SOUTHERN DOWNS REGIONAL COUNCIL GENERAL MEETING OF COUNCIL

Dear Councillors

Your attendance is hereby requested at the General Meeting of Council to be held in the Council Chambers, Southern Downs Regional Council, 61 Marsh Street, Stanthorpe on **Wednesday, 26 September 2018** at **9:00AM**.

Notice is hereby given of the business to be transacted at the meeting.

David Keenan

CHIEF EXECUTIVE OFFICER

20 September 2018

Attendance

11:30am-1:00pm Queensland Local Government Grants Commission, Civic Centre Supper Room

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1. PRAYER & CONDOLENCES

2. ATTENDANCE

3. APOLOGIES

4. READING AND CONFIRMATION OF MINUTES

4.1 General Council Meeting - 22 August 2018

Recommendation

THAT the minutes of the General Council Meeting held on Wednesday 22 August 2018 be adopted.

4.2 Special Council Meeting - 3 September 2018

Recommendation

THAT the minutes of the Special Council Meeting held on Monday 3 September 2018 be adopted.

5. ACTIONS FROM COUNCIL MEETINGS

5.1 Actions from Previous Council Meeting

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Chief Executive Officer	**File Ref:** 13.42

Recommendation

THAT Council receive the report and note the contents.

Report

The purpose of this report is to provide a summary of Actions resulting from resolutions from the August 2018 General Council Meeting.

A copy of the Actions report is attached.

Attachments

1. Actions from August 2018 General MeetingView

Southern Downs REGIONAL COUNCIL

ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING

Date From: 22/08/2018
Date To: 22/08/2018

MEETING DATE	ITEM NUMBER	AGENDA ITEM	ACTION OFFICER	ACTION TO DATE	COMPLETED
22 August 2018	5.1	Actions from Previous Council Meeting	David Keenan	*13 Sep 2018 - 5:22 PM - Marion Seymour* Noted	13/09/2018
22 August 2018	6.1	Conflict of Interest - Cr Windle	David Keenan	*13 Sep 2018 - 5:23 PM - Marion Seymour* Noted	13/09/2018
22 August 2018	6.2	Cr Pennisi - Appointment of Patron to Football Stanthorpe and Stanthorpe Sports Association Inc	David Keenan	*13 Sep 2018 - 5:24 PM - Marion Seymour* Noted	13/9/2018
22 August 2018	7.1	Mayoral Minute - August 2018	Tracy Dobie	*13 Sep 2018 - 5:24 PM - Marion Seymour* Noted	13/09/2018
22 August 2018	8.1	Correspondence	David Keenan	*13 Sep 2018 - 5:24 PM - Marion Seymour* Noted	13/09/2018
22 August 2018	9.1	Petition: Buskers and Supporters in Stanthorpe	David Keenan	*13 Sep 2018 - 5:25 PM - Marion Seymour* Referred to the September General Council Meeting	13/09/2018
22 August 2018	10.1	Financial Report as at 31 July 2018	Andrew Page	*13 Sep 2018 - 5:25 PM - Marion Seymour* Noted	13/09/2018
22 August 2018	10.2	122nd LGAQ Annual Conference	David Keenan	*13 Sep 2018 - 5:26 PM - Marion Seymour* Registrations completed and motions submitted	13/09/2018
22 August 2018	10.3	Shaping Southern Downs Consultation Summary Report	David Keenan	*13 Sep 2018 - 5:26 PM - Marion Seymour* Noted	13/09/2018
22 August 2018	10.4	Update on Drought Activities	David Keenan	*13 Sep 2018 - 5:27 PM - Marion Seymour* Noted	13/09/2018
22 August 2018	10.5	Amendment to 2018/2019 SDRC Fees & Charges	Andrew Page	*13 Sep 2018 - 5:27 PM - Marion Seymour* Fees and Charges have been amended	13/09/2018
22 August 2018	10.6	Regional Promotion and Visitor Numbers 2017/2018	Scott Templeman	*13 Sep 2018 - 5:28 PM - Marion Seymour* Noted	13/09/2018
22 August 2018	11.1	Engineering Services Department Monthly Report	Chris Whitaker	*11 Sep 2018 - 8:11 AM - Berb Fagan* Noted	11/09/2018

Southern Downs REGIONAL COUNCIL

ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING

Date From: 22/08/2018
Date To: 22/08/2018

22 August 2018	11.2	Stanthorpe Fitness Centre - Fire Hydrant Coverage	Michael Bell	*11 Sep 2018 - 8:11 AM - Barb Fagan* Noted	11/09/2018
22 August 2018	11.3	Youth Council Meeting Minutes	Michael Bell	*11 Sep 2018 - 8:13 AM - Barb Fagan* Noted	11/09/2018
22 August 2018	11.4	Stanthorpe Art Gallery Society Key Performance Indicator ("KPI")	Michael Bell	*11 Sep 2018 - 8:14 AM - Barb Fagan* Noted	11/09/2018
22 August 2018	11.5	Warwick Art Gallery KPI Report	Michael Bell	*11 Sep 2018 - 8:15 AM - Barb Fagan* Noted	11/09/2018
22 August 2018	12.1	Request to Remove a Place from the Local Heritage Register - Stanthorpe Presbyterian Church, 14 Leslie Parade, Stanthorpe	Annette Doherty	*23 Aug 2018 - 10:28 AM - Allison Bilbrough* Monthly Memo sent to PCC to action as per Council Resolution	23/08/2018
22 August 2018	12.2	Invasive Pest Control Scheme	Craig Magnussen	*23 Aug 2018 - 10:29 AM - Allison Bilbrough* Monthly Memo sent to AMES, LLC & SLLO to action as per Council Resolution	23/08/2018
22 August 2018	12.3	Delegation for Constructed Roads	Jody Collins	*23 Aug 2018 - 10:31 AM - Allison Bilbrough* Monthly Memo sent to AMCS & GRO to action as per Council Resolution	23/08/2018
22 August 2018	12.4	Proposed Temporary Road Closure - Maryvale	Cathy Cockram	*23 Aug 2018 - 10:31 AM - Allison Bilbrough* Monthly Memo sent to AMCS & LMO to action as per Council Resolution	23/08/2018
22 August 2018	12.5	Funding Programs	Jason Aspinall	*23 Aug 2018 - 10:32 AM - Allison Bilbrough* Monthly Memo sent to AMCS & GGO to action as per Council Resolution	14/09/2018
22 August 2018	16.1	Review of Councillor Portfolios, Southern Downs Regional Council Advisory Committees and Advisory Committee Policy	David Keenan	*14 Sep 2018 - 11:02 AM - Marion Seymour* Noted. Members of Advisory Committees notified of Council decision. Work commenced on changes to the Advisory Committees.	14/09/2018
22 August 2018	16.2	RFT 18_163 - Collection, Removal and Disposal of Regulated Waste	Andrew Page	*14 Sep 2018 - 10:57 AM - Marion Seymour* Tender awarded	14/09/2018
22 August 2018	16.3	RFT 18_185 & RFT 18_186 - NDRRA Flood Restoration Works - Package 7B and Package 8C	Andrew Page	*14 Sep 2018 - 10:58 AM - Marion Seymour* Tender awarded	14/09/2018

Southern Downs REGIONAL COUNCIL

ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING

Date From: 22/08/2018
Date To: 22/08/2018

22 August 2018	16.4	RFT 18_188 Program Management of Natural Disaster Relief and Recovery Arrangements Declared Event	Andrew Page	*14 Sep 2018 - 10:57 AM - Marion Seymour* Tender awarded	14/09/2018
22 August 2018	16.5	Request to Waive Charges	Andrew Page	*14 Sep 2018 - 10:58 AM - Marion Seymour* Letter sent advising that this has not been approved	14/09/2018
22 August 2018	16.6	PN 27480 - Second Request for Water Relief	Andrew Page	*14 Sep 2018 - 10:59 AM - Marion Seymour* Letter sent	14/09/2018
22 August 2018	16.7	Request to Waive Water Consumption and Interest Charges	Andrew Page	*14 Sep 2018 - 10:59 AM - Marion Seymour* Letter sent	14/09/2018
22 August 2018	16.8	Tender 19/004 Construct Dungaree Memorial Space	Michael Bell	*11 Sep 2018 - 8:25 AM - Barb Fagan* Correspondence to the successful tenderer sent on the 24 August 2018	24/08/2018
22 August 2018	16.9	Upgrade of the Warwick WTP Chlorine Gas Infrastructure	Carmel Kennedy	*11 Sep 2018 - 8:18 AM - Barb Fagan* Noted	11/09/2018
22 August 2018	16.10	Regional Arts Development Fund Appplications Round Three 2017/2018	Michael Bell	*11 Sep 2018 - 8:30 AM - Barb Fagan* Correspondence sent to the successful applicants on the 24 August 2018	24/08/2018
22 August 2018	16.11	July 2018 Monthly Report from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane	Renee Wallace	*11 Sep 2018 - 8:16 AM - Barb Fagan* Noted	11/09/2018

6. DECLARATIONS OF CONFLICTS OF INTEREST

7. MAYORAL MINUTE

7.1 Mayoral Minute - August 2018

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Mayor	**ECM Function No/s:**

Recommendation

THAT Council receive the Mayoral Minute for September 2018.

Report

The last five weeks have seen Council proactively involved in several Forums and Exhibitions across the entire Southern Downs region. The Drought Forums were held in conjunction with Federal and State Government agencies as well as community organisations supporting individuals and businesses impacted by the drought. Council organised the Exhibitions for Seniors Week and Disability Action Week and there was strong exhibitor turnout from local groups and businesses indicating the growing demand and provision of support services to those who need them.

The Southern Downs continues to be heavily impacted by the drought, and the government agencies and community organisations that provide support are well represented in our region. It is imperative that those who are eligible for financial and other support take it up so that these funds can be circulated in our region, keeping our community financially viable. The impact of the drought is felt firstly by rural landowners, but it is also felt by those whose livelihood relies on our rural landowners having money to spend in local businesses.

Council's Economic Development and Tourism team has commenced the spring and summer marketing campaigns designed to attract more tourists to our region over the coming months. We are also liaising directly with the media outlets in South East Queensland to encourage them to run stories on how drought is impacting our region and what direct support people can provide.

The region's Waste Reduction and Recycling Plan went out for public consultation, and community sessions were held in Warwick and Stanthorpe. Feedback at these sessions was supportive and the content of the online submissions will now be considered for inclusion in the Plan prior to its adoption by Council.

A highlight for the month was the visit by Sam Bailey. Sam and his wife Jenny are inspirational. Sam has been a quadriplegic since the age of 19 after a motor vehicle accident. He is a successful farmer, author, ultralight pilot and a motivational speaker especially for children. Jenny was an ABC radio announcer and gave up that career to become a farmer's wife, author, artist and amazing woman. Sam was the guest speaker at the Chaplaincy Dinner, raising money for our wonderful Chappies. But more importantly Sam stayed for an extra day and spoke to over 600 students from across our region. Sam shows us all that being positive is the key to success.

8. READING AND CONSIDERATION OF CORRESPONDENCE

8.1 Correspondence

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Chief Executive Officer	**ECM Function No/s:**

Recommendation

THAT the report of the Chief Executive Officer in relation to Correspondence be received.

Report

1. **Minister for Local Government, Minister for Racing and Minister for Multicultural Affairs** regarding the provision of training for Councillors to assist Councillors in complying with the new Code of Conduct and Councillor Complaints system (copy attached).

   Action: Noted.

2. **Minister for Environment and the Great Barrier Reef, Minister for Science and Minister for the Arts** regarding the Local Government Levy Ready Grants Program which will provide funding assistance to local governments to undertake necessary infrastructure works at waste disposal facilities that will be required to implement the waste disposal levy (copy attached).

   Action: Noted.

3. **Department of State Development, Manufacturing, Infrastructure and Planning** in relation to a request by Council to the Minister for a review of the Darling Downs Regional Plan given the development by Council of the Shaping Southern Downs document (copy attached).

   Action: Noted.

Attachments

1. Minister for Local Government, Minister for Racing and Minister for Multicultural AffairsView
2. Minister for Environment and the Great Barrier Reef, Minister for Science and Minister for the ArtsView
3. Department of State Development, Manufacturing, Infrastructure and PlanningView

Queensland Government

Minister for Local Government,
Minister for Racing and
Minister for Multicultural Affairs

1 William Street
Brisbane Queensland 4000
PO Box 15009
City East Queensland 4002
Telephone +61 7 3719 7560
Email lgrma@ministerial.qld.gov.au
Website www.dlgrma.qld.gov.au

ABN 65 959 415 158

Our ref: MBN18/1916

31 August 2018

Councillor Tracy Dobie
Mayor
Southern Downs Regional Council
tracy.dobie@sdrc.qld.gov.au

Dear Councillor Dobie

As you are aware, the *Local Government Electoral (Implementing Stage 1 of Belcarra) and Other Legislation Amendment Act 2018* was given assent on 21 May 2018 to deliver on the Government's commitment to provide for improved integrity and accountability in Local Government. On the same day, the *Local Government (Councillor Complaints) and Other Legislation Amendment Act 2018* was also given assent to deliver on the Government's commitment to deal with Councillor complaints more effectively and to legislate for a mandatory Code of Conduct for Councillors. The new Councillor Complaints system and Code of Conduct are anticipated to commence in December 2018.

To assist Councillors to comply with the new Code of Conduct and Councillor Complaints system, the Department of Local Government, Racing and Multicultural Affairs will be making available Councillor training on the Code of Conduct and the above recent legislative amendments. The Code of Conduct training will be an interactive online program available through the Department's website. The legislation training will be a one-day scenario-based training program delivered at Council locations.

The training programs will commence from early September 2018, and officers from the Department will be contacting your Council to provide details of the Code of Conduct training and schedule the legislation training. As you will be required to comply with the Code of Conduct and new Councillor Complaints legislative requirements from December 2018, I encourage you to participate in the training.

The Code of Conduct, Implementing Stage 1 of Belcarra and Councillor Complaints amendments form a significant part of the Government's legislative reform to restore public confidence in Local Government by ensuring Queensland has the most transparent and accountable Councils in Australia. I anticipate all Councillors will help ensure the success of these initiatives through participating in the training.

Yours sincerely

STIRLING HINCHLIFFE MP
Minister for Local Government,
Minister for Racing and
Minister for Multicultural Affairs

Queensland Government

Minister for Environment and the Great Barrier Reef, Minister for Science and Minister for the Arts

6 September 2018

1 William Street Brisbane Qld 4000
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Telephone +61 7 3719 7140
Email environment@ministerial.qld.gov.au
Our ref: CTS 26072/18

Councillor Tracy Dobie
Mayor
Southern Downs Regional Council
PO Box 26
WARWICK QLD 4370

Dear Mayor

On Friday 31 August 2018, I wrote to you regarding the release of the Palaszczuk Government's $5 million 2018-19 Local Government Levy Ready Grants Program (LGLRGP), which will provide funding assistance to local governments to undertake necessary infrastructure works at waste disposal facilities that will be required to implement the waste disposal levy (the levy).

Today, I have introduced the Waste Reduction and Recycling (Waste Levy) and Other Legislation Amendment Bill 2018 (the Bill) into Queensland Parliament, which will provide the legislative basis for the introduction of the levy.

An important component of the Bill is new section 73D inserted by clause 6, which makes provision for the State Government to make annual advance payments to local councils which will cover the cost of the waste levy on municipal solid waste (MSW).

The Government has made a public commitment that the advance payment will be calculated at a rate of 105% of each council's tonnage of MSW for the previous year. MSW is considered to be levyable waste collected in residential 'red-top' wheelie bins, self-hauled residential waste and kerbside collected bulky waste, as well as waste from public litter bins, park maintenance and street sweeping.

As a result of this payment, the direct cost of the waste levy will not need to be passed on to households.

In addition, by paying 105%, which is over and above the actual cost of the waste levy on MSW, councils have an opportunity to reinvest surplus funds into programs and infrastructure which would improve local waste management and recycling into the future.

The advance payment to councils and the LGLRGP are two ways that the Government is supporting councils and ensuring it does not cost households more to put out their wheelie bin as a result of the introduction of the waste levy on 4 March 2019.

If you require any further information, you can contact my office on telephone (07) 3719 7140 or by email at environment@ministerial.qld.gov.au.

Yours sincerely

Leeanne Enoch MP
Minister for Environment and the Great Barrier Reef,
Minister for Science and Minister for the Arts

Queensland Government

Department of
State Development, Manufacturing, Infrastructure and Planning

Our ref: MC18/3678
Your ref: DPK:AJP

- 7 SEP 2018

Mr David Keenan
Chief Executive Officer
Southern Downs Regional Council
PO Box 26
WARWICK QLD 4370

Email: mail@sdrc.qld.gov.au

Dear Mr Keenan

Thank you for your letter of 21 June 2018 to the Honourable Cameron Dick MP, Minister for State Development, Manufacturing, Infrastructure and Planning, about the draft *Shaping Southern Downs* document and your request for the Minister to review the Darling Downs Regional Plan. The Minister has asked that I respond on his behalf.

I take this opportunity to congratulate the Southern Downs Regional Council (the council) on taking the steps to establish a vision for your local government area with input from the community. This is a positive step that will have long-term benefits for your region.

I understand that representatives from the former Department of Infrastructure, Local Government and Planning presented to council officers on 16 January 2017, during the preparation of the South East Queensland Regional Plan 2017 (*ShapingSEQ*), and that the council was advised, at that time, that a review of the Darling Downs Regional Plan was unlikely. I am also aware of the council's submission on the draft *ShapingSEQ*, dated 28 February 2017, which reiterated the request to review the Darling Downs Regional Plan.

The priorities to review Queensland's regional plans are determined based on several considerations, including the age of the current plan, the presence of regional issues requiring urgent resolution, and the need to resolve competing state interests at a regional level. While the Department of State Development, Manufacturing, Infrastructure and Planning (the department) is aware of your concerns regarding the current Darling Downs Regional Plan, other regions have required a higher priority at this time.

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However, there are other initiatives provided through the department that are designed to support the regional areas in Queensland, such as the Southern Downs. This includes the Advance Queensland initiative which focuses on strengthening the Queensland economy and promoting regional areas as attractive investment destinations.

You may also be aware that numerous programs are being delivered by this department to benefit regional communities, such as the Advancing our Cities and Regions strategy, which seeks to renew and repurpose state property to deliver better outcomes and economic growth.

I am also aware that the council has been shortlisted for the $70 million Round 4 of funding as part of the Building our Regions program. This important program provides funding for critical infrastructure in rural areas. If you have any questions about the Building our Regions Program please contact Ms Jae Lancaster, Acting Executive Director, Regional Strategy and Programs, of the department, on (07) 3452 7386 or by email at Jae.Lancaster@dsdmip.qld.gov.au.

I would also encourage you to consult directly with key state government departments in finalising the Shaping Southern Downs vision. In this regard, this department's Regional Economic Development Group and Planning Group would be pleased to provide comment on the draft vision.

If you require any further information, please contact Mr Andrew Foley, Planning Manager, Planning and Development Services - South, of the department, on (07) 4616 7301 or andrew.foley@dsdmip.qld.gov.au, who will be pleased to assist.

Yours sincerely

Rachel Hunter

Rachel Hunter
Director-General

9. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

Nil

10. EXECUTIVE

10.1 Financial Report as at 31 August 2018

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Manager Finance & Information Technology	**ECM Function No/s:**

Recommendation

THAT Council receive and note the Financial Report as at 31 August 2018.

Report

Council's operating performance against forecast shows that the net operating position (before capital items) is $26.9m. These reports have been run before all the end of financial year adjustments have been completed. The amounts in this report will not necessarily be the amounts shown in the financial statements.

The general rates, fire levy and waste utility charges have been raised for all of the financial year.

Income Statement

Total operating revenue of $37.2m has been recognised for the financial year and capital revenue of $1.3m has been received for the year.

Overall operating expenditure of $10.3m is $8.4m under the year to date estimate of $18.7m with materials and services being $7.3m under the year to date estimate.

Capital Works in Progress

Capital works expenditure to 31 August 2018 is $1.9m which is 5.2% of the capital works budget of $36.9. A further $2.4m has been committed meaning $4.4m has been spent and committed; this represents 11.8% of the budget. As the end of financial year processing has not been completed, there are no carryover and amended budgets yet.

Year to date capital expenditure by area is as follows:

	Approved Annual Budget	Carryover & Amendments	Total Budget	YTD Expenditure	% Spent	Committed	Spent & Committed	% Spent & Committed
Land & Land Improvements	-	-	-	1,448	-	1,794	3,242	-
Buildings	1,439,086	137,414	1,576,500	40,148	2.5%	171,440	211,588	13.4%
Plant & Equipment	3,800,000	-	3,800,000	229,522	6.0%	256,289	485,811	12.8%
Roads, Drains & Bridges	18,727,171	-	18,727,171	1,311,505	7.0%	975,437	2,286,942	12.2%
Water	8,060,000	185,000	8,245,000	111,381	1.4%	373,805	485,185	5.9%
Wastewater	1,070,000	-	1,070,000	47,686	4.5%	270,087	317,772	29.7%
Other Assets	3,362,230	161,350	3,523,580	192,766	5.5%	380,391	573,156	16.3%
Total	**36,458,487**	**483,764**	**36,942,251**	**1,934,455**	**5.2%**	**2,429,242**	**4,363,696**	**11.8%**

Budget Implications

A first quarter budget review will be undertaken in September, and presented to Council in October 2018.

Policy Consideration

Operational Plan 2018/19

Deliver the 2018-19 Budget

Community Engagement

Nil

Legislation/Local Law

Local Government Act 2009 and *Local Government Regulation 2012*

Options

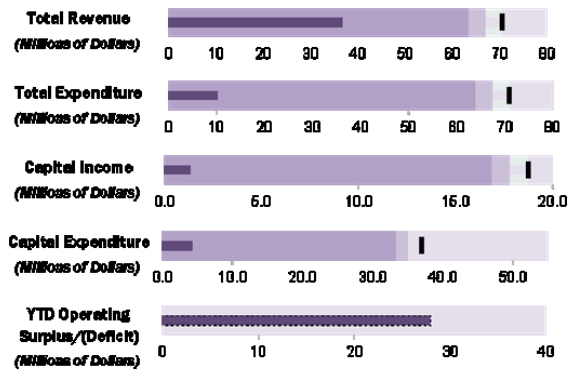
1. Council receive and note the Financial Report as at 31 August 2018.
2. Council not receive and note the Financial Report as at 31 August 2018.

Attachments

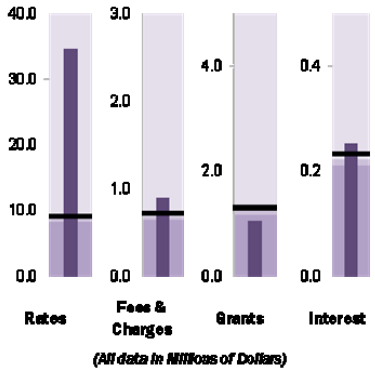
1. Financial Report 31 August 2018View
2. Investments RegisterView

Southern Downs Regional Council — Summary of Performance — August 2017

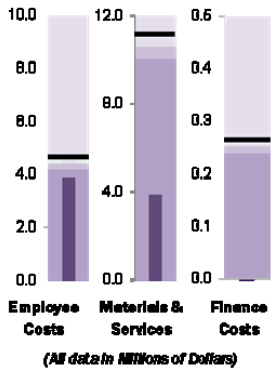
Profit and Loss



YTD Operating Revenue



YTD Operating Expenditure



Key: Actual Performance | Performance Target | 90% of target range | 95% of target range

Operating Performance Summary

Operating Revenue
The total operating revenue amount of $37.2m is due to the whole year's general rates being issued in July.

Council has received 25.4% more fees and charges revenue, 8.4% more than budget in interest income and 88.9% less than budgeted contract and sales revenue.

Capital grants of $1.3m has been received for the 2018/19 financial year.

Operating Expenditure
Year to date operating expenditure of $10.3m is $8.4m under the year to date budget estimate of $18.7m.
Materials and services are $7.3m under the year to date estimate, and employee expenses are $0.8m under budget.

Capital Works

At 31 August 2018, $1.9m of the approved $36.9m budget has been spent on capital works and capital purchases which is 5.2% of the full year budget.

A further $2.4m has been committed to spend meaning $4.4m has been spent and committed; this represents 11.8% of the budget.

The carryover budget has not been finalised as part of the end of the financial year processes.

Of the approved capital works budget $18.7m is for roads, drainage and bridges and $9.13m for water and wastewater.

Balance Sheet

At 31 August 2018 cash at bank and investments total $67.2m.

Council has maintained its ability to meet all its current commitments with a working capital ratio of 6.98:1.

Total loans (current and non current) that are outstanding amount to $22.3m.

Southern Downs Regional Council
Income Statement
August 2017

Unaudited 2018 Actual $		Annual 2019 Budget $	Phased 2019 YTD Budget $	Phased 2019 YTD Actual $
	Revenue from ordinary activities			
30,539,997	General Rates	31,811,280	5,301,880	31,857,203
285,382	Rural fire brigade levy	284,460	47,410	286,832
25,118,447	Utility Rates and Charges	25,315,797	4,219,300	4,468,811
(1,805,644)	Less Discounts	(1,843,200)	(307,200)	(1,801,888)
(602,154)	Rates on Council properties	(340,349)	(56,725)	(75,758)
53,536,028		55,227,988	9,204,665	34,735,200
4,858,801	Fees and Charges	4,317,486	719,581	902,120
1,574,039	Interest	1,401,994	233,666	253,303
3,605,084	Contract & Sales Revenue	1,500,000	250,000	27,797
960,627	Rent and Other Income	833,048	137,841	273,163
7,760,239	Government Grants and Subsidies	7,841,807	1,307,135	1,056,733
72,294,818	**Total Operating Revenue**	71,122,323	11,852,887	37,248,315
	Expenses from ordinary activities			
21,510,968	Employee Costs	24,253,157	4,644,699	3,869,401
27,370,070	Materials and Services	29,605,440	11,165,423	3,888,872
16,094,398	Depreciation and Amortisation	15,530,081	2,653,349	2,653,350
1,705,529	Finance Costs	1,587,371	264,562	(78,920)
66,680,965	**Total Operating Expenses**	70,976,049	18,728,033	10,332,703
5,613,853	**Operating Surplus/(Deficit) before capital items**	146,274	(6,875,146)	26,915,612
	Other Capital Amounts			
15,258,589	Capital Grants, Contributions and Donations	17,820,863	2,970,144	1,349,005
(713,406)	Other capital income and (expenses)	929,000	154,833	-
20,159,035	**Net Result Surplus/(Deficit)**	18,896,137	(3,750,169)	28,264,617

Explanation

Income Statement

This Statement outlines:

- all sources of Council's YTD income (revenue).
- all YTD operating expenses incurred. These expenses relate to operations and do not include capital expenditure.

However the depreciation of assets is included.

The Net Result Surplus/(Deficit) for the reporting period is a good measure of council's financial performance.

This figure is determined by deducting total expenses from total revenue.

Southern Downs Regional Council
Balance Sheet
August 2017

Unaudited 2018 Actual $		Annual 2019 Budget $	Phased 2019 YTD Actual $
	Current Assets		
50,270,960	Cash assets & Investments	31,595,001	67,245,822
7,781,732	Receivables (includes Rates & Utilities receivable)	5,764,000	15,337,300
10,500	Assets held for sale	553,507	453,500
890,778	Inventories	229,493	501,146
58,953,970		38,142,001	83,537,768
	Non-Current Assets		
-	Investment Property	742,000	742,000
719,597,107	Property, plant and equipment	783,982,371	718,921,805
147,690	Other Financial Assets	283,684	131,608
30,414,390	Capital works in progress	-	32,426,080
1,124,884	Intangible Assets	1,402,944	1,124,884
751,284,071		786,410,999	753,346,376
810,238,041	TOTAL ASSETS	824,553,000	836,884,144
	Current Liabilities		
8,643,857	Creditors and other payables	7,295,004	4,020,348
6,474,969	Provisions	4,215,000	6,483,223
1,469,729	Interest bearing liabilities	1,515,999	1,469,729
16,588,555		13,026,003	11,973,300
	Non-Current Liabilities		
20,782,859	Interest bearing liabilities	19,294,997	20,782,859
4,566,373	Provisions	5,119,000	4,566,373
25,349,232		24,413,997	25,349,233
41,937,787	TOTAL LIABILITIES	37,440,000	37,322,533
768,300,254	NET COMMUNITY ASSETS	787,113,000	799,561,612
	Community Equity		
183,477,525	Asset Revaluation Reserve	182,932,000	183,477,525
584,822,729	Retained surplus	604,181,000	616,084,087
768,300,254	TOTAL COMMUNITY EQUITY	787,113,000	799,561,612

Balance Sheet

The Balance Sheet outlines what Council owns (its assets) and what it owes (liabilities) at a point in time.
Council's net worth is determined by deducting total liabilities from total assets - the larger the equity, the stronger the financial position.

-

Key Ratios

	Budget	YTD Actual	On Target?
Working Capital Ratio			
(Current Assets / Current Liabilities)	2.93 : 1	6.98 : 1	✓
Target Ratio	> 1:1	> 1:1	

This is an indicator of the management of working capital (short term financial capital). Measures the extent to which a Council has liquid assets available to meet short term financial obligations.

	Budget	YTD Actual	On Target?
Operating Surplus Ratio			
(Net Operating Surplus / Total Operating Revenue) (%)	26.6%	75.9%	✓
Target Ratio	0.0% to 15.0%	> 0.0% to 15.0%	

This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.

A positive ratio indicates the percentage of total rates available to help fund proposed capital expenditure. If the relevant amount is not required for this purpose in a particular year, it can be held for future capital expenditure needs by either increasing financial assets or preferably, where possible, reducing debt.

	Budget	YTD Actual	On Target?
Net Financial Liabilities Ratio	-1.9%	-124.1%	✓
((Total Liabilities - Current Assets) / Total Operating Revenue)			
Target Ratio Upper Limit (%)	<=60%	<=60%	

This is an indicator of the extent to which the net financial liabilities of a Council can be serviced by its operating revenues.

A positive value of less than 60 per cent is the benchmark as determined by the Department of Local Government. It indicates that Council has the capacity to fund liabilities and to have the capacity to increase its loan borrowings. A positive value greater than 60 per cent but less than a 100% indicates that Council has the capacity to fund liabilities but has limited capacity to increase its loan borrowings.

A ratio less than zero (negative) indicates that current assets exceed total liabilities and; therefore, Council has the capacity to increase its loan borrowings.

Key Ratios

	Budget	YTD Actual	On Target?
Interest Coverage Ratio			
(Net Interest Expense / Total Operating Revenue) (%)	0.26%	0.08%	✓
Target Ratio Upper Limit (%)	10.0%	10.0%	

This ratio indicates the extent to which a Council's operating revenues are committed to interest expenses. As principal repayments are not operating expenses, this ratio demonstrates the extent to which operating revenues are being used to meet the financing charges associated with debt servicing obligations.

	Budget	YTD Actual	On Target?
Asset Sustainability Ratio	237.9%	164.5%	✓
(Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)			
Target Ratio Lower Limit (%)	> 90%	> 90%	

This is an approximation of the extent to which the infrastructure assets managed by the Council are being replaced as these reach the end of their useful lives. Depreciation expense represents an estimate of the extent to which the infrastructure assets have been consumed in a period. Capital expenditure on renewals (replacing assets that the Council already has) is an indicator of the extent to which the infrastructure assets are being replaced.

Comments on Ratio Results.

The reported ratios are taken from the Department of Local Government guidelines on sustainable financial management. When looking at ratios it is important to acknowledge that they represent a snapshot in time and that anomalies in the reported results are not taken in isolation. The targets are those provided by the Department as a preferred range and results outside those ranges will require further consideration.

Whilst changes to the legislation have amended the required ratios, the ratios listed will continue to be reported on.

The Asset Sustainability Ratio is under the target lower limit as there has not been a full year of activity for assets.

INVESTMENTS REGISTER

as at 31 August 2018

CASH MANAGEMENT

10.30am CALL ACCOUNT

LAST MONTH (31 July 2018)			PRINCIPAL	INTEREST RATE
	GENERAL	QTC SDRC Acct	$ 10,245,822.45	2.48%
$ 4,945,478.02	TOTAL	QTC	$ 10,245,822.45	

BANK BILLS AND IBD

	DATE	DESCRIPTION	PRINCIPAL	INTEREST RATE	MATURITY DATE	DAYS
	12-Apr-18	QCCU	$ 3,000,000.00	2.70%	10-Oct-18	181
	24-Apr-18	QCCU	$ 3,000,000.00	2.65%	25-Sep-18	154
	26-Apr-18	NAB	$ 3,000,000.00	2.65%	27-Sep-18	154
	17-May-18	WESTPAC	$ 3,000,000.00	2.65%	20-Sep-18	126
	17-May-18	BENDIGO	$ 3,000,000.00	2.65%	17-Oct-18	153
	17-May-18	BANK OF QLD	$ 3,000,000.00	2.70%	15-Nov-18	182
	30-May-18	BANK OF QLD	$ 3,000,000.00	2.75%	29-Nov-18	183
	20-Jun-18	NAB	$ 3,000,000.00	2.76%	24-Oct-18	126
	3-Aug-18	QCCU	$ 3,000,000.00	2.75%	3-Dec-18	122
	9-Aug-18	QCCU	$ 3,000,000.00	2.75%	7-Nov-18	90
	9-Aug-18	SUNCORP	$ 3,000,000.00	2.70%	9-Jan-19	153
	9-Aug-18	BANK OF QLD	$ 3,000,000.00	2.75%	7-Feb-19	182
	14-Aug-18	WESTPAC	$ 3,000,000.00	2.65%	15-Nov-18	92
	14-Aug-18	SUNCORP	$ 3,000,000.00	2.65%	13-Dec-18	121
	14-Aug-18	BANK OF QLD	$ 3,000,000.00	2.75%	13-Feb-19	183
	16-Aug-18	AMP	$ 3,000,000.00	2.80%	12-Feb-19	180
	22-Aug-18	WESTPAC	$ 3,000,000.00	2.65%	21-Nov-18	91
	22-Aug-18	NAB	$ 3,000,000.00	2.65%	23-Jan-19	154
	29-Aug-18	BANK OF QLD	$ 3,000,000.00	2.75%	27-Feb-19	182
$ 42,000,000.00	TOTAL		$ 57,000,000.00			
$ 46,945,478.02	GRAND TOTAL			$ 67,245,822.45		

FUNDS BREAKDOWN

	FUND	PRINCIPAL	
$ 46,945,478.02	GENERAL	$ 67,245,822.45	
$ -	RESERVE	$ -	
$ -	TRUST	$ -	
$ 46,945,478.02	GRAND TOTAL		$ 67,245,822.45

INSTITUTION BREAKDOWN

(30% MAXIMUM AT ANY ONE INSTITUTION EXCLUDING QTC)

	INSTITUTION		PRINCIPAL	
$ -	AMP	5%	$ 3,000,000.00	
$ 3,000,000.00	BENDIGO	5%	$ 3,000,000.00	
$ 9,000,000.00	WESTPAC	13%	$ 9,000,000.00	
$ 3,000,000.00	SUNCORP	9%	$ 6,000,000.00	
$ 6,000,000.00	QCCU	18%	$ 12,000,000.00	
$ -	HERITAGE	0%	$ -	
$ 12,000,000.00	BANK OF QLD	22%	$ 15,000,000.00	
$ 4,945,478.02	QTC	15%	$ 10,245,822.45	
$ 9,000,000.00	NAB	13%	$ 9,000,000.00	
$ -	CITIBANK	0%	$ -	
$ -	BANK WEST	0%	$ -	$ 67,245,822.45
		100%		
$ 46,945,478.02	GRAND TOTAL			$ 67,245,822.45

10.2 Budget Process and Timetable

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Manager Finance & Information Technology	**ECM Function No/s:** 12.13

Recommendation

THAT Council adopt the Budget process outlined in the report.

Report

This report outlines the recommended budget process and timeline for the 2019/20 year.

Council will again undertake the following with the development of the 2019/20 budget.

28 Days Public Exhibition

To allow the public to see the Budget before it is adopted by Council, a 28 day public exhibition of the Draft Budget, Long Term Financial Forecast and Revenue Statement is to take place. Copies of the Draft Budget will again be made available for the public to view at the Council Administration Buildings and Libraries with electronic copies available on Council's Website. During the 28 days exhibition the public will be encouraged to comment and send in submissions on the Draft Budget, Long Term Financial Forecast and Revenue Statement.

Presentations of Draft Budget to the Public

During the public exhibition period members of Council's senior staff will hold public information sessions to present the Draft Budget. These sessions will be held at varying times and locations across the region.

Presentation of Submissions

After all submissions have been received, Council will again give individuals or organisations the opportunity to present their submission to Council at one of its Special Council Meetings being held in Stanthorpe and Warwick.

Council will also be presenting the Budget adoption report to Council in an open session of the meeting. All written submissions from the public received during the public exhibition period will be included in the report to Council and the outcomes identified.

Weekday	Completion Date	Item
Wednesday	26/09/2018	Budget timetable reported to council
Friday	7/12/2018	Final Capital Prioritisation Forms received by Finance this is to include 4 year capital program
Thursday	13/12/2018	Draft four year capital programs reviewed by Executive and Senior Management
Wednesday	19/12/2018	Draft four year capital programs supplied to Councillors
Monday	7/01/2019	Template format for operational budget and operational plan sent out to managers
Monday	7/01/2019	Fees and Charges sent out to relevant department for updating
Monday	14/01/2019	1st Briefing Session with Councillors to go through four year capital program
Friday	18/01/2019	Operation plan from Managers and Directors due to Governance
Friday	18/01/2019	Fees and Charges due to Finance Department
Friday	18/01/2019	Salaries and Wages finalised
Friday	25/01/2019	Operation budgets from Managers and Directors due to Finance Department
Friday	25/01/2019	Wages to be reviewed and finalised by managers and directors for their departments
Friday	25/01/2019	Loan repayments both principle and interest to be calculated next year and 10 year Long Term Financial Forecast
Wednesday	30/01/2019	Estimates of rates & charges income calculated for inclusion in budget
Friday	1/02/2019	Draft operating budget and operational plan reviewed by Executive and Senior Management
Monday	4/02/2019	2nd Briefing Session with Councillors to go through four year capital program
Friday	8/02/2019	Revenue Statement Completed
Friday	8/02/2019	2nd review of operating budget and operational plan by Executive and Senior Management
Monday	11/02/2019	1st Briefing Session with Councillors to go through Operating Budget, Revenue Statement, operational plan and Fees and Charges
Thursday	21/02/2019	2nd Briefing Session with Councillors to go through Operating Budget, Revenue Statement and fees and charges. 1st Briefing Session with Councillors to go through Long Term Financial Forecast, debt and revenue policies.
Wednesday	6/03/2019	Report public exhibition Draft Budget, Revenue Statement, Long Term Financial Forecast for inclusion in agenda for March General Meeting
Wednesday	20/03/2019	Council adopts Draft Budget, Revenue Statement, and Long Term Financial Forecast to go on public exhibition.
Monday	25/03/2019	Start of 28 days public exhibition
Tuesday	2/04/2019	Presentation of draft budget to the public in Warwick
Thursday	4/04/2019	Presentation of draft budget to the public in Allora
Tuesday	9/04/2019	Presentation of draft budget to the public in Killarney
Thursday	11/04/2019	Presentation of draft budget to the public in Maryvale
Tuesday	16/04/2019	Presentation of draft budget to the public in Stanthorpe
Thursday	18/04/2019	Presentation of draft budget to the public in Wallangarra
Sunday	21/04/2019	Close of public exhibition and public submissions
Tuesday	30/04/2019	Special Council meeting in Stanthorpe to allow individual presentations of Budget Submissions
Thursday	2/05/2019	Special Council meeting in Warwick to allow individual presentations of Budget Submissions
Wednesday	22/05/2019	Report for budget adoption including public submissions completed for inclusion in agenda for Special Budget Meeting
Wednesday	5/06/2019	2019/20 Budget, Revenue Statement, Long Term Financial Forecast and Operational Plan adopted by Council (Special Budget Meeting)
Monday	1/07/2019	2019/20 Rates Notices being received by Rate Payers

The main timelines for Councillors are highlighted in yellow and include four Briefing Sessions and four Council meetings. Input by external groups and the public are highlighted in blue.

The Draft Budget will be based on Council's Long Term Financial Forecast, historical trends, Asset Management Plans, staff knowledge, current indexation and growth factors.

Budget Implications

The Budget is to be prepared as part of the normal operations of Council and will not have an impact on Council's current Budget.

Policy Consideration

- Debt Policy
- Revenue Policy
- Revenue Statement

The Budget must be consistent with the Corporate and Operational Plans.

Community Engagement

- 28 day public exhibition of Draft Budget
- Presentation of Draft Budget to public by the Mayor and senior management at a number of locations across the region
- Presentations by individuals or organisations on submissions

Legislation/Local Law

- Annual Budget - Sections 169 and 170 of the *Local Government Regulation 2012*
- Long Term Financial Forecast – Section 171 of the *Local Government Regulation 2012*
- Revenue Statement – Section 172 of the *Local Government Regulation 2012*
- Revenue Policy – Section 193 of the *Local Government Regulation 2012*
- Debt Policy – Section 192 of the *Local Government Regulation 2012*
- Discount for Prompt Payment of Rates – Section 130 of the *Local Government Regulation 2012*
- Paying rates by instalments – Section 129 of the *Local Government Regulation 2012*
- Interest on Overdue Rates and Charges - Section 133 of the *Local Government Regulation 2012*

Options

1. Council adopt the Budget process outlined in the report
2. Council does not adopt the outlined Budget process

Attachments

Nil

10.3 Amendment to 2018/2019 SDRC Fees & Charges

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Manager Finance & Information Technology	**ECM Function No/s:** 12.13

Recommendation

THAT Council amend the 2018/19 SDRC Fees and Charges as follows:

Hire of Spray Equipment Unit to Farmer Groups and individuals

Hirers must have suitable experience as approved by Pest Management Group and hold an appropriate licence for spraying of herbicides. Add the following: Landholders are excluded if spraying on their own land.

New Charge:

Tree Pear Injectors (Contractors Excluded)

Security Deposit (Maximum hire period is 2 weeks)	GST	$100

Building Fees

Remove the following:

Non-Profit Organisations

50% discount of the Application and Permit Fees for non-profit organisations (upon receipt of a written application to the Director Planning, Environment & Corporate Services verifying their non-profit status)

Report

The Southern Downs Regional Council has introduced the Invasive Pest Control Scheme to help mitigate pests within the region. As such there are is a need to amend the current fees and charges to assist farmers in achieving this while taking into consideration the current drought conditions.

Budget Implications

Nil

Policy Consideration

Corporate Plan 2014-2019

1.3 Continue to monitor and stay informed about matters that affect the community

Community Engagement

Nil

Legislation/Local Law

Local Government Act 2009 and *Local Government Regulation 2012*

Options

1. Council amend the 2018/19 SDRC Fees and Charges as follows:

   Hire of Spray Equipment Unit to Farmer Groups and individuals

   Hirers must have suitable experience as approved by Pest Management Group and hold an appropriate licence for spraying of herbicides. Add the following: Landholders are excluded if spraying on their own land.

   New Charge:

   Tree Pear Injectors (Contractors Excluded)

Security Deposit (Maximum hire period is 2 weeks)	GST	$100

   Building Fees

   Remove the following:

   Non-Profit Organisations

   50% discount of the Application and Permit Fees for non-profit organisations (upon receipt of a written application to the Director Planning, Environment & Corporate Services verifying their non-profit status)

2. Council not amend the 2018/19 SDRC Fees and Charges for the following:

   Hire of Spray Equipment Unit to Farmer Groups and individuals

   Hirers must have suitable experience as approved by Pest Management Group and hold an appropriate licence for spraying of herbicides. Add the following: Landholders are excluded if spraying on their own land.

   New Charge:

   Tree Pear Injectors (Contractors Excluded)

Security Deposit (Maximum hire period is 2 weeks)	GST	$100

   Building Fees

   Remove the following:

Non-Profit Organisations

50% discount of the Application and Permit Fees for non-profit organisations (upon receipt of a written application to the Director Planning, Environment & Corporate Services verifying their non-profit status)

Attachments

Nil

10.4 Australia Day Policy

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Manager Economic Development & Tourism	**ECM Function No/s:**

Recommendation

THAT Council endorses the attached revised Australia Day Policy.

Report

This report is seeking endorsement of the revised Australia Day Policy and its outlined changes to the Australia Day Event in Warwick. The current Southern Downs Regional Council (SDRC) Australia Day Policy is due for review in 2018. It has been in place since August 2016.

Recognising outstanding community contributions of Southern Downs' residents is the overarching intent of the Policy. The revised Policy is designed to elevate the prestige of the Australia Day Awards while ensuring the process is inclusive. The draft Policy is attached to this report.

The major changes to the Policy are listed below:

- The operational aspects of the Australia Day Civic Events will be removed from the Policy
- The SDRC Australia Day Awards will be announced prior to Australia Day and will be recognised at the region's civic celebrations
- The new categories in the Awards will be:
    - Southern Downs Citizen of the Year
    - Southern Downs Junior Citizen of the Year

The revised Policy also separates the Australia Day Events from the Awards. The Events will change from year to year and will be assisted by the Council Officers. The Australia Day Award winners will receive their Awards at Council's Australia Day Citizenship Ceremonies. The Citizenship Ceremonies may be separate from other community Australia Day celebrations, but all efforts will be made to try to include Citizenship Ceremonies in community celebrations.

In 2019 it is proposed that the Council will arrange a street party in Warwick for January 26. It is further proposed that a Citizenship Ceremony will occur earlier on the 26th and will include an Australia Day Ambassador. The street party will be an opportunity to attract visitors to the Southern Downs for the long weekend; it will include local service clubs and providores.

The Stanthorpe Australia Day celebrations will continue to be run in a similar way and with similar input from the Council. If there are new citizens, there will be a Citizenship Ceremony as a part of the day's activities. The Australia Day Ambassador and the Award Winners will be asked to attend both the Warwick and Stanthorpe ceremonies. The Council provides free access to the Stanthorpe Swimming Pool for Australia Day, and this will continue. The Stanthorpe Tri Club runs a triathlon

on Australia Day that attracts a number of competitors from outside the Region, and later in the day there is family entertainment in Weeroona Park.

In 2019, both Warwick and Stanthorpe will have a choice of activities for Australia Day and these will be supported by the Council.

Budget Implications

The Economic Development and Tourism Department has a budget for Australia Day Awards and Celebrations.

Policy Consideration

The Southern Downs Regional Council Australia Day Policy

Community Engagement

While no formal engagement has been conducted, informal feedback from the community has driven the proposed changes to the Policy.

Legislation/Local Law

Nil

Options

1. Council adopt the attached revised Australia Day Policy.
2. Council adopt the attached revised Australia Day Policy with changes.
3. Council reject the attached revised Australia Day Policy with changes.

Attachments

1. Revised Australia Day PolicyView

Southern Downs REGIONAL COUNCIL

~~Australia Day and Awards~~

~~Policy~~Australia Day Awards Policy

Policy Number:	PL-CS041
Department:	~~Planning & Environment and Community Services~~Executive Services
Section:	~~Community Development~~Economic Development and Tourism
Responsible Manager:	~~Acting Manager Community Services~~Manager Economic Development and Tourism
Date Adopted:	24 August 2016
Date to be Reviewed:	June 2018
Date Reviewed:	September 2018
Date Rescinded:	

REVISION RECORD

Date	Version	Revision description

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1 Policy Background

Southern Downs Regional Council celebrates Australia Day each year with awards to recognise the achievements of our community members. Furthermore, Australia Day provides an opportunity to welcome new Australians to our Country and our region, through the Citizenship Ceremony.

2 Purpose

The purpose of this Policy is to outline a process for the administration of Council's Australia Day ~~civic events and~~ awards ceremonies.

The Australia Day Awards are presented in the following categories:

~~a) Citizen Award~~
~~b) Junior Citizen Award~~
~~c) Cultural Award~~
~~d) Junior Cultural Award~~
~~e) Sports Award~~
~~f) Junior Sports Award~~
~~g) Sports Administration Award~~
~~h) Community Event of the Year~~

a. Southern Downs Citizen of the Year Award
b. Southern Downs Youth Citizen of the Year Award

The ~~The newly introduced~~ "Southern Downs Citizen of the Year" and "Southern Downs Youth Citizen of the Year" Aawards will ~~to~~ be chosen from nominations received during the registration period~~the winners of the above Australia Day categories~~. The Aawards are ~~is~~ to be presented to the winners at either of the ~~a separate~~ civic events to be held in ~~the region at a date to be determined~~Warwick or Stanthorpe on Australia Day.

3 Scope

~~The Policy applies to two civic events held in the region, one in the south and one in the north. Other Australia Day celebrations are held in smaller towns and are organised by local community groups, but are not funded as Civic Events. However, they are able to apply for funding under Council's various Community Funding Programs.~~

The Australia Day Awards are presented annually to local citizens ~~and groups~~ who have made outstanding contributions to the community.

~~It is proposed to introduce a separate award from 2017 onwards for a "Southern Downs Citizen of the Year" Award to be chosen by Council from the winners of the above Australia Day categories.~~

4 Legislative Context

Australian Citizenship Regulation Act 2007

5 Policy Details

~~5.1 Australia Day Event~~

~~The format of the event is to be considered by a Australia Day Awards Assessment Panel to assess Australia Day Awards nominations that are received.~~

~~The Assessment Panel will include the following persons:~~

~~a) The Mayor or representative~~

~~b) 4 Councillors (2 from the northern region and 2 from the southern region)~~

~~c) 2 Council Officers~~

~~To reduce any conflicts of interest, the members of the Assessment Panel should be impartial and should refrain from participating in the nomination process. Council staff on the Assessment Panel will not have voting rights. The Mayor and Councillors on the Assessment Panel have authority to review and make final selections for the Australia Day Awards for each category from the nominations received.~~

~~A number of rural community events, hosted by local rural community organisations, will be held in conjunction with the Southern Downs Regional Council formal Australia Day proceedings.~~

~~The venues for Australia Day celebration will be confirmed annually by the Council through a Report to the General Meeting.~~

~~Council will assume responsibility for the management of the process associated with calling for nominations and selection of Australia Day Award winners.~~

~~The day will include an Australian Flag Rising Ceremony with the Australian National Anthem and the Australia Day Awards presentations. Entertainment is also included in the program.~~

~~The Mayor will be the Presiding Officer for the Citizenship Awards Ceremony, with an Australia Day Ambassador as the special guest at the civic events, and State and Federal Members of Parliament invited to the Ceremonies.~~

~~5.2~~5.1 Australia Day Awards

~~5.2.1~~5.1.1 Assessment Panel

A panel consisting of:

- The Mayor or representative
- Two Councillors
- Two Council Officers

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will be appointed by the Council and will assess all nominations. Only the Mayor and Councillors will vote on nominees for the Awards. All nominations are assessed and selected by the Australia Day Awards Assessment Panel. This Panel consists of the Mayor or her representative, four Councillor Representatives and two Council Officers.

The Mayor and Councillor Representatives will vote on each of the awards. The Assessment Panel is to be appointed by Council or as otherwise determined by Council.

5.2.25.1.2 Assessment Panel Meeting Practices

At least one meeting must be convened to consider nominations for all the Award categories. Additional meetings can be convened if determined necessary.

All members are required to be given a notice of meeting of the Assessment Panel with at least five (5) working days prior notice being given. All members will be provided with information on all nominations received for the selection meeting.

The Mayor will chair the meetings. A Chair will be appointed at the beginning of each annual meeting and will undertake that role for the entire process in a given calendar year.

All elected members of the Panel are required to vote for each Award category. Members unable to attend the meeting can lodge their vote with the panel via email prior to the meeting. The nominee achieving the most votes shall be the winner of the award category.

All decisions or discussions relating to the assessment or recommendation of the persons to be awarded must be kept confidential until they have been notified in writing.

5.2.35.1.3 Nominations

All nominations for the Awards must be lodged on the official nomination form by the closing date.

Nominations that do not meet the eligibility and selection criteria or are not submitted on the official nomination form will not be considered. Late nominations are also considered ineligible.

The nomination closing date can be extended if Council deems beneficial to numbers and quality of nominations. Advice of closing date extension must be made available to the public. Late nominations are also considered ineligible.

5.2.45.1.4 Number of Awards Permitted In Each Category

Only one award is to be given for each Award category. In the event of a tie in any category, an additional Award will be presented in that category only. It is preferred to grant an Award only once to any individual or group in each year.

5.2.55.1.5 Ineligible Persons

- Present Councillors, Federal or State politicians
- Present members of the Australia Day Assessment Panel
- Individuals may not nominate themselves or immediate family members
- Previous winners of Australia Day Awards will not be eligible for the same category for a period of 5 years, however they may be nominated for any other category within the Australia Day Awards categories

5.2.65.1.6 Selection Criteria

- The Award must be for work performed principally within the Southern Downs Local Government Area
- Consideration may be given to a nominee's community activities and work undertaken in the years prior to the nomination year
- The nominee's community work and other achievements must be of a high calibre
- Statements from the referees will be considered
- For the Southern Downs Youth Citizen Awardjunior awards, particular consideration will be given to activities and community involvement
- For Community Event of the Year, the Award must be for community groups of four or more people who perform a service to the community, raise funds for a community charity, event or project, conduct a successful project, event or activity or who bring recognition and credit to the community through a cultural, environmental or sporting achievement within the Southern Downs Region.

5.2.75.1.7 Eligibility Criteria

- Must be an Australian Citizen
- Nominee must be a resident of Southern Downs (students studying externally can still be considered)
- Nominee must not have received the same Award previously within the previous five (5) years
- Nominee must meet the age criteria where applicable. For Youth Citizen Award, this is under 18 years of age as of 26 January when the Award will be presented
- Community Event of the Year nominee will exclude large funded organisations
- Nominations must be submitted on Council's official nomination form
- Nominees cannot apply on their own behalf
- Nomination must be received by the advertised date (nominations will not be accepted after this time).
- Nominations must include the name and contact number of one referee that can provide supporting evidence for the nomination
- Nominations must also meet the requirements of the respective award

5.2.85.1.8 Timeline Line for Awards

September:Early October:

- Award nominations open with advertising to invite nominations

Late November:

- Nominations close
- Australia Day Awards Committee meet to discuss nominees and select recipients

December:

- Report to Council listing nominees and proposed recipients of Awards

January:

- Awards are announced in the days prior to being presented on Australia Day, 26 January each year

5.2.95.1.9 Southern Downs Citizen of the Year

The Southern Downs Citizen of the Year and Southern Downs Youth Citizen of the Year will be chosen by the Assessment Panel from the nominations received during the nomination period.

The Southern Downs Citizen of the Year will be chosen by Council from the winners of each the Australia Day categories from the northern and southern regions. The award Awards will be presented to the winners at a separate civic event to be held in the region. During their tenure as award winners, the Southern Downs Citizen of the Year Award and Southern Downs Youth Citizen of the Year Award will also be invited to attend/speak at:

a. A Mayoral Breakfast

b. Citizenship Ceremonies

Local community groups will also be encouraged to invite annual Award winners to speak at local functions and eventsat a date to be determined.

5.2.105.1.10 Announcement of Winners

It was resolved at the 2016 January General Council Meeting that future Australia Day Award winners be notified by Council in advance of the ceremonies. The winners of the two categories will then be invited to attend the civic events at both Warwick and Stanthorpe to receive their Awards.

5.2.115.1.11 More Information

Information on the Australia Day Awards and Nominations Forms will be available on Council's website www.sdrc.qld.gov.au or by contacting the Council office by phone on 1300 MY SDRC (1300 697 372).

10.5 Drought Forums Update

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Manager Economic Development & Tourism	**ECM Function No/s:**

Recommendation

THAT Council receive the report on the Drought Forums.

Report

On 19 August 2018, the Australian Government announced it would boost the Drought Communities Programme by $75 million and provide initial support of $1 million to 60 eligible Councils in 2018-19. The Southern Downs Regional Council is one of the 60 eligible Councils.

Under the Programme eligible councils are able to select projects that provide the greatest support to their communities, including infrastructure and other activities. Projects must be in addition to the normal planned activities of the Council. Further guidance will be available in the Programme Guidelines.

Projects could include:

- Employing local contractors to undertake repairs and maintenance
- Upgrading or building new community facilities
- Holding events and undertaking drought-relief activities
- Carting potable water into communities for drinking and bathing

As at 18 September 2019 the Programme Guidelines have not been released. Given that the Programme's funding needs to be expended by the end of the current financial year, the Southern Downs Regional Council wanted to be proactive and consult with the community to ask for their ideas for projects.

Two Drought Forums were organised where the residents of the region could come to make suggestions for projects, one in Warwick on 11 September in the Warwick Town Hall and one in the Stanthorpe Civic Centre on 14 September. There is also an on-line survey available for residents who could not make the events in Warwick or Stanthorpe.

Council also saw value in inviting other agencies that are providing support for people affected by the drought. The following organisations and people attended the events:

Warwick Forum

Attendee	Organisation	Email
Kayla Bauer	GIVIT	kayla@givit.org.au
Jenny Jensen	Rural Aid	jenny.jensen@ruralaid.org.au
Justin Heaven	DAF	justin.heaven@daf.qld.gov.au
Antoine Chandonnet	Australian Red Cross	achandonnet@redcross.org.au

Craig Magnussen	SDRC	craig.magnussen@sdrc.qld.gov.au
Micheal Fagg	RFCS (also providing info for Dept. Human Services	micheal.fagg@frcssq.org.au
Fiona Morris	CHLG	officechlg@gmail.com
Penny Campbell-Wilson	QCWA	qcwaborderdivision@gmail.com
Lindsay McMahon	New Access/Lives Lived Well	lindsay.mcmahon@liveslivedwell.org.au
Fiori Cruz	St Vincent de Paul	fiorifc@yahoo.com.au
Julie Winter & Kathy Garthe	OzCare	julie.winter@ozcare.org.au

Stanthorpe Forum

Attendee	Organisation	Email
Justin Heaven	DAF	justin.heaven@daf.qld.gov.au
Antoine Chandonnet	Australian Red Cross	achandonnet@redcross.org.au
Craig Magnussen	SDRC	craig.magnussen@sdrc.qld.gov.au
Micheal Fagg	RFCS (also providing info for Dept. Human Services	micheal.fagg@frcssq.org.au
Fiona Morris	CHLG	officechlg@gmail.com
Margaret Grayson	QCWA	qcwaborderdivision@gmail.com

There was moderate feedback at both forums with 28 responses from Warwick and 13 from Stanthorpe. There have been 24 on-line responses as at 18 September. Council has kept the survey open until 21 September, which is after the time this report was written.

The most interesting learning to date is that there are a number of agencies that are providing cash relief for families affected by the dry conditions. The QCWA, for instance, can provide up to $5000 that can be used for rates, fuel, and household expenses etc., Centrelink also provides a cash payment for eligible recipients as well as the Farm Household Allowance.

All of the agencies involved in the forums commented that the initiative was worthwhile because they had the opportunity to meet their counterparts and understand what each other was able to offer in terms of support.

Residents that attended the forums commented that the forums were good initiatives and they received good information, and they were pleased to be able to provide project ideas.

Council officers will now collate the responses and group them into similar projects. Once the Guidelines are released officers will be able to identify project suggestions that meet the Guidelines and prioritise them. It is anticipated that the Programme Guidelines will be released on or about 21 September.

Budget Implications

This project was funded from the Economic Development and Tourism budget.

Policy Consideration

Nil

Community Engagement

This project was community engagement and it has provided invaluable feedback.

Legislation/Local Law

Nil

Options

1. Council receive the report on the Drought Forums.
2. Council not receive the report on the Drought Forums.

Attachments

Nil

10.6 Code of Competitive Conduct

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Manager Finance & Information Technology	**ECM Function No/s:** 12.13 and 12.13.03

Recommendation

THAT Council not apply the Code of Competitive Conduct to any services carried out during the 2017/18 financial year and not to disclose business activities such as water and wastewater as significant.

Report

The *Local Government Act 2009* Section 47 (7) states that:-

> "A local government must decide each financial year, by resolution, whether or not to apply the code of competitive conduct to a business activity prescribed under a regulation."

A business activity of a Local Government is any activity that involves trading in goods or services.

The code of competitive conduct must be applied to the following business activities:

(a) A building certifying activity that:
   i. involves performing building certifying functions within the meaning of the Building Act, section 8; and
   ii. is prescribed under a regulation

(b) A roads activity, other than a roads activity for which business is conducted only through a sole supplier arrangement, that involves:
   i. the construction or maintenance of state controlled roads for which the local government submits an offer to carry out work in response to a tender invitation
   ii. construction or road maintenance on another local government's roads which the local government has put out to tender.

Section 38 of the *Local Government Regulation 2012* lists the local government's whose activities are prescribed building certifying activities. Southern Downs Regional Council is not included in this list.

A local government may elect to apply a Code of Competitive Conduct to any other identified business activities. However for any business activities with current expenditure of $328,000 or more, the local government must decide, by resolution each year, whether to apply the code of competitive conduct to that activity.

In general, applying the competitive code of conduct means that the competitive neutrality principle is applied to the business activity.

Under the competitive neutrality principle, an entity that is conducting a business activity in competition with the private sector should not enjoy a net advantage over competitors only because the entity is in the public sector.

An analysis of Council's building certification activity shows that expenditure for the financial year was $183k, which is below the $328k threshold.

In previous financial years Council has resolved not to apply the code of competitive conduct, meaning there has not been a disclosure in the financial statements.

Council is also required to ensure that there are no significant business activities being carried out during the financial year. A significant business activity usually relates to the undertaking of both the water and wastewater services within a local government. To assess whether or not these activities fall under a significant business activity they need to meet the following thresholds:

1. Combined water and sewerage $13.96 million
2. Another business activity $ 9.35 million

Council has undertaken an assessment of these activities and the operating costs (excluding depreciation) are:

Water operational costs	$ 4,330,700
Wastewater operational costs	$ 7,383,400
Total	**$11,714,100**

As the total operational costs do not meet the threshold for combined water and sewerage activities, Council will not be including these within its Financial Statements for 2017/18.

Budget Implications

Nil

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

Local Government Act 2009 and Local Government Regulation 2012

Options

1. Council decides not to include any Business Activities in relation to the competitive code of conduct and that Council does not disclose business activities such as water and wastewater as significant.
2. Council includes all, or a combination of Business Activities in relation to the application of the competitive code of conduct and that Council discloses business activities such as water and wastewater as significant.

Attachments

Nil

11. ENGINEERING SERVICES DEPARTMENT REPORTS

11.1 Engineering Services Department Monthly Report

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Acting Director Engineering Services	**ECM Function No/s:** 05.15.01

Recommendation

THAT Council receive the Engineering Services Department Monthly Report

Report

The following is provided for the information of Councillors.

GENERAL

2018/19 PROJECT STATUS REPORT

The information table 2018/19 Project Status Report for Community Services & Major Projects is attached.

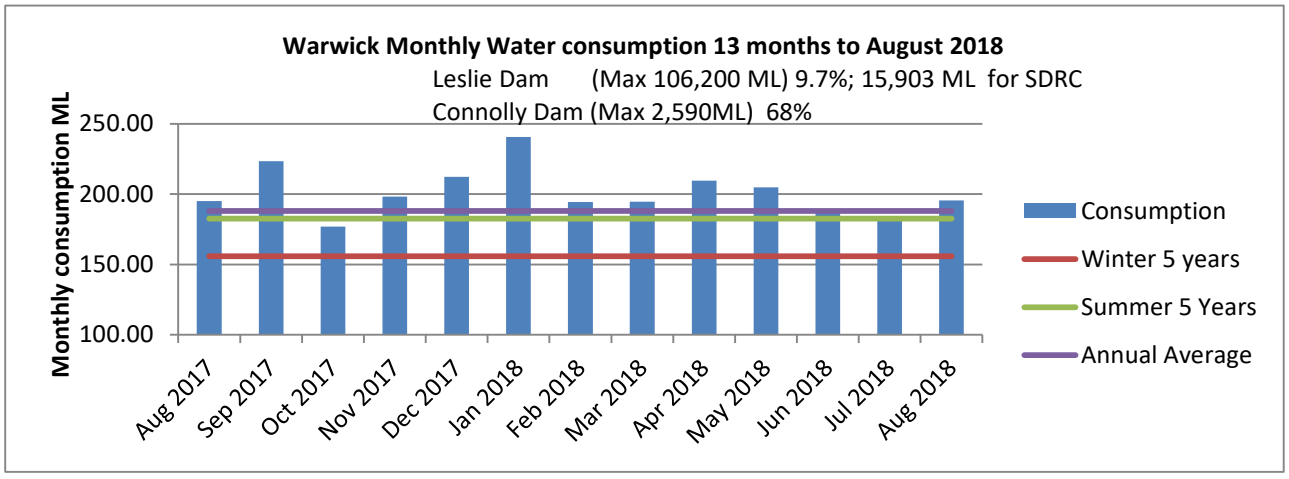
WORKS CONSTRUCTION, WORKSHOPS & ASSETS

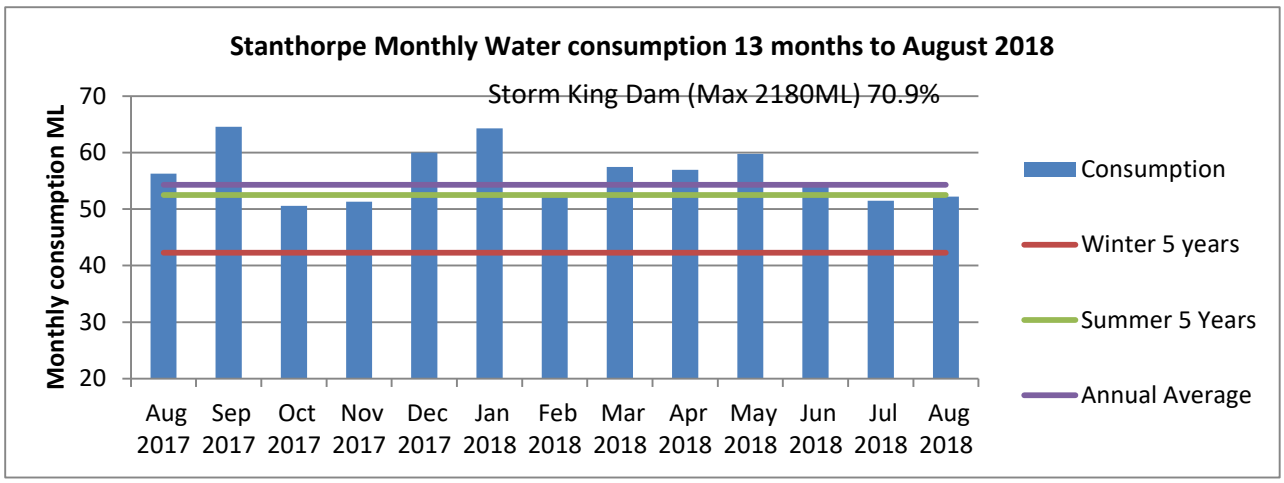
Capital Program as at 31 August 2018 is attached.

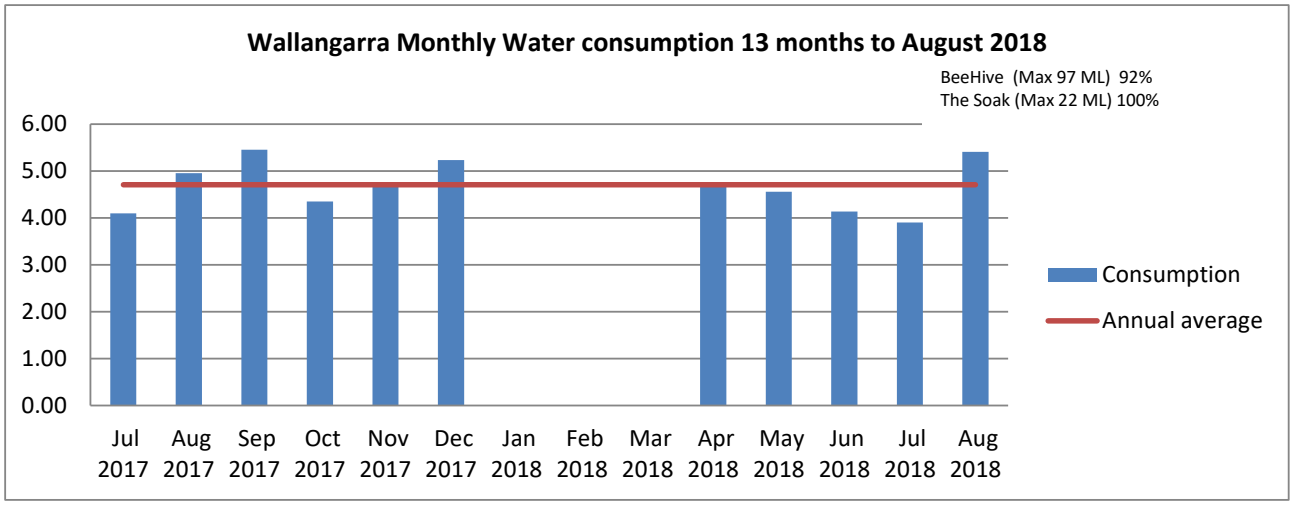
WATER & WASTEWATER

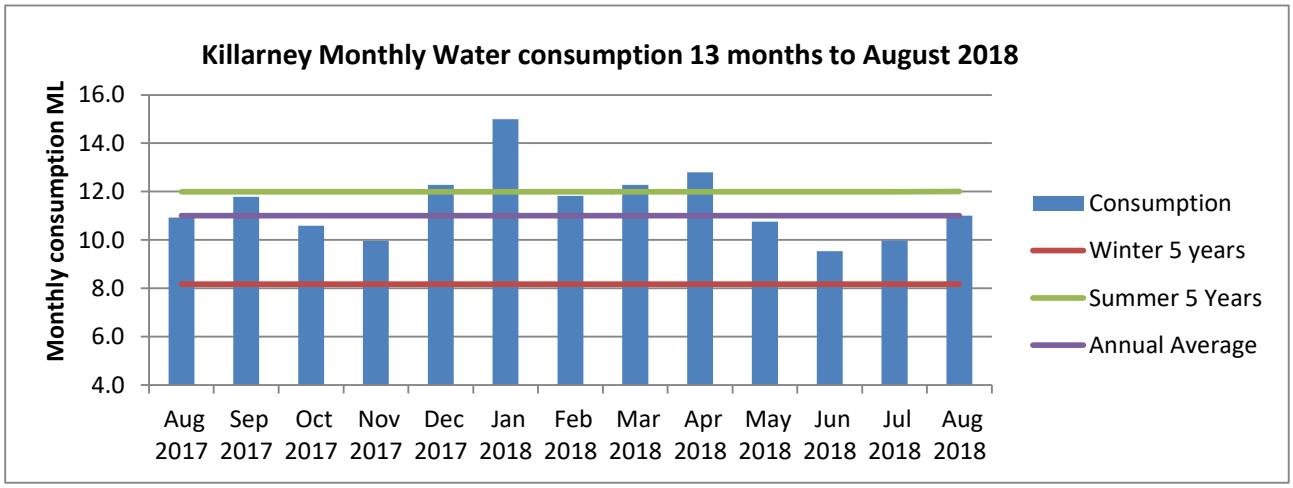
Water & Wastewater Report as at 31 August 2018

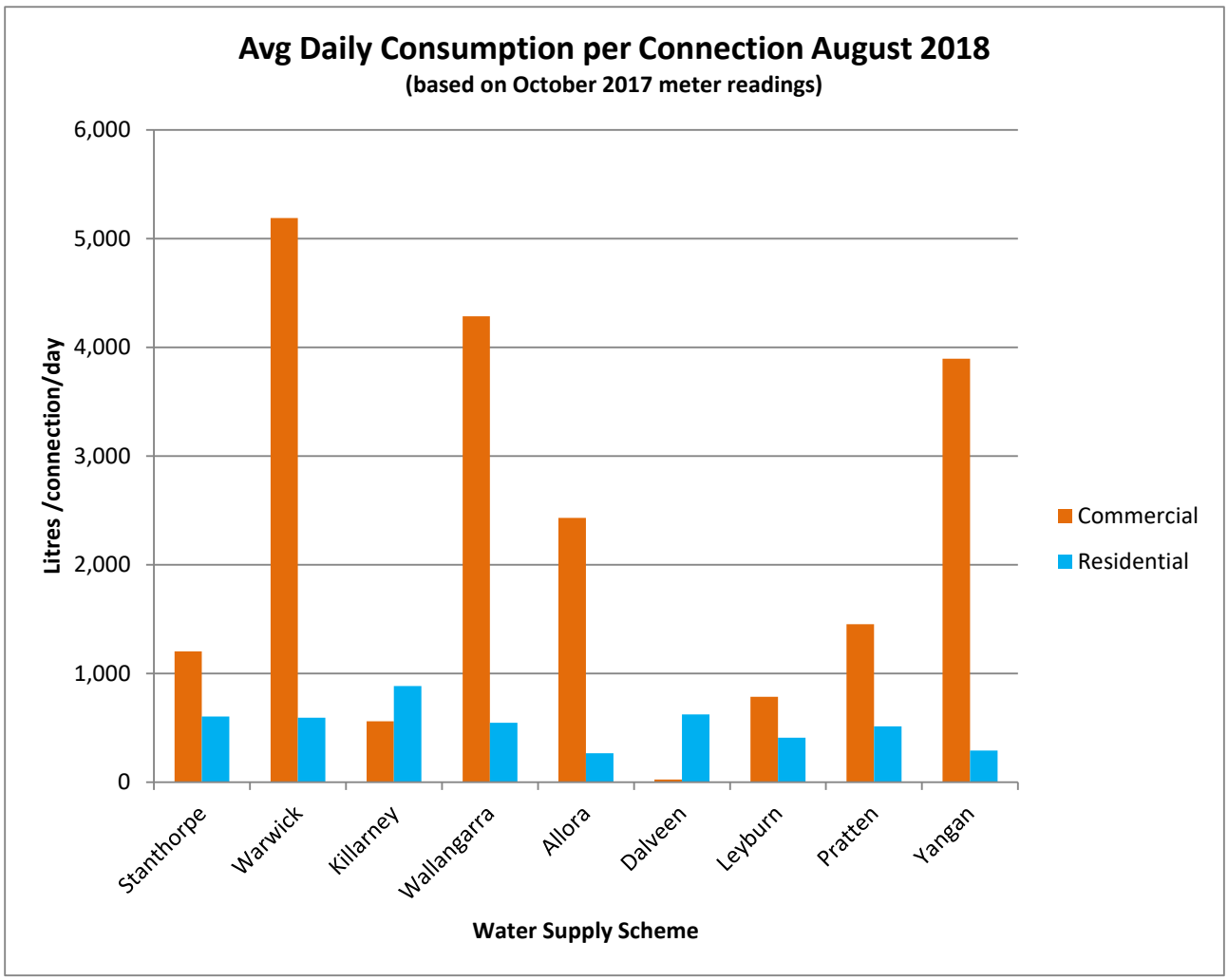
Monthly Water Consumptions Graphs

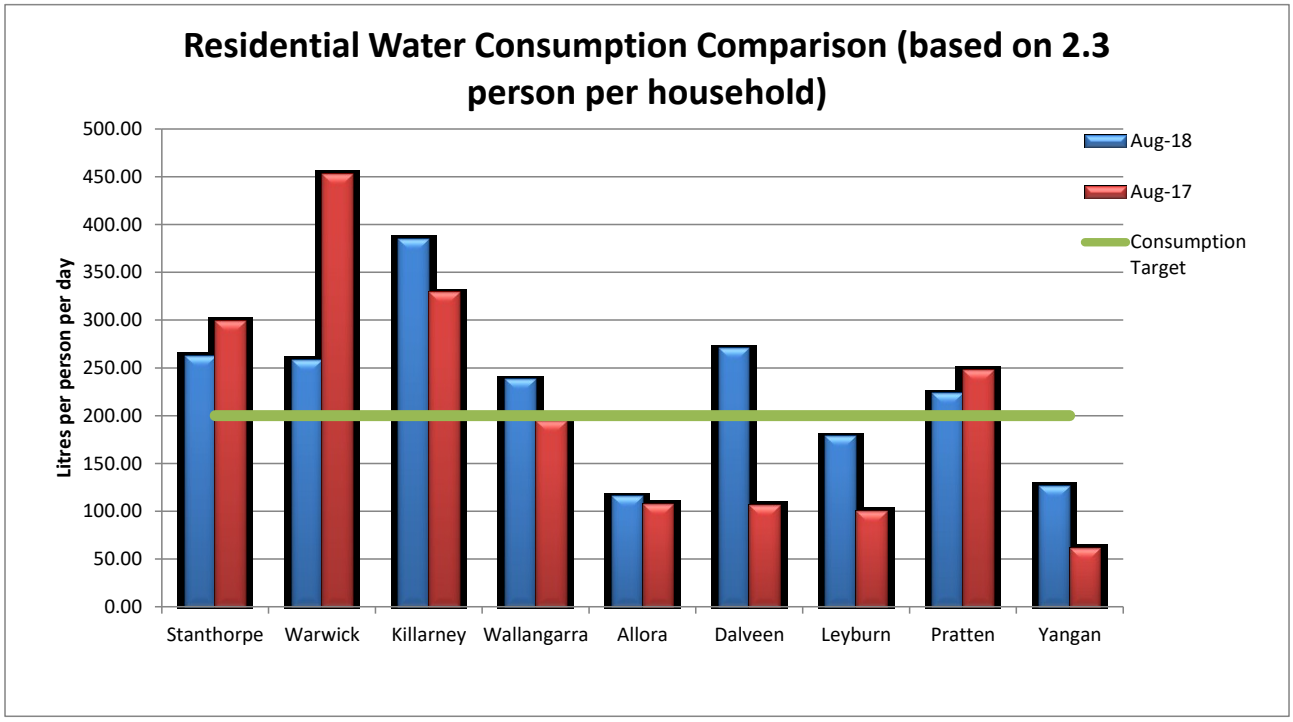



Stanthorpe Monthly Water consumption 13 months to August 2018
Storm King Dam (Max 2180ML) 70.9%
Monthly consumption ML
70
60
50
40
30
20
Aug 2017
Sep 2017
Oct 2017
Nov 2017
Dec 2017
Jan 2018
Feb 2018
Mar 2018
Apr 2018
May 2018
Jun 2018
Jul 2018
Aug 2018
Consumption
Winter 5 years
Summer 5 Years
Annual Average


Wallangarra Monthly Water consumption 13 months to August 2018
BeeHive (Max 97 ML) 92%
The Soak (Max 22 ML) 100%
6.00
5.00
4.00
3.00
2.00
1.00
0.00
Jul 2017
Aug 2017
Sep 2017
Oct 2017
Nov 2017
Dec 2017
Jan 2018
Feb 2018
Mar 2018
Apr 2018
May 2018
Jun 2018
Jul 2018
Aug 2018
Consumption
Annual average


Killarney Monthly Water consumption 13 months to August 2018
Monthly consumption ML
16.0
14.0
12.0
10.0
8.0
6.0
4.0
Aug 2017
Sep 2017
Oct 2017
Nov 2017
Dec 2017
Jan 2018
Feb 2018
Mar 2018
Apr 2018
May 2018
Jun 2018
Jul 2018
Aug 2018
Consumption
Winter 5 years
Summer 5 Years
Annual Average





Budget Implications

Nil

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

Nil

Options

1. Receive the Engineering Services Department Monthly Report; or
2. Not receive the Engineering Services Department Monthly Report

Attachments

1. Community Services & Major Projects 2018/19 Project Status ReportView
2. Works Construction, Workshops & Assets Capital ProgramView

COMMUNITY SERVICES AND MAJOR PROJECTS

PROJECT STATUS UPDATE

Communication Update No.: 10 **Reporting Period: 2018/19 Financial Year** **Date of Issue: 7 September 2018**

Project Tracking Legend: On Target | Minor Slippage | Off Target

Initiation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Building Fire Systems Upgrades **PC Date:** June 2019 **Budget:** $75k **PM:** AJ	Project scoping	PMP Sep 2018	TBC	
Community Health & Wellbeing Project **PC Date:** January 2019 **Proposed Budget:** $5k **PM:** KM	Develop and implement Council's Community Health and Wellbeing Project	Develop project plan and sign off 28 September 2018. Project implementation 2 January October 2018.		
Enhancement of Public Toilets **PC Date:** Jun 2019 **Budget:** $160k **PM:** ZD	Project scoping. Project Management Plan currently being drafted.	PMP Sep 2018	TBC	
Equitable Access Requirements – Stanthorpe Admin Building **PC Date:** Jun 2019 **Budget:** $150k **PM:** ZD	Project Management Plan updated following feedback. Approved copy distributed. RFQ for design and construction for options in PMP currently being drafted. Awaiting outcome of library feasibility study prior to decision on location of elevator.	Outcome of library feasibility study community consultation – September 2018	Outcome of Library Feasibility Study may impact on scope and time.	

Initiation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Flood Mitigation Gauges 2018-2020 **PC Date:** Dec 2018 **Budget:** $77K **PM:** AJ	Coordinates for four proposed new rain trees sent to Bureau of Meteorology for desktop radio path testing. BOM to advise of required specialised equipment.	BOM to confirm proposed rain tree locations and provide specifications for specialised equipment to be purchased 30/09/18	Limited suppliers for specialised equipment – Bureau of Meteorology to provide guidance for approved suppliers.	
Implementation of Council's Community Services Strategic Direction **PC Date:** Jun 2019 **Budget:** $5k **PM:** KM	Develop and implement the Community Services Action Plan priorities (as identified by the Community Services Advisory Committee). PMP to be developed to track actions and milestones.	Develop and sign off project management plan 28 September 2018. Project Implementation 1 October 2018.	TBC	
Regions Art Gallery Upgrade **PC Date:** Jun 2019 **Budget:** $150k **PM:** AJ	RFQ for toilet upgrades out to market.	RFQ closes 20/09/18	Time: Project dependent on library feasibility study being conducted by Corporate Services, which is due end May 2018. Reputation: Media enquiry received about library feasibility.	
Resupply Sub-Plan **PC Date:** Jun 2019 **Budget:** $1k **PM:** PF	Review and benchmark what other LG authorities have in place.	Draft to be developed by end of September 2018.	Risk of community members being isolated for extended periods of time. Possibly impacting them by being unable to access essential goods required for survival. Develop Sub-Plan with appropriate stakeholders to ensure resupply is carried out as required.	

Initiation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Stanthorpe Youth Support Services Interagency Group **PC Date:** Ongoing **Budget:** $3k **PM:** GJ	An officer from Gateway to Training (a local NGO) has established a new Stanthorpe Youth Support Services Interagency group which will meet on a bi-monthly basis. The format is based on group ownership with rotating hosting and minute-taking responsibilities. Council has been invited to be a member of this interagency group. The first meeting was held on 25 July 2018; however a Community Services team rep was not able to attend. Council met with the Gateway to Training officer and a representative from SDIEA on 21 August 2018 to discuss a request for venue support and to get more information about the purpose of the Interagency. Council will provide support for the meeting through provision of the Civic Centre Supper Room for the meetings, subject to availability, and as needed (noting some hosts may choose to use their own facilities).	The next meeting is scheduled for 27 September 2018.		
Youth Week 2019 Event – Camp Leslie Dam **PC Date:** April 2019 **Proposed Budget:** $35k **PM:** KM	Council Resolution 22.08.18 – "a) With respect to Youth Week 2019: THAT Council continue to progress the 2019 Youth Week event; more specifically an event at Camp Leslie Dam, and consider a budget allocation, after confirmation of attendance, at the second quarter budget review."	Develop project plan and sign off 28 September 2018. Project implementation 1 April 2019.		

Initiation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Youth Pool Parties **PC Date:** October 2018 **Proposed Budget:** $4k **PM:** KM	Council Resolution 22.08.18 – "b) With respect to a social event for Year 9 & 10 Students: i. THAT Council organise social events for Year 9 & 10 students to kick-off the pool season with an evening pool party at the Allora, Killarney, Stanthorpe and Warwick pools; and ii. THAT Council allocates a budget of approximately $1000 for each of the four events." Stakeholder consultation completed, venues and dates (29 September 2018) organised, project plan developed and signed off, 7 September 2018.	Send invitations to schools 12 September 2018 Project implementation 29 September 2018.	See PMP	

Planning Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Dungaree Memorial Project **PC Date:** Dec 2018 **Budget:** $135k **PM:** ZD	Combined tender for construction of Dungaree Memorial, Leslie Park Dais and surrounding footpath streetscape closed 07/08/18. Offers evaluated and RFT recommendations to Council Meeting 22/08/18. Contract awarded 24/08/18. Arranging WHS induction for contractor. Granite material may be delayed due to limited availability.	Project timeline to be provided by contractor 07/09/18	Multiple risks and their mitigation strategies identified in the PMP.	

Planning Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Leslie Park Cenotaph Dais **PC Date:** Nov 2018 **Budget:** $80k **PM:** MB	Plaque concepts due 07/08/18. Council briefed on plaques 13/8/18. Council endorsed plaque concept with recommendation that final concept go through interpretative signage consultant. Contract awarded 24/08/18. Arranging WHS induction for contractor. Sandstone materials may be delayed due to limited availability.	Project timeline to be provided by contractor 07/09/18	Budget: Committee 50% of the way to the estimated figure. Project cannot proceed until budget confirmed.	
Mitchner Shelter Restoration **PC Date:** Jun 2019 **Budget:** $80k **PM:** AJ	RFQ for restoration closed 31/08/18. Offers being evaluated.	Award contract 07/09/18	Quality – heritage building requires specialist contractors, previous experience of contractors to be highly weighted during procurement.	
Outdoor Burial Wall – Warwick Cemetery **PC Date:** Jun 2019 **Budget:** $180k **PM:** AJ	Tender for construction of Outdoor Burial Wall out to market.	Tender closes 25/09/18	Time and Cost: Warwick Cemetery is heritage listed. Need Heritage Exemption Certificate to construct building on the site.	
Rest Area for Visitors and Travellers Incorporating New Entrance Signage **PC Date:** Dec 2018 **Budget:** $150k **PM:** ZD	TMR provided approval to structural engineers for installation of Queenslander sign. Traffic engineer sign off and road corridor permit required by TMR. Construction drawings to be finalised following soil test and survey of site. Report and approval from traffic engineer received 06/09/18 Survey of site arranged by engineers for 07/09/18	Structural engineers to complete construction drawings following survey of site 21/09/18	Multiple risks and their mitigation strategies identified in the PMP, particularly with funding amounts. Issue previously raised around potential budgetary issues.	

Planning Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Stanthorpe Admin Building - Underpinning **PC Date:** June 2019 **Budget:** $80k **PM:** ZD	Project Management Plan distributed. RFQ for structural assessment issued 23/08/18	RFQ for structural assessment closes 07/09/18	Multiple risks and their mitigation strategies identified in the PMP.	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Community Engagement – Disaster Preparedness and Get Ready **PC Date:** Dec 2018 **Budget:** $20k **PM:** PF	Maryvale State School –presentation given to primary students on the 27 June 2018. Emergency Services pop up event held Maryvale 7 July 2018. Emergency Services Day planning started on villages to be targeted during 2019. • Warwick – 9 February 2019 • Ballandean – April/May 2019 • Killarney – July 2019 • Stanthorpe – September 2019 • Dalveen – November 2019 17 August 2018 - Council informed of is success under the 2018-19 Get Ready Grant Program. Grant value $19,400.	Leyburn – 15 September 18 Get Ready QLD – October 2018 Wallangarra – 3 Nov 2018 Will contact Wallangarra School closer to ESD in Nov 18.	Community resilience is impacted by lack of communication of PPRR. Ensure engagement activities throughout the year include varied demographics and smaller communities outside of Stanthorpe & Warwick.	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Disability Action Week **PC Date:** Sep 2018 **Budget:** $5k **PM:** CA	Events will be conducted 9th to 15th September 2018. Seeking quotes for hire of wheelchair accessible portaloo for River Walk. Media campaign finalised Floor plan finalised Master of Ceremonies booked Mayor & Councillors invited Finalise arrangements for Expo 5th September 2018. EXPO conducted 6th September 2018 and was successful, positive feedback from exhibitors and attendees.	Continue to lassie with DAW representatives to organise other DAW events - September 2018 Organise Ian Gimm memorial seat and plaque in Stanthorpe 14 September 2018. 25/09/18 – DAW evaluation meeting		
Drought Support **PC Date:** TBC **Budget:** $5k **PM:** GJ	The team is working with other NGO and State Government agencies around drought. Connected the Department of Human Services' Farm Household Case Officer with the Queensland Health officer delivering the Rural Minds workshops. **Community Events** Council is providing promotional support for community drought support fundraisers through sharing on social media channels and through established networks. **Rural Minds workshops** *Traprock* - This workshop was postponed at the request of the resident that was to host the workshop. Council officers visited the resident at their Traprock property to discuss further and it was agreed to identify another date and time that would better suit the community. October 12th was identified subject to availability of the Queensland Health rep who delivers the program. - The new date and time was secured with the	**Rural Minds workshops:** - Karara (date/time to be determined) - Applethorpe (potential workshop to be explored further) **Drought Forums** Warwick – 11 Sept 2018 Stanthorpe – 14 Sept 2018 **Interagency Meeting** A date will be determined for a special Interagency meeting to be held by the end of September 2018. **CHLG – Community Event Funding** Applications close 20 Sept 2018	Time: Consideration may be required around the budget with the project duration currently unknown.	

Construction/Implementation Phase				
Project Details	**Status**	**Next Milestone & Target Date**	**Risk & Mitigation**	**Project Tracking**
	program deliverer; however the resident subsequently contacted Council advising that following discussions with their community, there was insufficient interest in the workshop, and they did not feel it was warranted, particularly given the additional agencies that had agreed to attend from the RFCS, Human Services and DAF. - Unfortunately, this workshop has been cancelled. *Karara* - Karara has been identified as a location in need for a Rural Minds workshop through consultation with the Rural Financial Counselling Services, Dept of Human Services and local producers in the Traprock area. This has been flagged with Queensland Health and a date and time will be determined, with the workshop likely to be held at the Karara pub. - It is intended to invite representatives from the Rural Financial Counselling Service and Dept of Human Services (Rural Services) to the workshop to provide information/assistance to participants. *Applethorpe* - Initial discussions have been held with the Department of Agriculture and Fisheries, about the possibility of holding a Rural Minds workshop at one of the Grower Evenings hosted at the Applethorpe Research Facility. **Drought Forums** The Community Services team has supported EDU to promote the Drought Forums, sharing details with its interagency and community networks, and particularly highlighting the opportunity for agencies that offer drought relief to participate in the forums. Direct approaches have also been made to Condamine			

Construction/Implementation Phase				
Project Details	**Status**	**Next Milestone & Target Date**	**Risk & Mitigation**	**Project Tracking**
	Headwaters Landcare Group, GIVIT, and The Salvation Army. **Condamine Headwaters Landcare Group** Further discussions have been undertaken with CHLG regarding drought support, and they have been invited to contact the Manager Community Services & Major Projects to discuss other opportunities around drought support, funding and advocacy. *Voucher Program* CHLG will soon commence a voucher program and the Community Services team will promoted through community and interagency networks when the information becomes available. **Website** Further enhancements to the drought assistance information page on Council's website will continue to be made over time. Details of website have also been shared with internal and external contacts.			

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Grants to Community **PC Date:** Jun 2019 **Budget:** $367k **PM:** SH	The Fast Grant opened on 2 July 2018. Year to date - 13 applications submitted, 12 approved and 1 ineligible. The Community Grant opened on 25 July 2018 and closed on 22 August 2018. The assessment and moderation process is underway for the 28 Community Grant applications received by Council.	The assessment of Fast Grant applications will be ongoing until the end of this financial year. The Assessment & Moderation of the Community Grant applications is due to commence 23 August 2018 and conclude by 11 September 2018. The Community Grant recommendation Agenda Report is due to be submitted to the DES by 13 September 2018 and the EMT by 18 September 2018. The Report is due to be presented to the General Council Meeting on 26 September 2018 for Council's consideration.	Scope: Changes to approved process risk quality of outcome.	
John Simpson – Equestrian Sculpture **PC Date:** Dec 2018 **Budget:** $60 **PM:** MB	PMP amended and signed off 27 March 2018. Site preparation completed. Chutes are in storage at the Depot. 24 August 2018 – Call from John Simpson about who holds the insurance whilst the project progressing – matter referred to Acting Director, Planning, Environment and Corporate Services.	Sculpture Installation – October 2018	Budget: Unclear what funding is in place? Proponent requested to meet with all key stakeholders Reputation: Managed process closely and align to agreed PMP objectives and outcomes. Time: Likely to slip due to a lack of stakeholder engagement by proponent.	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
LDCC Activation & Coordination Sub-Plan **PC Date:** Jun 2019 **Budget:** $1k **PM:** PF	Draft Procedure developed. Additional information to be incorporated into draft due to Guardian System now being available for LDCC Staff. LDCC Exercise planned for the 29 August 2018 – learnings will assist in plan development.	Ensure Sub-Plan appropriately reflects processes for and responsibilities of those within the LDCC. Sub Plan Nov 2018.	Risk of LDCC not operating efficiently and possibly being under resourced during an event. Ensure the LDMG and LDCC are trained and adequately resourced prior to an event occurring	
LDMG Member Training **PC Date:** Jun 2018 **Budget:** $5k **PM:** PF	Training for LDMG Group members available through Face-to-Face sessions and /or online. LDCC Exercise – 29 August 2018 Project slightly off track due to number of members on group requiring training. Raised at the June LDMG meeting. Participated in Desktop Exercise as part of the USAR Warwick Exercise run by QFES. LDMG Activities and scenarios discussed and exercised – 26 July 2018	Guardian – end user training to be conducted – August 2018 Training to be booked in with QFES modules listed below (dates to be confirmed): Local Disaster Management Group Member Induction Module 1 - Introduction to Evacuation Module 1 - Introduction to Recovery	Risk of LDMG being under resourced in training areas. Ensure the LDMG and LDCC are trained and adequately resourced prior to an event occurring. LDMG/LDCC legislative compliance.	
Music: Count Us In **PC Date:** 1 Nov 2018 **Budget:** $0 **PM:** GJ	Received a request to share details of the national Music: Count Us In (MCUI) initiative with schools across the Southern Downs. MCUI exists to advocate for and celebrate music in Australian schools. Celebration Day 2018 will be Thursday 1 November. MCUI is available to all schools across the nation and registration is free. Details emailed on 30 August 2018 to the Southern Downs Youth Council Members Schools, and separately to all other schools in the Southern Downs Region. Total number of schools informed is 35.	Registrations are open. Music: Count Us In will be held on 1 November 2018.		

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Old Allora Offices Restoration and Will Street Community Groups Relocation **PC Date:** Jun 2019 **Budget:** $695k **PM:** AJ	Works for Queensland project variation to transfer funds to Old Allora Offices Restoration has been approved. Engineers conducted a full measure of the Old Allora Offices and have discussed the project with an experienced house removalist for recommendations. Final preliminary plans received for the sheds. Design moving to next stage including hydraulic plans and electrical design.	Structural drawings to raise and restump Old Allora Offices 30/09/18 Heritage Impact Report 15/09/18	Scope creep being mitigated by meetings with stakeholders	
Pools – Allora & Killarney – Paint & Caulk **PC Date:** Oct 2018 **Budget:** $70k **PM:** AJ	Preparation of Allora Pool surface for painting has commenced.	Works to be completed prior to pool season opening.	Time: Completion date of 31/08/18 has not been met. Weather has impacted on the timelines.	
Pools – Stanthorpe – Paint & Caulk **PC Date:** Oct 2018 **Budget:** $70k **PM:** AJ	Pool surface preparation completed. Awaiting pool sub straight moisture level to drop before paint can be applied. Low temperatures have delayed the drying process.	Works to be completed prior to pool season opening.	Time: Completion date of 31/08/18 has not been met. Weather has impacted on the timelines.	
Recreation Areas at Connolly Dam and Small Villages (BBQs and covered seats) **PC Date:** Dec 2018 **Budget:** $150k **PM:** ZD	Picnic settings, BBQs and shelters all received and in storage. Request from CEO to place Maryvale Park Installation on hold awaiting outcome of Maryvale Urban Design Project. Contractor arranging onsite meetings with Parks & Gardens to confirm location for installation.	Contractor to provide installation schedule 14/09/18	Multiple risks and their mitigation strategies identified in the PMP.	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Recovery Sub-Plan **PC Date:** Dec 2018 **Budget:** $1k **PM:** PF	DRAFT Sub-plan currently under development sent out for stakeholder feedback. Limited responses provided. Sub-plan now to be finalised for submission to LDMG. Sub-plan presented to September 18 LDMG meeting for endorsement.	Sub Plan to be dealt with by flying minute.	Risk of community recovery not being adequately addressed after an event.	
Drought Resilience Sub-Plan **PC Date:** Nov 2018 **Budget:** $1k **PM:** PF	Draft drought resilience sub-plan circulated for feedback. Stakeholder feedback due 24 August 2018. Drought Resilience Sub-plan to be tabled September LDMG.	Awaiting LDMG feedback.		
Regional Arts Development Fund (RADF) **PC Date:** Jun 2019 **Budget:** $105k **PM:** ZD	RADF Reference Group recommendations for Round 3 projects to General Council meeting 22/08/18 Issued Letters of Offer and Funding Agreements to successful Round 3 applicants 24/08/18. Waiting on one funding agreement to be returned. Notification that 2018/19 application to Arts Queensland was successful. Funding agreement has now been executed by Arts Queensland and funding activities can commence.	Execute funding agreements and issue grant payments 14/09/18 Seek nominations for vacant Reference Group position 14/09/18		

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Risk Assessment Workshops– Development of Risk Management Plan **PC Date:** Dec 2018 **Budget:** $5k **PM:** PF	Bushfire Risk Assessment has commenced – Complete mapping of all stakeholders relationships/arrangement and associated business continuity and/or disaster management plans. To be progressed – Severe Thunderstorm Event (including large hail) leading to Localised Flash Flooding & landslides – October 2018 Tropical Low or Large Inland Trough Event leading to Major Creek Line Flooding & Major Riverine Flooding (Condamine River) & Landslides - December 2018 QFES have advised that the Queensland Earthquake Risk Assessment will be released in 2018. QFES is making enquiries on the possibility of hosting another workshop for Flood Risk Assessment.	Finalise Bushfire Risk Assessment as recommended – Nov 2018 Stakeholder engagement workshops to be arranged.	Current Risk Register requires updating. To ensure Agencies and stakeholders are aware of the identified risk in the region. Ensure that the DDMG are notified of residual risks in the region.	
Science Teachers Association of Queensland – Sponsorship & promotion of School entries to 65th Queensland Science Contest 2018 **PC Date:** Oct 2018 **Budget:** $500 **PM:** GJ	STAQ approached SDRC to sponsor school entries from Prep-Grade 12 to the Qld Science Contest 2018 and promote to local schools. Sponsorship has been arranged, and the STAQ website has been updated with the Southern Downs entries - FREE section. A media release was issued on 23 August 2018 to promote the contest and sponsorship of 100 school entries. Direct promotion to all 35 schools in the Southern Downs region occurred on 23 August 2018 with the media release and an invitation emailed out. The media release is available on Council's website, and details have been shared on the SDRC Facebook Page and on the Southern Downs Youth Facebook Page, with the STAQ and SDRC tagged in the post.	Periodic promotion will continue in the lead up to the entry closing date. Contest entries close 8 October 2018.		

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Seniors Week/Month 2018 **PC Date:** Aug 2018 **Budget:** $12k **PM:** CA	Official Seniors Week 18 to 26 August 2018, but events conducted during the month of August 2018. Have booked facilities staff to set up and take down Expo. Banner set up, entertainment and activities confirmed Survey completed Floor plans completed Lucky door prizes purchased Successful expos run 22 and 23 August 2018	Officers now to complete de-brief and undertake learning review. Evaluation to be completed		
Special Presentation to School Students – Inspirational Speaker Sam Bailey (Resilience) **PC Date:** 13 Sept 2018 **Budget:** $3K **PM:** GJ	Sam Bailey is a C6/C7 quadriplegic who has conquered his disability to become a successful farmer, ultralight pilot, inspirational speaker, best-selling author and role model for children. He will address high school students about his story of resilience at two presentations on 13 Sept 2018. This is an opportunity for local students to hear from someone who has overcome adversity with courage and determination, and the visit coincides with Disability Action Week and R U OK? Day. Following liaison with schools, and advice of some additional school/student commitments, Council is now expecting around 550-600 students plus approx. 30 or more teachers/aides at the presentations. Invitations extended to the Mayor, Councillors and the CEO. The Manager Community Services & Major Projects will MC the events, with the Mayor and Deputy Mayor to introduce Mr Bailey at the Stanthorpe and Warwick sessions respectively. They will also provide thank you gifts at the end of the presentations. Students and teachers will be invited to make (voluntary) gold coin donations at each session, with funds to be	Presentations to be held on 13 September: - Stanthorpe Civic Centre at 9.30am; and - WIRAC at 12.30pm.		

Construction/Implementation Phase				
Project Details	**Status**	**Next Milestone & Target Date**	**Risk & Mitigation**	**Project Tracking**
	donated to Rural Aid to help farmers. Both WIRAC and the Stanthorpe Fitness Centre will match donations dollar for dollar capped at $500 each. Arrangements and final preparations are underway for each presentation including facilities, resources & setting up, audio-visual needs, seating plans & ushers, introduction/bio wording, and run sheets. This is also being undertaken in close liaison with WIRAC, given the substantial numbers of students to be accommodated.			
Stanthorpe Fitness Centre – Building Compliance Rectifications **PC Date:** Dec 2018 **Budget:** $50k **PM:** AJ	Funding approved to provide a compliant fire hydrant for the Stanthorpe Fitness Centre – to be managed by Water and Waste Water Department.	Tactile Ground Surface Indicators and Braille signage installation 14/09/18 Fire hydrant design by Water and Waste Water Dep't to be advised		
Stanthorpe Fitness Centre – Outside School Hours Care Facility Relocation **PC Date:** Dec 2018 **Budget:** $100k **PM:** AJ	Application submitted to Department of Education and Training (DET) regarding the proposed new location for the Stanthorpe Outside School Hours Care service. This is to cover of the need to relocate the centre from this existing location when the lease tenure expires at the end of the year.	Approval for OSHC relocation 07/12/18 RFQ for building works following approval by DET	Disruption to fitness activities –contractor aware of need to work with users	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Stanthorpe Skate Park Improvements **PC Date:** Dec 18 **Budget:** $10k **PM:** GJ	SDRC was approached by a resident about possible improvements (i.e. graffiti style artworks & a water bubbler) to the Stanthorpe Skate park. Resident has been contacted and awaiting a response about a time to meet to discuss their ideas further. Contacted the RADF Officer who has advised that Round 1 of the 18/19 grants may open around Oct/Nov. There may be an opportunity for the resident to consider an RADF application for the graffiti style artworks. Assessments of the Stanthorpe and Warwick skate parks have been completed. Stanthorpe skate park is in good condition in general, with only some minor works to be done. A water bubbler combo is planned for this skate park. Warwick skate park requires the most maintenance, including removal of all existing old render rock material that was put into the cracks/gaps of the concrete surface five years ago, as it is falling out. Any lips/trip zones will be grinded down and made safe. Warwick skate park is now closed while the Parks team undertake maintenance repairs. Fencing has been placed around the area while works take place. The skate park will partly reopen to the public after completion of initial works with the entire skate park expected to be open again in the next few weeks. Inspections are still to take place at the Allora and Killarney skate parks. These skate parks could possibly have full closures during maintenance works. A media release was issued on 23 August 2018 regarding closure of the Warwick skate park for maintenance repairs. This information is on the SDRC website and has been shared on both the SDRC and Southern Downs Youth Facebook pages.	Assessment of the Allora and Killarney skate parks to be completed by end of September 2018. Estimated completion of maintenance works at skate parks by December 2018. Estimated installation of water bubbler combo at Stanthorpe skate park by December 2018.	TBC	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Stanthorpe Soldiers Memorial Restoration **PC Date:** Dec 2018 **Budget:** $46k **PM:** ZD	Grant stage one status report and invoice submitted 13/08/18 RFQ for building works closed 08/08/18. Contractors engaged for building works and bronze plaque conservation treatment 15/08/18 Work Method Statement and patch test results for conservation treatment of bronze plaques submitted to Department of Environment & Science (Heritage) 6/09/18. Met with builder to discuss Heritage Exemption Certificate requirements.	Temporary fencing around construction site to be installed 12/09/18 Conservation treatment of bronze plaques to commence 17/09/18	Conservation treatment of bronze plaques may not be completed by grant completion date. Supply of WMS and additional information as per Heritage Exemption Certificate conditions may cause delays if not approved.	
White Balloon Day	Sausage Sizzles completed at Stanthorpe & Warwick Depots and Admin buildings.	Public Sausage sizzles to be finalised 7/09/18		
Youth Council 2018 **PC Date:** Dec 2018 **Budget:** $15k **PM:** GJ	The Youth Council student members are currently participating in a group challenge to try and increase the profile of the Southern Downs Facebook Page, aiming for 1000 page likes by the end of October.	Update to be taken to the SDYC meeting scheduled for 1 November 2018. Review of Terms of Reference and Calling of Nominations for 2019 Youth Council by end of December 2018.	Reputation: Closely managed process by CDO-Y&E to ensure clear objectives and outcomes.	

Completed Projects	
Allora Play Group Building – Switchboard Upgrade, Cladding	APRA – Roof Repairs
Big Thermometer	GIVIT for Schools
NAIDOC Week 2018	Warwick Library Air Conditioning Replacement

Capital Program - Works Construction Workshop and Assets as at 30 August 2018

Project Name	Act Expend 18/19	Commit	Act+Com Expend 18/19	Current Budget 18/19	Proposed Budget 18/19	Funding	Const Start	Finish	Status/Comment
Carry Over Items									
101673 - Sycamore Street , Killarney	273,141	78,782	351,923	0	350,000	RTR	Jun-18	Aug-18	Ext funded project in progress at EoFY. Worse than expected subgrade has cause over expend
101681 - Aldred / Miller St storm water extension	5,669	3,182	8,851	0			Apr-18	Jun-18	Completed last financial year suspect expend and commitments are incorrect or late
~~101710 - Stanthorpe CBD Cycle Facilities Design and Construction~~	~~7,188~~	~~9,010~~	~~16,178~~	~~0~~					~~Project should be under maintenance department~~
101855 - Allora-Clifton Rd Major Pavement Repairs (17-18 RTR)	6,750	34,360	41,110		100,000	RTR	Aug-18	Sep-18	Ext funded project not started last FY. Construction commenced 27/8
101856 - Forest Plains Rd Major Pavement Repairs (17-18 RTR)	186,639	31,686	218,324	0	225,443	RTR	Jun-18	Aug-18	Ext Funded Project in progress at EoFY. Project completed
101857 - Goomburra Rd Widen and Rehab (17-18 RTR)	12,834	0	12,834	0					Completed last financial year suspect expend and commitments are incorrect or late
101858 - Harslett Rd Widen & Rehab (17-18 RTR)	95,534	38,137	133,672	0	130,686	RTR	May-18	Jul-18	Project in progress at EoFY. Rain caused pavement rework may run over budget
101859 - Jack Smith Gully Rd Rehab (17-18 RTR)	1,901	1,778	3,679		300,000	RTR	Sep-18	Oct-18	Ext Funded Project not started last FY. Preparation of preconstruction documents commenced
101863 - Reseals (17-18)	0	12,272	12,273	0					Completed last financial year suspect expend and commitments are incorrect or late
101872 - Guy St (Fitzroy-Grafton) Blackspot 17-18	3,306	57,509	60,814	0	76,000	BS	Sep-18	Oct-18	Ext funded project construction not started last FY. Design in progress
101874 - Sugarloaf Rd Blackspot 17-18	64,915	17,363	82,278	0	180,633	BS	May-18	Oct-18	Ext funded project in progress at EoFY. Road construction part completed guard rail remaining.
18/19 Capital Budget Items									
101249 - Plant Replacement	202,591	77,134	279,725	3,555,000	4,042,000		Aug-18	Apr-19	RFT issued for grader, steel drum roller, multi tyre roller, excavator and 2 backhoes.
101669 - Rangers Rd / Cranham Street Intersection	0	0	0	250,000	250,000	RTR	Feb-19	Apr-19	Design and resumptions complete
101682 - Thanes Creek Culvert reconstruction	4,143	1,216	5,359	300,000	300,000		Sep-18	Oct-18	RFT closed and assessment underway. Report to go to September meetings
101864 - Freestone Bridge Planning and Design (BRP)	2,275	26,880	29,155	2,000,000	2,000,000	BRP	Jan-19	Aug-19	Consultancy awarded to HIG in late August for preliminary design and D&C Tender preparation.
101867 - Condamine River, Walking and Cycle Path Extension (WIQ2)	2,433	0	2,433	115,000	115,000	WIQ	Mar-19	Apr-19	Design commenced. Proposed to change scope for path to follow river.
101869 - Multi Purpose Vehicle Fitout – Disaster Centre/Library	0	0	0	75,000	75,000	WIQ	Jan-19	May-19	Vehicle shell ordered expected delivery of shell January 2019
101892 - Industrial Land Development	0	0	0	750,000	950,000	WIQ	Dec-18	Apr-19	Cost estimates indicate there is insufficient budget for all internal works and upgrade of external watr main. Estimate additional budget required to complete all is an additional $200,000
101893 - Warwick CBD Road and Footpath improvements	0	0	0	385,919	385,919	WIQ	Sep-18	Feb-19	Tender awarded for footpath adjacent to Dungaree Memorial. Cherry Tree corner later
101906 - Cycleways - Glen Aplin and Condamine Bridge	5,196	7,278	12,474	125,000	425,000	CNLGGP	Sep-18	Nov-18	Finalising scope with negotiations with TMR.
101907 - Moving Stormwater at Defiance Mills	28,272	39,011	67,284	180,000	342,202		Aug-18	Sep-18	Design finalised. Preparation of preconstruction documents underway. Some issues with QR land
101993 - Goomburra Rd Widen and Rehabilitate (Stage 3)	0	0	0	600,000	600,000	RTR	Nov-08	Jan-18	Not yet started
101994 - TIDS Amiens Road widening 18/19	99,755	20,790	120,545	998,846	998,946	TIDS	Aug-18	Nov-18	Early clearing commenced in August. Amiens/Minute and Amiens/Bapaume Intersection design being finalised
101995 - TIDS Inverramsay Road widening 18/19	7,225	1,866	9,091	800,000	800,000	TIDS	Oct-18	Dec-18	RFT for Culvert to be issued 17/8/18. Other road works not yet started
101997 - TIDS Freestone Road 18/19	0	0	0	400,000	400,000	TIDS	Dec-18	Feb-19	Not yet started
101998 - Hendon Street Sealing - Goomburra St	37,103	33,250	70,353	100,000	100,000	RTR	Aug-18	Aug-18	Commenced 1/8/18 Completed. May be able to do additional sealing in Hendon with left over budget
102000 - Easey Street Drainage 18-19	0	0	0	80,000	80,000		Sep-18	Dec-18	Consultancy RFQ being prepared.
102001 - Gravel Resheeting (18-19)	35,295	92,700	127,995	1,000,000	1,000,000		Aug-18	May-19	Aug-Sept construction (Bald Mt Rd, Washpool Rd, Yangan CemeteryRd and Grayson Siding Rd)
102002 - Jimmy Mans Road floodway	0	0	0	150,000	150,000	RTR	Mar-19	May-19	Not yet started
102004 - Reseals 18/19	0	0	0	1,000,000	1,000,000		Oct-18	Apr-19	Finalising reseal list
102005 - Sandown Road Rehabilitation and Widening	707	5,307	6,014	250,000	250,000	RTR	Sep-18	Oct-19	Preconstruction documentation being finalised
102006 - B Double Routes	0	0	0	160,000	160,000		Jan-19	Mar-19	Not yet started. Scope yet to be determined
~~102021 - Condamine River WalkCycle Path (WIQ2)~~	~~0~~	~~0~~	~~0~~	~~150,000~~	~~0~~				~~Double up in the budget refer 101867. Project to be removed~~
102051 - Hendon Street Sealing - Allora St	34,508	32,946	67,455	100,000	100,000	RTR	Aug-18	Aug-18	Commenced 1/8/18 Completed. May be able to do additional sealing in Hendon with left over budget
	1,082,853	589,519	1,672,363	13,514,765	15,876,829				

Construction In Progress
Completed
Warning

BRP - Bridge Renewal Programme (50/50)
BS- Blackspot (50/50)
CNLGGP - Cycle Network Local Government Grants Program (50/50)
RTR - Roads to Recovery (100)
TIDS - Transport Infrastructure Scheme (50/50)
WIQ - Works for Queensland (100)

11.2 Water Restrictions and Water Efficience Management Plans

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Technical Officer - Water & Wastewater	**ECM Function No/s:**

Recommendation

THAT Council resolve to move to High level water restrictions, in accordance with the attached Water Restrictions Table, across the whole of the Council region on 1 November 2018, and require businesses using 10ML or more water per annum to submit Water Efficiency Management Plans.

Report

Background Information

The Southern Downs Regional Council (SDRC) area, in common with much of Queensland, is currently in drought. The Bureau of Meteorology released the most recent drought statement on 5 September 2018, reporting that rainfall for the last 17 months in the region is categorised as severely deficient and soil moisture is classed as very much below average.

The most recent climate outlooks predict that the region is highly likely to experience above average temperatures from September to November with a 50% likelihood of receiving above median rainfall (median rainfall is 198mm for Stanthorpe and 164mm for Warwick) during this period.

The El Niño-Southern Oscillation Index is currently neutral, but there is double the normal risk of El Niño forming in the coming months; climate models suggest El Niño thresholds are likely to be reached by the end of spring. El Niño usually results in reduced average rainfall and warmer temperatures.

SDRC's largest population centres rely on three dams for town water supply, Storm King Dam for Stanthorpe and Leslie Dam and Connolly Dam for Warwick. The dam levels and expected depletion times, based on no inflow are as follows (as at 18 Sept 2018):

Dam	Current percentage full	Current Volume Available	Estimated Depletion
Storm King	69.7%	1519 ML	14 months
Leslie	9.67%	10,274 ML	20 months
Connolly	65.7%	1702 ML	16 months

Drought Management Plan 2009

The Water Supply (Safety and Reliability) (WSSR) Act 2008 required all water service providers to have a Drought Management Plan. A Drought Management Plan (DMP) for SDRC was approved in 2009 and repealed in 2014. The DMP was written before the Allora township was supplied by Warwick Water Treatment Plant. The DMP was based on 6675 connections; currently 7740 connections are supplied by Warwick Water Treatment Plant.

A number of reports and discussion papers were written to develop the DMP. These documents have been examined and the DMP triggers for water restrictions were initially based on recommendations from the SEQ Drought Exit Strategy. A discussion paper suggested that 75% should be used for moving from permanent to medium and 60% for high and 40% for extreme. These triggers were not adopted in the DMP and instead, the percentages in the table below were decided upon and incorporated into the DMP. These triggers are not conservative enough.

	Permanent	Medium	High	Extreme
Stanthorpe (tighten)		70%	50%	30%
Stanthorpe (relax)	75%	55%	35%	
Warwick (tighten)		50%	30%	15%
Warwick (relax)	55%	35%	20%	
Killarney (tighten)		80%	60%	40%
Killarney (relax)	85%	65%	45%	
Wallangarra (tighten)		80%	60%	40%
Wallangarra (relax)	85%	65%	45%	

The current SEQWater Water Security Program "Water for Life", published in March 2017 also uses 60% of the key bulk water storages as the trigger for their drought response. SEQWater move to restrictions (target 150L/p/d), full desalination production and recommission the Western Corridor recycled water scheme as the drought response.

SDRC moved from permanent restrictions to medium water restrictions on 1 June 2018. The restrictions were imposed ahead of time; the DMP required medium restrictions to be triggered once Leslie Dam was at 50% of Council's allocation of the bottom 15%. This would mean that medium restrictions would not commence until the Dam is 7.5% full (7,969 ML) if SDRC follows the repealed DMP triggers.

The Water and Wastewater team, in collaboration with QWRAP are in the process of submitting an RFQ to engage a consultant to prepare a Water Efficiency Plan. When complete this Plan will provide SDRC with new robust triggers for strengthening and relaxing water restrictions, coupled with revised and relevant permitted water uses and strategies applicable to residential and commercial customers. A generic version of the Plan will be prepared that can be used as a framework for other local governments seeking to produce a re-placement for the DMP. However, this document does not yet exist and, due to the decreasing amount of water in the main storages, it has become necessary to plan for the next move to strengthen water restrictions without relying on the outdated triggers set in the DMP.

Water Restrictions

Using the discussion paper, which used 60% of the combined storage as the trigger for moving to high restrictions, SDRC should move to high level restrictions when the combined storage level in Warwick reaches 11,112 ML and 1308 ML in Stanthorpe. Attached to this report is a table setting out SDRC's Water Restrictions levels.

The Dams lose far more water to evaporation and seepage than to monthly consumption supply. Models provided by DNRME, which have been designed specifically for Leslie Dam, Connolly Dam and Storm King Dam, calculate the combined storage loss for Leslie Dam and Connolly Dam for September as 414ML, whilst monthly consumption is around 195ML. Using these models, together with the current monthly water demand, it is estimated that without significant rainfall, Leslie Dam will reach the 60% mark towards the end of October. Stanthorpe is likely to be at 60% mid-October.

No enforcement action has been taken against non-compliant water users. The water meter readings have been finalized and residential high water users will be contacted to discuss water restrictions.

At present, SDRC does not have smart meters which allow access to information on daily current water usage per property. Consideration should be given to installing smart meters and to the possibility of charging a premium rate for water used in excess of the water restriction targets.

Water Efficiency Management Plans

The water restrictions are aimed at residential water users; consideration should be given to promote water efficiency with the non-residential customers. Referring back to the old DMP, and the SEQ Drought Exit Strategy, six commercial operator guidelines were covered. These commercial operations included high volume commercial and industrial users using more than 10ML per annum, vehicle washing businesses, vehicle washing associated with motor dealerships, food transport vehicles, building construction and development, market gardens and commercial nurseries and turf farms using more that 1ML per annum, and travelers accommodation. The general strategy in the DMP was to require the business operators to develop and implement a Water Efficiency Management Plan or WEMP.

The WSSSR Act 2008 allows Council, as the water service provider, to direct certain customers, such as non-residential water users using over 10ML per annum, to prepare a WEMP. The WEMP should include:

- an outline of the customer's current water use at the location
- water saving and efficiencies that will be achieved by implementing the WEMP
- timeframes for implementing the WEMP

There are 7 businesses in Warwick and 2 in Stanthorpe that used more than 10ML in the last twelve months. The large water users in Warwick are Polocrosse (who should commence using raw water soon), John Dee, Grove Juice, Wickham Freight, Coachman's Inn, Riverina, Frasers, and the Saleyards. Stanthorpe's high water users are both accommodation providers, Top of the Town Caravan Park and Murray Gardens.

A new position of Sustainability Officer was recently advertised and it is anticipated that once the role is filled, work will commence with high water business users to carry out water audits and assist with the development of WEMP.

Raw Water Connections

There are 51 raw water connections across the region. These connections used both for business use (primary production) and domestic use. The agreement for connection to Leslie Dam and Storm King Dam need to be examined and reviewed as they are out of date. The agreements in place for Connolly Dam raw water can allow Council to cease supply to maintain town water supply.

Consideration should be given to applying restrictions or closer monitoring of raw water usage. It should be noted that some residents use the raw water for toilet flushing and some for stock watering.

Budget Implications

Reduction in income due to reduced consumption.

Policy Consideration

Waste and Wastewater Customer Service Standards

Corporate Plan – The Environmentally Sustainable Southern Downs sections 6.1 & 6.7

Community Engagement

Nil

Legislation/Local Law

Water Supply (Safety and Reliability) Act 2008

Options

1. Council resolve to move to High level water restrictions, in accordance with the attached Water Restrictions Table, across the whole of the SDRC region on 1 November 2018 and require businesses using 10ML or more water per annum to submit Water Efficiency Management Plans within a three month timeframe.

2. Council remain on Medium level restrictions and follow the DMP triggers for strengthening water restrictions.

Attachments

1. Drought Management Plan (Excluded from agenda - Provided under separate cover)View
2. Water RestrictionsView

Southern Downs REGIONAL COUNCIL

Water Restrictions

Level	Permanent	Medium	High	Extreme
Target (max litres/person/day)	230 Litres	200 Litres	170 Litres	140 Litres
Outdoor water use times	Anytime on 3 allocated days, except between 10am & 4pm	Allocated days between: 7am - 9am and 4pm - 6pm from May to September (inclusive) 6am - 8am and 5pm - 7pm from October to April (inclusive)	Allocated days between: 5pm - 6pm from May to September (inclusive) 6pm - 7pm from October to April (inclusive)	One hour on allocated day: 4pm - 5pm from May to September (inclusive) 6pm - 7pm from October to April (inclusive)
Sprinklers & fixed irrigation systems	Allowed[1]	Allowed[1]	Not Allowed	Not Allowed
Hand held hosing of gardens and lawns	Allowed[1]	Allowed[1]	Allowed[1] (Lawns not allowed)	Not Allowed
Garden watering using buckets	Allowed[1]	Allowed[1]	Allowed[1]	Allowed[1]
Washing vehicles with a trigger hose	Allowed[1]	Allowed[1]	Not Allowed	Not Allowed
Washing vehicles using a bucket	Allowed[1]	Allowed[1]	Allowed[1] (on grassed area)	Allowed (on grassed area)[1]
Cleaning vehicle windows, mirrors and lights using a bucket	Anytime	Anytime	Anytime	Anytime
Topping up pools and spas	Allowed[1]	Existing pools - Allowed[1]	Not Allowed	Not Allowed
Topping up fountains & ponds	Allowed[1]	Allowed[1]	Not Allowed	Not Allowed
Cleaning paved areas using a bucket or high pressure water unit	Allowed[1]	Not allowed except for health or safety reasons	Not allowed except for health or safety reasons	Not allowed except for health or safety reasons
Cleaning buildings using a trigger hose or high pressure water unit	Allowed[1]	Allowed[1]	Not Allowed	Not Allowed
Cleaning windows using a bucket	Allowed[1]	Allowed[1]	Allowed[1]	Allowed[1]

[1] Allowed only during set outdoor water use times

Allowed outdoor water use at all properties

Odd numbers or no number	Odd calendar dates
Even numbers	Even calendar dates

11.3 Council Aerodromes

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Manager Community Services and Major Projects	**ECM Function No/s:** 05.44

Recommendation

THAT Council:

1. Note the safety inspection reports (August 2018) completed by Airport OLS Surveys for both the Stanthorpe and Warwick Aerodromes (attached).

2. Note that within the reports exist a number of remedial actions that have been referred to the Civil Aviation Safety Authority ("CASA") on 31 August 2018.

3. Note that there is likely to be insufficient funding allocated in the current annual budget. Officers may need to seek further funding to complete the remedial works through a quarterly budget amendment.

4. Note and endorse those actions currently being executed by Council officers (noted in the report section) to address those remedial actions identified by Airport OLS Surveys.

Report

On 13 and 14 August 2018, Airport OLS Surveys conducted an inspection of both the Stanthorpe and Warwick aerodromes. This is an annual inspection that is designed to cover the requirements for a 'Registered' aerodrome under the provisions of the *Civil Aviation Safety Regulation 1998 - CASR Part 139 and the MOS Part 139*.

The reports provide an independent picture of the state of the aerodromes with respect to their compliance with the applicable standards relating to the published details, operating procedures, competency of Aerodrome Reporting Officer/s and the details related to the movement areas. Corrective action and/or necessary improvements are identified and summarised as "Remedial Action Requirement/s".

On receipt, Council (as the aerodrome operator) is expected to send a copy of each report to the Civil Aviation Safety Authority ("CASA") outlining those items identified and the respective actions to be taken by the aerodrome operator (Council).

STANTHORPE AERODROME

On 30th August 2018, the Stanthorpe aerodrome inspection report was received by email from Airport OLS Surveys. The report contained a number of remedial actions requiring attention or action by Council. The report, remedial actions and Council officer response was forwarded to CASA 31st August 2018. The remedial action and their associated Council officer responses are provided below.

Remedial Action Requirement 1: To repaint / reinstate RWY 08/26's line markings as soon as practical to ensure that they are clearly visible (as per MOS 139, Section 8.1.4).

Remedial Action 1 Response: *Council will look to allocate funding to complete this action in a future quarterly budget adjustment. Once budget has been identified, these works will be completed.*

Remedial Action Requirement 2: To ensure that the blue TWY edge lights on the main TWY are correctly configured (located equal and opposite to each other) in accord with the MOS 139, Section 9.13.13.

Remedial Action 2 Response: *No action is planned at this point in time. Council would seek CASA's approval to have these lights covered by a grandfather clause due to their age and only require the upgrade when these lights are due for replacement.*

Remedial Action Requirement 3: To remove the white wind sock sleeve on the unlit secondary wind direction indicator (located LHS of APCH to THR 08) and replace it with a yellow wind sock sleeve (as per the MOS 139, Section 8.7.2.4).

Remedial Action 3 Response: *Council will commence works to replace this windsock with one which is yellow. It is hoped that this change will be completed by the end of October 2018.*

Remedial Action Requirement 4: To lop, remove or re-locate those obstacles found to be infringing the OLS as identified by yellow highlighting and the word "LOP" in the survey result tables within Section 10.2 of this report with no delay applied to APCH OLS, VSS and OAS infringements.

- APPLICABLE for TKOF 08.
- APPLICABLE for TKOF 26.

Remedial Action 4 Response: *Council has already commenced action against this remedial action, however, acknowledges that the majority of these items are trees on neighbouring properties, which requires the owner's consent.*

WARWICK AERODROME

On 30th August 2018, the Warwick aerodrome inspection report was received by email from Airport OLS Surveys. The report contained a number of remedial actions requiring attention or action by Council. The report, remedial actions and Council officer response was forwarded to CASA 31st August 2018. The remedial action and their associated Council officer responses are provided below.

Remedial Action Requirement 1: To update the ERSA diagram (and so too the Aerodrome Chart by default) to correctly reflect the movement areas at the aerodrome.

Remedial Action 1 Response: *Completed 31 August 2018*

Remedial Action Requirement 2: To repair the isolated deformation failure (located to the northern edge of the RWY and east of TWY A) on RWY 09/27.

Remedial Action 2 Response: *This work will need to be programmed. Council aims to have this item addressed before the end of the calendar year.*

Remedial Action Requirement 3: To re-consider and/or re-define the glider strip/s in accord with the MOS 139, Section 6.7 and 8, and if approved, ensure it/they operate safely and compliantly.

Remedial Action 3 Response: *This is subject to Council budget. Council is unable to proceed with this matter until funding has been identified and allocated. There is currently an approved runway/runway strip which should be used by operators of this facility.*

Remedial Action Requirement 4: To provide a MOS 139 compliant TWY and TWS (graded and ungraded) for the parallel TWY C.

Remedial Action 4 Response: *In its 2017 report, CASA advised that a non-compliant hangar access taxiway was noted. This is a pre-existing facility that meets the intent of the Manual of Standards (MOS) - Part 139 Aerodromes para 2.1.2.3A and is only required to meet the MOS standards upon being replaced or upgraded.*

Remedial Action Requirement 5: To provide a MOS 139 compliant TWY and TWS (graded and ungraded) for TWY B.
Remedial Action 5 Response: *Council will program works to modify these gradients. Works will be completed by the end of this calendar year, resource dependent.*

Remedial Action Requirement 6: To reinstate the faded paint markings on the stub apron in accord with the MOS 139, Section 8.5: Apron Markings.

Remedial Action 6 Response: *Council will complete this item prior to the end of this calendar year.*

Remedial Action Requirement 7: To repair / tighten the tie-down cables provided on the grassed GA apron.
Remedial Action 7 Response: *Council will action this item by the end of October 2018.*

Remedial Action Requirement 8: To correctly mark the parking clearance line marking on the refuelling apron with the accompanying 300mm high yellow "PARKING CLEARANCE" text in accord with the MOS 139, Section 8.5.4.3.

Remedial Action 8 Response: *Council will complete this item prior to the end of this calendar year.*

Remedial Action Requirement 9: To lop, remove or re-locate those obstacles found to be infringing the OLS as identified by yellow highlighting and the word “LOP” in the survey result tables within Section 10.2 of this report with no delay applied to APCH OLS and VSS infringements.

- APPLICABLE for TKOF 09.
- APPLICABLE for TKOF 27.

Remedial Action 9 Response: *Council acknowledges that the majority of these items are trees on neighbouring properties, which requires the owner’s consent prior to completing this action.*

Budget Implications

Some of the more minor remedial actions will be funded from the Aerodrome Operational Expenditure (“OpEx”) 2018/19. However, there are a number of remedial actions identified that will need to be considered by Council as part a future quarterly budget amendment.

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

Civil Aviation Safety Regulation 1998

Options

1. Adopt the recommendations;
2. Do not adopt the recommendations;
3. Change the recommendations;
4. Do nothing.

Attachments

1. Stanthorpe Aerodrome Safety Inspection 2018, Prepared by Airport OLS Surveys (Excluded from agenda - Provided under separate cover)View
2. Warwick Aerodrome Safety Inspection 2018 (V1), Prepared by Airport OLS Surveys (Excluded from agenda - Provided under separate cover)View

11.4 MIPP Condamine River Road Crossings

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Maintenance Engineering Coordinator	**ECM Function No/s:** 28.41

Recommendation

THAT Council:

1. Receive the report from Kehoe Myers Consulting Engineers Pty Ltd entitled S1718090 Condamine River Road Crossings SASR02.07.18; and
2. Commence community consultation to gain feedback on the recommendations presented in the Kehoe Myers Report.

Report

Council was briefed on this report on the 10 September 2018.

Budget Implications

This project was funded by Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) on behalf of Southern Downs Regional Council through the Maturing the Infrastructure Pipeline Program (MIPP) to apply the first step in the Queensland Treasury's Project Assessment Framework (PAF) which is a Strategic Assessment of Service Requirement (SASR).

Policy Consideration

Nil

Community Engagement

The community was engaged as part of this project to develop a stakeholder list and a list of concerns. Upon receipt of this report Council will then release the report for community feedback.

Legislation/Local Law

Nil

Options

1. Council receive the Condamine River Road Crossings Report from Kehoe Myers Consulting Engineers Pty Ltd.
2. Council not receive the Condamine River Road Crossings Report from Kehoe Myers Consulting Engineers Pty Ltd.

Attachments

1. Kehoe Myers Consulting Engineers Report - S1718090 Condamine River Road Crossings SASR02.07.18 (Excluded from agenda - Provided under separate cover)View

11.5 Request for Procurement Exception

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Water and Wastewater Engineer Coordinator	**ECM Function No/s:**

Recommendation

THAT Council resolves that:

1. It is satisfied that there is only one (1) supplier who is reasonably available for the purchase of the diffusers for the bioreactor at the Warwick Wastewater Treatment Plant, and as such Council can enter into a contractual arrangement with GreenProcess without first inviting written quotes or tender pursuant to Section 235 (a) of the *Local Government Regulation 2012.*

2. Unless another distributor can be identified, Council will be exempt from the Procurement Policy for future purchases.

Report

The Warwick Wastewater Treatment Plant was upgraded to an activated sludge process in 2007 which included the construction of a bioreactor. An integral part of the process involves oxygenation of the mixed liquor through banks of aeration diffusers.

Fouled and failing diffusers can lead to blowers being unable to deliver to their capacity causing an increase in energy costs, a decrease in treatment efficiency and asset degradation.

Given the importance of the diffusers in the treatment process it is considered prudent to undertake a replacement program as the diffusers are at the end of their useful life. In addition, the replacement of the diffusers complies with good asset management practice.

The existing diffuser system was designed as a 'fit-for-purpose' application, taking into consideration the dimensions of the bioreactor, the flows and pressures required, the capacity of the existing air blowers and the dissolved oxygen concentration (DO) in the mixed liquor. Failure to meet the DO requirements will interfere with the treatment process and result in a potential breach of Council's Environmental Approval.

The diffusers are a Rehau proprietary product. The Australian agent and sole distributor for Rehau is GreenProcess.

Investigations were undertaken into alternative products available, however no suitable alternatives have been identified. Replacement of the existing cylindrical diffuser with disc diffusers would require a budget of $300,000 as the grid support system would also need to be replaced.

Budget Implications

A quote for the supply of replacement diffusers has been received from GreenProcess. The total cost for the supply of the complete set of diffusers for the Warwick WWTP bioreactor (including freight) is $17,837.60 (ex GST).

Policy Consideration

Procurement Policy
Procurement Handbook

Community Engagement

Nil

Legislation/Local Law

Local Government Regulations 2012 (QLD) s235 (a) or (b)

Options

1. Council resolves that they are satisfied that there is only one (1) supplier who is reasonably available for the purchase of the diffusers for the bioreactor at the Warwick Wastewater Treatment Plant and as such, Council can enter into a contractual arrangement with GreenProcess without first inviting written quotes or tender pursuant to Section 235 (a) of the Local Government Regulation 2012

2. Council does not make a resolution.

Attachments

1. Quotation from GreenProcessView

Green Process
1/2B Parker Street, Footscray,
Victoria 3011, Australia

T +61 1800 739 243
E info@greenprocess.com.au
greenprocess.com.au

GreenProcess

Quote

Q14237

QUOTE
SOUTHERN DOWNS REGIONAL COUNCIL
PO BOX 26
WARWICK QLD 4370
AUSTRALIA

DELIVERY
SOUTHERN DOWNS REGIONAL COUNCIL
WARWICK WWTP - WENTWORTH STREET
WARWICK QLD 4370
AUSTRALIA

Customer No.:	1043	Payment Terms:	30 Days
Contact:	Derrick Zwoerner	Reference:	
Phone:	+61 1300 697 372	Date:	04/09/2018

SUBJECT Warwick WWTP - Rehau Replacement Diffusers

Dear Mr. Zwoerner

Thank you for your enquiry. Please find our offer as detailed here within.

Green Process is Oceania's leading provider of mechanical equipment and engineering solutions for municipal and industrial water and wastewater applications.

Our comprehensive product and service range encompasses the following market segments;

Pre-Treatment - Screens, Screenings Processing Equipment, Grit Removal Equipment, Outloading & Storage Systems, Packaged Plants, Grinders, Macerators & Communitors

Secondary Treatment - Diffused Aeration, Floating Surface Aerators, Low Speed Surface Aerators, Mixers, Decanters & Sludge Treatment

Pumps & Systems - Specialist Pumps and Systems for Food & Beverage, Building Services, Water & Wastewater, Mining, Industrial Process & Dosing

Service - Rotating Machinery Mechanical Repairs, Preventative Maintenance, Inspections, Energy Audits, Installation, Commissioning, Training & Plant Optimisation

Please advise if we can be of further assistance.

Regards,

Matt Stephens
+61 (0) 407 807 944
mstephens@greenprocess.com.au

Green Process
1/2B Parker Street, Footscray,
Victoria 3011, Australia

t +61 1800 739 243
e info@greenprocess.com.au
greenprocess.com.au

GreenProcess

Quote

Q14237

QUOTE
SOUTHERN DOWNS REGIONAL COUNCIL
PO BOX 26
WARWICK QLD 4370
AUSTRALIA

DELIVERY
SOUTHERN DOWNS REGIONAL COUNCIL
WARWICK WWTP - WENTWORTH STREET
WARWICK QLD 4370
AUSTRALIA

Customer No.: 1043
Contact: Derrick Zwoerner
Phone: +61 1300 697 372

Payment Terms: 30 Days
Reference:
Date: 04/09/2018

ITEM	PART NUMBER	DESCRIPTION	QTY	UNIT PRICE		TOTAL PRICE	
1	1500013842	REHAU RAUBIOXON PLUS STD 64A-1000 TUBE DIFFUSER	216.0	AU$	79.85	AU$	17,247.60
2	150001676	FREIGHT & PACKING	1.0	AU$	590.00	AU$	590.00

SUBTOTAL EX GST	AU$	17,837.60
GST	AU$	1,783.76
TOTAL INCL GST	AU$	19,621.36

NOTES

In addition to this proposal being subject to Green Process Pty Ltd Terms & Conditions of Sale overleaf we note the following:

- **Currency:** AUD
- **Taxes:** Unless otherwise stated the pricing does not include any GST, sales or other taxes and duties, which may be applicable.
- **Exchange:** Prices are based on foreign currency exchange rates of this day minus basis points reduction for forward contracts and are subject to review and adjustment at time of order.
- **Delivery:** Currently 6-8 weeks subject to prior sale, component availability and confirmation at time of order.
- **Incoterms:** Delivery Duty Paid (DDP)
- **Validity:** Unless otherwise stated prices are valid for 30 days from the above referenced date and are subject to reconfirmation thereafter.
- **Payment Milestones:** 100% Upon Despatch
- **Security:** Not included nor offered
- **Liquidated Damages:** Not included nor offered

12. PLANNING, ENVIRONMENT & CORPORATE SERVICES DEPARTMENT REPORTS

12.1 Pest Management Advisory Committee Minutes – 7 August 2018

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Local Laws Officer (Pest Management)	**ECM Function No/s:** 11.23.01

Recommendation

THAT Council receive the minutes of the Pest Management Advisory Committee held at Warwick on 7 August 2018 and note the recommendations.

Report

The minutes of Council's Pest Management Advisory Committee are submitted to Council for consideration following each meeting. The minutes of the meeting held on 7 August 2018 are attached for Council's consideration. The recommendations arising from the meeting were as follows, that Council:

1. Adopt the Invasive Pests Strategic Plan 2016-2020, amended to include a Council fleet hygiene protocol, the Invasive Pests Control Scheme and other minor amendments (Attachment 2).
2. Endorse the motions put forward by the Pest Management Advisory Committee regarding:
   a. inclusion of electrification in State and Federal Government exclusion fencing funding guidelines; and,
   b. Queensland Government policy relating to feral animal control in National Parks and State Forests. Advocate for their adoption by relevant government agencies through submission of Local Government Association of Queensland 2018 Conference Motions.
3. Support continuation of a joint approach to wild dog control between Goondiwindi, Toowoomba and Southern Downs Regional Councils with particular focus on collaborative aerial baiting as Southern Downs sheep and wool growers transition to exclusion fencing, and that Council support funding applications to realise this.
4. Endorse the development of a flying fox management plan that seeks to take a proactive approach to dealing with impacts.
5. Note the Pest Management Advisory Committee's support for the unchanged continuation of Council's Invasive Pests Control Scheme Policy.

Budget Implications

There are minor operational budget implications included in the Committee's recommendations. These are anticipated to be $5,000 to purchase equipment to deter flying fox roosting.

The additional $5,000 can be considered as part of the 1st Quarter Budget Review.

Policy Consideration

Invasive Pests Strategic Plan 2016-2020

Community Engagement

The Pest Management Advisory Committee is a community consultative group.

Legislation/Local Law

Council has an as-of right authority under the *Nature Conservation Act 1992* to manage flying-fox roosts, but is not compelled to do so.

Options

Council:

1. Receive the minutes of the Pest Management Advisory Committee held at Warwick on 7 August 2018 and note the recommendations.
2. Not receive the minutes of the Pest Management Advisory Committee held at Warwick on 7 August 2018 and note the recommendations..

Attachments

1. Pest Management Advisory Committee Minutes – 7 August 2018 View
2. Invasive Pests Strategic Plan 2016-2020View

SOUTHERN DOWNS REGIONAL COUNCIL MEETING OF PEST MANAGEMENT ADVISORY COMMITTEE

MINUTES OF THE SOUTHERN DOWNS REGIONAL COUNCIL PEST MANAGEMENT ADVISORY COMMITTEE

Held in the Council Chambers, Warwick on

Tuesday 7 August 2018 at 10.00 am

TUESDAY 20 FEBRUARY 2018

ORDER OF BUSINESS:

1. PRESENT 3
2. APOLOGIES 3
3. BUSINESS ARISING FROM PREVIOUS MINUTES 3
4. UPDATE ON PEST ANIMAL FUNDING INITIATIVES 3
5. HYGIENE PROTOCOL AND AMENDMENTS TO INVASIVE PEST STRATEGIC PLAN 2016 - 2020 WILD DOG MANAGEMENT WORKING GROUP 3
6. WILD DOG MANAGEMENT WORKING GROUP 3
STANTHORPE DINGO SPUR FENCE ASSOCIATION 3
7. WILD DOG MANAGEMENT ADVISORY COMMITTEE STRATEGIC PLAN 4
8. FLYING FOX MANAGEMENT PLAN 4
9. COREOPSIS 4
10. SDRC PEST MANAGEMENT OFFICERS ACTIVITY REPORTS 4
11. UPDATE BY MEMBER GROUPS 4
12. GENERAL BUSINESS 5
13. FURTHER MEETING 5
CLOSURE 5

1. PRESENT

Cr Cameron Gow, Mr Craig Magnussen, Mr Clive Smith, Mr Pedro Hodgson, Mr John Agnew Mr Nathan Willis and Mr Mark Ridge.

Observers

Mr Maurice Thompson, Mr Bryan Potter, Mr Mat Warren, and Mrs Michelle Anderson (Minute Secretary).

2. APOLOGIES

Mayor Tracy Dobie, Cr Yve Stocks, Cr Rod Kelly, Mr Ken McCray, Mr Ray Lambert and Mr Tom Upton.

Recommendation:

That the minutes of the previous meeting held on 20 February 2018 are a true and accurate record.

Moved: John Agnew **Seconded:** Clive Smith **CARRIED**

3. BUSINESS ARISING FROM PREVIOUS MINUTES

Item 5 – Council has endorsed the supply of meat baits for Council's coordinated ground baiting programs with a provision of $10,000 being made in the 2018/2019 budget.

Item 6 – Council has endorsed the provision of funding ($5,000) to enable the deployment of the four donated collars from Dr Ben Allen of the University of Southern Queensland to collect GPS dispersal data of wild dogs in our region.

Item 8 – Council has noted the Pest Management Advisory Committee has endorsed the changes to the Invasive Pests Strategic Plan 2016-2020 noting further internal discussion on details of the hygiene protocol is undertaken before Council is asked to adopt the amended Strategic Plan.

4. UPDATE ON PEST ANIMAL FUNDING INITIATIVES

Refer to item number 10. Craig included the update on funding in the SDRC Officers' Report.

5. HYGIENE PROTOCOL AND AMENDMENTS TO INVASIVE PESTS STRATEGIC PLAN 2016 - 2020 WILD DOG MANAGEMENT WORKING GROUP

Craig provided the Committee with an update of changes to the Hygiene Protocol, to reflect Engineering Department clean down procedure changes, and, to the Invasive Pests Strategic Plan 2016 – 2020 to incorporate the Invasive Pests Control Scheme, Hygiene Protocol and other minor changes.

Recommendation:

That Council accept and endorse the amended Invasive Pests Strategic Plan 2016 – 2020.

Moved: Clive Smith **Seconded:** John Agnew **CARRIED**

6. WILD DOG MANAGEMENT WORKING GROUP
STANTHORPE DINGO SPUR FENCE ASSOCIATION

Clive Smith updated the Committee on current activities of both Groups. He presented two (2) motions put forward by the Wild Dog Management Working Group:

a) That electric fencing be considered as an eligible option within future Queensland Feral Pest Initiative wild dog exclusion funding guidelines; and

b) Request that Queensland Parks and Wildlife Service review their pest animal control policies to reflect contemporary research on best management practice in the use of 1080 baiting to control pest animals for the protection of native wildlife.

Recommendation:
That Council endorse these motions and:
(a) write to the Queensland Department of Agriculture and Fisheries; and,
(b) submit a motion to the 2018 LGAQ conference.

Moved: John Agnew **Seconded:** Clive Smith **CARRIED**

7. WILD DOG MANAGEMENT WORKING GROUP STRATEGIC PLAN

Clive advised that Council appears to be well placed to capitalise on soon to be announced wild dog funding. He advised that coordinated aerial baiting needed to continue beyond the current externally funded project as sheep and wool producers transition to exclusion fencing.

Recommendation:
That Council support the continuation of a joint approach to wild dog control between Goondiwindi, Toowoomba and Southern Downs Regional Councils with particular focus on aerial baiting and exclusion fencing and that Council support funding applications to realise this.

Moved: Clive Smith **Seconded:** John Agnew **CARRIED**

The Darling Downs Moreton Rabbit Board is to provide a letter of support for Council.

8. FLYING FOX MANAGEMENT PLAN

Recommendation:
That a draft Flying Fox Management Plan be drawn up and presented at a future meeting for consideration.

Moved: John Agnew **Seconded:** Clive Smith **CARRIED**

9. COREOPSIS

A request was received from a Mingoola landholder to include Coreopsis as a declared pest under Council's Local Laws. The Committee discussed that Coreopsis is naturalised across much of the region, is readily controlled by stock and control is not seen as viable. The Committee recommended that Coreopsis not be declared under Council's Local Laws.

10. SDRC PEST MANAGEMENT OFFICERS ACTIVITY REPORTS

Craig Magnussen spoke to his pre-circulated report which included current funding projects. Copy included with these Minutes.

11. UPDATE BY MEMBER GROUPS

Cameron spoke to a petition sent to Council seeking amendments to the Invasive Pests Control Scheme. He asked the Committee for their comments.
Recommendation:
The Pest Management Advisory Committee resolved that it supports the Invasive Pests Control Scheme (IPCS) in its current form, considering the Scheme is only half way through the current term of three years. Adding a financial incentive component now would undermine the IPCS' effectiveness and would add additional cost to all ratepayers not just landowners included in the Scheme.

The Committee has based its opinion on the current success of the Scheme which can be demonstrated by an increase in pest control participation throughout the Region. We recommend it (IPCS) continue in its current format.

Five other members gave their reports to the meeting.

12. GENERAL BUSINESS

No further general business

13. FURTHER MEETING

The next meeting of the Southern Downs Regional Council Pest Management Advisory Committee will be held on 6 November 2018 at the Stanthorpe Council Chambers, 61 Marsh Street, Stanthorpe at 10.00am.

CLOSURE

As there was no further business the meeting closed at 1.00pm.

Southern Downs Regional Council
Invasive Pests Strategic Plan 2016 – 2020

Southern Downs
REGIONAL COUNCIL

A requirement of the *Biosecurity Act 2014*

Purpose

An invasive pest is a weed or feral animal that imposes negative impacts on the biodiversity, productivity or social values of our region.

The purpose of this plan is to ensure invasive pests are managed effectively to minimise their impacts in the Southern Downs Regional Council area.

Introduction

This plan has been prepared by Southern Downs Regional Council as a statutory requirement of the *Biosecurity Act 2014*, also having regard to the *Local Government Act 2009*.

The plan was ratified by Council's Pest Management Advisory Committee and adopted by Council on 28 September 2016 and effective until 30 June 2020.

Vision

A resilient, sustainable and productive environment for our region.

Mission

To minimise the impacts from invasive pests on the health of our region.

Values

Knowledge
Responsibility
Commitment
Resources
Community support

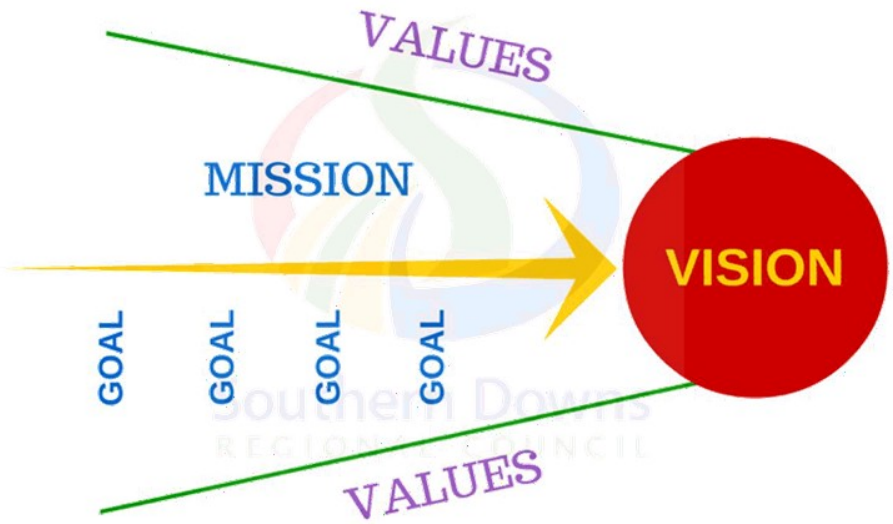
Goals

Educate and engage our community;
Implement effective control strategies; and
Secure resources.

Southern Downs Regional Council

Invasive Pests

Strategic Plan 2016 - 2020



Our Vision: a resilient, sustainable and productive environment for our region

Our Mission: to minimise the impacts from invasive species on the health of our region

Our Values: knowledge, responsibility, commitment, resources, community support

Our Goals: educate and engage our community, implement effective control strategies, secure resources

Figure 1 - Invasive Pests Strategic Plan at a glance

Advisory committees

- SDRC has a Pest Management Advisory Committee (PMAC) which acts as an advisory body directly to Council on invasive pest matters. The PMAC is comprised of representatives from Council (elected and staff), community groups, industry bodies and relevant State Government agencies (membership outlined in Appendix 1).
- Council is a member of the Southern Downs Region Wild Dog Management Working Group, a community driven body which provides advice to Council, through the Pest Management Advisory Committee.
- SDRC convenes the Stanthorpe Dingo Spur Fence Association which provides advice on management of the fence to Council, through the Pest Management Advisory Committee. The Association is comprised of landholders, Council staff and Council's maintenance contractor.

Strategy	Activity	Responsibility
Ensure Council continues to be an effectively advised on invasive pest management.	Maintain and support suitably representative advisory bodies.	SDRC. Advisory groups and committees

Table 1 - Advisory committees strategy

Partnerships

- The Southern Downs region spans two Natural Resource Management (NRM) regions – the Queensland Murray Darling Committee and Condamine Alliance. Council actively works with both NRM groups and this plan has been developed to ensure it is complementary with and provides linkages between their respective plans.
- SDRC works cooperatively with Granite Borders Landcare Committee and Condamine Headwaters Landcare Group on invasive pest projects.
- SDRC works closely with neighbouring local governments and Local Lands Services in New South Wales to coordinate routine invasive pest management activities (such as wild dog baiting and Chilean needle grass spraying) and to deliver regional projects (such as aerial baiting).
- Council works with both the Warwick and Stanthorpe River Improvement Trusts on occasion on riparian weed control matters.
- Council enjoys good working relationships with the Queensland Department of Agriculture and Fisheries (DAF), as the lead agency on invasive pest management, through its Biosecurity Officers. Council, along with all

Queensland local governments, annually contributes significant precept monies to DAF for invasive pest management and research.

- **Figure 2** shows the reporting relationships of Council's advisory bodies and the linkages with our partners' respective plans.

Strategy	Activities	Responsibility
Ensure invasive pest management is conducted cooperatively to deliver regional outcomes.	Maintain community group representation on Council advisory groups. Continue to liaise with community groups and neighbouring local governments on invasive pest planned projects. Actively seek external funds to deliver regional invasive pest management projects.	Southern Downs Regional Council QMDC Condamine Alliance Granite Borders Landcare Committees Condamine Headwaters Landcare Group

Table 2 - Partnerships strategy

Figure 2 - SDRC invasive pest planning and advisory framework

Invasive Animal Boards

- The Darling Downs Moreton Rabbit Board (DDMRB) is responsible for managing rabbits[1] in its operational area and for maintaining the rabbit barrier fence.

[1] *Managing rabbits* means enforcing the provisions of the *Biosecurity Act 2014* for controlling rabbits. Rabbit control is the responsibility of the land owner, regardless of whether the land is inside or outside the DDMRB operational area.

- The DDMRB operational area includes the SDRC area to the north of the rabbit barrier fence.
- SDRC, along with the seven other local governments in the DDMRB operational area contribute significant resources to fund maintenance of the fence and the operation of the DDMRB, including a compliance function.
- Council is firmly of the belief the rabbit barrier fence is effective in reducing the migration of rabbits to high value agricultural lands and must be maintained to a rabbit proof standard.

Strategies	Activities	Responsibility
Ensure the rabbit barrier fence is maintained to a rabbit proof standard. Ensure stock exclusion compliance is undertaken within the DDMRB operational area. Ensure efficient and effective investment of SDRC's financial contributions	Continue to contribute financially to the maintenance of the fence and compliance operation is within the DDMRB operational area. Maintain SDRC representation on the DDMRB. Promote evidence-based best practice management.	Southern Downs Regional Council Southern Downs Western Rabbit Board

Table 3 - Invasive Animal Boards strategy

Wild dog check fences

- SDRC maintains two wild dog check fences:
  - The Stanthorpe Dingo Spur Fence – approx. 93km in length, starting from the rabbit barrier fence at Pozieres, extending to the Severn River on the Qld / NSW border at Mingoola; and
  - The Killarney check fence – approx. 7km in length, starting at the rabbit fence on the State border, extending to the Condamine River.
- Both fences were constructed by the State Government many years ago (the Killarney fence was constructed in 1972 and parts of the Stanthorpe fence are over 150 years old) with ownership and the maintenance responsibility handed to local governments in 1986.
- Fences continue to protect grazing lands to the west of the respective fences from the migration of wild dogs from their traditional breeding grounds of the escarpment country of the Great Dividing Range.

- SDRC employs a contractor to undertake routine maintenance of the Stanthorpe fence while Council staff undertakes maintenance of the Killarney fence. Contractors are engaged to undertake annual capital improvements to the fences. Council is committed to maintaining both fences in wild dog proof conditions.
- Other activities are undertaken by Council staff on the fences such as monitoring pests with remote cameras and 1080 baiting.

Strategy	Activities	Responsibility
Ensure the Stanthorpe and Killarney check fences are maintained to wild dog proof standard.	Continue to undertake maintenance and capital works on fences. Continue to liaise with relevant landholders and support advisory groups.	Southern Downs Regional Council Landholders

Table 4 - Wild Dog Check Fences strategy

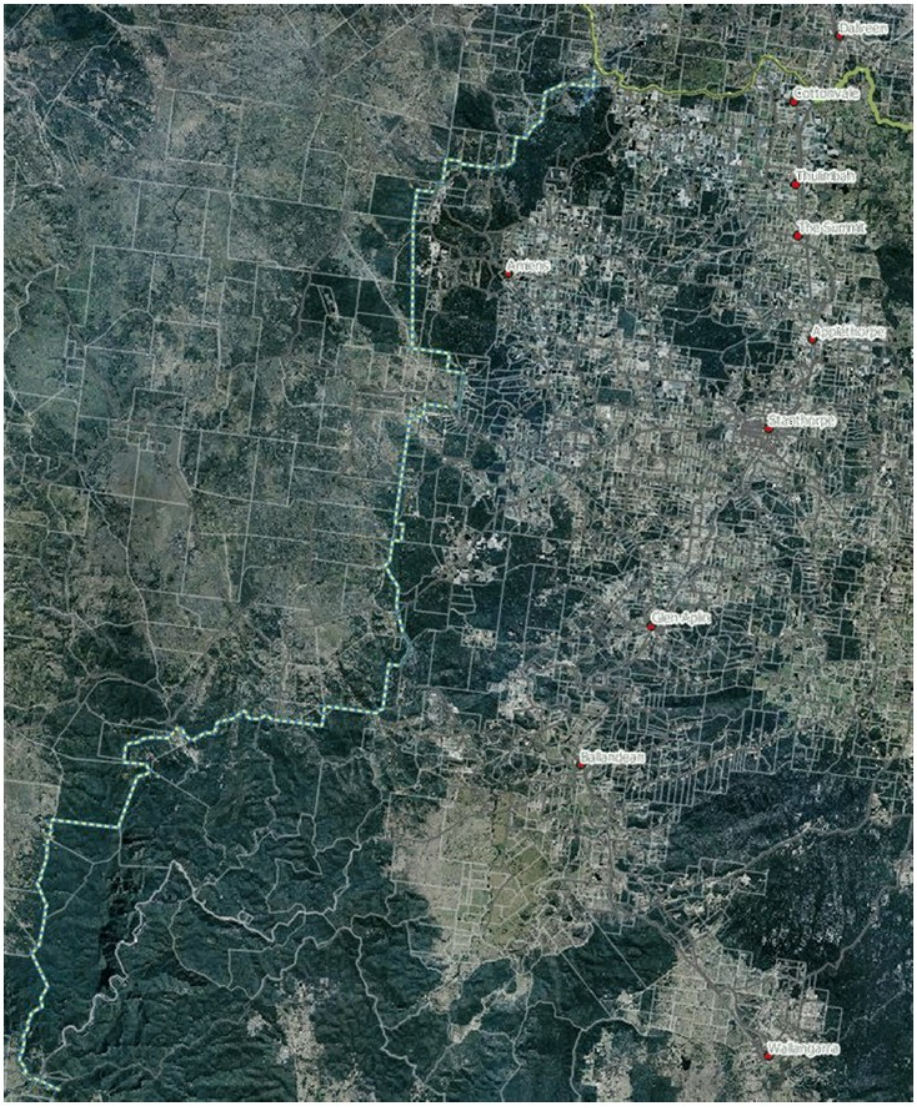


Figure 3 - Stanthorpe Dingo Spur Fence

Detailed maps of barrier fences can be found on SDRC's web site (www.sdrc.qld.gov.au)

Figure 4 - Killarney Wild Dog Check Fence

Figure 5 - Rabbit Barrier Fence

Invasive pests

- The invasive pests that impose the greatest impacts upon the biodiversity, productivity and amenity of the region include:
  - Wild dogs and dingoes
  - Blackberry
  - Feral pigs
  - African boxthorn
  - Feral deer
  - Feral goat
  - Velvety tree pear
  - Rabbits
  - Mother of millions
  - Foxes
  - St. John's wort
  - Feral cats
  - Chilean needle grass
  - Indian myna birds
  - Lantana
  - Firethorn
  - Green cestrum
  - Annual ragweed
  - Fireweed
  - Harrisia cactus
  - Honey locust
  - Rat's tail grasses
  - Prickly pear
  - Bridal creeper
  - Groundsel
  - Water hyacinth
  - Water lettuce
  - Salvinia
  - Cabomba
  - Cat's claw creeper
  - Madeira vine
  - African lovegrass

Photo 1 - Feral pigs

Photo 2 - St. John's wort

Photo 4 - Velvety tree pear

Photo 5 - Fox

Photo 3 - Rabbits

- A listing of the abovementioned pests and their scientific names is included at Appendix 2.

Specific pest species information

- Council's web site contains more information on the biology and control of invasive pest animals and plants pertinent to our region.

Responsibilities

- All landholders, including Council and State Government agencies, are obliged to control invasive pests on lands under their control.
- The *Biosecurity Act 2014* places a *general biosecurity obligation* on all persons to manage the impacts of invasive pests on their land.
- All of the invasive pests listed above are *restricted matter* under the *Biosecurity Act 2014*.
- Some species have been declared under SDRC's Local Laws (under the *Local Government Act 2009*), with more stringent control requirements imposed, due to their ability to impact on the biodiversity, productivity and amenity of the Southern Downs region.

Landholders must abide by the *Biosecurity Act 2014* provisions, SDRC Local Law provisions (where relevant), SDRC's Invasive Pests Strategic Plan and pest control notices issued by Council (where relevant) to discharge their *general biosecurity obligation*.

- **Table 5** summarises the actions landholders must take in order to discharge their *general biosecurity obligation* in relation to the invasive pests of the region.
- **Note:** the terms used in the 'Invasive pest' and 'Declaration status' sections of table 5 have been described for ease of interpretation in this plan. For complete statutory provisions, please refer to the *Biosecurity Act 2014*, *Biosecurity Regulations 2016* and Southern Downs Regional Council Local Laws.

Table 5 - Landholder responsibilities

Invasive pest	Declaration status	Control requirement	Notes
Wild dog	*Restricted matter* under *Biosecurity Act 2014* – must not give or release, move or feed.	For owners of land in mapped areas (Appendix 3): participate in coordinated 1080 ground baiting programs and participate in aerial baiting programs conducted by Council where	Trapping or shooting are tools that should be used for wild dog control, but are generally not considered sufficient control methods in the absence of 1080 baiting. Other control strategies may be

		relevant.	negotiated between Council and landholders in areas where 1080 baiting is not permitted or where landholders have other genuine reasons preventing them from baiting.
Dingo	*Restricted matter* under *Biosecurity Act 2014* – must not keep, give or release, move or feed.		
Blackberry*, St. John's wort, firethorn, green cestrum.	Declared under SDRC Local Law 7 (Control of Pests) – must be controlled in accordance with this plan. **Restricted matter* under *Biosecurity Act 2014* – must not sell, or cause to spread by distributing or disposal.	Control all plants using best practice control methods, unless otherwise directed by Council in a pest control notice.	Where very large infestations of weeds exist, staged control strategies may be negotiated between Council and landholders. Landholders will need to demonstrate they are actively working towards control on an annual basis or as otherwise agreed upon. Council will undertake annual compliance activities for St. John's wort to ensure known infestations are treated prior to flowering and seed set.
African boxthorn, feral pigs, feral deer, foxes, feral cats, feral goats, annual ragweed, Chilean needle grass, fireweed, Harrisia cactus, honey locust,	*Restricted matter* under *Biosecurity Act 2014* – must not sell, or cause to spread by distributing or disposal.	Control all pests using best practice control methods, unless otherwise directed by Council in a pest control notice.	Where very large infestations of pests exist, staged control strategies may be negotiated between Council and landholders and detailed in pest control notices. Landholders will need to demonstrate they are actively working towards control on an annual basis or as otherwise agreed upon. Council will undertake annual compliance activities for Chilean needle grass to ensure known infestations are treated prior to flowering and seed set.

prickly pear, velvety tree pear, mother of millions, rat's tail grasses, bridal creeper, groundsel bush, water hyacinth, water lettuce, salvinia, Cabomba.			
Rabbits	*Restricted matter* under *Biosecurity Act 2014* – must not keep, give or release, move or feed.	Control all pests using best practice control methods, unless otherwise directed by the Darling Downs Moreton Rabbit Board or Council in a pest control notice.	Where very large infestations of pests exist, staged control strategies may be negotiated between the Darling Downs Moreton Rabbit Board, or Council, and landholders and detailed in pest control notices. Landholders will need to demonstrate they are actively working towards control on an annual basis or as otherwise agreed upon.
Feral pigs, feral deer, foxes, feral cats.	*Restricted matter* under *Biosecurity Act 2014* – must not give or release, move or feed.	Control all pests using best practice control methods, unless otherwise directed by Council in a pest control notice.	Council may issue pest control notices where invasive pest is considered to present unacceptable impacts to the land or adjacent or nearby land.
Lantana, cat's claw creeper, madeira vine and other invasive pests listed as *restricted matter* under	*Restricted matter* under *Biosecurity Act 2014* – must not sell, or cause to spread by distributing or disposal.	Abide by *general biosecurity obligation* to manage impacts on their land.	Council may issue pest control notices where invasive pest is considered to present unacceptable impacts to the land or adjacent or nearby land.

Biosecurity Act 2014.			
African lovegrass, Indian myna birds, Parramatta grass.	Not declared.	Abide by *general biosecurity obligation* to manage impacts on their land.	Council has no powers to enforce control. Control encouraged.
Tropical soda apple, serrated tussock and other invasive pests listed as *prohibited matter* under *Biosecurity Act 2014*.	*Prohibited matter* under *Biosecurity Act 2014* – must not keep, breed, grow, transport, dispose or supply.	Must report the presence of any *prohibited matter* to Biosecurity Queensland.	*Prohibited matter* is generally invasive pests not known to be established in Queensland. Isolated tropical soda apple plants have been found in the SDRC area and the risk of spread from New South Wales is high. Serrated tussock has not been found in the SDRC area but the risk of spread from southern States is high. SDRC continually conducts surveillance for any prohibited matter.

Compliance

- Council considers invasive pests compliance as a continuum of activities from communication through to enforcement and aims to provide landholders with the knowledge and assistance to meet their obligations.
- The *Biosecurity Act 2014* charges Council with the responsibility of ensuring invasive pests are adequately managed within the SDRC area.
- Council's primary means of achieving compliance with the Biosecurity Act is by implementation of its Invasive Pests Control Scheme (IPCS). Council has approved the implementation of the IPCS to coincide with this plan i.e. through to the end of 2019/2020. Comprehensive information on the IPCS can be found on Council's web site at http://www.sdrc.qld.gov.au/living-here/our-environment/invasive-pests-control-scheme.
- Council routinely conducts control of invasive pests on its own lands (i.e. roads and reserves), in accordance with Council's Invasive Pests Action Plan (Appendix 4), in response to newly discovered outbreaks, seasonal considerations and in responding to complaints. Council also undertakes control of invasive pests on Main Roads under contract arrangements with

the Department of Transport and Main Roads, through its Declared Pest Species prioritised funding program.

- Council officers routinely conduct inspections of private lands to ensure adequate control of invasive pests is undertaken by landholders. Inspections are carried out in accordance with Council's Invasive Pests Action Plan, in response to newly discovered outbreaks, seasonal conditions and in responding to complaints.

- **SDRC Enforcement Program (lands not subject to the IPCS):**
  - Following inspections, pest control notices or biosecurity orders will be issued under the *Local Government Act 2009* or *Biosecurity Act 2014* where landholders have not demonstrated adequate control of invasive pest species.
  - Pest control notices or biosecurity orders may be issued over private property at any time, regardless of the schedule set out in the Invasive Pests Action Plan, particularly having regard to complaints, adjacent or nearby control work undertaken by others and weed ecology and seasonal factors.
  - In the event a pest control notice or biosecurity order is not complied with within the stated compliance period, written notification will be provided to the landowner advising of the failure to comply and a new compliance end date will be advised. In the instance of continued non-compliance, final written notification will be provided advising SDRC (or its contractor) will enter the land and complete the control work at the owner's cost after an advised date (generally two weeks after the date of the letter).

Council vehicle and plant hygiene

- In order to reduce the biosecurity risks associated with the operation and movement of vehicles and plant, all Council vehicles and plant are operated in accordance with the protocol attached at **Appendix 5.**

Council assistance

- Council has experienced pest management officers located in both its Stanthorpe and Warwick offices that are on hand to provide technical advice on the most effective and economical invasive pest control methods.
- Council has several powered spray units (QuikSpray units) available for hire to landholders at nominal rates, as well as pneumatic shears.

- Council can provide an at-cost spraying service for landholders for treatment of certain weeds by arrangement.
- Council's web site lists details of private contractors that undertake invasive pest control.
- Council at times enters into agreements with regional NRM bodies to provide financial incentives to landholders to undertake pest control.
- Council provides a free coordinated 1080 wild dog, feral pig, fox and feral cat baiting service for landholders that are eligible to lay baits under State Government regulations. Council also works with community groups to obtain external funds to run broad scale, coordinated pest control projects, such as aerial 1080 baiting for wild dogs.
- Council pays a bounty for wild dogs shot or trapped within the SDRC area.
- Council lends out Indian myna bird traps free of charge through various partnerships with community groups such as Men's Sheds.

Strategy	Activities	Responsibility
Ensure invasive pests are controlled on all lands in SDRC.	Continue and refine Council's IPCS and invasive pest compliance program for other private lands. Continue and refine Council's invasive pest control program for Council lands. Maintain and support Council advisory groups. Liaise with State Government agencies and other organisations as necessary to promote invasive pest control on lands under their control. Abide by Council's Vehicle and Plant Hygiene Protocol. Continue and refine invasive pest control assistance initiatives to	SDRC

17

	Stockholders.	

Table 6 - Compliance strategy

Communication

- The major communication tool is the personalised correspondence entered into with landowners through the IPCS.
- A high degree of face to face communication also occurs between Council's pest management staff and landholders through the conduct of the IPCS, property inspections and other routine business.
- Council actively utilises a variety of traditional and social media streams to communicate information about the IPCS and invasive pests generally in order to achieve a greater degree of voluntary compliance amongst the region's land managers. Information is regularly disseminated with other routine correspondence such as rates and water notices and promoted by staff at agricultural shows and other gatherings and is readily available on Council's web site.

Strategy	Activities	Responsibility
Ensure landholders in SDRC are informed about invasive pest impacts. Encourage for best practice control and their responsibilities.	Continue and refine Council's invasive pest extension effort. Continue and refine Council's IPCS and invasive pest compliance program for other private lands. Continue and refine Council's invasive pest control program for Council lands. Maintain and support Council advisory groups.	SDRC

Table 7 - Communication strategy

Monitoring

- Monitoring of the implementation of this plan is overseen by the Pest Management Advisory Committee, which meets quarterly.
- Pest management staff provide a written report to each meeting detailing achievements gained in the implementation of the plan and other highlights.

- **Council maintains a register of its IPCS, pest control notices and biosecurity orders and routinely undertakes inspections to ascertain compliance or otherwise.**
- **Council employs a GIS based mapping system to record information on invasive pest infestations and populations and contributes to other invasive pest databases such as FeralScan.**
- **This plan will be reviewed annually or as required and renewed in 2020.**

Strategy	Activities	Responsibilities
Ensure Council's Invasive Pests Strategic Plan is implemented, reviewed and recommended to SDRC operations and continues to be based on contemporary invasive pest pest management practices.	Maintain and support Council advisory groups. Undertake periodic reviews of the plan. Maintain Council stakeholders on invasive pest distribution and pest control policies. Promote the public availability of the plan.	SDRC Pest Management Advisory Committee

Table 8 - Monitoring strategy

Appendix 1

SDRC Pest Management Advisory Committee

Community

- Granite Borders Landcare Committee
- Condamine Headwaters Landcare Group
- Condamine Alliance
- Queensland Murray Darling Committee
- President, Southern Downs Community Wild Dog Advisory Committee
- Community member

State Government & Peak Industry Bodies

- Department of Agriculture and Fisheries (Biosecurity Queensland)
- Queensland Parks and Wildlife Service
- Department of Main Roads and Transport
- Darling Downs Moreton Rabbit Board
- AgForce Queensland

Southern Downs Regional Council

- Chair – Councillor Cameron Gow
- Deputy Chair – Councillor Yve Stocks
- Council personnel as required:
    - Manager Environmental Services
    - Local Laws Coordinator
    - Senior Local Laws Officer (Pest Management)

Appendix 2

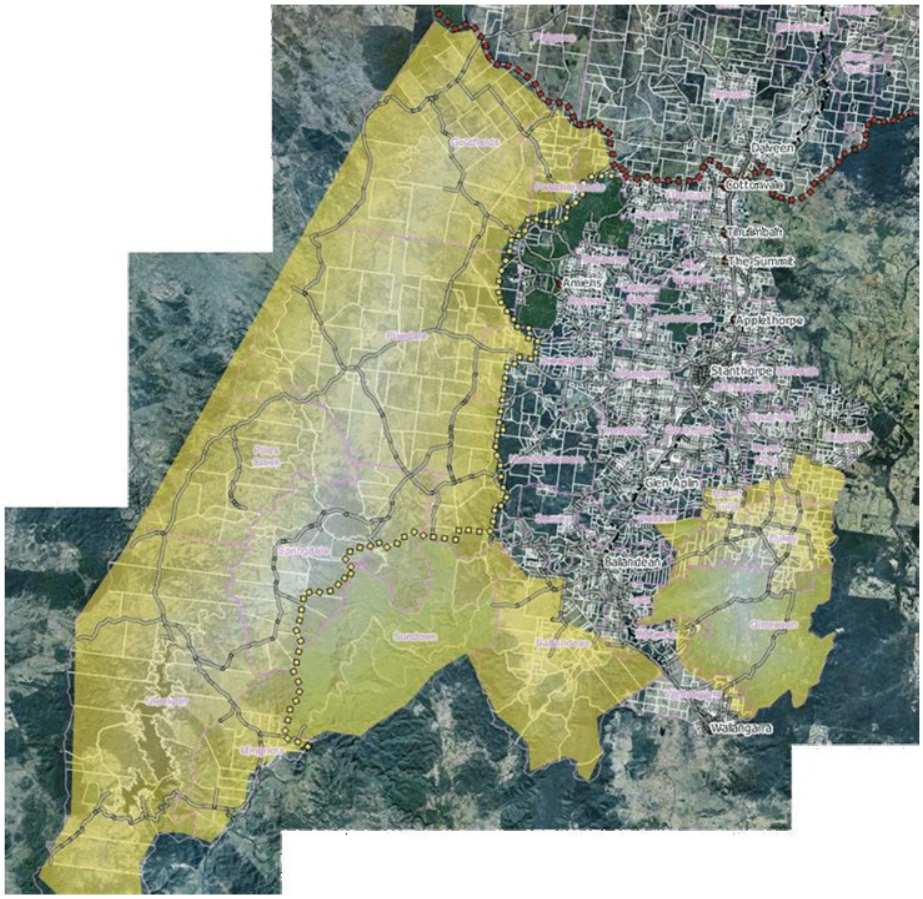
Invasive pests listed in this plan:

- Wild dogs (*Canis lupus familiaris*), other than a domestic dog
- Dingoes (*Canis lupus dingo*)
- Blackberry (*Rubus anglocandicans, Rubus fruticosus* aggregate)
- Feral pigs (*Sus scrofa*)
- African boxthorn (*Lycium ferocissimum*)
- Feral fallow deer (*Dama dama*), also feral chital deer (*Axis axis*), feral red deer (*Cervus elaphus*)
- Feral goat (*Capra hircus*)
- Velvety tree pear (*Opuntia tomentosa*)
- Rabbits (*Oryctolagus cuniculus*)
- Mother of millions (*Bryophyllum delagoense syn. B. tubiflorum, Kalanchoe delagoensis*)
- Foxes (Vulpes vulpes)
- St. John's wort (*Hypericum perforatum*)
- Feral cats (*Felis catus* and *Prionailurus bengalensis* x *Felis catus*), other than a domestic cat
- Chilean needle grass (*Nassella neesiana*)
- Indian myna birds (*Acridotheres tristis*)
- Lantana (*Lantana camara*)
- Firethorn (*Pyracantha angustifolia*)
- Green cestrum (Cestrum parqui)
- Annual ragweed (*Ambrosia artemisiifolia*)
- Fireweed (*Senecio madagascarensis*)
- Harrisia cactus (*Harrisia martinii, H. tortuosa* and *H.pomanensis* syn. *Cereus pomanensis*)
- Honey locust (*Gleditsia triacanthos* including cultivars and varieties)
- Rat's tail grasses
    - Giant Parramatta grass (*Sporobolus fertilis*)
    - Giant rat's tail grass (*Sporobulus pyramidalis* and *S. natalensis*)
    - Parramatta grass (*Sporobolus africanus*)
- Prickly pear (*Opuntia stricta*)
- Bridal creeper (*Asparagus asparagoides*)
- Groundsel bush (*Baccharis halimifolia*)
- Water hyacinth (*Eichhornia crassipes*)

- Water lettuce (*Pistia stratiotes*)
- Salvinia (*Salvinia molesta*)
- Cabomba (*Cabomba caroliniana*)
- Cat's claw creeper (*Dolichandra unguis-cati*)
- Madeira vine (*Anredera cordifolia*)
- African lovegrass (*Eragrostis curvula*)

Appendix 3

Wild dog baiting – landholder responsibilities (as per Table 5)



Map 1 - Southern Region

Map 2 - Northern Region

Appendix 4

Invasive Pests Action Plan
Southern Downs Regional Council
2016 - 2020

Inspection & Control Schedule:

Timeframe	Inspection & control localities
1 July – 30 September 2016	North: Goomburra South: Goldfields
1 October – 31 December 2016	North: Rosenthal Heights South: Cannon Creek, Bapaume
1 January – 31 March 2017	North: Upper Pilton, Spring Creek, Forest Springs South: Glen Aplin, Fletcher
1 April – 30 June 2017	North: Berat, Allora South: Somme, Ballandean
1 July – 30 September 2017	North: Freestone, Clintonvale South: Ballandean, Sundown
1 October – 31 December 2017	North: Swan Creek, Junabee South: Cottonvale, Thulimbah
1 January – 31 March 2018	North: Talgai, Ellinthorp South: The Summit, Glen Niven
1 April – 30 June 2018	North: Victoria Hill, Old Talgai South: Applethorpe
1 July – 30 September 2018	North: Bony Mountain South: Glenlyon, Mingoola
1 October – 31 December 2018	North: Pratten South: Pozieres, Stanthorpe
1 January – 31 March 2019	North: Leyburn South: Broadwater, Thorndale
1 April – 30 June 2019	North: Karara South: Severnlea, Mt. Tully
1 July – 30 September 2019	North: Thanes Creek South: Springdale
1 October – 31 December 2019	North: Thane, Montrose South: Diamondvale, Dalcouth, Kyoomba
1 January – 31 March 2020	North: Cunning ham, Wheatvale, Upper Wheatvale South: Storm King, Sugarloaf
1 April – 30 June 2020	North: Greymare South: Eukey

Appendix 5

SDRC Vehicle & Plant Hygiene Protocol

Introduction

Council vehicles and plant potentially pose significant biosecurity risks, particularly in terms of the spread of weed seed, pathogens and disease via the transmission of soil and animal matter.

This protocol outlines SDRC's approach to vehicle and plant hygiene which is aimed at minimising biosecurity risk.

The biosecurity risks posed by SDRC's operations differ across the different areas of business Council delivers. These are influenced by a number of factors, including the areas of operation, types of vehicles and plant being used and availability of clean down facilities.

Risk	
High	Category 1
Moderate	Category 2
Low	Category 3

Table 9

Council officers will adhere to vehicle and plant hygiene measures based on the risk hierarchy outlined in Table 1. Categories are defined as follows, with the listed actions applying to each:

Category 1

Vehicles and plant are routinely used for private property inspections across the SDRC area and occasionally outside the SDRC area, including for weed inspection purposes.

- Officers in charge of vehicles and plant are trained in AHCBIO201 (Inspect and clean machinery for plant, animal and soil material).
- Officers in charge of vehicles and plant will undertake a risk assessment of the need to clean down vehicles/plant following inspections of land and prior to entering other lands. Clean downs are to be undertaken when there is a likelihood weed seeds (or other biosecurity matter) may be spread from infested lands to uninfested lands. Clean downs are to be undertaken in designated wash down areas wherever practicable, otherwise, in areas where weed seed spread can be limited and where those areas can be readily checked for the emergence of seedlings.

Category 2

Vehicles and plant predominantly operate on Council lands (rural roads), including areas where weeds (and other biosecurity matter) are likely to be present.

- Officers in charge of vehicles and plant will seek advice from Local Laws (Pest Management) staff where there may be a likelihood weed seeds (or other biosecurity matter) may be spread from infested lands to uninfested lands. Where necessary, infestation data will be uploaded to Council's Vehicle Management System (VMS) and sent to on-board displays to alert operators to avoid certain areas.
- Clean downs are to be undertaken when there is a likelihood weed seeds (or other biosecurity matter) may be spread from infested lands to uninfested lands. Clean downs are to be undertaken in designated wash down areas wherever practicable, otherwise, in areas where weed seed spread can be limited and where those areas can be readily checked for the emergence of seedlings.
- Officers trained in AHCBIO201 (Inspect and clean machinery for plant, animal and soil material) will undertake in-house clean down certifications where necessary.
- High risk plant (i.e. slashers) will be cleaned down so as to reduce the spread of weed seeds (or other biosecurity matter) as much as is practicable. This will include daily blowing down of slasher decks with powered blowers and complete wash down of slashers and tractors as needed and when possible.

Category 3

Vehicles and plant predominantly operate on Council and other lands (predominantly sealed road network), most regularly in areas where weeds (and other biosecurity matter) are not likely to be present.

- Officers in charge of vehicles and plant will seek advice from Local Laws (Pest Management) staff where there may be a likelihood weed seeds (or other biosecurity matter) may be spread from infested lands to uninfested lands.
- Clean downs are to be undertaken when there is a likelihood weed seeds (or other biosecurity matter) may be spread from infested lands to uninfested lands. Clean downs are to be undertaken in designated wash down areas wherever practicable, otherwise, in areas where weed seed spread can be limited and where those areas can be readily checked for the emergence of seedlings.
- Officers trained in AHCBIO201 (Inspect and clean machinery for plant, animal and soil material) will undertake in-house clean down certifications where necessary.

12.2 Proposed permanent road closure - Maryvale

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Land Management Officer Acting Manager Corporate Services	**ECM Function No/s:** 28.87

Recommendation

THAT Council advise the Department of Natural Resources Mines and Energy that it objects to the permanent road closure of an area of about 270m2 being the unnamed road separating Lot 503 on ML2301 from Lot 508 on ML2301, locality of Maryvale, as this land is required for the implementation of the recommendations of the Draft Maryvale Urban Design Project.

Report

An application has been received by the Department of Natural Resources Mines and Energy in relation to a proposed permanent road closure being part of the unnamed road separating Lot 503 on ML2301 from Lot 508 on ML2301, locality of Maryvale.

The total proposed area of road closure is about 270m2.

The applicant is the owner of Lot 503 on ML2301.

The applicant has advised that the proposed use of the subject area, if the road closure is approved would be for inclusion into his adjoining freehold land, Lot 503 on ML2301 to enlarge his property for hobby farming.

The Acting Director of Planning Environment and Corporate Services advised the following in relation to this application:

Following the receipt of the Maryvale Urban Design Project recommendations, it was identified that the proposed permanent road closure area was an integral portion of the vision to transform the Nightsoil Lanes into iconic tree line trails. Should this permanent road closure occur it will inhibit the planting of trees and pedestrian walkways. As Maryvale continues to grow Council may have to consider the provision of water, and eventually there may be a need for further allotments. In the future this road reserve could be required for infrastructure.

Therefore, it will be recommended that Council oppose the application for the permanent road closure.

Budget Implications

Nil

Policy Consideration

Corporate Plan 2014 to 2019 – 8.12 Develop and implement Council land management strategies

Community Engagement

The Department of Natural Resources Mines and Energy seek the views of all interested stakeholders in writing. A notice in relation to the proposed permanent road closure is displayed in the foyer of Southern Downs Regional Council and the notice was also published in the Government Gazette of 24 August 2018.

Legislation/Local Law

Land Act 1994

Options

Council:

1. Advise the Department of Natural Resources Mines and Energy that it objects to the permanent road closure of an area of about 270m2 being the unnamed road separating Lot 503 on ML2301 from Lot 508 on ML2301, locality of Maryvale, as this land is required for the implementation of the recommendations of the Maryvale Urban Design Project.

2. Does not object to the proposed permanent road closure.

Attachments

1. Aerial view of proposed permanent road closureView
2. Proposed tree line trails - MaryvaleView

Proposed area of permanent road closure, locality of Maryvale (270m2 approx.)

Southern Downs Regional Council

Disclaimer:
Southern Downs Regional Council does not warrant the accuracy of information in this publication and any person using or relying upon such information does so on the basis that SDRC shall bear no responsibility or liability whatsoever for any errors, faults, defects or omissions in the information.

Based on or contains data provided by the Department of Natural Resources and Mines Queensland 2017 which gives no warranty in relation to the data (including accuracy, reliability, completeness or suitability) and accepts no liability (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to any use of the data.

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Projection: GDA94 / MGA zone 56

Printed by: Cathy Cockram
Date: 6/09/2018

N W E S

Priority Project

3. Night Soil Lanes

DRAFT

12.3 Local Government Levy Ready Grant Program

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Governance and Grants Officer Acting Director Planning, Environment & Corporate Services	**ECM Function No/s:** 15.05

Recommendation

THAT Council submit funding applications under the 2018–19 Local Government Levy Ready Grants Program for the following projects:

1. Warwick Landfill - provide an increase in security and IT for the facility to reduce the likelihood of illegal dumping outside the front gate and ensure better recording of waste data.

2. Stanthorpe Landfill - provide an increase in security and IT for the Stanthorpe facility to reduce the likelihood of illegal dumping near the facility and better recording of waste data.

3. Allora Waste Disposal Facility - provide an increase in security for the Allora facility to reduce the likelihood of illegal dumping near the facility and better recording of waste data.

Report

The 2018–19 Local Government Levy Ready Grants Program (LGLRGP) provides $5 million in funding to assist local councils with their waste disposal facility infrastructure upgrades prior to the introduction of the waste disposal levy in 2019.

Funding applications for the LGLRGP opened on 31 August 2018 and close on 12 October 2018. The objectives of the LGLRGP are to support eligible projects that:

- facilitate accurate data and collection of the levy
- ensure adequate security and operational site controls
- comply with environmental authority and regulatory requirements.

Projects approved for funding under the LGLRGP will be allocated a subsidy of up to 70 per cent of eligible project costs. All projects funded under the LGLRGP must be completed by 28 June 2019.

Local Government waste disposal facilities with an environmental authority to dispose of more than 2,000 tonnes of waste will be eligible to apply for funding for the following projects:

- IT upgrades and/or repairs – software and/or hardware such as tablets or desktops.
- Security – lighting, secure boundary fencing, bollards, barriers and/or lockable gates.
- Utilities – connections and/or upgrades to energy, water and/or internet utilities.
- Traffic control – signage and/or traffic lights.
- Other necessary infrastructure and/or upgrades for waste disposal facilities.

Local Government waste disposal facilities with an environmental authority to dispose of more than 5,000 tonnes of waste will be eligible to apply for funding for the above-mentioned projects, in addition to the following:

- Weighbridge and gatehouse – weighbridge, weighbridge platform, approach ramp and/or gatehouse.

The Manager Environmental Services has advised that one of the key risks post levy implementation for Council and the community is an anticipated increase in illegal dumping both within and external to council's existing waste facilities (supervised and unsupervised).

In terms of implementation of the levy, Council will need to be vigilant in its recording of waste tonnages as it now becomes a revenue collector for the State Government.

Current issues associated with contaminated waste streams has resulted from illegal disposal of contaminated wastes within other waste streams due to limited on site surveillance and supervision. Some users of Council's facilities have taken advantage of these conditions and unlawfully disposed of materials such as asbestos containing materials (ACM) into accepted waste streams.

As a result, the following projects are considered most suitable under the LGLRGP:

- Warwick Landfill (>10,000t but < 20,000t per year) - provide an increase in onsite security and surveillance measures and IT for the facility to reduce the likelihood of illegal dumping outside the front gate and ensure better recording of waste data.
- Stanthorpe Landfill (>5,000t but < 10,000t year) - provide an increase in onsite surveillance and security and IT for the facility to reduce the likelihood of illegal dumping at or near the facility and better recording of waste data.
- Allora Waste Disposal Facility (>2,000t but < 5,000t year) - provide an increase in onsite surveillance and security and IT for the facility to reduce the likelihood of illegal dumping at or near the facility and better recording of waste data.

Budget Implications

Staff are in the process of obtaining quotations for the identified projects. Council's 30 per cent contribution may be able to be sourced from waste projects not yet commenced within the 18/19 Capital Budget.

Policy Consideration

Corporate Plan 2014-2019 (Revised Edition)

4. The Economically Strong, Sustainable and Diverse Southern Downs:

4.1 Identify new external revenue sources, including grants, to fund regional infrastructure and services.
4.8 Maximise private and government funding opportunities to foster both community and business growth throughout the region.

Community Engagement

Community engagement is not required for this program. Recent consultation associated with the Draft Waste Reduction & Recycling Plan 2018-2028 identified community expectations of Council to manage its waste facilities in an efficient and effective manner. Applying for funding to be levy ready meets these expectations.

Legislation/Local Law

All projects must be completed in accordance with applicable laws, including Council's Procurement Policy.

Options

Council:

1. Submit funding applications under the 2018-19 Local Government Levy Ready Grants Program for the following projects:

    a. Warwick Landfill - provide an increase in onsite surveillance and security and IT for the facility to reduce the likelihood of illegal dumping outside the front gate and ensure better recording of waste data.
    b. Stanthorpe Landfill - provide an increase in onsite surveillance and security and IT for the Stanthorpe facility to reduce the likelihood of illegal dumping at or near the facility and better recording of waste data.
    c. Allora Waste Disposal Facility - provide an increase in on site surveillance and security and IT for the Allora facility to reduce the likelihood of illegal dumping at or near the facility and better recording of waste data.

2. Do not submit funding applications under the 2018-19 Local Government Levy Ready Grants Program or submit alternative projects.

Attachments

Nil

12.4 Petition from Buskers and our Supporters in Stanthorpe re legislation regarding busking in public spaces

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Governance and Risk Officer Acting Director Planning, Environment & Corporate Services	**ECM Function No/s:** 19.09

Recommendation

THAT Council:

1. Maintain the current local law requirements for busking activities, however offer to cover uninsured street buskers (excluding organised busking events) under Council's current Uninsured stall holders, buskers and entertainers public liability insurance policy for a trail period until 30 June 2019, subject to the adherence to policy terms, conditions and exclusions; and

2. Prior to the end of June 2019, Council staff conduct a review of the busking process, including the public liability insurance coverage taking in to account the number of uninsured buskers utilising Council's busking public liability insurance and the recovery of the insurance costs.

Report

At the 22 August 2018 General Council Meeting the Mayor tabled the attached Petition received from the Buskers and Supporters in Stanthorpe asking Council to reassess its Local Law regarding busking in public spaces in Stanthorpe. The Petition was to be referred to the September General Council Meeting.

The petition contains 101 signatures and outlines the following matters:

- Requests that Council introduce a new policy regulating busking activities instead of it being regulated under *Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011 (SLL 1.14).*
- That Council consult with the community on the contents of the proposed policy to ensure that busking can be undertaken for the benefit of the community without hindering, disrupting or bothering any individuals or businesses.
- Requests that Council remove the need for buskers to obtain public liability insurance and letter from businesses outside of which they want to busk as this discourages busking.
- Requests that the busking application process be simple, fast and affordable to encourage buskers to agree to the terms and conditions.
- Stanthorpe hosts the South East Queensland Buskers Championships every year and their proposal would encouraging a vibrant busking culture throughout the year in a well regulated way.

The petition was accompanied by extensive documentation about busking activities including a report on the outcomes a research project undertaken by The Busking Project and a paper by the Melbourne University Law Review. This documentation is available to view on Councillors shared drive.

The current process for regulating busking activities uses an approval process in accordance with *SLL 1.14*, in conjunction with *Local Law No. 1 Administration 2011*. People wanting to undertake busking are required to complete and submit an Application for Permit for Use of Road/Footpath form and pay the applicable fee, being nil for community groups and charities or $2.70 per week (with a minimum fee of $36.20) for other applicants. The form also states that the applicant must hold a minimum of $20 million public liability insurance which is consistent with the requirements within *SLL 1.14* and provide a letter from businesses outside of which they want to busk.

The application form is then assessed for approval by Council's Planning Compliance Officer using the criteria outlined in Schedule 1, section 4 of *SLL 1.14*. While each application is assessed on its individual merits and conditions are therefore specific to each circumstance, the following summary of conditions are typical for approved busking permits:

- The activity may only be conducted during the approved times and all items must be removed once the activity has ceased.
- A clear unobstructed pedestrian corridor of 1.8 meters must be maintained between the activity and the kerb.
- Any structure used must be safe and in good condition and repair.
- Any busking activity must not cause a nuisance to the occupiers of any building located in close proximity to the activity, including amplification equipment.
- The approval holder must hold a minimum of $20 million public liability insurance.

It is not uncommon for other Queensland local governments to have a policy/procedure/guideline regarding busking activities, however most, if not all viewed, are to be read in conjunction with their relevant local law. These policies/procedures/guidelines generally cover specific details regarding busking activities including specifying particular locations where busking can or cannot occur, conditions relating to under age artists, codes of conduct and acceptable behaviours, conditions on pavement art, etc. Council could introduce a similar procedure which provides further details about busking activities, if desired.

The main advantage to regulating busking activities through local laws relates to the offence and penalty provisions outlined within *Local Law No. 1 Administration 2011*, meaning that Council staff can effectively enforce compliance with or contravention of *SLL 1.14* through fines. Without a local law process, Council will not have the authority to issue a fine for non-compliance. To date, Council has not issued any fines for non-compliance however staff have been required to ask buskers without permits to move on following complaints.

Regarding of whether Council regulates busking via a local law process or a policy/procedure/guideline, standard conditions would need to be in place to control and monitor busking activities for the fairness of all parties.

Regarding the requirement for buskers to have their own public liability insurance, Council has two options available, these being:

- Maintain the current requirements that all buskers have a minimum of $20 million public liability insurance at their own cost.

- Council has current public liability insurance cover for uninsured stall holders, buskers and entertainers which was initially obtained to cover those uninsured parties involved in Council's Carols by Candlelight events. This coverage expires on 9 December 2018 and it has been confirmed that uninsured street buskers would be covered under this policy throughout the year, subject to the policy terms, conditions and exclusions. Council staff would simply need to monitor the amount of individuals utilising this coverage to ensure that the number of parties covered does not exceed the insured amount of 63 occurrences throughout the year. It is noted that this insurance would not cover any organised busking events and these events would need to continue to obtain their own public liability insurance.

It is noted that other Queensland local governments provide varying requirements regarding public liability coverage for busking activities i.e. some Council's provide coverage under their own insurance policy, while others require buskers to provide their own.

Budget Implications

Council currently does not charge community groups and charities for a busking permit however charges $2.70 per week (with a minimum fee of $36.20) for other applicants who wish to undertake busking activities within the region.

Policy Consideration

Corporate Plan 2014-2019, 1.12 Develop and promote our unique artistic and cultural diversity.

Community Engagement

Should Council decide to introduce a new policy/procedure/guideline, whether in replacement of the provisions of the current local laws or in addition to, the level of engagement with the community, including the petitioners will need to be determined. Council's Community Engagement Policy outlines the various levels of engagement ranging from Inform to Empower.

Should Council decide to amend either *SLL 1.14 or Local Law No. 1 Administration 2011,* Council must follow its adopted Local Law Making Process which states the required steps, including consultation, to be followed.

Legislation/Local Law

Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011
Local Law No. 1 Administration 2011

Options

1. Council maintain the current local law requirements for busking activities, however offer to cover uninsured street buskers (excluding organised busking events) under Council's current Uninsured stall holders, buskers and entertainers public liability insurance policy for a trail period until 30 June 2019, subject to the adherence to policy terms, conditions and exclusions; and
2. That following appropriate community consultation, Council introduce a new policy/procedure/guideline regulating busking activities in addition to the current local law requirements, including the current requirements for buskers to have their own public liability insurance.

Attachments

1. Petition from the Buskers and our Supports in StanthorpeView

Open letter 1(a) to the Southern Downs Regional Council from Buskers And our Supporters in Stanthorpe (BASS)

We, the undersigned, request that the council reassess our local legislature regarding busking in public spaces in Stanthorpe. We believe it would be appropriate to have a policy specifically for busking, rather than an inclusion in the Subordinate Local Law 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads).

We request that the community and stake holders like buskers and local businesses be consulted on the new policy, to ensure buskers can undertake their activities to the benefit of the community, without hindering, disrupting or bothering any other individuals or businesses.

We also request that council eliminate the unreasonable request that buskers provide their own public liability insurance, as well as letters from any businesses outside of which they want to busk specifying times and places. These rules make the process unnecessarily difficult for buskers, businesses and council, and discourage busking in our town.

We would like the process to be simple, fast and affordable, to encourage local and travelling buskers to agree to the terms and conditions of the community and abide by them in their activities.

Stanthorpe proudly hosts the South East Queensland Buskers Championships every year and it is fitting that our council show that pride by encouraging a vibrant busking culture throughout the year, in a well regulated way that everybody can enjoy.

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
Heather Simpson	18 Harris St Stanthorpe	☐	0451 724402	
Nick Gavegan	19 Pierpoint Street Stanthorpe	☐	043118 3614	NG
Andrew Wilmott	703 Mt Tally Rd Stanthorpe	☐	0408 425440	
Cecilia Van Heumen	191 Yarraabee Lane Nundubb.	☐	0428 567 587.	
Ray Wildman	191 Yarraabee Lane Nundubb	☐	0428 567 587	

Signatories of Open letter 1(a) to the Southern Downs Regional Council from

Buskers And our Supporters in Stanthorpe (BASS)

I have read and agree with the above referenced letter:

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
Beryl SMITH	2 DENHAM ST STANTHORPE	☐	0412 688 497	B Smith
JOHN SMITH	2 DENHAM ST STANTHORPE	☐	0412630200	[illegible]
LYNDEN PARY	64 LAW RD WARWICK	☐	0488032366	[illegible]
Joel M.16	86 Acacia St. Killarney	☐	0431062756	[illegible]
Bridget Ryan	20 Nelson Cres. Stanthorpe	☐	0409286227	[illegible]
SUE PROPERING	P.O. Box 371 Stanthorpe	☑	46861198	[illegible]
Christine Schweizer	P.O. Box 745 Stanthorpe	☐	0428066854	[illegible]
Dannielle M'Grath.	233 Mt Sterling Rd Glen Aplin	☐	0400845535	[illegible]
Val Collett	62 Greenup St Stpe	☐		[illegible]
TRACEY MOLLOYS	1 MARSTELLA ST STANTHORPE	☐	0414612993	[illegible]
JEFF RUIORED.	4KA GREENUP ST STANTHORPE.	☐	0475292926	[illegible]
Lee Singleton	349 nicklin way Bokarina	☐	0415679846	[illegible]
CHERYL ROBERTS	84 GLENLYON ST STANTHORPE	☐	0448974340	[illegible]
Paddy Mc Kenna	Back Creek rd Seventeen Stanthorpe	☐	0423267162	[illegible]
Bill Larkin.	KIEL VALE BOTANIC GARDENS	☐	0415299245	[illegible]

Signatories of Open letter 1(a) to the Southern Downs Regional Council from

Buskers And our Supporters in Stanthorpe (BASS)

I have read and agree with the above referenced letter:

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
TABITHA RUIGROK	48A GREENUP ST STANTHORPE	☐	0429998383	
MARY ROPE	659. EULER RD STORM KING.	☐	0427617679	
PATTY MOXHAM	74 CALA LANE STANTHORPE 4380	☐	0427229724	PMMoxham
Debbie Lightfoot-Dellano	17 Connor St Stanthorpe	☑	0401856964	
ERIN LONG	1 TORRISI TCE STANTHORPE	☐	0413334242	
Mel Forbes	10 White St Stanthorpe	☐	0409063081	MF.
LYNETTE LUBIT	893 EMUSWAMP RD SOMME. Q 4382	☐	0428 841204	
JOYCE URQUHART	38 TORRISI TERRACE STANTHORPE	☐	0408702776	JUrquhart
John Butler	37 Vary Street Toowoomba	☐	0458325332	
JUDE & TONY VAUGHAN	BACK CROOK ROAD MT TULLY	☐	0412942517	Jude Vaughan
TRISH CRAMPTON	MT Norman Rd Ⓢ EU Kay	☐	0428601349	
Carly Weyllake	Crill St	☐	0449003212	
Kathy Williams	45 Dunn Rd Pozieres	☐	0429361705	
Kerry Bennett	Symes St Stanthorpe	☐	0468969710	KBennett
Kath Ives	Whiskey Gully Rd Stanthorpe	☐	x	

Signatories of Open letter 1(a) to the Southern Downs Regional Council from

Buskers And our Supporters in Stanthorpe (BASS)

I have read and agree with the above referenced letter:

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
SHERYL GOULTER	62 RED RIDGE LANE WILSONS DOWNFALL	☑	0409 272 830	
RUTH SMITH	7065 RIVERVIEW CRES. HOPE ISLAND	☐	0403247617	
MARK SMITH	AS ABOVE	☐	0407141578	
TERI WELLES	P.O. BOX 400 Stanthorpe	☐	0429429790	
TONY ROFFEY	BRIGHTON QLD 4017	☐	0404086944	
MARIA DE VRIES	BONTS RD BALLANDEAN	☐	0431227227	
RICHARD MCCARTHY	40 POSSUM LANE TWEEDVALE 4380	☐	0436300643	
YVETTE GIANNAKE	920 EMU SWAMP RD SOMME QLD 4382	☑	0409067863	
LIZ JOHNSON	17 LANE ST STANTHORPE	☐	0417340244	
MARTIN BALLMANN	432 OLD WARWICK RD. THE SUMMIT Q 4377	☐	0408880449	
SALLY GEIBBETT	Lot 7 Oak Dr Stanthorpe Q4380	☐	0400809517	
Karlee Mattiazzi	35 Bertram Ln. Applethorpe 4378	☐	0407176771	
Michael Bartlett	18 Harris Street Stanthorpe 4380	☐	0428573857	
Michelle Bartlett	18 Harris St Stanthorpe 4380	☐	0434970128	
Rosemarie Dunn	58 Wallangarra Rd Stanthorpe Q 4380	☐	46811524	

Signatories of Open letter 1(a) to the Southern Downs Regional Council from

Buskers And our Supporters in Stanthorpe (BASS)

I have read and agree with the above referenced letter:

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
Grace Franchi	PO Box 922 Stanthorpe	☐	0488167867	
Stacey Hile	PO Box 922 Stanthorpe	☐	0438778600	
Rosalind Edgar	PO Box 31 Glen Aplin 4381	☐	0412384862	
Sarah Hume	268 Nielsens Rd Storm King	☐	0488242977	
Gaby Haynes	(Pure Inca) 13 McGregor Terrace	☑		
Natasha Jackson	149 Church Road The Summit 4377	☐	0439544882	
Amanda Halloran	3004 Amiens Road Thulimbah 4376	☐	0458371161	
Josh Hickson	57 College Rd Stanthorpe	☐	0408189060	
J. Vicke	30 Jardine St Stanthorpe.	☐	46813066	
Bob Townsend	45 Seaton Rd Dalveen	☐	041 3332536	
V. Matthews	45 Seaton Rd Dalveen	☐	0412657523	
M Burton	Maddies Gift Gallery 37 Maryland St	☐	0427583263	
KAYLEE ANTONELLO	784 SUGARLOAF RD STANTHORPE	☐	0400890640	
Marianne Keyserschmid	PO BOX 574 Stanthorpe	☐	0421130419	
Rebecca Torrisi	52 Brunckhorst Ave Stpe.	☐	0419243085	

Signatories of Open letter 1(a) to the Southern Downs Regional Council from

Buskers And our Supporters in Stanthorpe (BASS)

I have read and agree with the above referenced letter:

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
D. Clancy	53 Thorndale Rd	☐		D. Clancy
P. Rea	482 Back Creek Rd	☐	04	P. Rea
Sangtly un Ryu	56 maryland st	☐		
L. Gunnlaugsson	908 - Euikey. Rd	☐	46837102	
Debbie-Ann Wilmot	13 Wilmot lane, The Summit	☑	0408 700717	
Lorraine Borg	7 Thorpe St	☐	0487950964	
Tamarah Forbes	91 Sugarloaf Rd Stanthorpe	☐	0428741290	
Julianne O'Brien	13 Edith St Stanthorpe	☐	0439812261	
Andrew Shaw	9 Essex St Stanthorpe	☐	0421062281	Andrew Shaw
Ann-Marie O'Reilly	1 Stanton Street, Stanthorpe.	☐	0410936795	
Kahla Havlesworth	32 Connor St Stanthorpe	☐	0413465550	
Megan Berlese	61 Britannia St Stanthorpe	☐	0458991234	
WALTER MATTAROLO	2 MARYLAND ST STANTHORPE	☐	0408730458	
GAZ QUARLIO	1-3 VICTORIA ST STANTHORPE	☑	46811220	
Mr Se Wallace	Applethorpe	☐	0497338666	

Signatories of Open letter 1(a) to the Southern Downs Regional Council from

Buskers And our Supporters in Stanthorpe (BASS)

I have read and agree with the above referenced letter:

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
John Gracie	Barnby st Warwilkumbah	☐	02 66724584	[illegible]
Rhys Bosley	Commercial Rd, Tenterfield	☐	0404871273	[illegible]
Cecilia Van Heman	191 Yarabee Lane. Nundubbermere	☐	0429872166	[illegible]
Ray Luhrmann	"	☐	"	[illegible]
Laura Samuel	584 Whisky Gully Rd Stanthorpe	☐	0467 216720	[illegible]
		☐		
		☐		
		☐		
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		☐		
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		☐		
		☐		
		☐		

Signatories of Open letter 1(a) to the Southern Downs Regional Council from

Buskers And our Supporters in Stanthorpe (BASS)

I have read and agree with the above referenced letter:

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
KATHRYN RODGERS	27010 NEW ENGLAND HIGHWAY SEVERNLEA	☐	0431530377	K Rodgers
SHANE RYAN	2/42 CONNOR STR	☐	0421 765044	
Kelvin JOHNSTON	33 Curtin LYRA 4282	☐	0434122069	Kelvin Johnston
T. CORNELL	836 Eukey Rd	☐	04	
Corin Mayhew	836 Eukey Rd Storm King 4380	☐		
B THOMPSON	108 KENDALL RD INVERGOURIE	☐	0429 30223	
R THOMPSON	108 KENDALL RD INVERGOWRIE	☐	0429 30223	
Paddy Mc	463 back Creek rd Severnlea	☐	0423267162	
Neela Fitendranath	"	☐	0490831900	Neela Fitendranath
Devesh Alderman	3 connor street Stanthorpe	☑	0418878377	
Grant McDonald.	5 Pike St Stanthorpe.	☐	0746813972	
		☐		
		☐		
		☐		
		☐		

Signatories of Open letter 1(a) to the Southern Downs Regional Council from

Buskers And our Supporters in Stanthorpe (BASS)

I have read and agree with the above referenced letter:

Name	Address	I own a business in the Stanthorpe CBD	Phone	Signature
Sunni	Care of hippy shop	☐		
Leah Furness	PO Box 66 Stanthorpe 4380	☐	0409 001634	
Isa Winsta	Nelson Close Stthorpe	☐	0414071006	
BARB Robinson	132 Pozieres Rd, Pozieres 4352	☐	0448102478	
Dawn	Glen Aplin	☐	0438553740	
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12.5 Stanthorpe Library Feasibility - Community Consultation

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Library Services Coordinator	**ECM Function No/s:** 05.115.01

Recommendation

THAT Council receive and note the results of the Stanthorpe Library Feasibility Study community consultation process.

Report

As part of the Stanthorpe Library Feasibility Study, Council engaged in community consultation throughout August 2018. A Community Consultation meeting was held on Wednesday, 8 August in the Stanthorpe Civic Centre, attended by approximately forty people, as well as Councillors and Council staff. A PowerPoint presentation outlined the background to the Feasibility Study and the four main identified options.

Both at this session and through print and online media, residents were invited to provide feedback either via written submissions or by completing the 'Have your say' Survey Monkey online on the SDRC website. Plans of the four options were included on the website and hard copies were available at all Council libraries and Community Contact offices.

The Survey Monkey questionnaire options were:

- A new single storey library off Lock Street located near the Stanthorpe Civic Centre and Supper Room
- A new two storey library located near the Exhibition Space
- A new build single storey library off Marsh Street
- Expansion of existing library and art gallery in Weeroona Park
- No change or expansion to current Stanthorpe Library
- Another option – please provide details

There were 227 responses received, 206 via Survey Monkey and 21 written submissions (see Attachments 1 & 2), with the following results:

	Library surveys	Written submissions	TOTAL
Civic Centre/Supper room	38	2	40
Exhibition Space	5		5
New build - Marsh Street	15	4	19
Expansion of existing building	104	4	108
No change or expansion	21	2	23
ANOTHER OPTION -			
Move art gallery (expand library in existing building)	15	4	19

Purchase house next door to expand building	3		3
Provide extra storage for gallery elsewhere	1	1	2
Provide a second (adjunct) gallery elsewhere		1	1
New build - Fitness Centre carpark		1	1
New build - Showgrounds	1		1
No preference expressed	3	2	5
TOTAL	**206**	**21**	**227**

Compiled, the results were:

- Library to stay in existing building, extended or not, and with or without the art gallery co-located – 156 responses (68.7%)
- Move the library to another location – 66 responses (29%)
- No preference expressed – 5 responses (2.2%)

Other suggestions, not directly related to the location of either facility, included:

- Art gallery to no longer be an acquisitive gallery, and to deaccession or cull some of its collection
- Create an Internet hub in the Administration building precinct
- Construct external toilets in Weeroona Park
- Make Marsh Street a pedestrian zone, or raise the pedestrian crossing
- Construct a raised walkway across Marsh Street to link the park and Civic Centre precincts

Budget Implications

Nil

Policy Consideration

Nil

Community Engagement

As per the Community Consultation

Legislation/Local Law

Nil

Options

Council:

1. Receive and note the results of the Stanthorpe Library Feasibility Study community consultation process.
2. Does not receive and note the results of the Stanthorpe Library Feasibility Study community consultation process.

Attachments

1. Survey Monkey results (Excluded from agenda - Provided under separate cover)View
2. Library Submissions (Excluded from agenda - Provided under separate cover)View

12.6 Maryvale Urban Design Framework

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Planning Technical Officer	**ECM Function No/s:** 5.96

Recommendation

THAT Council:

1. Receive and note the feedback from the Community Consultation process in relation to the Maryvale Urban Design.

2. Request the Maryvale Progress Association to attend a future Briefing Session of Council to further discuss their proposal.

3. Endorse an allocation of funding under the Works for Queensland program for Recreation Areas at Connolly Dam and small villages for the Maryvale Urban Design projects.

Report

The Council called for Offer of Services in regards to the Urban Design Framework for Maryvale. JFP Urban Consultants were engaged for the project. The vision for the projects was to make Maryvale a more attractive place to visit, live and work.

On Friday, 18 May 2018, JFP Urban Consultants met with members of the Maryvale Community to consultant on the proposed urban design framework. The public consultation was well supported by the community.

Based on the findings of community consultation, i.e. the Maryvale Futures Workshop, JPF Urban Consultants identified four inter-connected projects as a priority (other than road works upgrades).

The projects are as follows:

1. <u>The Town Centre</u>

   The Crown Hotel and its recent change of ownership, has re-focussed the pub as the centre of town and is creating a new energy in the town centre. By enhancing the pub's street presence to give it more context and amenity, it may reinforce the 'town core' feel and look of this part of Taylor Street.

2. <u>Maryvale Park</u>

   This park is in the centre of the town and already has a reasonable relationship with the pub. By enhancing its relationship to the pub precinct, it starts to create a more cohesive town centre and allows the two spaces to mutually support each other. It also provides a greater destination, encouraging visitors as well as providing a better experience for community.

3. Nightsoil Lanes to become iconic tree lined trails

   The 'Night Soil' lanes offer a unique opportunity to reinforce and bring to light a seldom seen oddity from Maryvale's beginnings, when it was first subdivided. The little used lanes offer opportunity for a landscape intervention i.e. feature tree planting, and a pedestrian circuit, linking parks and laneways back to the centre of the township. The lanes can offer visual amenity, a striking tourist feature that can be seen from Cunningham Highway, and pedestrian only spaces which can be used for linear markets.

4. Street trees

   By planting colourful flowering trees along the main roads through town and at the major entrances, it provides a long term amenity and iconic character that will give Maryvale a unique identity and draw tourists to the town.

JFP Urban Consultants attended Council's Briefing Meeting on Monday, 9 July 2018, and presented the draft report to Councillors. At the July General Meeting, Council resolved to receive the Draft Maryvale Urban Design Study and to undertake community consultation relating to recommendations made in the draft report.

The report was made available for viewing on Council's website, from Friday, 3 August until Friday, 24 August 2018. The community was invited to complete an online survey and make submissions to Council, either in writing or online. It is further noted that the Maryvale Progress Association Inc. held public meetings on 4 August and 1 September 2018 at which the draft report was discussed.

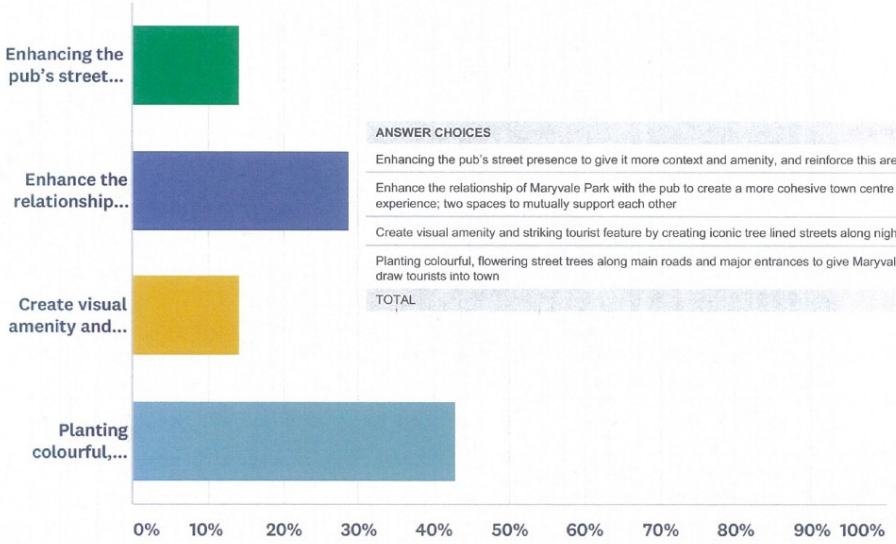
Seven (7) responses to the online survey and five (5) email responses were received. Two of the email responses were received outside of the community consultation period, however, the content of these submissions has been considered.

A submission was received at Council on 17 September 2018, from the Maryvale Progress Association. This submission has been included as an attachment, and also attached are further responses received following the close of the community consultation process.

There were four questions included in the online survey and a summary of the responses are as follows:

Q1 Considering this vision, what is your biggest priority in the Urban Design Framework and for the future of Maryvale?

Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Enhancing the pub's street presence to give it more context and amenity, and reinforce this area as the town centre	14.29%	1
Enhance the relationship of Maryvale Park with the pub to create a more cohesive town centre for a better community experience; two spaces to mutually support each other	28.57%	2
Create visual amenity and striking tourist feature by creating iconic tree lined streets along nightsoil lanes	14.29%	1
Planting colourful, flowering street trees along main roads and major entrances to give Maryvale a unique identity and draw tourists into town	42.86%	3
TOTAL		7

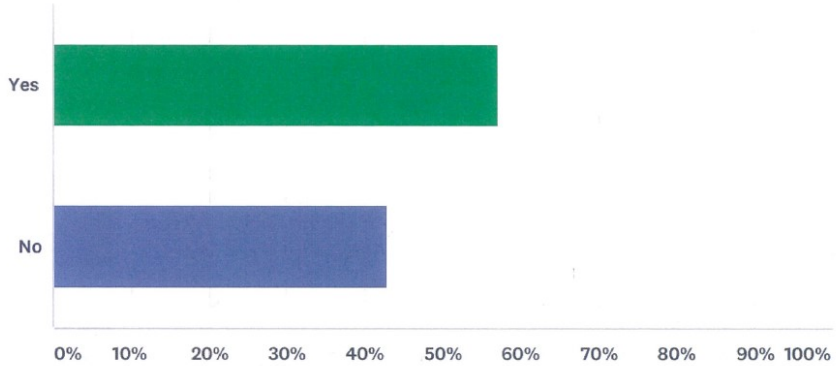
Q2 What is your second most important priority?

Answered: 7 Skipped: 0

ANSWER CHOICES	RESPONSES	
Enhancing the pub's street presence to give it more context and amenity, and reinforce this area as the town centre	14.29%	1
Enhance the relationship of Maryvale Park with the pub to create a more cohesive town centre for a better community experience; two spaces to mutually support each other	14.29%	1
Create visual amenity and striking tourist feature by creating iconic tree lined streets along nightsoil lanes	28.57%	2
Planting colourful, flowering street trees along main roads and major entrances to give Maryvale a unique identity and draw tourists into town	42.86%	3
TOTAL		7

Q3 Do you think the four project priorities will contribute to the overall vision of making Maryvale a more attractive place to visit, live and work?

Answered: 7 Skipped: 0



ANSWER CHOICES	RESPONSES	
Yes	57.14%	4
No	42.86%	3
TOTAL		7

Q4 Is there anything else you would like to share with Council about the four priority projects or planning for the future of Maryvale?

- The area that is supposed be contaminated should be soil tested as a priority to determine if future development can be undertaken.
- Transform the former railway land and develop into a recreation area.
- Provide an area designated for commercial development like other small towns for things like shop/hardware/hairdresser/post office. The current local shop is too far away from the main area of town and any development around it would not have a connection with the pub.
- Why are we focused on the pub? There is more to a community than liquor, and drinking, and linking a family park to a pub.
- A fenced tennis court area that also serves as a multi-purpose court – netball, volleyball, etc.
- An outside area where movies are screened from a projector - could you imagine how popular outdoor movies on a bigscreen would be here?
- Provide more activities and facilities to ride bikes and have exercise opportunities around the town.
- A community garden.
- A community bore, something that can be accessed in hall and school.
- Consider better marketing of the area due to proximity to Brisbane, rainfall and fertile soils.
- Build roads to allow houses to be built.
- Aim to encourage a 'river cottage' style community, amend the planning scheme to allow subdivision of land into 5 acre lots on sealed roads.
- Need to preserve and respect wildlife and birds and their habitats and food sources with any enhancements to the rural township.
- Any tree planting should be 100% native plants.

The feedback received in the submissions received by emails are summarised as follows:

- Not aware of the urban development plan framework being available for viewing.
- Spending a fortune of plants in the middle of the drought is idiotic.

- Tree planting in a waste of time and money as this is a frost prone area the trees they want to plant will die.
- Inappropriate species selection of trees – advice to be obtained from Society for Growing Australian Plants (Noted: Silky Oak only Native Plant mentioned).
- Planting the nature strips when the postie drives there, there will create a problem.
- Laneways are still roads, and from what I understand do not belong to Council anyway for them to plant.
- Isn't Council selling off the 'old night soil lanes' to be built on.
- Planting behind houses only creates a bushfire hazard and restricts access behind properties for fire trucks, in the event of an emergency.
- Trees create a darkened area for unscrupulous people to loiter.
- Repair our bore, seal our roads, get the infrastructure in place to support a growing town.
- The railway land is known as been polluted and there should no vehicular active driven on this land. Gates could be retracted to stop this.
- Slade Street and other high traffic streets to be sealed.
- The walls have to be broken down between the town's population, before any of this can take place.
- Most local walkers take dogs with them, with no leads and little control.
- Provision of a 'Welcome' sign is a wonderful idea and will encourage tourism to Maryvale.
- Westonia, half way between Perth and Kalgoorlie, has an example of a grand entry to the town, with small huts at the end of streets with names of businesses that used to be in the town.
- An example of a Welcome sign was provided i.e. **Welcome to** could be arched over a horse, then **Maryvale** under the horse, then **Gateway to the Southern Downs**.
- Support for a caravan park – coin operated showers, toilets, and laundry facilities.
- Adoption of the recommendations would most certainly change the face of Maryvale and make the town a more attractive place in which to reside and encourage tourists.
- Development of a pedestrian network will make Maryvale a safe place for pedestrians and remove the associated risks for motorists.
- Development of the town centre will enhance the experience called Maryvale.

Budget Implications

A budget allocation will be required for any implementation of the report's recommendations.

Policy Consideration

Corporate Plan – 2014-2019 Revised addition

- The Southern Downs **Sense of Community**

  1.3 Continue to monitor and stay informed about matters that affect the community

  1.9 Continue to develop and extend Council's public consultation processes

- Southern Downs **Major Events and Tourism**

  5.10 Investigate opportunities to fund and implement streetscape plans for beautification, safety and accessibility

Community Engagement

Maryvale Futures Workshop - Friday, 18 May 2018, 4.00pm to 8.00pm – coordinated by JFP Urban Consultants. The meeting provided residents of Maryvale and surrounding areas the opportunity to provide ideas and suggestions in relation to the urban design framework. The residents thoughts and ideas where compiled by JFP Urban Consultants.

Community Consultation – Priority projects outlined in JFP Urban Consultant's report - Friday, 3 August until Friday, 24 August 2018. The draft report was made available for viewing on Council's website. The community was invited to complete an online survey and make submissions to Council, either in writing or online.

Legislation/Local Law

Nil

Options

Council:

1. Receive and note the feedback from the Community Consultation process in relation to the Maryvale Urban Design; and endorse an allocation of funding under the Works for Queensland program for Recreation Areas at Connolly Dam and small villages for the Maryvale Urban Design projects.

2. Not receive the feedback or endorse an allocation of funding.

Attachments

1. SubmissionsView

Maryvale Progress Association Inc.
2 Slade St
MARYVALE Qld 4370
17 Sept 2018

David Keenan
Chief Executive Officer
Southern Downs Regional Council
PO Box 26
Warwick Qld 4370

Dear David,

RE: Maryvale Urban Development Plan (Draft)

Please find the response of the Maryvale progress Association to the proposed Maryvale Urban Development Plan (Draft) attached.

The Maryvale Progress Association would like to take this opportunity to thank the SDRC for their initiative on the urban development of Maryvale. The future development of Maryvale will not only enhance the lifestyle of the town's residents and experience of visitors to the township alike, it will also enhance the experience of visitors to the Southern Downs Region travelling along the Cunningham Hwy to Warwick and beyond.

Yours Faithfully

(Joan Bean)
President
Maryvale Progress Association Inc.
president@maryvaleqld.org.au

(David Bowen)
Secretary
Maryvale Progress Association Inc.
secretary@maryvaleqld.org.au

Attachment 1 Maryvale Urban Design Project Urban Framework - Response by Maryvale Progress Association Inc

Maryvale Urban Design Project
Urban Framework

Response by
Maryvale Progress Association Inc.

Introduction

The Southern Downs Regional Council (SDRC) have taken the initiative to implement an urban design project with a view to developing the township of Maryvale, located on the Cunningham Highway west of Cunningham's Gap. The initial part of that initiative is to engage the services of JFP Urban Consultants (JFP) to undertake, presumably to a survey and study of the village of Maryvale to:

1. Determine what the townspeople of Maryvale like, and dislike, about the township;
2. Determine what improvement the townspeople of Maryvale would like to have; and
3. Make recommendations for the urban development of Maryvale.

JFP have completed the above and presented their findings and concept plan to the SDRC who have subsequently asked the Maryvale Progress Association Inc. to review and comment on the concept.

The Maryvale Progress Association Inc. have undertaken the following activities as part of the review of the concept as presented by JFP:

1. Independent reviews of the concept by individuals within the Maryvale Progress Association.
2. A public meeting of interested townspeople held at the Maryvale State School on Saturday 4th Aug 2018.
3. A public meeting of interested townspeople held in the Maryvale Public Hall on Saturday 1st Sept 2018. The concept was presented to the meeting and points arising discussed.
4. A review of the plan and responses conducted by the Maryvale Progress Association Inc on Saturday 25th Aug 2018.
5. Preparation of a written response to the SDRC summarising the review undertaken.

Response by Maryvale Progress Association Inc.

The response by the Maryvale Progress Association Inc. on the concept as presented by JFP is summarised in Table 1.

The following are general comments on the Framework presented that add to, or detract from, the presumed credibility of the authors:

1. The recommendations made in the Framework are in the main, positive and visionary.
2. The Framework contains some spelling, typographical and grammatical errors that detract from the quality one would expect from a consulting organisation for a project such as this.
3. The formatting and structure of the Framework text leaves a little to be desired.

- The quality of the Framework document as presented for review is poor and resembles a low-resolution scan, resulting generally in poor legibility with some pertinent information, e.g. the road works costings, being completely illegible.
- Adoption of the recommendations would most certainly change the face of Maryvale and make the town a more attractive place in which to reside and encourage tourists.
- Development of the pedestrian network will make Maryvale a safer place for pedestrians and remove the associated risks for motorists.
- Development of the town centre will enhance the experience called Maryvale.

The comments made in Table 1 are brief and many require further clarification. The Maryvale Progress Association request an opportunity to make a presentation to the SDRC soon to further present the thoughts of the Maryvale residents on the urban development of Maryvale.

The development and presentation of the Urban Development Plan (Draft) has been the catalyst for thought and open discussion on the future of Maryvale.

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In conclusion development of Maryvale as the gateway to the Southern Downs will also enhance the experience of visitors to the Southern Downs Region travelling along the Cunningham Hwy to Warwick and beyond.

The Maryvale Progress Association looks forward to working with the SDRC on this exciting project to develop Maryvale further and enhancing the experience of the townspeople and visitors alike.

J. M. Bean
(Joan Bean)
President
Maryvale Progress Association Inc.
president@maryvaleqld.org.au

(David Bowen)
Secretary
Maryvale Progress Association Inc.
secretary@maryvaleqld.org.au

Table 1 Summary of Review Comments on the Maryvale Urban Development Plan (Draft)

L	w	WCt		a t
1.	A -Community Consultation Survey Results • eneral Feedback • Rate Your Town	The session was adequately attended with forms filled out on the night. This equates to a roughly . sample rate.		1. Is this sample based on the population of Maryvale township or the district . Surveys were not provided to all ratepayers in the district. . Could the SDRC advise us where the boundaries of Maryvale are . The response labels on bar charts in the draft are illegible. . The summary of findings does not give any conclusions.
.	A -Summary	Priority areas • Place making • Community • conomic growth		1. eneric to any locality in the world.
.	B1 Urban Framework	UFP have inserted two pages of graphics with legends to highlight areas for discussion.		1. How will *complimentary to the Maryvale Character'* be defined . In ref. to the yellow one, will the land owners of these blocks be permitted to subdivide . How will rates be determined for the yellow and pink ones . What is SDRC policy on subdividing of 1- acre lots
.	B Maryvale Identity	UFP have said that Maryvale was originally a pastoral property.		1. o reference to the rich indigenous food resources. . o reference to the timber industry and the deforestation consequences.
.	B Population and rowth	Census figures quoted were from	.	Alfurther two censuses have been carried out since that time. . Comments are based on outdated data

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Attachment 1 to
Maryvale Progress Association Inc Response to
Maryvale Urban Design Project Urban Framework

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L	w	WCt		a t
.	B Infrastructure	-The road network within Maryvale is one of the most important pieces of infrastructure that needs upgrading. Although a costly endeavour, the initial outlay will see long term benefits via a stimulus to the market place due to its increased attractiveness to prospective residents and businesses.	Agree	1. In what time frame (1, , , or more years) . Community preferance is for low level pedestrian lighting, or glow in the dark' line painting, to preserve star tourism'.
.	B xisting Framework	Moving through Maryvale, each street has a similar feel, which could come across as monotonous, especially to a visitor. This can be put down to a lack of landmarks throughout the town, with the exception being the Maryvale Crown Hotel. This allows opportunity to introduce new characteristics to create a unique identity.	Disagree	1. ur best opportunity for future tourism is the potential of the railway reserve' and possible restoration of wetlands (For future community consultation through the Maryvale Progress Association We have a vision).
.	B pen Space and Recreation	Two formalised parks in the township presently	Agree in Principle	1. Prior to replacing or refurbishing' further community consultation to ascertain what we can build on or add to. i.e. water tanks picnic tables visitor guide map is requested.
.	Maryvale Park xisting	To provide a broader range and better quality of activities in the park	Agree	1. Agreement in principle to the comments though further community consultation is requested.

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Attachment 1 to
Maryvale Progress Association Inc Response to
Maryvale Urban Design Project Urban Framework

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L	w	WCt		a t
1 .	Millar ale Park	Millar ale Park can be a strong landmark	Agree in Principle	1. Agreement in principle to the comments though further community consultation is requested.
11.	Railway Reserve	JFP raised issues associated with the use and future of the reserve. JFP stated that the land is on the Contaminated ands Register	Disagree	1. The reserve is on the nvironmental Management Register, T the Contaminated and Register. . We request SDRC provide us an opportunity, in 1 , to discuss this further, enabling us to present results of our in-depth research.
1	Arrival Sequence	JFP have made suggestions on the placement of markers' to create an impression from the highway.	Agree in Principle	1. Agreement in principle to the comments though further community consultation is requested.
1 .	Pedestrian Movement	There is no formalised pedestrian network through the township	Agree	1. We strongly agree that pedestrian infrastructure in Maryvale is inadequate and dangerous, particularly the Millar ale Creek bridge. a. Widening of the bridge is considered essential. b. Speed limit signage is reckless. . Similar comments Re the Millar vale Creek Bridge apply equally to the Spring Creek causeway on Weinholt Street. . ight soil lanes should not be used for tourist pathways overwhelming community feedback. . Concern exists about conflicting policies on the laneways with the SDRC, Dept of atural Resources, Mines and nergy and community expectations. Refer D RM Toowoomba File Ref number 1

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Attachment 1 to
Maryvale Progress Association Inc Response to
Maryvale Urban Design Project Urban Framework

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L	w	WCt		a t
1	Street Trees	The existing Maryvale streetscape lacks definition between each street due to a lack of visual landmarks. There is a range of benefits	Agree	1. See comments following on specific tree types
1	aneway Pedestrian Inks	The lanes can offer visual amenity, a striking tourist feature	Disagree	1. The community has spoken overwhelmingly against the use of the night soil lanes for tourism pathways.
1	aneway Planting	JFP have inserted a graphical representation	Disagree	1. As above
1	B Planning Commercial Development	JFP Have commented on the opportunities and limitations for commercial development within Maryvale	Agree	1. We agree in principle with the ability to develop small commercial ventures within Maryvale. . We strongly agree to the suggestions of incentives such as discounted rates or development assessment fees. . ote. We have no objection to the redevelopment of the derelict Maryvale Roadhouse as a large commercial service station.
1	Priority Project Beautifying Maryvale	The vision for these projects is to make Maryvale a more attractive place to visit, live and work.	Agree in Principle	1. We want indigenous, native trees, drawing on the knowledge of local horticultural experts, creating a unique Maryvale identity.
1	Priority Project 1 Town Centre	JFP have included a conceptual design for the town centre.	Agree in Principle.	1. Further consultation required site and facility boundaries. . Subject to confirmation of existing, recent laneway closures behind Taylor Street on the eastern side.
	Priority Project Town Centre	JFP have included a conceptual design for Maryvale Park.	Agree in Principle	1. Further consultation required Re. site and facility boundaries. . Further consultation on the park design.

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Attachment 1 to
Maryvale Progress Association Inc Response to
Maryvale Urban Design Project Urban Framework

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L	w	WCt		a t
1.	Priority Project ight Sollor anes Maryvale Park.	JFP have included a conceptual design	Disagree	1. As per earlier comments. Residents overwhelmingly against developing the lanes for visitors and tourists. . Residents are against use of the Jacaranda and Acer species in Maryvale. . Jacarandas do not grow well in Maryvale. . Strong preference is for trees indigenous to this area.
.	Priority Project Street Trees	JFP have included a conceptual design for street trees on the access roads to Maryvale.	Disagree	1. Trees at the junctions with the Cunningham Hwy should not restrict view for motorists. . Residents are against the planting of Crepe Myrtles along the main roads. . Strong preference is for native, indigenous trees.

(Joan Bean)
President
Maryvale Progress Association Inc.
president@maryvaleqld.org.au

(David Bowen)
Secretary
Maryvale Progress Association Inc.
secretary@maryvaleqld.org.au

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From: craske@nym.hush.com [mailto:craske@nym.hush.com]
Sent: Saturday, 25 August 2018 6:09 PM
To: General Enquiries
Subject: Maryvale development plan cut off - missed it by 'that' much.

Hello poor person working the email today.

I hope you have a cup of tea handy. Have a sip first, then continue. Then hand to whomever you decide this is most relevant to in the Maryvale Development Project, or you don't like.

I live in Maryvale, but other than hearing about the initial meeting with the development company via a letterbox drop, I was not aware of the urban development plan framework being up for viewing or comment until it was too late. I work long hours. I travel long distances for work. I can't afford a decent internet connection so other than a quick email check every now and then on my phone (which costs a bloody fortune, hence why I hardly do it), I only have full internet access one day, once a fortnight. SO, I only heard about this plan being up for viewing and comment on Wednesday last, and was told I had til Sunday to look and comment.

I'm not going to rant and rave because I am spending my tea break at the office trying to navigate SDRC's webpage only to find the cut off date was Friday. Or that the assumption in which everyone has Facebook or is part of the painful gossip circle in town (so should clearly know about it) is ridiculous. Or that we don't get the newspaper, and there was no further letterbox drops for me to know the plan was available. What I am going to do is comment as best I can on what I have HEARD is on the plan. And that my reservations below, though only on rumours I have been told about the plan, are seriously considered, because I am so fed up with things being made harder for where I live, and cannot afford to sell the house and move away from all this rubbish. YET.

I can only go off what I have been told, and assume bigger picture, so please excuse any incorrect information as I am ignorant until I see the plan. If ever. Anyway, here we go:

I am told a large chunk of it is plants up nature strips and laneways. Firstly, spending a fortune on plants in the middle of a draught is idiotic. I can guarantee in my personal position I won't be watering them, as I can barely keep my yard trees alive with the little water I have as it is. Our mail is delivered by car, so on

Eastern sides of the streets the posties drive on the footpath to get to letter boxes...planting the nature strips when the postie drives there...that will create problems. So unless a new mail delivery route plan has been thought up already, planting the nature strips is probably not a great idea. Also, when I have

water carted the tanker has to park on the nature strip for the slope to aid the water feed, as he does on most suburban blocks in town. If there is a tree in the way to my water delivery I will be telling him to drive over the top of it. In addition, my long roadside fence line is the parking area for the members of the Rural Fire Station, to keep access around the station clear. Whilst I have considered planting something down there for shade for their cars, and have spoken to the First Officer about what would be helpful for them and still not restrict any power line maintenance, I live there, the Council and development company don't. So I can guarantee they will plant trees in the most painful spots they possibly can. Laneways are still roads, and from what I am to understand do not belong to council anyway for them to plant. Besides, planting behind houses only creates a bushfire hazard, restricts access behind properties for fire trucks in the event of an emergency, and also creates a nice darkened area for unscrupulous people to loiter. So again, I am also not a fan of that.

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I heard that there is something about joining the pub to the park. I don't know any information on it and do not really go down that area so cannot comment. I would sincerely hope though that my rates are not being used to help only one area of town profit personally. My biggest problem with the rumours I HAVE heard about the plan since Wednesday are that it in no way benefits ALL the town. So, next point..

What WILL benefit ALL the town is water and decent roads and drains. I am to understand there is a town bore on the town common. It is in a sorry state and does not work. There are rumours of it being 'tainted'. This would be easily confirmed with a simple water testing. If the water is good, spend the money on repairing the town bore. That way ALL the town has access to water. Even if it is not drinkable, it creates a source of water for keeping gardens alive (as I believe the Council and a number of residents are obsessed with making the area 'pretty' this would be good for them), for running grey water like showers and laundry, keeping stock alive, supplying the Council road spraying water trucks during nearby work, and supplying the Rural Fire Service when the station rainwater tanks are low. If it IS drinkable, HOORAY! The town has backup water supply. If there are so many people moving to the area, (I keep hearing this point), why is the money being spent on frivolous things like flowering trees, and not solid infrastructure? I know the Council hate hearing the words, but SEAL THE ROADS and concrete the drains. More people means more vehicles. If the roads are sealed properly JUST ONCE, then it is done. Finished. Instead of it being an ongoing complaint of residents, headaches for Council, and expense of relaying road base continually because it keeps washing away at the first decent storm or blowing away with every vehicle that speeds over it, and in every decent dust devil that 'Tassie Devil's up the street. (A

spectacular one engulfed my house the other day.... And brought half of the street with it.) If the drains

were done properly, again, the road won't erode away all the time.

In short, yes, the flowering Camphor Laurels in Warwick proper look beautiful, but Maryvale is not set up the same way as Warwick. It has a very real issue with close proximity bushfires, it does not have infrastructure to support 'pretty', or the growing population, and it's only saving grace is the bit of space between houses and around it that it has. Filling those spaces in is not an intelligent move at present. So in 'building the house' that is Maryvale, put the slab down first, build the walls and roof, THEN paint it whatever pretty colours are desired. Doing it the other way around is not only against basic building standards, it will also make the builder look like a moron or con artist worthy of a 60 Minutes segment. Repair our bore, seal our roads, get the infrastructure in place to support a growing town, instead of placating with pretty flowers and walkways. Once there is something solid to support what is there, and to support further improvements and people, then great, plant beautiful trees in sensible locations. I'm not the only person biding their time to leave because they have had enough of unsealed roads, inconsiderate residents, and being fed 'pretty' that gets in the way of day to day living from rates they fight to cover that aren't being spent where it is needed. Please. Not a whingey constituent, just a desperate home owner. And one with no access to the information that is only available to the 'connected in'. Foundations first, please, pretties later.

Now, best you go have a piece of chocolate with your tea. You'll feel better.

Sincerely,

Bridget.

Document Set ID: 2958021
Version: 1, Version Date: 30/08/2018

From: graeme collins [mailto:g.collins1955@hotmail.com]
Sent: Monday, 27 August 2018 5:27 PM
To: General Enquiries
Subject: Re Draft Maryvale Urban Design Project

I wish to raise my concerns in relation the this Project. Firstly I am concerned in the lack of Public

interaction with the Draft Report. To my knowledge this has been kept so close to The President of the Maryvale Progress Club. I have been advised that when a member of our Town fronted Joan Bean asking for her comets. In return she wanted to know where he received a Draft copy and that it was a done deal and it wasn't any good in trying to object. On leaving he was told that his sort are not welcome in Maryvale. If this is True Who and what Authority has she to make an allegation like that. I am concerned that this has become a them / Us mentality which will only dissolve the Progress Club or turn the Town against them. In relation to the Recreation land known as the Railway land. At present this land is known as been Polluted. So there for there should not be any vehicular active driven on this land. In fact the gates could be retracted to stop this. I have been also advised that the Progress club have or are making a Deal with the Hotel owners to buy this land that is adjacent to the Hotel. This would be a direct CONFLICT in INTEREST. If this proposed Caravan and RV Park were to go ahead this land must remain in the hands of the Queensland Government and or Shire. In relation to the area where this RV park is to be located it is less that 100metres from my boundary and where I look out over this lovely Town and Valley. I am very concerned that his may alter the town so dedacimetly. A fun study would have to be implemented for any green light in the future. There is also the Problem the Maryvale Bob cat man and his unsightly property. As yet the requirements for his permit has not yet been met, as in fencing around the property ect. I note that the request for the lane ways or Dunny lanes and the rear of the properties of Taylor Street and others are to be opened up and Trees are to planted so General public walking area. For me this is just a waist of time and money. As this are is very frost Prone area the trees that they are wanting to plant with die so. Before this was undertaken a full study would be recommended. With all this on there plan they have not really looked at the one thing that this town really

requires. That is Streets like Slade Street and other high vehicle traffic needs to be Sealed. This is need more that street planting. *In ending I feel that walls have to be broken down between the towns population before any on this can take place.* Finely I stand by my word, however I will stand corrected if the information I given out is proved to be wrong as I only received it first hand. This is a unique and lovely small town with a big heart. It will take time for the locals to come around. Thank you for letting me place concerns late. Re Annette Doherty. I am more than pleased to put my input any further discution in this Project. Regards Graeme Collins 0429956858 Lot 27 Slade street Maryvale

Document Set ID: 2958017
Version: 1, Version Date: 30/08/2018

From: lsuedixon lsuedixon [mailto:lsuedixon@bigpond.com]
Sent: Friday, 24 August 2018 6:58 PM
To: General Enquiries
Subject: Maryvale Futures: An Urban Design Framework

I wish to make comment on the above proposal.

I have lived in my own home and now very large garden in Maryvale since the late 1970's. I am also the custodian of 10 blocks of land opposite the hotel and around the park area.

FLOWERING TREES:
Jacaranda:
Native of Brazil, a deciduous tree with a very short flowering period. They grow well the other side of the range.
I planted this tree in my garden 24 years ago. It is now about 4 metres high and I am still waiting for it to flower. They do not tolerate our frosts or strong winds.

Acer Species:
Native of Nth America and Northern Hemisphere, also deciduous with tiny unseen type of greenish flower.
I also planted this tree at the same time. If the Council would like over a million seeds per year, I can supply them. Their clusters of "winged" seeds just love any breeze and have 100% germination rate.

Crepe Myrtle:
Native of China, also deciduous with a short flowering period, prone to mildew.
I have grown this as well in my garden, maintenance is continual as Warwick knows too well.

Document Set ID: 2957041
Version: 1, Version Date: 29/08/2018

Silky Oak:
The only Australian Native mentioned! As the feature entrance tree, one area is a rocky hill, the other black soil creek flats.
After 22 years, my Silky Oak "shrub" (now 3 metres high) finally flowered as it doesn't like exposure to our hot and cold winds or the heavy frosts but does like watering.

Maybe, advice on plantings in the Maryvale area should have been obtained from the Warwick branch of the Society for Growing Australian Plants, instead of the very limited exotics and potential pests for our farming area. Native plants require very little water (drought and wind tolerant) or maintenance, are pest and disease free and provide shelter and food for the local wildlife. A great tourist attraction!

THE DUNNY LANE WALKING TRACKS:

What tourist (or local) would love to do, is to walk around looking into other people's back yards on this "track" ? What about the personal security of these residences? Not much thought has gone into this proposal. Most "local walkers" take their dog/dogs with them, no leads and little control, but they like to use the "open space" including other peoples yards as their toilet! The local wallaby groups have very few places left as most of their feeding areas are now fenced off or they are chased by dogs roaming the streets, day and night.

Isn't the council now selling off these old "night soil" lanes to be built on?

As I was led to believe through your Council Newsletter, JFP Urban Consultants would be "consulting" locals on their plan, and not just one day at the Hall. They would be in the area for a few weeks "talking to people". Due to a prior appointment, I could not attend that day, but dropped off the history of the area for display. Having land opposite the Hotel and adjoining the park - the "hub" of Maryvale - I presumed I would have been contacted. Instead months later, I read about the progress in last week's Free Times.

I apologise for the lateness of this email, but the hard copy (with its many mistakes, including the spelling of Merivale) of this proposal took a week to arrive.

Sue Dixon
Maryvale

Document Set ID: 2957041
Version: 1, Version Date: 29/08/2018

These are the words Maryvale Progress Association would like on the signs with the Horse please

Welcome to could be arched over the horse then Maryvale under the horse then Gateway to the Southern Downs

Welcome to

MARYVALE

Gateway to the Southern Downs

During our recent travelling in Western Australia we saw so w wonderful ideas as "Welcome" to our town signs which I took photos of to present to you as ideas of what we (the Maryvale Community) would like considered to encourage tourism into our village. These signs were cuts out of 3-4mm sheets of steel, so me with a background of colour bond.

This little Shire of 300 at Westonia half way between Perth and Kalgoorlie won our hearts they have recreated small huts at the end of streets, with names of businesses that used to be in the town, they have a grand entry to their town, they have a lovely picket fence on the street side of the cemetery, they have just completed their niche wall and a lovely pergola over it with a tank behind the wall to catch water for use at the cemetery.

The shire office in this small town houses the council payments, a small library, medical rooms, conference facilities, secretarial and administration services, Tourist Information, Transport Licensing, Rates and Council payments and a museum with a couple of staff overlapping during the day.

The General Store and Café operated from 11am to 3pm and was voluntarily manned by the Community.

The town had a small Caravan Park with 9 powered sites well executed with a cement slab and an excellent amenities block and camp kitchen.

The Entrance to this little Town

1

The Main Street

Councillors 100yrs ago

These are just some of the little memories at the end of the streets

2

The Cemetery

Niche Wall Section

There is no grass only shrubs but there will be some seating for family and friends to reflect on the lives of their loved ones.

The amazing small Caravan Park

The amenities at this caravan park were excellent but we did stay at another Council which had a very simple amenities block with made from steel frame with colour bond sheeting which housed one disability shower, toilet and hand basin, four individual shower recesses with toilet and basin and the laundry with one washing machine and one dryer. All fitted out with basic stainless steel showers and taps.

Some of the caravan parks had coin operated showers @ $1 for 5 minutes – worked rather well no one was complaining all good hot showers. Washing majority of washing was $4 but everyone was excited when we found $2 washing, Dryers $1 for every 20 minute cycle, but there was always plenty of outside clothesline.

As I have only Just returned from 4 months away and missed most of the Maryvale Urban Development Planning sessions I am asking that you accept this submission of simple options that could be implemented and improve our small community and encourage tourism.

The attached layout is what the Progress Association would like on our "Welcome to Maryvale" Signs.

Yours sincerely

Shane Kimber

19 Watts Street

Maryvale 4370

07 46661215

0438609557

4

Maryvale Urban Design Framework SurveyMonkey

#1

COMPLETE

Collector:	Maryvale Urban...ign Framework (Web Link)
Started:	Monday, August 06, 2018 2:26:24 PM
Last Modified:	Monday, August 06, 2018 2:30:09 PM
Time Spent:	00:03:44
IP Address:	110.145.248.102

Page 1: Have your say....

Q1 Considering this vision, what is your biggest priority in the Urban Design Framework and for the future of Maryvale?	**Planting colourful, flowering street trees along main roads and major entrances to give Maryvale a unique identity and draw tourists into town**
Q2 What is your second most important priority?	**Create visual amenity and striking tourist feature by creating iconic tree lined streets along nightsoil lanes**
Q3 Do you think the four project priorities will contribute to the overall vision of making Maryvale a more attractive place to visit, live and work?	**Yes**

Q4 Is there anything else you would like to share with Council about four priority projects or planning for the future of Maryvale?

Consider better marketing of the area due to proximity to Brisbane, rainfall and fertile soils. Aim to encourage a 'river cottage' style community, amend the planning scheme to allow subdivision of land into 5 acre lots on sealed roads.

Maryvale Urban Design Framework SurveyMonkey

#2

COMPLETE

Collector:	Maryvale Urban...ign Framework (Web Link)
Started:	Tuesday, August 07, 2018 12:09:44 PM
Last Modified:	Tuesday, August 07, 2018 12:18:33 PM
Time Spent:	00:08:49
IP Address:	110.145.248.102

Page 1: Have your say....

Q1 Considering this vision, what is your biggest priority in the Urban Design Framework and for the future of Maryvale?

Enhance the relationship of Maryvale Park with the pub to create a more cohesive town centre for a better community experience; two spaces to mutually support each other

Q2 What is your second most important priority?

Enhancing the pub's street presence to give it more context and amenity, and reinforce this area as the town centre

Q3 Do you think the four project priorities will contribute to the overall vision of making Maryvale a more attractive place to visit, live and work?

No

Q4 Is there anything else you would like to share with Council about four priority projects or planning for the future of Maryvale?

Pat Babuin would like to see more activities and facilities for young people to ride bikes and have exercise opportunities around the town. Pat thinks there is not enough for young people to do. Pat wishes to see the former railway land developed into a recreation area for young people, and the not so young people. Pat is not a big supporter of RV's and Caravans visiting the town. Pat would like to see the kids interested in a community garden, as well as sports. Kids need to feel welcome. (submitted by David Keenan on behalf Pat Babuin) Pat is asking for something for the young people the present and the future. Pat also wants final clarification on the status of the railway land

Maryvale Urban Design Framework SurveyMonkey

#3

COMPLETE

Collector:	Maryvale Urban...ign Framework (Web Link)
Started:	Tuesday, August 07, 2018 7:10:42 PM
Last Modified:	Tuesday, August 07, 2018 7:17:44 PM
Time Spent:	00:07:01
IP Address:	58.179.207.209

Page 1: Have your say....

Q1 Considering this vision, what is your biggest priority in the Urban Design Framework and for the future of Maryvale?

Create visual amenity and striking tourist feature by creating iconic tree lined streets along nightsoil lanes

Q2 What is your second most important priority?

Planting colourful, flowering street trees along main roads and major entrances to give Maryvale a unique identity and draw tourists into town

Q3 Do you think the four project priorities will contribute to the overall vision of making Maryvale a more attractive place to visit, live and work?

Yes

Q4 Is there anything else you would like to share with Council about four priority projects or planning for the future of Maryvale?

I'd like council to build a proper road along Coxen Street. As I understand it if I want to build a house on my block I have to pay for a road to be built without any contribution from other Coxen Street property owners who will gain a road frontage. Since making enquiries about this last year someone has built a house with a frontage on the unmade part of Moffat St. I don't understand how council can approve this and yet tell me I have to pay for a road to be vonstructed. I don't think this is fair.

Maryvale Urban Design Framework SurveyMonkey

#4

COMPLETE

Collector:	Maryvale Urban...ign Framework (Web Link)
Started:	Friday, August 10, 2018 10:48:45 AM
Last Modified:	Friday, August 10, 2018 11:01:04 AM
Time Spent:	00:12:18
IP Address:	49.197.181.61

Page 1: Have your say....

Q1 Considering this vision, what is your biggest priority in the Urban Design Framework and for the future of Maryvale?

Planting colourful, flowering street trees along main roads and major entrances to give Maryvale a unique identity and draw tourists into town

Q2 What is your second most important priority?

Create visual amenity and striking tourist feature by creating iconic tree lined streets along nightsoil lanes

Q3 Do you think the four project priorities will contribute to the overall vision of making Maryvale a more attractive place to visit, live and work?

Yes

Q4 Is there anything else you would like to share with Council about four priority projects or planning for the future of Maryvale?

The area from the park to the pub is now taken up with residential homes. There seems to be no area designated for commercial development like other small towns for things like shop/hardware/hairdresser/post office. The current local shop is too far away from the main area of town and any development around it would not have a connection with the pub, hall and school.

Maryvale Urban Design Framework SurveyMonkey

#5

COMPLETE

Collector:	Maryvale Urban...ign Framework (Web Link)
Started:	Saturday, August 11, 2018 2:42:42 PM
Last Modified:	Saturday, August 11, 2018 3:02:55 PM
Time Spent:	00:20:13
IP Address:	1.128.110.204

Page 1: Have your say....

Q1 Considering this vision, what is your biggest priority in the Urban Design Framework and for the future of Maryvale?

Enhance the relationship of Maryvale Park with the pub to create a more cohesive town centre for a better community experience; two spaces to mutually support each other

Q2 What is your second most important priority?

Planting colourful, flowering street trees along main roads and major entrances to give Maryvale a unique identity and draw tourists into town

Q3 Do you think the four project priorities will contribute to the overall vision of making Maryvale a more attractive place to visit, live and work?

Yes

Q4 Is there anything else you would like to share with Council about four priority projects or planning for the future of Maryvale?

I believe consideration for wildlife and birds and their habitats and food sources in the Maryvale area needs to be preserved and respected with any enhancements to the rural township.
It is very distressing to hear that residents of Maryvale are poisoning and killing wildlife and birds. Maryvale has many species of birds, small mammals, wallabies and koalas, and the preservation of these native residents and their habitats need to be included in any future plan for the Maryvale area.
Any tree planting should be 100% native plants.

#6

COMPLETE

Collector: Maryvale Urban...ign Framework (Web Link)
Started: Sunday, August 12, 2018 3:22:41 PM
Last Modified: Sunday, August 12, 2018 3:33:43 PM
Time Spent: 00:11:02
IP Address: 1.132.105.69

Page 1: Have your say....

Q1 Considering this vision, what is your biggest priority in the Urban Design Framework and for the future of Maryvale?

Planting colourful, flowering street trees along main roads and major entrances to give Maryvale a unique identity and draw tourists into town

Q2 What is your second most important priority?

Planting colourful, flowering street trees along main roads and major entrances to give Maryvale a unique identity and draw tourists into town

Q3 Do you think the four project priorities will contribute to the overall vision of making Maryvale a more attractive place to visit, live and work?

No

Q4 Is there anything else you would like to share with Council about four priority projects or planning for the future of Maryvale?

Why are we focused on the pub? There is more to a community than liquor, and drinking, and linking a family park to a pub, I can tell you now that the pub is not a priority for most locals, the only money coming into the town will be for the pub, courtesy of the ratepayers, how does the pub benefit the community! Why are facilities and amenities significantly neglected? What about a fenced tennis court area that also serves as a multi purpose court - netball, volleyball etc. How about a community bore, something that can be accessed during emergency times for households and light stock. What about a dump site (septic) for caravans - like Allora. Maryvale will never keep not attract working families just because it has a pub and flowering trees. Maryvale is not a retirement village, it needs facilities injected into it. The shop is a joke, it's so dated hardly ever open and by no means any convenience at all! We need fresh. Get a nice little convenience store in here with fuel bowsers, a community co-op, and watch this place get busier. What about an outside area where we can screen movies from a projector - could you imagine how popular outdoor movies on a big screen would be here? How unique, now that's something that people would love. Come on Maryvale, you can do better than the proposition put before us.

Maryvale Urban Design Framework SurveyMonkey

#7

COMPLETE

Collector:	Maryvale Urban...ign Framework (Web Link)
Started:	Thursday, August 16, 2018 5:41:41 PM
Last Modified:	Thursday, August 16, 2018 5:51:31 PM
Time Spent:	00:09:50
IP Address:	124.181.86.65

Page 1: Have your say....

Q1 Considering this vision, what is your biggest priority in the Urban Design Framework and for the future of Maryvale?	**Enhancing the pub's street presence to give it more context and amenity, and reinforce this area as the town centre**
Q2 What is your second most important priority?	**Enhance the relationship of Maryvale Park with the pub to create a more cohesive town centre for a better community experience; two spaces to mutually support each other**
Q3 Do you think the four project priorities will contribute to the overall vision of making Maryvale a more attractive place to visit, live and work?	**No**

Q4 Is there anything else you would like to share with Council about four priority projects or planning for the future of Maryvale?

The area that is supposed be contaminated should be soil tested as a priority to determine if future development can be undertaken.

7 / 7

12.7 Waste Reduction and Recycling Plan 2018-2028

Document Information

Southern Downs REGIONAL COUNCIL	**Report To: General Council Meeting**	
	Reporting Officer:	**Meeting Date:** 26 September 2018
	Acting Manager Environmental Services	**ECM Function No/s:** 31.49

Recommendation

That Council:

1. Resolves to adopt The Waste Reduction and Recycling Plan 2018-2028 (WRRP) having taken into consideration issues identified during the consultation process and implement the actions detailed in the plan on an ongoing basis.

2. Endorses the introduction of a regional wide Environmental (Waste Management) Levy of $70.00 per annum, per rateable property to commence in the 2019/20 financial year, to fund future waste management infrastructure, and to assist Council's financial capacity to address ongoing legacy issues associated with the future management and monitoring of Council's waste facilities, to meet its continuous statutory obligations.

3. Prepares an appropriate engagement strategy to notify residents and businesses in the Southern Downs Region of the opportunities and associated implications of the plan.

4. Commences implementation of the WRRP including the procurement of the next waste collection contract, preparing applications for funding (state government) and preliminary investigations into upgrading various facilities. Approval will be sought before any development of these actions.

5. Cease operations at the following unsupervised bin compounds effective close of business, Sunday 30 June 2019:
   - Greymare, Mountain Maid Road, Greymare
   - Amiens, Bapaume Road, Bapaume
   - Pozieres, Pozieres Road, Pozieres
   - Glen Aplin, Thorndale Road, Glen Aplin

Report

The Waste Reduction and Recycling Act 2011 requires Council to have in place a Waste Reduction & Recycling Plan (WRRP). Council's current WRRP 2016-2026 has undergone a review process to ensure that it remains up to date and responsive to Council's and the community's needs and aspirations in managing waste across the region. Endorsement of the proposed Waste Reduction and Recycling Plan 2018-2028 allows Council staff to continue to work towards a long term solution in sustainable waste management.

The reviewed Draft Waste Reduction and Recycling Plan (WRRP) 2018-2028 was prepared in accordance with the Waste Reduction and Recycling Act 2011 and the Queensland Waste Avoidance and Resource Productivity Strategy 2014-2024 (commonly known as the Queensland Waste Strategy) and was open for public comment for 21 days, closing on 3 September 2018. The

WRRP will assist the Southern Downs community to move towards a more environmentally sustainable future in waste management.

The reviewed WRRP has been developed in response to the regulatory environment in Queensland and the need to manage waste in a rapidly changing space, with a high expectation that Council will manage more of its waste streams as secondary resources.

Council has undertaken the preparation and development of a draft plan consistent with the requirements of the Waste Reduction and Recycling Act 2011. The Draft WRRP 2018-2028 considered a variety of strategic options and concluded that several key elements are essential to achieve the necessary changes to make future waste management environmentally, socially and financially sustainable.

Council resolved to seek public consultation of the draft WRRP at its meeting on 25 July 2018.
The Waste Reduction and Recycling Act 2011 allows for new economic instruments to promote waste minimisation in all sectors of the community. Where these outcomes are not achieved, there may be significant financial implications for all waste generators, including ratepayers.

This Waste Management Strategy recommends a number of key actions that will assist this and future Councils to move towards a financially sustainable model in managing waste across the region.

The revised WRRP now before Council contains 6 broad goals and the associated objectives, including strategic actions. Key amongst these is the recommendation of the introduction of an SDRC Environmental (Waste Management) Levy. This Levy seeks to build Council's financial capacity to enable it to fund the waste program and build new compliant waste infrastructure, and to ensure existing and closed waste facilities are being properly monitored and managed (landfill rehabilitation) to ensure statutory compliance. In turn this level of investment represents the best value in overall service delivery to ratepayers and risk minimisation for Council.

The other major change proposed in the Plan is the upgrade of three unmanned waste transfer facilities to supervised facilities and the reduction in opening hours of all the supervised facilities. This will be implemented in a manner that will reduce access hours to the nearest facility, but will be complemented by the next nearest facility opening at alternate times. These changes will be implemented to coincide with the start of the new waste collection contract in July 2019. These changes will result in lowering operating costs whilst ensuring Council is compliant with relevant environmental and safety legislation.

The strategy also proposes closing of the Stanthorpe Landfill following the completion of the existing landfill cell due to environmental, social impact and commercial reasons. The current transfer station (located on site) will be used by local residents with a new facility to be constructed in the coming years for the domestic collection vehicles (at a site to be determined).

Waste management is one of Local Government's major obligations. Waste disposal via landfill, where appropriate land and ground excavation exists, is still the most financially advantageous option available including all the necessary environmental safeguard requirements. However, the true cost, as this Plan suggests, must be recognised. There does not appear to be any alternate option that is commercially viable.

The Draft Waste Reduction and Recycling Plan (WRRP) was prepared in accordance with the Waste Reduction and Recycling Act 2011 and public comment was sought.
Submissions

During the consultation period three formal community sessions were undertaken – Warwick, Stanthorpe and Ballandean (Cuppa with the Councillors session). Numerous participants across the region actively participated and contributed to the sessions.

Nine written submissions were received during the consultation period. Overall the submissions were generally favourable and supported Council's desire to improve recycling and provide sound waste management with a vision for the future. Some matters of concern were raised and where possible those issues will be addressed. All submissions were considered and where possible a reasoned response to the issues raised was identified.

The following table summarises the issues raised in the received submissions. A copy of the full submissions will be handed out separately for information "in confidence".

SUMMARY OF THE ISSUES RAISED DURING THE SUBMISSION PERIOD ON WASTE REDUCTION AND RECYCLING PLAN

Issue / Comment	Response
Concern about the possible location of a new Stanthorpe Transfer Station including the potential site of Mackenzie Street.	It was noted that no site has been selected nor investigated at this time. Council will consult the community when site investigations progress.
The need for more community education to encourage more recycling and less illegal dumping	It was advised that Council will investigate options including notations on bins, increase use of social media, and continuing education with schools and industry sectors.
Expansion of the collection area (most supported this with a few unsupportive).	It was noted that the expansion of the collection area would allow Council to provide an improved environmental outcome as well as increasing the level of service to some residents. Further, it was noted that the expansion would reduce the reliance on the unsupervised bin stations and supervised transfer stations.
Whilst residents were supportive of the levy some residents in rural areas should not pay.	It is noted that the waste derived from rural areas (not covered by the collection service) was transported to the either transfer stations and / or landfills indicating that their waste needs to be managed by Council at some stage of the waste cycle (indicating that all rateable properties will be levied).
Many residents encouraged council to offer more recycling programs.	It was highlighted what recycling Council does undertake already (timber, green mulch, concrete) and that the organisation is looking to increase this quantity. It was noted that Council is discussing waste and recycling options with other local governments. It is also noted that one response suggested the collection of food and organic waste. This is not commercially viable at this point in time due to the region's population base to generate the necessary volumes for this option to be financially viable at this time.

Expanded Collection Area - Waste Contract

Tender documentation is being prepared for the new regional waste collection contract that will provide for an expanded collection area in some areas.. It is intended to include properties that are not being serviced under the current contracts into the new service area where practical.

As noted in the provided key issues paper (for the waste collection contract) the expansion of the collection area will reduce the need for some landholders to utilise the unsupervised bin stations. This may result in a lower cost to council for the operation and transport of waste from these sites.
The State Waste Levy ($70 per tonne) may result in increased unlawful disposal at these unsupervised sites due to no security surveillance or monitoring at these sites. This represents an ongoing and real risk for Council, as residents and businesses may unload their waste at these

sites rather than pay the levy. Three sites are recommended for an upgrade from unsupervised to supervised. These are at Ballandean, Forest Springs, and Karara facilities.

Recently, asbestos has been found at the Glen Aplin bin station. Bulky items such as lounges and fridges, construction debris, and asbestos containing material (ACM) being illegally disposed of at some unsupervised sites presents an ongoing operational safety and environmental risk to Council's waste operations.

Given ongoing issues associated with a number of unsupervised sites, it is recommended that the four remaining unsupervised bin compounds cease operation, effective close of business Sunday 30 June 2019. All sites are within close to reasonable travelling distance to other facilities in their respective locations.

The WRRP identified that Council should consider adopting a full cost recovery model for waste services by implementing a combination of gate fees, rates, and a Local Government levy. This will involve charging for all waste being received at the transfer stations, including domestic and green waste. The use of new gate fees is designed to recoup the costs of operating the transfer stations and landfill and is intended to send appropriate price signals to the community and businesses to encourage source separation, local resource utilisation, and encourage better waste minimisation. The development of a full cost recovery model would be a separate project for Council

The Plan also recommends that Council develop a waste education campaign to encourage domestic waste reduction and recycling measures for residential premises, and that Council encourages the business sector to adopt the CCIQ EcoBiz or similar programs for the reduction of commercial and industrial waste streams. As noted in the consultation sessions (and the provided feedback) the community expect Council to increase the level of education so that better waste management can be achieved across the region.

Budget Implications

As highlighted in the report to Council on the 25th July 2018, there is a significant financial implication that accompanies the adoption of this Plan, but there is an even bigger financial impost if there is no change to the way waste is currently managed by Council.

For the Plan to be pursued, an annual waste levy (annually indexed by CPI) of $70 per rateable property should be considered for the duration of at least the next 10 years. This levy would be periodically reviewed during this timeframe (e.g. every 5 years). This ensures that all residents (not just those that receive a collection service) contribute to the funding of the plan. This initiative is estimated to generate $1.295M per annum towards the waste management program.

The review identified that for Council to meet its current and ongoing obligations well into the future when it comes to waste management, the program is significantly underfunded by $30M over a thirty year timeframe. In order to address this significant financial shortfall and to achieve sustainability progressing forward, a 10 year funding plan through the introduction of the levy is recommended.

Due to past decisions, Council's waste management program has been underfunded, under-resourced, and operating unsustainably. Waste management operations are governed by strict licensing under the State's Environmental Protection Act, and such operations require significant capital investment, resourcing, and ongoing maintenance and monitoring both during landfill operations, and well after operations may have ceased on a landfill site. This investment seeks to ensure Council meets its licensing obligations, and its environmental and social responsibilities in the short to long term.

For Council not to adopt such a funding mechanism, its management operations and meeting ongoing statutory obligations remain at risk. This risk is not just reputational. Significant legal, financial, and environmental implications may result if the management of its waste operations

remain underfunded. It is recommended that the levy be introduced sooner than later to assist with building up its financial capacity to action necessary infrastructure at Council's waste operations. To alleviate any ongoing community concerns Council will need to clearly communicate the objectives and desired outcomes for the levy. This includes upgrading the three currently unsupervised bin stations as identified in the WRRP.

The implications of the WRRP will be managed through the ongoing monitoring and review of Council's waste management programs and operational budgets annually.

Council should note that the WRRP commits resourcing to ensure that waste management across the region is undertaken on a sustainable basis.

Policy Consideration

In reviewing the current plan and preparing the new Plan, a number of Community and Corporate Plan directions and objectives are addressed.

Community Plan 2030

There are several Community Plan Goals and Directions that are identified as being relevant to the review of Waste Reduction and Recycling Plan 2018-2028. They are as follows:

Sense of Community

1.14 Ensure community facilities, infrastructure, information and engagement activities are accessible, equitable, inclusive and safe for all.

Environmentally Sustainable

6.4 Encourage reuse and recycling in residential, commercial and industrial settings including the implementation of innovative recycling practices.

6.8 Increase awareness of environmentally sustainable practice through community education campaigns.

Well Governed

8.2 Provide a range of opportunities for the wider community to be engaged and get involved in issues that are important to them.

8.3 Continue community participation and engagement as a genuine, ongoing process to assist with Southern Downs Regional Council's decision making.

8.7 Provide opportunities for the community to learn about council processes to increase understanding.

8.10 Considering industry standards and input from the community, develop appropriate levels of service ensuring the Southern Downs "lives within its means".

8.15 Ensure preparedness for unforeseen circumstances that impact financially on the Southern Downs.

Corporate Plan 2014-2019 (Revised Edition)

Council's Corporate Plan identifies a number of objectives relevant to the Plan's review. They a

Sense of Community

1.1 Undertake best value review of Council's services.

1.2 Continue to monitor and stay informed about matters that affect the community.

1.11 Clarify community expectations prior to establishing community service obligations in relation to water, wastewater, roads etc to prioritise the levels of service.

Economically strong, sustainable and diverse

4.12 Explore /review potential efficiencies and opportunities for Council's operations, infrastructure and assets.

Environmentally Sustainable

6.3 Utilise 'best' practice' waste management practices and further develop regional facilities in accordance with the Waste Management Plan.

6.9 Continue to promote, educate and implement awareness and best practice waste collection, recycling, environmental health and environmental protection strategies.

Well Governed

8.21 Research a Full Cost Recovery Model for Council Services.

Community Engagement

Community engagement was undertaken for a period of 21 days in August – September 2018. Three sessions were held, one in Warwick, one in Stanthorpe, and one in Ballandean (associated with the Cuppa with the Councillors session). The summary document and the draft Plan document was publicly available from Council offices and available via Council's website.

Nine submissions were received. The issues raised have been summarised earlier in this report.

Legislation/Local Law

Council has complied with its obligation under the Waste Reduction and Recycling Act 2011 to review and prepare a revised WRRP 2018-2028 and when adopted will have an integrated, up-to-date WRRP in place. The process followed allowed an opportunity for Council to evaluate the current management systems and practices, review options, and plan new strategies to meet future demands.

There has been extensive analysis, and community engagement, surrounding the plan.

The waste plan will continue to be implemented over the coming years, potentially leading to the most affordable and most environmentally responsible suite of services and facilities possible in the long term. Endorsement of the proposed Waste Reduction and Recycling Plan will allow Council staff to continue to work towards longer term solutions in waste management.

A copy of the plan, when adopted by Council, will be sent to the Chief Executive of the Department of Environment and Heritage for information as required under section 129 (1) of the Waste Reduction and Recycling Act 2011.

It is recommended that Council adopt the WRRP and its outlined actions, and communicate the proposed actions of the plan to the Southern Downs community by undertaking a targeted media campaign through print, radio and electronic sources.

Options

Council:

1. Resolves to adopt The Waste Reduction and Recycling Plan 2018-2028 (WRRP) having taken into consideration issues identified during the consultation process and implement the actions detailed in the plan on an ongoing basis.

2. Endorses the introduction of a regional wide Environmental (Waste Management) Levy of $70.00 per annum, per rateable property to commence in the 2019/20 financial year, to fund future waste management infrastructure, and to assist Council's financial capacity to address ongoing legacy issues associated with the future management and monitoring of Council's waste facilities, to meet its continuous statutory obligations.

3. Prepares an appropriate engagement strategy to notify residents and businesses in the Southern Downs Region of the opportunities and associated implications of the plan.

4. Commences implementation of the WRRP including the procurement of the next waste collection contract, preparing applications for funding (state government) and preliminary investigations into upgrading various facilities. Approval will be sought before any development of these actions.

5. Cease operations at the following unsupervised bin compounds effective close of business, Sunday 30 June 2019:
   - Greymare, Mountain Maid Road, Greymare
   - Amiens, Bapaume Road, Bapaume
   - Pozieres, Pozieres Road, Pozieres
   - Glen Aplin, Thorndale Road, Glen Aplin

6. Not endorse the draft WRRP 2018-2028.

Attachments

1. Revised version of the Draft Waste Reduction & Recycling Plan (Excluded from agenda - Provided under separate cover)View

13. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES

Nil

14. NOTICES OF MOTION

Nil

15. GENERAL BUSINESS

16. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012,* a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

Recommendation

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

16.1 RFT 19_008 Design and Construct Warwick Aerodrome Roadways and Electrical Supply

Reason for Confidentiality
This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.2 RFT 19_192 Thanes Creek Road Culvert Replacement

Reason for Confidentiality
This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.3 Karara Non Potable Water Supply

Reason for Confidentiality
This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.4 August 2018 Monthly Report from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane

Reason for Confidentiality
This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.5 2018/19 - Grants to Community - Community Grant - Round One (1)

Reason for Confidentiality
This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.6 Renewal of Trustee Lease between Council and Warwick Lure Coursing Club Incorporated

Reason for Confidentiality
This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.7 Proposed Renewal of Lease - Telstra Corporation Ltd

Reason for Confidentiality
This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.8 Procurement Arrangements - Waste Management

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.9 Audit and Risk Management Committee Meeting Minutes - 30 August 2018

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.