



## **SOUTHERN DOWNS REGIONAL COUNCIL GENERAL MEETING OF COUNCIL**

Dear Councillors

Your attendance is hereby requested at the General Meeting of Council to be held in the Council Chambers, Southern Downs Regional Council, 64 Fitzroy Street, Warwick on **Wednesday, 13 December 2017 at 9.00AM**.

Notice is hereby given of the business to be transacted at the meeting.

**David Keenan**

**CHIEF EXECUTIVE OFFICER**

8 December 2017

Attendance:

10:30am Presentation of Casual for a Cause Donation to "Days for Girls – Allora Team"



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## **WEDNESDAY, 13 DECEMBER 2017 General Meeting of Council**

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**1. PRAYER & CONDOLENCES**

PASTOR DAVID BAILEY, ROSE CITY PRESBYTERIAN CHURCH

**2. ATTENDANCE**

**3. APOLOGIES**

**4. READING AND CONFIRMATION OF MINUTES**

**4.1 General Council Meeting - 22 November 2017**


**Recommendation**

THAT the minutes of the General Council Meeting held on Wednesday 22 November 2017 be adopted.

## 5. ACTIONS FROM COUNCIL MEETINGS

### 5.1 Actions from Previous Council Meeting

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Chief Executive Officer	<b>File Ref:</b> 13.42

#### Recommendation

THAT Council receive the report and note the contents.

#### Report

The purpose of this report is to provide a summary of Actions resulting from resolutions from the November 2017 General Council Meeting.


A copy of the Actions report is attached.


#### Attachments

1. Actions from November 2017 General Meeting [View](#)

	<b>ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING</b>	<b>Date From:</b> 22/11/2017 <b>Date To:</b> 22/11/2017
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MEETING DATE	ITEM NUMBER	AGENDA ITEM	ACTION OFFICER	ACTION TO DATE	COMPLETED
22 November 2017	3.1	Apology - Cr McNichol	David Keenan	29 Nov 2017 - 11:48 AM - Marion Seymour Noted	29/11/2017
22 November 2017	5.1	Actions from Previous Council Meeting	David Keenan	29 Nov 2017 - 11:49 AM - Marion Seymour Noted	29/11/2017
22 November 2017	7.1	Meyoral Minute - November 2017	Tracy Dobie	29 Nov 2017 - 11:49 AM - Marion Seymour Noted	29/11/2017
22 November 2017	8.1	Correspondence	David Keenan	29 Nov 2017 - 11:49 AM - Marion Seymour Noted	29/11/2017
22 November 2017	10.1	Finance Report as at 31 October 2017	Andrew Page	29 Nov 2017 - 11:50 AM - Marion Seymour Noted	29/11/2017
22 November 2017	10.2	Calendar for Council Meetings 2017	David Keenan	29 Nov 2017 - 11:50 AM - Marion Seymour Calendars updated and Website to update in December 2017	29/11/2017
22 November 2017	10.3	Tourism Update	Scott Templeman	29 Nov 2017 - 11:52 AM - Marion Seymour Noted	29/11/2017
22 November 2017	10.4	Screen Queensland 10 Year Roadmap Consultation Reports	Scott Templeman	29 Nov 2017 - 11:53 AM - Marion Seymour Submission lodged 28 November 2017	29/11/2017
22 November 2017	10.5	Amendment to 2017/2018 SDRC Fees & Charges	Helen Gross	06 Dec 2017 - 11:58 AM - Marion Seymour Schedule of Fees & Charges updated	6/12/2017
22 November 2017	10.6	2018 Australia Day Celebrations	Scott Templeman	29 Nov 2017 - 11:53 AM - Marion Seymour Noted - Events Officer responsible for organisation	29/11/2017
22 November 2017	11.2	Support of Queensland Fire and Emergency Services	Peter See	01 Dec 2017 - 2:56 PM - Barb Fagan Noted	1/12/2017
22 November 2017	11.3	Southern Downs Local Disaster Management Plan 2017 Review	Pia Fletcher	01 Dec 2017 - 2:57 PM - Barb Fagan Noted	1/12/2017
22 November 2017	11.5	Event, Sport & Recreation Advisory Committee Minutes	Michael Bell	01 Dec 2017 - 2:58 PM - Barb Fagan Noted	1/12/2017

<div>  <b>ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING</b> <div> <b>Date From:</b> 22/11/2017  <b>Date To:</b> 22/11/2017 </div> </div>					
22 November 2017	11.6	Water & Wastewater Advisory Committee Minutes	Peter See	01 Dec 2017 - 2:58 PM - Barb Fagan Noted	1/12/2017
22 November 2017	11.7	Southern Downs Water Security Options - Business Case	Michael Bell	01 Dec 2017 - 3:00 PM - Barb Fagan Noted	1/12/2017
22 November 2017	11.1	Engineering Services Department Monthly Report	Peter See	01 Dec 2017 - 2:59 PM - Barb Fagan Noted	1/12/2017
22 November 2017	11.4	Delegation of Leslie Dam Emergency Action Plan Assessment	Pla Fletcher	01 Dec 2017 - 3:00 PM - Barb Fagan Noted	1/12/2017
22 November 2017	12.5	Relinquish Reserve for Recreation	Cathy Cockram	01 Dec 2017 - 9:40 AM - Allison Billbrough Monthly memo sent to MCS & LMO to action as per Council's Resolution.	23/11/2017
22 November 2017	12.1	Temporary Local Planning Instrument 01/2017 (Amendment of the Flood Hazard Overlay)	Annette Doherty	01 Dec 2017 - 9:35 AM - Allison Billbrough Monthly memo sent to PCC to action as per Council's Resolution.	23/11/2017
22 November 2017	12.2	Proposal to Make Local Law No. 3 (Waste Management) 2017	Annette Doherty	01 Dec 2017 - 9:36 AM - Allison Billbrough Monthly memo sent to PCC & EC to action as per Council's Resolution.	23/11/2017
22 November 2017	12.3	Policies to be Rescinded	Jason Aspinell	01 Dec 2017 - 9:37 AM - Allison Billbrough Monthly memo sent to MCS & GGO to action as per Council's Resolution.	23/11/2017
22 November 2017	12.4	Proposal to Amend Local Law No. 2 (Animal Management) 2011	Annette Doherty	01 Dec 2017 - 9:38 AM - Allison Billbrough Monthly memo sent to PCC & LLC to action as per Council's Resolution.	23/11/2017
22 November 2017	12.6	Building Better Regions Fund Round Two	Jason Aspinell	01 Dec 2017 - 9:39 AM - Allison Billbrough Monthly memo sent to MCS & GGO to action as per Council's Resolution.	23/11/2017
22 November 2017	15.1	Vote of Thanks to Staff - AFP Celebrations	David Keenan	29 Nov 2017 - 11:55 AM - Marion Seymour Noted	29/11/2017
22 November 2017	15.2	Drought Declaration for Southern Downs	David Keenan	29 Nov 2017 - 11:55 AM - Marion Seymour Letter held pending briefing from Department of Agriculture Officers 11 December 2017	29/11/2017


<div>  <div> <b>ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING</b> <div> <b>Date From:</b> 22/11/2017  <b>Date To:</b> 22/11/2017 </div> </div> </div>					
22 November 2017	15.3	Cr Pennisi - Leave of Absence	David Keenan	29 Nov 2017 - 11:56 AM - Marion Seymour Noted	29/11/2017
22 November 2017	16.8	2017/18 - Grants to Community - Round Two (2)	Sue Harrold	01 Dec 2017 - 2:55 PM - Barb Fagan Noted - Correspondence sent advising of Council's decision.	1/12/2017
22 November 2017	16.1	2017/2018 Sale of Land for Unpaid Rates	Andrew Page	06 Dec 2017 - 11:57 AM - Marion Seymour Notices sent	6/12/2017
22 November 2017	16.2	Tender Assessment Report RFT 18/022 - Supply & Delivery of One (1) Articulated Motor Grader	Clinton Henry	01 Dec 2017 - 3:01 PM - Barb Fagan Noted - Correspondence sent advising of Council's decision.	1/12/2017
22 November 2017	16.3	Contract No. 18/018 - Tender for the Supply & Delivery of Four (4) Tandem Drive Tip Trucks	Clinton Henry	01 Dec 2017 - 3:01 PM - Barb Fagan Noted - Correspondence sent advising of Council's decision.	1/12/2017
22 November 2017	16.4	EOL for Warwick Recycled Water Scheme	Renee Wallace	01 Dec 2017 - 3:02 PM - Barb Fagan Noted	1/12/2017
22 November 2017	16.5	EOL - Connolly Dam	Renee Wallace	01 Dec 2017 - 3:02 PM - Barb Fagan Noted	1/12/2017
22 November 2017	16.6	October 2017 Monthly Reports from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane	Peter See	01 Dec 2017 - 2:56 PM - Barb Fagan Noted	1/12/2017
22 November 2017	16.7	Proposed Sale of Land	Cathy Cockram	01 Dec 2017 - 9:39 AM - Allison Billbrough Monthly memo sent to LMO to action as per Council's Resolution.	23/11/2017

## **6. DECLARATIONS OF CONFLICTS OF INTEREST**

## 7. MAYORAL MINUTE

### 7.1 Mayoral Minute - December 2017

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Mayor	<b>ECM Function No/s:</b>

#### Recommendation

THAT Council receive the Mayoral Minute for December 2017.

#### Report

The highlight of the last month was the trial run for the Commonwealth Games Baton Relay held in Warwick on Saturday, 2 December. The Queensland Police were in full force, along with their colleagues from other States that will host the Queens Baton in the lead up to the Commonwealth Games. The convoy's vehicles, drivers, security personnel, media representatives, announcers, organisers and a myriad of other support people took part in the practice run for the Relay. They were joined on the day by Warwick residents who played the role of baton bearers so that the trial could be as realistic as possible. The trial was incident free and the media coverage of Warwick has been broadcast throughout Australia as well as on the Commonwealth Games and Baton Relay websites.

The Queens Baton Relay will take place on 29 March 2018 with residents from across the region selected to be baton bearers. The Relay will start at East State School, travel to Leslie Park where there will be an opportunity to view the baton while it is stationary. The Relay will then move on to Warwick State High School, St Mary's Lower School and conclude at Central State School.

Meanwhile it is almost the end of another year. Christmas Carol events have been conducted in Stanthorpe and Warwick with Allora and Killarney to be held soon. These are wonderful occasions to join with friends and family in a relaxed environment and to acknowledge the talented performers we have in the region.

Council has joined with the Queensland Police to launch a 'Southern Downs Say No to Violence' campaign. There has been an increase in violent behaviour in our region recently and this campaign is a timely reminder to people to show restraint in their actions. As we approach Christmas, a time that should be filled with joy, it is important to remember there is no need for violence in the home or on the street.

I would like to wish everyone a Merry Christmas and a Happy New Year.


#### Attachments

Nil

## 8. READING AND CONSIDERATION OF CORRESPONDENCE

### 8.1 Correspondence

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Chief Executive Officer	<b>ECM Function No/s:</b>

#### Recommendation

THAT the report of the Chief Executive Officer in relation to Correspondence be received.

#### Report

1. **Griffith University** in response to Council's correspondence regarding the possibility of any expanded presence for the University in the Southern Downs region. A copy of Council's letter is also attached.

**Action:** Noted.

#### Attachments

1. Griffith University [View](#)
2. Council's letter to Griffith University [View](#)



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Professor Ian O'Connor  
Vice Chancellor and President

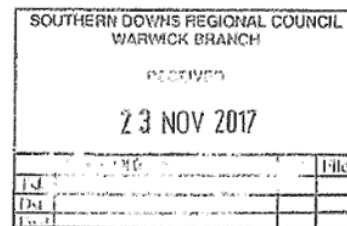
Griffith University  
Gold Coast Queensland 4222 Australia

Telephone +61 (0)7 5552 8178

vc@griffith.edu.au  
griffith.edu.au

17 November 2017

Mr David Keenan  
Chief Executive Officer  
Southern Downs Regional Council  
PO Box 26  
WARWICK QLD 4370



Dear Mr Keenan

Thank you for your letter of 6 November 2017. The University is honoured to be approached by the Council about our association with the Southern Downs.

As a University with five campuses in the Brisbane-Gold Coast corridor, we are committed to contributing to the educational, economic, social and cultural vitality of our local communities. In future years, we are looking to enhance and strengthen collaboration with these communities with a particular focus on South Bank, Nathan, Mt Gravatt, Logan and the Gold Coast.

Although we are not looking to expand our reach outside the Brisbane-Gold Coast corridor at this point of time, we would be delighted to collaborate with the Council in areas where our expertise might be of assistance. As you mention, we have a close connection with Warwick through the provision of dental services and it is in the health area where future partnerships may be possible. With this in mind, I have forwarded your letter to Professor Sheena Reilly, our Pro Vice Chancellor (Health), and asked her to contact you if appropriate opportunities for collaboration should arise in the future.

Thanks once again for bringing your Council's work to our attention. On behalf of the entire University community, we wish the Southern Downs Regional Council the very best in its plans to meet the future needs of this fast growing region.

Yours sincerely

Ian O'Connor AC  
Vice Chancellor and President

Gold Coast Logan Mt Gravatt Nathan South Bank





Monday, 6 November 2017

Professor Ian O'Connor  
Vice Chancellor Griffith University  
Gold Coast Campus  
Griffith University  
Parklands Drive  
SOUTHPORT QLD 4222

**Please address all  
communications to:**

The Chief Executive Officer

Southern Downs

Regional Council

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t 1300 MY SDRC  
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f 07 4661 0333

Dear Professor O'Connor,

The Southern Downs Region is located approximately 90 minutes from Brisbane and has a population of over 35,000 residents, with the major population centres being Warwick and Stanthorpe. The local economy is doing very well, supported largely by the success of the agricultural sector, but also through investment in other parts of the local economy such as food processing, agribusiness, aged care and manufacturing, as well transport and logistics.

The Southern Downs Regional Council accepts that to be a successful region the key is to create employment and investment from existing companies, as well as attracting new companies to the region. Over the past two years Southern Downs Regional Council has successfully worked with existing companies to expand their operations and attracted new companies to the region, which is now demonstrated in the companies that have committed to the region.

Over the next 2-3 years the following investments will be made in the Southern Downs Region. Churches of Christ Aged Care are in the process of completing a \$40 million facility that will create 100 jobs in Warwick and 40 in Stanthorpe. The labour force will include RN's, AIN's, and personal carers, as well as catering, maintenance and administration.

At Rose City Shopping World there are still 50 jobs across a number of specialty stores and 100 jobs at a new Coles Supermarket to be filled prior to the facility opening in early 2018.

Earlier this year Council partnered with John Dee (Export Abattoir) to access funding through the *Building Better Regions program* and managed to secure \$4.9 million to support a \$15 million expansion that will establish a bespoke cold storage and logistics facility to be constructed, creating over 180 jobs in processing, logistics and information technology.

Wes Farmers has announced a \$20 million new Bunnings Store to replace the existing store, delivering an additional 50 jobs as part of the expansion. The store is anticipated to be open in the third quarter of 2018.





**Please address all  
communications to:**

The Chief Executive Officer  
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Regional Council  
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Whilst Grove Juice already has a presence in Warwick, the bottling plant in Brisbane is scheduled to be closed in Brisbane with a new facility being established next to the existing facility creating up to 50 new jobs and representing an investment of over \$15 million. It is anticipated that the new jobs will be predominantly be for process workers, however there will also be roles in quality assurance, logistics and scientific staff.

Additionally, the region is experiencing significant investment within the poultry sector with the Darwalla Group nearing completion of a \$20 million chicken hatchery at Allora, which will employ approximately 20 skilled and unskilled workers, as well as contractors. This investment will continue to drive production in all parts of the poultry sector.

Plans are well advanced for the relocation of key aspects of the Brisbane based ABC (Quilton) Tissue facility to Warwick, generating roles for up to 40 staff in advanced manufacturing.

There is also another New South Wales based business that will employ up to 260 people in food processing, representing an investment of \$50 million, which is on the cusp of being announced.

Please note that there is significant investment occurring in the wine, fruit and vegetable production areas of the Granite Belt.

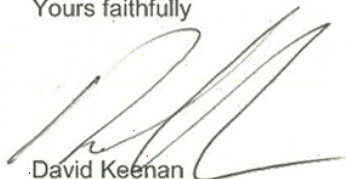
There are also a number of major events attracting a higher level of domestic, interstate and international visitors to the region.

With the above in mind, Southern Downs Regional Council is in the process of planning out a future based on employment growth and population growth, especially given that existing labour force will not meet the forecast employment demands.

Council notes that Griffith University has a presence in Warwick through the dental service adjacent the Warwick Hospital; however as part of this planning process Council would be keen to understand if the University envisages any further presence in the Southern Downs as the region experiences this sustained period of growth.

Southern Downs Regional Council looks forward to hearing from you and would be more than happy to provide further information if required. Please feel free to contact me directly on 4661 0351 or [david.keenan@sdrcl.qld.gov.au](mailto:david.keenan@sdrcl.qld.gov.au)

Yours faithfully



David Keenan  
Chief Executive Officer


**9. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**

Nil

## 10. EXECUTIVE

### 10.1 Financial Report as at 30 November 2017

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Manager Finance & Information Technology	<b>ECM Function No/s:</b> 12.13

#### Recommendation

THAT Council receive and note the Financial Report as at 30 November 2017.

#### Report

Council's operating performance against forecast shows that the net operating position (before capital items) of \$25.0m.

The general rates, fire levy and waste utility charges have been raised for all of the financial year. The water and wastewater utility charges have been raised in October for the first six months, and have been charged with the October water consumption.

#### Income Statement

Total operating revenue of \$49.8m has been received for the months of July to November and capital revenue of \$8.8m has been received for the year.

Overall operating expenditure of \$24.8m is \$4.0m under the year to date estimate of \$28.8m with employee costs being around \$1.8m under budget and materials and services being \$1.4m under the year to date estimate.

#### Capital Works in Progress

Capital works expenditure to 30 November 2017 is \$14.7m which is 29.7% of the capital works budget of \$49.5m.

Year to date capital expenditure by area is as follows:

	Approved Annual Budget	Carryover & Amendments	Total Budget	YTD Expenditure	% Spent	Committed	Spent & Committed	% Spent & Committed
Land & Land Improvements	-	3,332	3,332	10,194	305.9%	800	10,994	329.9%
Buildings	436,000	1,091,188	1,527,188	204,052	13.4%	122,770	326,822	21.4%
Plant & Equipment	3,679,000	12,689	3,691,689	647,104	17.5%	1,954,260	2,601,364	70.5%
Roads, Drains & Bridges	7,848,846	21,341,495	29,190,341	4,610,621	15.8%	1,320,047	5,930,669	20.3%
Water	4,962,450	5,881,811	10,844,261	2,698,461	24.9%	1,746,785	4,445,246	41.0%
Wastewater	3,165,000	(854,473)	2,310,527	1,074,771	46.5%	125,566	1,200,337	52.0%
Other Assets	2,649,000	(685,111)	1,963,889	119,765	6.1%	94,733	214,498	10.9%
<b>Total</b>	<b>22,740,296</b>	<b>26,790,931</b>	<b>49,531,227</b>	<b>9,364,969</b>	<b>18.9%</b>	<b>5,364,961</b>	<b>14,729,930</b>	<b>29.7%</b>

## **Budget Implications**

The second quarter budget review will be undertaken in December 2017, with a report to be presented to the January Council Meeting.

## **Policy Consideration**

Operational Plan 2017/18

Review and update of the 10 year Financial Plan

Annual review of Debt Policy, Procurement Policy, Revenue Policy and Investment Policy

## **Community Engagement**

Nil

## **Legislation/Local Law**

Local Government Act 2009 and Local Government Regulation 2012

## **Options**

1. Receive and note the Financial Report as at 30 November 2017.
2. Not receive and note the Financial Report as at 30 November 2017.

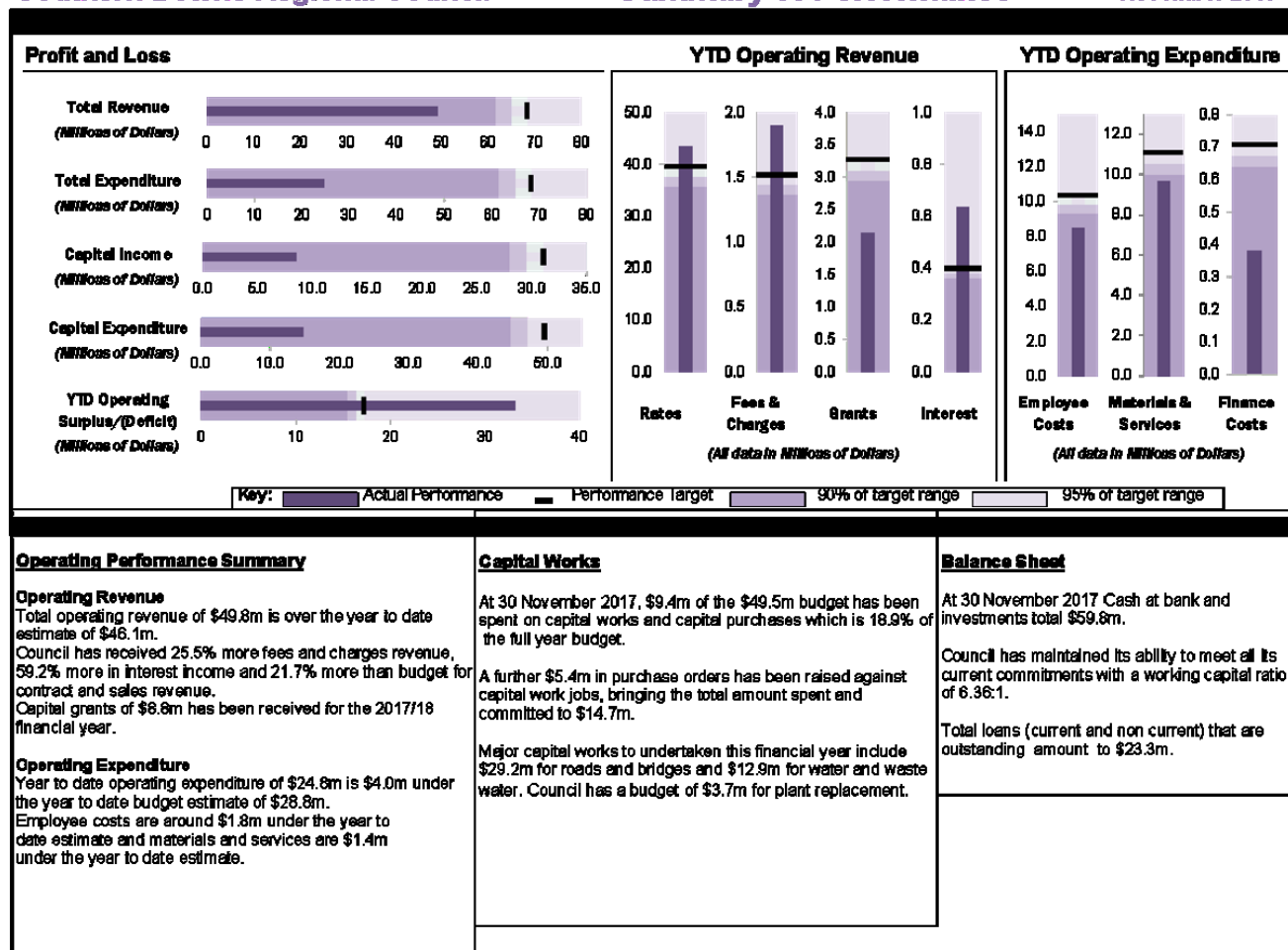
## **Attachments**

1. Finance Report [View](#)
2. Investments Register [View](#)

## Southern Downs Regional Council

## Summary of Performance

November 2017



## Southern Downs Regional Council

### Income Statement

November 2017

Audited 2017 Actual \$		Annual 2018 Budget \$	Phased 2018 YTD Budget \$	Phased 2018 YTD Actual \$
	<b>Revenue from ordinary activities</b>			
29,960,772	General Rates	30,807,900	31,016,971	30,829,072
282,464	Rural fire brigade levy	283,705	283,705	284,460
24,173,601	Utility Rates and Charges	24,740,000	10,308,333	14,481,841
(1,618,631)	Less Discounts	(1,789,725)	(1,789,725)	(1,792,420)
(591,198)	Rates on Council properties	(509,891)	(212,455)	(331,095)
<b>52,207,008</b>		<b>53,531,989</b>	<b>39,606,830</b>	<b>43,471,857</b>
4,421,431	Fees and Charges	3,624,103	1,519,310	1,906,313
1,476,960	Interest	968,000	399,383	636,099
5,261,559	Contract & Sales Revenue	2,475,688	942,812	1,147,143
933,923	Rent and Other Income	872,310	363,677	430,890
11,003,454	Government Grants and Subsidies	7,612,746	3,270,532	2,149,592
<b>75,324,354</b>	<b>Total Operating Revenue</b>	<b>69,085,036</b>	<b>46,102,944</b>	<b>49,761,894</b>
	<b>Expenses from ordinary activities</b>			
20,942,178	Employee Costs	24,427,624	10,322,984	8,488,072
24,201,530	Materials and Services	26,643,984	11,102,024	9,678,690
13,224,665	Depreciation and Amortisation	15,526,095	6,616,643	6,234,869
2,280,152	Finance Costs	1,701,870	709,112	382,282
<b>62,648,524</b>	<b>Total Operating Expenses</b>	<b>68,299,573</b>	<b>28,750,764</b>	<b>24,783,913</b>
<b>12,675,830</b>	<b>Operating Surplus/(Deficit) before capital items</b>	<b>785,463</b>	<b>17,352,180</b>	<b>24,977,981</b>
	<b>Other Capital Amounts</b>			
9,031,591	Capital Grants, Contributions and Donations	30,060,647	62,500	8,844,603
(4,874,693)	Other capital income and (expenses)	993,500	(50,000)	(313,864)
<b>16,832,728</b>	<b>Net Result Surplus/(Deficit)</b>	<b>31,839,610</b>	<b>17,364,680</b>	<b>33,508,720</b>

#### Explanation

##### Income Statement

This Statement outlines:

- all sources of Council's YTD income (revenue).
- all YTD operating expenses incurred. These expenses relate to operations and do not include capital expenditure.

However the depreciation of assets is included.

The Net Result Surplus/(Deficit) for the reporting period is a good measure of council's financial performance.

This figure is determined by deducting total expenses from total revenue.



## Southern Downs Regional Council Balance Sheet November 2017

Audited 2017 Actual \$		Annual 2018 Budget \$	Phased 2018 YTD Actual \$
<b>Current Assets</b>			
25,448,369	Cash assets & Investments	34,558,000	59,797,775
3,203,373	Receivables (includes Rates & Utilities receivable)	5,623,000	13,790,863
697,650	Assets held for sale	553,506	443,000
263,798	Inventories	229,494	422,001
<b>31,617,192</b>		<b>40,964,000</b>	<b>74,453,639</b>
<b>Non-Current Assets</b>			
946,000	Investment Property	742,000	742,000
721,743,783	Property, plant and equipment	771,104,999	702,717,849
275,395	Other Financial Assets	205,001	169,906
19,058,954	Capital works in progress	-	36,614,533
1,403,290	Intangible Assets	1,276,000	1,264,121
<b>743,427,422</b>		<b>773,328,000</b>	<b>741,508,409</b>
<b>775,044,614</b>	<b>TOTAL ASSETS</b>	<b>814,292,000</b>	<b>815,962,048</b>
<b>Current Liabilities</b>			
3,843,545	Creditors and other payables	6,858,999	3,394,019
7,120,132	Provisions	4,215,000	6,750,127
2,005,578	Interest bearing liabilities	1,492,999	1,553,935
<b>12,969,255</b>		<b>12,566,998</b>	<b>11,698,082</b>
<b>Non-Current Liabilities</b>			
25,878,224	Interest bearing liabilities	20,687,002	21,724,401
3,858,167	Provisions	5,119,000	4,947,308
<b>29,736,391</b>		<b>25,806,002</b>	<b>26,671,710</b>
<b>42,705,646</b>	<b>TOTAL LIABILITIES</b>	<b>38,373,000</b>	<b>38,369,791</b>
<b>732,338,968</b>	<b>NET COMMUNITY ASSETS</b>	<b>775,919,000</b>	<b>777,592,257</b>
<b>Community Equity</b>			
182,723,268	Asset Revaluation Reserve	182,932,000	182,931,429
549,615,700	Retained surplus	592,987,000	594,660,827
<b>732,338,968</b>	<b>TOTAL COMMUNITY EQUITY</b>	<b>775,919,000</b>	<b>777,592,256</b>

### Balance Sheet

The Balance Sheet outlines what Council owns (its assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the equity, the stronger the financial position.

-

Key Ratios	Budget	YTD Actual	On Target?	Key Ratios	Budget	YTD Actual	On Target?
<b>Working Capital Ratio</b> (Current Assets / Current Liabilities)	3.26 : 1	6.36 : 1	✓	<b>Interest Coverage Ratio</b> (Net Interest Expense / Total Operating Revenue) (%)	1.06%	0.62%	✓
Target Ratio	> 1:1	> 1:1		Target Ratio Upper Limit (%)	10.0%	10.0%	
This is an indicator of the management of working capital (short term financial capital). Measures the extent to which a Council has liquid assets available to meet short term financial obligations.				This ratio indicates the extent to which a Council's operating revenues are committed to interest expenses. As principal repayments are not operating expenses, this ratio demonstrates the extent to which operating revenues are being used to meet the financing charges associated with debt servicing obligations.			
<b>Operating Surplus Ratio</b> (Net Operating Surplus / Total Operating Revenue) (%)	46.1%	67.3%	✓	<b>Asset Sustainability Ratio</b> (Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	319.0%	236.3%	✓
Target Ratio	0.0% to 15.0%	> 0.0% to 15.0%		Target Ratio Lower Limit (%)	> 90%	> 90%	
This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.				This is an approximation of the extent to which the infrastructure assets managed by the Council are being replaced as these reach the end of their useful lives. Depreciation expense represents an estimate of the extent to which the infrastructure assets have been consumed in a period. Capital expenditure on renewals (replacing assets that the Council already has) is an indicator of the extent to which the infrastructure assets are being replaced.			
A positive ratio indicates the percentage of total rates available to help fund proposed capital expenditure. If the relevant amount is not required for this purpose in a particular year, it can be held for future capital expenditure needs by either increasing financial assets or preferably, where possible, reducing debt.				<b>Comments on Ratio Results</b>			
<b>Net Financial Liabilities Ratio</b> (Total Liabilities - Current Assets) / Total Operating Revenue)	-5.2%	-72.5%	✓	The reported ratios are taken from the Department of Local Government guidelines on sustainable financial management. When looking at ratios it is important to acknowledge that they represent a snapshot in time and that anomalies in the reported results are not taken in isolation. The targets are those provided by the Department as a preferred range and results outside those ranges will require further consideration.			
Target Ratio Upper Limit (%)	≤60%	≤60%		Whilst changes to the legislation have amended the required ratios, the ratios listed will continue to be reported on.			
This is an indicator of the extent to which the net financial liabilities of a Council can be serviced by its operating revenues.				The Asset Sustainability Ratio is under the target lower limit as there has not been a full year of activity for assets.			
A positive value of less than 60 per cent is the benchmark as determined by the Department of Local Government. It indicates that Council has the capacity to fund liabilities and to have the capacity to increase its loan borrowings. A positive value greater than 60 per cent but less than a 100% indicates that Council has the capacity to fund liabilities but has limited capacity to increase its loan borrowings.							
A ratio less than zero (negative) indicates that current assets exceed total liabilities and; therefore, Council has the capacity to increase its loan borrowings.							

## **INVESTMENTS REGISTER**

**as at 30 November 2017**

### **CASH MANAGEMENT**

10.30am CALL ACCOUNT

**LAST MONTH**  
(31 October 2017)

**PRINCIPAL**      **INTEREST RATE**

GENERAL	QTC SDRC Acct
<b>TOTAL</b>	<b>QTC</b>

\$ 9,427,542.74	2.39%
<b>\$ 9,427,542.74</b>	

**\$ 7,513,484.16**

### **BANK BILLS AND BCD**

<u>DATE</u>	<u>DESCRIPTION</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DAYS</u>
28-Jun-17	BANK OF QLD	\$ 2,000,000.00	2.65%	20-Dec-17	175
11-Aug-17	QCCU	\$ 3,000,000.00	2.60%	10-Jan-18	152
17-Aug-17	WESTPAC	\$ 3,000,000.00	2.48%	14-Dec-17	119
17-Aug-17	QCCU	\$ 3,000,000.00	2.60%	17-Jan-18	153
17-Aug-17	BANK OF QLD	\$ 3,000,000.00	2.55%	14-Feb-18	181
22-Aug-17	NAB	\$ 3,000,000.00	2.48%	24-Jan-18	155
22-Aug-17	WESTPAC	\$ 3,000,000.00	2.55%	21-Feb-18	183
22-Aug-17	BANK OF QLD	\$ 3,000,000.00	2.55%	28-Feb-18	190
24-Aug-17	NAB	\$ 3,000,000.00	2.50%	21-Feb-18	181
25-Oct-17	QCCU	\$ 3,000,000.00	2.60%	28-Mar-18	154
10-Nov-17	WESTPAC	\$ 3,000,000.00	2.50%	14-Feb-18	96
15-Nov-17	WESTPAC	\$ 3,000,000.00	2.60%	16-May-18	182
15-Nov-17	BANK OF QLD	\$ 3,000,000.00	2.60%	17-May-18	183
15-Nov-17	BENDIGO	\$ 3,000,000.00	2.60%	17-May-18	183
16-Nov-17	BANK OF QLD	\$ 3,000,000.00	2.60%	28-Mar-18	154
22-Nov-17	SUNCORP	\$ 3,000,000.00	2.45%	22-Mar-17	120
29-Nov-17	BANK OF QLD	\$ 3,000,000.00	2.60%	30-May-18	182
<b>\$ 47,000,000.00</b>	<b>TOTAL</b>	<b>\$ 50,000,000.00</b>			
<b>\$ 64,613,484.16</b>	<b>GRAND TOTAL</b>		<b>\$ 69,427,542.74</b>		
		Weighted Average	2.56%		
		BBSW 90 day rate	1.74%		

### **FUNDS BREAKDOWN**

<u>FUND</u>	<u>PRINCIPAL</u>
GENERAL	\$ 59,427,542.74
RESERVE	\$ -
TRUST	\$ -
<b>\$ 64,613,484.16</b>	<b>\$ 69,427,542.74</b>


### **INSTITUTION BREAKDOWN**

(30% MAXIMUM AT ANY ONE INSTITUTION EXCLUDING QTC)

<u>INSTITUTION</u>	<u>PRINCIPAL</u>
\$ - CBA	0%
\$ 3,000,000.00 BENDIGO	5%
\$ 12,000,000.00 WESTPAC	20%
\$ 3,000,000.00 SUNCORP	5%
\$ 9,000,000.00 QCCU	15%
\$ - HERITAGE	0%
\$ 14,000,000.00 BANK OF QLD	29%
\$ 7,513,484.16 QTC	16%
\$ 6,000,000.00 NAB	10%
\$ - CITIBANK	0%
\$ - BANK WEST	0%
	100%
<b>\$ 64,613,484.16</b>	<b>\$ 69,427,542.74</b>

## 10.2 Draft Economic Development Strategy

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Manager Economic Development & Tourism	<b>ECM Function No/s:</b>

### Recommendation

THAT Council resolve to endorse the community consultation program for the draft Economic Development Strategy.

### Report

The Southern Downs Region has the potential to increase its contribution to the Queensland Economy. The Region is well located, being two hours from Brisbane and at the junction of two highways, with ample land that is appropriately zoned, access to water and very safe and liveable communities. To realise the potential, concerted actions will need to be undertaken by Council Officers. The draft Economic Development Strategy provides the plan that will help to realise the Region's potential.

There are three goals in the Economic Development Strategy:-

- Increase population by 10% by 2020
- Attract \$300 million of investment by 2020
- Attract 1500 New Jobs by 2020

To achieve these goals the Economic Development Strategy has four strategic elements:

- Business Growth
- Investment Attraction
- Workforce Development
- Advocacy

The Economic Development Strategy is underpinned by a comprehensive work plan that is constantly updated to ensure progress is being made on the goals. Every action in the Economic Development and Tourism Department's work plan falls under at least one of the strategic elements. Every one of the strategic elements will, in some way, contribute to the achievement of the goals. The Economic Development Strategy is clear in its intent and execution and will ensure that the potential of the Southern Downs' Economy is realised.

This Economic Development Strategy has been developed in concert with the Economic Development Advisory Committee. The input has been invaluable and their recommendations, to date, have been incorporated into the final document.

To ensure the Economic Development Strategy is accepted by the broader business community, the Economic Development and Tourism Department wishes to undertake a program of public consultation. The program includes posting the Strategy on the Council Website; direct contact with the Warwick and Stanthorpe Chambers of Commerce and the Region's Progress

Associations; and direct contact with other business peak bodies and State and Commonwealth Government Agencies.

### **Budget Implications**

The Economic Development and Tourism Department has budget to fund the activities required to deliver the outcomes described in the Economic Development Strategy.

### **Policy Consideration**

This Strategy achieves outcomes in the Corporate Plan 2014 – 2019 Revised Edition under sections 4.1, 4.4, 4.5, 4.7, 4.8, 5.1, 5.2, 5.3

### **Community Engagement**

The Economic Development Advisory Committee has had input into the draft Economic Development Strategy. This report outlines further community engagement.

### **Legislation/Local Law**

Nil

### **Options**

1. Endorse the community engagement program for the Draft Economic Development Strategy.
2. Endorse the community engagement program for the Draft Economic Development Strategy with amendments.
3. Not endorse the community engagement program for the Draft Economic Development Strategy.

### **Attachments**

1. Draft Economic Development Strategy [View](#)

# ECONOMIC DEVELOPMENT STRATEGY

## 2017 – 2020

### CONTENTS

ABOUT SOUTHERN DOWNS.....	1
ECONOMIC SNAPSHOT .....	2
OUR GOALS .....	6
TARGET SECTORS .....	6
STRATEGIC ACTIONS .....	8
PLANNING AND POLICY.....	8

### ABOUT SOUTHERN DOWNS

**Situated two hours south west of Brisbane, the Southern Downs is a Local Government Area located in the Darling Downs region of Queensland, along the state's boundary with New South Wales.**

**The Southern Downs is a thriving regional business hub centred around major towns Warwick and Stanthorpe, and smaller towns Allora, Killarney, Leyburn and Wallangarra. It offers an outstanding mix of investment and business opportunities, industrial and rural locations and relaxed country lifestyle. The region's abundant land, industry diversity and transport infrastructure underpin its role as a major hub for South East Queensland's agricultural, manufacturing, construction, tourism and transport sectors. The region's two major centres are both easily accessible by a vast highway network while further train, road and air networks connect the region to national and international markets. The Southern Downs economy benefits from its strategic location, a stable skilled workforce, value-for-money land prices and an overall high level of community**



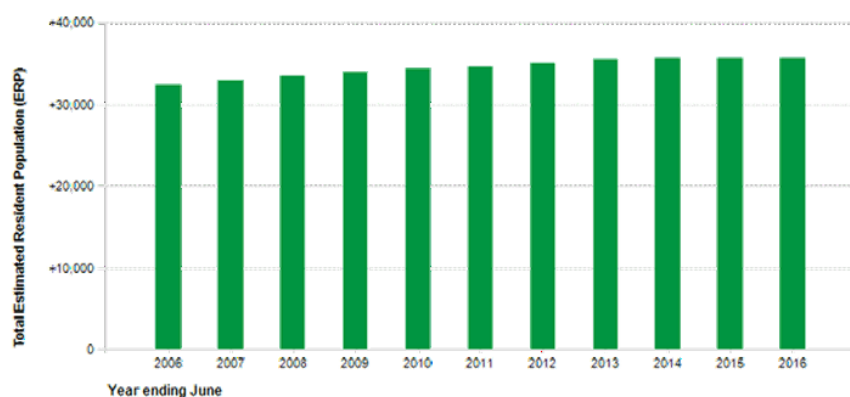
amenity.

The Southern Downs offers affordable living in a stunning natural setting with three national parks, four major dams, and the Condamine and Severn Rivers. The region also boasts a number of historical and natural attractions alongside a vibrant events calendar, all celebrated across four distinct seasons. Impressive education facilities, extensive community services and enviable real estate prices make living and working in the Southern Downs attractive.

The estimated resident population of the Southern Downs was 35,622 in 2016.

### Estimated Resident Population (ERP)

Southern Downs Regional Council



Source: Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0). Compiled and presented by .id the population experts

.id  
the population experts

## ECONOMIC SNAPSHOT

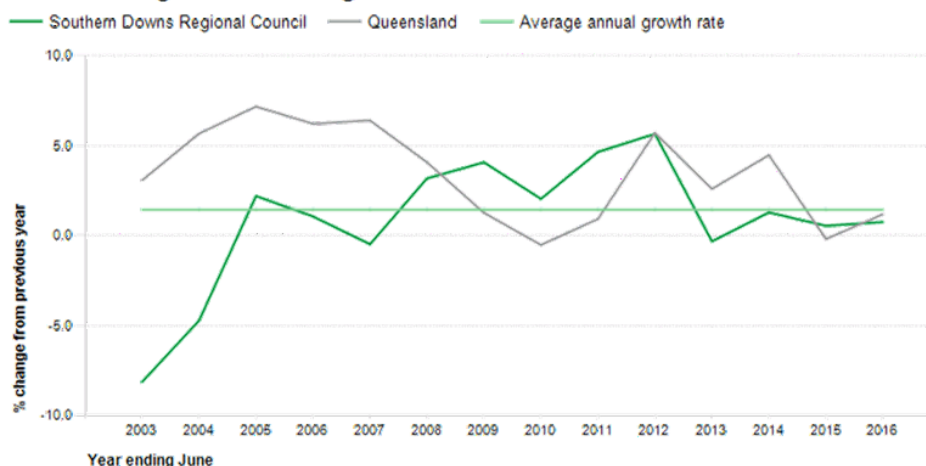
The Southern Downs economy has grown from having a strong reliance on primary industries to a more diversified economy centred on the major centres of Warwick and Stanthorpe. Industries such as transport, logistics and warehousing, food processing, tourism and health care have all contributed to creating an economically diverse and stable region.

## BUSINESS ACTIVITY

### GROSS REGIONAL PRODUCT

The Southern Downs' Gross Regional Product (GRP) was \$1,758m in 2015-16, a 0.8% increase on 2014-15. The region's GRP estimates have grown strongly by an average of 2.12% per annum since 2010-11, slightly lower than the Queensland average of 2.45% across the same period. The Southern Downs contributed 0.56% to the Gross State Product of Queensland in 2015-16.

### Annual change in Gross Regional Product



Source: National Institute of Economic and Industry Research (NIEIR) ©2016  
Compiled and presented in economy.id by .id the population experts

**.id**  
the population experts

#### Southern Downs' leading sectors (by value) in 2015-16 were:

- **Agriculture, Forestry and Fishing**, which generated \$751 million
- **Manufacturing**, which generated \$447.2 million
- **Construction**, which generated \$411.5 million
- **Electricity, Gas, Water and Waste Services**, which generated \$222.6 million
- **Transport, Postal and Warehousing**, which generated \$214.6 million

#### Key growth sectors in Southern Downs from 2010-11 to 2015-16 included:

- **Agriculture, Forestry and Fishing** (40% growth from 2010-11 to 2015-16)
- **Rental, Hiring and Real Estate Services** (42% growth)
- **Mining** (27% growth)
- **Arts and Recreation Services** (23% growth)
- **Financial and Insurance Services** (22% growth)

#### Key exports out of the Southern Downs in 2015-16 included:

- **Agriculture, Forestry and Fishing** - \$481 million (46.9% of all export value)
- **Manufacturing** - \$230 million (22.4%)
- **Transport, Postal and Warehousing** - \$100.3 million (9.8%)

### BUSINESSES BY INDUSTRY

**Agriculture, Forestry and Fishing** is the largest industry in terms of business numbers in the Southern Downs, accounting for 39.1% of the total number of businesses, followed by **Construction** (12.7%),

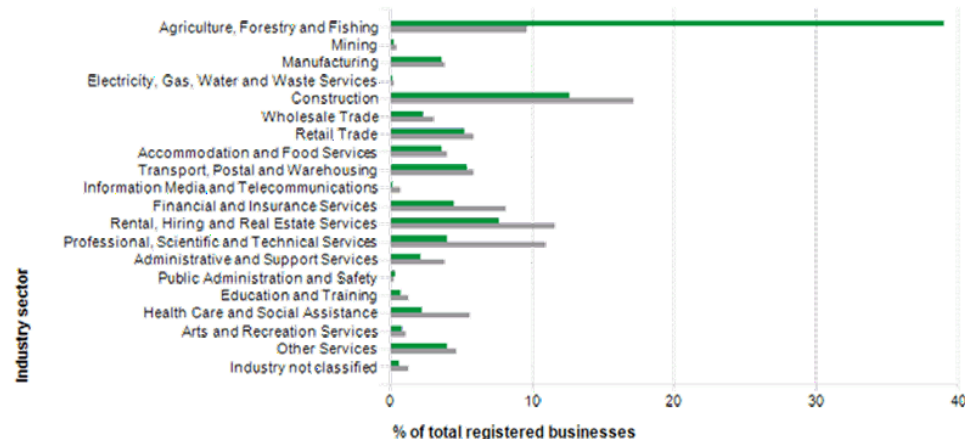


**Rental, Hiring and Real Estate Services (7.7%), Transport, Postal and Warehousing (5.5%) and Retail Trade (5.2%).**

## Registered businesses by industry 2016

Total registered businesses

■ Southern Downs Regional Council ■ Queensland



Source: Australian Bureau of Statistics, Counts of Australian Businesses, including Entries and Exits, 2011 to 2015 Cat. No. 8161.0. 

## EMPLOYMENT

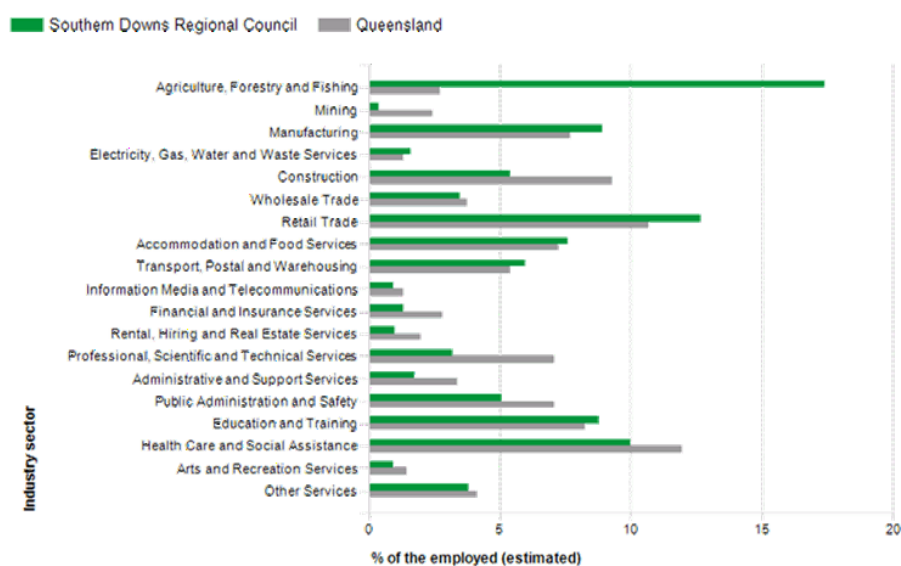
### LABOUR FORCE AND UNEMPLOYMENT

The estimated number of employed persons in the Southern Downs as at June 2016 was 15,512, representing an annual decrease of 0.35% from the level recorded in June 2015. The unemployment rate in the Southern Downs as at June 2016 was 4.43%, compared with the Queensland rate of 6.40%. Southern Downs' unemployment rates have trended significantly below the State average over the last five years, reflecting a solid overall employment outlook.

### EMPLOYMENT BY INDUSTRY

In the Southern Downs region Agriculture, Forestry and Fishing is the largest employer, generating 2,702 local jobs (17.4%) in 2015-16, followed by Retail Trade (12.7%) and Health Care and Social Assistance (10%).

## Employment (total) by industry 2015/16



Source: National Institute of Economic and Industry Research (NIEIR) ©2016  
Compiled and presented in economy.id by .id the population experts

.id  
the population  
experts

## EMPLOYMENT BY OCCUPATION

The Southern Downs employment market is diverse, with the two largest categories reported as labourers (17.7%) and managers (16.5%), based on the most recent data from 2011. The proportions of these occupations are greater than those observed at a State level.

41.5% of the local labour force has qualifications, compared to 55.6% for Queensland. 12.5% of workers have a Bachelor or Higher Degree, compared with 21.5% in the rest of the State, reflective of the region's core blue collar occupations in agriculture and manufacturing industries.

## PROPERTY MARKET

### HOUSING AND RENTAL MARKET

The median house price in the Southern Downs was \$274,941 at June 2016, which represented an annual increase of 0.03% from the level recorded in June 2015 (\$267,622). At June 2016, the Southern Downs had a median house rental of \$265, \$110 lower than the media house rental for Queensland.

### BUILDING APPROVALS

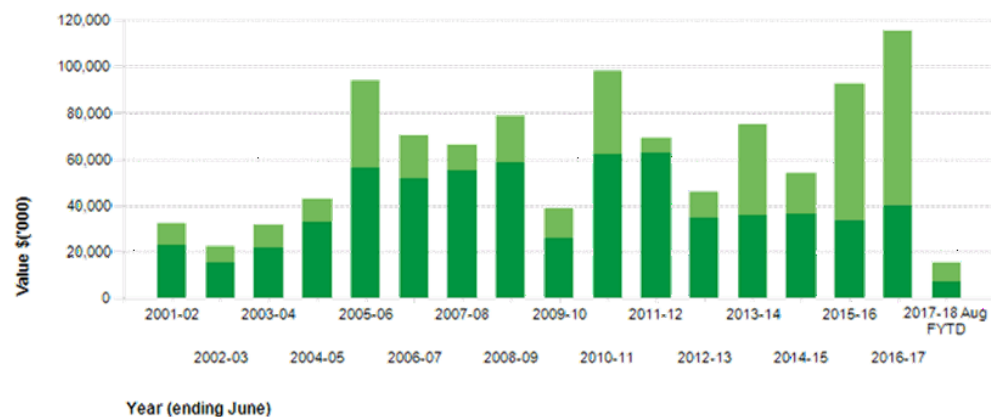
The total value of buildings approved in the Southern Downs was over \$115 million in the year 2016-17, which represented a substantial increase of 25% from the level recorded in 2015-16. The value of

residential building approvals rose by 19% while the value of non-residential approvals rose by 28%. In the same period, the value of all building approvals state wide decreased by 3%.

### Value of total building approvals

Southern Downs Regional Council

■ Residential ■ NonResidential



Source: Australian Bureau of Statistics, Building Approvals, Australia, catalogue number 8731.0. Compiled and presented in economy.id by .id the population experts

**.id** the population experts

### OUR GOALS

1. INCREASE POPULATION BY 10% BY 2020
2. ATTRACT \$300MILLION OF INVESTMENT BY 2020
3. ATTRACT 1500 NEW JOBS BY 2020

### TARGET SECTORS

#### AGRICULTURE

**Agriculture, Forestry and Fishing** is the region's primary industry across employment, exports, industry growth and economic value. It employs 17.4% of the workforce and accounts for 22.5% of the region's economic turnover. The sector has many industry-leading operators located in the region and accounts for almost half of the value of the region's exports. Southern Downs is well positioned to supply increased demand for agricultural produce with capacity to expand. Furthermore, there is strong growth in demand for higher value food products to come from the

growing and middle and upper class in Asia. Premium foods grown in the Southern Downs, such as meats and fruits, can expect increased demand over the longer term.<sup>1</sup>

#### FOOD PROCESSING

Most of the economic data for manufacturing on the Southern Downs is generated by food processing. It is the fourth largest employing sector and the second largest generator of output. The Southern Downs has available and affordable industrial land, close to raw material and well connected to highway routes to Sydney and Brisbane.

#### HEALTH AND AGED CARE

Health Care and Social Assistance is the region's 3rd largest employer and 7<sup>th</sup> largest contributor to economic output. The Australian population continues to age, and the Southern Downs is no exception. The ageing population also brings enhanced opportunities to leverage related expansions of certain markets including health services and aged care facilities. Ageing in place policies and tele-health are making it more viable to grow old in one's home town. The National Disability Insurance Scheme (NDIS) will offer new opportunities for businesses and jobs in the community and health sector.

#### TRANSPORT AND LOGISTICS

Transport, Postal and Warehousing is the region's 7<sup>th</sup> largest employer and 5<sup>th</sup> largest contributor to economic output. The Southern Downs is well located on the crossroads of the New England and Cunningham Highways; it is two hours from Brisbane and one hour from Toowoomba Wellcamp Airport. Land prices in the Southern Downs are about 20% of the price of land in South East Queensland and there is an existing support industry for transport and logistics in the region.

#### EDUCATION

The Southern Downs has a comprehensive range of education and research institutions from kindergarten to university and research facilities. Education and training accounts for 8.8% of all employment in the region. The proximity to South East Queensland and diversity of the region means that the educational institutions can focus on rural and remote issues while being very close to the major population base. Diversity of education will be the focus of investment attraction in the sector but will also be utilised as an attractor for residential growth.

#### TOURISM

The tourism sector in the region accounts for approximately 6% of the economy. The region is a recognised short-break destination for South East Queensland, particularly during the colder months. Opportunities exist for the region through the attraction of more visitors and events to the region, as well as highlighting the potential of the region to be used for film and television production. The Southern Downs Tourism Strategy, as a complementary strategy to this Economic Development Strategy focusses on maintaining and growing the tourism sector in the region.

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<sup>1</sup> SDRC Socio-Economic Profile, AEC Group, 2015

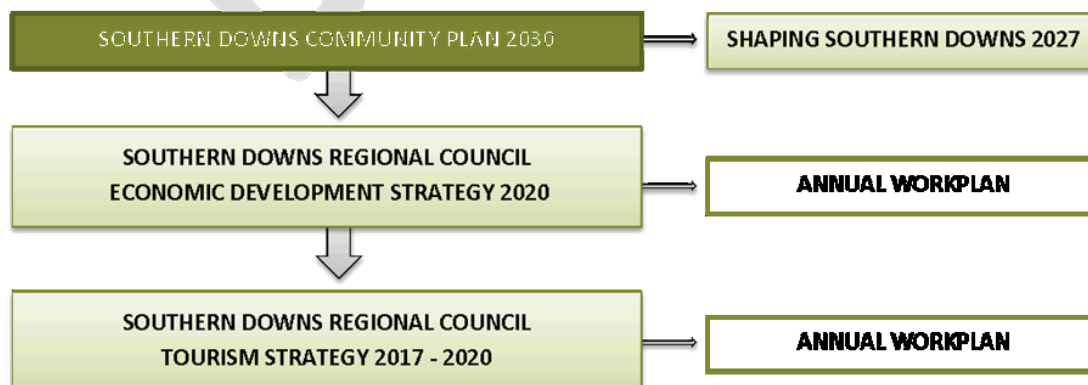
## STRATEGIC ACTIONS

In order to achieve the three identified goals of this strategy, the main pillars of activity include business growth, investment attraction, workforce development and advocacy.

STRATEGIC ELEMENT	ACTIVITIES	OUTCOMES
<b>Business Growth</b>	<ul style="list-style-type: none"> <li>• Business retention and expansion</li> <li>• Building capacity</li> <li>• Facilitating more local business</li> </ul>	<ul style="list-style-type: none"> <li>• Increase jobs</li> <li>• Increase local business profitability</li> <li>• Improve business sustainability</li> </ul>
<b>Investment Attraction</b>	<ul style="list-style-type: none"> <li>• Targeted sectors and firms</li> <li>• Gap and trend analysis</li> <li>• Business case development</li> <li>• Targeted attraction activities</li> </ul>	<ul style="list-style-type: none"> <li>• New jobs</li> <li>• New investment</li> <li>• Building economic resilience</li> </ul>
<b>Workforce Development</b>	<ul style="list-style-type: none"> <li>• Skills development</li> <li>• Skilled workforce attraction</li> <li>• Employer capacity building</li> </ul>	<ul style="list-style-type: none"> <li>• Population increase</li> <li>• Work ready workforce</li> <li>• Better match of jobs and skills</li> </ul>
<b>Advocacy</b>	<ul style="list-style-type: none"> <li>• Influence Commonwealth and State policy frameworks</li> <li>• Advocate for infrastructure to support the Southern Downs economy</li> <li>• Represent the interests of local businesses</li> </ul>	<ul style="list-style-type: none"> <li>• Cutting red tape</li> <li>• Assisting economic and jobs growth</li> <li>• Becoming a destination of choice for investment</li> </ul>

## PLANNING AND POLICY


This Strategy will be implemented by the Economic Development and Tourism Department and is underpinned by an annual workplan.



## 11. ENGINEERING SERVICES DEPARTMENT REPORTS

### 11.1 Engineering Services Department Monthly Report

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Director Engineering Services	<b>ECM Function No/s:</b> 04.15.01

#### Recommendation

THAT Council receive the Engineering Services Department Monthly Report.

#### Report

The following is provided for the information of Councillors.

#### General

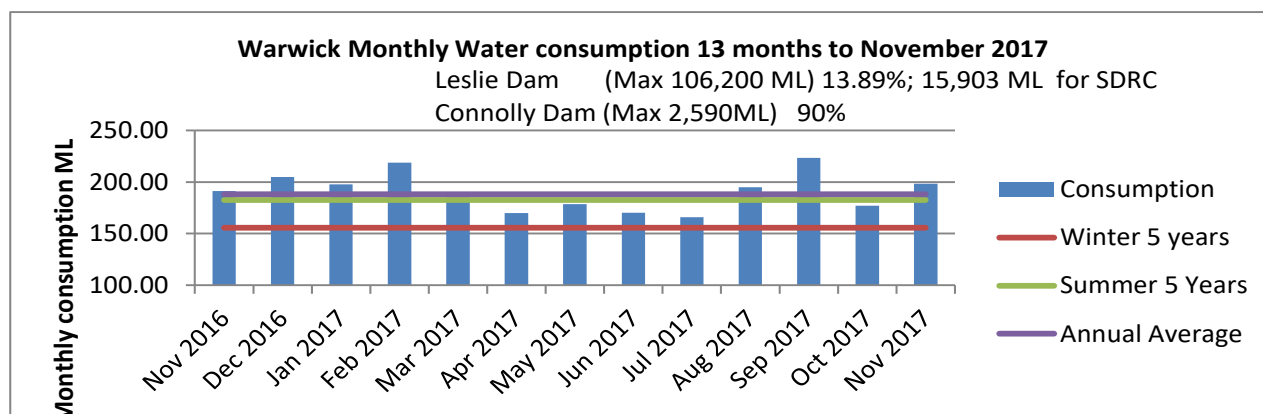
Extensive disaster management work has been done in the past month this has included a LDMG Meeting, DDMG Meeting, Cross Border District Exercise and desk top exercises of the Emergency Action Plans for Storm King and Connolly Dams.

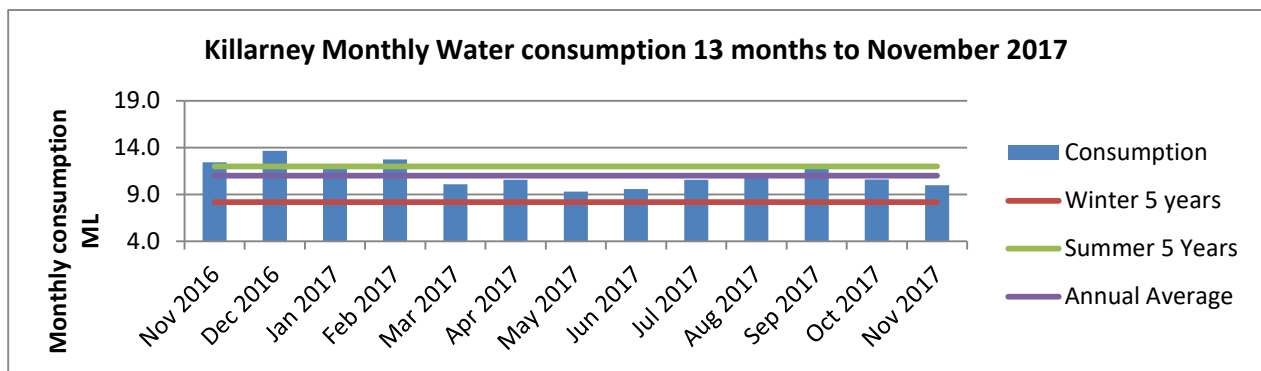
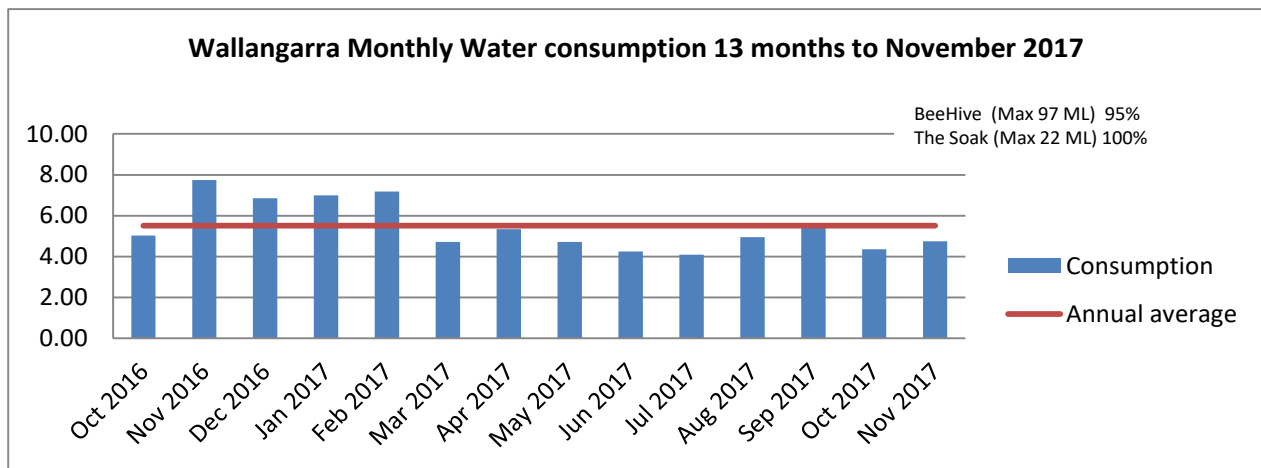
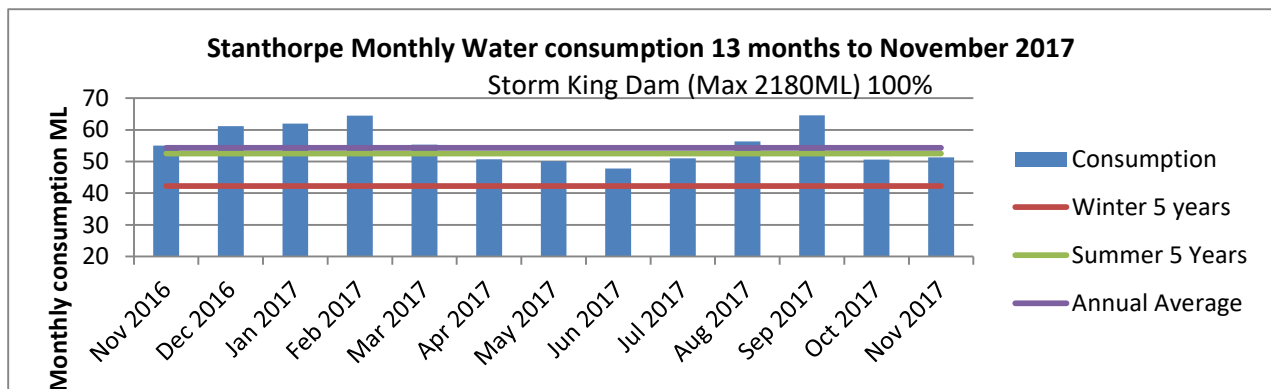
#### 2017/18 Project Status Report

The information tables for the 2017/18 Project Status Report for Community Services & Major Project, Works Construction and Water & Wastewater are attached.

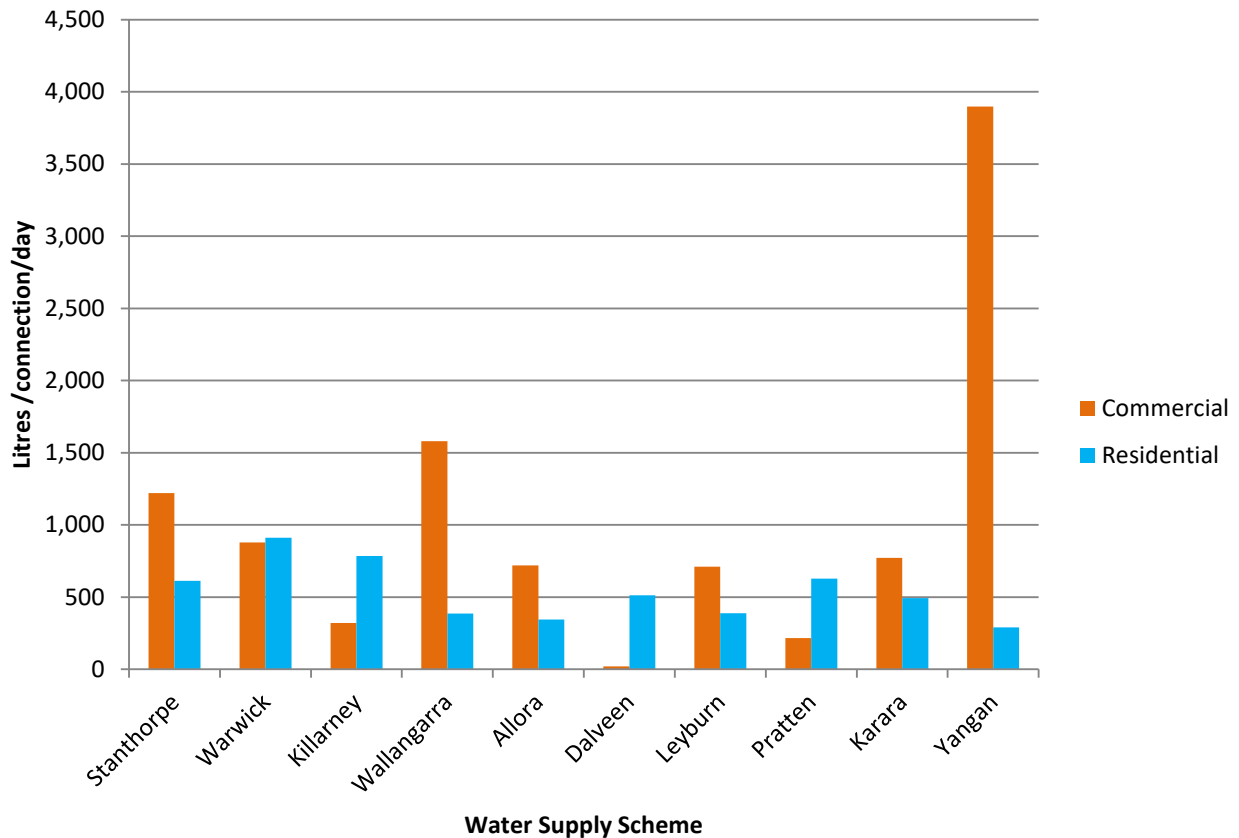
#### Water & Wastewater Report as at 30 November 2017.

#### Monthly Water Consumptions Graphs

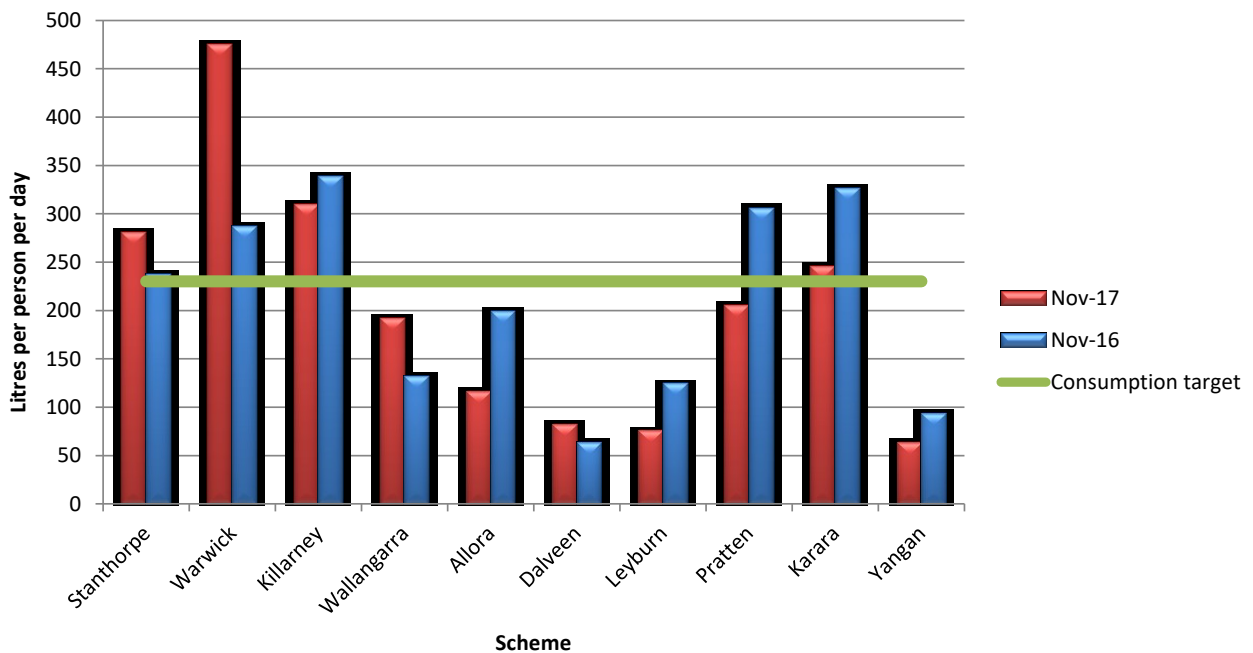




**Avg Daily Consumption per Connection November 2017**  
(based on March 2017 meter readings)



**Residential Water Consumption Comparison**



## Budget Implications

Nil



**Policy Consideration**

Nil

**Community Engagement**

Nil

**Legislation/Local Law**

Nil

**Options**

1. Receive the Engineering Services Department Monthly Report; or
2. Do not receive the Engineering Services Department Monthly Report.

**Attachments**

1. Community Services & Major Projects 2017/18 Project Status Report [View](#)
2. Works Construction 2017/18 Project Status Report [View](#)
3. Water & Wastewater 2017/18 Project Status Report [View](#)

## COMMUNITY SERVICES AND MAJOR PROJECTS 2017/18 PROJECT STATUS UPDATE

Communication Update No.: 21

Date of Issue: 24 November 2017

Community Services Projects	Status	Next Milestone Target Date	PC Date	Cost	Risk & Mitigation	PM	Project Tracking (Green – On Target) (Orange – Minor Slippage) (Red – Off Target)
Community Health & Wellbeing	Report has been received by Council at October Council meeting.	CDO to attend the next Sport & Recreation Advisory Committee meeting to share concepts of next stage (possibly early 2018)  Project Management Plan to be developed by end of November for Health & Wellbeing Plan (H&WP).	Jun 18			PB	CSAC recommendation has reshaped second stage of project, which will require a re-draft of the PMP and its timelines. Postponement of Sport & Recreation advisory committee has delayed input from that sector.
RV Rest Areas / Camping for short stay RV Rest Areas / Camping in small communities	Council resolution 28/06/17. Project Management Plan developed.  Meeting held between key Council Stakeholders saw a modification occur to the scope and project title, which will generate a revised PMP.	Revise project management plan by 30 November 2017.  Practical completion 30/06/18.	Jun 18			PB	
Say No to Violence	Merchandise has been ordered. Licenced premises meeting postponed – awaiting new date.	Revised project plan 30 November 2017.	Jun 18			PB	

<b>Youth Action Policy and Plan, Youth Council</b>	<p>Youth Council Model and Youth Action Plan have been approved.</p> <p>Work being undertaken on development of new Youth Council model.</p>	<p>Develop Youth Council model, terms of reference/ guidelines, supporting framework, nomination and appointment process.</p> <p>Call for nominations/ applications Jan/Feb 2018.</p>	Feb 18			GJ	Time slipped from original November target, which has been addressed through the appointment of the CDO Youth and Engagement.
<b>Young Leaders</b>	Final Young Leaders meeting to be held on November 27 from 4pm-6.15pm, Warwick Office		Dec 17			GJ	
<b>Southern Downs Youth Network (SDYN)</b>	<p>Process undertaken to update the Southern Downs Youth Network database.</p> <p>Refreshed network list now up-to-date and sharing information with and from network as appropriate.</p> <p>A SDYN meeting scheduled for 21 Nov 2017 was cancelled &amp; members advised contact would be made at a later date about future meetings.</p>	Future meeting to be scheduled.	Nov 17	Nil		GJ	PC date likely to be missed.
<b>Grants to Community</b>	<p>Round Two (2) closed 29 October 2017.</p> <p>Application pre-eligibility and application assessments commenced 30 October 2017.</p> <p>Assessment &amp; Moderation Panel meeting set for 14 November 2017.</p> <p>Agenda Report due to</p>	Revise G2C guidelines to address potential items of confusion around fast grants.	Jun 18	\$247k	Time: Risk to meeting 15 November 2017 delivery date due to changes to pre-eligibility assessment processes and panel members' availability.	SH	

	Director 15 November 2017.						
Regional Arts Development Fund	Round One open for online applications via SmartyGrants.	Round One closes 08/12/2017	Jun 18	\$105k		ZD	
Grant Applications	Status	Next Milestone Target Date	PC Date	Cost	Risk & Mitigation	PM	Project Tracking
Warwick Aerodrome – Construct Glider Strip	PMP developed. Preliminary costings completed.  Funding application unsuccessful.	Funding to be sought through second quarter budget review January 2018	Jun 18	\$150k	Funding: grant may not be approved. Will need to consider/identify alternate funding sources should this be the case.  Reputation: User groups likely to be quite active in process, however, stakeholders have been engaged early.	ZD	Lateness of funding identification likely to impact on PC date.
Initiation/Procurement Phase	Status	Next Milestone Target Date	PC Date	Cost	Risk & Mitigation	PM	Project Tracking
Building Asset and Services Management Plan Improvement Actions	Department engaged contractor to complete  1. Governance Hierarchy; 2. Condition Assessment Manual; and 3. Operations Manual.  Second draft of Condition Assessment Manual produced and comments made.  First draft of Governance	First draft of each document to be provided for comment by the end of the year.	Mar 18	\$12k		MB	

	Hierarchy produced and comments made.						
Killarney Multipurpose Facility and Willi Street Community Groups Relocation	PMP to be drafted based on information obtained from those areas that identified the project.  Meeting held with Men's Shed to discuss their requirements.	PMP Approved – December 17	Jun 19	\$695k		AJ	
Rest Area for Visitors and Travellers Incorporating New Entrance Signage	PMP to be drafted based on information obtained from those areas that identified the project.	PMP Approved – December 17	Jun 18	\$150k		ZD	
Regions Art Gallery Upgrade	PMP to be drafted based on information obtained from those areas that identified the project.	PMP Approved – December 17	Jun 19	\$150k		AJ	
Recreation Areas at Connolly Dam and Small Villages (BBQ's and covered seats)	PMP to be drafted based on information obtained from those areas that identified the project.	PMP Approved – December 17	Dec 18	\$150k		ZD	
Burial Wall at Warwick Cemetery	PMP to be drafted based on Information obtained from those areas that identified the project.	PMP Approved – December 17	Jun 19	\$180k		AJ	
Dungaree Memorial Project	PMP to be drafted based on Information obtained from those areas that identified the project.  Received a revised proposal from landscape architect in relation to accuracy.  Accepted quote from landscape architect to	PMP Approved – December 17  Construction drawings from landscape architect – late February/early March 2018	Dec 18	\$135k		ZD	

	prepare construction drawings.						
Big Thermometer (Stanthorpe)	Detailed design to be developed for footpath and caravan parking zone	Detailed design for footpath and caravan parking zone Dec 17.  Footpath and caravan parking zone construction Jan 18	Jun 18	\$30k	Scope: Community Group involvement may have higher expectations of Council than previously agreed.  Location: Ensure structure is built out of flood zone	AI	
John Simpson - Equestrian Sculpture	Preliminary meeting held with Mr Simpson, with further meeting arranged to understand scope of works.  Project Management Plan Developed with a PC date in December 2017. John Simpson informed of non-budget allocation in first quarter, meaning until a budget is identified, Council is unable to proceed with the actions tasked to it.	PMP sign off still to occur, however, this is dependent on Council funding.	Dec 17	\$60k	Budget: Unclear what funding is in place? Proponent requested to meet with all key stakeholders  Reputation: Managed process closely and align to agreed PMP objectives and outcomes.  Time: Likely to slip due to a lack of stakeholder engagement by proponent.	MB	Budget held by project sponsor John Simpson.  Aspects to be discussed between stakeholders, meaning this project is unlikely to be delivered by the end of the year due to stakeholders not necessarily being able to agree on detailed design.
Mini Golf (WIRAC Facility)	RFQ Issued. Discussions held with submitters.  Contacted WA LG to get a RFT that could be used to let this type of project.	Refined RFT to be issued based on feedback received. Likely to occur late November 17.	Dec 18	Design - \$30k  Construction - TBC	Budget: Quarterly review to pick up potential future capital works.	MB	

	<p>WA LG provided copy of their RFT.</p> <p>\$30K operational budget approved through the first quarter budget review</p>						
Stanthorpe Admin Building – Equitable Access	<p>Project dependency: Awaiting results of Stanthorpe Library Feasibility Study before proceeding further with this project.</p>	<p>Decision on library feasibility February 2018. Based on timing, consideration being given to defer project to following year and forecast budget out.</p>	Jun 18	\$150k	<p>Quality: Obtain specialist advice Scope: Obtain specialist advice Timing: Council meetings may need to be temporarily relocated</p> <p>Decision of feasibility likely to delay project. Consideration may be given to not proceed with project this financial year.</p>	AJ	Project on hold awaiting result of Stanthorpe Library Feasibility Study
Stanthorpe Admin Building – Underpinning	<p>Project dependency: Awaiting results of Stanthorpe Library Feasibility Study before proceeding further with this project.</p>	<p>Decision on library feasibility February 2018. Based on timing, consideration being given to defer project to following year and forecast budget out.</p>	Jun 18	\$50k	<p>Noise/dust nuisance during works – schedule works to after hours.</p> <p>Decision of feasibility likely to delay project. Consideration may be given to not proceed with project this financial year.</p>	ZD	Project on hold awaiting result of Stanthorpe Library Feasibility Study

Stanthorpe Lions Park Toilets – Underpinning	Project Management Plan approved  Accepted quote from structural engineer to provide condition report for building.	Condition report due 8/12/2017	Jun 18	\$8k	Works in a public place – install temporary fencing to protect public	ZD	
Warwick Town Hall – Termite Damage Repairs	RFQ closed 21/11/2017, offers being evaluated	Offers evaluated by 01/12/2017	Jun 18	\$60k	Heritage Listed Building – works to comply with General Heritage Exemption Certificate	AJ	
Warwick Town Hall – Fire Detection System	Fire detection system design being drafted	Fire detection system final design 30/11/2017	Jun 18	\$75k	Timing: schedule works around Town Hall bookings Quality: ensure works comply with Heritage Exemption Certificate	AJ	
Southern Downs Water Security Options Business Case	Business case drafted, endorsed by Council and submitted to DEWS.  All works subject to business case must be completed by June 2018.  Meeting held with Deputy Premier, Local Federal and State members.  State Government contract re: progress. Decision still some weeks off.  Advice received from both State and Federal	Council report tabled November 17 General Council meeting. Council resolved  1. Progress the alternate options identified by the Southern Downs Regional Council Emu Swamp Dam Business Case Stage 1 Final Report (“the report”), dated June 2017, authored by GHD Pty Ltd ABN 39 008 488 373 to develop a funding application leading to a Detailed Business Case	Jun 18	\$3,570k	Reputation: Community angst current exists around this project. Ongoing engagement required with community to ensure involvement and ownership.  Time: Due to the time taken to submit business case there is a risk of project not being completed on time. This will be	MB	Timing for PC is an issue.



	<p>Governments 6 October 2017 informing Council that request to vary scope not approved. Funding to be allocated to another proponent. In response, Council seeking clarification from State and Fed Governments.</p>	<p>developed in accordance with the Building Queensland Framework.</p> <p>The options identified and endorsed by Council through an alternate business case are as follows:</p> <ul style="list-style-type: none"> <li>a) Integrated Water Supply Management;</li> <li>b) Connolly Dam Pipeline;</li> <li>c) Ralse Storm King Dam;</li> <li>d) Ballandean Dam (Urban Supply only);</li> <li>e) Emu Swamp Dam (Urban Supply only).</li> </ul> <p>2. Approve the re-allocation of the \$50,000 Identified for the Emu Swamp Dam Feasibility Study to initiate a Water Management Plan for the whole Southern Downs region.</p> <p>Revised PMP now to be investigated to look at new milestones and PC date.</p>			<p>managed through a tightly managed project management process and procurement regime.</p>		
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<b>Talc Street Facility Transition</b>	<p>PMP signed off.</p> <p>Human Resource and Finance Managers, including safety officer have attended the site.</p> <p>22 September 17 met with the Stanthorpe YMCA board around some HR concerns with YMCA.</p> <p>RFT for management out to market</p> <p>Meeting held with YMCA Australia CEO 14 Nov 17.</p> <p>Council to work with operator to identify work arrangements and safety issues.</p> <p>RFT for management closes 16/11/2017.</p> <p>RFT Evaluation Complete.</p>	Report to be tabled at December Council meeting.	Dec 17	TBC	<p>Reputation: Community concern about loss of services. Mitigation through ongoing engagement with community to build confidence.</p> <p>Employee transition: A number of employee start dates appear in August 2017. Wrote to YMCA board advising that no new positions should be created without Council approval.</p> <p>Meeting with board 22.09.17 highlighted concern with some existing employee arrangements. Currently working with HRM to address.</p>	MB	
<b>Construction/Implementation Phase</b>	<b>Status</b>	<b>Next Milestone Target Date</b>	<b>PC Date</b>	<b>Cost</b>	<b>Risk &amp; Mitigation</b>	<b>PM</b>	<b>Project Tracking</b>
<b>Pioneer Park Swanfels Shelter Rebuild</b>	<p>Concrete slab prepared and all materials on site.</p> <p>New contractor onsite to</p>	Practical completion late Nov 2017	Nov 17	\$50K	<p>Delay: Inclement weather may delay works</p> <p>Community – Risk</p>	ZD	<p>Project delayed due to non fulfilment by contractor. Additional costs (\$12K) incurred due to having to get contractor</p>

	complete construction.  Main frame installed.  Photo and update on progress emailed to interested community members.				of high level of community involvement. Mitigation through engagement session late June and communication via email.		in to complete project.
Allora Streetscape	Vandalism has been removed from the new footpath  Turf installed  Landscaping materials ordered, but having difficulty with plant supply.	Landscaping completion 30/11/2017  Defective picnic setting slab replacement 30/11/2017	Nov 17	\$200k	Delay: Inclement weather may delay works – schedule works for winter Delay: Unavailability of Council staff and/or contractors, RFQ's being sent out for small components of project Potential Delay: Telco line likely to be AC. Depth of telco line and waste system.	AJ	
Connolly Dam Toilets	Grant funding of \$120,000 fully expended.  Plumbing and building inspections conducted with non-compliance notices issued. Rectifications being addressed by contractors.  \$50K secured through the first quarter budget review	Certificate of Classification – date to be confirmed	Nov 17	\$170k	Water contamination – use experienced contractors, install environmentally appropriate systems Delay: Inclement weather may delay works – schedule works for winter	ZD	
Stanthorpe Fitness Centre (currently known as	Contract awarded to conduct the building	Plumbing and electrical rough-in mid-December	Dec 17	\$130K, Council	No budget currently allocated, project		Timing for PC may be an issue. Budget: No budget currently

<b>Stanthorpe YMCA)- Building Compliance Rectifications</b>	<p>compliance rectifications</p> <p>Supply of doors delayed due to supplier's early order cut-off for delivery before Christmas</p>			approval dependent	<p>proceeding to address safety issues</p> <p>Disruption to YMCA activities – liaison through Council's embedded staff member at YMCA, contractor aware of need to work with users</p>		allocated to complete building works required to bring building into basic compliance.
<b>Town Hall Toilets Decommissioning</b>	<p>Department of Environment and Heritage Protection advised Council that the Toilets will not be included in the Heritage Listing.</p> <p>Application for Heritage Exemption Certificate submitted 30/10/2017 (exemption required as the toilets are on the same lot as the Town Hall)</p>	<p>Heritage Exemption Certificate required before demolition can commence – date unknown</p> <p>Budget required to be identified through quarterly review.</p>	Dec 17	TBC. Est. \$15k	<p>Delay: Heritage Exemption Certificate required prior to commencing</p> <p>Delay: Inclement weather may delay works</p> <p>Budget: No funding allocated.</p>	ZD	
<b>Warwick Water Treatment Plant Water Clarifier</b>	<p>Clarifier wall reinforcement installed and inspected by RPEQ</p> <p>Installation of external wall shutters 23/11/2017</p>	<p>Wall pour 01/12/2017</p> <p>Practical Completion 08/02/2018</p> <p>Commissioning 14/02/2018</p>	Dec 17	\$2.4M	<p>Water supply contamination: Use experienced contractors, no connection to water supply until all tests successful</p> <p>Funding: Unsuitable material may be struck onsite, requiring variations</p> <p>Delay: Inclement weather may delay works</p>	AJ	Project delayed due to weather resulting in missing the mechanical component installation date for sub-contractor. Sub-contractor not available for mechanical component installation until end January 2018

<b>Completed Projects</b>
<b>Building Asset and Services Management Plan</b>
<b>Child Safety Week</b>
<b>Disability Action Week</b>
<b>Emu Swamp Dam Feasibility (NWIDF)</b>
<b>Flood Mitigation Gauges</b>
<b>Local Level Alliance – Southern Downs</b>
<b>Seniors Month and Seniors Expo</b>
<b>Short Street Shed Relocation</b>

Works Construction 2017/18 Project Status Report - November 2017

Initiation/ Procurement Phase	Status	Next Milestone Target Date	PC date	Cost	Risks & Mitigation	PM	Project Tracking (Green - On Target) (Orange - Minor Slippage) (Red - Off Target)
Goombuma Road widening & rehabilitation	Soil test completed. Scoping in progress.	Scoping & Project documents to be completed by late November 2017.	Apr-18	\$500k	1) No major risks other than working near energised power lines. Appropriate precautions (spotter etc) will be taken when working near power lines. 2) Delay & rework due to inclement weather.	NK	This project may be delayed and instead Fitzroy Street rehabilitation works may commence in December 2017.
Aldred Street storm water upgrade	Draft design completed. Storm Water Management Plan prepared & sent to TMR for approval.	TMR approval to be obtained by November 2017.	Apr-18	\$350k	1) Land resumption works (Ergon energy land) could delay works by 2-3 months 2) TMR may request SDRC to carry out additional works to address on going flooding of driveways.	NK/ RB	TMR did not progress the approval process. NK to follow up.
Thames Ck culvert reconstruction	Design finalised & draft tender documents received. Budget (\$300,000) allocated.	Complete design & tender documents by early December 2017.	Mar-18	\$300k	1) The culvert is currently propped & to be constructed urgently. Budget amendment required. 2) Delay & rework due to inclement weather.	NK	Finalising tender documents not progressed well due to other priority projects
Fitzroy St rehabilitation (W4Q2)	Funding received. Soil test completed & scoping in progress.	Consultation with TMR to be commenced in late November 2017 to decide limit of works & other issues.	Feb-18	\$150k	1) Consultation & approval from TMR may delay the project commencement date. 2) Inclement weather may affect road works and may cause inconvenience to road users 3) Work should be completed by February 2018, well before the Commonwealth Baton Relay event (29/3/2018).	NK/ PC	Consultation with TMR not commenced yet.
Palmerin Street footpath (W4Q2)	Funding received & scoping in progress.	Scoping including asset location/ relocation to be decided by January 2018. Draft plans to be prepared & to be presented to Senior Management & Councilors. Consultation with business owners to be commenced in January 2018.	Apr-18	\$350k	1) Possible service relocation works could cost more & delay the works. 2) Work progress may be slowed to reduce impact on businesses. 3) Work should not be carried out from mid-March 2018 to end of March 2018 (Baton Relay on 29/3/2018)	NK/ PC	
Churchill Drive footpath (W4Q2)	Funding received.	Scoping including asset location/ relocation to be decided by January 2018.	Jun-18	\$115k	Possible land resumption may delay the project.	NK/ RB	
Warwick Cycleways	Funding received. Scoping completed. Set out completed.	Commence works in early December 2017.	Feb-18	\$33k	Possible over expenditure.	RB	
Stanthorpe cycleways	Funding received.	This is "design only" project for this financial year. Consultant to be engaged to carry out design of pedestrian bridge by December 2017.	Feb-18	\$48k	Possible delay due to other priority projects.	NK/RB/ MH/ Ashleigh	
Defiance (Churchill Drive) Stormwater upgrade	Funding allocated.	Consultation with the Mill to be commenced to decide construction period. Design to be commenced in January 2018.	Jun-18	\$350k	Possible delay due to other priority projects	NK/ PC	Design consultant to be engaged & timeline for construction works has to be finalised to program construction works.
Amlens Road widening	Scoping in progress.	Commencing works in mid-December 2017.	Mar-18	\$1M	1) No major risks other than working near energised power lines. Appropriate precautions (spotter etc) will be taken when working near power lines. 2) Delay & rework due to inclement weather.	HT	

Item 11.1 Engineering Services Department Monthly Report  
Attachment 2: Works Construction 2017/18 Project Status Report

Construction Phase	Status	Next Milestone Target Date	PC Date	Cost	Risks & Mitigation	PM	Project Tracking
Inveramsay Road Widening & Rehabilitation	Stormwater extension completed. Three Floodways widened. Pavement works commenced from CH 13.58 km and progressing towards westerly direction.	Commencing pavement works in late November 2017.	Mar-18	\$1.2M	1) No major risks other than working near energised power lines. Appropriate precautions (spotter etc) will be taken when working near power lines. 2) Delay & rework due to inclement weather.	NK	
Schnitzler Street Upgrade (TEC - \$350,000; \$250,000 grants from State - W4Q)	Storm water & road works including sealing completed up to McEvoy Street intersection. McEvoy Street intersection works in progress.	Complete all works by 11/12/2017.	Nov-18	\$409k	Over expenditure due to service relocation works & design. Amended budget (\$409,000) may be inadequate	PC	Minor delay due to wet weather & TMR approval process for McEvoy St intersection works.
Resheeting Stage 1	In progress.	Complete Stage 1 by November 2017.	Nov-18	\$800k	No risks other than WHS related during construction.	HT/ MB/ NK	
Killamey Streetscape ( W4Q2)	Stage 3B (east side)- Demolition & water relocation works completed. Footpath construction almost completed.	Kerb & channel works commencing in early December 2017.	Feb-18	\$50k	Possible over expenditure due to water relocation works.	RB	
Reseal - South	Pavement repair works completed for Wallangarra area, MT Tully Road & Granite Bell Drive.	Reseal scheduled to commence in late November/early December 2017.	Dec-18	\$600k	No major risks other than working near energised power lines. Appropriate precautions (spotter etc) will be taken when working near power lines.	HT/ RB	
<b>Completed Projects</b>							
Boss Road Bridge Replacement							
Connells Bridge Road Bridge Replacement							
Blackspot 2016/17 - MT Tully Road, Eulkey Road/ Sugarloaf Road/ MT Tully Road, Old Stanthorpe Road, Longe Lane & Connolly Dam Road							
R2R Old Stanthorpe safety improvements (CH 15.44-16.48 km)							
Kerilworth Street Upgrade (L&GS)							
Killamey Streetscape (\$100,000 grants from State - W4Q1)							

Water & Wastewater 2017/18 Project Status Report – November 2017

Initiation/Procurement Phase	Status	Next Milestone/Target Date	PC Date	Cost	RPI	Capital/Operational	Project Risks & Mitigation	Project Tracking
WATER								
Water trunk main - Storm King to WTP	Grant funding has been announced. 80% drawings have been issued - to be reviewed. Initial procurement meeting has been held	Tender for procurement of pipe and construction contractors to be prepared - December 2017	30-Jun-19	\$6,565,000	CK	Cap	<ul style="list-style-type: none"> <li>Granite rock</li> <li>River crossings</li> <li>Inclement weather</li> <li>Availability of contractor</li> </ul>	
SCADA-Telemetry & Electrical Renewals	Most sites have been assessed - including all of Stanthorpe sewer sites	Receive and review audit report Include switchboard / telemetry upgrade in capital program - December 2017	Jan-18	\$50,000	AE	OP	No risks identified	
Wallangarra WTP renewal	***HIGH PRIORITY*** Tender has closed and submissions have been reviewed	Report and presentation to Council - December 2017	Jun-18	\$1,200,000	AE	Cap	Health based targets have not yet been prescribed. Scope and budget creep - clarification of exclusions prior to awarding tender	
Network New Emergency Power Generators	Generators have been ordered. Concrete slab construction in progress. Quotes for awnings and electricians in progress	Installation to be completed by December 2017	Dec-18	\$66,000	SM	CAP	Availability of contractors and delivery of generators on time	
Leyburn bore (water quality) - Desk top study	Final Desktop Study report received - recommendations to be considered by Council.	Report to Council December 2017	Dec-17	\$10,000	LC	OP	No risks identified (desk top study)	
Trunk Distribution Manifold Replacement Stage 1 (Design) -Warwick WTP	Pump sizes to be determined (Stewart) Civil and Structural design to be finalised	SID meeting to be scheduled - February 2018	Jun-18	\$76,000	SM	CAP	No design risks identified	
John Dee water main - 150mm Rosehill Rd	Deed of Agreement has been signed. Main Roads approvals to be sought and construction of pipeline to be scheduled	Construction of water main - January 2018	Feb-18	\$193,000	LC	CAP	Delay with Main Roads approvals	




WASTEWATER									
Stanthorpe WWTP Additional Emergency Storage	Investigations are in progress. Additional resources have been recruited to assist with the delivery of this project	Water and Wastewater Engineer commences in January 2018	Jun-19	\$175,000	CK	CAP	Understanding scope of project - scope creep		
Wastewater Main Renewal - Slade Campus	Design in progress	Construction to commence in summer school holidays	Feb-18	\$90,000	LC	CAP	Construction not completed prior to end of school holidays - additional resources allocated		
Wastewater Pump Station - Jackie Howe Drive Warwick	Switchboard and SCADA Upgrade	Project to commence February 2018	Jun-18	\$50,000	AE	CAP	Integration with SCADA - SCADA licence required Pump station		
Wastewater Pump Station Renewal - Tynell St Stanthorpe	Switchboard and SCADA Upgrade	Project to commence February 2018	Jun-18	\$75,000	AE	CAP	Integration with SCADA - SCADA licence required Pump station		
Wastewater Renewals - Inflow and Infiltration Rectifications and DEHP deliverables	Sealing of manholes to be undertaken by Stanthorpe water crew Roof stormwater discharge to be addressed by compliance team with assistance from W&WW team Investigate RV dump point and Stanthorpe Depot and truck wash for infiltration	Additional resources (Water and Wastewater Engineer) to commence in January 2018	Jun-19	\$150,000	AE	OP/ CAP	Relocation of RV dump point - community consultation required. Depots are responsibility of Manager Major Projects and Community Services		
Stanthorpe STP - switchboard renewal	Preliminary investigations undertaken. Electrical review undertaken	Tender docs to be prepared	Jun-18	\$250,000	AE/ SM	CAP	Scope creep Maintenance of STP process during switchboard installation		

Item 11.1 Engineering Services Department Monthly Report  
Attachment 3: Water & Wastewater 2017/18 Project Status Report

Construction Phase	Status	Next Milestone Target Date					Project risks (For Grants more than \$500,000 & Comments)	
WATER								
Water Meter Renewals - Northern	New position for plumber to assist with water meter	Ongoing	Jun-18	\$150,000	LVS	CAP	No risks identified	
Water Meter Renewals - Southern	In progress	Ongoing	Jun-18	\$75,000	LP	CAP	Budget has been reduced - reallocation to other projects	
Valves & Hydrants Renewals - Northern	Valves and hydrants along Albion Street to be renewed. Project inception meeting to be held in November	Albion Street valve replacement planning in progress	Mar-18	\$200,000	LVS	CAP	Main Roads approvals Availability of staff and contractors	
Valves & Hydrants Renewals - Southern	In progress - budget almost spent	Ongoing	Jun-18	\$70,000	LP	CAP		
Backflow Prevention Devices Renewal Northern & Southern	Not started - determine scope and training required			\$25,000	LVS	CAP		
Water Main Replacement Acacia Ave	Acacia Avenue completed. Road crossing with Percy Street to be scheduled for early December	Percy Street road crossing to be scheduled for next school holidays	Dec-17	\$55,000	JG	CAP	budget variation required	
WASTEWATER								
Stanthorpe WWTP Renewal of plug (turtle) valve	Electricians to connect rotork actuator and ultrasonic	To be completed by end December 2017	Dec-17		SM	CAP		
Victoria St sewer main bridge - restriction of pedestrian access	Fabrication completed late November	Installation to be completed early December	Dec-17	\$10,000	LC	CAP		
Victoria St sewer main bridge - plans	RFQ sent to contractors		Jan-18		MK	OP		
Completed Projects								
Water Bore Well Renewal Wallangarra	Project complete - wells have been filled in							
Everest Street Reservoir - water mains relocation and demolition of small tank	Completed 15 September 2017							
Bracker Rd break tank demolition	Completed 15 September 2017							
Killamey WTP - reservoir demolition	Completed 15 September 2017							
Stanthorpe WWTP - W1	Calibration completed 19 September 2017							
Filter Medium Replacement - Killamey Water Treatment Plant	Completed October 2017							

## 11.2 Southern Downs Road Safety Advisory Committee Minutes

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Manager Work Maintenance & Open Space	<b>ECM Function No/s:</b> 28.45

### Recommendation

THAT Council receive the minutes of the Southern Downs Road Safety Advisory Committee Meeting held on the 7 November 2017.

### Report

The Southern Downs Road Safety Advisory Committee met on the 8 August 2017. Attached to this report are the minutes of that meeting.

### Budget Implications

Nil

### Policy Consideration

Nil

### Community Engagement

Nil

### Legislation/Local Law

Nil

### Options

1. Receive the minutes of the Road Safety Advisory Committee Meeting held on the 7 November 2017.
2. Do not receive the minutes of the Road Safety Advisory Committee Meeting held on the 7 November 2017.

### Attachments

1. Minutes of the Southern Downs Road Safety Advisory Committee Meeting held on the 7 November 2017 [View](#)



**MINUTES OF THE SOUTHERN DOWNS ROAD SAFETY ADVISORY COMMITTEE**

**Held in the Council Chambers, Warwick on**

**Tuesday 7 November 2017 at 10.00am**

**7 NOVEMBER 2017**

**ORDER OF BUSINESS:**

1. PRESENT.....	3
2. APOLOGIES.....	3
3. DECLARATION OF CONFLICT OF INTEREST .....	3
4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	3
5. BUSINESS ARISING FROM THE PREVIOUS MINUTES .....	3
6. ADVISORY COMMITTEE'S REPORTS.....	3
7. GENERAL BUSINESS.....	4
8. CLOSURE .....	6

**1. PRESENT**

Cr Marika McNichol (Chairperson), Cr Vic Pennisi, Lyndall McCormack, Anthony Rixon, Andrew Gale, Sgt Daniel O'Dea (Stanthorpe Police), Sgt Ross Waugh (Warwick Police),

**Observers**

Tracy Dobie (Mayor), David Keenan (CEO), Peter See (Director Engineering Services), Chris Whitaker (Manager Works Maintenance and Open Space), Mike Holeszko (Principal Engineer Maintenance), Barbara Fagan (Minute Secretary) Cr Jo McNally, Cr Neil Meiklejohn

**2. APOLOGIES**

Dereck J Sanderson (District Director (Darling Downs), Department Transport & Main Roads), Ian Anderson (Senior Advisor, Customer and Stakeholder Management, Department of Transport and Main Roads)

**3. DECLARATION OF CONFLICT OF INTEREST**

Nil

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

THAT the minutes of the Southern Downs Road Safety Advisory Committee held on Tuesday 8 August 2017 be adopted.

Moved: Vic Pennisi

Seconded: Andrew Gale

Carried

**5. BUSINESS ARISING FROM THE PREVIOUS MINUTES**

The committee were advised that the resolutions from the previous meeting of the 8 August 2017 were accepted by Council at the General Council Meeting held on the 26 September 2017.

**Resolutions**

- THAT Council develops a footpath and cycle way master plan for Southern Downs, encompassing all towns and incorporating mobility scooter usage.
- THAT Council take a delegation to the relevant department to request Warwick is included in the public transport network route for subsidized buses.

**6. ADVISORY COMMITTEE'S REPORTS**

Police statistics – Statistics unavailable, however crashes haven't significantly increased and the Stanthorpe area has been fatality clear in 2017.

## **7. GENERAL BUSINESS**

### **2017/18 Cycle Network**

Robyn Davis from the Department of Transport and Main Roads will be available to attend the February 2018 Regional Road Safety Committee Meeting to discuss the Cycle Network.

### **Status Report Back Packer Road Safety Program**

Overall crashes are diminishing

Council has received a Road Safety Grant for \$20,000 and work will commence in January 2018. The grant can be used for Back Packers Projects.

Carry out consultation with Michelle from TMR about what messages should be on the Department of Transport and Main Roads Notice board.

**Action: Mike Holeszko**

Council will organise another meeting of the Backpackers Committee Task Group

**Action: Jenny Sherin**

The Chair congratulated Mike Holeszko for his efforts in securing funding.

### **Stop sign at the Southern Stanthorpe Bypass**

The replacement of the "Giveaway" sign to "Stop" sign was queried. Council to write to Department Transport & Main Roads asking for an explanation.

**Action: Chris Whitaker**

### **TMR Representation on the Committee**

Manager Works Maintenance & Open Space advised that no representative from the Department of Transport & Main Roads had attended a Road Safety Advisory Committee Meeting since the February 2017. Council had received advice from the Department of Transport & Main Roads in July that the appointed representatives would no longer be attending the Committee Meetings. The District Director and the Senior Advisor, Customer and Stakeholder Management would attend when available.

**Action:** CEO has a meeting with District Director of Main Roads and will discuss TMR Representation on the Committee.

### **Request for Solar Light**

A request was received for a solar light at Glen Aplin just before the bridge. Main Roads are preparing to upgrade the New England Highway at Glen Aplin and there could be an opportunity for additional lighting.

**Action: Council to forward request to Department Transport & Main Roads**

### **Footpath and Cycle Master Plan**

As per Council Resolution; Council will engage Engineering Consultants to prepare a Footpath and Cycle Master Plan once funding has been received. Community Consultation will be carried out during the developing of the plan.

A request for a principal cycle network to be developed for Killarney similar to the ones that have been approved for Warwick & Stanthorpe was made.

**Action: Council to contact Department of Transport & Main Roads for consideration of this request.**

#### **Applethorpe Carpark**

Applethorpe School have issues with their carpark, and have contacted Council and the Department of Transport and Main Roads and were advised that the carpark is not a Council or Main Roads issue.

**Action: Council to make contact with Applethorpe State School**

#### **Stanthorpe Car Park**

Council will investigate implementing regulated parking in Stanthorpe including Rogers Street Car Park. Consultants will be engaged to investigate options. Loading zones, disabled car parking, electric battery charging locations will be included in the study. Chamber of Commerce & community will be engaged.

#### **Gap Creek Update**

Council has resolved to take legal action

#### **Advisory Committee Survey**

The Committee were reminded that Council is undertaking a review of its Advisory Committees and is keen to receive feedback. The Committee were asked to take the time to complete the Survey that was emailed to them on 27 October 2017 and submit it via the link on the e-mail. The Survey will close on 30 November 2017.

#### **\*Freestone Road Speed Sign Enquiry**

A query was received about recent changes to speed limit to Freestone Village. Police advised it was difficult to enforce.

**Action: Council Engineering Department to investigate.**

\*All customer complaints relating to Main Roads Department should be emailed to:  
[Downsswr.office@tmr.qld.gov.au](mailto:Downsswr.office@tmr.qld.gov.au)

#### **Carnarvon Bridge**

Invite a representative from Main Roads to do a presentation and update on Carnarvon Bridge at the next Regional Road Safety Meeting.

#### **Meeting Dates 2018**

The Committee chose to continue to hold their meetings quarterly on the 2<sup>nd</sup> Tuesday of the month, meeting to be held alternatively in Warwick and Stanthorpe. The dates for 2018 are listed below:

13 February 2018 – Stanthorpe  
8 May 2018 – Warwick  
14 August 2018 - Stanthorpe  
13 November 2018 - Warwick



## **8. CLOSURE**


**As there was no further business the meeting closed at 10.58am**

**The date of the next meeting will be 13 February 2018 at 10am at the Council Chambers in Stanthorpe**

## 12. PLANNING, ENVIRONMENT & CORPORATE SERVICES DEPARTMENT REPORTS

### 12.1 Pest Management Advisory Committee Minutes - 28 November 2017

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Acting Manager Environmental Services	<b>ECM Function No/s:</b> 11.23.01

#### Recommendation

THAT Council endorse the minutes of the Pest Management Advisory Committee held at Warwick 28<sup>th</sup> November 2017, and:

1. Considers extending the approval of the Invasive Pests Control Scheme (IPCS) to a total of three (3) years (to the end of 2019/2020). Please refer to the Invasive Pest Control Scheme Summary Report on this agenda.
2. Approves a representative from SDRC to present on the IPCS and its implementation at a Local Government Association of Queensland conference.
3. Approves inclusion of a Vehicle and Plant Hygiene Protocol as part of the Invasive Pests Strategic Plan 2016-2020, with a further report to be presented.
4. Support the potential merger of the Condamine Alliance, Queensland Murray Darling Committee and South West Natural Resource Management subject to the proviso that on ground service delivery is not diminished.
5. Writes a letter of support for use with funding applications for wild dog cluster or exclusion fence initiatives.
6. Approves production of an instructional video to advise land owners on rabbit warren ripping.

#### Report

The minutes of Council's Pest Management Advisory Committee are submitted for Council's consideration and adoption of recommendations each three (3) months. The minutes of the meeting held on 28<sup>th</sup> November 2017 are attached for Councils consideration. The key recommendations / actions from the meeting were:-

1. That Council extends approval of the Invasive Pests Control Scheme (IPCS) to a total of three (3) years (to the end of 2019/2020).
2. That a representative from SDRC present on the IPCS and its implementation at a Local Government Association of Queensland conference.
3. That Council supports inclusion of a Vehicle and Plant Hygiene Protocol as part of the Invasive Pests Strategic Plan 2016-2020.
4. That Council support the potential merger of the Condamine Alliance, Queensland Murray Darling Committee and South West Natural Resource Management subject to the proviso the on ground service delivery is not diminished.
5. That Council writes a letter of support for use with funding applications for wild dog cluster or exclusion fence initiatives.
6. That a demonstration of the new tree injection lances be held at the next meeting.

7. The Council supports production of an instructional video to advise land owners on rabbit warren ripping.

### **Budget Implications**

Nil

### **Policy Consideration**

The Invasive Pests Strategic Plan 2016-2020

### **Community Engagement**

The Pest Management Advisory Committee is a community Consultative Group.

### **Legislation/Local Law**

Biosecurity Act 2014

Control of Nuisances Local Law

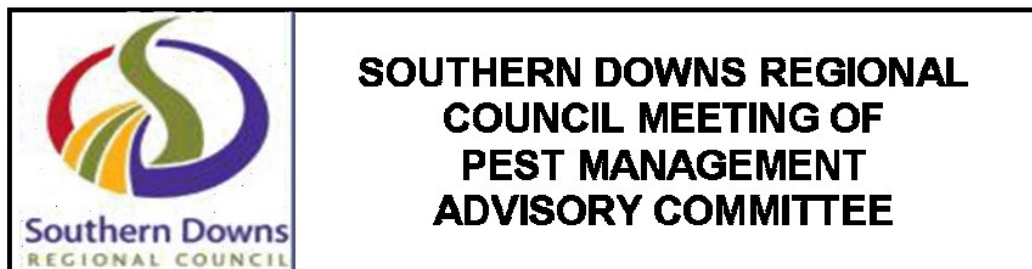
### **Options**

Council:

1. Endorse the recommendations, or
2. Not receive the report and not endorse the recommendations.

### **Attachments**

1. Pest Management Advisory Committee Minutes - 28 November 2017 [View](#)



**MINUTES OF THE SOUTHERN DOWNS PEST MANAGEMENT ADVISORY COMMITTEE**

**Held in the Committee Room, Warwick on**

**Tuesday 28 November 2017 at 10.00 am**

**TUESDAY 29 NOVEMBER 2017**

**ORDER OF BUSINESS:**

<b>1. PRESENT.....</b>	<b>3</b>
<b>2. APOLOGIES .....</b>	<b>3</b>
<b>3. BUSINESS ARISING FROM PREVIOUS MINUTES .....</b>	<b>3</b>
<b>4. UPDATE ON INVASIVE PESTS CONTROL SCHEME IMPLEMENTATION .....</b>	<b>3</b>
<b>5. SDRC VEHICLE &amp; PLANT HYGIENE PROTOCOL.....</b>	<b>4</b>
<b>6. UPDATE ON OPERATION OF THE DARLING DOWNS MORETON RABBIT BOARD</b>	<b>4</b>
<b>7. UPDATE ON DARLING DOWNS MORETON RABBIT BOARD'S STRATEGIC PLAN</b>	<b>4</b>
<b>8. UPDATE ON CONDAMINE ALLIANCE-NATIONAL LANDCARE PROGRAM PHASE 2 .....</b>	<b>4</b>
<b>9. WILD DOG WORKING GROUP &amp; STANTHORPE .....</b>	<b>4</b>
<b>DINGO SPUR FENCE ASSOCIATION.....</b>	<b>4</b>
<b>10. SDRC PEST MANAGEMENT OFFICER REPORTS .....</b>	<b>5</b>
<b>11. UPDATE BY MEMBER GROUPS .....</b>	<b>5</b>
<b>12. NEXT MEETING .....</b>	<b>5</b>
<b>13. CLOSURE .....</b>	<b>5</b>

**1. PRESENT**

Cr Cameron Gow, Ms Jayne Thorpe (Condamine Alliance), Ms Holly Hosie (QMDC), Mr Pedro Hodgson (Biosecurity Qld), Mr Darryl Brooks (SDRC), Mr John Agnew (AgForce Qld), Mr Tom Upton (DDMRB), Mr Glyn Rees (Community Representative), Mr Damien Ferguson (AgForce Qld), Mr Craig Magnussen (SDRC) and Mr James Eastwell (SDRC)

**Observers**

Mr David Keenan (Chief Executive Officer), Cr Yve Stocks, Cr Rod Kelly and Cr Sheryl Windle, Ms Birgit Schade (Minute Secretary),

**2. APOLOGIES**

Mayor Tracy Dobie, Cr Vic Pennisi, Cr Neil Meiklejohn, Cr Marika McNichol, Mr Clive Smith (Wild Dog Management Advisory Committee), Mr Ken McCray (TMR) and Mr Ray Lambert (SDRC)

**Recommendation:**

That the minutes of the previous meeting held on 29 August 2017 are a true and accurate record.

**Moved:** Jayne Thorpe

**Seconded:** Pedro Hodgson

**CARRIED**

**3. BUSINESS ARISING FROM PREVIOUS MINUTES**

Item 4 – John Agnew would like to congratulate Southern Downs Regional Council on the successful implementation of the Invasive Pest Control Scheme.

Item 7 – Clive Smith submitted a letter seeking support from Council for use with applications to various potential funding sources including State, Federal, Landcare and Australian Wool Innovation, for proposed cluster or exclusion fencing.

**4. UPDATE ON INVASIVE PESTS CONTROL SCHEME (IPCS) IMPLEMENTATION**

Craig Magnussen provided a brief presentation and update to the Committee on the implementation of the IPCS to date. Of the 5814 properties subject to the IPCS, Control Works Forms for 5020 have been received to date. Council will continue to accept Control Works Forms from landowners, without penalty, up to March 2018 when the first supplementary rates notices are issued to those landowners that did not submit a Control Works Form.

Craig advised that the level of activity in all aspects of invasive pests control has been unprecedented and that feedback received from the vast majority of the large volume of landowners engaged has been positive.

Further community consultation sessions are planned for June 2018.

John Agnew congratulated Council on the initiative and suggested Council extend approval of the IPCS indefinitely. CEO David Keenan advised that the IPCS could only be approved for a three year period due to the provisions of the *Local Government Regulation 2012*.

**Recommendation:**

That Council extend approval of the Invasive Pests Control Scheme to a total of 3 years (to the end of 2019/2020).

**Moved:** John Agnew

**Seconded:** Jayne Thorpe

**CARRIED**

Damien Ferguson mentioned other Councils' interest in the IPCS and the possibility of SDRC sharing information.

**Recommendation:**

CEO David Keenan suggested a representative from SDRC could present on the IPCS and its implementation at a Local Government Association of Queensland Conference.

**Moved:** Damien Ferguson

**Seconded:** John Agnew

**CARRIED**

**5. SDRC VEHICLE & PLANT HYGIENE PROTOCOL**

Craig Magnussen presented a draft protocol aimed at reducing the biosecurity risk presented by Council vehicles and plant. This relates primarily to reducing weed seed spread, but also animal and plant diseases via soil and animal matter movement. It largely documents practices that are already in place. Further internal discussion is required, but it is intended that once finalised it will be included in Council's Invasive Pests Strategic Plan 2016-2020. Suggested amendments to the Invasive Pests Strategic Plan 2016-2020 will be presented at the next meeting for the Committee's consideration.

**Recommendation:**

That Council support inclusion of a whole of Council Vehicle & Plant Hygiene Protocol as part of the Invasive Pests Strategic Plan 2016 - 2020.

**Moved:** Tom Upton

**Seconded:** John Agnew

**CARRIED**

**6. UPDATE ON OPERATION OF THE DARLING DOWNS MORETON RABBIT BOARD**

Tom presented the July – September activity report, most of which took place outside the Southern Downs Regional Council area. He commended the Dalveen/Cottonvale land owners of being very proactive.

**7. UPDATE ON DARLING DOWNS MORETON RABBIT BOARD'S STRATEGIC PLAN**

Tom presented a draft of the Strategic Plan 2018 – 2020, DDMRB are looking to adopt this plan in January 2018 and are seeking feedback to ensure Council's priorities are adequately covered. A copy of the plan was circulated.

**8. UPDATE ON CONDOMINE ALLIANCE-NATIONAL LANDCARE PROGRAM PHASE 2**

Jayne advised of Funding Arrangements and Opportunities through Phase 2 of this program. Jayne mentioned that a potential merge of Condamine Alliance, Qld Murray-Darling Committee and South West Natural Resource Management is currently being considered. Concerns were raised from the Committee that while efficiencies may be realised, such a merge may affect service delivery and efficiency.

**Recommendation:**

That Council support the abovementioned merge for the purposes of efficiency gains, on the proviso service delivery is not diminished.

**Moved:** John Agnew

**Seconded:** Glyn Rees

**CARRIED**

**9. WILD DOG MANAGEMENT ADVISORY COMMITTEE – STANTHORPE DINGO SPUR FENCE ASSOCIATION – EXCLUSION FENCE**

Craig updated the Committee on activities. Exclusion fence support letter request from Clive Smith, Chair of the Southern Downs Region Wild Dog Working Group to Council was read and supported in principle.

**Recommendation:**

That Council write a letter of support for use with funding applications for wild dog cluster or exclusion fencing Initiatives.

**Moved:** Glyn Rees

**Seconded:** Damien Ferguson

**CARRIED**

**10. SDRC PEST MANAGEMENT OFFICERS' REPORTS**

Craig and James spoke to their pre-circulated reports. General discussion followed, including Council's tree injection lances recently imported from the US. These appear to be a very efficient means of woody weed control that may provide benefit to landowners.

A time lapse video was presented showing pre and post mechanical rabbit warren destruction in Wallangarra. Discussion followed on the benefit of producing a brief educational video for use on social media.

**Action:** Craig to demonstrate a lance at the next meeting and circulate the research paper to committee members.

**Recommendation:**

That Council supports production of an instructional video to advise land owners on rabbit warren ripping.

**Moved:** John Agnew

**Seconded:** Tom Upton

**CARRIED**

**11. UPDATE BY MEMBER GROUPS**

- Damien Ferguson mentioned that AgForce Qld have now facilitated 73 pest animal and chemical workshops around the State. Uptake of Queensland Health permits by landholders to acquire 1080 has been low.
- Pedro Hodgson advised that the November meeting of the Southern Rural Lands Officer's Group has been postponed until February 2018.
- Jayne Thorpe said that she has received feedback from landowners that wish to see control of feral pigs included in the IPCS.
- Holly Hosie spoke to collaborative projects with SDRC and advised that rabbit warren destruction and mapping continues in Wallangarra and The Summit and that data analysis is currently being undertaken on the effectiveness of recent feral deer control activities.

**12. NEXT MEETING**

The next meeting of the Southern Downs Regional Council Pest Management Advisory Committee Meeting will be held on either the 20<sup>th</sup> or 27<sup>th</sup> February 2018 at the Stanthorpe Council Chambers, 61 Marsh Street Stanthorpe at 10.00am. This date is to be confirmed early in 2018.


**13. CLOSURE**

As there was no further business the meeting closed at 12.08pm.



## 12.2 Invasive Pests Control Scheme Update

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Acting Manager Environmental Services	<b>ECM Function No/s:</b> 11.35.04

### Recommendation

THAT Council resolve to extend the Invasive Pests Control Scheme to 14 June 2020 and that the Invasive Pests Control Scheme Policy be amended accordingly.

### Report

The purpose of this report is to provide Council with an update on the Invasive Pests Control Scheme (IPCS). The Invasive Pests Control Scheme Policy was approved by Council at the 14 June 2017 Special Council Meeting with the scope of the current Policy being the 2017/18 financial year.

As of late November 2017, a total of 5,020 Control Works Forms were received by Council out of a total of 5,814 that were issued. This is a return rate of 86%. Forms continue to be received by Council.

A total of 1,315 Control Works Forms have been assessed by the Local Laws team with 429 requests being received from landowners for Council Officers to inspect their properties. Property inspections continue to be conducted with 594 inspections being completed at this time. On 5 October 2017, there were some 2,168 reminder letters issued to landowners who had not yet submitted a Control Works Form.

Council continues to receive enquiries from other local governments about the scheme, many of them showing interest in establishing something similar in their respective areas. The success of the Scheme is being closely monitored by these Council's as well as the LGAQ and the Department of Agriculture and Fisheries (DAF).

Positive recognition has also been received from organisations such as Condamine Alliance, Queensland Murray Darling Committee (QMDC), Darling Downs Moreton Rabbit Board, the LGAQ as well as local Landcare groups.

The Pest Management Advisory Committee met on 28 November. The Committee resolved at this meeting that the Council extend the Invasive Pests Control Scheme indefinitely and that the Committee continues to support the Scheme. The Committee also resolved that a presentation on the Scheme be presented to an upcoming LGAQ conference.

The first of the supplementary rates notices are scheduled to be issued in March 2018. These Notices will be issued to those landowners who failed to submit a completed Control Works Form by this time. Control Works Forms will continue to be accepted up until this time without penalty.

A second supplementary rates notice will be issued in May 2018. These Notices will be issued to landowners who have not completed the works as stipulated on their Control Works Forms. This will provide the opportunity for Council Officers to inspect as many properties as possible before the issuing of these Notices.

There have been a number of successful funding applications that have been received, a summary is provided below:-

1. DAF has advised that Council's application to the Local Government Capacity Building round of the Queensland Feral Pest Initiative (QFPI) has been successful. There will be \$280,000.00 of funding over a three (3) year period to employ an IPCS Officer.
2. A separate \$285,000 QFPI funded SDRC project includes a \$90,000.00 component that is being administered by QMDC for education and support to local landowners, including running field days.
3. An expression of interest has been submitted to the Land Protection Fund for a project to analyse the social and economic benefit of the scheme. The funding provides \$50,000.00 each year for three (3) years for an independent person to conduct a review and to monitor the impact of the Scheme each year.

The next round of community consultation on the Scheme is scheduled for June 2018.

An internal review has also been conducted on the introduction of the Scheme with some continuous improvement opportunities being identified. It is anticipated that many of these opportunities and learnings will be implemented for when the next round of Control Works Forms are issued.

Extension of the Invasive Pests Control Scheme Policy to include the 2018/19 and 2019/20 financial years is recommended for the following reasons:-

- The Scheme will align with the funding opportunities that have been received and anticipated;
- It will provide certainty to all stakeholders that the Scheme will continue to at least 14 June 2020;
- It will assist with the backfilling of Local Laws positions as there has been difficulty in filling these roles for such a short term. Having these roles filled will in turn ensure adequate Council resources are allocated to the Scheme;
- A continuation of on the ground results across the Region with respect to the control and management of invasive pests;
- Ongoing opportunities to increase awareness and education to landowners on invasive pests including correct chemical usage and spray techniques.
- There has been close to a 50% increase in the participation rate at baiting programs. This will continue to have positive results in managing wild dogs;
- Environmental benefits being realised with a return of native flora and fauna;

An extension of the current Policy will also bring it into line with Council's Invasive Pests Strategic Plan 2016-2020.

### **Budget Implications**

Based on current estimates, it is anticipated that Council may receive \$500,000.00 this financial year as a result of issuing the two (2) rounds of supplementary rates notices.

## **Policy Consideration**

- Invasive Pests Strategic Plan 2016-2020
- Invasive Pests Action Plan 2016-2020
- Invasive Pests Control Scheme Policy
- Invasive Pests Control Scheme Special Rate – Overall Plan
- Rates Concession Policy.

Please note that the Invasive Pests Control Scheme Special Rates and overall plan must be adopted by Council annually.

## **Community Engagement**

The next round of community consultation regarding the scheme is scheduled for June 2018.

## **Legislation/Local Law**

- *Local Government Regulation 2012 Part 6 and Part 10*
- *Biosecurity Act 2014*
- *Southern Downs Regional Council Control of Pests (application of Continuing Local Law) Local Law 2011*
- *Warwick Shire Council Local Law No. 7 (Control of Pests)*
- *Subordinate Local Law No. 7 (Control of Pests)*

## **Options**

Council:


1. Cease the Invasive Pests Control Scheme immediately and revoke the Invasive Pests Control Scheme Policy;
2. Cease the Invasive Pests Control Scheme 14 June 2018 and revoke the Invasive Pests Control Scheme Policy from this time;
3. Continue and extend the Invasive Pests Control Scheme until 14 June 2019 and amend the Invasive Pests Control Scheme Policy;
4. Continue and extend the Invasive Pests Control Scheme until 14 June 2020 and amend the Invasive Pests Control Scheme Policy.

## **Attachments**

Nil

## 12.3 Department of Natural Resources and Mines - Conversion of a Term Lease - Lot 449 on BNT1507, Thulimbah

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 13 December 2017
	Land Management Officer	<b>ECM Function No/s:</b> 05.18.04

### Recommendation

THAT Council advise the Department of Natural Resources and Mines that Council has no objection to the conversion of Term Lease 210506 being Lot 449 on BNT1507, to freehold tenure, when the current Term Lease expires on 30 June 2018, provided the land is amalgamated with an adjoining Lot and no new freehold Lot is created.

### Report

Council has received correspondence from the Department of Natural Resources and Mines (DNR&M) in relation to the conversion of a Term Lease 210506 being Lot 449 on BNT1507, situated at Teale Road, Thulimbah. The proposed conversion will result in this Lot being converted to freehold land tenure, from the current status of DNR&M state lands lease.

This Term Lease is currently held by Michael Letters who owns the adjoining Lot 1 & Lot 2 on MPH3611 and Lot 23 on BNT940.

The Term Lease is a 20 year Lands Lease which commenced on 1 July 1998 and expires on 30 June 2018. Term Leases are issued by DNR&M, not Council, as is the situation with Trustee Leases.

The current use of the land is for grazing and this would be the continued use if the proposed conversion is approved.

The area of land proposed to be converted to freehold is 7.469ha.

DNR&M has requested Council's views or requirements that may affect the future use of the land.

Council's Directors views were sought, with the Director Engineering Services advising that he had no objection. The Director of Planning, Environment and Corporate Services has no objection to the application provided the Lot is amalgamated with an adjoining Lot and no new freehold Lot is created.

### Budget Implications

Nil

### Policy Consideration

*Corporate Plan 2014 – 2019*

*8.12: Develop and implement Council land management strategies*

## **Community Engagement**

Nil

## **Legislation/Local Law**

*Land Act 1994*

## **Options**

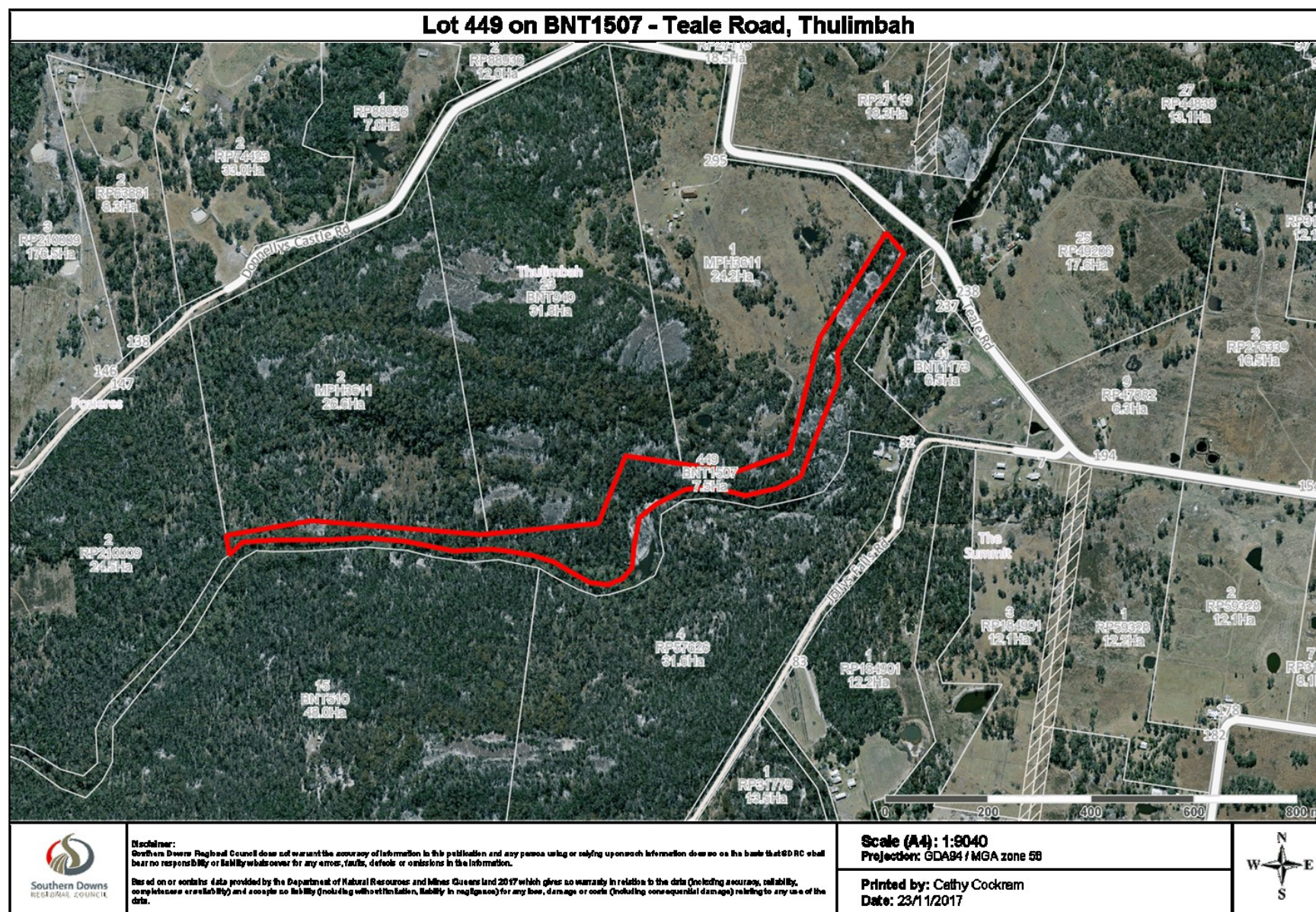
Council:

1. Has no objection to the conversion of Term Lease 210506 being Lot 449 on BNT1507, to freehold tenure, when the current Term Lease expires on 30 June 2018, provided the land is amalgamated with an adjoining Lot and no new freehold Lot is created
2. Objects to the conversion of Term Lease 210506 being Lot 449 on BNT1507 when the current Term Lease expires and state the reason for the objection.

## **Attachments**

1. Aerial map of Lot 449 on BNT1507 [View](#)





**13. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES**

Nil

**14. NOTICES OF MOTION**

Nil

**15. GENERAL BUSINESS**

**16. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

## **Recommendation**

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

### **16.1 PN 97505 - Second Request for Water Relief**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(d) of the *Local Government Regulation 2012*, as it contains information relating to rating concessions.

### **16.2 Economic Development Advisory Committee Minutes 21 November 2017**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **16.3 Expression of Interest - Stanthorpe Effluent Water**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

### **16.4 Wallangarra WTP Evaluation Report**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **16.5 Leyburn Water Supply**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **16.6 RFT 18-006 Stanthorpe Fitness Centre (currently known as the Stanthorpe YMCA), Stanthorpe Aquatic Centre, Killarney Pool and Allora Pool**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

### **16.7 Offer for Council's McDonald Johnson Street Sweeper**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.



## **16.8 Capital Works - Reallocation of Funds**

### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.

## **16.9 Warwick Polocrosse Club Inc - Request for changes to Resolution on March 2017**

### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.