (Fixed)	DEBTOR		GST Free	81.00
Discharge to Sewer: Quality Charge - per kl	DEBTOR		GST Free	0.58
Category 3 Annual Fee (Fixed)	DEBTOR		GST Free	538.00
Discharge to Sewer: Quality Charge - BOD5 per kg	DEBTOR		GST Free	0.91
Quality Charge - TSS per kg	DEBTOR		GST Free	0.86
Quantity Charge - per kl	DEBTOR		GST Free	0.57

	RC Code	Head of Power	GST Treatment	2019/2020
Non complying Category 1 and 2 (excluding volumetric)	DEBTOR		GST Free	461.00
Non complying Category 3	DEBTOR		GST Free	As per Trade Waste Management Plan
Other charges such as inspections, lab tests	DEBTOR		GST Free	Full cost recovery

Trade Waste charges are subject to review

WATER FEES				
a) All connections on allotments where the developer has installed the service and meter	502	LGA S97(2)(a)	GST Free	0.00
b) Single 20mm connection for full and restricted flow service where the developer has installed the water service components excluding the actual water meter	502	LGA S97(2)(a)	GST Free	323.00
c) All other 20mm connections	502	LGA S97(2)(a)	GST Free	2,075.00
d) All other single connections greater than 20mm and all multiple connections	480	LGA S97(2)(a)	GST	As per the Private Works Charges system
f) Additional fee for properties not currently rated for water supply and are not required to pay water supply headworks contributions as a condition of a development approval				
* Properties to be connected to the Warwick water supply scheme	502	LGA S97(2)(a)	GST Free	As per the fee for Headworks
* Properties to be connected to the Stanthorpe water supply scheme	502	LGA S97(2)(a)	GST Free	Contribution in the Development Contributions section
Disconnection Fee - for 20mm domestic residential services only	501	LGA S97(2)(a)	GST Free	753.00
Disconnection Fee - for all other services	501	LGA S97(2)(a)	GST	As per the Private Works Charges system
Water meter test (refundable if faulty) - for 20mm meters only	541	LGA S97(2)(a)	GST Free	561.00
Water meter test (refundable if faulty) - for meters greater than 20mm	541	LGA S97(2)(a)	GST Free	By Quote
Fire Flow Test - Single hydrant	509	LGA S97(2)(a)	GST	343.00
Fire Flow Test - Dual hydrant	509	LGA S97(2)(a)	GST	560.00
Bulk Water - per KL	507	LGA S97(2)(a)	GST Free	6.60
Water supply standpipe key deposit - deposit on key to standpipe (refundable on return)	641		GST Free	167.00

ENGINEERING WORKS FEES				
Flood Level Requests (Development)				
ARI 1% flood level only	479		GST Free	167.00

CEMETERIES				
BURIAL FEES				
Wall and Vaults				
Outdoor Burial Wall				
Single Vault	DEBTOR		GST	10,680.00
Interment fee	DEBTOR		GST	2,985.00
Vault (Below Ground)				
Purchase - one single (including interment)	DEBTOR		GST	3,670.00
Purchase - two singles (including one interment)	DEBTOR		GST	5,830.00
Interment in reserved vault	DEBTOR		GST	2,985.00
Removal of monumental work (if required)	DEBTOR		GST	670.00
Vault (Above Ground)				
Purchase - one single (including interment)	DEBTOR		GST	6,795.00
Purchase - double (including one interment)	DEBTOR		GST	11,090.00
Interment in reserved vault	DEBTOR		GST	2,985.00
Removal of monumental work (if required)	DEBTOR		GST	670.00
Lawn Cemetery				
Stanthorpe				
Burial in a plot reserved prior to 1 July 2014 (refer Cemetery Note 1)	DEBTOR		GST	1,670.00
Burial in a new plot or one reserved after 1 July 2014	DEBTOR		GST	3,100.00
Second interment	DEBTOR		GST	1,940.00
Fees include plaque fitting fee				
Warwick, Allora and Killarney				
Burial	DEBTOR		GST	3,995.00
Second interment	DEBTOR		GST	2,835.00
Fees include standard bronze plaque (refer Cemetery Note 2)				

	RC Code	Head of Power	GST Treatment	2019/2020
Eden Gardens Warwick				
Burial in a plot purchased prior to 18 March 1993	DEBTOR		GST	2,105.00
Burial in a plot purchased after 18 March 1993	DEBTOR		GST	3,995.00
Burial in an unreserved (new) plot				
General Lawn	DEBTOR		GST	5,135.00
Inner Circle	DEBTOR		GST	5,685.00
No second interments permitted				
<i>Fees include standard bronze plaque (refer Cemetery Note 2)</i>				
The Grove Warwick				
Burial in a plot with a reservation	DEBTOR		GST	3,995.00
Burial in a plot without a reservation (new)	DEBTOR		GST	4,890.00
Second interment	DEBTOR		GST	2,835.00
<i>Fees include standard bronze plaque (refer Cemetery Note 2)</i>				
Wallangarra				
Burial in a new plot or one reserved after 1 July 2014	DEBTOR		GST	3,100.00
Monumental/General Cemetery				
Stanthorpe and Wallangarra				
Burial in a plot reserved prior to 1 July 2014 (refer Cemetery Note 1)	DEBTOR		GST	1,715.00
Burial in a new plot or one reserved after 1 July 2014	DEBTOR		GST	3,140.00
<i>Fees include permit to erect monument</i>				
All other Cemeteries				
Burial	DEBTOR		GST	3,140.00
Second interment	DEBTOR		GST	1,820.00
<i>Fees include permit to erect monument</i>				
Children (1 to 10 years of age)				
Lawn Cemetery				
Stanthorpe				
Burial	DEBTOR		GST	2,060.00
Second interment	DEBTOR		GST	900.00
<i>Fees include plaque fitting fee</i>				
Eden Gardens Warwick				
Burial				
General Lawn	DEBTOR		GST	4,095.00
Inner Circle	DEBTOR		GST	4,640.00
No second interments permitted				
<i>Fees include standard bronze plaque (refer Cemetery Note 2)</i>				
The Grove Warwick				
Burial	DEBTOR		GST	3,855.00
Second interment	DEBTOR		GST	1,835.00
<i>Fees include standard bronze plaque (refer Cemetery Note 2)</i>				
Warwick, Allora and Killarney				
Burial	DEBTOR		GST	2,960.00
Second interment	DEBTOR		GST	1,835.00
<i>Fees include standard bronze plaque (refer Cemetery Note 2)</i>				
Monumental/General Cemetery				
All Cemeteries				
Burial	DEBTOR		GST	2,105.00
Second interment	DEBTOR		GST	1,380.00
<i>Fee includes permit to erect monument</i>				
Stillborn or Baby (under 1 year of age)				
All Cemeteries				
Burial (without plaque)	DEBTOR		GST	850.00
Burial (with plaque) (refer Cemetery Note 2)	DEBTOR		GST	1,550.00
RESERVATION FEES				
<i>Reservation fees are non refundable at time of interment</i>				
All Lawn Cemeteries	445		GST	235.00
All Monumental/General Cemeteries	459		GST	235.00
The Grove Warwick (includes site fee)	445		GST	871.00
Eden Gardens - General Lawn	440		GST	1,020.00
Eden Gardens - Inner Circle	440		GST	1,525.00
Cancellation of a reservation of a plot in The Grove, Edens Gardens or existing Stanthorpe reservation purchased prior to 1 July 2014			GST	125.00

	RC Code	Head of Power	GST Treatment	2019/2020
CREMATED REMAINS				
All Cemeteries				
Interment (site fee to be included on unreserved sites)				
Columbarium, Garden, Grave	450		GST	450.00
Full service including awning & chairs	450		GST	900.00
Site fee (not paid on sites reserved prior to 1 July 2014) refer Cemetery Note 1				
Columbarium	450		GST	75.00
Garden	450		GST	75.00
Reservation (includes site fee)				
Columbarium (single)	451		GST	180.00
Columbarium (double)	451		GST	220.00
Garden	DEBTOR		GST	180.00
Memorialisation				
Plaque	585		GST	at cost
Administration	585		GST	125.00
Fitting/Placement (as part of service)	585			Nil
Base (if applicable)	585		GST	at cost
OTHER FEES				
Break open concrete/remove monumental work	DEBTOR		GST	670.00
Permit to erect Monument	467		GST	140.00
Plaque administration (other than Lawn)				
Administration	585		GST	125.00
Fitting/placement	585		GST	110.00
Weekend/Public Holidays				
All interments that require work to be carried out on weekends or public holidays will be charged at a rate of \$110.00 per half hour up to a maximum of \$1,100.00 excluding staff travel time	DEBTOR		GST	1,435.00 max
Exhumation				
Body (includes grave opening and removal of monumental works)	DEBTOR		GST	6,970.00
Cremated remains	DEBTOR		GST	130.00
Transfer vault to vault	DEBTOR		GST	2,100.00
Burial on Private Land - new application assessment only (Subordinate Local Law 1.13 conditions apply)	DEBTOR		GST	130.00
Burial on Private Land - already approved by Council	DEBTOR		GST	6,515.00

Cemetery Notes

1. A high reservation fee was paid prior to 1 July 2014 allowing for a reduced burial fee
2. Where a plaque fee is included in the interment fee: If the family have not finalised the arrangements for the plaque with Council within 12 months of the date of interment, the customer will be required to pay any additional costs for the plaque in the subsequent financial year.
3. Second interment may not be permitted in Southern Downs Cemeteries due to insufficient ground depth.

HIRE OF PUBLIC HALLS

WARWICK TOWN HALL

Function hire including wedding receptions

Includes day for hirer to set up and day for hirer to clean up (3 days hire)	DEBTOR		GST	750.00
Additional set up/cleaning day	Per day	DEBTOR	GST	60.00
Foyer/Bar Area only	Per day		GST	185.00
Foyer/Bar Area only (Not for Profits No Hire Costs*)	Up to 4 hours			
Funeral/Memorial/Wake Service	50% discount			
Schools, Churches, Not for Profit Organisations*	50% discount			
(*Proof of Not for Profit status required)				

Rehearsal - Two hours maximum. No discounts. No audience viewing. Bond not required.

DEBTOR GST 97.00

Rehearsal - Four hours maximum. No discounts. No audience viewing. Bond not required.

GST 185.00

Bond (no discounts)

Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)	633		GST free	1,000.00
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Extra Services (no discounts)

Set up (if not done by hirer) 24 hours notice required	DEBTOR		GST	354.00
Cleaning (if not done by hirer) 24 hours notice required	DEBTOR		GST	588.00
<i>Fees may also apply if hirer does not pack up/clean to Council's standard</i>				
Hire of trestle tables	Per table	304	GST	18.00
Hire of plastic chairs	Per chair	304	GST	3.25

	RC Code	Head of Power	GST Treatment	2019/2020
ALLORA COMMUNITY HALL				
Function hire including wedding receptions Includes day for hirer to set up and day for hirer to clean up (3 days hire) (Not For Profits No Hire costs*)	303		GST	558.00
Additional set up/cleaning day	303	Per day	GST	60.00
Funeral/Memorial/Wake Service		50% discount		
Schools and Churches		50% discount		
(*Proof of Not for Profit status required)				
Rehearsal - Two hours maximum. No discounts. No audience viewing. Bond not required.	303		GST	97.00
Rehearsal - Four hours maximum. No discounts. No audience viewing. Bond not required.			GST	185.00
Bond (no discounts) Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)	633		GST free	1,000.00
Extra Services (no discounts)				
Set up (if not done by hirer) 24 hours notice required	303		GST	354.00
Cleaning (if not done by hirer) 24 hours notice required	303		GST	586.00
Fees may also apply if hirer does not pack up/clean to Council's standard				
STANTHORPE CIVIC CENTRE				
Function hire including wedding receptions Includes day for hirer to set up and day for hirer to clean up (3 days hire) Whole Building	308		GST	936.00
Main Auditorium and Exhibition Space	308		GST	667.00
Main Auditorium and Supper Room	308		GST	667.00
Exhibition Space	308		GST	326.00
Supper Room	308	Per day	GST	347.00
Supper Room	308	Up to 4 hours	GST	112.00
Supper Room (Not for Profits No Hire costs*)		up to 4 hours		
Additional set up/cleaning day	308	up to 4 hours	GST	121.00
Funeral/Memorial/Wake Service		50% discount		
Schools, Churches, Not for Profit Organisations*		50% discount		
(*Proof of Not for Profit status required)				
Rehearsal - Two hours maximum. No discounts. No audience viewing. Bond not required.	308		GST	97.00
Rehearsal - Four hours maximum. No discounts. No audience viewing. Bond not required.			GST	185.00
Bond (no discounts) Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)	631		GST free	1,000.00
Extra Services (no discounts)				
Set up (if not done by hirer) 24 hours notice required	308		GST	354.00
Cleaning (if not done by hirer) 24 hours notice required	308		GST	586.00
Fees may also apply if hirer does not pack up/clean to Council's standard				
STANTHORPE CIVIC CENTRE MEETING ROOMS				
Hire of Stanthorpe Civic Centre Meeting Rooms	306		GST	5.05/m ² per week
Casual Hire				
Civic Centre Large Meeting Room (upstairs to left, 62m ²)		Per day	GST	66.50
Civic Centre Small Meeting Room (upstairs to right, 59m ²)		Per day	GST	61.50
Shared kitchenette facilities available - must be cleaned by hirer following event				
STANTHORPE OFFICE SPACE				
Hire of office space - Stanthorpe	342		GST	4.90 /m ² per week
PARKS				
CBD Christmas Tree Sponsorship (conditions apply)	Stpe 580 Wck 597		GST	108.00
Conditions:				
- One business per side of fence				
- Business to supply banner				
- Banner size to fit within one fence panel				
- Council accepts no responsibility for damage or vandalism to the banner				
- First four businesses to pay will secure their booking				
Storm King Dam Hire for Water Sport Competitions (waters closed to the public, spectators permitted on foreshore)	543	Per day	GST	108.00

	RC Code	Head of Power	GST Treatment	2019/2020
SUNDRY FEES - INFRASTRUCTURE SERVICES				
Abandoned Vehicle Impounding Fee			GST	480.00
Abandoned Vehicle Release Fee			GST	610.00
Requests for Digital Mapping/aerial photography and GIS Data or similar	533	LGA S97(2)(c)	GST	Refer Private Works

	Head of Power	GST Treatment	2019/2020
SALEYARDS			
Cattle (including 1 off scale NLIS scan)			
Yarded regular sales per head		GST	9.00
Yarded special store sales per head		GST	9.00
Carcass competition and Fat Cattle comp (through agent) per head		GST	9.00
Infrastructure Replacement Levy per head		GST	1.10
EU pre-scanning and checking EU eligibility per head		GST	4.50
Agent Fee - National Vendor Declaration			
NVD scanning (This is per NVD)		GST	1.60
NLIS Fees			
Saleyards Tag Fee (per tag) (fitted by agent prior to scan)		GST	14.80
Saleyards Tag Fee (per tag) (presented at scan without tag)		GST	57.00
NLIS sheep Tag Fee (per tag)		GST	1.00
Sheep & Goats			
Sold per head		GST	0.80
Infrastructure Replacement Levy per head		GST	0.40
Horses			
Yarded per head		GST	8.00
Infrastructure Replacement Levy per head		GST	1.10
Stud, Horse, Goat and Sheep Sales			
Application fee in advance at time of booking (plus standard yard dues per head) <i>(Bookings must be made 6 weeks in advance)</i>		GST	764.00
Special Store & Fat Cattle Sales			
Application fee in advance at time of booking (plus standard yard dues per head) unless special arrangements have been made <i>(Bookings must be made 6 weeks in advance)</i>		GST	160.00
Application Fees			
New Agent		GST	1,459.00
Agent- Cattle Selling Permit (including Security Access Gate Key)		GST	5,727.00
Agent- Sheep Selling Permit (including Security Access Gate Key)		GST	3,374.00
Agent- Special Stud Sale Selling Permit per sale		GST	700.00
Replacement Security Access Gate Key		GST	44.00
<i>Any individual/agent who receives any type of commission from the sale of livestock will be required to pay agent selling permit fees. These fees will be payable even where sales are made through contracted auctioneers and commissions are earned by a third party, then that third party will be liable to pay the agent selling permit fees.</i>			
Transshipping Fees			
All cattle and horses - per head (removed within 24 hours)		GST	1.40
Infrastructure Replacement Levy per head		GST	1.10
All sheep and goats - per head (removed within 24 hours)		GST	0.30
Infrastructure Replacement Levy per head		GST	0.40
Private Weighings (including 1 off scale NLIS scan)			
Minimum fee		GST	86.00
or per head whichever is greater		GST	9.00
Horses per head		GST	7.80
Infrastructure Replacement Levy per head		GST	1.10
<i>All sales must be conducted through an agent with a current Warwick Saleyards selling permit</i>			
Holding Fees - except in relation to use of the yards for regional events where there is a recognised community benefit (eg Warwick Campdraft and Rodeo, Warwick Show etc) where no holding fee will be applicable:			
Cattle and Horses - per head per day (applicable midday on Thursday following cattle sale or held longer than 24 hours for stock not purchased at sale)		GST	2.60
Sheep and Goats - per head per day (applicable midday on Friday following sheep sale or held longer than 24 hours for stock not purchased at sale)		GST	0.30
Use of Saleyards Infrastructure to process stock			
Minimum charge		GST	51.00
Plus Charge per head		GST	2.30
Infrastructure Replacement Levy per head		GST	1.10
<i>Agents who have a current selling permit are exempt from this charge</i>			

	Head of Power	GST Treatment	2019/2020
Truck Wash Facility			
Use of Facility (per minute)		GST	0.80
Minimum		GST	5.80
Avdata Truckwash Tag		GST	43.90
After Hours Access (AVDATA Gatekeeper) must have own Avdata tag			
Yearly Access Fee First Tag (application)		GST	103.00
Yearly additional Avdata Tag		GST	10.90
Avdata Gate Tag		GST	43.80
Feeding Charges			
<i>All stock must be fed to the satisfaction of the Superintendent.</i>			
<i>All stock will be fed at 10.00 am the day following the sale, unless special arrangements have been made.</i>			
Small Bale Hay Cost + Fee		GST	Cost per Bale + 4.30 Handling Fee
Round Bale Hay Cost + Fee		GST	Cost per Bale + 21.30 Handling Fee
Disposal of Dead Animals - from Saleyards			
Per animal > 100kg		GST	179.00
Per animal < 100kg		GST	35.00
Call out Fee			
Monday - Saturday		GST	193.00
Sunday		GST	287.00
Sale of Animal Waste - from Saleyards			
Per tonne		GST	5.30
<i>Waste is to be loaded and transported at the purchasers own expense and risk.</i>			
			(minimum 5.30)
Advertising Space			
Per year			
Space 1	900mm x 600mm x 4,800mm	GST	1,015.00
Space 2 - 7	1,200mm x 2,400mm	GST	759.00
Space 8 - 12	900mm x 2,700mm	GST	507.00
Product Display Area	Per week	GST	58.50
<i>Conditions of Hire: Only available for businesses within the Southern Downs Region and only products generally associated with farming and primary production can be displayed</i>			
STANTHORPE FITNESS CENTRE			
Gym Only			
Casual Visit		GST	10.50
Casual Visit - Student		GST	8.00
Casual Visit - People with disability via NDIS / Endeavour Foundation		GST	3.00
1 Month		GST	51.00
12 Month		GST	512.00
Gym and Exercise Classes			
1 Month		GST	77.00
12 Month		GST	769.00
General Fees & Charges			
10 Visits		GST	82.00
20 Visits		GST	154.00
Court Hire (between 6pm to 10pm)		GST	51.50/hr
Court Hire (between 7am to 6pm)		GST	41.00/hr
Gymnastics		GST	12.50 per 1.5 hrs
Gymnastics		GST	9.50/hr
Gymnastics Room Hire (per hour, per person) includes limited set up of equipment		GST	5.50
Former Office Room (2 hour session, includes gym)		GST	34.00
Aerobic Room Hire		GST	30.00/hr
Aerobic Room Hire (schools only)		GST	25.00/hr
Court Hire		GST	30.00/hr
Court Hire (schools only)		GST	25.00/hr
Showers (during critical water restrictions - local residents only - proof of identity required)		GST	3.00
Showers (during critical water restrictions - local residents only - proof of identity required)			Free
Spin Bikes (group exercise)		GST	10.00
Gym Circuit (group exercise)		GST	10.00
Heart Fit (group exercise)		GST	6.00
Table Tennis (all ages)		GST	5.00
Line Dancing (group exercise)		GST	6.00
Tai Chi (group exercise)		GST	10.00
Step Pump (group exercise)		GST	10.00
Cardio (group exercise)		GST	10.00
Complete Abs (group exercise)		GST	10.00
Weights and Balance (group exercise)		GST	6.00

	Head of Power	GST Treatment	2019/2020
Strength and Toning (group exercise)		GST	10.00
Latin Line Dancing (group exercise)		GST	10.00
Kids Bootcamp (group exercise)		GST	7.00
Circuit Training (group exercise)		GST	10.00
Group Punch (group exercise)		GST	10.00
Exercise to Music (group exercise)		GST	10.00
Raging Aging (group exercise)		GST	6.00
STANTHORPE OUT OF SCHOOL CARE (OSHC)			
General Fees & Charges			
Vacation Care	Per day (8.00am to 6.00pm)	GST Free	44.00 per child
After School Hours Care	Per Afternoon (3.00pm to 6.00pm)	GST Free	19.00 per child
SWIMMING POOLS			
STANTHORPE SWIMMING POOL			
Admission Fees			
Child		GST	2.40
Adult		GST	4.65
Season Pass - Child		GST	159.00
Season Pass - Adult		GST	200.00
Season Pass - Family (2 adults and 2 children)		GST	345.00
ALLORA & KILLARNEY SWIMMING POOLS			
Admission Fees			
Child		GST	2.00
Adult		GST	3.10
Season Pass - Child		GST	87.00
Season Pass - Adult		GST	109.00
Season Pass - Family (2 adults and 2 children)		GST	316.00
Family Swim Pass (2 adults and 2 children)		GST	8.50
Schools			
School half day		GST	199.00
School full day		GST	288.00
Swimming Club			
Club Night Hire (Max 3 hrs)		GST	46.50
WARWICK INDOOR RECREATION AND AQUATIC CENTRE			
Aquatics			
Casual per person	Adult	GST	5.90
	Concession	GST	4.70
	Family (up to 2 Adults & 4 children)	GST	19.50
10 Visit Pass	Adult	GST	53.00
	Concession	GST	41.00
25 Visit Pass	Adult	GST	128.00
	Concession	GST	103.00
1 month membership	Adult	GST	60.00
	Concession	GST	45.00
3 month membership	Adult	GST	160.00
	Concession	GST	110.00
6 month membership	Adult	GST	270.00
	Concession	GST	190.00
12 month membership	Adult	GST	450.00
	Concession	GST	350.00
Direct Debit (fortnightly)	Adult	GST	19.90
	Concession	GST	15.90
	Adult Joining Fee	GST	59.00
	Concession Joining Fee	GST	25.00
	Suspension Fee	GST	10.00
<i>Direct Debit contracts must be for a minimum of 6 months</i>			
Membership Transfer Fee		GST	55.00
<i>*Family Membership should not be offered to new members. Past family members can discuss with Manager re Family Memberships.</i>			

		Head of Power	GST Treatment	2019/2020
Pool Hire				
1 Lane 25m (Not for Profit)	Per hour		GST	26.50
1 Lane 25m (Commercial)	Per hour		GST	27.00
1 Lane Learn to Swim (Not for Profit)	Per hour		GST	19.50
1 Lane Learn to Swim (Commercial)	Per hour		GST	20.00
Hydrotherapy (Not for Profit)	Per hour		GST	46.00
Hydrotherapy (Commercial)	Per hour		GST	48.00
Special Hire				
School Carnival - exclusive use of pool hall	Up to 4 hours		GST	340.00
School Carnival - exclusive use of pool hall	Up to 7 hours		GST	500.00
Swim Club Night - up to 5 lanes	Up to 2 hours		GST	85.00
Outside Business Hours	Per hour-excl staff cost		GST	120.00
Staff Hire (minimum 1 hour)	Per hour		GST	59.00
Stadium				
1 court (Not for Profit)	Per hour		GST	60.00
1 court (Commercial)	Per hour		GST	85.00
2 courts (Not for Profit)	Per hour		GST	85.00
2 courts (Commercial)	Per hour		GST	125.00
1 court (Not for Profit)	Per day*		GST	400.00
1 court (Commercial)	Per day*		GST	550.00
2 courts (Not for Profit)	Per day*		GST	500.00
2 courts (Commercial)	Per day*		GST	800.00
Function*	Offer according to needs		GST	
*Court hire bookings that require carpet to be laid will include an extra fee of \$200 for one court and \$400 for two courts				
*Bookings must complete facility hire instructions and requirements				
Learn to Swim				
Group lesson 30 min (1 child)	Per lesson		GST free	14.90
Private Lesson 30 min (max 2 children)	Per lesson		GST free	42.00
Lesson thru NDIS (special needs)	Per lesson		GST free	N/A
*An equipment and training levy of \$5.00 per term per participant is in place for equipment and training purposes				
Group Fitness				
Casual per person	Adult		GST	13.00
	Concession		GST	9.80
10 Visit Pass	Adult		GST	115.00
	Concession		GST	90.00
25 Visit Pass	Adult		GST	270.00
	Concession		GST	210.00
Gym				
Casual per person	Adult		GST	13.00
	Concession		GST	9.80
10 Visit Pass	Adult		GST	115.00
	Concession		GST	90.00
25 Visit Pass	Adult		GST	265.00
	Concession		GST	210.00
1 month membership	Adult		GST	90.00
	Concession		GST	75.00
3 month membership	Adult		GST	235.00
	Concession		GST	200.00
6 month membership	Adult		GST	415.00
	Concession		GST	320.00
12 month membership	Adult		GST	710.00
	Concession		GST	555.00
Direct Debit (fortnightly)	Adult		GST	29.90
	Concession		GST	24.90
	Adult Joining Fee		GST	59.00
	Concession Joining Fee		GST	25.00
	Suspension Fee		GST	10.00
Direct Debit contracts must be for a minimum of 6 months				

		Head of Power	GST Treatment	2019/2020
Membership Transfer Fee			GST	55.00
<i>*Family Membership should not be offered to new members. Past family members can discuss with Manager re Family Memberships.</i>				
All-In-One Membership				
1 month membership	Adult		GST	120.00
	Concession		GST	99.00
3 month membership	Adult		GST	320.00
	Concession		GST	255.00
6 month membership	Adult		GST	555.00
	Concession		GST	420.00
12 month membership	Adult		GST	950.00
	Concession		GST	710.00
Direct Debit (fortnightly)	Adult		GST	39.90
	Concession		GST	29.90
	Joining Fee		GST	59.00
	Concession Joining Fee		GST	25.00
	Suspension Fee		GST	10.00
<i>Direct Debit contracts must be for a minimum of 6 months</i>				
Membership Transfer Fee			GST	55.00
<i>*Family Membership should not be offered to new members. Past family members can discuss with Manager re Family Memberships.</i>				
<i>**Fly Infly out enquiries can have Gold Membership at the Gym rate. One joining fee.</i>				
Special Programs				
Sports Ability	Casual		GST	4.00
Senior Fit	Casual		GST	6.50
Badminton	Casual		GST	6.00
Personal Training				
Per 30 min session			GST	45.00
Per 45 min session			GST	65.00
5 x 30 min pack (valid 3 months)			GST	180.00
10 x 30 min pack (valid 6 months)			GST	350.00
Beach Volleyball				
Court	Per hour		GST	25.00
Court	Per day		GST	100.00
Indoor Rock Climbing				
Belay instruction (initial qualification)			GST	59.00
<i>Remains current for as long as client climbs 3 times every six months, first 3 climbs are free</i>				
Casual per person	Adult		GST	8.00
	Concession		GST	5.00
Stadium				
Casual per person	Adult		GST	4.50
	Concession		GST	3.80
School Groups				
Pool	Per student		GST	3.70
Stadium	Per student		GST	3.70
Gym	Per student		GST	4.60
Rockwall	Per student		GST	4.60
AERODROMES				
Aerodromes - Additional or replacement key	Per key		GST	22.00
Annual Landing Fee Warwick and Stanthorpe Aerodromes (Emergency Services Exempt)	Per annum		GST	262.00
Landing Fee Warwick and Stanthorpe Aerodromes (Emergency Services Exempt)	Per landing		GST	10.00
<i>¹Aircraft (including gliders) will be charged for each arrival or full stop landing.</i>				
Aircraft Parking Fee (more than 24 hours)			GST	10.00

	Head of Power	GST Treatment	2019/2020
Aerodrome Runway Hire (conditions apply)	Per day	GST	1,800.00
Conditions:			
- Aerodrome may be closed to aircraft (Emergency Services aircraft excepted)			
- Full payment of fee required prior to closure of aerodrome			
- The hirer must reimburse Council for any damage caused during the hire period			
- Depending on the time of day, noise limitations may apply			
- Applications for hire will be considered individually and may be refused at the discretion of Council			
CONNOLLY DAM AND WASHPOOL RESERVE			
Camping Site Fee			
Children (under 13 years of age)	Per camper, per night	GST	6.50
Adults (13 years of age and over)	Per camper, per night	GST	13.50
Family (2 adults and up to 2 children under 13 years of age)	Per night	GST	35.00
Additional Children (Under 13 years of age)	Per camper, per night	GST	6.50
Children under 4 years of age free			
Powered Sites (in addition to Camping Site Fee)	Per day	GST	6.50
Bagged Ice	Per 5kg bag	GST	6.50
FRED ROGERS CAMP			
Sports Hall			
Daily Hire per person per day (Group hire only - minimum 10 people)		GST	15.00
Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)		GST Free	250.00
Main Hall			
Sporting/Community/Schools (non commercial)	Per day	GST	750.00
Commercial use	Per day	GST	2,450.00
Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)		GST Free	500.00
Kitchen			
Daily use		GST	150.00
Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)		GST Free	500.00
Dormitory			
Per person per night (no linen provided)		GST	35.00
Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)		GST Free	250.00
Kayak			
Daily hire		GST	50.00
Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)		GST Free	100.00
Cottage			
Daily rate		GST	150.00
Weekly rate		GST	600.00
Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)		GST Free	600.00
ALLORA RACE TRACK			
For use of the Allora Racecourse for horse training purposes:			
1-5 horses		GST	300.00
6-10 horses		GST	585.00
11-15 horses		GST	875.00
LIBRARIES			
Public Meeting Rooms (including Willi Street Rooms)			
Meetings or similar functions by community, charity, welfare, school and church groups		GST	5.00
Meetings, conferences, seminars and similar functions by other users			
- Per day		GST	65.50
- Meetings of up to 5 hours duration		GST	42.50
Membership			
Membership subscription for non-Regional Council residents (except Tenterfield Shire) - annual fee		GST	31.00

		Head of Power	GST Treatment	2019/2020
Miscellaneous				
Inter-Library Loan Charge (Public Library)	Per item		GST	2.20
Inter-Library Loan Charge (Special/University Library)	Per item		GST	As charged by lending library
Late fee	Per item		GST	1.00 (Maximum 15.00)
Facsimile fees	Per page		GST	2.60
Photocopies & printing	A4 Page (black & white)		GST	0.20
	A3 Page (black & white)		GST	0.40
	A4 Page (colour)		GST	1.50
	A3 Page (colour)		GST	3.00
Replacement charges	Membership card		GST	3.10
	Library item		GST	Cost of item
Sale of USB's	Per USB		GST	6.90
Headphones	Per set		GST	1.20
Recyclable coffee Cups	Per cup		GST	0.20
SUNDRY FEES - CORPORATE AND COMMUNITY SERVICES				
Photocopy Scanning and Printing Fees				
Photocopy, Scanning & Printing at Admin Office-per A4 one side	(black & white)		GST	0.60
Photocopy, Scanning & Printing at Admin Office-per A4 double sided	(black & white)		GST	0.70
Photocopy, Scanning & Printing at Admin Office-per A4 one side	(colour)		GST	0.70
Photocopy, Scanning & Printing at Admin Office-per A4 double sided	(colour)		GST	0.90
Photocopy, Scanning & Printing at Admin Office-per A3 one side	(black & white)		GST	0.90
Photocopy, Scanning & Printing at Admin Office-per A3 double sided	(black & white)		GST	1.20
Photocopy, Scanning & Printing at Admin Office-per A3 one side	(colour)		GST	1.10
Photocopy, Scanning & Printing at Admin Office-per A3 double sided	(colour)		GST	1.50
Hard Copy of Council's Annual Budget			GST Free	17.50
Hard Copy of Council's Annual Report			GST Free	17.50
Copy of Reports on CD			GST Free	11.60
Postage and packaging of CD	As per Australia Post		GST	12.00
Provision of ad-hoc documents in electronic format			GST Free	6.00
Search Fees				
Property Search Fee		LGA S97(2)(c)	GST Free	217.00
Urgent property search fee (within two (2) working days)		LGA S97(2)(c)	GST Free	270.00
Counter Search (Ownership, Valuation, Rates & Charges)		LGA S97(2)(c)	GST Free	27.00
Property & Rating transaction list (pdf copies free to current owner or last owner if requested within 12 months of the sale/transfer) - Archived transactions not held in Property & Rating System are subject to Archives/Records Search & Retrieval Fee	Per property	LGA S97(2)(c)	GST Free	22.00
Water Meter Readings		LGA S97(2)(c)	GST Free	80.00
Administration Fee for Dishonoured Payment			GST Free	32.00
Real Estate Agent Search Fee	Per annum	LGA S97(2)(c)	GST Free	1,325.00
Rate & Certificate Refund Processing Fee - for all rate & certificate refund transactions free rate refund per year)	(one		GST Free	23.50
Archives/Records Search & Retrieval Fee			GST	53.50/hr or part thereof for greater than 1 hr
Right to Information				
<i>In accordance with fees set by State Government</i>				
Application Fee		LGA S97(2)(c)	GST Free	As set by State Govt
Inspection and processing fee		LGA S97(2)(c)	GST Free	As set by State Govt
Photocopying		LGA S97(2)(c)	GST Free	As set by State Govt
Miscellaneous Fees				
Bond for large events such as circuses or similar amusements/events - refundable upon passing inspection by Council staff			GST Free	1,250.00
Copy of Rate Notice (pdf copies free to current owner for notices within the current financial year)		LGA S97(2)(c)	GST	10.50



QUEENSLAND POLICE SERVICE

Warwick Patrol Group
86 Fitzroy Street
PO Box 350
Warwick Qld 4370

TELEPHONE (07) 4660 4444 FACSIMILE (07) 4661 3585

Our Ref: Doc 19/1091829
Your Ref:

QF 0006
11/08
32

4 July 2019

Mr David Keenan
Chief Executive Officer
Southern Downs Regional Council
WARWICK Qld 4370

Dear Mr Keenan,

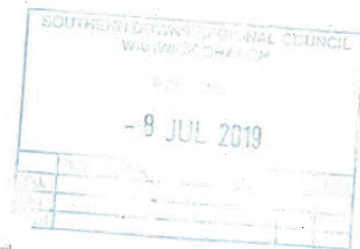
I refer to the attached letter of objection under the hand of the Southern Region's Assistant Commissioner of Police, Michael Condon regarding the Queensland Police Service objection to the issuing of Temporary Event Entertainment Permits for the holding of future music festival events within the Southern Downs Regional Council area.

The objection is based on the risks to the community of the Southern Downs and further considers the demands on policing resources associated with such events.

Should you require any further information please do not hesitate to contact myself on 46604444.

Yours sincerely


J.C. DEACON
ACTING INSPECTOR
WARWICK PATROL GROUP



Southern Downs Regional Council



DOC0320518

QUEENSLAND POLICE SERVICE

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QUEENSLAND POLICE SERVICE

OFFICE OF THE ASSISTANT COMMISSIONER
SOUTHERN REGION
52 Neil Street, Toowoomba, Qld, 4350
P.O. Box 144, Toowoomba, QLD, 4350

TELEPHONE. (07) 4631 6501 FACSIMILE. (07) 4615 3200



Mr David Keenan
CEO
Southern Downs Regional Council
WARWICK Qld 4370

Dear Mr Keenan,

RE: Objection to Granting of Temporary Event Entertainment Permits for future music festival events within Southern Downs Regional Council area.

I wish to object to the issuing of future Temporary Event Entertainment Permits by the Southern Downs Regional Council where the predominant purpose of the permit is a music festival event.

This objection is based on the following:

1. BACKGROUND:

- a. Music Festival events have emerged in recent years as a trending 'For Profit' venture within the Southern Downs Regional Council area.
- b. There have been previous events held at Springs 4x4 Adventure Park, Cherrabah Resort and Goomburra as well as other smaller festivals.
- c. The largest events held have been organised and operated by Rabbits Eat Lettuce Pty Ltd (REL) with festivals held in November 2018 and Easter 2019.
- d. Prior to 2018 these REL events had been held near Casino, NSW until police support for future events was withdrawn.
- e. Subsequent legal proceedings, which were instigated by REL, resulted in the event being moved from NSW to QLD in November 2018.
- f. The decision by REL, as the event organiser, to move the event to Qld was, by their own admission, based on the prohibitive costs imposed by NSW Police to obtain permit approval for the 2018 event.
- g. When the event was moved from NSW, Qld Police received a briefing from NSW Police which highlighted the very high level of drug use at previous festivals. This brief also included the impost on policing resources and high level of drug detection and enforcement that resulted in numerous drug charges including serious supply and trafficking offences.

2. DRUG USE

- a. RABBITS EAT LETTUCE (REL)
 - i. The first event held by REL in Qld was held in November 2018 however, due to the circumstances of the move from NSW and associated legal proceedings, little notice was provided to Qld Emergency Services prior to the event which severely impacted on resourcing the policing response to the event.
 - ii. Despite the lower policing resources, police identified a very high prevalence of drug use which was evidenced by the locations and seizures of large quantities of drugs that included LSD, Cannabis, MDMA, Mushrooms & Ketamine. The seizures resulted in a total of 56 drug related charges.

- iii. The level of drug use within the festival was further evidenced by the very high level of drug driver detections by departing patrons (52 positive tests from a total of 167 tests).
- iv. Policing resources were increased for the Easter 2019 Music Festival and resulted in a total of 81 drug related charges including but not limited to seizures of MDMA, Heroin, Cocaine, Mushrooms, Cannabis and Ketamine.
- v. Patrons themselves stated to police and media outlets that drugs were freely available within the festivals of 2018 and 2019 with many claiming that they were approached numerous times to purchase drugs of many types.
- vi. Many patrons claimed that drug use is rife and quite open.
- vii. High level of post event drug driving detection creates an unacceptable risk to the general motoring public.
- viii. Tragically two patrons of the festival were located deceased on Monday 22 April 2019. These persons were located within their tents within the festival camp grounds.
- ix. Numerous drugs and associated paraphernalia were located within the tent.
- x. Toxicology reports have confirmed that the 2 x deaths within the Easter 2019 Festival are as a result of lethal level of drug use.
- xi. Additionally, a male patron, 37yrs of age, went missing after having last been seen in a drug induced state within the Easter 2019 festival. This person is believed to have left the festival confines, still in a drug induced state, and remained missing for some 16 days requiring numerous resources across Queensland Police and Queensland Fire and Emergency Services including State Emergency Service volunteers.
- xii. Once located, the Missing Person admitted to taking acid and MDMA during the festival before suffering drug induced paranoia causing him to believe that people were out to kill him. As a result, the MP left the festival grounds and continued, for a number of days, believing people were following him.
- xiii. An Australian Federal Police Officer attended the festival grounds and was told, by a security officer at the front entrance, that drugs are readily available for purchase within the venue.

b. OTHER FESTIVALS

- i. Other festivals within Southern Downs Regional Council area consist of Dark Forest Festival (2015) and Goomburra Festival (2015 to 2019).
- ii. The police enforcement results of these festivals are in line with results from the larger REL festivals.
- iii. At the Goomburra festival held over 2-5 May 2019 a small crowd of 250 patrons (approx.) attended.
- iv. As a result of a small policing response, there were a total of 13 drug related charges and 18 drug driving detections.
- v. Similar results were achieved from the Dark Forest Festival event in 2015 which attracted a crowd of approx. 1500 patrons. Results included 52 drug related charges along with 21 drug driver detections.
- vi. It is submitted that such events are an attraction to those that have a predisposition to illicit drugs. This further attracts those who choose to illegally supply and traffic in dangerous drugs which is evidenced from first-hand accounts of patrons stating that drugs are freely available to purchase within the venue.
- vii. When drugs are free available, and many attending patrons have a pre-disposition to drug use, as combined with a party and festival atmosphere

with music and entertainment the risk of overdose is heightened, due to the 'environment' provided by the festival itself.

- viii. Again, this is evidenced by the tragic death of 2 persons from within the camp-grounds of the festival in Easter 2019.
- ix. The incidence of drug related deaths at music festivals is well publicised and has occurred at venues, festivals and events in other parts of Australia.

3. COMMUNITY EXPECTATIONS:

- a. It is submitted that the hosting of such events within the Southern Downs Regional Council area is not in keeping with community standards and expectations of the broader community.
- b. Warwick is a largely a rural, conservative and older population which, it is submitted, are not supportive of these events being held in this locality

4. RESOURCES:

- a. These events are extremely resource intensive and draw significant resources away from ordinary policing of the Warwick and surrounding community.
- b. These events are generally held in rural areas away from major centres. Cherrabah Resort is a significant distance from the township of Warwick which causes significant problems in response times to any calls for service.
- c. Policing resources from Brisbane and Toowoomba are required to assist in the policing of the event to ensure community safety, at significant cost to the QPS.
- d. Police resources for the Easter 2019 event equated to a total of 121 rostered shifts of 8 hour duration, in addition to 'Special Duties' paid for the event organisers.
- e. The 'Special Duties' component paid by the organisers contributed 6 x 4 hour shifts and 12 x 5 hour shifts.
- f. The payment of special duties in no way covers the cost of resourcing the policing response to such events.
- g. The event is operated for profit by a company.
- h. Whilst some sections of the Warwick business community may benefit from these festivals it is not considered worth the significant negative publicity and impacts that such events bring.

5. NOISE:

- a. Numerous reports of noise complaints were received by Police over the duration of the event. The impact to nearby properties is inappropriate and significantly impacts upon their expectations of a rural lifestyle.

In considering all the circumstances, in particular the service demands and demonstrated risks to the community, the QPS is strongly opposed to the ongoing approval for such events. In keeping with our good working relationship with your Council I remain available to discuss the issues further.



Mike Condon
Assistant Commissioner
SOUTHERN REGION