



SOUTHERN DOWNS REGIONAL COUNCIL GENERAL MEETING OF COUNCIL

Dear Councillors

Your attendance is hereby requested at the General Meeting of Council to be held in the Council Chambers, Southern Downs Regional Council, 64 Fitzroy Street, Warwick on **Wednesday, 22 August 2018 at 9:00AM.**

Notice is hereby given of the business to be transacted at the meeting.

David Keenan

CHIEF EXECUTIVE OFFICER

16 August 2018

Attendance

10:30am Presentation of Casual for a Cause Donation to Granite Belt Chaplaincy

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1. PRAYER & CONDOLENCES

2. ATTENDANCE

3. APOLOGIES

4. READING AND CONFIRMATION OF MINUTES

4.1 General Council Meeting - 25 July 2018

Recommendation

THAT the minutes of the General Council Meeting held on Wednesday 25 July 2018 be adopted.

4.2 Special Council Meeting - 6 August 2018


Recommendation

THAT the minutes of the Special Council Meeting held on Monday 6 August 2018 be adopted.

5. ACTIONS FROM COUNCIL MEETINGS

5.1 Actions from Previous Council Meeting

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Chief Executive Officer	File Ref: 13.42

Recommendation

THAT Council receive the report and note the contents.

Report

The purpose of this report is to provide a summary of Actions resulting from resolutions from the July 2018 General Council Meeting.


A copy of the Actions report is attached.


Attachments

1. Actions from July 2018 General Meeting [View](#)

	ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING	Date From: 25/07/2018 Date To: 25/07/2018
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MEETING DATE	ITEM NUMBER	AGENDA ITEM	ACTION OFFICER	ACTION TO DATE	COMPLETED
25 July 2018	5.1	Actions from Previous Council Meeting	David Keenan	14 Aug 2018 - 2:34 PM - Marion Seymour Noted	14/08/2018
25 July 2018	6.1	Conflict of Interest - Cr Meiklejohn: Agenda Item 16.5	David Keenan	14 Aug 2018 - 2:35 PM - Marion Seymour Noted	14/08/2018
25 July 2018	6.2	Conflict of Interest - Cr Windle: Agenda Item 12.5	David Keenan	14 Aug 2018 - 2:35 PM - Marion Seymour Noted	14/08/2018
25 July 2018	6.3	Conflict of Interest - Cr McNally: Agenda Item 12.5	David Keenan	14 Aug 2018 - 2:36 PM - Marion Seymour Noted	14/08/2018
25 July 2018	7.1	Mayoral Minute - July 2018	Tracy Doble	14 Aug 2018 - 2:36 PM - Marion Seymour Noted	14/08/2018
25 July 2018	8.1	Correspondence	David Keenan	26 Jul 2018 - 3:43 PM - Marion Seymour Noted	26/07/2018
25 July 2018	9.1	Petition - Invasive Pest Control Scheme	David Keenan	14 Aug 2018 - 2:37 PM - Marion Seymour Noted - referred to August Briefing Session and General Meeting	14/08/2018
25 July 2018	10.3	Quarterly Human Resources Report	Brook March	26 Jul 2018 - 3:44 PM - Marion Seymour Noted	26/07/2018
25 July 2018	10.4	Nomination of Representative to Griffith Rural Health Stream's Darling Downs and South Burnett Steering Committee	David Keenan	26 Jul 2018 - 3:44 PM - Marion Seymour Nomination of Cr Meiklejohn confirmed	26/07/2018
25 July 2018	10.5	Submission - Transport and Public Works Committee Inquiry into Transport Technology	David Keenan	26 Jul 2018 - 3:45 PM - Marion Seymour Submission lodged	26/07/2018
25 July 2018	10.1	Finance Report as at 30 June 2018	Andrew Page	26 Jul 2018 - 3:45 PM - Marion Seymour Noted	26/07/2018
25 July 2018	10.2	Fourth Quarter Budget Review - Capital Works Program 2017/2018	Andrew Page	26 Jul 2018 - 3:46 PM - Marion Seymour Noted	26/07/2018
25 July 2018	10.6	Submission - Regional Telecommunications Independent Review Committee	David Keenan	26 Jul 2018 - 3:46 PM - Marion Seymour	26/07/2018

 ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING					Date From: 25/07/2018 Date To: 25/07/2018
Submission lodged					
25 July 2018	11.1	Engineering Services Department Monthly Report	Chris Whitaker	30 Jul 2018 - 12:33 PM - Barb Fagan Noted	30/07/2018
25 July 2018	12.1	Show Holidays 2019	Jason Aspinell	06 Aug 2018 - 8:50 AM - Alison Bilbrough Monthly Memo sent to AMCS & GGO to action per Council Resolution	6/08/2018
25 July 2018	12.2	Operational Plan Quarterly Report April to June 2018	Jason Aspinell	06 Aug 2018 - 8:51 AM - Alison Bilbrough Monthly Memo sent to AMCS & GRO to action per Council Resolution	6/08/2018
25 July 2018	12.3	Stanthorpe Library Feasibility	Samantha Shelbourn	06 Aug 2018 - 8:52 AM - Alison Bilbrough Monthly Memo sent to LC to action per Council Resolution	6/08/2018
25 July 2018	12.4	Waste Reduction and Recycling Plan 2018-2020	Leo Jensen	06 Aug 2018 - 8:52 AM - Alison Bilbrough Monthly Memo sent to AMES to action per Council Resolution	6/08/2018
25 July 2018	12.5	Material Change of Use - L Riley, 14135 Cunningham Highway, Rosenthal Heights	Mandy May	06 Aug 2018 - 8:53 AM - Alison Bilbrough Decision Notice mailed to applicant	27/07/2018
25 July 2018	12.6	Maryvale Urban Design Project	Mandy May	06 Aug 2018 - 8:54 AM - Alison Bilbrough Monthly Memo sent to PTO to action per Council Resolution	6/08/2018
25 July 2018	16.1	RFT 18_119 Mowing and General Maintenance Contract	Andrew Page	26 Jul 2018 - 3:47 PM - Marion Seymour Notification to be sent	26/07/2018
25 July 2018	16.2	Procurement Plan	Andrew Page	26 Jul 2018 - 3:47 PM - Marion Seymour Noted with amendments to be brought back to each Quarterly Budget Review	26/07/2018
25 July 2018	16.3	Procurement Exception - Information Technology	Andrew Page	26 Jul 2018 - 3:48 PM - Marion Seymour Noted	26/07/2018
25 July 2018	16.4	Procurement Exception - Software	Andrew Page	26 Jul 2018 - 3:48 PM - Marion Seymour Noted	26/07/2018
25 July 2018	16.5	Guarantor Continuance Request	Andrew Page	26 Jul 2018 - 3:49 PM - Marion Seymour Noted	26/07/2018


<div>  <div> ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING <div> Date From: 25/07/2018 Date To: 25/07/2018 </div> </div> </div>					
25 July 2018	16.6	Guarantor Request	Andrew Page	26 Jul 2018 - 3:49 PM - Marion Seymour Letter to be sent to the Minister requesting permission to enter into a Type 1 financial arrangement	26/07/2018
25 July 2018	16.7	Leyburn Water Treatment Options	Logan Carlie	09 Aug 2018 - 11:31 AM - Barb Fegan Noted	9/08/2018
25 July 2018	16.8	Renewal of Freehold Lease between Council and the Lions Club of Warwick Incorporated	Kate Duell	06 Aug 2018 - 8:54 AM - Alison Bilbrough Monthly Memo sent to AMCS & LCO to action per Council Resolution	6/08/2018
25 July 2018	16.9	Renewal of Freehold Lease between Council and the Warwick Cricket Association Incorporated	Kate Duell	06 Aug 2018 - 8:55 AM - Alison Bilbrough Monthly Memo sent to AMCS & LCO to action per Council Resolution	6/08/2018
25 July 2018	16.10	New Freehold Lease between Council and the Killamey and District Historical Society Incorporated	Kate Duell	06 Aug 2018 - 8:55 AM - Alison Bilbrough Monthly Memo sent to AMCS & LCO to action per Council Resolution	6/08/2018
25 July 2018	16.11	Renewal of Trustee Lease between Council and the Warwick Cricket Association Incorporated	Kate Duell	06 Aug 2018 - 8:56 AM - Alison Bilbrough Monthly Memo sent to AMCS & LCO to action per Council Resolution	6/08/2018
25 July 2018	16.12	Proposed disposal of Council owned property	Keith Clarke	06 Aug 2018 - 8:58 AM - Alison Bilbrough Monthly Memo sent to AMCS & LMO to action per Council Resolution	6/08/2018
25 July 2018	16.13	Renewal of Trustee Lease Warwick Potters' Association	Keith Clarke	06 Aug 2018 - 8:58 AM - Alison Bilbrough Monthly Memo sent to AMCS & LCO to action per Council Resolution	6/08/2018
25 July 2018	16.14	June 2018 Monthly Report from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane	Chris Whitaker	30 Jul 2018 - 12:34 PM - Barb Fegan Noted	30/07/2018
25 July 2018	16.15	Audit and Risk Management Committee - new external representatives	Jody Collins	06 Aug 2018 - 8:58 AM - Alison Bilbrough Monthly Memo sent to AMCS & GRO to action per Council Resolution	6/08/2018

6. DECLARATIONS OF CONFLICTS OF INTEREST

7. MAYORAL MINUTE

7.1 Mayoral Minute - August 2018

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Mayor	ECM Function No/s:

Recommendation

THAT Council receive the Mayoral Minute for August 2018.

Report

The drought is impacting our region hard. This is evident everywhere you look and the topic of conversation everywhere you go. Acknowledgement of the hardship brought by drought is at every level of government, and all are doing what they can to provide support.

Throughout our country and our region, Australians are assisting those affected by the drought. Council was involved this month with Channel 9 when the Today Show telecast from Warwick, shining the spotlight on the impact the drought is having across New South Wales and Queensland. This was followed on 20 August by the Farm Aid Telethon broadcast from Warwick bringing together business people and performers from across our region and celebrities from across Queensland to raise money for drought relief. Channel 9 has raised millions of dollars through its Farm Aid Appeal and this will be added to by the many millions donated by businesses and individuals to charities such as Rural Aid.

Rural Aid is an Australian charity leading the way with practical assistance in the form of fodder, fuel and food; in addition to financial and family support. Rural Aid staff and counsellors are in our region and are working with Council and other local organisations to coordinate and deliver support to those who need it. Rural Aid initiatives include Buy-A-Bale, Farm Army, Farm Rescue; along with other programs that are designed to assist farmers.

While drought is not considered by some to be a natural disaster along with fire or flood; I don't agree. I believe drought is a natural disaster and that is why in my role as the Chair of the Local Disaster Management Group I have had a Drought Resilience Plan developed that will coordinate the efforts of all agencies on the Southern Downs to assist with managing and recovering from a drought and then better preparing our region for future droughts. Because we know there will be more.

Droughts have an economic, environmental and social impact on our region. It is essential we, as a Council and as individual residents, have in place the necessary measures to prepare for and manage the impact of drought.

I encourage any person who is affected by this drought to contact local Rural Aid staff and counsellors (1300 327 624) to seek assistance with fodder, fuel, food, finance and family concerns.


Attachments

Nil

8. READING AND CONSIDERATION OF CORRESPONDENCE

8.1 Correspondence

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Chief Executive Officer	ECM Function No/s:

Recommendation

THAT the report of the Chief Executive Officer in relation to Correspondence be received.

Report

1. **Elaine Patane** regarding Council's Heritage Streetscape loan scheme initiative (copy attached).

Action: Noted.

2. **University of Southern Queensland** following the Mayor and Chief Executive Officer's attendance at a luncheon at the Queensland College of Wine Tourism (copy attached).

Action: Noted.

3. **Department of Education** providing an update on some of the key activities involving schools across the region, infrastructure projects, information technology improvements and details of schools recognized at the recent regional Showcase Awards for Excellence (copy attached).

Action: Noted.

4. **Minister for State Development, Manufacturing, Infrastructure and Planning** advising that the Expressions of Interest process for the establishment of a Regional Export Distribution Centre Pilot has commenced. The Pilot initiative aims to create regional jobs and enhance the productivity of Queensland's regions. Potential proponents will be capable of developing and operating a commercial export distribution centre in a regional Queensland location (copy attached).

Action: Noted.

5. **Minister for State Development, Manufacturing, Infrastructure and Planning** inviting Council to submit a business case for the Recycled Water for Warwick Industry application that was submitted under Round 4 of the Queensland Government's Building our Regions Program (copy attached)

Action: Noted

6. **Minister for State Development, Manufacturing, Infrastructure and Planning** advising Council of its successful application under phase two of the Maturing the Infrastructure Pipeline Program for Aerodromes Industrial Development in the amount of \$70,000, and also advising of the unsuccessful applications (copy attached).

Action: Noted.

Attachments

1. Elaine Patane [View](#)
2. University of Southern Queensland [View](#)
3. Department of Education [View](#)
4. Minister for State Development, Manufacturing, Infrastructure and Planning [View](#)
5. Minister for State Development, Manufacturing, Infrastructure and Planning [View](#)
6. Minister for State Development, Manufacturing, Infrastructure and Planning [View](#)

Post Office Box 565,

Samford. Q. 4520.

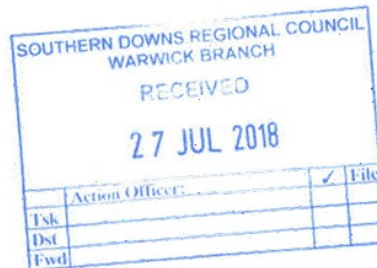
23th July, 2018.

The Chief Executive Officer.

Southern Downs Regional Council,

Post Office Box 26,

Warwick. Q. 4370.



Dear Cr Tracy Dobie, Mayor of the Southern Downs Regional Council,

I thank you for your letter of 9th July, 2018 and congratulate you on taking the initiative in visiting Allora and bringing the condition of the Heritage Streetscape of our business district of Allora to the attention of Council who is now offering a generous Loan Scheme to bring Allora back to what I remember in the 1980's to 2000. I also appreciate you personally informing myself and other owners of the sad sight of many of the business houses.

I actually visited Allora on the 12th of June, my first time in many years, to inspect my own building, the Allora Pharmacy, and was very disappointed, especially the facade which obviously faces the elements. As older buildings need extra T.L.C., I am surprised I wasn't informed by the tenant with whom I had a very good working relationship.

I am pleased to tell Council that work has been carried out by local tradesmen on my behalf and I have already asked for a quote to paint the front of the Allora Pharmacy. I also am endeavouring to track down other local painters and signwriters for quotes.

I remain,

Yours faithfully.

Elaine Patane.



OFFICE OF THE VICE-CHANCELLOR

Professor Geraldine Mackenzie

Vice-Chancellor

PHONE (07) 4631 2168

EMAIL vc@usq.edu.au



23 July 2018

Mr David Keenan

CEO

Southern Downs Regional Council

David.Keenan@sdrc.qld.gov.au

Dear David

On behalf of USQ, please accept my sincere thanks for attending our Executive Luncheon on 20 July at the QCWT.

I was delighted to be able to meet with you, and hopefully you came away feeling informed about USQ, QCWT and all we have to offer your region. I look forward to continuing to develop upon the valuable relationship between our organisations.

Kind regards

A handwritten signature in black ink, appearing to read "G. Mackenzie".

Professor Geraldine Mackenzie
Vice-Chancellor



Department of
Education

19 July 2018

Cr Tracy Dobie
Mayor
64 Fitzroy St
Warwick QLD 4370

By email only: tracy.dobie@sdrc.qld.gov.au

Dear Cr Dobie

As the second half of the 2018 school year has now commenced, I am taking the opportunity to provide you with an update on some of the key activities involving schools located within your electorate in the Darling Downs South West Region of the Department of Education. A lot has happened since my last update at the beginning of the school year.

The following Principals have been appointed to schools in your electorate:

- Mrs Katrina Fletcher (Acting), Karara State School.
- Mrs Louise Lehman (Acting), Leyburn State School.
- Mr Will Ashburn (Permanent), The Summit State School.
- Mrs Vanessa Sumner (Acting), Wheatvale State School.

The following schools have infrastructure projects that are completed, underway or in the planning process:

- Allora P-10 State School: Stage 2 of the Student Outdoor Space, incorporating covered access to the hall, eating & break out areas has recently been completed. Resurfacing of the outdoor area has been completed.
- Ballandean State School: Replacement of various water lines have been completed. Planning is underway to replace the roof sheeting on Block C.
- Freestone State School: Planning is currently underway to construct a disabled toilet and allow disabled access to the Prep Classroom.
- Greenlands State School: The part enclosure of the existing shade area has been completed.

**Darling Downs
South West
Region**

178 Hume Street
Toowoomba
PO Box 38
Toowoomba
Queensland 4350 Australia
Telephone (07) 4616 3771
Facsimile (07) 4616 3781
Website www.education.qld.gov.au

- Killarney P-10 State School: Planning is underway to design a new covered area and walkway.
- Leyburn State School: The installation of the persons with disabilities toilet has been completed.
- Stanthorpe State School: Planning is underway to refurbish classrooms in Block B.
- Warwick State High School: Refurbishment of the Special Education Block is complete.
- Warwick West State School: Repairs to concrete in the undercover area are complete.

All schools in your electorate are benefiting from the following information technology improvements:

- "Intranets for Schools" is scheduled for August 2018, it provides secure cloud based storage space for schools.
- "OneDrive for Students" has been deployed in June 2018. Students can save up to five (5) terabytes (TB) to a secure cloud.
- "Skype for Business" is scheduled for July 2018, it allows staff access to instant message, share desktops, and web-conference within school and between schools.

In addition, the following schools are participating in the Wireless Upgrade Project (WUP). The WUP provides secure, safe and supportable wireless solution to support administration and education, as students and teachers rapidly embrace a highly mobile and flexible learning environment:

- Dalveen State School: The WUP has been completed in the school.
- Glennie Heights State School: The WUP has been completed in the school.
- Pozieres State School: The WUP has been completed in the school.

Congratulations to the following schools who were acknowledged at the recent regional Showcase Awards for Excellence in Schools.

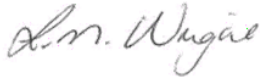
- The Network Ten Showcase Award for Excellence in the Early and Primary Years.
Commendation: Glen Aplin State School, Collaborate to make writing great at Glen Aplin.
- The QUT Showcase Award for Excellence in Inclusive Education.
Commendation: Warwick Central State School, Inclusivity RULES (Respect, Understanding, Learning, Effort, Safety).
- The Education Queensland International Showcase Award for Excellence in Global Engagement.
Commendation: *Warwick West State School*, Excellence in global engagement: A focus on languages and intercultural understanding.

As Regional Director I acknowledge the importance of the role that education plays in every community we serve. I also appreciate the ongoing contributions of departmental staff and the broader school community in working together in partnership to achieve positive outcomes.

Please feel free to contact me on telephone 4616 3722 if you wish to discuss these or any other educational matters regarding schools in your electorate. However, in line with departmental protocol, should you require a written response, can I ask that you direct your enquiry to the Minister's office on: education@ministerial.qed.qld.gov.au.

Thank you for your continued support of education through your work.

Kind Regards



Leanne Wright
Regional Director
Department of Education
Darling Downs South West Region



The Hon. Cameron Dick MP
Minister for State Development, Manufacturing,
Infrastructure and Planning

Our ref: MBN18/1591

14 August 2018

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Queensland 4002 Australia
Telephone +61 7 3719 7200
Email statedevelopment@ministerial.qld.gov.au
www.dsdmip.qld.gov.au

Councillor Tracy Dobie
Mayor
Southern Downs Regional Council
PO Box 26
WARWICK QLD 4370

Email: tracy.dobie@sdrcl.qld.gov.au

Dear Councillor Dobie

I am writing to update you on implementation of the Palaszczuk Government's commitment to provide up to \$10 million (excluding GST) from the \$150 million Jobs and Regional Growth Fund to help establish a Regional Export Distribution Centre Pilot.

The Regional Export Distribution Centre Pilot Initiative aims to create regional jobs and enhance the productivity of Queensland's regions, capitalising on the state's global reputation as a leader in the production and processing of quality agricultural produce.

I wish to advise you that the Department of State Development, Manufacturing, Infrastructure and Planning (the department) has formally commenced the competitive selection process for this initiative, with the Regional Export Distribution Centre Invitation for Expressions of Interest now open and may be accessed via the department's website: www.dsdmip.qld.gov.au/export.

Potential proponents, who are capable of developing and operating a commercial export distribution centre in a regional Queensland location, are now invited to submit an expression of interest. Proponents may be drawn from across the agricultural supply chain from farmers, cooperatives, processors and freight and logistics companies through to airport owners and operators and private investment companies. Government-owned corporations and entities may also apply.

As you may be aware, the first stage of the Regional Export Distribution Centre initiative was a registration of interest (ROI) phase, which ran between 30 May and 29 June 2018. Strong interest was received from across regional Queensland and Australia, with over 30 potential proponents registering their interest. Please note, it was not necessary to submit a ROI to be eligible to participate in the Regional Export Distribution Centre Expression of Interest process.

The feedback provided by potential proponents during the ROI phase has assisted the State in developing the Expression of Interest process, particularly in terms of refining the eligibility criteria. Accordingly, this opportunity is now open to all regional Queensland locations, which excludes proposals located in the Brisbane City, Gold Coast City, Redland City, Logan City, Ipswich City, Moreton Bay Regional, Sunshine Coast Regional and Noosa Shire local government areas.

There is no requirement for the distribution centre proposals to be located at or near any particular airport. However, proposals will need to demonstrate a connection with, or planned pathway to connect with, a regionally-based airport capable of exporting international freight.

The Palaszczuk Government intends to offer the funding to a commercially-prospective project for business case development and, if feasible, to complete approvals processes, secure finance and build a viable facility. A transparent and equitable competitive selection process will maximise value for money in the use of state funds and ensure all interested, relevant parties can pursue the opportunity.

The State will use its secure online tendering system, QTenders, during the Expression of Interest process. QTenders will provide the principal form of communication between the State and Proponents, including distribution of the Regional Export Distribution Centre Invitation for Expressions of Interest. Proponents may also submit questions, requests for clarification of the Expression of Request Process documents and requests for further information via QTenders.

In the first instance, I invite you to visit the department's webpage www.dsdmip.qld.gov.au/export for further information and to access the Regional Export Distribution Centre Invitation for Expressions of Interest (via the direct link to QTenders).

The department intends to host a webinar in the coming weeks to provide interested parties with an opportunity to find out more about this opportunity and ask questions regarding the Expression of Interest. If you would like your organisation to be notified of the time and date of this webinar, I ask that a representative from your organisation to email at REDCPilot@dsdmip.qld.gov.au at your earliest convenience.

Expressions of Interest close at 5pm AEST on 2 October 2018.

Yours sincerely



CAMERON DICK MP
Minister for State Development, Manufacturing,
Infrastructure and Planning

cc: Mr David Keenan
Chief Executive Officer
Email: David.Keenan@sdrc.qld.gov.au



The Hon. Cameron Dick MP
Minister for State Development, Manufacturing,
Infrastructure and Planning

Our ref: MBN18/1489

27 July 2018

Councillor Tracy Dobie
Mayor
Southern Downs Regional Council
PO Box 26
WARWICK QLD 4370

Email: tracy.dobie@sdrcl.qld.gov.au

1 William Street
Brisbane QLD 4000
PO Box 15009 City East
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Telephone +61 7 3719 7200
Email statedevelopment@ministerial.qld.gov.au
www.dsdmip.qld.gov.au

Dear Councillor Dobie

Thank you for seeking funding through Round 4 of the Queensland Government's Building our Regions program.

The response to this round was very encouraging, especially given the focus on projects that will deliver sustainable economic outcomes for regional communities. The Department of State Development, Manufacturing, Infrastructure and Planning (DSDMIP) received 87 expressions of interest seeking over \$107 million in funding.

Based on DSDMIP's assessment of the expression of interest stage, I would like to invite Southern Downs Regional Council to submit a business case for the following project:

- Recycled Water for Warwick Industry

The requirements of the business case stage are outlined in the program guidelines, which are available at www.dsdmip.qld.gov.au/buildingourregions. Please note that the program is competitive and submitting a business case does not guarantee funding.

Business cases must be submitted through the online portal by 5.00pm on 7 September 2018. I encourage you to work with your regional DSDMIP office to access the support available to you. Officers from DSDMIP will contact council to provide feedback from the expression of interest assessment process.

Southern Downs Regional Council will be notified in writing of the outcomes of Round 4 once the assessment process is finalised. I anticipate announcing projects towards the end of this year.

Separate advice about any other expressions of interest submitted by council will be provided by DSDMIP in due course.

If you require any further information, please contact my office on 3719 7200 or via email statedevelopment@ministerial.qld.gov.au.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Cameron Dick', with a horizontal line extending to the right.

CAMERON DICK MP
Minister for State Development, Manufacturing,
Infrastructure and Planning



The Hon. Cameron Dick MP
Minister for State Development, Manufacturing,
Infrastructure and Planning

Our ref: MBN18/1238

3 August 2018

Councillor Tracy Dobie
Mayor
Southern Downs Regional Council
PO Box 26
WARWICK QLD 4370

Email: tracy.dobie@sdrcl.qld.gov.au

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Email statedevelopment@ministerial.qld.gov.au
www.dsdmip.qld.gov.au

Dear Councillor Dobie

Thank you for your local government's recent submissions to phase two of the Maturing the Infrastructure Pipeline Program (MIPP2).

The government is continuing its focus on supporting local governments to identify, plan for and build the infrastructure needed to support the economic growth and liveability of Queensland communities into the future. Through the MIPP2 grant program the Palaszczuk Government continues its partnership with Queensland local governments to build capability and move conceptually good ideas into solid proposals that inform the future investment decisions of local, state and federal governments.

I am pleased to inform you that the following submission has been selected to receive grant funding under MIPP2 (including GST):

- *Aerodromes Industrial Development* will be funded for up to \$70,000.

As stated in the program guidelines, participation in the MIPP does not commit the Queensland Government to progress or fund further planning, or to provide funding for the delivery of this project.

Ms Rachel Hunter, Director-General of the Department of State Development, Manufacturing, Infrastructure and Planning (the department) will write to your Chief Executive Officer shortly regarding the Funding Agreement and associated terms and conditions.

Unfortunately, the following submissions will not be funded under the program:

- Amiens Legacy Centre; Connolly Storm King Dam Connection; Expansion of the Stanthorpe Cemetery Design; Extend Low Cost Housing; Saleyards Masterplan; Semi Treated Water Business Case; Solar Power for Council Buildings; Stanthorpe Pool Cover; The Farm Gate; Warwick Railway Station Interpretive Centre.

If you require any further information, please contact Mr Darren Nightingale, Director, Infrastructure Policy and Planning, in the department, on (07) 3452 7682 or darren.nightingale@dsdmip.qld.gov.au, who will be pleased to assist.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Cameron Dick", with a long horizontal stroke extending to the right.

CAMERON DICK MP
Minister for State Development, Manufacturing,
Infrastructure and Planning


9. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

Nil

10. EXECUTIVE

10.1 Financial Report as at 31 July 2018

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Manager Finance & Information Technology	ECM Function No/s: 12.13

Recommendation

THAT Council receive and note the Financial Report as at 31 July 2018.

Report

Council's operating performance against forecast shows that the net operating position (before capital items) is \$31.5m. These reports have been run before all the end of financial year adjustments have been completed. The amounts in this report will not necessarily be the amounts shown in the financial statements.

The general rates, fire levy and waste utility charges have been raised for all of the financial year.

Income Statement

Total operating revenue of \$37.0m has been recognised for the financial year and capital revenue of \$86k has been received for the year.

Overall operating expenditure of \$5.6m is \$4.4m under the year to date estimate of \$9.9m with materials and services being \$3.6m under the year to date estimate.

Capital Works in Progress

Capital works expenditure to 31 July 2018 is \$0.8m which is 7.7% of the capital works budget of \$36.5. As the end of financial year processing has not been completed, there are no carryover and amended budgets yet.

Year to date capital expenditure by area is as follows:

	Approved Annual Budget	Carryover & Amendments	Total Budget	YTD Expenditure	% Spent	Committed	Spent & Committed	% Spent & Committed
Land & Land Improvements	-	-	-	1,448	-	1,950	3,398	-
Buildings	1,439,086	-	1,439,086	-	0.0%	211,512	211,512	14.7%
Plant & Equipment	3,800,000	-	3,800,000	50,281	1.3%	256,289	306,570	8.1%
Roads, Drains & Bridges	18,727,171	-	18,727,171	557,470	3.0%	723,479	1,280,949	6.8%
Water	8,060,000	-	8,060,000	64,430	0.8%	349,821	414,251	5.1%
Wastewater	1,070,000	-	1,070,000	22,244	2.1%	294,268	316,512	29.6%
Other Assets	3,362,230	-	3,362,230	78,039	2.3%	200,192	278,231	8.3%
Total	36,458,487	-	36,458,487	773,912	2.1%	2,037,512	2,811,424	7.7%

Budget Implications

A first quarter budget review will be undertaken in September.

Policy Consideration

Operational Plan 2018/19

Deliver the 2018-19 Budget

Community Engagement

Nil

Legislation/Local Law

Local Government Act 2009 and Local Government Regulation 2012

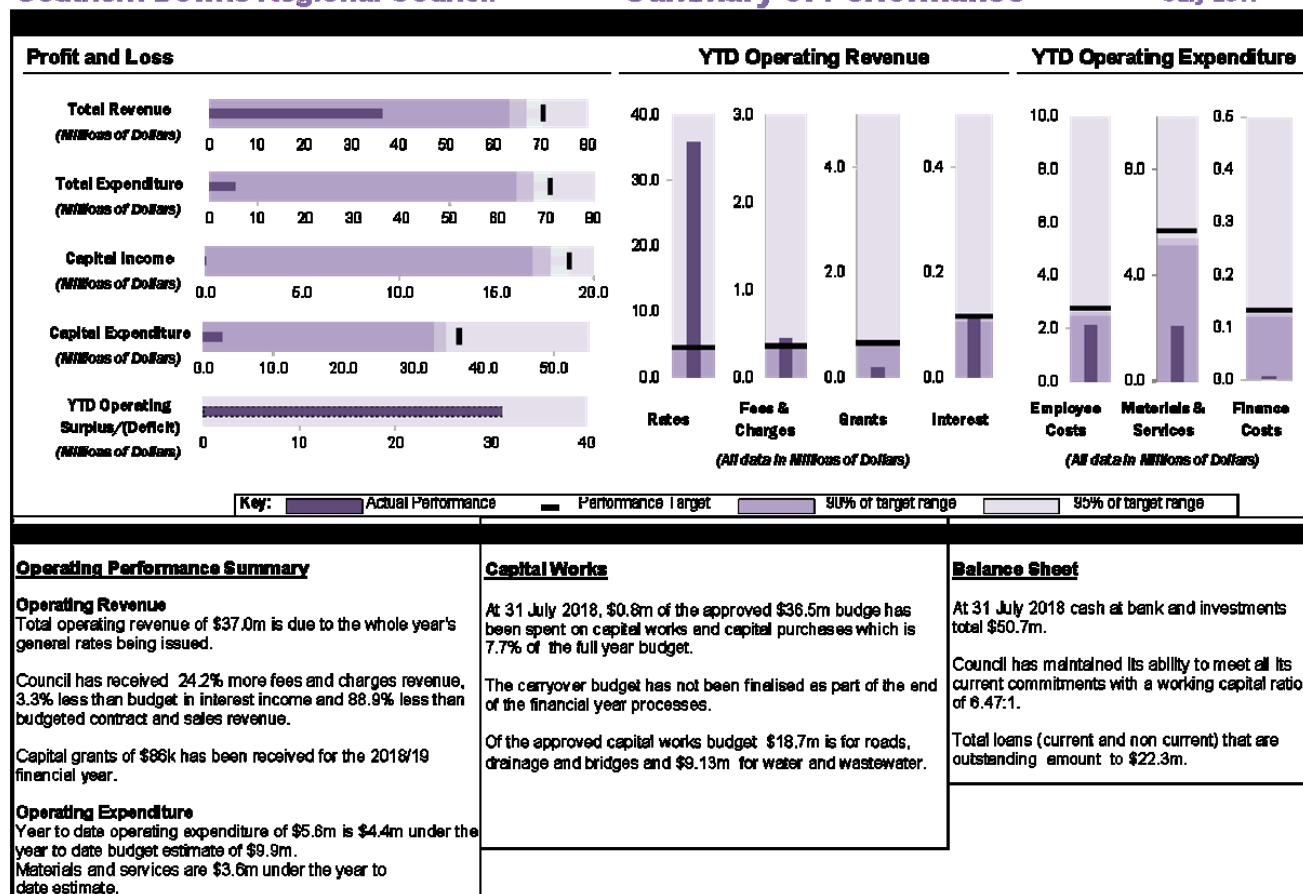
Options

1. Council receive and note the Financial Report as at 31 July 2018.
2. Council not receive and note the Financial Report as at 31 July 2018.

Attachments

1. Finance Report 31 July 2018 [View](#)
2. Investments Register [View](#)

Southern Downs Regional Council Summary of Performance July 2017



Southern Downs Regional Council

Income Statement

July 2017

Unaudited 2018 Actual \$		Annual 2019 Budget \$	Phased 2019 YTD Budget \$	Phased 2019 YTD Actual \$
	Revenue from ordinary activities			
30,539,997	General Rates	31,811,280	2,650,940	31,829,716
285,382	Rural fire brigade levy	284,460	23,705	286,380
25,118,447	Utility Rates and Charges	25,315,797	2,109,650	4,460,948
(1,805,644)	Less Discounts	(1,843,200)	(153,600)	(655,429)
(602,154)	Rates on Council properties	(340,349)	(28,362)	(76,432)
53,536,028		55,227,988	4,602,332	35,845,183
4,858,801	Fees and Charges	4,317,486	359,790	446,974
1,574,039	Interest	1,401,994	116,833	112,973
2,002,170	Contract & Sales Revenue	1,500,000	125,000	236,120
960,627	Rent and Other Income	833,048	68,921	173,024
7,760,239	Government Grants and Subsidies	7,841,807	657,067	195,999
70,691,904	Total Operating Revenue	71,122,323	5,929,944	37,010,272
	Expenses from ordinary activities			
21,090,490	Employee Costs	24,253,157	2,770,579	2,126,412
25,169,087	Materials and Services	29,605,440	5,693,178	2,092,037
14,982,855	Depreciation and Amortisation	15,530,081	1,327,341	1,327,845
1,539,044	Finance Costs	1,587,371	132,281	6,741
62,781,477	Total Operating Expenses	70,976,049	9,923,379	5,553,034
7,910,427	Operating Surplus/(Deficit) before capital items	146,274	(3,993,436)	31,457,238
	Other Capital Amounts			
16,328,737	Capital Grants, Contributions and Donations	17,820,863	1,485,072	86,513
(568,543)	Other capital income and (expenses)	929,000	77,417	-
23,670,621	Net Result Surplus/(Deficit)	18,896,137	(2,430,947)	31,543,751

Explanation

Income Statement

This Statement outlines:

- all sources of Council's YTD income (revenue).
- all YTD operating expenses incurred. These expenses relate to operations and do not include capital expenditure.

However the depreciation of assets is included.

The Net Result Surplus/(Deficit) for the reporting period is a good measure of council's financial performance.

This figure is determined by deducting total expenses from total revenue.

Southern Downs Regional Council Balance Sheet July 2017

Unaudited 2018 Actual \$		Annual 2019 Budget \$	Phased 2019 YTD Actual \$
	Current Assets		
50,270,960	Cash assets & Investments	31,595,001	50,704,797
7,781,732	Receivables (includes Rates & Utilities receivable)	5,764,000	36,293,730
10,500	Assets held for sale	553,507	453,500
890,778	Inventories	229,493	478,937
58,953,970		38,142,001	87,932,964
	Non-Current Assets		
-	Investment Property	742,000	742,000
719,597,107	Property, plant and equipment	783,982,371	717,743,549
147,690	Other Financial Assets	283,684	131,525
30,414,390	Capital works in progress	-	31,441,521
1,124,884	Intangible Assets	1,402,944	1,124,884
751,284,071		786,410,999	751,183,478
810,238,041	TOTAL ASSETS	824,553,000	839,116,463
	Current Liabilities		
8,643,857	Creditors and other payables	7,295,004	5,633,727
6,474,969	Provisions	4,215,000	6,477,174
1,469,729	Interest bearing liabilities	1,515,999	1,469,729
16,588,555		13,026,003	13,580,630
	Non-Current Liabilities		
20,782,839	Interest bearing liabilities	19,294,997	20,782,839
4,566,373	Provisions	5,119,000	4,566,373
25,349,232		24,413,997	25,349,233
41,937,787	TOTAL LIABILITIES	37,440,000	38,929,862
768,300,254	NET COMMUNITY ASSETS	787,113,000	800,186,600
	Community Equity		
183,477,525	Asset Revaluation Reserve	182,932,000	183,477,525
584,822,729	Retained surplus	604,181,000	616,709,074
768,300,254	TOTAL COMMUNITY EQUITY	787,113,000	800,186,599

Balance Sheet

The Balance Sheet outlines what Council owns (its assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the equity, the stronger the financial position.

-

Key Ratios	Budget	YTD Actual	On Target?	Key Ratios	Budget	YTD Actual	On Target?
Working Capital Ratio (Current Assets / Current Liabilities)	2.93 : 1	6.47 : 1	✓	Interest Coverage Ratio (Net Interest Expense / Total Operating Revenue) (%)	0.26%	0.04%	✓
Target Ratio	> 1:1	> 1:1		Target Ratio Upper Limit (%)	10.0%	10.0%	
This is an indicator of the management of working capital (short term financial capital). Measures the extent to which a Council has liquid assets available to meet short term financial obligations.				This ratio indicates the extent to which a Council's operating revenues are committed to interest expenses. As principal repayments are not operating expenses, this ratio demonstrates the extent to which operating revenues are being used to meet the financing charges associated with debt servicing obligations.			
Operating Surplus Ratio (Net Operating Surplus / Total Operating Revenue) (%)	26.6%	85.2%	✓	Asset Sustainability Ratio (Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	234.8%	211.7%	✓
Target Ratio	0.0% to 15.0%	> 0.0% to 15.0%		Target Ratio Lower Limit (%)	> 90%	> 90%	
This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.				This is an approximation of the extent to which the infrastructure assets managed by the Council are being replaced as these reach the end of their useful lives. Depreciation expense represents an estimate of the extent to which the infrastructure assets have been consumed in a period. Capital expenditure on renewals (replacing assets that the Council already has) is an indicator of the extent to which the infrastructure assets are being replaced.			
A positive ratio indicates the percentage of total rates available to help fund proposed capital expenditure. If the relevant amount is not required for this purpose in a particular year, it can be held for future capital expenditure needs by either increasing financial assets or preferably, where possible, reducing debt.				Comments on Ratio Results.			
Net Financial Liabilities Ratio (Total Liabilities - Current Assets) / Total Operating Revenue	-1.9%	-132.4%	✓	The reported ratios are taken from the Department of Local Government guidelines on sustainable financial management. When looking at ratios it is important to acknowledge that they represent a snapshot in time and that anomalies in the reported results are not taken in isolation. The targets are those provided by the Department as a preferred range and results outside those ranges will require further consideration.			
Target Ratio Upper Limit (%)	<=60%	<=60%		Whilst changes to the legislation have amended the required ratios, the ratios listed will continue to be reported on.			
This is an indicator of the extent to which the net financial liabilities of a Council can be serviced by its operating revenues.				The Asset Sustainability Ratio is under the target lower limit as there has not been a full year of activity for assets.			
A positive value of less than 60 per cent is the benchmark as determined by the Department of Local Government. It indicates that Council has the capacity to fund liabilities and to have the capacity to increase its loan borrowings. A positive value greater than 60 per cent but less than a 100% indicates that Council has the capacity to fund liabilities but has limited capacity to increase its loan borrowings.							
A ratio less than zero (negative) indicates that current assets exceed total liabilities and; therefore, Council has the capacity to increase its loan borrowings.							

INVESTMENTS REGISTER

as at 31 July 2018

<u>CASH MANAGEMENT</u>				10.30am CALL ACCOUNT			
<u>LAST MONTH</u> (30 June 2018)				<u>PRINCIPAL</u>	<u>INTEREST RATE</u>		
	GENERAL	QTC SDRC Acct		\$ 4,945,478.02	3.02%		
<u>\$ 7,634,266.91</u>	TOTAL	QTC		<u>\$ 4,945,478.02</u>			
<u>BANK BILLS AND IBID</u>							
<u>DATE</u>	<u>DESCRIPTION</u>		<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DAYS</u>	
14-Feb-18	BANK OF QLD		\$ 3,000,000.00	2.55%	14-Aug-18	181	
21-Feb-18	WESTPAC		\$ 3,000,000.00	2.60%	22-Aug-18	182	
28-Feb-18	BANK OF QLD		\$ 3,000,000.00	2.60%	29-Aug-18	182	
12-Apr-18	QCCU		\$ 3,000,000.00	2.70%	10-Oct-18	181	
24-Apr-18	QCCU		\$ 3,000,000.00	2.65%	25-Sep-18	154	
26-Apr-18	NAB		\$ 3,000,000.00	2.65%	27-Sep-18	154	
16-May-18	SUNCORP		\$ 3,000,000.00	2.65%	14-Aug-18	90	
16-May-18	WESTPAC		\$ 3,000,000.00	2.65%	15-Aug-18	91	
17-May-18	WESTPAC		\$ 3,000,000.00	2.65%	20-Sep-18	126	
17-May-18	BENDIGO		\$ 3,000,000.00	2.65%	17-Oct-18	153	
17-May-18	BANK OF QLD		\$ 3,000,000.00	2.70%	15-Nov-18	182	
23-May-18	NAB		\$ 3,000,000.00	2.60%	22-Aug-18	91	
30-May-18	BANK OF QLD		\$ 3,000,000.00	2.75%	29-Nov-18	183	
20-Jun-18	NAB		\$ 3,000,000.00	2.78%	24-Oct-18	126	
<u>\$ 42,000,000.00</u>	TOTAL		<u>\$ 42,000,000.00</u>				
<u>\$ 49,634,266.91</u>	GRAND TOTAL				<u>\$ 46,945,478.02</u>		
				Weighted Average	2.66%		
				BBSW 90 day rate	1.96%		

FUNDS BREAKDOWN

<u>FUND</u>	<u>PRINCIPAL</u>
\$ 49,634,266.91	\$ 46,945,478.02
\$ -	\$ -
\$ -	\$ -
<u>\$ 49,634,266.91</u>	<u>\$ 46,945,478.02</u>
GRAND TOTAL	


INSTITUTION BREAKDOWN

(30% MAXIMUM AT ANY ONE INSTITUTION EXCLUDING QTC)

<u>INSTITUTION</u>	<u>PRINCIPAL</u>
\$ -	\$ -
\$ 3,000,000.00	\$ 3,000,000.00
\$ 9,000,000.00	\$ 9,000,000.00
\$ 3,000,000.00	\$ 3,000,000.00
\$ 6,000,000.00	\$ 6,000,000.00
\$ -	\$ -
\$ 12,000,000.00	\$ 12,000,000.00
\$ 7,634,266.91	\$ 4,945,478.02
\$ 9,000,000.00	\$ 9,000,000.00
\$ -	\$ -
\$ -	\$ -
\$ -	\$ -
<u>\$ 49,634,266.91</u>	<u>\$ 46,945,478.02</u>
GRAND TOTAL	

10.2 122nd LGAQ Annual Conference

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Chief Executive Officer	File Ref:

Recommendation

THAT Council:-

1. Endorse the attendance of the Mayor and Deputy Mayor at the 122nd LGAQ Annual Conference.
2. Submit the attached Motions to LGAQ for inclusion in the 2018 Annual Conference Agenda:-
 - Drought Infrastructure Funding
 - Revision of QPWS Feral Animal Control Policies
 - Wild Dog Exclusion Fencing Funding Guidelines
3. Consider eligible Councillors for "Elected Member Long Service Certificates".

Report

Council has received Conference information on the LGAQ 122nd Annual Conference which is to be held from 29 – 31 October 2018 at the Brisbane Convention and Exhibition Centre. A copy of the Conference Program is attached.

Council's LGAQ membership subscription entitles Council to be represented at the Conference by two delegates, with those proposed delegates being the Mayor and Deputy Mayor.

Should Council wish to send other elected members, the early bird registration fee is \$1540 (incl GST) per person. The early bird cut-off date for registration is 14 September 2018. Registrations after that day increase to \$1740 (incl GST).

Motions for Consideration

Any Motions that Council would like to be considered for inclusion in the Agenda for the Conference are required to be submitted to LGAQ no later than 24 August 2018. Any Motions that are submitted for inclusion with the Conference Agenda must be approved by Council.

The Motion must include the following details:-

- Motion
- Background
- What are the impacts (positive or negative) on local government?
- What is the desired outcome sought?

Attached are proposed Motions for submission:

1. Drought Infrastructure Funding
2. Revision of QPWS Feral Animal Control Policies
3. Wild Dog Exclusion Fencing Funding Guidelines

Elected Member Professional Development

There is the opportunity for Councillors to attend one of the following accredited training courses offered at the Conference:-

- Effective Community Leadership for Elected Members
- Financial Reports and Budgets for Elected Members
- Change Management for Elected members
- Strategy Planning for Elected Members

Further details on each course, including costs, are outlined in the Program.

Certificates of Service

Elected members are entitled to receive Certificates of Service for:-

- Service for 15 years or more
- Extended Service for the following minimum additional period of service:
 - 5 years where the elected member retires or resigns
 - 10 years for a service member

In ascertaining the period of an elected member's service it is not necessary for the service to be continuous and it is not necessary that service be with the Council making requests.

Certificates can be presented at the Conference Dinner or at a Council Meeting.

Advice is sought on whether any Councillors were currently eligible for Certificates of Service.

Budget Implications

Budget allocation has been made for this Conference.

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

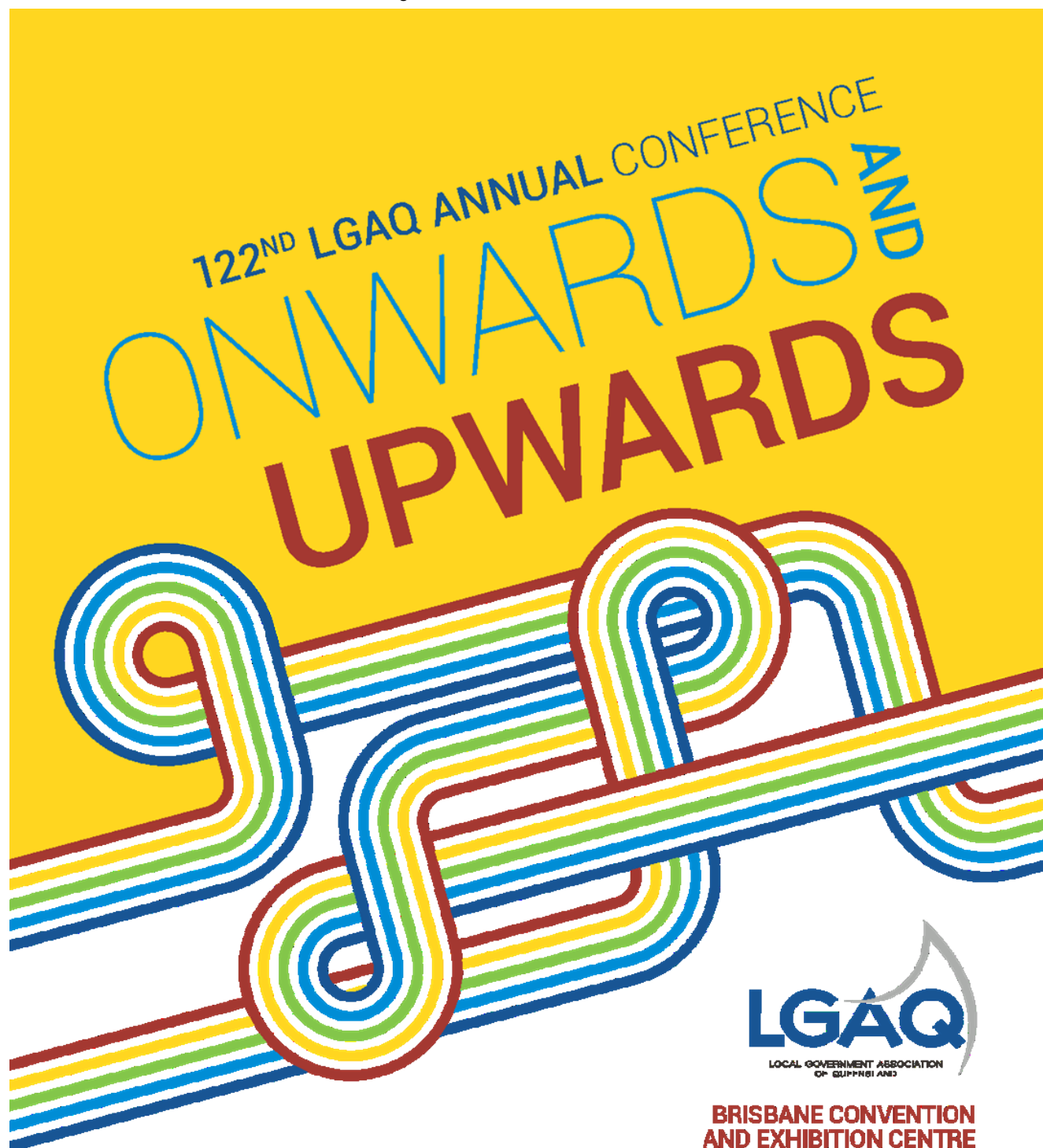
Nil

Options

1. Nominate the Mayor and Deputy Mayor to attend the Conference.
2. Do not nominate any Councillors to attend the Conference.
3. Submit the attached motions for inclusion in the Conference Agenda.
4. Amend the proposed motions for inclusion in the Conference Agenda.
5. Consider any further motions for inclusion in the Conference Agenda.
6. Consider eligible Councillors for Elected Members Long Service Certificates.

Attachments

1. 2018 Annual Conference Program [View](#)
2. Motion - Drought Infrastructure Funding [View](#)
3. Motion - Revision of QPWS Feral Animal Control Policies [View](#)
4. Motion - Wild Dog Exclusion Fencing Funding Guidelines [View](#)



SPONSORS



  #LGAQ2018

AGENDA

Sunday
28 October 2018

TIME	TOPIC
10:00am – 3:00pm	Policy Executive Meeting
2:00pm – 5:00pm	Registration Delegates, observers, trade, corporate and accompanying persons
4:00pm – 4:30pm	Trade and Sponsor Briefing
4:00pm – 5:00pm	Government House Reception (Mayors and CEOs only) Hosted by His Excellency the Honourable Paul de Jersey AC Governor of Queensland – RSVPs must be received by 20 September 2018 via the Events Registration link.






Monday 29 October 2018

TIME	TOPIC
8:00am – 5:00pm	Registration Delegates, observers, trade, corporate and accompanying persons
9:00am – 4:30pm	Professional Development Streams <ul style="list-style-type: none"> • Effective Community Leadership for Elected Members • Financial Reports and Budgets for Elected Members • Change Management for Elected Members • Strategic Planning for Elected Members
9:00am – 12:30pm	Q Sport Workshop
9:00am – 12:30pm	Sherlock Living Lab
10:15am – 11:00am	Morning Tea
10:30am – 5:00pm	Indigenous Leaders Forum
12:30pm – 2:00pm	Lunch
2:00pm – 4:00pm	Regional Roads and Transport Group Assembly
4:30pm – 5:00pm	First Time Delegate Briefing
5:30pm – 6:10pm	Welcoming Ceremony
5:30pm	Opening Act
5:40pm	Welcome to Country
5:45pm	Welcome to Brisbane Cr. Matthew Bourke, Chairman of Planning and Councillor for Jamboree Ward, Brisbane City Council
5:50pm	Response Mayor Mark Jamieson President, LGAQ
5:55pm	Sponsor Address
6:00pm	2018 LGAQ Journalism Award Now in its seventh year of inception the LGAQ Regional Journalism Award is dedicated to showcasing excellence in reporting in regional Queensland. Aimed at highlighting the importance of rigorous reporting and analysis of government business decisions affecting Queensland communities, the awards honour the memory of ABC journalists John Bean, Paul Lockyer and Gary Ticehurst. Listen to the official announcement of the 2018 winner, who will receive a \$15,000 prize.
6:10pm – 7:30pm	Networking Drinks Trade Exhibition




Tuesday 30 October 2018

TIME	TOPIC
8:00am – 5:00pm	Registration Delegates, observers, trade, corporate and accompanying persons
8:30am	Security Briefing Master of Ceremonies – Mr Tim Cox, Journalist
8:31am	Call to Order by the President
8:33am	Presentation of Policy Executive
8:45am	Official Opening Rt Hon Cr Graham Quirk Lord Mayor of Brisbane
9:15am	Presidential Address Mayor Mark Jamieson President, LGAQ
9:30am	Keynote Address: Big Data – A public purpose Neil Glentworth Executive Chairman, GWI
10:00am	Morning Tea
10:30am	Sponsor Address
10:35am	Panel Session: Council Showcases Chaired by Sarah Buckler PSM, General Manager, Advocacy LGAQ Wujal Wujal Shire Council – Winner of the 2018 National Local Government Award for Excellence Noosa Shire Council – Digital communities Mackay Regional Council – Point and plan for the people Redland City Council – Yarning Up with Redland's First Peoples Boulia Shire Council – Three dimensions of a road crossing
11:55am	Sponsor Address
12:00pm	Keynote Address: Infrastructure Innovation Senior Professor Pascal Perez Director, Smart Infrastructure Facility, University of Wollongong
12:30pm	Lunch
1:30pm	Financial Sustainability Panel Chaired by Greg Hallam AM, Chief Executive Officer, LGAQ Brendan Worrell, Queensland Auditor General Philip Noble, Chief Executive Officer, Queensland Treasury Corporation Warwick Agnew, Director-General, Department of Local Government, Racing and Multicultural Affairs Cr Karen May, Mackay Regional Council, Chair of LGAQ's Asset Management Advisory Group Keith Pattinson, Manager, Financial and Project Services, Moreton Bay Regional Council Ian Bodill, Chief Executive Officer, Longreach Regional Council



TIME	TOPIC
2:15pm	Council Forums Indigenous Councils Small: Rural and Remote Councils Medium: Resources and Regional Councils Large: SEQ and Coastal Councils
3:45pm	Sponsor Address
3:50pm	LGMS Member Update and Risk Management Awards Ian Leckenby, Chair, LGMS
4:10pm	Local Government Remuneration and Discipline Tribunal Update
4:30pm	Keynote Address: Motivational Speaker: Dr Tony Valentl, Sports Psychologist
5:00pm	Program Concludes
6:30pm for 7:00pm	Gala Dinner Gala Dinner Plaza Ballroom Dinner will feature presentations of Long Service Certificate recipients, as well as the inaugural Butch Lenton Memorial Bush Council Innovation Award presentation. The QLD POPS ORCHESTRA will wow you with well-known orchestra numbers, followed by Tim Finn, one of the most praised and admired artists of the past thirty years, who has enjoyed a unique and remarkable career beginning with his band, Split Enz.
11:30pm	Dinner Concludes





BUTCH LENTON MEMORIAL BUSH COUNCIL INNOVATION AWARD

In recognition of the innovative contribution to Queensland made by Graeme 'Butch' Lenton as Mayor of Winton Shire Council, Peak Services has launched the annual Butch Lenton Memorial Bush Council Innovation Award.

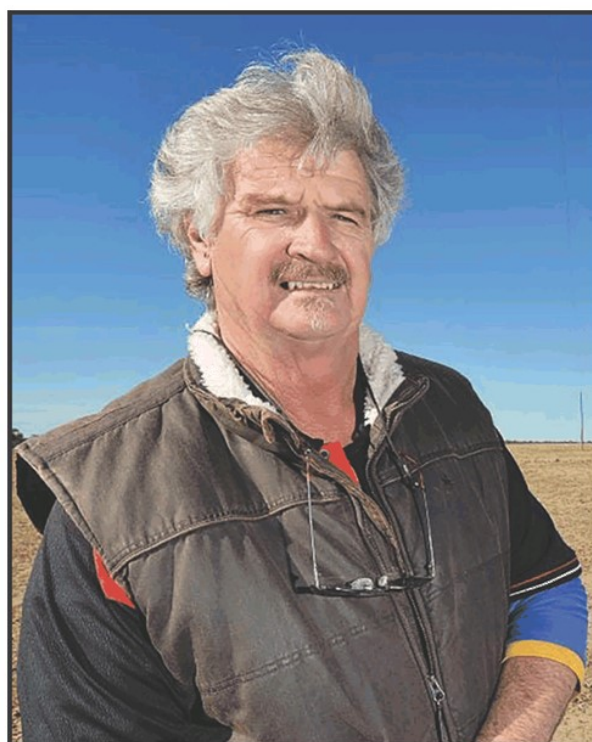
Butch, who passed away on 1 October 2017, spent more than 20 years - first as a councillor, then as mayor - pursuing his unique vision for the region in which he was born and raised. That vision extended far beyond driving the traditional agricultural and grazing industries existing in the area. It included developing tourism, renewable energy and telecommunications as key features of a thriving local economy.

The award is a small way for us to recognise innovation in Bush Councils and pay tribute to Butch's legacy. He was the driving force behind rebuilding the recently launched Waltzing Matilda Centre and the Geothermal Energy plant that Peak, have been managing, as well as many other innovative projects.

The award will be presented at the LGAQ Annual Conference each year and showcased at the Bush Councils Convention, held every two years.

We are seeking nominations for a council group or individual who would like to undertake an activity which demonstrates innovation.

The successful application will be awarded with a bursary of \$10,000 which will go towards the nominated innovative activity. The nominations will be judged by the committee made up of; LGAQ Chief Executive Officer Greg Hallam AM, Peak Services Managing Director and Chief Executive Officer Brent



Reeman, Mayor of Barcaldine Regional Council
Rob Chandler and Mayor of McKinlay Shire Council
Belinda Murphy.

Applications open on 25 June 2018.

Nominations close on 31 August 2018.

Apply here

Peak Services | www.peak.com.au | hello@wcd.peak.com.au | 07 3000 2148

Wednesday 31 October 2018

TIME	TOPIC
8:30am	Conference Resumes housekeeping
8:35am	State Government Update Hon Stirling Hinchliffe MP Minister for Local Government Minister for Racing and Minister for Multicultural Affairs
8:55am	AGM/Motions (Debate)
10:15am	Department of Tourism MOU
10:20am	Morning Tea
10:40am	Peak Services Update Ms Teresa Handicott, Independent Non Executive Chairman Mr Brent Reeman, Managing Director and Chief Executive Officer
11:00am	Sponsor Address
11:05am	Debate
12:00pm	Local Government Trade and Investment Program and Strategist
12:30pm	Lunch
1:30pm	Sponsor Address
1:35pm	Opposition Update Ms Ann Leahy MP Shadow Minister for Local Government
1:55pm	Debate
3:15pm	Australian Local Government Association Update Mayor David O'Loughlin, President
3:45pm	Keynote Address: Motivational Speaker: Lisa McInnes-Smith Courtesy of Great Expectation Speakers and Trainers
4:30pm	Plenary Concludes



WORKSHOPS

Monday 29th, October 2018

Q SPORT WORKSHOP

Local governments and sporting bodies intersect on playing fields and other facilities and spaces for sport for mutual benefit – to provide their constituents and members with experiences that enhance their individual health and wellbeing and that of their local communities.

In this forum, LGAQ and QSport as the peak bodies for their sectors in Queensland are combining to look afresh at how this important interaction can be assisted and enable engaged personnel in councils to contribute to this conversation.

Council representatives responsible for/ involved in this aspect of community development who attend will be asked to consider issues to do with planning, consulting with target groups, successful approaches to community engagement and attracting sporting events."

SHERLOCK LIVING LAB

The way in which data can be analysed and used to improve council services and operations is the key to our future. Join the LG Sherlock team for this informal session to learn how your council can leverage technology and data science trends, as well as help build this game changing project for Queensland local government. Our world-class data experts will facilitate the session.

COUNCIL FORUMS

Monday, 29th October 2018

11:00AM – 5:00PM

INDIGENOUS LEADERS FORUM

Hosts: Cr Alf Lacey (Mayor, Palm Island Aboriginal Shire Council) and Cr Fred Gola (Mayor, Torres Strait Island Regional Council)

Since 2011, the Indigenous Leaders Forum has been a valuable way for Aboriginal and Torres Strait Islander councils to come together in order to discuss specific challenges and to put forward issues they would like the LGAQ to assist them in addressing.

The Forum is held twice-yearly

Wednesday, 31 October 2018

1.30PM – 3.00PM

Come and join with your council peers in one of four forums to discuss, share and debate key issues.

This year, these forums will be hosted by the LGAQ Policy Executive members. Join your local government colleagues in discussing common issues and interests, emerging policy priorities and brainstorming innovative solutions. This is also your opportunity to talk with each other and your Policy Executive members about ways the LGAQ can help and support your council.

Please register for the forum that you believe will most interest your council – if you can't decide you are welcome to send delegates to separate forums.

Delegates/observers are welcome to attend any one of the forums:

SMALL

RURAL AND REMOTE COUNCILS

Hosts: Cr Belinda Murphy, Cr Rob Chandler

MEDIUM

REGIONAL COUNCILS

Hosts: Cr Anne Baker, Cr Ray Brown, Cr Cameron O'Neil

LARGE

COASTAL COUNCILS

Hosts: Cr Jack Dempsey, Cr Matt Burnett, Cr Jenny Hill, Cr Bob Manning

SOUTH EAST QUEENSLAND COUNCILS

Hosts: Cr Matthew Bourke, Cr Mike Charlton, Cr Karen Williams

INDIGENOUS COUNCILS

Hosts: Cr Alf Lacey and Cr Fred Gola



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TRAINING OPPORTUNITIES FOR LGAQ ANNUAL CONFERENCE

COURSE INFORMATION

Effective Community Leadership for Elected Members

Peak's 1-day course focuses on the skills that councillors require to work successfully with other organisations in the community. If assessments are completed, the LGACOM404B Establish corporate arrangements with other organisations unit of competency will be awarded towards the LGA50712 Diploma of Local Government (Elected Members).

Accredited: \$750 Inc GST
Non-Accredited: \$530 Inc GST

Financial Reports and Budgets for Elected Members

This course explores the way in which local governments are required to plan, develop and annual budget and monitor, review and interpret financial reports. If assessments are completed, the BSBGOV403 Analyse financial reports and budgets unit of competency will be awarded towards the LGA50712 Diploma of Local Government (Elected Members).

Accredited: \$750 Inc GST
Non-Accredited: \$530 Inc GST

Change Management for Elected Members

Peak's Change Management for Elected Member 1-day workshop discusses planning for an initiating organisational change. Our course stresses the leadership role of the council in sponsoring change and recognises the importance of the CEO and council to work together to achieve significant change. If assessments are completed, the LGACOM602B Coordinate and facilitate a change process unit of competency will be awarded towards the LGA50712 Diploma of Local Government (Elected Members).

Accredited: \$750 Inc GST
Non-Accredited: \$530 Inc GST

Strategic Planning for Elected Members

The Strategic Planning workshop uses existing legislation as its basis to explore the way in which local governments are required to plan. Legislation establishes links between planning objectives, funding and reporting. If assessments are completed, the LGADMIN525A Undertake business planning unit of competency will be awarded towards the LGA50712 Diploma of Local Government (Elected Members).

Accredited: \$750 Inc GST
Non-Accredited: \$530 Inc GST



MONDAY 29 OCTOBER 2018
TIME: 9:00AM - 4:30PM

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COUNCIL SHOWCASES

Wujal Wujal Aboriginal Shire Council

(yes, it is so nice, you do have to say it twice)

Winner of the 2018 National Local Government Award for Excellence

The Ngana Muruku Jundjurrjiku Janay Wujal Wujal Emergency Management Network and Community Forum project has allowed the community to access a weather resistant independent solar-powered telecommunications backup 'hot-spot' system to use during emergencies such as cyclonic weather. As a community prone to regular serious weather events and having experienced a series of failures of its communication systems at crucial times in recent natural disasters, the Wujal Wujal Shire Council was committed to developing a reliable emergency telecommunications network. Council's persistence and perseverance has been rewarded with its new emergency system winning the top gong at the National local Government Awards for Excellence, though Council will insist that the real winners are their community with the safety and welfare of residents enhanced as a result of the new system.

In an area notoriously vulnerable to weather-related disasters such as cyclones and floods, the Council looked to technology to provide reliable and sustainable backup telecommunications to support council operations and resident welfare alike.

This project stands as evidence that council size, limited resources and remoteness are not barriers to developing innovative technology solutions to local problems. The project also showcased how state, federal and local government can work successfully together and deliver an outcome supported by all. The new system has been successfully tested and well received by community residents and council personnel alike.

Noosa Shire Council **Digital communities**

Having one of the "top 6 coolest libraries in the world" was a good start but Noosa Council now operates robotic programs and a cutting edge Makerspace from its Cooroy library. These programs encourage innovation, STEM learning and the growth of our digital economy which is also supported by the recent opening of the Council's Peregian Beach Digital Hub.



Mackay Regional Council **Point and Plan for the People**

The Mackay Regional Council 'point and plan mobile application' is a mobile app that is bringing real time planning data to the person on the street. Council, customers, the community and property professionals will have the ability to stand in from of their house, their land, their prospective investment and their smart phone does the rest. The land use screen will provide infographic and short videos explaining land use opportunities and concepts.

Redland City Council **Yarning Up with Redland's First Peoples**

The relationship between Redland City Council and the Quandamooka Yookoburrabee Aboriginal Corporation is one that is built on mutual respect and recognition of the important role the Traditional Owners play in the community.

In signing an historic Indigenous Land Use Agreement seven years ago, both QYAC and Redland City Council created a lasting partnership to the benefit of the entire community, one that has delivered on the ground projects as well as broadening community education and understanding.

These benefits have included transitioning the camp grounds on North Stradbroke Island to Minjerribah Camping, creating economic benefits while delivering

improved camping facilities, as well as the declaration which saw the Quandamooka People create the largest Land for Wildlife property managed by Traditional Owners in Queensland at 1400 hectares.

As North Stradbroke Island transitions away from sand mining by next year, the relationship between Redland City Council and QYAC will be vital to ensure the community is taken on the journey during the transition and the traditions of yesterday continue.

Boulia Shire Council **Three Dimensions of a Road Crossing**

Innovation comes in all shapes and sizes, and in outback rural communities sometimes from the strangest places. Bringing the world's best thinking to some of our smallest communities can quite literally save lives and chart new courses for individuals and the community.

In this showcase, Boulia Shire Council Mayor, Cr Rick Britton, will outline how a social media post showing a three-dimensional pedestrian crossing in Iceland quickly became a reality in Boulia. While such installations around the world have primarily focussed on the driver, Cr Britton will share insights on the social and community benefits that have been realised through the project – one of which would ordinarily be unforeseen.

CONFERENCE REGISTRATION

(GST INCL)

Early Bird Registration – prior to and including 14 September 2018

Council or State Government observer	\$ 1540.00
5 or more observers from one Council/Government Department	\$ 1430.00
Corporate (Private Sector)	\$ 3000.00

After 14 September 2018

Council or State Government observer	\$ 1740.00
5 or more observers from one Council/Government Department	\$ 1600.00
Corporate (Private Sector)	\$ 3240.00

Early Bird One Day Registration – prior to and including 14 September 2018

Council or State Government observer	\$ 770.00
Corporate (Private Sector)	\$ 1210.00

After 14 September 2018

Council or State Government observer	\$ 880.00
Corporate (Private Sector)	\$ 1600.00

FUNCTIONS

Welcoming Ceremony (accompanying persons, day registrations and additional trade exhibitors)	\$ 70.00
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DINNER

Gala Dinner – Tuesday evening (30 October 2018)	\$ 175.00
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Please note that the Welcoming Ceremony on the Monday evening is included in the conference fee for delegates, observers and corporates attending the full three days of conference.

Accompanying persons are welcome to attend the Welcoming Ceremony and Gala Dinner.

Register via links below or online at www.lgaq.asn.au under the Events Tab 122nd LGAQ Annual Conference.

ANNUAL CONFERENCE REGISTRATION

[CLICK HERE](#)

Please refer to registration cancellation policies on www.lgaq.asn.au when making your registration.

LGAQ ANNUAL CONFERENCE MOTION – 2018

Submitting council / organisation	
Southern Downs Regional Council	
Date of council / organisation resolution	LGAQ Policy Executive district
	4
Number and title of motion	Drought Infrastructure Funding
Motion	That the Federal and/or State Government consider the direct funding of infrastructure on properties impacted by drought
Background	<p>As key elements of the drought take their toll on farmers and the broader community it is important to consider tangible actions that will support the mental and physical health of farmers.</p> <p>The majority of farmers are proud people and value their independence. Whilst it is great news that there are a diversity of agencies offering support through the gifting of food, fodder and other items, there are concerns that this level of goodwill and support is limited and in the longer term may not make tangible differences to the productivity of a property if drought is to strike again or the mental health of farming families.</p> <p>It is with this in mind that it is suggested that the Federal and/or State Government consider a new level of funding directly to those impacted by drought. The funding or grants should be made available directly to farmers or land holders to improve their properties.</p> <p>The works proposed within the grants should be to undertake actions that will drought proof the properties or make improvements to the productivity of the properties. For example some infrastructure that could be funded may include:</p> <ul style="list-style-type: none"> • The rehabilitation and desilting of dams • Creating connectivity between water sources on properties through piping • Installation of cluster fencing where appropriate • Installation of fencing • Erection of solar panels <p>The funding of this infrastructure will keep farmers and landowners actively engaged with their land and allow for them to develop a higher level of drought proofing for future droughts.</p> <p>The maintenance of the property will actively support the mental health of farmers or landowners, who in many instances will have destocked properties and can be confronted with boredom and a feeling of worthlessness which can often lead to issues with mental health.</p> <p>The funding of any of the above infrastructure will ultimately add productivity to farming enterprises, regardless of ownership of the property, thereby contributing to the overall economy in the short, medium and long term.</p>
What is the desired outcome sought?	The desired outcome is twofold. To allow for the installation of infrastructure on agricultural properties that will limit the impact of droughts in the future, whilst also creating a positive environment for landowners who may be suffering the effects of

LGAQ ANNUAL CONFERENCE MOTION – 2018

What are the impacts (positive or negative) on local government?	drought physically and mentally. The impacts are likely to be positive in that the community will become more resilient, properties will become more productive and farmers will be actively engaged in the development of their properties.
LGAQ comment	

LGAQ ANNUAL CONFERENCE MOTION – 2018

Submitting council / organisation Southern Downs Regional Council	
Date of council / organisation resolution	LGAQ Policy Executive district
Number and title of motion	Revision of QPWS Feral Animal Control Policies
Motion	That the LGAQ lobby the Minister for the Department of Environment and Science (DES) to ensure contemporary policies are in place that provide for the effective control of feral animals in, and in proximity to National Parks and State Forests.
Background	<p>Effective, regional control of feral animals, particularly wild dogs, is confounded by access to land, be it private or public, to implement strategic controls. Much work is being done by local governments and landholders to increase the level of control on private lands and gains are being made in reducing wild dog impacts as a result. Yet, QPWS feral animal control policies continue to hamper the efforts of local governments and landholders by severely limiting access to protected areas to conduct best practice control activities.</p> <p>Current QPWS policy precludes aerial baiting (and indeed limits ground baiting) for wild dogs in National Parks on the basis of:</p> <ul style="list-style-type: none"> • Preserving dingo purity; • The role of wild dogs in controlling other feral animals; and, • The risk of off-target harm to native species such as the spotted quoll. <p>Contemporary, published research exists that informs us of the low rates of dingo purity in all but the most remote parts of Australia; that wild dogs do not effectively control other feral animal species; and, that aerial 1080 baiting does not harm spotted quolls and is in fact beneficial to the by removing predators such as wild dogs, foxes and feral cats.</p> <p>Further, these policies only allow control measures to be undertaken on park in instances where impacts are reported by neighbouring landholders. This ignores evidence based knowledge of wild dog and other invasive pest animals' ecology and migration patterns. That is, wild dogs breed up in certain areas according to the availability of food, water and shelter, but progeny must disperse to other areas to find their own territory. If breeding areas are not subject to best practice control methods (i.e. aerial baiting in areas inaccessible by ground), there will be a continual stream of wild dogs leaving these areas in search of territory further afield.</p> <p>QPWS claim to undertake a 'good neighbour' policy, yet place the onus on adjoining landholders to prove why QPWS should undertake control. It is common knowledge that in order for wild dog and other invasive pest animal control programs to be effective, they must be coordinated, cooperative and broad scale. Other landholders, regardless of whether they use their land for primary production, are expected to participate in such programs.</p> <p>QPWS will provide approvals in some instances for aerial baiting to be conducted on parks as part of broader control programs. This is however limited to boundary baiting and at a rate of one bait per 400 metres. Wild dogs are known to use ridge lines, roads, tracks and watercourses as dispersal routes. The notion of boundary baiting is therefore not best practice control and increases the cost of control programs. A published research trial in New South Wales showed that when aerially applied to escarpment type country, 1080 baits applied at a rate of 40 baits per</p>

LGAQ ANNUAL CONFERENCE MOTION – 2018


	<p>kilometre achieved a kill rate in excess of 90%. A kill rate of 55% was achieved using a rate of 10 baits per kilometre. A kill rate of 70% is required to achieve a reduction in the resident population over time, taking into account reproduction. Boundary baiting at a rate of 2.5 baits per kilometre is essentially a wasted exercise.</p>
<p>What is the desired outcome sought?</p> <p>What are the impacts (positive or negative) on local government?</p>	<p>The desired outcome is the revision of current QPWS feral animal control policy to take account of contemporary research and best practice control techniques. Revised policy must truly embrace the notion of being a 'good neighbour'. That is, participation by QPWS parks in coordinated, cooperative and broad scale programs is mandatory, unless there is evidence to suggest factors such as off-target damage is likely to occur, or, dingo purity will be compromised.</p> <p>The anticipated impacts on local government from implementation of such a policy would all be positive, as the effectiveness and efficiency of control programs would be improved and impacts to primary production, biodiversity and social values reduced.</p>
LGAQ comment	

LGAQ ANNUAL CONFERENCE MOTION – 2018

Submitting council / organisation	
Southern Downs Regional Council	
Date of council / organisation resolution	LGAQ Policy Executive district 4
Number and title of motion	Wild Dog Exclusion Fencing Funding Guidelines
Motion	That the State and Federal Governments consider including electric fencing within exclusion fence funding guidelines.
Background	<p>The adoption of wild dog exclusion fencing in sheep and wool growing regions of Queensland is rapidly increasing. Productivity gains demonstrated by growers that have installed exclusion fencing is driving acceptance of exclusion fencing as the solution to controlling wild dogs and to managing total grazing pressure.</p> <p>The benefits of exclusion fencing extend beyond primary production. The reinvigoration of the sheep and wool industry creates employment and has flow on effects to the economic development of regional Queensland. As such, governments continue to provide assistance to landholders via funding and concessional loans to erect exclusion fencing. This assistance is strongly supported.</p> <p>The Queensland Feral Pest Initiative (QFPI) has provided funding to landholders to establish cluster fences. The Queensland Rural Industry and Development Authority (QRIDA) offers low interest sustainability loans to primary producers to erect exclusion fencing, be it in within a cluster or an individual property or part thereof. The Federal Government has announced a \$9M funding package for 2018/2019 for Queensland with a focus on wild dog fencing.</p> <p>Fencing specifications within cluster fence funding guidelines of previous rounds of the QFPI have excluded electric fencing. Guidelines have not yet been released for the Federal Government funding package. It is understood QRIDA will finance electric fencing.</p> <p>Landholders are increasingly privately investing in new generation electric fences. Technological advancements in these products are providing for telemetric innovation such as SMS / email alerts of electrical shorts and internet monitoring of systems. High joule solar power systems are also becoming more efficient. Anecdotal advantages of electrical exclusion fences are their effectiveness at excluding a range of predators, speed in erection, low purchase costs, and the ability to allow water flow through the fence.</p> <p>A standardised fencing specification represents a one-size-fits-all approach for Queensland. Excluding electrification limits innovation and may well suppress the uptake of exclusion fencing.</p>
What is the desired outcome sought?	The desired outcome is to provide landholders with the opportunity to access the most appropriate fencing technologies through government exclusion fence initiatives.
What are the impacts (positive or negative) on local government?	The impacts are likely to be positive in that producers will have the ability to choose the most appropriate fencing solution for their situation. This will likely result in greater uptake of exclusion fencing which will provide for a more resilient and productive agriculture sector.
LGAQ comment	

10.3 Shaping Southern Downs Consultation Summary Report

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Chief Executive Officer	ECM Function No/s:

Recommendation

THAT Council receive the Shaping Southern Downs Consultation Summary Report prepared by Ethos Urban.

Report

Southern Downs Regional Council has been preparing a draft strategy for consideration by the community titled "Shaping Southern Downs." The strategy is an aspirational document that seeks to capture feedback and input from the community and other interested parties to outline a future and vision for all parts of the Southern Downs Region.

The development and eventual adoption of the strategy will inform the review of the Southern Downs Planning Scheme that is underway at present, as well inform the corporate vision for the organisation.

It is also likely that the Shaping Southern Downs Strategy will inform regional planning and be utilized when the review of the Darling Downs Regional Action Plan takes place.

As part of the development of Shaping Southern Downs, Council engaged Ethos Urban to review the draft Shaping Southern Downs Strategy and then take the document to the community to receive feedback on all aspects of the document.

It is envisaged that the final Shaping Southern Downs document will articulate a Vision for the region and build on the four themes expressed in the document, which are *Growth, Connectivity, Prosperity* and *Sustainability*.

More than 250 surveys were completed as part of the review and consultation process, with workshops being held with almost 100 people from across the region in Warwick, Stanthorpe, Killarney and Allora.

As part of the consultation process the Youth Council was engaged and their feedback is detailed in the report.

Further direct consultation with the community was undertaken at the Pig and Calf Sale, the Stanthorpe Farmers' Market, the Warwick Soccer Fields and Rose City Shopping Centre in Warwick.

Additionally, feedback was provided from local peak bodies, such as Chambers of Commerce, and representatives from State Government Agencies.

The overall feedback is very positive. There is a high level of pride in the community and a willingness to see the region prosper and succeed.

The next stage in the development of the Shaping Southern Downs Strategy will be for officers to incorporate the feedback from the community into the draft strategy and then present that to Council for adoption.

Budget Implications

Ethos Urban were engaged to undertake the Shaping Southern Downs Consultation Summary Report for an amount of approximately \$18,500.

Policy Consideration

Southern Downs Regional Council Planning Scheme
Darling Downs Regional Plan (2013)

Community Engagement

The level of community engagement is detailed in the Shaping Southern Downs Consultation Summary Report. A primary recommendation from Ethos Urban was to provide the feedback to the community on the key issues raised as part of the consultation process.

Legislation/Local Law

Nil

Options

1. Council receive the Shaping Southern Downs Consultation Summary Report prepared by Ethos Urban.
2. Council not receive the Shaping Southern Downs Consultation Summary Report prepared by Ethos Urban and cease the project.

Attachments

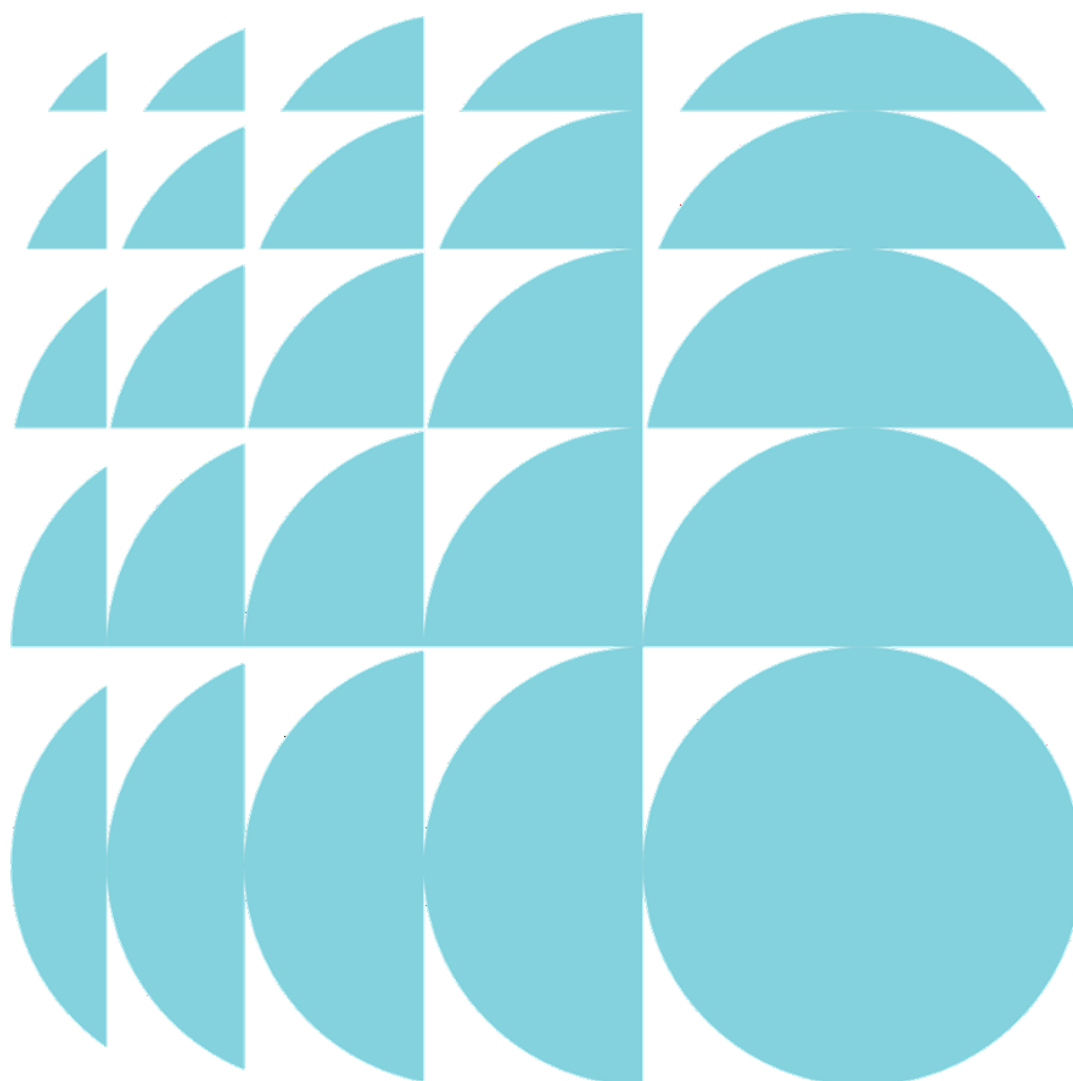
1. Shaping Southern Downs Consultation Summary [View](#)

**ETHOS
URBAN**

**Shaping Southern Downs
Consultation Summary
Report**

Prepared for Southern Downs
Regional Council

18-6633 | 8 August 2018



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Appendices



The Study Team recognises that Southern Downs has an ancient and proud Aboriginal history. We would like to acknowledge the Traditional Owners of this land, and offer our respect to the past and present Elders, and through them to all Aboriginal and Torres Strait Islander People.

We would also like to extend our thanks to the wonderful Southern Downs community for sharing their opinions, experiences aspirations for the present and future of the region.

1.0 Introduction

Ethos Urban were commissioned by the Southern Downs Regional Council to facilitate a community consultation process to test and refine the content of Shaping Southern Downs. Shaping Southern Downs is a long term strategic vision prepared by Council for the Southern Downs region.

Community and stakeholder consultation was undertaken from Saturday 9 June to Saturday 7 July 2018. This engagement broadly sought the views of current residents, workers, Council Officers and key government agencies and authorities on their key issues, opportunities and aspirations for the region. The campaign involved targeted, online and broad community consultation activities.

The purpose of this report is to present and summarise the engagement activities and outcomes conducted as part of the Shaping Southern Downs consultation.

The findings from this Consultation Summary Report will assist in the refinement and finalisation of Shaping Southern Downs.

1.1 Shaping Southern Downs

The aim of Shaping Southern Downs is to identify and enhance the strengths and attributes of the region to create a bigger and better Southern Downs by:

- Defining a clear vision for the Southern Downs region
- Providing strategies and actions to pursue that vision; and
- Committing the Council and key stakeholders to growth the region's population.

Shaping Southern Downs is an important project for Council. It will provide a shared platform for partnership and action across Council, community, business, community groups, service providers and other State Government organisations. It is the foundation for Council's partnership with its community, businesses, community groups, service providers, and other Government organisations.

The plan will ultimately provide a framework for the new Corporate Plan and new Southern Downs Planning Scheme.

Shaping Southern Downs contains a vision for the region and is underpinned by four key themes outlined below.

Vision

The draft vision established in Shaping Southern Downs is:

"The Southern Downs will be a prosperous, diverse and growing community because it is a sought-after location for people to live and invest in."

Key Themes

Four key themes underpin the draft vision of Shaping Southern Downs: grow, connect, sustain and prosper. These themes will drive population growth and diversity to evolve the Southern Downs into a well-connected, sustainable and prosperous region and are described in Table 1.

Table 1 - Key Themes of Shaping Southern Downs

Themes	Strategies
Theme 1: Grow Sustainably accommodating a growing and diverse population.	<ul style="list-style-type: none"> • Population growth and diversity • Community wellbeing • Strong governance
Theme 2: Connect Retaining and protecting infrastructure networks to maximise community and economic benefits.	<ul style="list-style-type: none"> • Road and rail transport for local and regional connectivity • Interlinked urban centres and rural communities • Active transport
Theme 3: Sustain Protecting natural assets and regional landscapes to promote ecological and social sustainability.	<ul style="list-style-type: none"> • Rural prosperity • Regional landscape identity • Biodiversity protection
Theme 2: Prosper Strengthen existing industries and diversify assets to create an economically viable region.	<ul style="list-style-type: none"> • Economic development and tourism • Knowledge, education and technology • Robust workforce



2.0 Engagement Approach

Shaping Southern Downs comprised a series of outreach activities across the region between Saturday 9 June to Saturday 7 July 2018. Over 350 people from across the region actively participated in engagement activities. They provided their feedback on Shaping Southern Downs and contributed their ideas and aspirations for the region in the future.

2.1 Engagement Objectives

The overarching objectives of engagement associated with Shaping Southern Downs were to:

- Engage with a range of residents and stakeholders, of varying ages and with different interests
- Develop a shared vision for the Southern Downs region
- Test the key propositions of Shaping Southern Downs with the community and key stakeholders
- Understand the aspirations of the individual communities of Southern Downs and their role in achieving the vision for the region

2.2 Engagement Approach

Table 2 presents a summary of the consultation techniques employed to connect and engage with local communities and key stakeholders. It also outlines the number of participants reached through each activity. In some instances an approximate number of participants is indicated as not all attendees completed the sign in sheet.

The project was publicised using the following channels:

- Social media – Instagram, Twitter and Facebook. Regular posts leading up to and during community consultation. SSD logo was also run as the Facebook profile photo for the duration of community consultation.
- Media Release – distributed to media (radio, TV, print, online) send directly to key community contacts, sent to local school contacts, featured on Council's homepage as well.
- Media Alerts – four media alerts were distributed regarding the community workshops. One for each workshop – Warwick, Stanthorpe, Allora and Killamey.
- Email banner (SSD logo) featured under email signature – external and internal emails of all Council staff.
- All Council staff were directly emailed regarding SSD – media release and survey.
- Schools across the region were directly emailed (principals and/or PA's) regarding students taking part in the survey and community consultation.
- Website – SSD homepage carousel with direct link, SSD logo was placed on homepage with "Have Your Say" and direct link to webpage with survey.
- Promoted in Southern Downs Mail – Council's monthly print newsletter that is distributed to every household in the region
- Promoted Southern Downs eNews – Council's fortnightly e-newsletter – this directly linked to media release on Council website.
- Print promotional material – Shaping Southern Downs posters and the bulletin were distributed around shops, businesses and community locations (nursing homes etc.) in Allora and Killamey.
- Shaping Southern Downs promotional material was featured in both administration centres in Warwick and Stanthorpe as well as the libraries in those towns.

Table 2 - Summary of Engagement Activities

Activity	Purpose	Location	No. Participants
Listening Posts	<ul style="list-style-type: none"> Engage community members that may not be aware of the project Provide community members with copies of Project Bulletin Provide community members with copies / opportunity to complete the survey 	Pig & Calf Market, Warwick	N/A
		Stanthorpe Market, Stanthorpe	
		Warwick Soccer Fields, Warwick	
		Rose City Shopping Centre, Warwick	
Survey	<ul style="list-style-type: none"> Gain feedback on the vision of Shaping Southern Downs Scope valued characteristics and aspirations for the Southern Downs Understand the role and opportunities for individual townships in the region 	Online via Council's website	225
		Hard copies provided at Council services centres and key facilities	
Community Workshop	<ul style="list-style-type: none"> Provide an overview of Shaping Southern Downs Gain feedback on the vision of Shaping Southern Downs Discuss key issues, opportunities and strategies associated with the key themes (grow, prosper, connect and sustain) Discuss aspirations for each community 	Warwick	Approx. 20
		Stanthorpe	Approx. 15
		Allora	Approx. 13
		Killarney	Approx. 49
Industry Workshop	<ul style="list-style-type: none"> Provide an overview of Shaping Southern Downs Gain feedback on the vision Discuss key issues, opportunities and strategies associated with the key themes (grow, prosper, connect and sustain) Discuss key opportunities for business and industry in the region 	Warwick	Approx. 16
		Stanthorpe	8
Councillor Workshop	<ul style="list-style-type: none"> Provide an overview of Shaping Southern Downs Gain feedback on the vision Discuss key issues, opportunities and strategies associated with the key themes (grow, prosper, connect and sustain) 	Not applicable	8
State Government Stakeholder Meeting	<ul style="list-style-type: none"> Provide an overview of Shaping Southern Downs Discuss the role and opportunities for Southern Downs in the wider region Identify key strategic opportunities in the region 	Not applicable	6
Youth Council Workshop	<ul style="list-style-type: none"> Understand what young people like about living in the region Scope reasons for young people to stay / leave the region Identify improvements and opportunities for the region 	Warwick (with representatives from secondary schools across the region)	7
One-on-One Meetings	Detailed discussion and feedback with key representatives from the region	Not applicable	3

3.0 Workshop Findings

3.1 Overview

The stakeholder workshops included engagement with local Councillors, industry and the Warwick, Stanthorpe, Allora and Killamey communities.

The workshops were facilitated by Ethos Urban with support from Southern Downs Regional Council staff. The sessions included:

- Presentation of the purpose and drivers of Shaping Southern Downs
- Overview of the consultation process
- Presentation and discussion of the draft vision; and
- Presentation and discussion of the four (4) themes of Shaping Southern Downs – Grow, Connect, Prosper and Sustain:
 - Each theme had a specific question which aimed to activate discussion from workshop participants regarding values, aspirations, ideas and priorities for the future of the Southern Downs region.
- Discussion of next steps.

3.2 Method of Analysis

All comments recorded at workshops have been transcribed into a spreadsheet. The comments have been grouped by workshop, topic (e.g. vision, theme) and analysed thematically.

The thematic approach used in this report is necessarily subjective and required the exercise of professional judgement as to how comments are summarised and categorised. The advantage of this approach is that it provides a useful means of identifying significant themes and priorities within highly variable and detailed responses.



3.3 Vision

The workshop participants were asked for feedback on the draft vision contained in Shaping Southern Downs:

"The Southern Downs will be a prosperous, diverse and growing community because it is a sought after location for people to live and invest in"

Feedback on the draft vision consistently noted that the statement was generic and did not capture the unique qualities of Southern Downs.

Some qualities of the region that were identified as important to acknowledge in the vision included the following:

- safe
- peaceful
- natural beauty
- tourism.

Some elements that were recommended for inclusion, include the following:

- country living
- new people welcomed
- inclusion of "visit"
- community's pride of place
- creative business initiatives
- people to prosper
- resilient community
- affordability
- diversity and vitality of communities.

3.4 Themes

Workshop participants were asked questions related to the four (4) themes of Shaping Southern Downs, being Grow, Proper, Connect and Sustain. The following provides an overview of the key themes and recurrent messages workshops with the community and key stakeholders.

3.4.1 Grow

Workshop participants were asked the following question to input and refine the 'Grow' theme of Shaping Southern Downs:

"What form should growth take in the Southern Downs?"

The responses have been grouped into themes to rationalise responses and better understand issues and opportunities, as presented below:

Support for growth

The aspiration of Shaping Southern Downs to grow and diversify the population of the Southern Downs was generally accepted and agreed. Many workshop participants noted that the region needs a "kick start" and ways to "put the Southern Downs on the map" need to be explored. Key messages include:

- encourage refugee families into region ('diversity creating differences') with support services;
- promote the region - its lifestyles and opportunities. It is noted that this included promoting the assets and opportunities of the Southern Downs both *within* and *outside* the region.
- ensure that population growth retains the rural character and lifestyle of the region's townships and "maintain what is special"
- adopt a "balanced approach to growth" to ensure that population and industry growth occurs at an appropriate scale and location
- future growth must respond to environmental constraints of the region (i.e. flooding areas).

Attracting and retaining young people

Attracting and young and working age people was consistently identified as important to supporting the long-term growth of the Southern Downs. The following initiatives and drivers were identified by workshop participants associated with this theme:

- Improve opportunities for higher education and skill development;
- employment opportunities; and
- advocate for university courses to require students to do a rural training stint (i.e. internships, traineeships, guaranteed jobs)
- explore incentives to encourage young, skilled and professional people to relocate and settle in the area, or better market existing schemes.

Community interaction and involvement

Providing opportunities for community participation and connection was considered important to supporting the growth of the region through community networking, skills sharing and development. It was also acknowledged that there was a sense of disconnection and negativity amongst the communities of the Southern Downs and opportunities to bring the region together and celebrate are needed.

- encourage involvement of youth community activities;
- support and expand community events would increase tourism to area (i.e. wine expo); and
- focus on upskilling and connecting people with skills and jobs to strengthen workforce
- bring people together to "sit down and dream the new"
- celebrate our uniqueness

Increased tourism and industry investment

Workshop participants identified that increased tourism and industry diversification would better support growth by giving people more incentive to visit and live in the region, as detailed below:

- 'paddock to plate' tourism
- Incentives to encourage growth in existing primary production industries and small businesses
- explore and promote value-adding to the existing industries
- potential for the Southern Downs to be a hub for agriculture diversity and crop innovation, particularly associated with climate change impacts
- improved signage and wayfinding to encourage visitors to stop rather than just passing through.

Public realm and infrastructure improvements

Improvements to the public realm and infrastructure are necessary to support population and business growth in the Southern Downs. There was support for initiatives to improve the appearance of townships and celebrate local character and heritage – to engender community pride and give visitors a reason to stay. Improved physical and community infrastructure would also support the growth and vitality of the region.

- Improved physical infrastructure (reticulated sewer connection, improved water security);
- improved health facilities to support an ageing population;
- upgrade public areas and landscaping in towns to improve their appearance
- develop a community hub / community directory to better connect residents with social services and facilities
- celebrate the unique characteristics of our regional location (i.e. geographic index).

3.4.2 Connect

Workshop participants were asked the following question to input and refine the 'Connect' theme of Shaping Southern Downs:

"What infrastructure improvements would enhance connections within and outside Southern Downs?"

The responses have been grouped into themes to rationalise responses and better understand issues and opportunities, as presented below.

Increased active transport initiatives

There was support for improving cycling and walking infrastructure across the region to support community health and active lifestyles. Investment in walking and cycling infrastructure, particularly in State Parks and nature reserves were also considered to support growth in eco- and adventure-based tourism.

- Improve walking tracks in natural scenic areas (i.e. Browns Falls)
- improved connections between cycleways and pedestrian paths
- take advantage of flat terrain through active transport options
- potential to expand network along rivers and rail trails
- mount biking could be a potential alternative transport mode to access natural landmarks.

Improved public transport

The challenges and constraints in providing a viable and quality public transport system were acknowledged across workshops. Notwithstanding, there was community and stakeholder support for public transport initiatives to reduce community's dependency on private vehicles and offer improved choice and accessibility between different townships within the region and outside of the region. It was also acknowledged that public transport options are particularly important to support the mobility of people who do not hold drivers licenses (e.g. older people and young people). There is potential to investigate alternative models of public and community transport in the future to develop "a smaller more nimble transport system". Key messages are detailed below.

- support for rail upgrade – for passenger or freight purposes – if viable
- improve public transport connections to Toowoomba and Brisbane to make commuting more viable for residents
- improve public transport connections to Wellcamp Airport and Brisbane Airport
- affordability and efficiency of public transport options
- Investigate alternative modes of public / community transport (e.g. ride share, Uber, mini bus loop etc.);

Safe and efficient roads

Providing safe and efficient access along major arterial roads is necessary to accommodate increased vehicle movements associated with a growing population and economy. The importance of the road networks to facilitate the movement of goods and people was acknowledged by workshop participants. Key messages are detailed below:

- planning for efficient and safe B-double transport routes is very important
- continue to lobby for improvements and upgrades to key State roads for vehicle access and road upgrades
- support for Warwick bypass
- road upgrades to be focused around growth areas
- ongoing maintenance of local roads is important
- Improve key safety hazard areas along highway between Warwick and Toowoomba.

Use of technology to broaden regional connections

Workshop participants consistently mentioned the challenges associated with the current telecommunications network. There was strong support for Council to advocate for its upgrade in the future.

Workshop also acknowledged that technological advancements are likely to play a key part in creating a linked and connected region in the future. There was strong support for renewable energy initiatives in the region. Key messages are detailed below.

- future thinking towards planning for driverless cars; and
- improved telecommunications (i.e. better internet and mobile phone coverage)
- support renewables and smart grids to provide alternative energy options in the future.

3.4.3 Prosper

Workshop participants were asked the following question to input and refine the 'Prosper' theme of Shaping Southern Downs:

"How can Council support existing or new industries in Southern Downs?"

The responses have been grouped into themes to rationalise responses and better understand issues and opportunities, as presented below:

Improve Council processes

The need to improve and simplify Council processes to better support new and existing businesses was consistently discussed at the workshops. In particular there was a perceived need for Council to better "work with industry". It was however noted that the community "can't keep blaming Council for everything". Examples of issues and opportunities raised include:

- process improvements to ensure applicants consistently speak to the same Council Officer
- review planning scheme controls and processes to "cut red tape" and facilitate economic development opportunities
- investigate incentives to encourage new businesses to establish in the Southern Downs
- more economic development resources at Council to assist in attracting businesses
- manage communication and interface of new development as some members of the community fear new development in "their backyard"

Continued support for agriculture

Agriculture should continue to be supported across the region, acknowledging there are opportunities to diversify this industry in the economy.

- explore opportunities and identify appropriate locations to establish intensive agriculture in the region
- investigate the potential to process produce "seconds" or utilise leftover produce creatively – value adding to existing agriculture industries
- promote sustainable farming
- explore and support opportunities for 'paddock to plate' businesses and experiences.

Foster new or emerging industries

There is potential to better support new or emerging industries offered for start-up businesses or industries which have the potential to drive growth in the region and diversify the local economy, as detailed below:

- Support innovation through the development of a program that better "supports new businesses/start-ups to break down barriers to entry. This could be through a business incubator or waiving of rates for a year to establish new business
- establish 'technology parks' or 'industrial innovation hubs' by grouping 'niche' industries and ensuring they are well connected;
- develop a community mentoring scheme which matches emerging business with established industry leaders
- undertake an audit of "backyard industries" to better understand and promote existing and emerging businesses.

Support and expand tourism opportunities

Tourism was consistently identified as an industry with significant potential for growth. The region is considered to have a range of natural and built assets to attract visitors; better promotion and diversification of experiences is needed to support the continued development of this sector. A range of tourism-related opportunities were identified:

- artistic tourism by attracting and retaining artists, galleries etc (i.e. similar to Castlemaine in Victoria)
- active or adventure associated tourism (i.e. mountain biking, rock climbing, hiking, marathons or sporting events)
- eco-tourism opportunities which are complementary to the rural and agricultural character of the region
- better promote the Southern Downs (i.e. in Queensland, nationally and internationally)
- investigate opportunities for history-related tourism, associated with the establishment of soldier settlements in the region
- provide Council incentives for tourism facilities (i.e. Bed and Breakfasts, farm stays, weekend walkers, brewery etc.).

Service sector growth

There is significant potential for growth in the services sector over the long term, particularly associated with aged-care, health and education. It was acknowledged that there are currently challenges in attracting and retaining health care professionals.

- support expansion aged health care to increase employment opportunities – this includes retirement villages, assisted living and high care facilities
- establish the Southern Downs as a hub for education, this could include better linkages between education providers and industry growth

A diverse workforce

Shaping Southern Downs provides an opportunity to promote work opportunities for people of all ages and abilities throughout the region to support and expand the workforce, as detailed below:

- enhance opportunities for backpackers (e.g. Inglewood food packing and processing facility);
- provide incentives for 'middle-aged' people to seek employment/maintain employment; and
- establish training facilities to increase people's skills and opportunities
- explore mechanisms to match skills with workers and industry.

3.4.4 Sustain

Workshop participants were asked the following question to input and refine the 'Sustain' theme of Shaping Southern Downs:

"What are the key issues and opportunities affecting the Southern Downs' natural assets and landscapes?"

The responses were grouped to rationalise the comments into themes to better understand issues and opportunities, as presented below:

Promote sustainable practices

Sustainable land management practices and policies are necessary to protect and conserve the region's natural values. There was strong support for renewable energy projects, though some felt that the region would benefit from stronger policy support to guide the appropriate siting of such infrastructure (e.g. solar farms) to minimise amenity impacts. Key messages include:

- promote renewable energy;
- improve utilisation of water efficiency technologies;
- connect green spaces across region by implementing a 'green planning policy,' and
- support Council's initiatives to manage invasive pest species.

Promote accessibility to natural areas

There is a desire to improve access to the region's natural assets and areas. These areas are considered to contribute to local identity and provide important recreational values. There is also potential to better leverage these special places to support tourism growth; however this needs to be appropriately and sustainably managed.

- promote and improve walking trails in region's state forests through improved infrastructure and signage;
- protect wildlife and unique breeding habitats;
- balancing tourism with sustainability – risk of 'over loving natural assets' (e.g. Goomburra);
- increase adventure sport tourism;
- develop coordinated tours across the region to support tourism (i.e. 'farmgate trail', 'guided hikes', 'horse riding', 'glamping' etc.); and
- support eco-tourism opportunities promote heritage and Aboriginal cultural heritage (i.e. improve Quart Pot Creek heritage walk).
- improve outdoor recreational facilities (i.e. walking paths and exercise equipment in parks); and
- better promote natural assets within and outside the region (i.e. Condamine Gorge, Killamey Falls etc.).

Management of growth

It is important that population growth is carefully managed with increased population growth to ensure the long-term protection of natural assets and regional landscapes, one participant referred to the need to ensure that region's "true beauty [is] balanced with growth". There is also a need to ensure that the future growth of townships considers risks associated with environmental hazards and climate change. This includes:

- management of subdivision
- reduced urban sprawl
- protect productive agricultural land from inappropriate development and land uses
- understand climate change impacts and develop responsive plans for towns.

Promote the region's unique values

A range of features, considered unique to the Southern Downs region, were identified by workshop participants. The region's productive and fertile landscapes, quality and diversity of produce and climate were consistently discussed.

- capture opportunities to promote 'fresh produce' and 'buy local' initiatives; and
- promote the 'four seasons' and 'chill factor.'



4.0 Survey Findings

4.1 Overview

Surveys were available both online and in hardcopy form to gained detailed feedback from the community on their values, aspirations and priorities for the Southern Downs region.

In total, 239 people responded to the survey, online or using a hard copy form that was later entered into the system by the project team. The majority of survey responses were received in hard copy forms which were completed at community workshops, pop-up events and listening posts. This finding illustrates the importance of using face-to-face methods to promote Council activities and promote consultation with the Southern Downs community.

4.1.1 Survey Analysis

Responses to close questions have been analysed quantitatively and open-ended questions have been analysed thematically. It is noted that many open ended responses contained comments that fell into multiple themes. Responses were tallied to identify the most common themes and actions raised.

The thematic approach used in this report was purposefully subjective and required the exercise of professional judgement to categorise and summarise comments in a logical manner. This approach was advantageous as it provided a useful means of identifying significant themes and priorities within highly variable and detailed responses.

4.2 Survey Participants

Questions one to six of the survey sought to capture key demographic data of survey respondents. A summary of their key characteristics is provided below.

Gender, Age and Employment

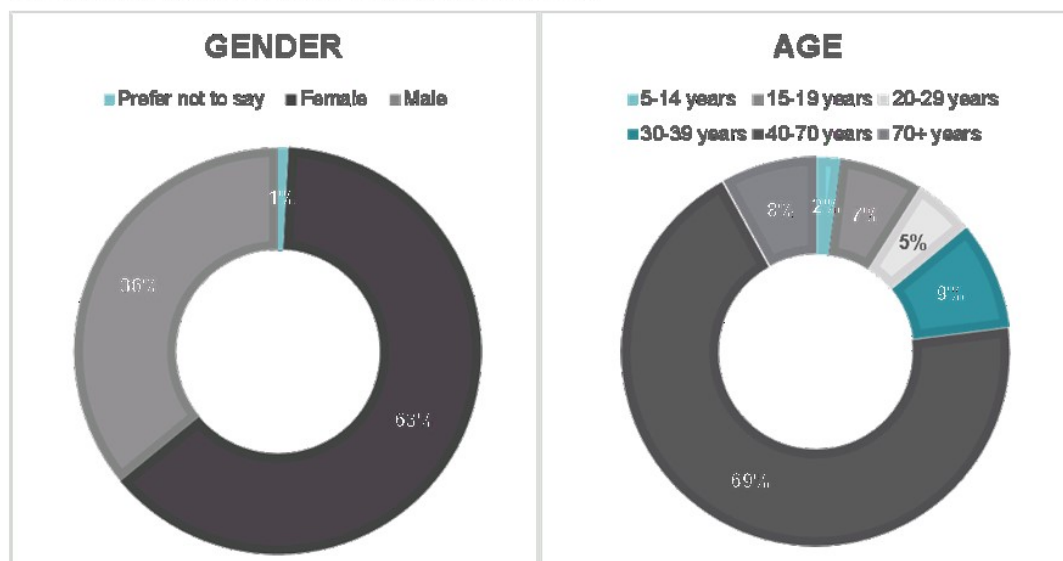
As illustrated at Figure 1, approximately two thirds (63%) of survey participants female and one third (36%) were male. Two (2) survey respondents did not disclose their gender.

In terms of the age profile of survey respondents:

- the majority of the survey respondents were middle aged or retirees, aged between 40 and 70 years (69%)
- people between the age of 20 to 39 years represented 14% of all respondents.
- young and old age groups represent a minority of survey respondents, with only 8% of people aged over 70 years and 9% of people aged under 19 years and younger.

Over half (52%) of the respondents worked full time. The balance of survey respondents were retired (17%), worked part time (13%), were studying (8%) or working casually (5%).

Figure 1: Gender, age and employment status of respondents



Place of Residence

Figure 2 illustrates that the majority of survey respondents were from four (4) of the largest towns in the Southern Downs:

- Almost half of respondents (49%) resided in Warwick,
- 18% of respondents lived in Stanthorpe,
- 10% of respondents lived in Killarney
- 7% of respondents lived in Allora.

The balance (16%) of respondents lived in other townships outside of the region's major towns, including Dalveen (2%), Ballandean (3%), Maryvale (3%) and Yangan (2%).

It is acknowledged that promotion of consultation activities for Shaping Southern Downs were focussed on the region's major townships. There may be opportunities for future engagement campaigns to consider mechanisms to better involve residents living in the smaller townships and surrounding areas.

How long had respondents been living in Southern Downs?

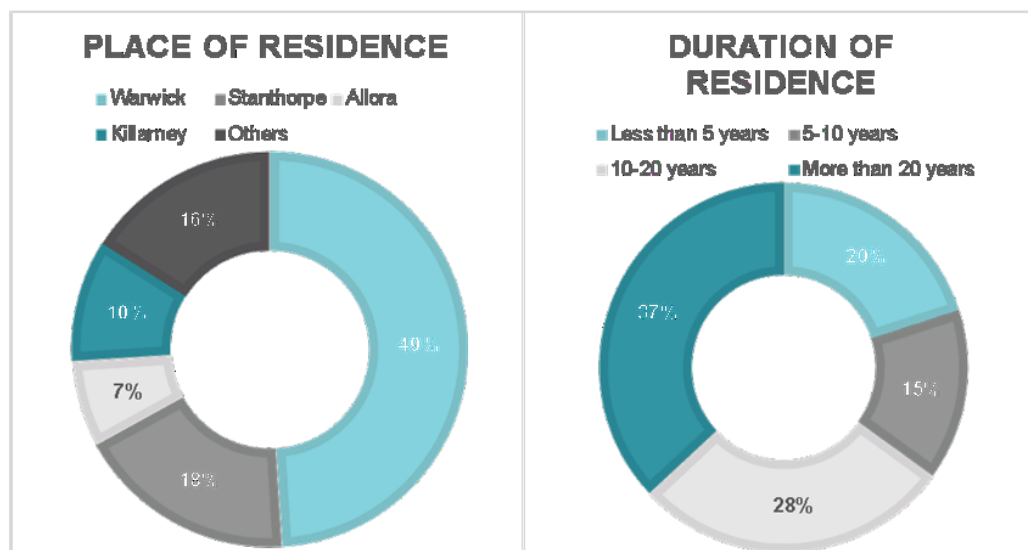
As indicated at Figure 2 the majority of people who responded to the Shaping Southern Downs survey were longstanding residents of the region:

- Over one-third (37%) of people y had lived in Southern Downs for more than 20 years.
- 28% of respondents had been living in the region for 10-20 years
- 15% of respondents had been living in the region for 5-10 years.

Notwithstanding there was a significant proportion (20%) of relatively new residents, who had been living in the region for less than five years, that participated in the survey.

The majority of people who undertook the survey indicated that they intended to stay living in the Southern Downs region (77%) in the long-term. Approximately 7% of respondents indicated that they intend to leave the region in the future and 17% said they were unsure.

Figure 2: Place of respondent residence and duration of stay



4.3 Survey Findings

Description of Southern Downs

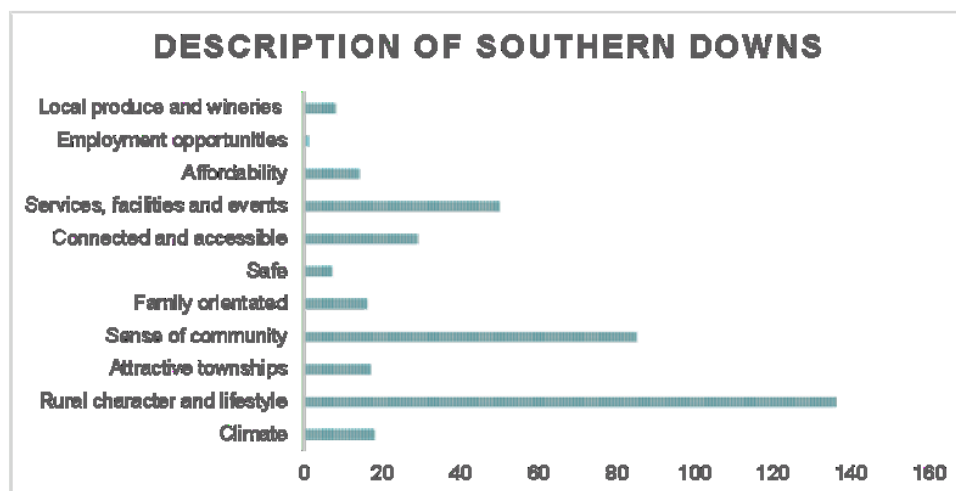
Question 7 of the survey was an open-ended question which asked survey respondents to describe the Southern Downs to someone who had never been here. 228 people answered and 11 skipped the question.

The most discussed characteristics of the Southern Downs as described by survey respondents relate to:

- **Rural lifestyle and character** – specifically the picturesque landscape, and quiet and comfortable country lifestyle
- **Sense of community** – the Southern Downs has friendly community where it is easy to fit in and meet people. The region is considered family oriented and safe
- **Services, facilities and events** - the region has a range of convenient services and infrastructure including entertainment, recreation, and sport with many of the essential facilities provided in the Warwick. People went as far as to call it a "grown-ups playground" being a "perfect place to live, work and play," another described it as a "poorly promoted south Queensland gem." Some respondents did mention the need for more events and activities to keep young people entertained.
- **Connected and accessible** – the Southern Downs provide residents with the benefits of a rural and natural setting while being "accessible to big city services"
- **Affordability** – the region was described as affordable with a stable economy and job opportunities. Some described it as expensive with high rates.

Other key themes included in responses to this survey question were associated with the region's attractive towns, climate – particularly its four distinct seasons and the access to fresh produce and wineries that are unique to this region of Queensland.

Figure 3: Respondents description of Southern Downs



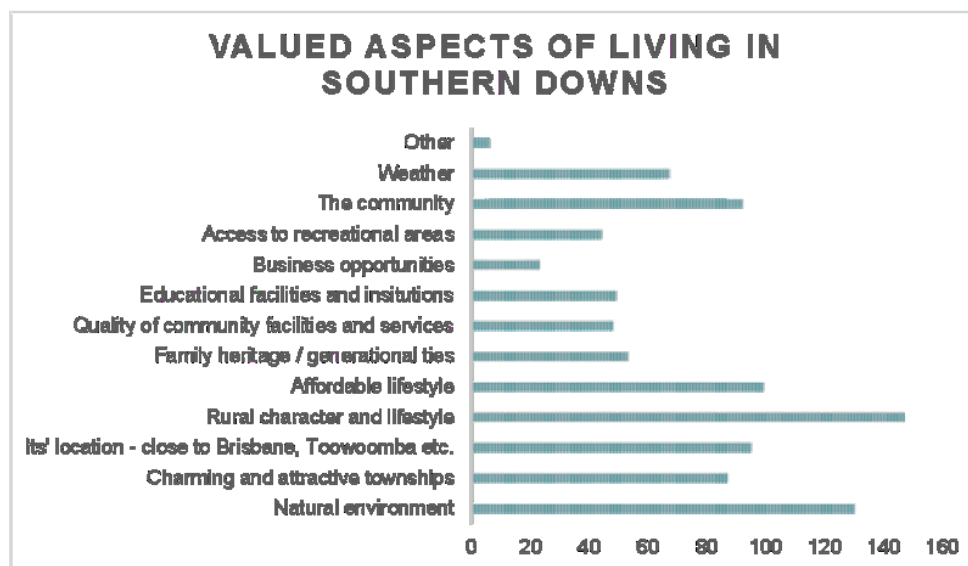
Most valued aspects of living in Southern Downs

Question 8 was a closed-ended question asking people what aspects of the Southern Downs respondents value most. 236 respondents answered, and 3 respondents skipped this question. Respondents could select multiple values; therefore, values do not tally to one hundred percent.

The analysis of survey findings indicates a correlation between how the respondent described the region and valued aspects of living in the region. In particular, the majority (62%) of respondents identified that the rural character/lifestyle and natural environment (55%) were the best aspects of living in the Southern Downs. Other highly valued aspects included the region's:

- affordable lifestyle (42%)
- location (40%)
- community (39%)
- charming and attractive townships (37%); and
- weather (28%).

Figure 4: Valued aspects of living in Southern Downs



Recommended improvements to shape the future of Southern Downs

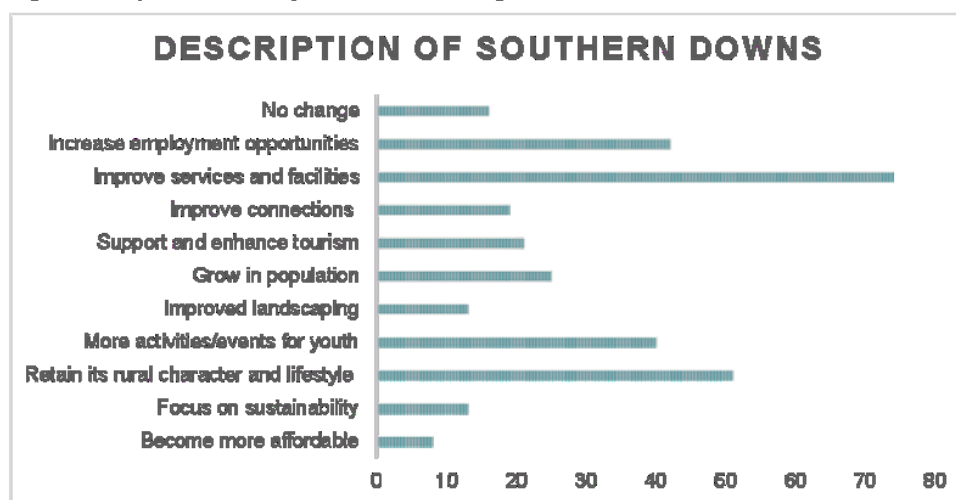
Question 9 was an open-ended question which asked respondents to think forward 20 years and best describe how they would like Southern Downs region to be different to how it is today. 221 people answered and 18 people skipped the question.

The most commonly discussed improvements related to:

- **Services and facilities** – this included a desire for more health care services, improved education and training programs and tertiary education facilities, recreational infrastructure, better roads and a more sustainable water supply. People also indicated that they wanted more things to do in the region, such as more local shops and restaurants, entertainment, activities, or arts and cultural events (e.g. bowling alley, go-car track).
- **Retain the rural character and lifestyle** – a desire to retain the region's laid-back country charm and community-based rural lifestyle was consistently cited by survey respondents. Concerns were raised that increased population would diminish the country lifestyle emphasising the importance of well managed group and sustained liveability. Many people identified that a focus should be placed on agriculture and support for farmers as well as the enhancement of tourism and heritage. A greater sense of community was also mentioned with people identify that they wish for the community to become more "resilient, "culturally diverse and progressive," "accepting" and "inclusive."
- **Increased employment opportunities** – the need to diversify and provide long term secure employment opportunities. Many survey respondents correlated an increase in employment with the ability to better retain young people in the region. A significant proportion of respondents identified tourism as a sector that could be supported and enhanced for the region (i.e. more wineries and events, such as Jumpers & Jazz).
- **More activities/events for youth** - the provision of more activities and events was important for the future of the region. One of the youngest participants, aged under 10 years old, identified a desire for better recreational facilities in the region's parks.

Other improvements identified by survey respondents included improved connections and accessibility, population growth, landscaping improvements and greater affordability.

Figure 5: Respondents description of desired changes for future of Southern Downs

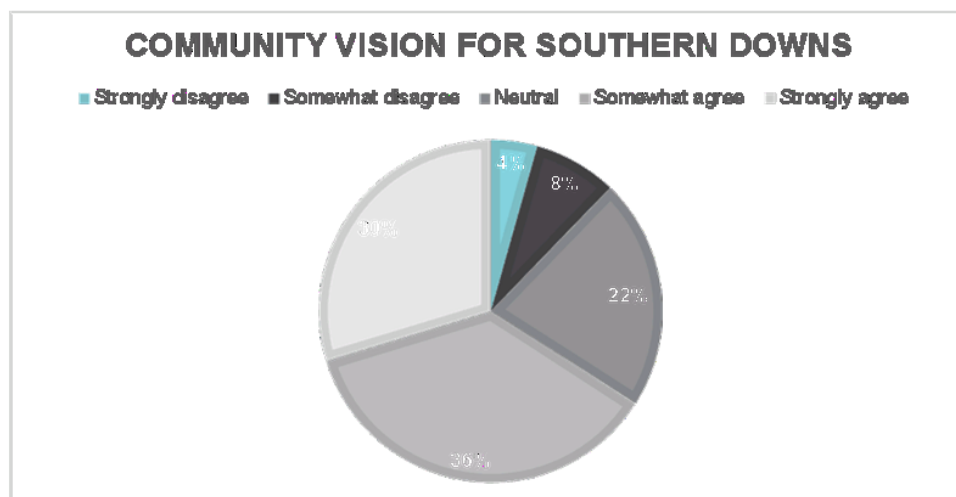


Vision for the future of the Southern Downs

Question 10 of the survey presented the draft vision statement of Shaping Southern Downs and asked respondents to indicate the extent to which they "strongly agreed" or "strongly disagreed" with it. All survey participants provided a response to this question.

As illustrated at Figure 6 Over half (66%) of respondents strongly agreed or somewhat agreed with the statement. Only 12% of respondents identified that they somewhat disagreed or strongly disagreed. Approximately 22% of survey respondents were neutral.

Figure 6: Community vision for the Southern Downs



Question 11 of the survey asked survey respondents what their vision for the Southern Downs was. 196 people responded to this question and 43 people skipped it.

Figure 7 illustrates the spectrum of topics identified by survey respondents regarding their vision for the region. Key themes discussed include:

- **Community cohesion** – there is a desire for a more cohesive, engaged and supportive community. Specifically, it was identified that a supportive community that welcomes people into the region is key to attracting growth and for Southern Downs to be positioned as a 'sought after location to live'. A small minority of respondents identified that they did not support diversity in the region.
- **Population growth** – respondents recognised that the region needs to grow its population over the long-term. This being said, there is a desire for future growth to be sustainable and well-managed to maintain its rural character and setting and "small country character". Many respondents identified the potential for the Southern Downs to provide a 'tree change' for people wanting to escape an urban city lifestyle.
- **Employment growth** – need for a greater range of long-term employment opportunities. The tourism sector was consistently mentioned, including a need to provide better support to small businesses and a greater diversity of events and attractions (e.g. mini golf, craft breweries and street markets).

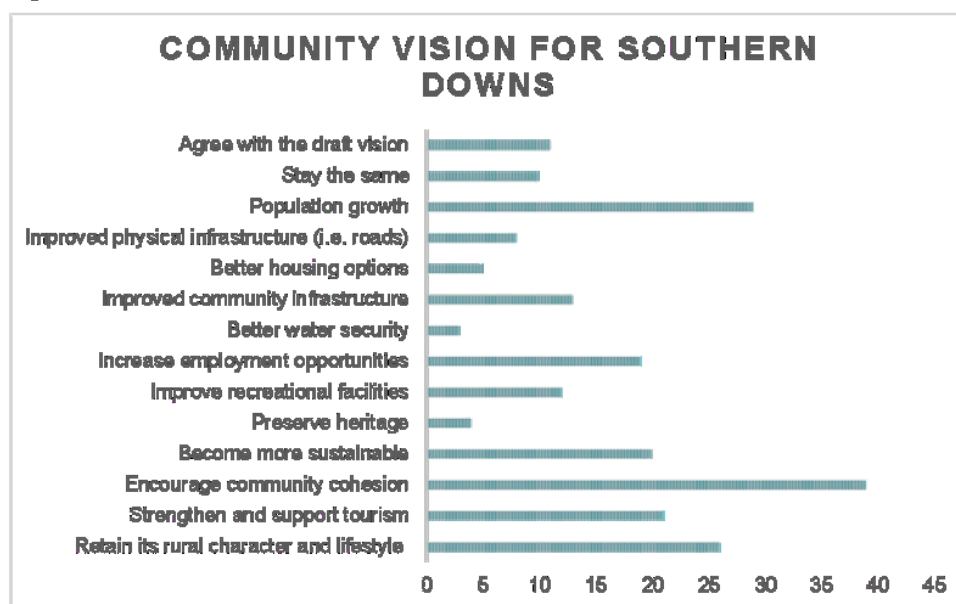
Other key topics included sustainability, in particular a greater focus on renewable energy, sustainable technology and reduced carbon footprint; the retention of the rural character and lifestyle; improvement to community infrastructure and open space; improved housing choice; better physical infrastructure and water security.

It is also noted that there number of respondents who either agreed with the draft vision and an almost equal proportion who specifically mentioned that they want the Southern Downs not to change and stay the same.

The following vision statements were recommended by survey respondents:

- 'Southern Downs will be a thriving, healthy community driven by innovation, creativity, shared solutions and action.'
- 'Southern Downs will be a supportive community, attracting growth due to it being a sought-after location where people visit, live, prosper and invest in.'
- 'Southern Downs is a growing, welcoming community, with opportunities for work, education and entertainment encompassing all ages.'

Figure 7: Vision for Southern Downs



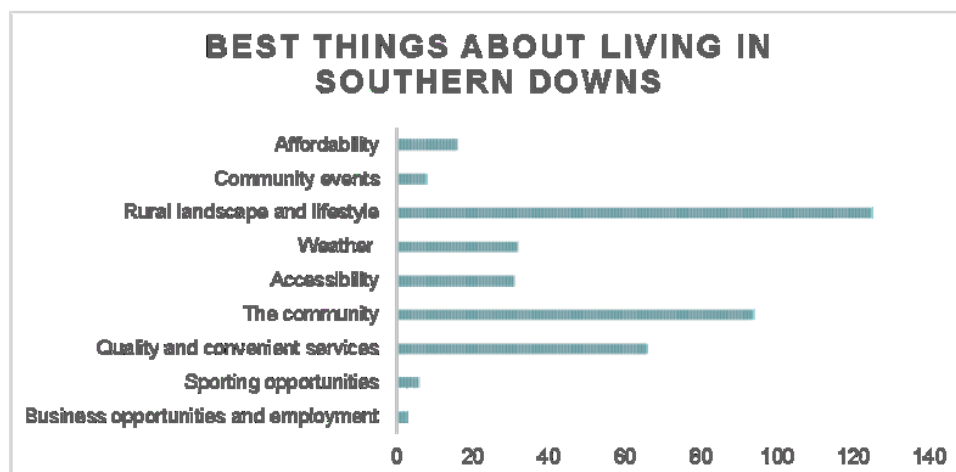
Best elements of living in the townships of Southern Downs

Question 12 was a closed-ended question which asked respondents what the best elements of living in their township were. 222 people answered, and 17 people skipped this question. Respondents were invited to identify multiple categories; therefore the responses do not tally to one hundred percent.

The best aspects of township life identified by survey participants were associated with the:

- rural landscape and lifestyle (56%)
- friendly and welcoming community (42%)
- quality, range and convenience of services (25%)

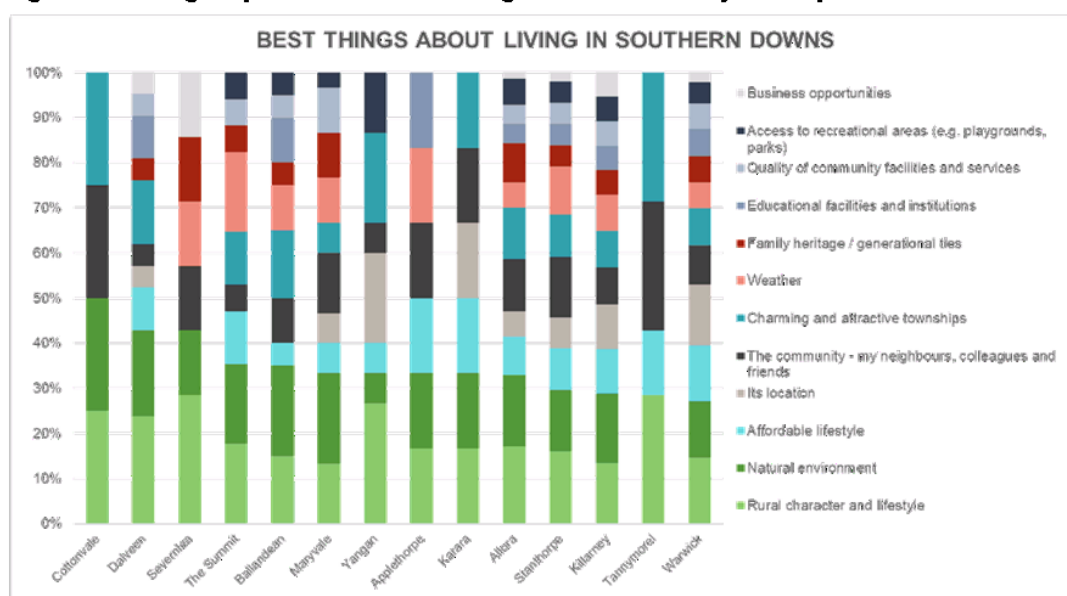
Figure 8: Best things respondents value about living in Southern Downs



The analysis was also undertaken by township to understand differences in values in different areas of the region. This analysis found:

- Across the townships, rural character and lifestyle, the natural environment, the community, and charming and attractive townships were valued.
- Respondents from larger centres (such as Warwick, Stanthorpe, Allora, Killarney and Ballandean) tended to value a broad range of characteristics including recreation areas, community facilities and education facilities.
- Business opportunities were identified as one of the best aspects of township life in a number of towns – particularly Warwick, Stanthorpe and Allora.
- The survey sample of the region's smaller towns was not statistically significant to draw findings regarding their most valued characteristics.

Figure 9. Best things respondents' value about living in Southern Downs by Township



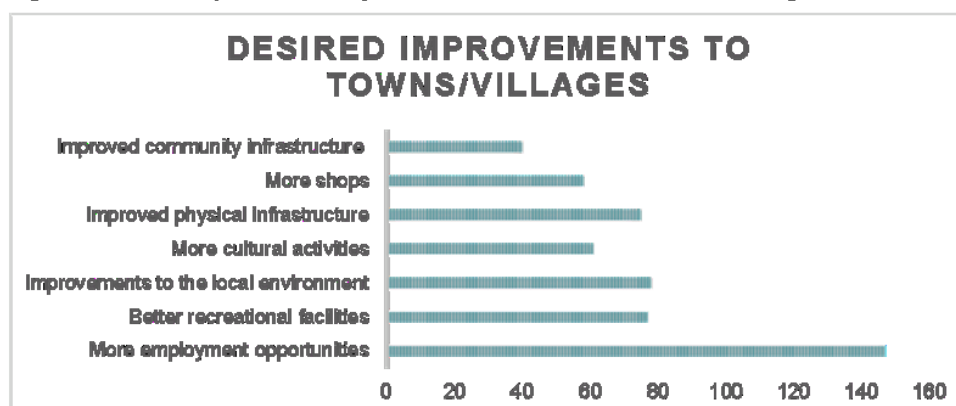
Note: Townships with less than 2-3 responses have been excluded from this figure.

Improvements to town or village

Question 12 was a closed-ended question which asked respondents what improvements they would like to see in their town or village. All 219 respondents answered this question. Respondents were invited to identify multiple categories; therefore the responses do not tally to one hundred percent.

- The majority (67%) of people wanted more employment opportunities.
- Nearly half of the respondents wanted improved physical infrastructure (34%)
- Approximately one third of respondents identified improvements to the local environment (36%) and/or better recreational facilities (35%) in their town or village.

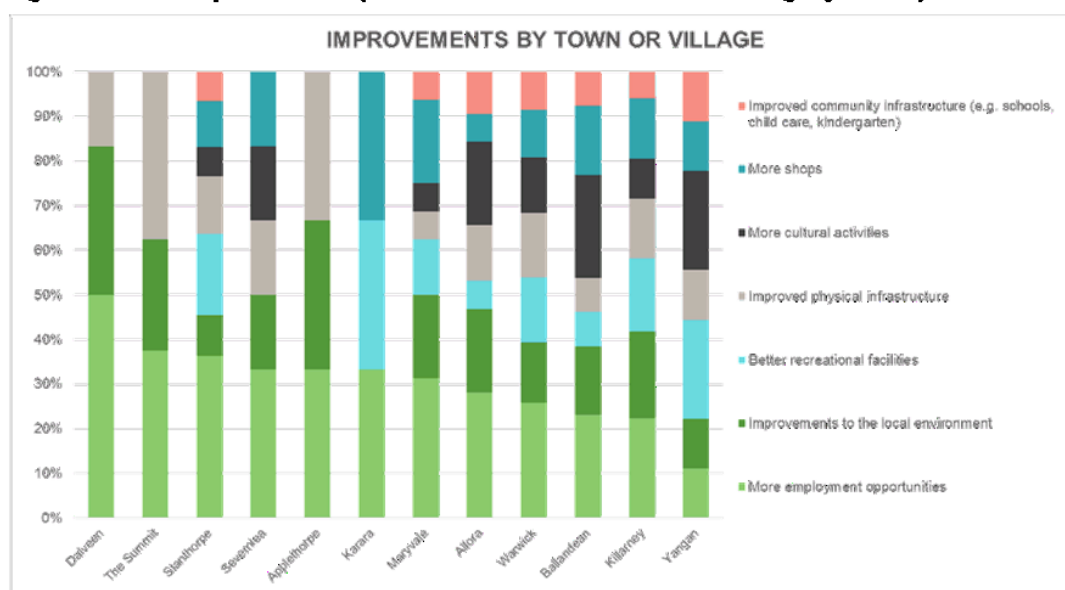
Figure 10: Desired Improvements respondents wanted to see in their town or village



By township:

- More employment opportunities were identified as a desired improvement in all towns. No other improvement was as consistently noted.
- Infrastructure (physical infrastructure, recreation facilities and community infrastructure) was also consistently noted as a desired improvement in multiple towns.

Figure 11. Desired Improvements respondents wanted to see in their town or village by township



Note: Townships with less than 2-3 responses have been excluded from this figure.

Creating a bigger and better Southern Downs

Question 13 asked people what role people their townships could play in a bigger and better Southern Downs, 197 people answered, and 42 people skipped the question. The responses were grouped into townships.

Warwick

The following summarises the key responses associated with the future role and potential for Warwick:

- Growth in new industries such as information technology, tourism, education, medical etc to create the 'economic powerhouse' and 'hub for infrastructure' in the region. The township's relatively lower business and operational costs compared to Brisbane were considered to provide an incentive to attract business. regional hub for industry investment
- Improved facilities and services including a 'major sporting precinct,' 'more education and training facilities' and more 'retail services'
- Hub for organic farming and produce production (Warwick to become part of 'food trail');
- Improve sustainable development and promoting environmental protection
- More activities for young people are needed to grow the region and retain families
- Continue to promote and grow festivals and events.

Stanthorpe

The following summarises the key responses associated with the future role and potential for Stanthorpe:

- Tourism focus for the region (i.e. cold weather, wineries, national parks)
- Promote and expand cultural events and services to become a 'cultural and tourist leader'
- More entertainment facilities

Killamey

The following summarises the key responses associated with the future role and potential for Killamey:

- The 'major gateway to the Southern Downs' when the Mount Lindsey Road upgrade is finalised.
- Public realm improvements, such as landscaping in the main street and murals, and an information centre would encourage visitors to stop and stay the day in the town.
- The town should be considered as part of the 'bigger regional picture' not just an individual town.

Allora

The following summarises the key responses associated with the future role and potential for Allora:

- Promote the town's heritage to attract business and promote tourism
- Aged care to provide employment opportunities for the community
- Improved recreational facilities were required to retain families and children to encourage population growth in the region.
- Community friendship and support
- Physical infrastructure improvements are necessary to improve the region, such as improved water supply and traffic management.

Ballandean

The following summarises the key responses associated with the future role and potential for Ballandean:

- Support tourism - the town's unique nature and setting within the Granite Belt should be promoted.

- Eco-tourism role offering organic produce, given proximity to Stanthorpe and fertile land.

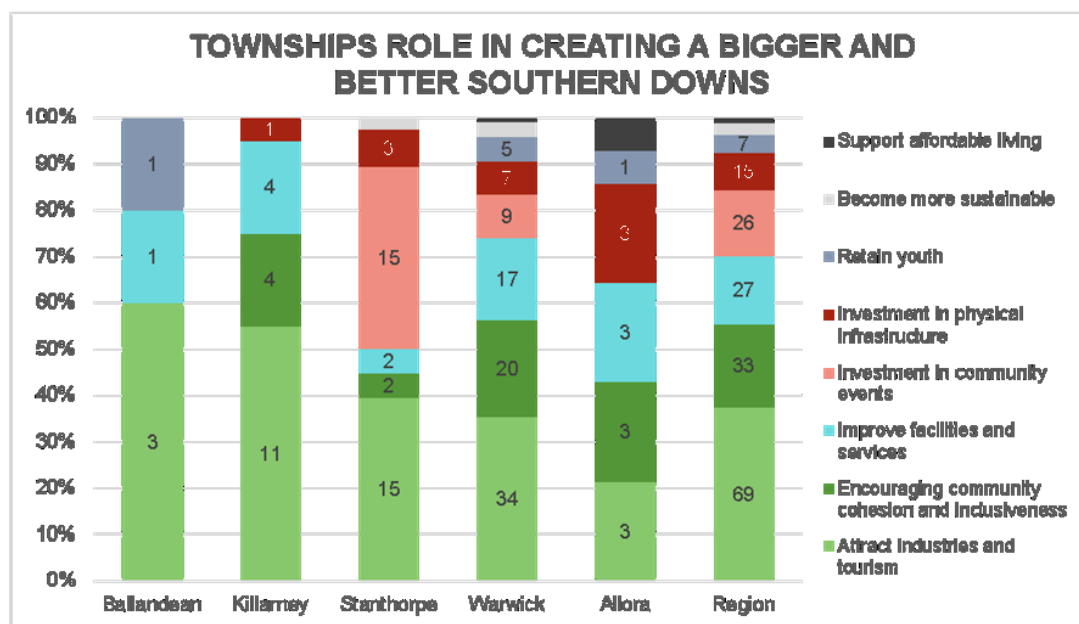
Other townships

Other comments and suggestions made by survey respondents include:

- Applethorpe – promote sustainable living and environmental protection to create a bigger and better Southern Downs.
- Severnlea / Yangan / Dalveen identified that small events, such as farmers markets in each township could assist in attracting business and people to the area.

These responses have been grouped into eight themes, and the number of responses by theme have been shown in the figure below by township. Attracting industries and tourism was consistently noted as a role for many townships. For Stanthorpe, investment in community events was also noted by a number of respondents as part of the role for the township. Respondents from Allora noted a range of ideas for the township including attracting industries and tourism, encouraging community cohesion and inclusiveness, improving facilities and services and additional investment in physical infrastructure.

Figure 12: Individual roles of townships in creating a bigger and better region



Note: Townships with less than 2-3 responses have been excluded from this figure.

5.0 Youth Council Meeting

5.1 Overview

A workshop was undertaken with Council's recently established Southern Downs Youth Council. The Southern Downs Youth Council comprises representatives of young people who live, work, study or volunteer in the region. Seven (7) Youth Council participants that attended the workshop from across the region. In particular two (2) individuals were from Allora, three (3) from Warwick, one (1) from Stanthorpe and one (1) from Yangan.

5.2 Key Findings

The workshop aimed to further understand the experience and aspirations for youth people living in Southern Downs, including exploration of what initiatives would make the region a better place to live for young people and encourage young people to stay or return to the Southern Downs. The workshop involved a group discussion and worksheet. The following reported findings are a collation of both.

Valued aspects of living in the Southern Downs

Workshop participants asked the following question to gain an understanding on young people's experience of living in Southern Downs:

"What do you like most about living in the Southern Downs?"

The participants indicated that they liked living in the region because of the following things:

- the community – 'everyone comes together in hardship' and 'everyone knows everyone'
- rural character and wide open spaces (i.e. parks around town)
- walkability within town to different facilities (i.e. library)
- community events (i.e. Jumpers & Jazz)
- sporting activities and opportunities (i.e. netball, cricket, basketball, rugby league etc.)
- work opportunities for all ages
- variety of places to socialise (i.e. movies in Warwick, cafes and restaurants)
- weather (i.e. dry and cold)
- education opportunities and quality of schools
- family.

Connections and aspirations

Workshop participants were asked the following question to gauge their connection to the Southern Downs and their perceived sense of opportunity in the region:

"Do you plan on stay living in the Southern Downs in the future?"

Four (4) out of the seven (7) stated that they intended to leave and come back and three (3) participants indicated that they weren't sure whether they intended to stay living in Southern Downs.

The participants further explained the reasons for moving away from the region would be for:

- job opportunities; and
- further education opportunities in major cities (e.g. university in Brisbane and on Gold Coast).

The participants indicated the reasons for coming back to the region would be for:

- family and friends;
- sense of community – ‘people look out for you’;
- sporting opportunities (i.e. hockey and swimming);
- lifestyle – ideal place to raise a family (i.e. ‘safe’, ‘accessible schools’ etc.); and rural character and scenic landscapes.

Attracting and retaining young people

Workshop participants were asked the following question to gauge what elements would encourage young people to stay in the region:

“What would make the Southern Downs a better place to live for young people?”

The participants indicated that the following elements would make Southern Downs a better place for youth:

- **Whole-of-region community events** (i.e. ‘musical’, ‘sporting events’). There was also support for more interaction between the townships, beyond just sporting competitions
- **Social activities and retail** – greater diversity of entertainment and retail options for young people (i.e. ‘bowling alley’). Participants often have to travel for Toowoomba or Brisbane to meet some of their retail needs. There was also a desire for more community social events (i.e. ‘festivals’, ‘concerts’, ‘dances’, ‘sausage sizzles’, ‘tough mudder’, ‘comedy show’ ‘special guest speakers’ etc.)
- **Arts and culture** – this ranged from better facilities to supporting skill development. One member of the Youth Council indicated their desire to undertake photography lessons, but there being a lack of opportunities available locally to do so. Another talked about their experience of their guitar teacher leaving the region and the difficulty in finding a replacement
- **Higher education and training opportunities** (i.e. TAFE, university)
- **Sports competitions** – more sporting competitions, particularly between the Southern Downs and surrounding regions could be pursued. Local schools could be involved in encouraging youth interaction within the region.

6.0 Conclusion & Implications for Shaping Southern Downs

Shaping Southern Downs comprised a series of outreach activities across the region between Saturday 9 June to Saturday 7 July 2018. Over 350 people from across the region actively participated in engagement activities. They provided their feedback on Shaping Southern Downs and contributed their ideas and aspirations for the region in the future.

6.1 What we Heard: Key Messages

The following provides an overview of the key messages from consultation associated with the Shaping Southern Downs plan.

Celebrating the region

The consulted community, in general, conveyed passion and pride for the Southern Downs. The region's varied natural assets, climate, strong sense of community, history and resilience were consistently discussed across engagement activities. There were a proportion of residents, particularly from Stanthorpe, who wanted the Granite Belt specifically mentioned throughout the document and others who did not share this same desire.

It is suggested that Shaping Southern Downs is refined to better reflect and describe the unique and varied characteristics of the region's communities, landscapes and economies. This should also be reflected within the vision statement for the region which was commonly described as "generic" and "could be anywhere".

Those aspects of the region that were consistently mentioned across townships as being particularly valued by residents include the rural landscape character, strong sense of community, weather and country lifestyle. It is suggested that these attributes are reflected and celebrated as a means of uniting the community and attracting future residents to the area.

Suggested Implications for Shaping Southern Downs:

- Refine the vision statement to make more specific to the Southern Downs
- Potentially include an action to develop Community Plans or long-term Township Plans key townships

Growth is good, and needed

A key premise of Shaping Southern Downs is associated with attracting long-term population and economic growth in the region. The consulted community were generally supportive of this objective and recognised the need to attract a range of people and businesses to the region. There were some people however, who said that they did not want the region to change.

It is important that growth is appropriately and sustainably managed and the region's rural character and lifestyle maintained.

Suggested Implications for Shaping Southern Downs:

- Develop character statements as part of the development of Community Plans or long-term Township Plans key townships

Consider and consult with young people

It is recognised that young people were under-represented in the results for this consultation campaign. Notwithstanding a message received loud and clear was associated with providing facilities, services and initiatives to engage and inspire the young people of the region. There is currently a strong sporting culture amongst the community and this should continue to be supported; however, a greater range of activities and opportunities are needed. This could include more social events, improved recreational facilities or programs which link and allow the sharing of skills in the community with young people (i.e. photography, music lessons etc).

Suggested Implications for Shaping Southern Downs:

- Consider the development of a range of initiatives to continue to engage with young people, beyond the Southern Downs Youth Council
- Develop a long-term goal or target for engaging young people
- Consider including an action associated with developing a program of events and activities for young people

Get the secret out!

There is an opportunity to better promote the region's many and varied assets, values and successes to both attract new business and residents to the region and share information, knowledge and opportunities within the Southern Downs. A range of anecdotes were shared by the consulted community regarding the history of the region as well as businesses and innovations that have been developed locally.

There is also an opportunity to better promote and link the range of community facilities, services and skills within the community to improve community participation and wellbeing.

Suggested Implications for Shaping Southern Downs:

- Include an action in the Plan associated with the development and implementation of a marketing strategy. This should be focussed on internal as well as external promotion of the Southern Downs. It could also incorporate the development of a contemporary 'brand' for the region.
- Include an action in the Plan to develop a community directory

Quick wins and long-term initiatives

Many of the consulted stakeholders and community identified a range of opportunities and grow and improve the region. Many of these initiatives range from smaller-scale "quick win" projects (e.g. public realm improvements, community celebrations) to longer term and/or more resource intensive initiatives focussed on managing the growth of the region and developing sustainable physical and social infrastructure.

Some workshop participants commented on the number of community workshops they had attended over the years and questioned why this process would be different. It is therefore important and recommended that Council consider some 'quick wins' that can be delivered in the short-term to build momentum and community trust.

Suggested Implications for Shaping Southern Downs:

- Prioritise the actions and strategies contained in the Plan into short, medium and long-term
- Identify and deliver a few key short-term initiatives

6.2 Next Steps


This Consultation Summary Report provides an overview of the activities and outcomes associated with community consultation for Shaping Southern Downs.

It is recommended that Council:

- Consider the key findings of this report and recommended changes in the finalisation of the Plan
- Report the findings contained in this report to the community.

10.4 Update on Drought Activities

Document Information

 Southern Downs <small>REGIONAL COUNCIL</small>	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Chief Executive Officer	ECM Function No/s:

Recommendation

THAT Council receive the report on drought activities.

Report

Southern Downs Regional Council was drought declared on 17 May 2018. This drought declaration occurred after effective and proactive advocacy from Southern Downs Regional Council, in particular Mayor Tracy Dobie and Cr Rod Kelly.

As a result of the drought declaration Southern Downs Regional Council has been undertaking specific actions and working with different parts of the community, as well as key stakeholders to ensure the impact of the drought is minimised and detailed planning is undertaken to respond to this drought and future droughts.

From a Southern Downs Regional Council perspective the following measures have been undertaken:

- Medium level water restrictions were introduced on 21 May 2018 following the drought declaration

Level	Permanent	Medium	High	Extreme
Target (max litres/person/day)	230 Litres	200 Litres	170 Litres	140 Litres
Outdoor water use times	Anytime on 3 allocated days, except between 10am & 4pm	Allocated days between: 7am - 9am and 4pm - 6pm from May to September (inclusive) 6am - 8am and 5pm - 7pm from October to April (inclusive)	Allocated days between: 5pm - 6pm from May to September (inclusive) 6pm - 7pm from October to April (inclusive)	One hour on allocated day: 4pm - 5pm from May to September (inclusive) 6pm - 7pm from October to April (inclusive)
Sprinklers & fixed irrigation systems	Allowed ¹	Allowed ¹	Not Allowed	Not Allowed

Level	Permanent	Medium	High	Extreme
Hand held hosing of gardens and lawns	Allowed ¹	Allowed ¹	Allowed ¹ (Lawns not allowed)	Not Allowed
Garden watering using buckets	Allowed ¹	Allowed ¹	Allowed ¹	Allowed ¹
Washing vehicles with a trigger hose	Allowed ¹	Allowed ¹	Not Allowed	Not Allowed
Washing vehicles using a bucket	Allowed ¹	Allowed ¹	Allowed ¹ (on grassed area)	Allowed (on grassed area) ¹
Cleaning vehicle windows, mirrors and lights using a bucket	Anytime	Anytime	Anytime	Anytime
Topping up pools and spas	Allowed ¹	Existing pools - Allowed ¹	Not Allowed	Not Allowed
Topping up fountains & ponds	Allowed ¹	Allowed ¹	Not Allowed	Not Allowed
Cleaning paved areas using a bucket or high pressure water unit	Allowed ¹	Not allowed except for health or safety reasons	Not allowed except for health or safety reasons	Not allowed except for health or safety reasons
Cleaning buildings using a trigger hose or high pressure water unit	Allowed ¹	Allowed ¹	Not Allowed	Not Allowed
Cleaning windows using a bucket	Allowed ¹	Allowed ¹	Allowed ¹	Allowed ¹

¹ Allowed only during set outdoor water use times

- The restrictions are already reducing water consumption
- Council commenced the distribution of low flow showerheads, low flow sprinklers and shower timers
- As of Wednesday 14 August 2018: 322 shower timers, 70 low flow sprinklers and 65 low flow shower heads have been distributed
- Funds were allocated to employ a temporary Sustainability Officer
- Business-related information to be disseminated to over 800 businesses including drought and water conservation messages aimed specifically at business owners and operators
- Recycled A Class water is replacing potable water roadside weed sprayers
- Over the next couple of months will see all green wastes mulched, then made available to the community to reduce water loss in gardens
- In Council Parks and Gardens, where plants are being watered staff use water crystals and mulch to reduce watering requirements.
- Leslie Park is using recycled water, as there is a 75mm main with recycled water in the park and staff are investigating if water can be drawn from it to water other areas in the park.
- There is no opportunity at Stanthorpe to use recycled water due to its condition
- In Warwick, in relation to roads maintenance the staff are using the recycled, staff are chasing hire of shipping containers for onsite storage of water so that the water tanks remain mobile to cart water to various sites

- Council has two street sweepers and they have a tank of 1250 litres capacity each and use on average 2 tanks per day each. Total therefore = 5,000l per day, staff have been directed to be as frugal as possible while ensuring they conform to manufactures' recommendations
- Some sporting groups have access to recycled water (Stanthorpe and Warwick) and bore water (Warwick)
- Council will waive the infrastructure fees at the Warwick Saleyards until further notice
- Council will waive the hiring fees for spray units
- Recycled water will be used wherever possible for road construction and dust suppression
- Covers for the pools at Stanthorpe, Allora and Killarney will be utilized to reduce evaporation
- Officers will further investigate the option to better utilise the extraction of water from bores
- Officers will investigate where additional standpipes may be beneficial

Council officers are reviewing the Business Continuity Plan in relation to the supply of water and waste water services.

Additionally, staff will continue with the development of the Water Efficiency Plan to better manage water resources into the future.

Furthermore, a Disaster Management Plan for Drought is currently being developed with expected completion in November 2018.

In relation to community consultation and the promotion services available to those that are impacted by the drought, Council has the following organisations listed on its website:

- Queensland Government - Drought Assistance Available
- Department of Agriculture and Water Resources - Drought Communities Program
- Drought Angels - Supporting our Aussie Farmers
- AgForce Queensland
- Buy A Bale - providing tangible resources to drought affected communities
- Rural Aid - Can we help you?
- Farmer Disaster Support
- Queensland Rural and Industry Development Authority
- Ergon Energy Drought Relief
- The Salvation Army

Additionally, Council officers have established partnerships with Red Cross and will be collecting funds on behalf of Rural Aid.

Attached is a list of current events being organised within the Southern Downs region related to Drought Assistance or fundraising.

Budget Implications

Income from water sales and the Saleyards has already been forecasted to be lower in the budget and will be reviewed again as part of the first Quarter Review.

Policy Consideration

Nil

Community Engagement

Council has received feedback from the community and different agencies.

Legislation/Local Law

Nil

Options

1. Council receive the report.
2. Council not receive the report.


Attachments

1. Fundraising Events [View](#)

DATE & TIME	EVENT DETAILS	WHERE	CONTACT	FURTHER INFORMATION
17 August 2018 5-9pm	Burgers & Beats – fundraiser for Buy a Bale Warwick Show & Rodeo Society	Warwick Showgrounds	Warwick Show & Rodeo Society If you are interested in contributing with either sponsorship, donating or contributing to our Multidraw Raffle please contact the office on 4661 9060 or email events@warwickrodeo.com.au	Please come along and support Buy a Bale of Hay - Making a difference to Australian Farming Families! There will be food, bar and entertainment from Sleeping Dogs. \$5 entry fee with ALL profits going to help those affected by the drought.
20 August 2018 5.30am to 8pm	FARM AID TELETHON The Today Show	Cnr of Fitzroy & Palmerin Streets Warwick	Viewers can donate online via todayshow.com.au or by calling 1800 732 165	Donations are currently being administered by Rotary Australia and will be distributed to the organisations who can address the immediate needs of our farmers with the help of the National Farmers' Federation. Money raised will assist fodder and water supplies as well as helping farmers with everyday living expenses, including access to health and financial services.
29 August 2018 12pm-4pm	Rural Minds Workshop	Freestone Memorial Hall Freestone Road Freestone	RSVP – Gwen Jones at Gwen.jones@sdrc.qld.gov.au or 4681 5521	A Rural Minds Workshop is a relaxed way to learn about mental wellbeing and resilience for your community, your family, friends, and yourself. Designed for rural and remote communities, and delivered by people who know what it's like out here, Rural Minds is just good, solid, practical, information without all the bull...dust.
25 & 26 Sept 2018 9am to 5pm	Mental Health First Aid Course	The Salvation Army Church Hall 25 Guy Street Warwick Q 4370	Annette Akeroyd from The Salvation Army at Annette.akeroyd@aue.salvationarmy.org or on 0437 932 234	This course is targeted at not-for-profit organisations, volunteers and members of the public. Cost for Course - \$50
TBA November 2018	Farm Succession Planning Workshop	TBC	Condamine Headwaters Landcare Group	3 day workshop to provide options available for families so the farm can continue viably assist farming families to plan for farm succession and financial planning.

10.5 Amendment to 2018/2019 SDRC Fees & Charges

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Manager Finance & Information Technology	ECM Function No/s:

Recommendation

THAT Council remove the following charges from the 2018/2019 SDRC Fees and Charges:

Sale of Organic Material from Waste Facilities

Mulch	per cubic metre	\$ 9.00
Mulch (when loaded by hand)	per cubic metre	\$ 6.00

Hire of Spray Equipment Unit to Farmer Groups and individuals

Per week	\$114.00
Per day	\$ 28.50

Cattle (including 1 off scale NLIS scan)

Infrastructure Replacement Levy per head	\$ 1.05
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Sheep & Goats

Infrastructure Replacement Levy per head	\$ 0.35
--	---------

Horses

Infrastructure Replacement Levy per head	\$ 1.05
--	---------

Transshipping Fees

Infrastructure Replacement Levy (Cattle & Horses) per head	\$ 1.05
Infrastructure Replacement Levy (Sheep & Goats) per head	\$ 0.35

Private Weighing's (including 1 off scale NLIS scan)

Infrastructure Replacement Levy per head	\$ 1.05
--	---------

Holding Fees – except in relation to use of the yards for regional events where there is a recognised community benefit (eg Warwick Campdraft and Rodeo, Warwick Show etc.) where no holding fee will be applicable:

Infrastructure Replacement Levy per head (cattle)	\$ 1.05
---	---------

Report

The Southern Downs region has been drought declared as with a number of other regions within the state of Queensland. With this occurring, Council sees a need to assist the region where it can. One mechanism in achieving this is to remove certain fees & charges that it charges for some of its services as mentioned above.

Budget Implications

There will be a reduction of income in the vicinity of \$93,500 if Council removes the charges as identified.

Policy Consideration

Corporate Plan 2014-2019

1.3 Continue to monitor and stay informed about matters that affect the community

Community Engagement

Nil

Legislation/Local Law

Local Government Act 2009 and Local Government Regulation 2012

Options

1. That Council remove the 2018/2019 Fees and Charges for the following:

Sale of Organic Material from Waste Facilities

Mulch	per cubic metre	\$ 9.00
Mulch (when loaded by hand)	per cubic metre	\$ 6.00

Hire of Spray Equipment Unit to Farmer Groups and individuals

Per week	\$114.00
Per day	\$ 28.50

Cattle (including 1 off scale NLIS scan)

Infrastructure Replacement Levy per head	\$ 1.05
--	---------

Sheep & Goats

Infrastructure Replacement Levy per head	\$ 0.35
--	---------

Horses

Infrastructure Replacement Levy per head	\$ 1.05
--	---------

Transshipping Fees

Infrastructure Replacement Levy (Cattle & Horses) per head	\$ 1.05
Infrastructure Replacement Levy (Sheep & Goats) per head	\$ 0.35

Private Weighing's (including 1 off scale NLIS scan)

Infrastructure Replacement Levy per head	\$ 1.05
--	---------

Holding Fees – except in relation to use of the yards for regional events where there is a recognised community benefit (eg Warwick Campdraft and Rodeo, Warwick Show etc.) where no holding fee will be applicable:

Infrastructure Replacement Levy per head (cattle)	\$ 1.05
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2. Council not remove the 2018/2019 Fees and Charges

Attachments

Nil

10.6 Regional Promotion and Visitor Numbers 2017/2018

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Manager Economic Development & Tourism	ECM Function No/s:

Recommendation

THAT Council receive the report of figures from the regional promotion activities and the Visitor Information Centre figures.

Report

This report outlines the regional promotion activity undertaken by the Economic Development and Tourism Department and the results thereof. It also reports on the number of visitors through the Stanthorpe and Warwick Visitor Information Centres (VIC's) for the 2017/18 year.

Autumn/Winter Tourism Marketing Campaign

From May – June 2018, Council delivered an autumn/early winter marketing campaign, highlighting our key hero experiences and events. This was delivered to some of our key target markets in South East Queensland. In addition to a digital advertising component, our popular 'Autumn and Winter' A5 booklet (x6,000 copies) was produced and distributed throughout VICs and at events. The 'Autumn and Winter' A2 posters were also produced and displayed throughout the region.

Key campaign highlights:

- The campaign budget was spent across social media (Facebook and Instagram), and through online search and native channels Google, Taboola and Gemini.
- A total of 4.45 million impressions were delivered with 12,200 click throughs to the website
- The primary Autumn advertisement, which highlighted '5 Reasons You Ought to Visit this Autumn' and included stunning Autumn imagery, received the most engagement on social media. The blog post on our website was read by 2,702 people.
- Our '24 Hours in Stanthorpe: Your Guide to a winter weekend getaway of food, frost and fun in Stanthorpe' blog post was read by 4,433 people.
- Our '3 National Parks near Brisbane you need to visit' blog post was read by 5,517 people
- Compared with the same period last year, our website visitors increased a massive 814%
- During the campaign period, our events calendar received 2,079 views (does not include views on particular events pages) while our accommodation pages received 882 views.

The figures demonstrate the ongoing effectiveness of the regional promotion advertising. In the last financial year, with the full operation of the tourism website, suite of videos, commencement of blog posts, and commitment to social media, SDRC continues to grow its online visitors, reaching them at multiple stages of the online travel process. In this period, Council has had in excess of 45,000 unique visitors to the website, over 116,000 website page views, more than 200,000 views of its tourism videos and has amassed over 12,000 followers on its tourism social media channels.

The Southern Downs VIC's have performed well over the past 12 months.

Stanthorpe Visitor Information Centre Yearly Stats						
Month	2013	2014	2015	2016	2017	2018
January	2,786	2,306	2,078	2,013	1,861	1,674
February	1,727	1,591	1,270	1,701	1,539	1,072
March	2,700	2,128	1,791	2,903	2,053	2,035
April	3,451	3,452	2,713	2,416	2,208	2,828
May	1,895	2,040	1,970	2,083	2,118	2,286
June	2,756	2,185	1,964	1,870	2,075	1,752
July	2,661	2,892	3,380	2,786	2,782	
August	2,060	2,040	1,822	1,600	1,901	
September	2,554	2,371	1,856	1,962	1,972	
October	2,509	2,343	1,905	1,676	1,603	
November	1,860	1,927	1,350	1,318	1,298	
December	2,099	1,719	1,773	1,525	1,557	
TOTAL	29,058	26,994	23,872	23,853	22,967	11,647

Warwick Visitor Information Centre Yearly Stats						
Month	2013	2014	2015	2016	2017	2018
January	2,224	1,232	943	1,071	1,522	1,886
February	1,276	832	625	751	802	1,006
March	1,646	1,011	993	1,067	969	929
April	2,193	1,459	1,285	1,118	1,335	1,242
May	1,620	1,020	854	1,029	1,163	1,136
June	1,701	1,163	971	859	1,338	1,077
July	4,596	4,790	4,874	4,218	3,671	
August	1,520	1,057	864	1,126	1,254	
September	1,416	1,333	846	1,354	1,517	
October	1,914	1,170	1,152	1,516	1,381	
November	935	778	736	910	1,107	
December	1,007	758	756	897	935	
TOTAL	22,048	16,603	14,899	15,916	16,994	9,672

The figures at both VIC's indicate consistent visitation through each centre. It is interesting to note that the Warwick VIC welcomed 1000 more visitors in 2017 than it did in 2016. It was in January 2017 that the VIC moved to its current location in the Warwick Town Hall.

Budget Implications

The operation of the VIC's and funding for Regional Promotion is provided in the Economic Development and Tourism Budget. The Economic Development and Tourism Department ensure that the community receives value for money by utilising transparent and diligent procurement practices.

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

Nil

Options

1. Council receive the report of figures from the regional promotion activities and the Visitor Information Centre figures.
2. Council not receive the report of figures from the regional promotion activities and the Visitor Information Centre figures.


Attachments

Nil

11. ENGINEERING SERVICES DEPARTMENT REPORTS

11.1 Engineering Services Department Monthly Report

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Acting Director Engineering Services	ECM Function No/s: 04.15.01

Recommendation

THAT Council receive the Engineering Services Department Monthly Report.

Report

2018/19 PROJECT STATUS REPORT

The information table 2018/19 Project Status Report for Community Services & Major Projects is attached.

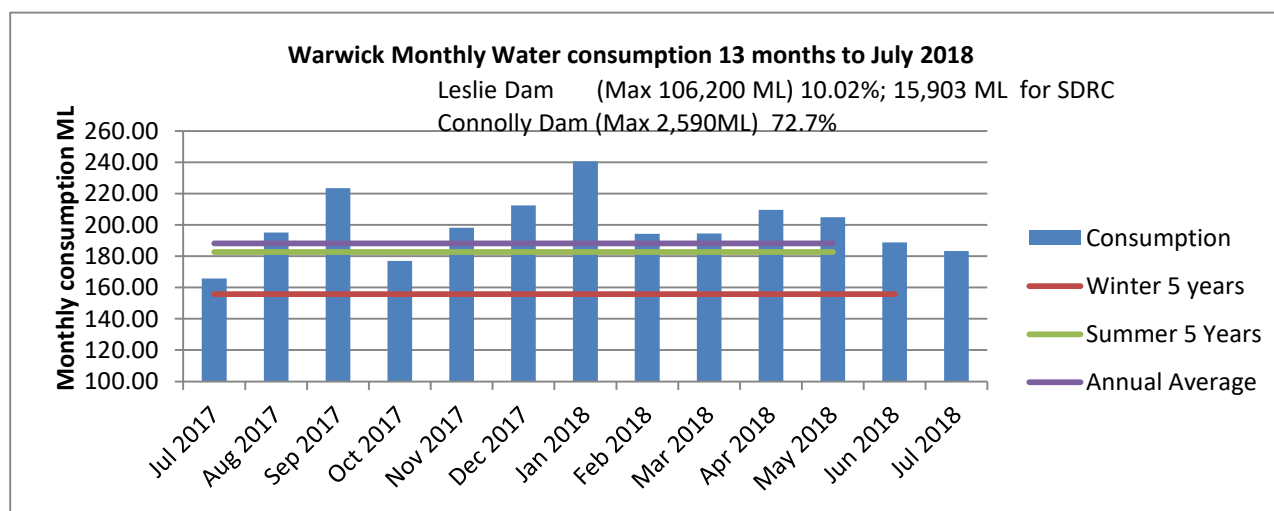
WORKS CONSTRUCTION, WORKSHOPS & ASSETS

Capital Program as at 2 August 2018 is attached

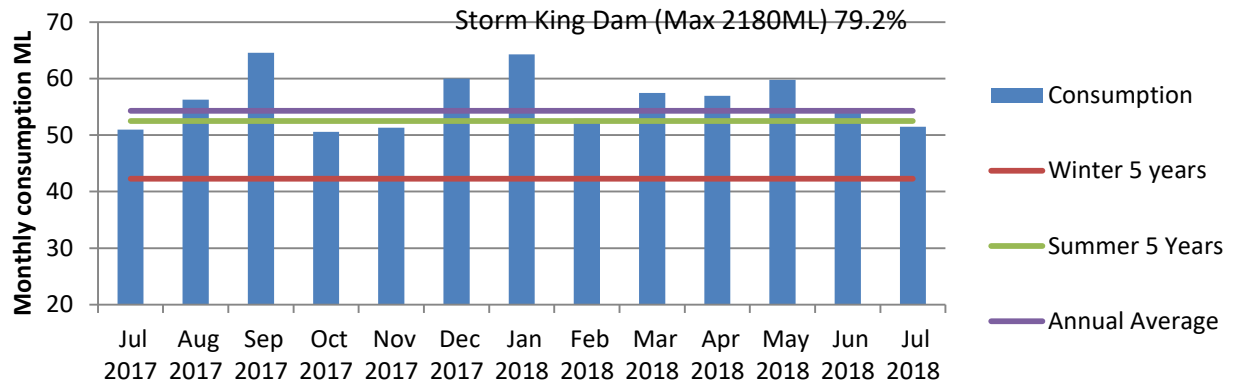
WATER & WASTEWATER

Water & Wastewater Report as at 31 July 2018

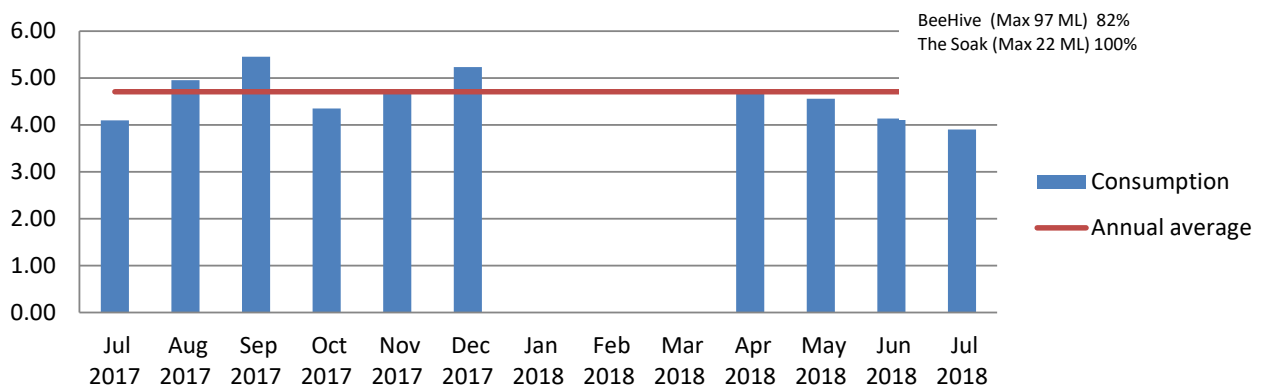
Monthly Water Consumptions Graphs



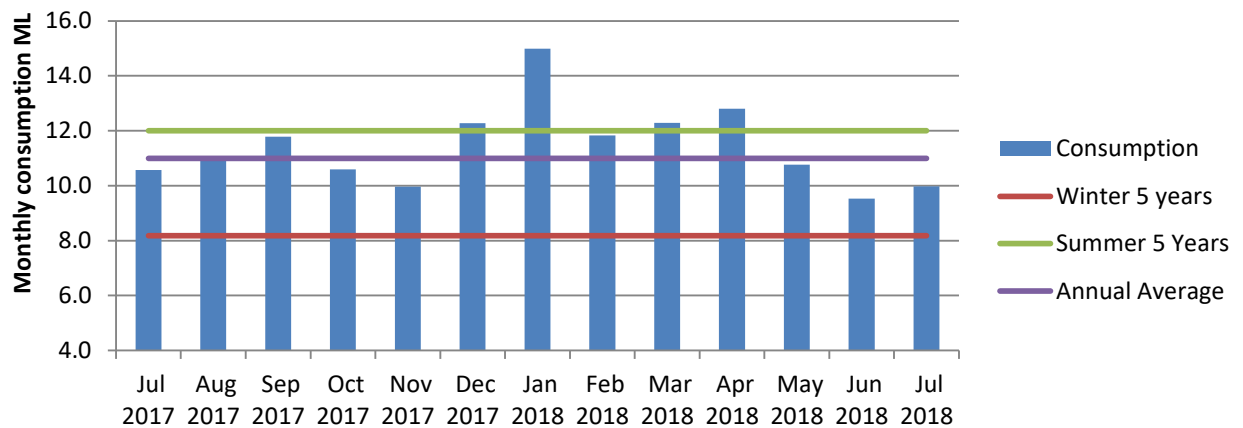
Stanthorpe Monthly Water consumption 13 months to July 2018

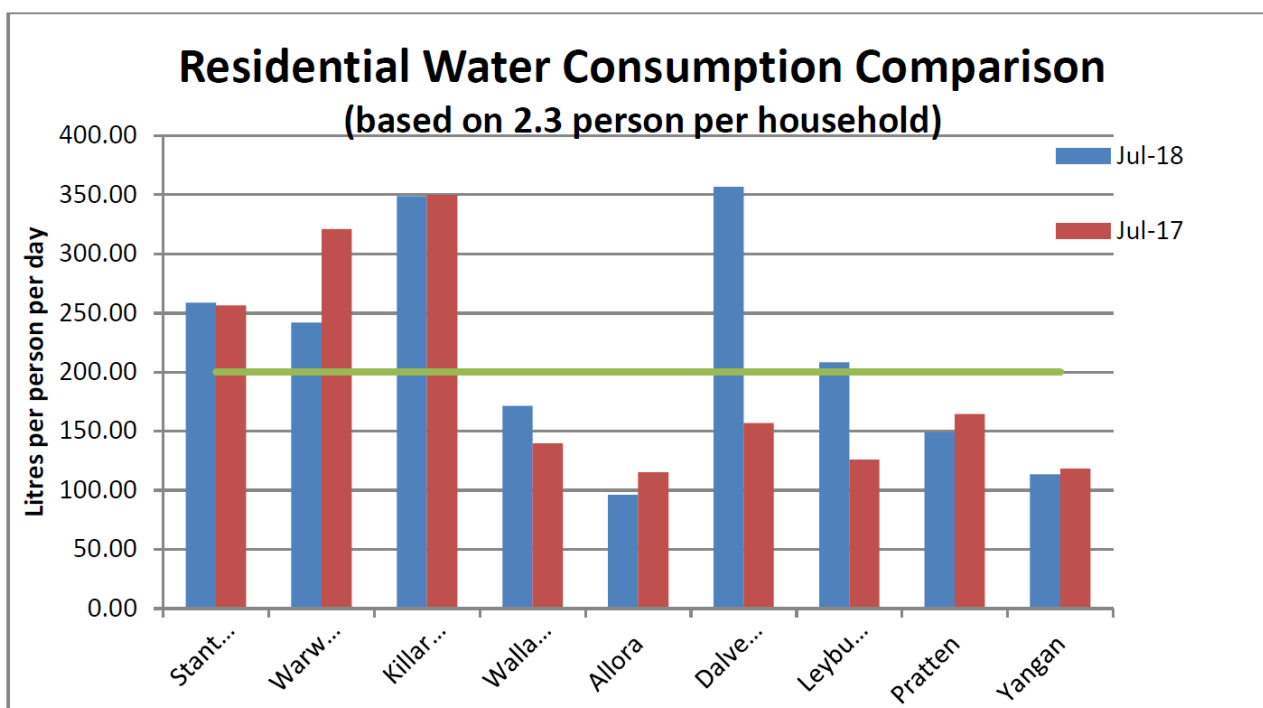
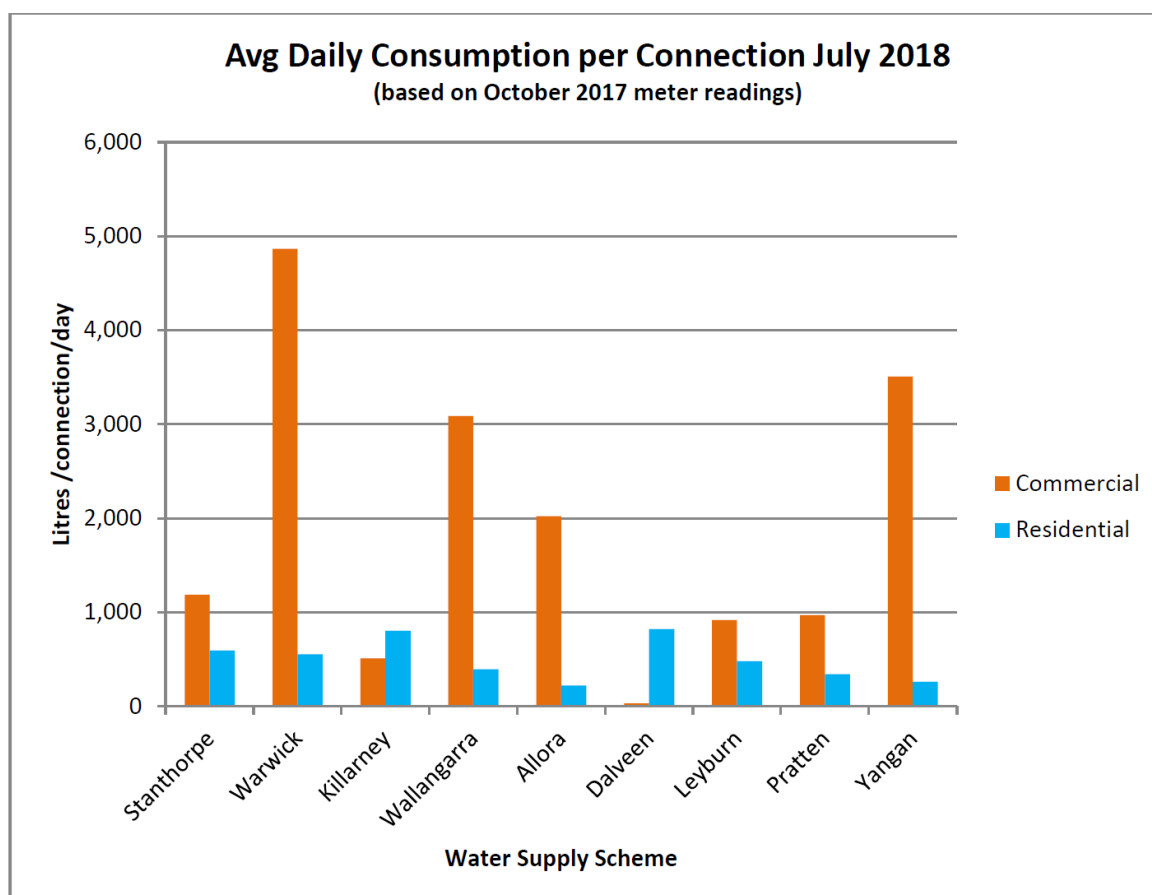


Wallangarra Monthly Water consumption 13 months to July 2018



Killarney Monthly Water consumption 13 months to July 2018





Budget Implications

Nil

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

Nil

Options

1. Receive the Engineering Services Department Monthly Report; or
2. Do not receive the Engineering Services Department Monthly Report.

Attachments

1. Community Services & Major Projects 2018/19 Project Status Report [View](#)
2. Works Construction, Workshops & Assets Capital Program [View](#)

COMMUNITY SERVICES AND MAJOR PROJECTS

PROJECT STATUS UPDATE

Communication Update No.: 5

Reporting Period: 2018/19 Financial Year

Date of Issue: 3 August 2018

Project Tracking Legend:

On Target Minor Slippage Off Target

Initiation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Allora Play Group Building – Switchboard Upgrade, Cladding Repairs PC Date: Jun 2019 Budget: \$25k PM: ZD	Project Management Plan currently being drafted.	PMP Aug 2018	TBC	
Building Fire Systems Upgrades PC Date: June 2019 Budget: \$75k PM: AJ	Project scoping	PMP Aug 2018	TBC	
Drought Sub-Plan PC Date: Dec 2018 Budget: \$1k PM: PF	Met with Mayor on 20/06/18 to discuss objectives and direction.	Draft sub-plan to be developed and presented to Council Nov 18	Risk of long term economic and environmental impacts to the community whilst plan is developed. Mitigation strategies to minimise the impacts through sharing of support available to property owners and managers facing hardship.	
Enhancement of Public Toilets PC Date: Jun 2019	Project scoping	PMP Aug 2018	TBC	

Initiation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Budget: \$160k PM: ZD				
Equitable Access Requirements – Stanthorpe Admin Building PC Date: Jun 2019 Budget: \$150k PM: ZD	Project Management Plan updated following feedback. Approved copy distributed. RFQ for design and construction for options in PMP currently being drafted. Awaiting outcome of library feasibility study prior to decision on location of elevator.	Outcome of library feasibility study community consultation – September 2018	Outcome of Library Feasibility Study may impact on scope and time.	
Flood Mitigation Gauges 2018-2020 PC Date: Dec 2018 Budget: \$77K PM: AJ	Funding agreement signed by SDRC and forwarded to QRA for signature. Coordinates for four proposed new rain trees sent to Local Disaster Coordinator and Disaster Management Coordinator for feedback.	BOM to confirm proposed rain tree locations and provide specifications for specialised equipment to be purchased 30/09/18	Limited suppliers for specialised equipment – Bureau of Meteorology to provide guidance for approved suppliers.	
Implementation of Council's Community Services Strategic Direction PC Date: Jun 2019 Budget: \$5k PM: KM	PMP to be developed to track actions and milestones	Finalise PMP July 2018	TBC	
Mitchner Shelter Restoration PC Date: Jun 2019 Budget: \$80k PM: AJ	Project Management Plan feedback received. Final PMP approved and distributed 13 July 2018.	Release RFQ for high priority restoration works 10/08/18	Quality – heritage building requires specialist contractors, previous experience of contractors to be highly weighted during procurement.	
Regions Art Gallery Upgrade PC Date: Jun 2019 Budget: \$150k PM: AJ	Project dependency: Awaiting results of Stanthorpe Library Feasibility Study before proceeding with upgrades relating to the Stanthorpe Art Gallery. Project scoping to provide internal access and upgrades to the toilets within the Warwick Art Gallery. Discussions	PMP Aug 2018	Time: Project dependent on library feasibility study being conducted by Corporate Services, which is due end May 2018.	

Initiation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
	to be held with Art Gallery Director after Jumpers and Jazz In July.		Reputation: Media enquiry received about library feasibility.	
Resupply Sub-Plan PC Date: Jun 2019 Budget: \$1k PM: PF	Review and benchmark what other LG authorities have in place.	Draft to be developed by end of September 2018.	Risk of community members being isolated for extended periods of time. Possibly impacting them by being unable to access essential goods required for survival. Develop Sub-Plan with appropriate stakeholders to ensure resupply is carried out as required.	

Planning Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
APRA – Roof Repairs PC Date: June 2019 Budget: \$55k PM: ZD	Project Management Plan distributed. APRA lessee contacted to discuss upcoming works. RFQ for structural assessment Issued 02/08/2018	RFQ for structural assessment closes 16/08/18	Multiple risks and their mitigation strategies identified in the PMP.	
Dungaree Memorial Project PC Date: Dec 2018 Budget: \$135k PM: ZD	Combined tender for construction of Dungaree Memorial, Leslie Park Dais and surrounding footpath streetscape released 17/07/18 Onsite meeting with potential tenderers 23/07/18	RFT closes 07/08/18 RFT Decision to be placed before Council at August General Meeting.	Multiple risks and their mitigation strategies identified in the PMP.	
Leslie Park Cenotaph Dais PC Date: Nov 2018	RFT released 17/07/18 Heritage exemption certificate received 19 July 2018. Further discussions with committee held 19 July about	Committee to confirm funding late Jan 18, now overdue. RFT closes 07/08/18	Budget: Committee 50% of the way to the estimated figure. Project cannot	

Planning Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Budget: \$80k PM: MB	dais/wall and plaques. The intent of project to recognise Australian men and women who served. Committee to provide input into plaques – due 7 August 2018. Onsite meeting with potential tenderers 23/07/18.	Plaque concepts due 07/08/18 Council briefed on plaques 13/8/18 RFT and plaque decision to be placed before Council at August General Meeting.	proceed until budget confirmed.	
Old Allora Offices Restoration and Willli Street Community Groups Relocation PC Date: Jun 2019 Budget: \$695k PM: AJ	Works for Queensland project variation submitted to State Government to transfer funds to Old Allora Offices Restoration. Heritage consultant to attend Old Allora Offices on 22/08/18. RFQ for engineering plans to raise and restump the Old Allora Offices out to market. Feedback from Men's Shed and Woodcrafters on the draft floor plans received and forwarded to designer.	RFQ for structural engineer for structural drawings to raise and restump Old Allora Offices closes 13/08/18 Heritage Impact Report 15/09/18	Scope creep being mitigated by meetings with stakeholders	
Outdoor Burial Wall – Warwick Cemetery PC Date: Jun 2019 Budget: \$180k PM: AJ	Heritage Exemption Certificate received. Tender for construction of Outdoor Burial Wall being finalised, awaiting final issue of civil construction plans.	Final construction issue plans for civil works 17/08/18	Time and Cost: Warwick Cemetery is heritage listed. Need Heritage Exemption Certificate to construct building on the site.	
Recreation Areas at Connolly Dam and Small Villages (BBQs and covered seats) PC Date: Dec 2018 Budget: \$150k PM: ZD	RFQ for installation of shelters, BBQs and picnic settings sent to seven local contractors 28/06/18 Picnic settings delivered 28/06/18. Gas BBQs delivered 17/07/18. Remaining BBQs and shelters received 23/07/18 RFQ for installation closed 19/07/18, one response received and evaluated. Successful contractor notified. Request from CEO to place Maryvale Park installation on hold awaiting outcome of Maryvale Urban Design	Onsite meetings with contractor to confirm exact locations 17/08/18	Multiple risks and their mitigation strategies identified in the PMP.	

Planning Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
	Project.			
Rest Area for Visitors and Travellers Incorporating New Entrance Signage PC Date: Dec 2018 Budget: \$150 PM: ZD	Concept plan received and approval given to proceed with structural plans 02/07/18 Preliminary plan received from structural engineers 18/07/18, with feedback provided. Revised preliminary plan received 25/07/18. Engineers in contact with TMR regarding approval of sign placement (10 business days for approval).	Structural engineers to receive TMR decision for Queenslander sign 10/08/18	Multiple risks and their mitigation strategies identified in the PMP, particularly with funding amounts. Issue previously raised around potential budgetary issues.	
Stanthorpe Admin Building - Underpinning PC Date: June 2019 Budget: \$80k PM: ZD	Project Management Plan distributed.	RFQ for structural assessment to be issued 9/08/2018	Multiple risks and their mitigation strategies identified in the PMP.	
Stanthorpe Soldiers Memorial Restoration PC Date: Dec 2018 Budget: \$46k PM: ZD	Lasting Legacies funding approved. Executed funding agreement received. Met with Stanthorpe RSL Sub Branch 23/07/18 to discuss project and funding. RFQ for works issued 31/07/18	RFQ for building works closes 8/08/18	TBC	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Community Engagement – Disaster Preparedness and Get Ready PC Date: Dec 2018 Budget: \$5k	Maryvale State School –presentation given to primary students on the 27 June 2018. Emergency Services pop up event held Maryvale 7 July 2018. Emergency Services Day planning started on villages to be	Leyburn – 1 September 18 Get Ready QLD – October 2018 Wallangarra – 3 Nov 2018 Will contact Wallangarra School closer to ESD in Nov 18.	Community resilience is impacted by lack of communication of PPRR. Ensure engagement activities throughout the year include varied	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
PM: PF	<p>targeted during 2019.</p> <ul style="list-style-type: none"> Warwick – 9 February 2019 Ballandean – April/May 2019 Killarney – July 2019 Stanthorpe – September 2019 Dalveen – November 2019 		demographics and smaller communities outside of Stanthorpe & Warwick.	
Disability Action Week PC Date: Sep 2018 Budget: \$5k PM: CA	<p>Events will be conducted 9th to 15th September 2018.</p> <p>Venue for River Walk booked and catering confirmed with Lions Club. Park booking form submitted. Facilities staff have been booked for set up of Expo and Lions Walk.</p> <p>The DAW action group have booked the helium balloon cylinder for Lions River Walk. DJ Vince, Mr Nicecream and the pied piper have confirmed they will be at the event.</p> <p>Graphic design of expo poster and banner for website completed. Information appears on SDRC website homepage with community events page being updated. Calendar of Events is complete and released.</p> <p>Meeting with communications officer to finalise media campaign.</p> <p>Seeking quotes for hire of wheelchair accessible portaloos for River Walk.</p>	<p>Confirm numbers for expo – contact NDIS providers to improve registrations – Aug 2018</p> <p>Meet with DAW representatives to catch up the progress of the other events – Aug 2018</p> <p>Complete Floor Plan for Expo, list of attendees and run sheet for the day – end of Aug</p>		
Grants to Community PC Date: Jun 2019 Budget: \$367k PM: SH	<p>The Fast Grant opened on 2 July 2018 and two successful applications have been submitted to date.</p> <p>The Community Grant opens 25 July 2018 and closes 22 August 2018.</p>	<p>The assessment of Fast Grant applications will be ongoing until the end of this financial year.</p> <p>The Assessment & Moderation of the Community Grant applications is due to commence 23 August 2018 and conclude by 11 September 2018.</p> <p>The Community Grant recommendation Agenda Report</p>	Scope: Changes to approved process risk quality of outcome.	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
		is due to be submitted to the DES by 13 September 2018 and the EMT by 18 September 2018. The Report is due to be presented to the General Council Meeting on 26 September 2018 for Council's consideration.		
John Simpson – Equestrian Sculpture PC Date: Dec 2018 Budget: \$60 PM: MB	PMP amended and signed off 27 March 2018. Site preparation completed. Chutes are in storage at the Depot.	Sculpture Installation – October 2018	Budget: Unclear what funding is in place? Proponent requested to meet with all key stakeholders Reputation: Managed process closely and align to agreed PMP objectives and outcomes. Time: Likely to slip due to a lack of stakeholder engagement by proponent.	
LDCC Activation & Coordination Sub-Plan PC Date: Jun 2019 Budget: \$1k PM: PF	Draft Procedure developed. Additional information to be incorporated into draft due to Guardian System now being available for LDCC Staff. LDCC Exercise planned for the 29 August 2018 – learnings will assist in plan development.	Ensure Sub-Plan appropriately reflects processes for and responsibilities of those within the LDCC. Sub Plan Nov 2018.	Risk of LDCC not operating efficiently and possibly being under resourced during an event. Ensure the LDMG and LDCC are trained and adequately resourced prior to an event occurring	
LDMG Member Training PC Date: Jun 2018 Budget: \$5k PM: PF	Training for LDMG Group members available through Face-to-Face sessions and /or online. LDCC Exercise – 29 August 2018 Project slightly off track due to number of members on group requiring training. Raised at the June LDMG	Guardian – end user training to be conducted – August 2018 Training to be booked in with QFES modules listed below (dates to be confirmed):	Risk of LDMG being under resourced in training areas. Ensure the LDMG and LDCC are trained and adequately resourced prior to an event	

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
	meeting. Participated In Desktop Exercise as part of the USAR Warwick Exercise run by QFES. LDMG Activities and scenarios discussed and exercised – 26 July 2018	Local Disaster Management Group Member Induction Module 1 - Introduction to Evacuation Module 1 - Introduction to Recovery	occurring. LDMG/LDCC legislative compliance.	
Pools – Allora & Killamey – Paint & Caulk PC Date: Oct 2018 Budget: \$70k PM: AJ	Emptying and cleaning the pools commencing during the week of 06/08/18.	Works to be completed prior to pool season opening.	Time: Weather may impact delivery, works to be completed by pool opening on 01/10/18	
Pools – Stanthorpe – Paint & Caulk PC Date: Oct 2018 Budget: \$70k PM: AJ	Emptying and cleaning the pool commenced. Painting work to commence during the week beginning 13/08/18.	Painting work commencing 13/08/18 Works to be completed prior to pool season opening.	Time: Weather may impact delivery, works to be completed by pool opening on 01/10/18	
Recovery Sub-Plan PC Date: Dec 2018 Budget: \$1k PM: PF	DRAFT Sub-plan currently under development.	Recovery stakeholder engagement to be conducted after further development of sub-plan for feedback and review – Oct 2018.	Risk of community recovery not being adequately addressed after an event.	
Regional Arts Development Fund (RADF) PC Date: Jun 2019 Budget: \$tbc PM: ZD	Remaining funding (\$11k) for 2017/18 to be expended by September. Quarterly report to Arts Queensland submitted 19/07/18. RADF Reference Group Round 3 assessment meeting held 01/08/18 to discuss recommended projects. RADF Reference Group member Merv Jackson retired from the group after 6 years.	Report to Council due 08/08/18 RADF Reference Group recommendations for Round 3 projects to General Council meeting 22/08/18 Seek nominations for vacant Reference Group position 31/08/18		

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
	Minutes distributed and draft changes to guidelines Issued to Reference Group for comment.	Outcome of 2018/19 funding application to Arts Queensland – end of July 2018, now overdue		
Risk Assessment Workshops– Development of Risk Management Plan PC Date: Dec 2018 Budget: \$5k PM: PF	Bushfire Risk Assessment has commenced – Complete mapping of all stakeholders relationships/arrangement and associated business continuity and/or disaster management plans. To be progressed – Severe Thunderstorm Event (including large hail) leading to Localised Flash Flooding & landslides – October 2018 Tropical Low or Large Inland Trough Event leading to Major Creek Line Flooding & Major Riverine Flooding (Condamine River) & Landslides - December 2018 QFES have advised that the Queensland Earthquake Risk Assessment will be released in 2018. QFES is making enquiries on the possibility of hosting another workshop for Flood Risk Assessment.	Finalise Bushfire Risk Assessment as recommended – Nov 2018 Stakeholder engagement workshops to be arranged.	Current Risk Register requires updating. To ensure Agencies and stakeholders are aware of the identified risk in the region. Ensure that the DDMG are notified of residual risks in the region.	
Seniors Week/Month 2018 PC Date: Aug 2018 Budget: \$12k PM: CA	Official Seniors Week 18 to 26 August 2018, but events will be conducted during the month of August 2018. Have booked facilities staff to set up and take down Expo. Graphic design of poster and banners for website completed. Advertising spaces in Granite Belt Mag and People & Places have been booked. Seniors week has been included in the August Southern Downs Mail Edition. Meeting with communications officer to finalise media campaign. Calendar of events completed and released. Information appears in the carousel on homepage of SDRC website. Community events on SDRC website currently being updated.	Confirm food licence requirements with EHO – 30/07/18 Advertising to commence early August Complete Floor Plan for Expo, list of attendees and run sheet for the day – 01/08/18 Book entertainers for the expo and contact Rainbow FM for cost to do live broadcast– 05/08/18		

Construction/Implementation Phase				
Project Details	Status	Next Milestone & Target Date	Risk & Mitigation	Project Tracking
Stanthorpe Fitness Centre – Building Compliance Rectifications PC Date: Dec 2018 Budget: \$185k PM: AJ	Accessible toilet facility works completed. Structural drawings received for the OSHC toilets, kitchenette and office extension. Building application submitted. RFQ for hydraulic and drainage plans closes 03/08/18. Discussions being held with Water & Waste Water regarding the provision of a compliant fire hydrant in the traffic island nearest the main entry for compliant firefighting distance.	Building approval 31/08/18	Disruption to fitness activities –contractor aware of need to work with users Fire hydrant needs to be relocated	
Youth Council 2018 PC Date: Nov 2018 Budget: \$15k PM: GJ	SDYC met with Shaping Southern Downs consultants on 21/06/18 to capture youth ideas in future direction of region. SDYC members attended the Mayoral Leadership Breakfast on 06/07/18, as part of Council's NAIDOC Week celebrations.	SDYC meetings scheduled for, 2 August 2018 and 1 November 2018. SDYC recommendations from May general meeting currently work in progress. Update to be taken to August SDYC meeting.	Reputation: Closely managed process by CDO-Y&E to ensure clear objectives and outcomes.	

Completed Projects	
Big Thermometer	Warwick Library Air Conditioning Replacement
NAIDOC Week 2018	

Capital Program - Works Construction Workshop and Assets as at 2 August 2018

Project Name	Act/Est 2017	Current	Act/Est 2018	Current Budget 2018	Proposed Budget 2018	Funding	Comm Start	Finish	Status/Comment
Carry Over Items									
101673 - Sycamore Street, Killarney	135,639	93,666	229,365	0	304,950	RTR	Jun-18	Aug-18	Ext funded project in progress at EoFY. Worse than expected subgrade may cause over expend
101681 - Aldred/ Miller St storm water extension	4,034	16,639	20,672	0					Completed last financial year suspect expend and commitments are incorrect or late
101714 - Shetlands CSD Cycle Facilities Design and Construction	0	16,178	16,178	0					Project should be under maintenance department
101865 - Alons-Clifton Rd Major Pavement Repairs (17-18 RTR)					180,000	RTR	Aug-18	Aug-18	Ext funded project not started last FY. Preparation of preconstruction documents nearing completion
101856 - Forest Plains Rd Major Pavement Repairs (17-18 RTR)	132,201	57,833	190,034	0	225,443	RTR	Jun-18	Aug-18	Ext Funded Project in progress at EoFY. Only minor tidy up works remaining
101857 - Goomburra Rd Widening and Rehab (17-18 RTR)	204	21,249	21,453	0					Completed last financial year suspect expend and commitments are incorrect or late
101858 - Harstett Rd Widening & Rehab (17-18 RTR)	73,427	71,122	144,549	0	130,686	RTR	May-18	Jul-18	Project in progress at EoFY. Rain caused pavement rework may run over budget
101869 - Jack Smith Gully Rd Rehab (17-18 RTR)					900,000	RTR	Sep-18	Oct-18	Ext Funded Project started last FY. Preparation of preconstruction documents commenced
101861 - TDS Inveramsay Road Widening (17-18)	199	0	199	0					Completed last financial year suspect expend and commitments are incorrect or late
101863 - Reseals (17-18)	0	26,418	26,418	0					Completed last financial year suspect expend and commitments are incorrect or late
101872 - Grey St (Filziny-Graha) Blackspot 17-18	1,009	0	1,009	0	76,000	BS	Sep-18	Oct-18	Ext funded project construction not started last FY. Design in progress
101874 - Sugarloaf Rd Blackspot 17-18	50,524	36,734	87,258	0	180,633	BS	May-18	Oct-18	Ext funded project in progress at EoFY. Road construction part completed guard rail remaining.
2018 Capital Budget Items									
101249 - Plant Replacement	36,561	336,214	212,175	3,555,000	4,042,000		Aug-18	Apr-19	Not yet started. Finalising post delivery price sees for last years purchases.
101689 - Rangess Rd/ Orenham Street Intersection	0	0	0	250,000	250,000	RTR	Feb-18	Apr-18	Design and resumption complete
101682 - Thanes Creek Culvert reconstruction	0	4,016	4,016	300,000	300,000		Sep-18	Oct-18	RFT prepared advertising imminent
101864 - Freestone Bridge Planning and Design (BRP)	0	30,973	30,973	2,000,000	2,000,000	BRP	Jan-19	Aug-19	RFT for Culvert works prepared. Other road works not yet started
101887 - Coedmine River, Walking and Cycle Path Extension (VMO2)	348	0	348	115,000	115,000	VMO	Mar-19	Apr-19	Design commenced. Resumptions will be required
101889 - Multi Purpose Vehicle Fibre - Disaster Centre Library	0	0	0	75,000	75,000	VMO	Jan-19	May-19	Vehicle shell ordered expected delivery of shell January 2019
101892 - Industrial Land Development	0	0	0	750,000	750,000	VMO	Dec-18	Apr-19	Not commenced. Includes Water, Sewerage and Electricity. Coordination mgt 10 Aug to progress
101893 - Warwick CBD Road and Footpath Improvements	0	0	0	385,919	385,919	VMO	Aug-18	Feb-19	Tender collected for footpath adjacent to Dungree Memorial. Cherry Tree corner later
101906 - Cycloways - Glen Aplin and Coedmine Bridge	251	11,719	11,971	125,000	435,000	CN LGCP	Sep-18	Nov-18	Finalising scope with negotiations with TMR.
101907 - Moving Stormwater at Defence Mills	603	38,427	39,030	180,000	342,302		Aug-18	Sep-18	Design finalised. Preparation of preconstruction documents underway. Some issues with QR land
101993 - Goomburra Rd Widening and Rehabilitation (Stage 3)	0	0	0	600,000	600,000	RTR	Nov-08	Jan-18	Not yet started
101994 - TDS Arriens Road widening 18/19	19,895	24,000	43,895	998,846	998,846	TDS	Aug-18	Nov-18	Early clearing commenced. Intersection design finalised
101996 - TDS Inveramsay Road widening 18/19	5,475	3,616	9,091	800,000	800,000	TDS	Oct-18	Dec-18	RFT for Culvert issued. Other road works not yet started
101997 - TDS Freestone Road 18/19	0	0	0	400,000	400,000	TDS	Dec-18	Feb-19	Not yet started
101998 - Hendon Street Sealing - Goomburra St	1,300	12,750	14,050	100,000	100,000	RTR	Aug-18	Sep-18	Construction Commenced 1/8/18
102000 - Essey Street Drainage 18-19	0	0	0	80,000	80,000		Aug-18	Dec-18	Consultancy RFO Closed. Currently assessing.
102001 - Gravel Reseeding (18-19)	987	30,000	30,987	1,000,000	1,000,000		Aug-18	May-19	Aug/Sept construction (Bald Mt Rd, Washpool Rd, Yangan Cemetery Rd and Grayson Slings Rd)
102002 - Jimmy Mann Road Roadway	0	0	0	150,000	150,000	RTR	Mar-19	May-19	Not yet started
102004 - Reseals 18/19	0	0	0	1,000,000	1,000,000		Oct-18	Apr-19	Finalising scoping
102005 - Sandown Road Rehabilitation and Widening	0	0	0	250,000	250,000	RTR	Aug-18	Oct-19	Preconstruction documentation being prepared
102006 - B Double Routes	0	0	0	160,000	160,000		Jan-19	Mar-19	Not yet started. Scope yet to be determined
102021 - Coedmine River Walk Cycle Path (VMO2)	0	0	0	150,000	0				Decide upon the budget refer 101887. Project to be removed
102051 - Hendon Street Sealing - Allora St	63	15,375	15,438	100,000	100,000	RTR	Aug-18	Sep-18	Construction Commenced 1/8/18
163,118 73,184 1,04,672 12,014,736 16,631,778									

Construction In Progress

Completed

Warning

BRP - Bridge Renewal Programme (50.50)

BS - Blackspot (50.50)

Program (50.50)


RTR - Road to Recovery (100)

TDS - Transport Infrastructure Scheme (50.50)

VMO - Works for Queensland (100)

11.2 Stanthorpe Fitness Centre - Fire Hydrant Coverage

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Manager Community Services and Major Projects Major Projects Officer	ECM Function No/s: 05.63.01

Recommendation

THAT Council resolve to allocate \$50,000 in the 2018/2019 Capital Budget to provide a compliant fire hydrant for the Stanthorpe Fitness Centre.

Report

Council has been informed by Queensland Fire and Emergency Services that the fire hydrant that was installed during 2016 to service the Stanthorpe Fitness Centre (formerly known as the Stanthorpe YMCA) has not been certified as compliant.

A brief history of this matter is provided below:

In April 2015, the Stanthorpe YMCA submitted a building application to convert the former indoor cricket area into group fitness rooms after being successful in obtaining a grant to undertake the works. The building approval required additional fire hydrant coverage for the building.

At its General Meeting held on 16 December 2015, Council resolved to fund the extension of the water line to the Stanthorpe YMCA to provide an additional firefighting point.

The new hydrant was installed within the property boundary of the Stanthorpe YMCA grounds, near the driveway to the car park.

During the recent building compliance rectification works being conducted at the now Stanthorpe Fitness Centre; the issue of fire hydrant coverage has been revisited. In June 2018, Council was informed that the hydrant installed during 2016 was not signed off by QFES as it was not installed in the originally discussed location, being within the car park itself.

Council now is required to provide a hydrant in the traffic island closest to the main entry of the Stanthorpe Fitness Centre in order for the building to be compliant.

Costings have been prepared by Council's Water and Wastewater Department to provide a compliant hydrant, which may amount to \$50,000.

Budget Implications

Currently there is no provision in the Capital Budget for Water and Waste Water to install a compliant hydrant at the Stanthorpe Fitness Centre. An allocation of \$50,000 to complete these works is requested to be provided in the 2018/19 Capital Budget.

Policy Consideration

Community Plan 2030 – Healthy and Active Southern Downs

1.14 Ensure community facilities, infrastructure, information and engagement activities are accessible, equitable, inclusive and safe for all.

2.24 Increase accessible, inclusive and diverse recreation activities through the provision of quality infrastructure and facilities across the region.

Community Engagement

Nil

Legislation/Local Law

National Construction Code

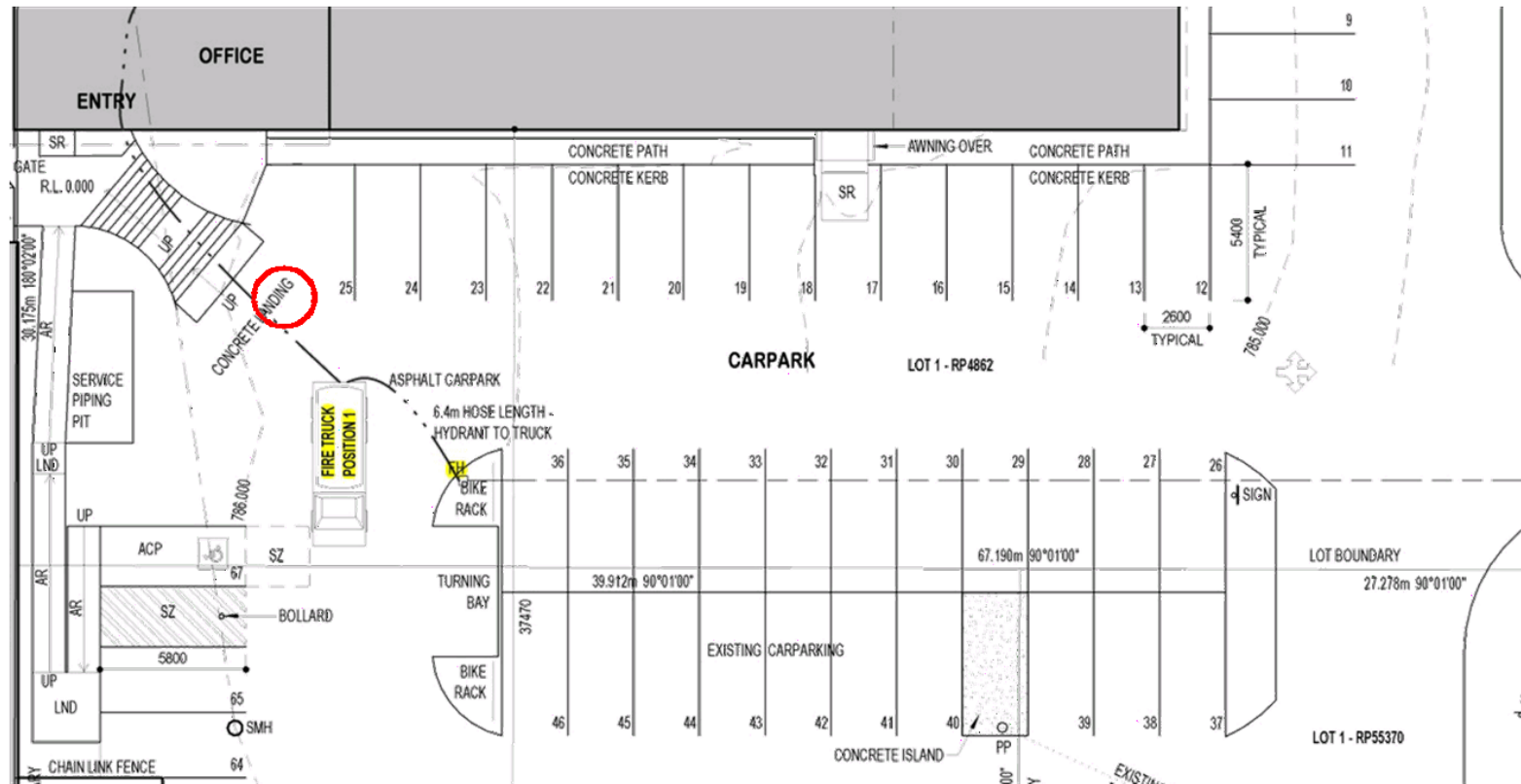
Options

1. Approve funding to provide a compliant fire hydrant for the Stanthorpe Fitness Centre.
2. Do not approve funding to provide a compliant fire hydrant for the Stanthorpe Fitness Centre, which will mean that the building will remain non-compliant, leaving Council with a significant safety liability.

Attachments


1. Location for Compliant Hydrant [View](#)

Item 11.2 Stanthorpe Fitness Centre - Fire Hydrant Coverage
Attachment 1: Location for Compliant Hydrant



11.3 Youth Council Meeting Minutes

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Manager Community Services and Major Projects Community Development Officer - Youth & Engagement	ECM Function No/s: 03.55.02

Recommendation

THAT Council:

1. Note the minutes from the meeting of the Southern Downs Youth Council 2018 held on Thursday, 2 August 2018; and
2. Note the recommendations made by the Youth Council; and in particular, Council approve the following recommendations made by the Youth Council:

- a. With respect to Youth Week 2019:

THAT Council continue to progress the 2019 Youth Week event; more specifically an event at Camp Leslie Dam, and allocate budget of approximately \$35,000 for the event at the second quarter review.

- b. With respect to a social event for Year 9 & 10 Students:

- i. THAT Council organise social events for young people aged 14-16 years to kick-off the pool season with an evening pool party at the Allora, Killarney, Stanthorpe and Warwick pools; and
- ii. THAT Council allocates a budget of approximately \$5000 for these events.

- c. With respect to the positive promotion of Youth – Acts of Kindness Initiative:

THAT Council support the initiative of High Schools across the Southern Downs to perform Acts of Kindness in the community to raise the positive profile of youth and give back to our community.

Report

On 2 August 2018, the Southern Downs Youth Council held its second meeting for 2018 at Warwick State High School. The Southern Downs Youth Council discussed many items, with many leading to recommendations that are now before Council for its consideration.

Budget Implications

A number of the recommendations will require Council to consider a budget allocation, which will be further developed on approval of those recommendations put forward by the Youth Council.

Policy Consideration

Southern Downs Youth Policy

Community Engagement

Southern Downs Youth Council

Legislation/Local Law

Nil

Options

1. Council note the minutes of the Southern Downs Youth Council 2018 and approve the recommendations;
2. Council note the minutes of the Southern Downs Youth Council 2018 and not approve the recommendations;
3. Council do not note the minutes or approve the recommendations of the Southern Downs Youth Council 2018.

Attachments

1. Youth Council Minutes [View](#)



MEETING OF THE SOUTHERN DOWNS YOUTH COUNCIL

MINUTES OF THE SOUTHERN DOWNS YOUTH COUNCIL

Held at the Warwick State High School, Warwick, on

Thursday, 2 August 2018 at 9:30am

ORDER OF BUSINESS:

1. WELCOME AND OPEN	2
2. PRESENT.....	2
3. APOLOGIES	2
4. READING AND CONFIRMATION OF MINUTES	2
5. ACTIONS FROM PREVIOUS MEETING	2
6. HOST SCHOOL TOUR.....	4
7. HOST SCHOOL AND YOUTH COUNCIL ITEMS.....	5
8. MAYOR'S UPDATE	6
9. GENERAL BUSINESS	7
10. CIVIC OR COUNCIL EVENT OPPORTUNITIES	7
11. NEXT MEETING	7
12. CLOSURE	8

1. WELCOME AND OPEN

Warwick State High School's String Ensemble performed for members and guests on arrival.

Southern Downs Mayor, Cr Tracy Dobie welcomed all Youth Council student members, school representatives, Councillors and Council staff to the meeting and declared the meeting open at 9.40am.

Warwick State High School's student member Shaun Kelly welcomed all those in attendance to the school and provided a PowerPoint presentation showcasing students involved in school activities.

Warwick State High School's Principal, Mrs Joy Craig echoed Shaun's welcome. She highlighted that the school is celebrating its 106th year and pointed out that we are all part of a journey and in order to create our future we sometimes need to look to the past. Mrs Craig spoke of inspirational past students and noted that the voice of students is important as they are our future leaders, and that it was exciting that the schools, students and Council can work together as a team.

2. PRESENT

Youth Council Membership

Mayor, Cr Tracy Dobie, SDRC; Tori Abood, Assumption College; Rhys Jeffery, Assumption College; Xsanthia Frith, School of Total Education; Bennett McLaren, School of Total Education; Kira Holmes, Scots PGC College; Renée Lack, Scots PGC College; Alessia Harris, Stanthorpe State High School; Amanda Hanna, Warwick Christian College; Henry Sommerlad, Warwick Christian College; Shaun Kelly, Warwick State High School; and Rani Towson, Warwick State High School.

Observers

Cr Rod Kelly, SDRC; Cr Nell Melklejohn, SDRC; Cr Yve Stocks, SDRC; Cr Sheryl Windle, SDRC; Mrs Joy Craig, Warwick State High School; Vicki Buttrose, Warwick State High School; Lachlan Frost, Warwick State High School; Brianna Gross, Warwick State High School; Michael Bell, SDRC; and Gwen Jones, SDRC (Minute Secretary).

3. APOLOGIES

Chloe O'Halloran, Allora P-10 State School; Charli Wolff, Allora P-10 State School; Ryan Holly, St Joseph's School; Cr Jo McNally, Deputy Mayor SDRC; Cr Cameron Gow; SDRC; Cr Marika McNichol, SDRC; and Cr Vic Pennisi, SDRC.

4. READING AND CONFIRMATION OF MINUTES

Recommendation

Moved Kira Holmes **Seconded** Shaun Kelly

THAT the minutes of the Southern Downs Youth Council Meeting held on Thursday 3 May 2018 at St Joseph's School Stanthorpe be adopted.

Carried

9:50am Warwick State High School Youth Council member Shaun Kelly submitted an apology and left the meeting to attend a school band commitment in Brisbane.

5. ACTIONS FROM PREVIOUS MEETING

5.1 Facebook Messenger Group & Sharing of Emails

At its meeting on 3 May 2018, the Youth Council resolved that Council establish a Facebook Messenger group of Youth Council members, the Mayor and other Councillors to assist greater collaboration of ideas.

Following the meeting, Youth Council members also agreed to share their email addresses with one another to assist communication. A private Messenger Group Southern Downs Youth Council 2018 was subsequently created.

Youth Council members that had not yet joined the Messenger Group were encouraged to do so.

Actions

- Council to re-send instructions to Youth Council members about how to join the private Southern Downs Youth Council 2018 Messenger Group.
- Youth Council members with a Facebook account to join the Messenger Group.

5.2 Communication of Services/Organisations

At its meeting on 3 May 2018, the Youth Council recognised that Council needed to modify its approach to youth engagement through the use of social media, and that a communications plan was needed to raise awareness in the community of the different support services and organisations that currently exist.

Council reported on actions undertaken since that meeting, outlining various resources and communication methods/channels for services and organisations – two of which include the Southern Downs Facebook Page and the Southern Downs Community Directory.

Council advised that as part of its commitment to continuous improvement, investigations are underway into a new community directory platform (by way of example, My Community Directory) that is more user-friendly, offers greater functionality and has a FREE App 'Access My Community'. The Youth Council was encouraged to check out the Access My Community App and in particular, the 'Local Hero' function, which allows people to share details of the organisations they visit regularly or that are in our community by taking a photo including the name of the organisation, building, address and other useful information.

Council also noted that there has been little uptake of the Southern Downs Youth Facebook Page, with only 430 page 'Likes' as at 20 July 2018. To build the following of the Southern Downs Youth Facebook page and make it the 'go to place' for young people to access information about services available to them in the community, as well as interesting stories and information on other opportunities, activities and events, Council proposed a challenge to the Youth Council to promote the page to reach 1000 'likes' before its next meeting on 1 November 2018. The Youth Council accepted the challenge.

Action

- Youth Council members are to promote the Southern Downs Facebook page as part of a group challenge to reach 1000 likes of the page. The challenge will finish at 11:59pm, AEST, Sunday, 25 October 2018.

5.3 2019 Youth Week

At its meeting on 3 May 2018, the Youth Council resolved that Council investigate a more socially focused and centrally located event that brings young people aged 13-17 years together for Youth Week 2019.

Council reported on research undertaken into a range of activities that fit with those suggested by the Youth Council and outlined a proposal for a Camp Leslie Dam day-program as the 2019 Youth Week event, potentially over three days, which covers:

- 3 x 90 minute sessions – run concurrently.
- Choice of ropes, land, water and other activity types.
- Maximum number of people per day is 150 (split into group sizes of 15-20).
- Requires an adult/supervisor to assist with each group.
- Morning tea, lunch and afternoon tea.
- All activities suitable for young people aged 13-17 years.
- Can accommodate people with disabilities (there are some activities that may not be suitable depending on a person's mental or physical abilities).
- Approximate cost \$60 per person.

The proposal would also need to include costs associated with transporting young people to/from the facility by bus from locations around the region such as Wallangarra, Stanthorpe, Warwick, Killarney, Allora and Leyburn, in order to make it as accessible as possible.

Recommendation

Moved Henry Sommerlad Seconded Alessia Harris

THAT Council continue to progress the 2019 Youth Week event; more specifically an event at Camp Leslie Dam, and allocate budget of approximately \$35,000 for the event at the second quarter review.

Carried

Action

- Youth Council members are to provide their top 10 activities from the Camp Leslie Dam activities list to Council's Community Development Officer – Youth & Engagement.

5.4 2018 Get Ready Week & Disaster Management

Following a presentation at its meeting on 3 May 2018 about disaster management, preparedness and Get Ready Week, which generally occurs each October, members resolved that Council work in conjunction with the Youth Council to develop catchy messages that can be used to provide targeted 'Get Ready' disaster preparedness messaging to the region's Youth.

An online survey was prepared and sent to the Youth Council. At the time of the Youth Council meeting on 2 August 2018, seven of the 14 members had completed the survey.

Action

- Youth Council members to complete the Get Ready online survey.

The meeting adjourned at 10.35am for the host school tour and morning tea.

6. HOST SCHOOL TOUR

Warwick State High School Teacher, Mr Michael Plant, provided a tour of the school's Trade Training Centre and spoke about the Formula Student program in which students build a race car and complete a Certificate II in Engineering Pathways.

The meeting resumed at 10:55am

7. HOST SCHOOL AND YOUTH COUNCIL ITEMS

7.1 Water Conservation & Waste Management

At its meeting on 3 May 2018, the Youth Council agreed to consider options around water conservation and waste management.

Youth Council member Chloe O'Halloran tabled a suggestion to divide the rubbish bins in the town centres into general rubbish and recycle bins in order to help recycle more cans and water bottles.

The Mayor reported that Council has approved a new waste management strategy and encouraged the Youth Council to think about how they manage their own waste. The Mayor advised that Council has considered Chloe's idea but at present there is a high risk of contamination of the recyclable materials, as people place non-recyclables in the bins, resulting in more of this waste going to landfill.

The Mayor reported on changes to water restrictions and that Council may have to begin ramping up compliance activities, particularly in the wake of complaints about the misuse of water and water theft. The Mayor also mentioned the impact that the drought is having on communities in the region, and particularly our farming sectors.

7.2 Social event for Year 9 & 10 Students

At its meeting on 3 May 2018, the Youth Council agreed to explore the opportunity to hold a social event for all school Year 9 and 10 students in the Term 3 holidays.

Youth Council member Ryan Holly tabled suggested activities such as sports games, technology or art, and that the event is postponed until Term 4 to allow further development. In addition, Chloe O'Halloran tabled suggested activities such as an evening pool party at WIRAC, a disco or outdoor movie night in the park.

Members discussed these ideas as well as the concept of pop-up events, the support that would be needed from parents to transport their children from other communities if the event was held only in one location such as Warwick, the need for the event to be alcohol-free, safe and supervised to encourage parents to allow their children to attend, that the school holidays may not be the best time to hold the event as many people are away on holiday, and for planning to begin now.

Recommendation

Moved Amanda Hanna **Seconded** Bennett McLaren

1. THAT Council organise social events for young people aged 14-16 years to kick-off the pool season with an evening pool party at the Allora, Killarney, Stanthorpe and Warwick pools; and
2. THAT Council allocates a budget of approximately \$5000 for these events.

Carried

7.3 Positive Promotion of Youth – Acts of Kindness

Youth Council member Rani Towson presented a proposal to the group on behalf of Warwick State High School about an 'Acts of Kindness' initiative, and an extract of the presentation is tabled below:

Madam Mayor, Councillors and fellow Youth council members, I am going to present a motion on behalf of Warwick State High school which involves a project, that will raise the positive profile of youth and will give us a chance to give back to our community. We are calling our project "Acts of Kindness"

To give you some background to the motion. We are suggesting that each of the member schools would do act of kindness within their community. To start the ball rolling we are hoping to connect with the community of Warwick through the Council Library. This would involve students from Warwick High engaging with members of the community through activities, such as helping library staff to present Story Time, having social morning teas, holding robotic workshops with the Library's robotic equipment and recording oral histories from some of the our older community members. We suggest holding one event a month. Other schools may like to use our act of kindness for a model in their own communities or join in with us the Warwick Council Library.

We would seek support from the Southern Downs Regional Council to assist us with media promotion of events, any travel costs and some badges identifying us as school students doing acts of kindness.

Our school has held initial discussions held with Samantha Shelbourne Library Services Coordinator and I can provide a report showing in more detail what has been discussed.

I would like to move that

The students of the member schools of the Southern Downs Regional Youth Council perform Acts of Kindness in the Southern Downs community to raise the positive profile of youth and give back to our community.

An outcome of the presentation was a general consensus to support the initiative with a recommendation that similar concepts and ideas be provided to Council from other member schools that are interested in undertaking their own Acts of Kindness initiatives in their communities.

Council will need to monitor potential expenditure in relation to materials in support of this initiative and may need to forecast budget amendments.

Recommendation

Moved Rani Towson

Seconded Xsanthia Frith

THAT Council support the initiative of High Schools across the Southern Downs to perform Acts of Kindness in the community to raise the positive profile of youth and give back to our community.

Carried

8. MAYOR'S UPDATE

8.1 Youth Council Legacy

There was general discussion about the Youth Council leaving a legacy for the future generations and what that would look like. The Mayor asked the Youth Council to think about how Council could market the region to our youth so that if they do leave, they would consider returning to the region.

Some general discussion was then had around the Youth Council members developing some short marketing videos aimed at their peers.

The Youth Council then provided views on what would make young people stay in the region and draw them back. Key points included increased employment and tertiary education opportunities, promoting the region as a safe and happy environment for families, and growing existing events.

The Mayor outlined some of the work and initiatives that Council is undertaking to address these matters.

The Mayor also highlighted the key role that volunteers play in the success of the many wonderful events that occur across the region, and the need for more people to volunteer to ensure the sustainability of these events and our many sporting and community groups into the future. The Youth Council discussed volunteering and the difficulty they have in identifying how to volunteer.

Actions

Youth Council members to bring back Ideas to the next meeting about:

- how they could be involved in marketing the region to their peers (e.g. recording short 30 second videos); and
- how they might like to get involved in volunteering in the community and their areas of interest.

9. GENERAL BUSINESS

9.1 Mission Australia Youth Survey 2018

Details about the Mission Australia Youth Survey 2018 were shared with the Youth Council and members aged 15 – 19 years were encouraged to complete the survey by 8 August 2018. Hard copies of the survey were also provided.

10. CIVIC OR COUNCIL EVENT OPPORTUNITIES

The following upcoming events were noted:

- Sport & Rec Forum Grant Writing Workshop
14 August 2018, 11:30am–3pm, Warwick Town Hall. The invitation was provided to Youth Council.
- Seniors Week (18 - 26 August 2018)
Expos – Stanthorpe 22 August & Warwick 23 August 2018. The calendar of events was provided to Youth Council.
- Southern Downs Jobs Expo 2018
22 August 2018, 3pm-6pm, Warwick RSL, 65 Albion St, Warwick.
- Disability Action Week (9 - 15 September 2018)
Expo – 6 September 2018, 12pm, WIRAC
Lions River Walk – 10 September 2018, 9:30am, Park Rd, Warwick. The calendar of events was provided to Youth Council.
- Inspirational guest speaker Sam Bailey will address High School students about resilience - 13 September 2018: 9:30am-10:30am Stanthorpe Civic Centre & 12:30pm-1:30pm WIRAC (being arranged through the schools).
- Get Ready Queensland Week - October 2018 (dates not yet announced).
- Australia Day (26 January 2019)

11. NEXT MEETING

The next and final meeting for the 2018 Youth Council is scheduled to be held from 9:30am – 12:30pm at the Allora P-10 State School. The additional hour will enable a program review

to be done with the student members. Immediately following the meeting will be an end of program celebration lunch until approximately 1:30/1:45pm.


More details of the meeting and lunch venue locations will be sent out with the agenda closer to the meeting.

12. CLOSURE

The meeting closed at 11.45am.

11.4 Stanthorpe Art Gallery Society Key Performance Indicator ("KPI")

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Manager Community Services and Major Projects	ECM Function No/s: 03.28.01

Recommendation

THAT Council receive the Stanthorpe Art Gallery Society Key Performance Indicator ("KPI") Report for the six (6) month reporting period, to 30 June 2018, and note the contents.

Report

In July 2017, the Stanthorpe Art Gallery Society executed a Memorandum of Understanding ("MOU") with Council. Attached to this MOU was operational funding and KPI's for the gallery to achieve.

In accordance with the MOU, the gallery is to provide Council with progress updates against these nominated KPI's. The attached gallery report provides this update, giving Council an early insight to the gallery's achievements over the second half of this financial year.

Budget Implications

As provided for in 2017/18 financial year budget.

Policy Consideration

Corporate Plan

1.13 Develop and promote our unique artistic and cultural diversity.

Arts and Culture Policy.

Community Engagement

Nil

Legislation/Local Law

Nil

Options

1. Receive and note the KPI Report.
2. Not receive and note the KPI Report.

Attachments

1. SAGS KPI, Postcode and Financial Report - 1 January 2018 to 30 June 2018 [View](#)



**Memorandum of Understanding
with Southern Downs Regional Council**

Report for the period 01 January 2018 to 30 June 2018

The MOU was signed by Keith Brownjohn [SAGS President] and forwarded to the CEO by internal mail on 21 July 2017.

KEY PERFORMANCE INDICATORS

[1] Financial Sustainability

[a] The performance indicator should reflect expenditure and revenue on par or within 10% of the target set at the commencement of the financial year that is being measured.

We have attached the Profit & Loss [Budget Analysis] and the Balance Sheet for the period July 2017 to June 2018. These documents indicate that:

- Our overall budget position shows a nett profit of \$4,778 against a budgeted nett loss of \$7,623 – a difference of the amount of \$12,401 compared to total expenses for the period of \$340,313, or 3.64% of expenditure.

[2] Business Milestones]

[a] A business plan of the organization must be provided to Council for the year that the funding has been obtained.

[b] Audited financial statements to be provided to Council within one month of the organization's Annual General Meeting [AGM].

[a] The Five-Year Business Plan for the Gallery for the period 2017 to 2022 was forwarded to council on 02 September 2017.

[b] The Annual General Meeting of the Stanthorpe Art Gallery Society Inc [SAGS] was held on 17 October 2017. Councillors McNally and Kelly were in attendance. A copy of the Audited Financial Report for the financial year ending 30 June 2017, and the President's Report for the same period was forwarded to the CEO via internal mail on 01 November 2017.



[3] Financial Performance

[a] Excluding Council grants, the Organization must show that has applied for additional funding opportunities or external sponsorship annually.

Excluding Council grants the Stanthorpe Regional Art gallery has applied for and been successful in procuring the following grant monies and sponsorship:

• RADF funding for Street Art	\$6,500
• Acquisition Donation	\$3,000
• Digital Access from GLAM	\$500
• Donation from Tim Fairfax	\$50,000

Other Funding sources include: -

○ Gallery Income	\$6,543
○ Other Income	\$2,742
○ Exhibitions	\$7,312
○ Boutique Sales	\$4,434
○ Arts Prize	\$13,412



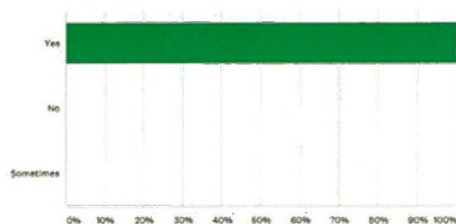
[4] Customer Satisfaction

- [a] *There should be a 95% positive satisfaction rating achieved from those members and visitors that access services of the organization. This should be measured through half yearly surveys being undertaken.*

When members and volunteers were surveyed 100% of respondents rated high satisfaction with their interaction with the gallery

Do you feel that your efforts have been acknowledged and appreciated?

Answered: 18 Skipped: 1



ANSWER CHOICES	RESPONSES	
Yes	100.00%	18
No	0.00%	0
Sometimes	0.00%	0



An examination of 236 comments in the Visitors Book for the period showed 100% positive responses to the Gallery. Visitor reactions included "amazing, outstanding talent, wonderful display, excellent, fabulous art, love coming to the gallery" Some negative comments were recorded about the judges choice for first prize in the Art Prize including "the Art Prize should be awarded to art – not to a photograph".

[5] Visitors

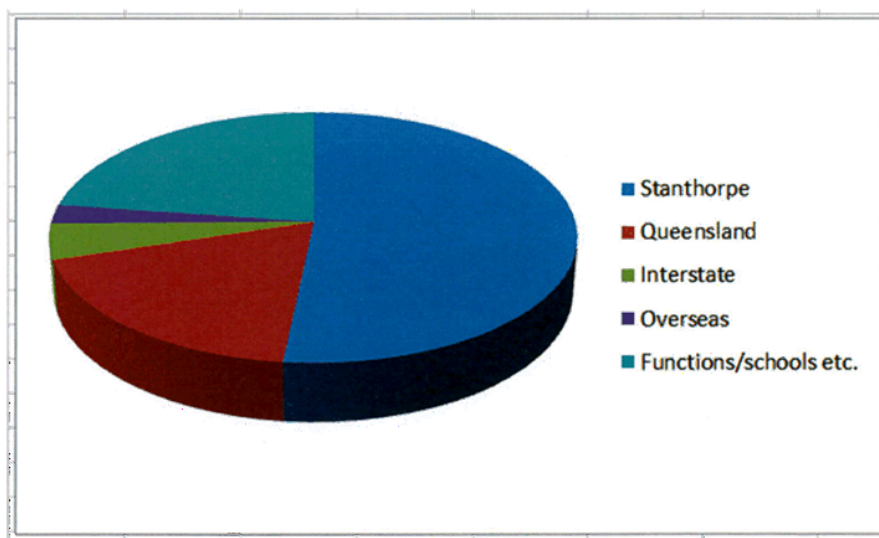
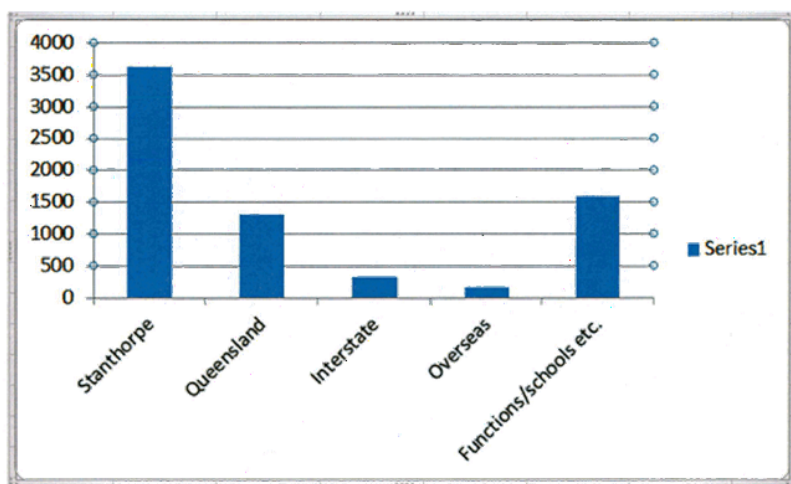
[a] Number of visitors

[b] Postcode description of visitors

The number of visitors to the gallery for the period from 01 January 2018 - 30 June 2018 was 7,033

Breakdown of visitors:

Stanthorpe	3,632
Queensland	1,305
Interstate	321
Overseas	175
Others- Functions/schools etc.	1,600



[6] Exhibitions

1. Number of touring exhibitions 2

Art In the Wool: NERAM

QAGOMA; Sefies

2. Local Exhibitions

There were seven local exhibitions in the six-month period

- Dennis Hope
- Stanthorpe State High School
- LAF out Loud: Local Art Fest
- Laura Fletcher/ Yves Gray & Judy James

3. The Stanthorpe Art Prize showcased local, state, national and international 2D and 3D artists.



Keith Brownjohn

Keith Brownjohn
President SAGS Inc.
03 August 2018

ATTACHMENTS

Profit and Loss [Budget Analysis] statement for July 2017 to June 2018

Created: 2/08/2018 10:56 AM

Stanthorpe Art Gallery Society Inc.

PO Box 211
STANTHORPE QLD 4380

ABN: 78 086 140 446

Profit & Loss [Budget Analysis]

July 2017 To June 2018

		Selected Period	Budgeted	\$ Difference
4-0000	Income			
4-1000	Grant Income			
4-1012	Operational Grant (SDRC)	\$175,000.00	\$175,000.00	\$0.00
4-1013	Transfer funding to Art Prize	-\$10,000.00	-\$9,996.00	-\$4.00
4-1015	New Lighting & Hooks	\$7,654.09	\$0.00	\$7,654.09
4-1019	Other Grants	\$5,350.00	\$8,000.00	-\$2,650.00
	Total Grant Income	\$178,004.09	\$173,004.00	\$5,000.09
4-2000	General Income			
4-2050	Administration (Internal)	\$8,000.00	\$8,000.00	\$0.00
4-2200	Donations	\$50,859.80	\$500.00	\$50,359.80
4-2202	Trips to Exhibitions	\$0.00	\$2,400.00	-\$2,400.00
4-2300	Gallery Hire for Functions	\$2,445.47	\$0.00	\$2,445.47
4-2500	Interest Received	\$6,523.76	\$7,680.00	-\$1,156.24
4-2600	Membership Fees	\$3,995.23	\$3,620.00	\$375.23
4-2700	Miscellaneous	\$261.50	\$600.00	-\$338.50
	Total General Income	\$72,085.76	\$22,800.00	\$49,285.76
4-4000	Exhibitions Income			
4-4405	Sponsorship	\$1,818.18	\$1,818.00	\$0.18
4-4415	Exhibition Space	\$3,027.29	\$4,200.00	-\$1,172.71
4-4420	Donations	\$1,474.48	\$1,200.00	\$274.48
4-4425	Wine Sales	\$1,283.18	\$1,200.00	\$83.18
4-4430	Entry Fees	\$859.34	\$0.00	\$859.34
4-4450	Sales - Exhibition	\$29,256.00	\$18,000.00	\$11,256.00
4-4455	Commission - Exhibition Sales	\$6,670.90	\$4,500.00	\$2,170.90
	Total Exhibitions Income	\$44,389.37	\$30,918.00	\$13,471.37
4-5000	Music in the Gallery			
4-5220	Admission	\$0.00	\$1,000.00	-\$1,000.00
4-5250	Donations at Door	\$1,435.00	\$2,450.00	-\$1,015.00
4-5260	Friends of the Gallery	\$0.00	\$400.00	-\$400.00
	Total Music in the Gallery	\$1,435.00	\$3,850.00	-\$2,415.00
4-6100	Public Programs			
4-6110	Participants fee	\$2,294.91	\$0.00	\$2,294.91
4-6120	Sponsorship	\$1,818.18	\$0.00	\$1,818.18
	Total Public Programs	\$4,113.09	\$0.00	\$4,113.09
4-7000	Boutique Sales			
4-7450	Sales - Boutique, Cards, etc	\$10,645.30	\$9,600.00	\$1,045.30
4-7455	Commission - Boutique & Cards	\$2,414.12	\$2,400.00	\$14.12
	Total Boutique Sales	\$13,059.42	\$12,000.00	\$1,059.42
4-8000	Gallery Sales			
4-8140	Sales - Gallery owned	\$62.30	\$0.00	\$62.30
	Total Gallery Sales	\$62.30	\$0.00	\$62.30
4-9000	Arts Festival			
4-9100	Grant Income	\$20,000.00	\$20,004.00	-\$4.00
4-9150	Opening Night	\$10,536.49	\$10,200.00	\$336.49
4-9200	Sale of Artworks	\$21,729.00	\$15,000.00	\$6,729.00
4-9300	Sponsorship	\$5,682.97	\$10,000.00	-\$4,317.03
4-9400	Donations	\$5,100.00	\$0.00	\$5,100.00
4-9500	Entry Fees	\$43,343.35	\$27,500.00	\$15,843.35
4-9550	Commission on Art sales	\$6,560.40	\$5,000.00	\$1,560.40
4-9600	Fund Raising	\$1,784.50	\$5,000.00	-\$3,215.50
4-9800	transfer Acquisitions Reserve	\$7,040.00	\$0.00	\$7,040.00

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Stanthorpe Art Gallery Society Inc.

PO Box 211

STANTHORPE QLD 4380

Profit & Loss [Budget Analysis]

July 2017 To June 2018

ABN: 78 086 140 446

		Selected Period	Budgeted	\$ Difference
4-9999	Miscellaneous Income	\$67.50	\$0.00	\$67.50
	Total Arts Festival	\$121,844.21	\$92,704.00	\$29,140.21
	Total Income	\$434,993.24	\$335,276.00	\$99,717.24
5-0000	Cost Of Sales			
5-3100	Exhibition Costs			
5-3120	Artists - Exhibition	\$29,256.00	\$18,000.00	\$11,256.00
	Total Exhibition Costs	\$29,256.00	\$18,000.00	\$11,256.00
5-4100	Boutique Sales			
5-4120	Artists - Boutique, Cards, etc.	\$10,645.30	\$9,600.00	\$1,045.30
	Total Boutique Sales	\$10,645.30	\$9,600.00	\$1,045.30
	Total Cost Of Sales	\$39,901.30	\$27,600.00	\$12,301.30
	Gross Profit	\$395,091.94	\$307,676.00	\$87,415.94
6-0000	Expenses			
6-1000	Operational Expenses			
6-1060	Audit Fees	\$1,200.00	\$1,500.00	-\$300.00
6-1120	Advertising/Promotion	\$3,098.20	\$1,800.00	\$1,298.20
6-1121	Anniversary 30th	\$2,779.39	\$0.00	\$2,779.39
6-1145	Building Program	\$4,362.44	\$5,000.00	-\$637.56
6-1150	Bank Fees	\$16.66	\$120.00	-\$103.34
6-1152	Credit Card fee	\$823.56	\$1,200.00	-\$376.44
6-1153	Computer Software/Hardware	\$2,750.89	\$2,400.00	\$350.89
6-1154	Cleaning	\$4,545.83	\$900.00	\$3,645.83
6-1156	Collections Management	\$10,905.08	\$10,000.00	\$905.08
6-1157	Conservation	\$10,412.73	\$10,000.00	\$412.73
6-1170	Gallery History	\$0.00	\$2,000.00	-\$2,000.00
6-1175	Depreciation	\$1,707.00	\$0.00	\$1,707.00
6-1179	Donations	\$50.00	\$180.00	-\$130.00
6-1180	Insurance	\$1,097.86	\$1,200.00	-\$102.14
6-1185	Internet Access	\$426.34	\$0.00	\$426.34
6-1191	Member Sales Discount	\$160.48	\$180.00	-\$19.52
6-1194	Marketing	\$888.74	\$4,850.00	-\$3,961.26
6-1200	Permits, Licences & Fees	\$299.52	\$600.00	-\$300.48
6-1250	Photocopier Rent/Fees	\$775.92	\$1,200.00	-\$424.08
6-1300	Postage	\$320.18	\$720.00	-\$399.82
6-1310	Printing & Stationery	\$1,635.87	\$1,800.00	-\$164.13
6-1460	Storage Shed Rental	\$1,614.55	\$1,865.00	-\$250.45
6-1500	Repairs & Maintenance	\$1,667.18	\$2,400.00	-\$732.82
6-1502	Office Equipment	\$728.96	\$1,800.00	-\$1,071.04
6-1503	Office Equipment (Capital)	\$4,594.70	\$0.00	\$4,594.70
6-1510	Security Costs	\$500.69	\$0.00	\$500.69
6-1520	Subscriptions	\$636.71	\$1,200.00	-\$563.29
6-1530	Sundry Expenses	\$306.78	\$1,800.00	-\$1,493.22
6-1550	Telephone	\$1,220.87	\$1,200.00	\$20.87
6-1560	Travelling Expenses	\$85.48	\$0.00	\$85.48
6-1565	Trips to Exhibitions	\$0.00	\$2,400.00	-\$2,400.00
6-1930	Office/Volunteer Amenities	\$616.27	\$1,200.00	-\$583.73
6-1935	Volunteer Functions	\$1,840.91	\$1,500.00	\$340.91
6-1950	Web Site Maintenance	\$322.73	\$0.00	\$322.73
	Total Operational Expenses	\$62,392.52	\$61,015.00	\$1,377.52
6-2000	Exhibitions			

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Stanthorpe Art Gallery Society Inc.

PO Box 211
STANTHORPE QLD 4380

Profit & Loss [Budget Analysis]

July 2017 To June 2018

ABN: 78 086 140 446

		Selected Period	Budgeted	\$ Difference
6-2100	Advertising	\$1,931.18	\$2,400.00	-\$468.82
6-2160	Catering	\$226.54	\$1,200.00	-\$973.46
6-2165	Catering - Wines	\$1,072.06	\$960.00	\$112.06
6-2325	Printing & Stationery	\$236.37	\$0.00	\$236.37
6-2350	Prizemoney/Sponsorships	\$1,481.82	\$1,800.00	-\$318.18
6-2400	Touring Exhibition Costs	\$3,000.00	\$3,000.00	\$0.00
6-2420	Exhibition Expenses	\$1,424.89	\$1,200.00	\$224.89
6-2430	Postage	\$8.91	\$0.00	\$8.91
6-2600	Volunteer Costs	\$707.23	\$0.00	\$707.23
	Total Exhibitions	\$10,089.00	\$10,560.00	-\$471.00
6-3000	Music in the Gallery			
6-3100	Advertising	\$425.27	\$1,000.00	-\$574.73
6-3250	Music in the Gallery	\$600.00	\$5,000.00	-\$4,400.00
	Total Music in the Gallery	\$1,025.27	\$6,000.00	-\$4,974.73
6-4000	Staffing			
6-4900	Wages & Salaries	\$113,302.93	\$118,013.00	-\$4,710.07
6-4910	Superannuation	\$10,235.11	\$11,211.00	-\$975.89
6-4915	Work Cover	\$510.21	\$600.00	-\$89.79
6-4920	Staff Training & Welfare	\$1,675.97	\$2,400.00	-\$724.03
6-4926	Professional Development	\$18.18	\$0.00	\$18.18
	Total Staffing	\$125,742.40	\$132,224.00	-\$6,481.60
6-5000	Public Programs			
6-5100	Advertising	\$2,053.96	\$0.00	\$2,053.96
6-5200	Facilitators	\$3,150.00	\$0.00	\$3,150.00
6-5500	Materials	\$1,337.14	\$0.00	\$1,337.14
6-5900	Sundry Costs	\$174.40	\$4,800.00	-\$4,625.60
	Total Public Programs	\$6,715.50	\$4,800.00	\$1,915.50
6-6000	Grants Expenditure			
6-6099	Grant Monies Paid Out	\$4,818.18	\$8,000.00	-\$3,181.82
6-6501	Replacement of Lighting & Hook	\$7,654.09	\$0.00	\$7,654.09
6-6600	Street Art	\$31.82	\$0.00	\$31.82
	Total Grants Expenditure	\$12,504.09	\$8,000.00	\$4,504.09
6-9000	Arts Prize			
6-9110	Administration Costs	\$8,000.00	\$8,150.00	-\$150.00
6-9120	Advertising	\$5,809.52	\$8,000.00	-\$2,190.48
6-9125	Marketing	\$7,929.77	\$0.00	\$7,929.77
6-9140	Art acquisitions	\$10,040.00	\$0.00	\$10,040.00
6-9150	Bank Charges	\$5.13	\$300.00	-\$294.87
6-9151	Processing Fees - Stripe	\$783.32	\$0.00	\$783.32
6-9160	Catering	\$7,944.51	\$8,050.00	-\$105.49
6-9165	Computer supplies	\$604.38	\$2,500.00	-\$1,895.62
6-9180	Gallery Hire	\$2,000.00	\$2,000.00	\$0.00
6-9250	Exhibition Costs	\$27.27	\$0.00	\$27.27
6-9260	Opening Night	\$0.00	\$1,000.00	-\$1,000.00
6-9265	Fundraising costs	\$477.61	\$2,000.00	-\$1,522.39
6-9280	Judging Costs	\$1,561.06	\$2,500.00	-\$938.94
6-9300	Postage	\$782.49	\$200.00	\$582.49
6-9310	Printing & Stationery	\$3,669.25	\$2,000.00	\$1,669.25
6-9350	Prizemoney	\$40,300.00	\$40,000.00	\$300.00
6-9500	Repairs & Maintenance	\$359.43	\$0.00	\$359.43
6-9520	Payment to Artists	\$21,729.00	\$15,000.00	\$6,729.00

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Stanthorpe Art Gallery Society Inc.

PO Box 211

STANTHORPE QLD 4380

ABN: 78 086 140 446

Profit & Loss [Budget Analysis]

July 2017 To June 2018

		Selected Period	Budgeted	\$ Difference
6-9540	Sundry Costs	\$261.00	\$0.00	\$261.00
6-9930	Volunteer Costs	\$189.95	\$1,000.00	-\$810.05
6-9950	Transfer to Reserve	\$9,371.00	\$0.00	\$9,371.00
	Total Arts Prize	\$121,844.69	\$92,700.00	\$29,144.69
	Total Expenses	\$340,313.47	\$315,299.00	\$25,014.47
	Operating Profit	\$54,778.47	-\$7,623.00	\$62,401.47
9-0000	Other Expenses			
9-2000	Transfer to Fairfax reserve	\$50,000.00	\$0.00	\$50,000.00
	Total Other Expenses	\$50,000.00	\$0.00	\$50,000.00
	Net Profit/(Loss)	\$4,778.47	-\$7,623.00	\$12,401.47


NOTE:

Net Profit as per this report differs from final accounts as \$4,308.63 has been transferred to Asset Register.

This report is budget analysis only.

11.5 Warwick Art Gallery KPI Report

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Manager Community Services and Major Projects	ECM Function No/s: 05.55.02

Recommendation

THAT Council receive the Warwick Art Gallery's Key Performance Indicator ("KPI") Report and Incorporated Strategic Plan for the six (6) month reporting period, to 30 June 2018, and note the contents.

Report

In May 2017, the Warwick Art Gallery Inc. executed a Memorandum of Understanding ("MOU") with Council. Attached to this MOU was operational funding and KPIs for the gallery to achieve.

In accordance with the MOU, the gallery is to provide Council with progress updates against these nominated KPI's. The attached WAG KPI report provides this update, giving Council an insight to the gallery's achievements over the first half of this financial year.

In accordance with the MOU, at item 2a, the gallery is to provide Council with a business plan of the organisation for the year that funding has been obtained. The attached WAG strategic plan 2018-2021 report sets out the organisations strategic direction for 2018 to 2021.

In accordance with the MOU, at item 2b, the gallery is to provide audited financial statements. The WAG Audit Report will be submitted after the WAG AGM.

Budget Implications

As provided for in 2017/18 financial year budget

Policy Consideration

Corporate Plan

1.13 Develop and promote our unique artistic and cultural diversity.

Arts and Culture Policy.

Community Engagement

Nil

Legislation/Local Law

Nil

Options

1. Receive and note the Warwick Art Gallery's Key Performance Indicator (KPI) Report and Incorporated Strategic Plan.

2. Not receive and note the Warwick Art Gallery's Key Performance Indicator (KPI) Report and Incorporated Strategic Plan.

Attachments

1. Warwick Art Gallery's KPI, Postcode and Financial Report - 1 January 2018 to 30 June 2018 [View](#)
2. Warwick Art Gallery's Incorporated Strategic Plan 2018-2021 [View](#)

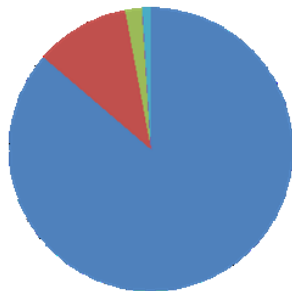


Warwick Art Gallery

KPI Report for the period July 2017 to June 2018

<p><u>1. Financial Sustainability</u></p> <p>a) Expenditure will be tracked throughout the year, and at no time, vary from its original budget forecast by more than 2.5%.</p> <p>b) It is recognised that the physical floor area of the WAG will almost double in the 2017/2018 financial year. With the additional area, WAG confirm that it will increase revenue from retail sales and commission by a minimum 25% from that achieved in the 2016/17 financial year</p>	<p>a) Expenditure</p> <table><tr><th>Budgeted July 2017 – June 2018</th><th>Actual Expenditure July 2017 – June 2018</th></tr><tr><td>\$198,360.00</td><td>\$210,732.28</td></tr></table> <p>Explanation of variance and steps we will take to improve:</p> <ul style="list-style-type: none">• We were aware that we made an error in our budget planning for wages and expected to go over budget in this category.• The variance of additional expenditure of 6.2% can also be attributed to the payment of long service leave to our director. We have made allowances for leave accruals in our reserves but have requested our accountant amend our budget program so we can plan better for when our two long term employees want to access their leave entitlements.• It should be noted that our income reflects an increase of 3% <p>b) Increase revenue retail sales and commission.</p> <table><tr><th>Commission Income 2016/ 2017</th><th>Commission Income 2017/2018</th><th>Percentage Increase</th></tr><tr><td>\$1,701.38</td><td>\$2,274.30</td><td>33.7%</td></tr></table> <table><tr><th>Retail Sales Income 2016/2017</th><th>Retail Sales Income 2017/2018</th><th>Percentage Increase</th></tr><tr><td>\$3,236.24</td><td>\$4,814.69</td><td>48.8%</td></tr></table>	Budgeted July 2017 – June 2018	Actual Expenditure July 2017 – June 2018	\$198,360.00	\$210,732.28	Commission Income 2016/ 2017	Commission Income 2017/2018	Percentage Increase	\$1,701.38	\$2,274.30	33.7%	Retail Sales Income 2016/2017	Retail Sales Income 2017/2018	Percentage Increase	\$3,236.24	\$4,814.69	48.8%
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\$3,236.24	\$4,814.69	48.8%															
<p><u>2. Business Milestones</u></p> <p>a) A business plan of the organisation must be provided to Council for the year that the funding has been obtained.</p> <p>b) Audited financial statements to be provided to Council within one month of the organisation's AGM.</p>	<p>a) Our business plan is attached.</p> <p>b) Our AGM will occur on Thursday 23 August. We will send our audit statements following the AGM.</p>																
<p><u>3. Financial Performance</u></p> <p>a) Excluding Council grants, the organisation must show that it has applied for additional funding opportunities or external sponsorship annually.</p>	<p>a) Financial Performance</p> <p>We received a grant of \$5240 from the Regional Arts Development Fund</p> <p>We received a total of \$4154 in sponsorship from local business for our projects since July 2017. Sponsors included Rose City Shoppingworld, Warwick Credit Union, Helen Harm Real Estate, Warwick Daily News, Rose City Arts n Framling and the Barnard family.</p>																
<p><u>4. Customer Satisfaction</u></p> <p>a) There should be a 95% positive satisfaction rating achieved from those members and visitors that access services of the organisation. This should be measured through half yearly</p>	<p>a) Our visitor survey between January and June 2018 show our customer satisfaction of their overall experience at the Gallery to be 97% positive.</p> <p>Excellent 86% Good 11% Average 2% Poor 0% Did not answer 1%</p>																

surveys undertaken.



■ Excellent
■ Good
■ Average
■ Poor
■ DNA

Sample visitor comments:

- "Wonderful small regional gallery - punching way above its weight. Lovely space."
- "The Gallery is one of the best exhibition areas in South East QLD"
- "Presentation of all exhibitions is always of very high standard. Planning and expertise of staff is evident."
- "Beautiful visual space. Love seeing exhibitions here. Also the variety is excellent"

5. Visitation

a) Increase youth (ages 0 – 25) participation by a minimum of 10% on those levels achieved in the 2016/2017 financial year
Number of visitors

b) Increase weekend visitation by a minimum of 10% on those levels achieved in the 2016/2017 financial year

a) Youth engagement

2016/2017 financial year	2017/2018 financial year	Increase
1394	3605	We have almost tripled our youth audience

We commenced a weekly youth art class this year in addition to our biennial youth exhibition which contributed to our incredible growth in our youth audience

b) Weekend visitation

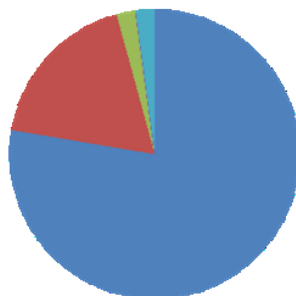
2016/2017 financial year	2017/2018 financial year	Increase
4724	9494	We have doubled our weekend visitation

Number of visitors for this reporting period January to June 2018

Adults 5086
Youth 1112
Total 6125

Postcode description of visitors from the 94 surveys collected January 2018 – June 2018

78% Southern Downs
18% Queensland
2% Interstate visitors
0% International
2% Did not answer



■ Southern Downs
■ Queensland
■ Interstate
■ International
■ DNA

	<p>Number of visitors for financial year July 2017 – June 2018</p> <p>Adults 16883 Youth 3605 <u>Total 20418</u></p>																										
<p>6) Innovation</p> <p>Explore, implement and report on innovative ways the gallery has delivered arts and culture to the community over the last 12 months</p>	<ul style="list-style-type: none"> We initiated our first panel presentation to celebrate International Museum Day on the 18th of May 2018. The panel of six local arts identities shared their gallery/art/museum "firsts". It was an excellent event that people are still talking about months later. As mentioned above we have established a weekly art class for youth. The innovative aspect of this class is that the lessons strongly emphasize the importance of children exploring their own ideas and imagery. These classes apply high level concepts rather than basic "step by step" craft activities. The children's serendipitous achievements and individuality are celebrated. In our public programming we have engaged tutors to share nontraditional skills with youth and adults such as Zines, Gocco printmaking and Manga cartoon drawing. Our Jumpers and Jazz in July projects are ongoing and forward thinking with their true value being the fellowship and collegiate spirit of our collaborative projects. 																										
<p>7) Exhibitions</p> <p>a) Capture and report on the number of touring exhibitions. Included in this information should be the number of people of visit the gallery to view the exhibition.</p> <p>b) Capture and report on the number of local exhibitions. Included in this information should be the number of people of visit the gallery to view the exhibition.</p>	<p><u>Exhibitions: Please note our exhibition spaces are on different date rotations so the Gallery always has something for visitors to see. For total visitor numbers refer to KPI 5</u></p> <p><u>a) Touring Exhibitions January to June 2018</u></p> <table> <tr> <th>Exhibition</th><th>Visitors</th></tr> <tr> <td>Remember me – Australian War Memorial</td><td>1938</td></tr> <tr> <td>JADA 2016 Grafton Regional Art Gallery</td><td>988</td></tr> </table> <p><u>b) Local exhibitions January to June 2018</u></p> <table> <tr> <th>Exhibition</th><th>Visitors</th></tr> <tr> <td>Barry Blake Dioramas</td><td>1938</td></tr> <tr> <td>Allora Photography Club Advance Australia Fair</td><td>1111</td></tr> <tr> <td>Nicole Woods For the Love of Trees</td><td>1296</td></tr> <tr> <td>A Clay Community Collective Warwick Potters Association</td><td>1260</td></tr> <tr> <td>Christopher Hulme Through the Looking Glass</td><td>1201</td></tr> <tr> <td>The CattleDog Printmakers Portals: Thresholds: Boundaries.</td><td>991</td></tr> </table> <p><u>Other exhibitions January to June 2018</u></p> <table> <tr> <th>Exhibition</th><th>Visitors</th></tr> <tr> <td>Clinton Barker Shifts (Brisbane artist)</td><td>991</td></tr> <tr> <td>Charlie Boyle Elements (Toowoomba artist)</td><td>841</td></tr> </table>	Exhibition	Visitors	Remember me – Australian War Memorial	1938	JADA 2016 Grafton Regional Art Gallery	988	Exhibition	Visitors	Barry Blake Dioramas	1938	Allora Photography Club Advance Australia Fair	1111	Nicole Woods For the Love of Trees	1296	A Clay Community Collective Warwick Potters Association	1260	Christopher Hulme Through the Looking Glass	1201	The CattleDog Printmakers Portals: Thresholds: Boundaries.	991	Exhibition	Visitors	Clinton Barker Shifts (Brisbane artist)	991	Charlie Boyle Elements (Toowoomba artist)	841
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Strategic Plan 2018 – 2021

Introduction

This Strategic and Artistic Plan was developed by the Gallery Staff, Karina Devine (Director), Loretta Grayson (Assistant) and Sue Jacobsen (Assistant) with members of the Management Committee of Warwick Art Gallery Incorporated.

Local, State and Federal Government Policies for art and culture are in continuous review. The Warwick Art Gallery Management Committee recognizes our positioning as a vital stakeholder in the delivery of current policy to our region. Our strategic direction will be stimulated by new government policy. Current policies that shape and influence our strategic planning include:

- Southern Downs Regional Council Cultural Policy (in review)
- Southern Downs Regional Council Public Art Policy (In review)
- Southern Downs Regional Council *Community Plan 2030*
- LGAQ's Arts and Culture Policy – Creative Cultural Development
- Queensland Government *Arts for All Queenslanders Strategy 2014 - 2018*
- Australian Government *Creative Australia* national arts policy

Warwick Art Gallery is a major service provider of visual arts and culture for Southern Downs Regional Council.

The Art Gallery provides a range of services to the community, including:

- A program of temporary exhibitions
- Public programs including visual art workshops, education and outreach projects
- Arts-related advice to the community, including support of local arts groups, by offering assistance with the management of exhibits, professional development advice and assistance for applications for government grants.
- Management of the visual art component of the Jumpers and Jazz in July annual arts festival

Warwick Art Gallery Incorporated employs 1 permanent full-time director and 2 casual staff members who are committed to the Gallery's efficient and effective operation. A dedicated team of volunteers make a significant contribution to the operations of the Gallery.

This plan provides clear direction for the Art Gallery in terms of organisational performance and establishing a framework for the measurement of the Gallery and individual performance against agreed and documented outcomes.

The Warwick Art Gallery facility is owned, maintained and insured by and in conjunction with Southern Downs Regional Council.

Organisational Capacity

Warwick Art Gallery Inc is an incorporated association with a Management Committee made up of Council representatives and elected representatives from the membership; the Committee having the general control of the management policy of the Gallery through its overseeing of the affairs, property and funds of the association and appointment of the Director. The Director of the Warwick Art Gallery is responsible for the management of the Gallery and staff.

Strategic Planning and significant decision making is presented to this Committee for endorsement, and their recommendations reported to the Director of Engineering.

Brief History

The Gallery was officially opened on the 18th of February 1990. In 2012 the Gallery was extended to provide a workshop and storage space. This multi functional space has vastly improved the Gallery's capacity for public programming and receipt of travelling exhibitions.

In 2017 the Gallery expanded again to take over the former Visitor Information Centre. This new space integrates a new exhibition area, Director's office, textile collection storage, Gallery shop and temporary coffee cart. The new exhibition space has been named the Orange Wall Gallery in memory of team member Catherine Dunn who passed away in 2017. The short term plan for the space is to focus on emerging and mid career local artists. The long term goal is to incorporate new technologies and youth engagement into the program.

The Gallery's facilities support an exhibitions program that includes a mix of touring exhibitions and locally generated exhibitions. The Gallery is a Category A facility and a member of Queensland's Public Galleries Association network and Museums Australia.

In 2004 the Gallery initiated a community project to breathe new life into the central business district following a disruptive period of streetscaping. The initiative was named Jumpers and Jazz in July. Now a significant community festival, Warwick Art Gallery facilitates the following activities during the festival:

- The Tree Jumper exhibition
- Jazz @ the Gallery
- The Yarntopians – yarn bombing community group
- Textile skill development workshops

Context: the development and relevance of this Plan

The purpose of this strategic and artistic planning document is to propose ways in which identified goals of the Warwick Art Gallery can be achieved. To give currency to this Strategic Plan, particular attention has been paid to the practical implementation of three key concepts:

- (i) Enhancing the exhibition program base
- (ii) Identification of new clients and market opportunities
- (iii) A commitment to providing education and learning opportunities for all ages

This Strategic and Artistic Plan takes account of prior achievements and continues the process of defining the Warwick Art Gallery's future through the development of a set of specific programs, management and marketing goals.

These goals are based on the experiences of the past three years and are influenced by the organisation's perceptions of the opportunities available to it between now and the year 2020.

Through effective strategic planning the Warwick Art Gallery will create an environment in which artistic and cultural development will benefit the community. This will be achieved through:

- (i) Developing partnerships with stakeholders:
 - Artists
 - Arts and cultural organisations
 - Community organisations
 - Business and industry
 - State and Federal Government agencies
 - Sector service organisations
 - (ii) Effective and efficient use of resources
 - (iii) Integrated planning with Council
 - (iv) Implementation of strategies to achieve artistic excellence
 - (v) Continuous planning for improvement and upgrading of the facility plus fixtures and fittings
 - (vi) Commitment to current audience and continual identification of potential new audiences
 - (vii) Audiences, clients and customers
 - (viii) Management and planning
 - (ix) Expansion and improvement of Gallery facilities
-

Our Vision

To provide a visual arts environment that inspires, engages, enriches and informs our regional and global communities.

Our Mission

1. To improve the quality of life of the community through cultural development that is relevant, vital and inclusive.
2. To encourage freedom of cultural/creative expression, thus providing a sense of belonging and supporting diversity in our community.
3. To deliver our services in the most effective and professional manner.
4. To nurture creative energies and incentives within the community
5. Provide dynamic and varied visual arts experiences for the people of Southern Downs and all visitors.

Global Objectives

1. To support the development of a strong cultural identity in Warwick and district for the long-term benefit of all residents.
2. To be an innovative public art gallery that stimulates awareness and understanding of the Visual Arts through a temporary exhibition program.
3. To promote the Warwick area as a cultural destination for the enjoyment of visitors and increase the economic and social benefits for the community.
4. To provide quality educational and cultural services for the community of Warwick and outlying regions.

Warwick Art Gallery will strive to deliver these objectives within the Southern Downs Regional Council's existing and developing frameworks.

Specific Objectives

1. To ensure that the Gallery has the required financial and staffing resources to achieve its mission.
2. To extend the understanding and appreciation of visual arts practice to a wider audience.
3. To provide opportunities and support for emerging, mid career and professional artists within the region.
4. To engage our visitors in the visual arts through exhibitions, education and public programs.
5. To increase the professionalism of the gallery and its profile within the arts industry.
6. To strive to produce quality curatorial and educational programs as initiatives of the Gallery
7. To promote the Gallery's programs and activities
8. To work towards improvement, upgrades and expansion of the facility to reflect sector standards.

OUR VALUES	
PLAN – IMPLEMENT- EVALUATE	STRIVE TO BE INNOVATIVE AND CREATIVE
PROFESSIONAL AT ALL TIMES	MONEY FOLLOWS GOOD IDEAS
OPENNESS	INTEGRITY
PEOPLE FOCUSED	PASSION AND COMMITMENT

Our Strengths, Weaknesses, Opportunities and Threats

The Gallery Director, staff and Management Committee conducted a SWOT analysis of Warwick Art Gallery, with the following outcomes:

Strengths	Weaknesses
<ul style="list-style-type: none"> • Significant local interest in the arts • Principle provider of visual arts activities in Warwick • Enthusiastic and dedicated staff • Committed and skilled Management Committee • Dedicated and loyal volunteers • Respect as a sector leader in Queensland • Good contacts with other arts institutions and touring bodies nationally • Recognition by health care organisations as a suitable place to bring clients • Custodian of artistic excellence • Inspiring local artists • Short exhibition turnover 	<ul style="list-style-type: none"> • No formal lease agreement with Council • Current staffing levels are inadequate • Insufficient road signage • Limited financial resources • Lack of outdoor table settings for tourists and locals • Lessening engagement with local schools • High energy consumption – old air conditioning in the Orange Wall Gallery and use of incandescent lighting • Inadequate staff and public amenities • Under promoted • Dated external appearance • No Council Cultural Policy
Opportunities	Threats
<ul style="list-style-type: none"> • The recognised positive contribution that the visual arts makes to health and wellbeing • Jumpers and Jazz in July potential • Maintenance of high quality programming • Public interest in artist talks • Increasing appreciation and awareness of the importance of culture and lifestyle activities in the community • Successful operation will increase corporate and Council confidence in our value. • Develop sustainable sources of revenue – innovative fundraising, sponsorship and donations • Encourage philanthropy • Social media opportunities • Targeting new audiences by matching exhibition themes to local events • Sharing resources and opportunities with Stanthorpe Regional Art Gallery • Potential for the outdoor spaces to feature public art • Gallery shop • Increased local audience through Orange Wall Gallery exhibitions 	<ul style="list-style-type: none"> • Financial and staffing constraints • A portion of the community expects the gallery to always display local art and do not support "cutting edge" or contemporary art exhibitions • Over reliance on Jumpers and Jazz in July • Retention of volunteers • Reduction in government funding

Programs and Strategies

The purpose of this section is to list the Art Gallery's program of activities to achieve the global objectives for the next 3 years, and to outline how Gallery staff and the Management Committee will achieve those objectives.

The programs have been identified as essential to assist the Gallery to achieve its vision and mission, to address the weaknesses and threats, to maximize the strengths and opportunities and to accomplish the global objectives identified above.

Program Categories

CATEGORY	DEFINITION
EXHIBITIONS	<i>To present a balance of exhibitions with emphasis on regional artists supported by Gallery-initiated projects, touring exhibitions and invited emerging and professional artists.</i>
COLLECTION	<i>To develop, manage, research, preserve, display, locate and promote the Southern Downs Regional Council collection</i>
COMMUNITY ENGAGEMENT	<i>Enhancement of the core Gallery programs through integration with the community via schools, groups and organisations as well as individuals</i>
PUBLIC PROGRAMS	<i>To present a vibrant program of public events to stimulate enjoyment and understanding of the Gallery's core roles within the wider community of the Southern Downs.</i>
MARKETING AND PROMOTION	<i>To develop and enhance the positive profile of the Gallery and its programs within the Southern Downs and further afield.</i>
BUSINESS MANAGEMENT	<i>To maintain efficient administrative systems and effectively manage the Gallery's financial and human resources.</i>
FACILITY MANAGEMENT	<i>To maintain and improve the Gallery's physical environment and to work towards improvement, upgrades and expansion of the facility to reflect sector standards.</i>
HUMAN RESOURCES	<i>To present an enjoyable, educational and participative program for the Gallery's volunteers ensure that the staff have a high level of satisfaction in their jobs.</i>

A. EXHIBITIONS

1. Exhibition Management Planning		
Action	Timing	Responsibility
A1.2 Review the Exhibition Proposal Forms	Annually in December	Director
A1.3 Review Exhibition Agreement Forms	Annually in February	Director Management Committee
A1.4 Document all exhibitions through acquittal and report	Ongoing	Director
2. Curatorship		
Action	Timing	Responsibility
A2.1 Identify key areas of subject interest for in-house exhibitions	Ongoing	Director Staff Management Committee
A2.2 Curate, present and promote one professionally staged exhibition every 24 months as an initiative of Warwick Art Gallery	From December 2018	Director Staff Management Committee
A2.3 Target aspects of the Southern Downs Regional Council collection for research towards future thematic exhibitions	Ongoing	Director
3. Jumpers and Jazz in July Visual Art Programming		
Action	Timing	Responsibility
A3.1 Keep aware of current movements and trends in the textile arts in particular knitting and crochet	Ongoing	Director Staff
A3.2 Organize one new initiative each festival to enhance the visual art program	Annual	Director Staff
A3.3 Maintain industry contacts to benefit the Festival	Ongoing	Director Staff
A3.4 Continuous review of the tree jumper participation guidelines to ensure quality and longevity	Annually in August	Director Staff Management Committee

B. COLLECTION

1. SDRC Art Collection		
Action	Timing	Responsibility
B1.1 Assess and document textile works acquired by Gallery to promote Jumpers and Jazz in July	Ongoing	Director Staff
B1.2 Annual inspection and location update of the previous Warwick Shire Council collection housed in the Southern Downs Regional Council office plus Warwick Art Gallery	Annually in October	Director SDRC
B1.3 Develop a protocol between the two galleries of Southern Downs Regional Council to allow loan of works in the collection.	September 2018	Director Management Committee
B1.4 Advocate for vital restorative work to be considered in ongoing Council budget.	January 2019	Director Management Committee

B1.5 Investigate the advantages and disadvantages of become a registered deductible gift organization.	May 2019	Director Treasurer
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C. COMMUNITY ENGAGEMENT

1. Promote Community Appreciation of Arts and Culture		
Action	Timing	Responsibility
C1.1 Target different audiences in the community via the exhibition program	Ongoing	Director Management Committee
C1.2 Investigate the development of an art trail or artists in their studios project	March 2019	Director
C1.3 Encourage community involvement through the visual arts during Jumpers and Jazz in July	Ongoing	Director Staff
C1.4 Develop ways to support Aboriginal and Torres Strait Islander artists and arts organisations	Ongoing	Director Management Committee
C1.5 Look into ways the Gallery can introduce art and creative activities for people with mental illness or with disabilities	September 2018	Director Management Committee
C1.6 Introduce targeted invitations to local community groups/businesses at each new exhibition event.	Ongoing	Director Management Committee

D. PUBLIC PROGRAMS

1. To initiate, develop and maintain a program of public events and activities which compliment the core program of the Gallery		
Action	Timing	Responsibility
D1.1 Research Public Program Policy in other Regional Galleries	December 2019	Director
D1.2 Investigate the potential for social activities for adults at the Gallery	Ongoing	Director Management Committee
D1.3 Encourage and offer in kind support for "fringe" visual art events.	Ongoing	Director
D1.4 Increase the diversity of the Gallery's activities through the promotion of fun, play and learning via the BUDS club	Ongoing	Director Staff
D1.5 Develop a program of talks and activities to widen our audience	November 2018	Director
D1.6 Foster a sharing of skills between artists and young people	Ongoing	Director Staff Volunteers
D1.7 Support individual professional development through workshops and solo exhibitions	Ongoing	Director
D1.8 Introduce a program of professional development talks for artists	2019/2020	Director Staff

E. MARKETING AND PROMOTION

1. Foster links with the business community		
Action	Timing	Responsibility
E1.1 Encourage business partners to be involved in Gallery events	Ongoing	Director Management Committee
E1.2 Explore opportunities to nominate for local and state awards for business and achievement	Annually	Director Management Committee
E1.3 Investigate potential business partnerships for Jumpers and Jazz in July	Ongoing	Director Management Committee
2. Develop and maintain a positive image of the Gallery within the region as a cultural centre of high standard		
Action	Timing	Responsibility
E2.1 Strive to deliver an excellent customer experience for all visitors and clients	Ongoing and maintained through training	Staff Volunteers
E2.2 Actively encourage new and renewed membership of the Gallery	Concentrated on the timing of the AGM	All Staff Management Committee
E2.3 Use strong branding of the Gallery as organizer of Jumpers and Jazz in July	Ongoing	Director Staff
E2.4 Increase links with other regional galleries	Ongoing	Director Staff
E2.5 Participate in visual art sector development opportunities – board memberships, judging and grant assessments	Ongoing	Director
3. Develop a strong brand for the Gallery online		
Action	Timing	Responsibility
E3.1 Update www.warwickartgallery.com.au	Monthly with annual review in November	Director Staff
E3.2 Use of social media to promote exhibitions and events	Ongoing	Director Staff
E3.3 Investigate creative ways for visitors to tag Warwick Art Gallery and Jumpers and Jazz in July in their posts and shares	Ongoing	Director Staff
E3.4 Build profile on Trip Advisor as a key Warwick attraction	Ongoing	Director Staff Management Committee
E3.5 Reinvigorate Blog on the website	October 2019	Director Staff

F. ADMINISTRATION

1. Foster the "community team" approach to program and operations management		
Action	Timing	Responsibility
F1.1 Regular Volunteer Morning Tea meetings	Ongoing	Director
F1.2 Weekly staff meetings	Weekly	Director Staff
F1.3 Investigate establishing a social activities sub-committee from the volunteer and	2018	Director Staff

member groups		Volunteers Membership
2. Continue investigating methods of reducing costs and streamlining operations		
Action	Timing	Responsibility
F2.1 Maintain and strive for best practice procedures in the Gallery accounting system	Ongoing	Director Management Committee
F2.2 Maintain and strive from best practice in administrative functions (mail, records management, document management)	Ongoing	Director Staff
F2.3 Monitor postage costs and email as our preferred method of communication	Ongoing	Director Staff
F2.4 Conduct an asset audit to establish an up to date register of Warwick Art Gallery Inc. assets	November 2019	Director Staff Volunteers
F2.5 Establish Management Committee sub committees to build membership, maintain financial stability and create partnerships	Commencing August 2018	Management Committee
3. Improve communication and links within Southern Downs Regional Council		
Action	Timing	Responsibility
F3.1 Find ways to communicate the achievements and programs at the Gallery with management at SDRC	Ongoing	Director
F3.2 Show our support for the establishment of a Cultural Development Officer to be appointed in Council	Ongoing	Director Management Committee Membership
F3.3 Work with SDRC Staff to improve the MOU with SDRC	2018	Director Management Committee
F3.4 Development of an organizational chart to define pathways between the Gallery and Council	Ongoing	Director SDRC
4. Policy Development and Review		
Action	Timing	Responsibility
F4.1 Review Risk Assessment and Management Document	October 2020	Director SDRC
5. Promote a safety culture and continue to improve Occupational Health and Safety practices		
Action	Timing	Responsibility
F5.1 Annual volunteer safety training program	November 2018, 2019, 2020	Director Staff
F5.2 Annual tag and test of electrical equipment	May 2018, 2019, 2020	SDRC
6. Develop greater utilization of the Gallery's resources towards revenue generation		
Action	Action	Action
F6.1 Review systems for sales including record keeping in the Gallery shop	October 2018	Director Staff
F6.2 Source local art and craft to sell in the Gallery shop	Ongoing	Director Staff
F6.3 Invest in branded merchandise	Ongoing	Director Management Committee
F6.4 Raise awareness of the Gallery as a place to purchase unique handmade items	Ongoing	Director Staff

G. FACILITY MANAGEMENT

1. Enhance the Gallery's environment to enrich the visitor experience		
Action	Timing	Responsibility
G1.1 Conduct a regular audit of the Gallery's appearance and presentation and follow up with a wish list for consideration in the development of the annual SDRC budget. Also shared with relevant managers at SDRC.	January - March 2019, 2020, 2021	Director SDRC Management Committee
G1.2 Timetable an annual working bee of the Gallery exterior	July 2019, 2020, 2021	Director Staff Volunteers
G1.3 Work towards improving the Foyer and Reception spaces with consideration made towards redesigning the space.	January 2020	Director Management Committee
G1.4 Management Committee to take turns to assess the building for improvements and enhancements	Ongoing	Management Committee
G1.5 Work towards upgrading the lighting and air conditioning in the Orange Wall Gallery	January 2019, 2020, 2021	Director Management Committee
G1.6 Conduct regular audits to identify smaller facility improvements that the Committee can action.	Quarterly	Director Management Committee
G1.7 Look for opportunities to improve the garden area including the addition of a child friendly sculpture.	Ongoing	Director Management Committee
2. Improve staff areas and amenities		
Action	Timing	Responsibility
G2.1 Maintain our support for the establishment of indoor toilet facilities to ensure safety of staff working after hours	Ongoing	Director Management Committee
3. Investigate funding opportunities to support improvements to the facility		
Action	Timing	Responsibility
G3.2 Access small equipment and volunteer funding opportunities to make small improvements to the facility	Ongoing	Director

H. HUMAN RESOURCES


1. Continue to foster a vibrant and meaningful volunteer program which reflects community commitment to the future sustainability of the cultural life of the region.		
Action	Timing	Responsibility
H1.1 Establish networks in the community to provide a meaningful work environment for the unemployed (i.e. Centrelink, Mission)	Ongoing	Director
H1.2 Improve the existing volunteer induction procedures	January 2019	Director Staff
H1.3 Update and refresh the Volunteers Package	Ongoing	Staff
H1.4 Conduct an annual volunteers drive during Volunteer's Week	June annually	Director Staff

H1.5 Enhance volunteer program for Jumpers and Jazz in July	May annually	Director Staff
H1.5 Recruit volunteers with an interest in art to join the exhibitions team.	August 2019 and ongoing	Director Staff
2. Support the staff as pivotal to the success of the Gallery across all strategies.		
H2.1 Monitor staff satisfaction and achievement through regular performance reviews	Annually on staff commencement anniversary	Staff Management Committee SDRC HR Department?
H2.2 Increase casual employment budget line to allow for support of permanent staff at busy times i.e. Jumpers and Jazz in July	January each year at budget review	Director
H2.3 Support staff in applications for professional development programs and training where appropriate	Ongoing	Director Management Committee
H2.4 Investigate the creation of a traineeship position	April 2019	Director

12. PLANNING, ENVIRONMENT & CORPORATE SERVICES DEPARTMENT REPORTS

12.1 Request to Remove a Place from the Local Heritage Register - Stanthorpe Presbyterian Church, 14 Leslie Parade, Stanthorpe

Document Information

	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Planning and Compliance Coordinator	ECM Function No/s: 91830

Recommendation

THAT Council proposes to make an amendment to the Local Heritage Register to remove the following place from the register, and proceed with public notification of the proposed change as required by the *Queensland Heritage Act 1992*.

— Listing No. 696, Stanthorpe Presbyterian Church, Lot 64 RP806034, 14 Leslie Parade, Stanthorpe

Report

Council has recently received correspondence from the Church Management Committee of the Stanthorpe Presbyterian Church requesting the removal of the church building from the Local Heritage Register.





The Church Management Committee has indicated it is their intention to build a new church on the land, and reuse the existing church and hall. If the place is removed from the Local Heritage Register, the buildings could be removed or demolished without approval from Council.

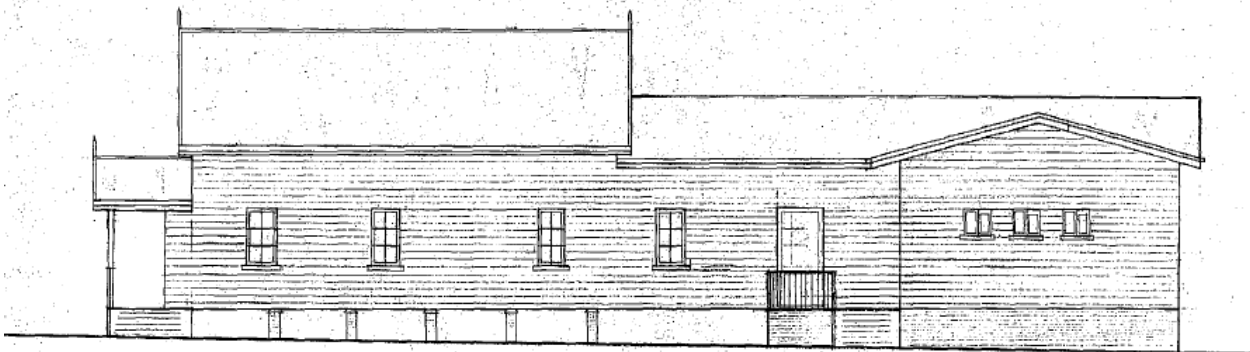
Advice has been provided from the Chair of the Church Management Committee that the building consists of three different buildings that were combined to make the current building. The building consists of:

1. The former Glen Aplin Presbyterian Church that was originally constructed in 1926 and relocated to its present site;
2. A hall which was relocated from Bapaume;
3. A section built in 1980.

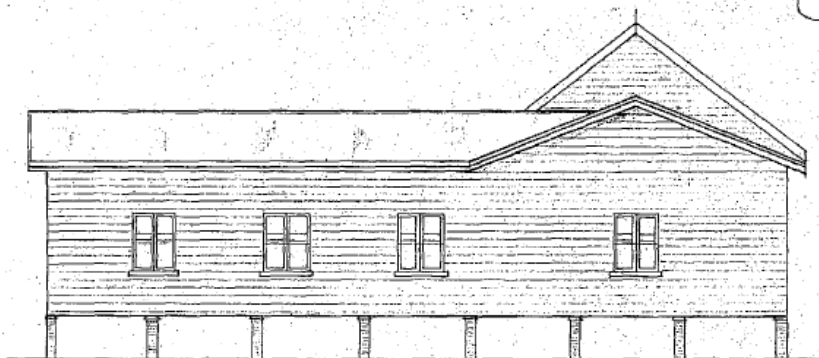
A building approval was issued on 30 June 1979 for the construction of the building. The following plans were submitted with the building application.



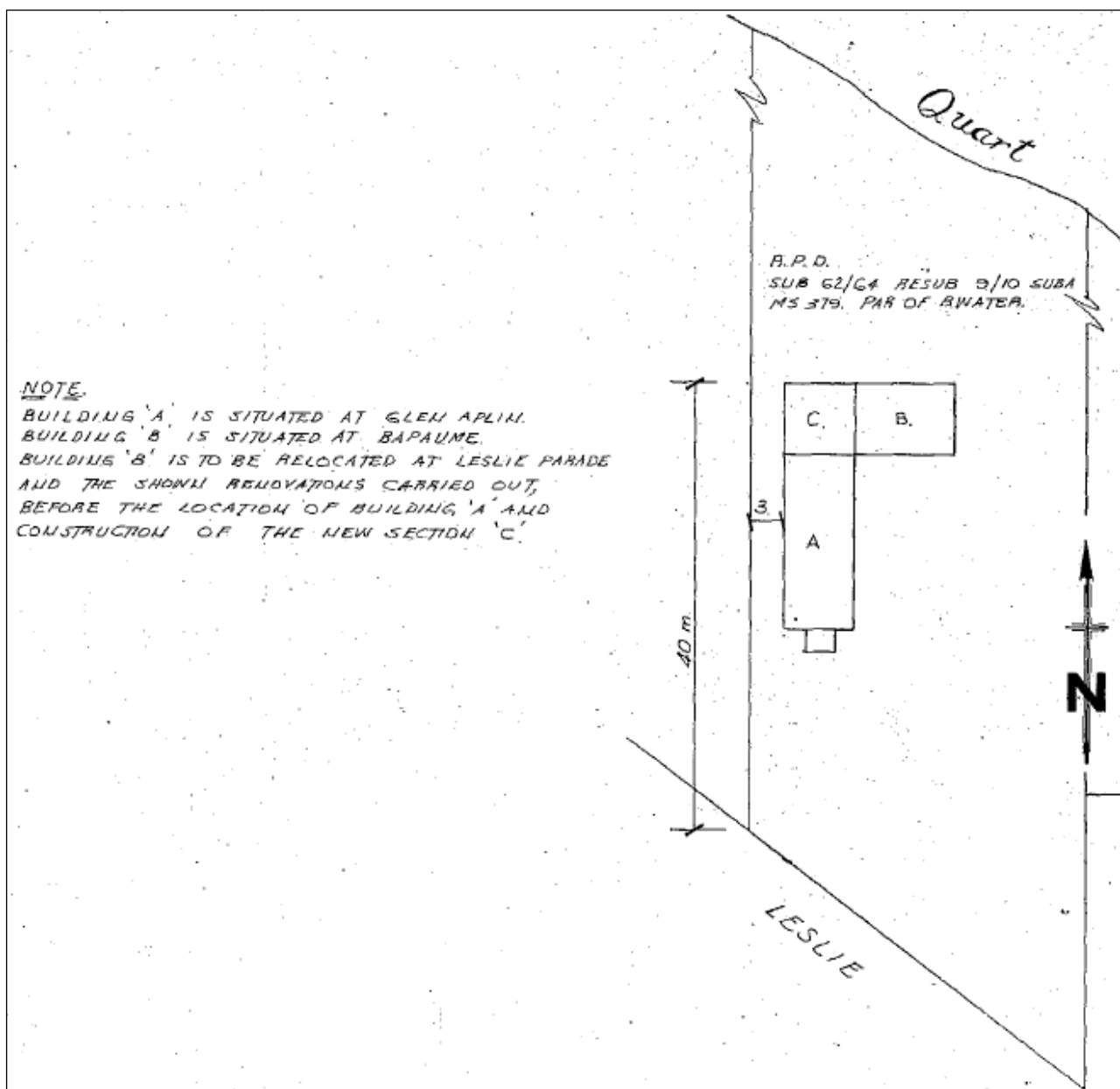
SOUTHERN ELEVATION



EASTERN ELEVATION



NORTHERN ELEVATION



The Presbyterian Church was included on the Local Heritage Register on 6 August 2012. This place is identified in the Southern Downs Cultural Heritage Study as being of cultural heritage significance for the following reasons:

- its association with the local historical theme of the development of social, cultural and recreational facilities; and
- its social value to the local community as a long-standing meeting place.

In support of their request for the building to be removed from the Local heritage register, the applicant makes the following comments:

- The Glen Aplin church was built in 1926 and the last church service was held there in August 1979. The building's heritage significance was lost when the building was relocated to its current site. The building had a significant association with the Glen Aplin community, but the building has not acquired a similar association with the Stanthorpe community. Similarly, that part of the building formerly located at Bapaume, and the 1980 addition, struggle to find historical significance in the terms set out for listing.
- This site has not been a long standing place of worship, having been established in 1980.

- The current building has been associated with the activities of members of the congregation only, which represents a small percentage of the local community. The social value of this building is very limited.
- Churches have little value in the eyes of Stanthorpe people in general, and long-standing places of worship - even newer places of worship - are irrelevant to the daily life of the local community. The wider Stanthorpe community has displayed little interest in the building as a place of worship, and there is no indication that the local community attaches any social value to the building.

Many of the most significant heritage places within Southern Downs Region are places of worship, and a number of these are also recognised as Queensland Heritage Places. These places are considered significant due to their long association with the community, their association with the development of the Region, as well as their substantial architectural value and contribution to the streetscape. The argument that places of worship are irrelevant and not valued by the community is not accepted.

One of the reasons given in the Southern Downs Cultural Heritage Study for the heritage listing of the building is its social value to the local community as a long-standing meeting place. As this site has been used for a place of worship since 1980 only, it cannot be considered to be 'a long-standing meeting place', particularly when compared to the period of time other heritage listed places of worship and community halls have been established on their sites.

The only part of the building that could be considered to have heritage significance is the part that was the former Glen Aplin church. While the relocation of a building does diminish its heritage significance, it does not eliminate it.

The Burra Charter states that the physical location of a place is part of its cultural significance, and that relocation is generally unacceptable unless it is the sole practical means of ensuring the building's survival. However, if a building is moved, it should be moved to an appropriate location and given an appropriate use. In this case the building has been moved to an appropriate location and given an appropriate use; although the building has been further compromised due to the additions and changes to the entrance.

Amendments to the Local Heritage Register may only proceed in accordance with the *Queensland Heritage Act 1992*. If Council proposes to remove a place from its local heritage register, Council must give the owner of the place notice of the proposal and publish a notice in a newspaper. Any submissions received by Council must be considered before deciding whether to proceed with removing the place from the register. If Council decides to remove a place from the register, notice must be given to the owner of the place, and any other person who made a submission.

It is considered appropriate that the proposal to remove the place from the Local Heritage Register be publically notified to enable a measure of whether the building is of significance to the community.

Budget Implications

Costs associated with advertising the proposed amendment.

Policy Consideration

Corporate Plan

1.5 Continue to record and protect all significant heritage and cultural sites and structures.

Community Engagement

Public consultation of the proposed amendment to the Local Heritage Register will be conducted in accordance with the *Queensland Heritage Act 1992*.

Legislation/Local Law

Queensland Heritage Act 1992

Options

Council:


1. Proposes to remove the place from the Local Heritage Register;
2. Makes no change to the Local Heritage Register.

Attachments

Nil

12.2 Invasive Pest Control Scheme

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Local Laws Officer (Pest Management)	ECM Function No/s: 11.35.04

Recommendation

THAT Council:-

1. Respond to the petitioners (petition received by Council 25 July 2018) with advice that no amendments are to be made to the IPCS Policy.
2. Waive hire fees for herbicide application equipment indefinitely, with only a refundable bond payable, and amend the 2018/2019 Fees and Charges accordingly.
3. Purchase two QuikSpray units for public use.

Report

IPCS information packs were issued to 5,300 landholders on 25 June 2018. The submission period for Control Works Forms (CWFs) was extended to 10 August 2018 to act as a reminder for landholders to submit CWFs, to provide more time for staff to enter CWFs on Council's systems and to reduce the number of reminder letters required to be issued.

As at 14 August 2018 3,700 Control Works Forms had been received and 1,600 reminder letters were scheduled for issue on 16 August 2018. This represents 70% of landholders submitting their CWF prior to the issue of reminder letters. In the 2017/2018 IPCS, reminder letters were not issued until 5 October 2017, following the issue of IPCS documentation with rates notices on 17 July 2017. Fewer landholders submitted CWFs before reminders were issued in 2017/2018 (63%), despite the longer submission period and sustained media interest.

A Petition was emailed to Councillors on 11 July 2018 advocating changes to Council's Invasive Pests Control Scheme (IPCS). The claims and requests contained in the cover letter to the petition are largely inaccurate. These are addressed in Attachment 1.

An e-petition has been listed on the Queensland Parliament website by Mr Robert Hudson seeking changes to the IPCS to replace the levy component of the Scheme with an incentive mechanism. The e-petition also seeks to prevent local governments from imposing financial penalties on landowners for "the inability to control invasive pests". The closing date listed for the e-petition is 14 September 2018.

Council officers have investigated options for incentives to increase the level of voluntary compliance with legislative invasive pests control obligations amongst the region's landholders. The following incentives and assistance are currently in place:

- Council provided \$10,000 in the 2018/2019 budget to provide meat bait for landholders for coordinated ground baiting, on the recommendation of the Southern Downs Region Wild Dog

Management Working Group and Council's Pest Management Advisory Committee. The aim is to encourage greater participation in coordinated baiting and therefore achieve broader and longer lasting wild dog, fox and feral pig control.

- Council has been successful in obtaining State and Federal funds to undertake region wide strategic wild dog control. Past projects have included aerial 1080 baiting, spur fence electrification and landholder planning and training. Council is currently administering two Qld Feral Pest Initiative (QFPI) projects:
 - \$285,000 for wild dog control initiatives, particularly aerial baiting and landholder planning and training. This project funded Council's May 2018 aerial baiting program. The next round is scheduled for mid-September. Aerial baiting of strategic, inaccessible areas is aimed at targeting wild dogs at their source and alleviating the impacts of wild dogs across the region.
 - \$280,000 for an additional officer over three years to help administer the IPCS.
- Council is currently partnering in a further two QFPI projects with Queensland Murray-Darling Committee (QMDC):
 - \$120,000 for rabbit control on the Granite Belt. Funding provides financial incentives for landowners to undertake rabbit warren destruction.
 - \$80,000 for feral deer control in the Ballandean/Sundown localities. The project has funded control activities on private and public source areas.
- Council provides professional herbicide application equipment, in particular QuikSpray units, for hire at nominal rates to SDRC landholders.
- Council is working with landholders ahead of the release of State and Federal funds for wild dog exclusion fencing. Council will act as the proponent on behalf of Southern Downs Region landholder groups.

The following initiatives are recommended for adoption:

- It is recommended hire fees for herbicide application equipment be waived indefinitely, with only a refundable bond payable.
- It is recommended that a further two QuikSpray units be purchased for public use. The units recommended to be purchased are of a specialised design so as to be able to be operated from a single or dual cab utility, UTV or trailer, broadening usability to landholders.

Budget Implications

- Less than \$4,000 in revenue was received from spray equipment hire in 2017/2018. The loss of this small amount of revenue is expected to be offset by increased voluntary compliance.
- The two QuikSpray units can be purchased for approximately \$25,000 in total, with provision to be made in the first quarter budget review.

Policy Consideration

Nil

Community Engagement

Community engagement conducted on the IPCS to date is included in the responses in Attachment 1.

Legislation/Local Law

Nil

Options

Council:

1. Respond to the petitioners (petition received by Council 25 July 2018) with advice that no amendments will be made to the IPCS Policy
2. Respond to the petitioners (petition received by Council 25 July 2018) with advice that amendments will be made to the IPCS Policy
3. Waive hire fees for herbicide application equipment indefinitely, with only a refundable bond payable. Amend the 2018/2019 Fees and Charges accordingly and purchase two QuikSpray units for public use.
4. Do not waive hire fees for herbicide application equipment and not purchase two Quick Spray units.

Attachments

1. Petition Responses [View](#)

Attachment 1

Southern Downs Regional Council Petitioners (over 400)

PO Box 563, Warwick Q. 4370

To Southern Downs Regional Council: counsellors, CEO, AND Manager for Environmental services.

Cc Minister for local government Stirling Hinchcliffe

Cc Minister for the Environment Leanne Enoch

Cc Member for Southern Downs, James Lister

We are writing because we need to identify that this council show unprecedented actions of grabbing more money from rate payers while pretending concern for the environment. We refer to the *Invasive Pests Control Scheme*.

This scheme inhibits the very things it claims to achieve.

- First by making land owners fill out works forms and take photos and organise inspections by council officers of their controls council drains their time and energy in bureaucratic undertakings which at present have been used to do the actual work of controlling weeds and pests
- **RESPONSE:** *Council has sought feedback from Southern Downs landholders on the administration of the IPCS. In response to feedback received, the Control Works Form has been simplified; the requirement to submit photos has been removed, as has the requirement to submit a Completed Works Form upon completion of control works. IPCS administration requirements for those landholders that actively control invasive pests should only involve documenting existing and planned works. Landholders that do not control their invasive pests are contributing to the reinfestation of adjoining and nearby lands that are subject to control and need to demonstrate a control plan.*
- Second by charging a very exorbitant levy (now called supplementary rates notice) council drains the very financial resources land holders need to use in carrying out pest and weed controls strategies. Large amounts! Minimum \$500.00 up to more than \$6000.00.
- **RESPONSE:** *Only those landholders that failed to submit a Control Works Form in 2017/18 were required to pay the IPCS levy via issue of supplementary rates notices. If landholders are meeting their long-held legislative obligations to control invasive pests so as to prevent impacts to*

other lands, they will not be required to pay the IPCS levy. There are real costs to landholders and Council in managing the impacts from untreated invasive pests. Council believes that those landholders that do not meet their invasive pests control obligations should contribute to those costs by paying the IPCS levy.

- Third, the one size fits all approach of this policy is detrimental to both landholders and the environment. Different areas have different weeds and pests. Land holders are on the spot and can easily identify pests and weeds as they occur and act quickly to eradicate these. Even this is inhibited as they are now being directed to make time consuming and complex reports to council bureaucracies, which can include proof of weeds and control measures like photographs and lengthy descriptions of pest control actions. This is causing a lot of stress.
- **RESPONSE:** *There is no 'one-size-fits-all' approach to the IPCS. There are purposefully no set guidelines as to the amount of pests that must be controlled in the IPCS Policy in recognition that everyone's situation is unique. Council officers are directed to treat each case on its merits.*
- Fourthly, there has been no community consultation to landholders. Any opposition to this policy is not given a voice. In response to attempting to speak to councillors about the policy people are being bullied into going in and filling out worksheets. The public have not been consulted and review criteria do not include any input from landholders or the public. The policy review claims a resounding success though clearly this is not the case within the community.
- **RESPONSE:** *Council held eight public meetings prior to the commencement of the IPCS. Council's Pest Management Advisory Committee advised Council on the development of the IPCS and continues to advise Council on its implementation. Council has taken feedback on board from landholders throughout the course of the 2017/2018 IPCS and held review sessions in conjunction with Council's Budget Consultation. Councillors and staff have been on hand at shopping centre consultations to accept feedback on the IPCS. Feedback received contributed to amendments made to the 2018/2019 IPCS. Council has an online survey and is actively encouraging feedback in order to continuously improve the IPCS.*
- Other councils are still fulfilling their pest and weed control obligations by a collaborative rather than a punitive approach to assist landholders. Council officers assist with information, advice etc and in some cases with rebates up to \$1000 per year which can be claimed back from councils. These supports show a genuine desire to eradicate pests and helping landowners, rather than draining resources, time and energy as well as charging huge sums of money

in a punitive approach to everyone to just grab money for themselves which will not be used to eradicate these pests from that persons land.

- **RESPONSE:** *SDRC previously used a 'traditional' approach to its statutory invasive pests compliance role. This proved inefficient and ineffective. Pest problems were getting worse, not better and it was costing ratepayers money. This was the basis for introducing the IPCS. Council offers advice and assistance on invasive pests control and has partnered with community groups to offer landholder incentive programs. All monies collected through the IPCS levy must be, and are, reinvested on pest management.*

We call on Council to revoke these two destructive and money grabbing parts of the policy and to move in line with other councils in collaborating and assisting landowners to carry out their own pest control.

Enclosed are petitions signed by over 400 residents expressing severe concern with this punitive and money grabbing approach. Other signatures are pouring in.


There needs to be an Immediate Investigation as to who was responsible for putting this policy together, why it was rushed through council without any landholders input, and why no representatives of landholders was on the committee making environmental recommendations.

There also needs to be a freeze on any further collection of these questionable levies, and a fund established to refund all persons who have already been bullied into paying these.

Signatures: See attached petition.

12.3 Delegation for Constructed Roads

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Governance and Risk Officer Acting Manager Corporate Services	ECM Function No/s: 22.01

Recommendation

THAT Council delegates the following power to the Chief Executive Officer:

- Where a road is not constructed to the standard required to meet the definition of a 'constructed road' under the Southern Downs Planning Scheme, authority is granted to determine the road is of an adequate standard to provide 'frontage to a constructed road', despite not strictly according with the definition under the Planning Scheme. In all cases the road must be constructed for vehicular access, and graded tracks and inadequate gravel roads will not be acceptable.

Report

A recent issue with the classification of a constructed road at The Falls has identified the need for Council to consider granting a delegation to the Chief Executive Officer to sub-delegate to the Director of Engineering Services to determine when a road is still suitable to be classed as a constructed road for the purposes of the Planning Scheme.

It is noted that on 27 June 2001, the former Warwick Shire Council resolved to delegate the following power to the Chief Executive Officer (who subsequently sub-delegated to the Director of Technical Services):

Where pursuant to the provisions of the Planning Scheme a dwelling house does not have frontage to a constructed road, authority is granted to determine the adequacy of vehicle access if a road is constructed in his opinion to a standard suitable for vehicular access to the site but does not strictly accord with the requirements as specified for a constructed road in the EDROC Regional Standards Manual. In all cases the road must be still constructed to an adequate standard for vehicular access, and graded tracks and inadequate gravel roads will not be acceptable.

The Southern Downs Regional Council repealed this delegation at the General Meeting on 21 March 2012.

The following draft delegation is considered suitable for current practices and should apply to the entire southern downs region.

Where a road is not constructed to the standard required to meet the definition of a 'constructed road' under the Southern Downs Planning Scheme, authority is granted to determine the road is of an adequate standard to provide 'frontage to a constructed road', despite not strictly according with the definition under the Planning Scheme. In all cases the road must be constructed for vehicular access, and graded tracks and inadequate gravel roads will not be acceptable.

Budget Implications

Nil.

Policy Consideration

Corporate Plan 2014-2019 (Revised Edition) 4.4 - Apply the Planning Scheme to ensure consistent and balanced decisions are made in relation to lifestyle and growth opportunities.

Community Engagement

Nil.

Legislation/Local Law

Local Government Act 2009

Sustainable Planning Act 2009

Southern Downs Planning Scheme

Options

Council:


1. Delegates the following power to the Chief Executive Officer:
 - *Where a road is not constructed to the standard required to meet the definition of a 'constructed road' under the Southern Downs Planning Scheme, authority is granted to determine the road is of an adequate standard to provide 'frontage to a constructed road', despite not strictly according with the definition under the Planning Scheme. In all cases the road must be constructed for vehicular access, and graded tracks and inadequate gravel roads will not be acceptable.*
2. Does not delegate the power the Chief Executive Officer.

Attachments

Nil

12.4 Proposed Temporary Road Closure - Maryvale

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Land Management Officer Acting Director Planning, Environment & Corporate Services	ECM Function No/s: 28.87

Recommendation

THAT Council advise the Department Natural Resources Mines and Energy that it objects to the temporary road closure of the road abutting the north-western boundary of Lots 418 to 420 on ML2301, locality of Maryvale, as this land is required for the implementation of the recommendations of the Maryvale Urban Design Project.

Report

An application has been received by the Department of Natural Resources Mines and Energy in relation to a proposed temporary road closure of the road abutting the north-western boundary of Lots 418 to 420 on ML2301, locality of Maryvale.

The total proposed area of road closure is about 405m².

The owners of the adjoining Lots 418 to 420 on ML2301, Richard and Roslyn Kyle are the applicants.

The applicants have advised that the proposed use of the subject area, if the road closure is approved, would be residential purposes associated with adjoining land.

The Acting Director of Planning Environment and Corporate Services advised the following in relation to this application.

Following the receipt of the Maryvale Urban Design Project recommendations, it was identified that the proposed temporary road closure area was an integral portion of the vision to transform the Nightsoil Lanes into iconic tree line trails. Should this temporary road closure occur it will inhibit the planting of trees and pedestrian walkways.

Therefore, it will be recommended that Council oppose the application for temporary road closure.

Budget Implications

Nil

Policy Consideration

Corporate Plan 2014 to 2019 – 8.12 Develop and Implement Council land management strategies

Community Engagement

The Department of Natural Resources Mines and Energy seek the views of all interested stakeholders in writing. A notice in relation to the proposed temporary road closure is displayed in

the foyer of Southern Downs Regional Council and the notice was also published in the Government Gazette of 27 July 2018.

Legislation/Local Law

Land Act 1994

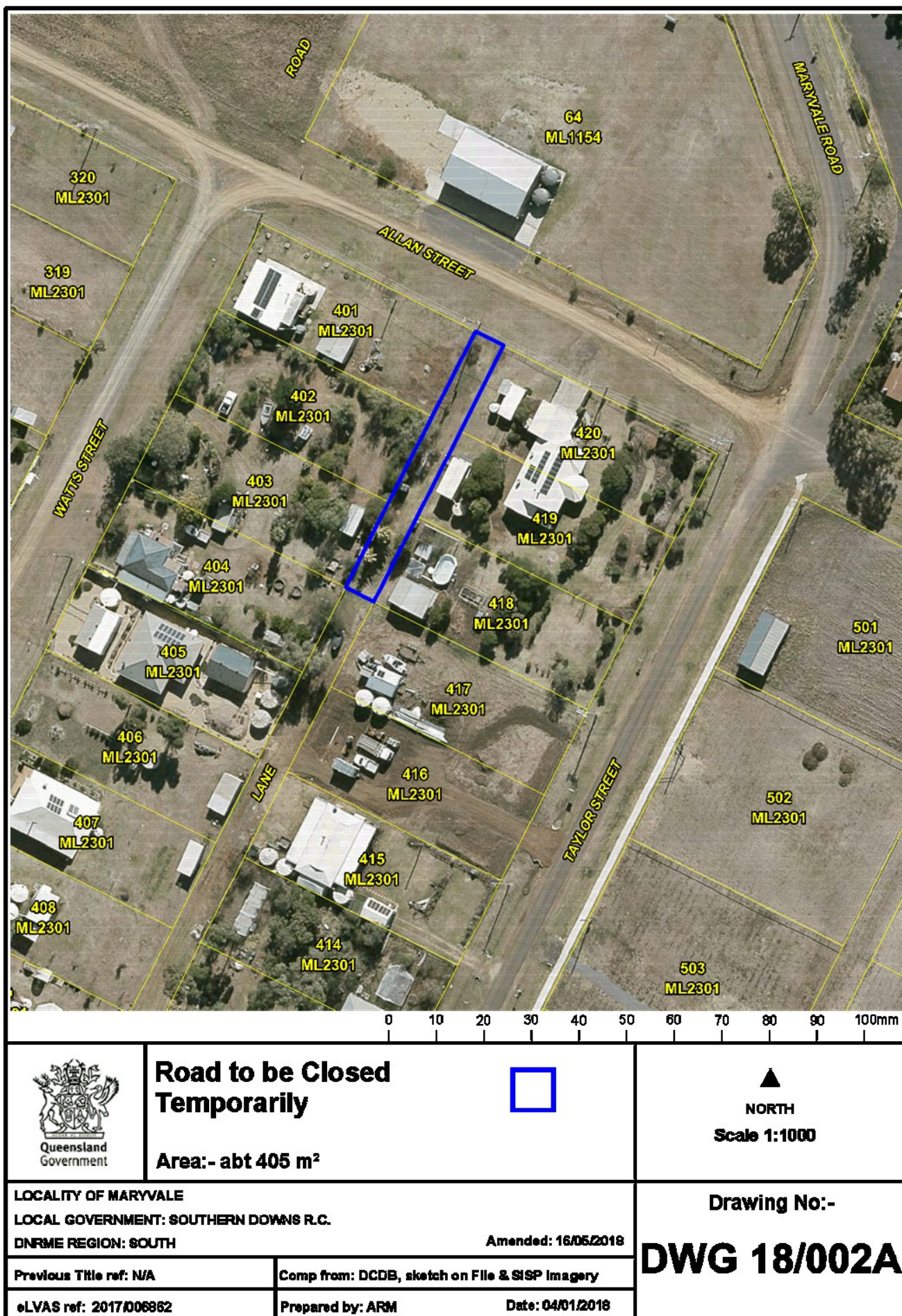
Options

Council:

1. Advise the Department Natural Resources Mines and Energy that it objects to the temporary road closure of the road abutting the north-western boundary of Lots 418 to 420 on ML2301, locality of Maryvale, as this land is required for the implementation of the recommendations of the Maryvale Urban Design Project.
2. Does not object to the proposed temporary road closure.

Attachments

1. Aerial view of proposed temporary road closure [View](#)
2. Proposed tree lined trails - Maryvale [View](#)



Priority Project

3. Night Soil Lanes




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| Maryvale Futures | Part C- Priority Project

12.5 Funding Programs

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 22 August 2018
	Governance and Grants Officer Acting Manager Corporate Services	ECM Function No/s: 15.02

Recommendation

THAT Council submit funding applications for the following projects:

1. Community Sport Infrastructure Grant Program:

- a. Solar panels on Warwick Indoor Recreation and Aquatic Centre (WIRAC, YMCA) & expansion of the solar system currently at Stanthorpe Fitness Centre
- b. BMX, Learn to Ride Park and Velodrome – Australiana Park, Warwick

2. Get Playing Places and Spaces:

- a. Planning and Design for drainage adjacent to St Marks Ovals, Jackie Howe Drive, Warwick

3. Growing Tourism Infrastructure Fund:

- a. Mini Golf at WIRAC

4. Stronger Communities Programme:

- a. Planning and design for Learn to Ride Park in Warwick and Stanthorpe
- b. Warwick Library/Art Gallery outdoor tables and seating
- c. Off leash dog parks in Warwick and Stanthorpe
- d. Community garden in Warwick and Stanthorpe

Report

There are numerous funding opportunities currently open which Council is eligible to apply for.

Community Sport Infrastructure Grant Program (Australia Sports Commission)

This fund supports small to medium scale projects up to \$500,000 to improve local community sport infrastructure which will support greater community participation in sport and physical activity and/or offer safer more inclusive sporting hubs. Whilst not mandatory, co-contributions (including in-kind) will be considered favourably and scored higher where co-contributions exist for projects.

Applications close on 14 September 2018.

Get Playing Places and Spaces (Department of National Parks, Sport and Racing)

Get Playing Places and Spaces provide funding for infrastructure development so that more Queenslanders can be involved in sport and active recreation.

Eligible organisations can apply for up to \$150,000 (GST exclusive) and must contribute at least 20% towards the total eligible project cost. Online applications close on 28 September 2018.

Growing Tourism Infrastructure Fund (GTI) (Department of Innovation, Tourism Industry Development and the Commonwealth Games)

The GTI Fund forms an instrumental element of the Queensland Government's economic development agenda to build resilient businesses, regions and communities by creating sustainable new jobs and increasing visitor expenditure. Funds are available for delivery of large scale significant infrastructure projects which are a catalyst for future economic development across the state, boosting Queensland's profile in key markets and facilitating tourism growth.

Minimum funding of \$500,000 (GST exclusive) is available on a dollar for dollar matched cash funding contribution basis by proponents for eligible capital works. Expression of interest forms must be submitted by 7 September 2018.

Stronger Communities Programme Round 4 (Department of Industry, Innovation and Science)

The Stronger Communities Programme (the program) supports the Australian Government's commitment to deliver social benefits in communities across Australia by funding small capital projects in each of the 150 federal electorates. The Maranoa electorate will received \$150,000 under the Programme to fund up to 20 projects across the electorate, ranging from \$2,500 to \$20,000.

Grant funding will be up to 50 per cent of eligible project costs. Eligible applicants will be required to provide matched cash or in-kind contribution towards their eligible project.

Expressions of interest are required to be lodged by 21 August 2018. Following this, Federal Members of Parliament will establish a community consultation committee to assist in identifying applicants and projects who will then be invited to prepare a grant application. Council staff will submit the expression of interest prior to 21 August 2018, therefore Council's resolution will provide retrospective approval for this application.

The following list of proposed projects are considered to be eligible under the various funding programs:

Community Sport Infrastructure Grant Program

- Solar panels on Warwick Indoor Recreation and Aquatic Centre (WIRAC, YMCA) and Stanthorpe Fitness Centre
- BMX, Learn to Ride Park and Velodrome – Australiana Park, Warwick

Get Playing Places and Spaces

- Planning and Design for drainage (Touch Football and Academy Soccer) at St Marks Park, Jackie Howe Drive, Warwick

Growing Tourism Infrastructure Fund

- Mini Golf at WIRAC

Stronger Communities Programme

- Planning and design for Learn to Ride Park in Warwick and Stanthorpe
- Warwick Library/Art Gallery outdoor tables and seating

- Off leash dog parks in Warwick and Stanthorpe
- Community garden in Warwick and Stanthorpe

Budget Implications

Community Sport Infrastructure Grant Program - whilst not mandatory, co-contributions (including in-kind) will be considered favorably and scored higher where co-contributions exist for projects. Full and confirmed details of any co-contributions must be outlined in the application.

Get Playing Places and Spaces – can apply for funding for each approved project up to \$150,000 (GST exclusive) over an 18 month construction period. There is no maximum total project cost limit for this program.

Growing Tourism Infrastructure Fund - minimum funding of \$500,000 (GST exclusive) is available on a dollar for dollar matched cash basis.

Stronger Communities Programme – available funding ranges from \$2,500 to \$20,000 with up to 50 per cent of eligible project costs.

Council's contributions for the various projects could be sourced from the Grant Contingency budget.

Policy Consideration

Corporate Plan 2014-2019 (Revised Edition)

4. The Economically Strong, Sustainable and Diverse Southern Downs:

- 4.1 Identify new external revenue sources, including grants, to fund regional infrastructure and services
- 4.8 Maximise private and government funding opportunities to foster both community and business growth throughout the region.

Community Engagement

Nil

Legislation/Local Law

All projects must be completed in accordance with applicable laws, including Council's Procurement Policy.

Options

Council:

1. Submit the funding applications for the following projects:

Community Sport Infrastructure Grant Program

- a. Solar panels on Warwick Indoor Recreation and Aquatic Centre (WIRAC, YMCA) and Stanthorpe Fitness Centre
- b. BMX, Learn to Ride Park and Velodrome – Australiana Park, Warwick

Get Playing Places and Spaces

- a. Planning and Design for drainage adjacent to St Marks Ovals, Jackie Howe Drive, Warwick

Growing Tourism Infrastructure Fund

- a. Mini Golf at WIRAC

Stronger Communities Programme

- a. Planning and design for Learn to Ride Park in Warwick and Stanthorpe
 - b. Warwick Library/Art Gallery outdoor tables and seating
 - c. Off leash dog parks in Warwick and Stanthorpe
 - d. Community garden in Warwick and Stanthorpe
2. Not submit funding applications or submit funding application for alternative projects.

Attachments

Nil

13. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES

Nil

14. NOTICES OF MOTION

Nil

15. GENERAL BUSINESS

16. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

Recommendation

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

16.1 Review of Councillor Portfolios, Southern Downs Regional Council Advisory Committees and Advisory Committee Policy

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.2 RFT 18_163 - Collection, Removal and Disposal of Regulated Waste

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.3 RFT 18_185 & RFT 18_186 - NDRRA Flood Restoration Works - Package 7B and Package 8C

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.4 RFT 18_188 Program Management of Natural Disaster Relief and Recovery Arrangements Declared Event

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.5 Request to Waive Charges

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.6 PN 27480 - Second Request for Water Relief

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(d) of the *Local Government Regulation 2012*, as it contains information relating to rating concessions.

16.7 Request to Waive Water Consumption and Interest Charges

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(d) of the *Local Government Regulation 2012*, as it contains information relating to rating concessions.

16.8 Tender 19/004 Construct Dungaree Memorial Space

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.9 Upgrade of the Warwick WTP Chlorine Gas Infrastructure

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.

16.10 Regional Arts Development Fund Applications Round Three 2017/2018

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.11 July 2018 Monthly Report from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.