



**MINUTES OF THE
GENERAL MEETING OF COUNCIL
22 AUGUST 2018**

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**MINUTES OF THE GENERAL COUNCIL MEETING OF
SOUTHERN DOWNS REGIONAL COUNCIL HELD ON 22 AUGUST 2018 IN THE
COUNCIL CHAMBERS, SOUTHERN DOWNS REGIONAL COUNCIL,
64 FITZROY STREET, WARWICK AT 9:00AM**

1. PRAYERS & CONDOLENCES

Rev Rod Winterton offered a prayer for the meeting and acknowledged condolences.

2. ATTENDANCE

Present: Crs Dobie (Chair), Gow, Kelly, McNally, McNichol, Meiklejohn, Pennisi, Stocks and Windle

Officers: David Keenan (Chief Executive Officer), Peter Gribbin (Acting Director Planning, Environment and Corporate Services), Renee Wallace (Acting Director Engineering Services), Marion Seymour (Minute Secretary)

3. APOLOGIES

Nil

4. READING AND CONFIRMATION OF MINUTES

4.1 General Council Meeting - 25 July 2018

Resolution

Moved Cr M McNichol

Seconded Cr C Gow

THAT the minutes of the General Council Meeting held on Wednesday 25 July 2018 be adopted.

Carried

4.2 Special Council Meeting - 6 August 2018

Resolution

Moved Cr S Windle

Seconded Cr R Kelly

THAT the minutes of the Special Council Meeting held on Monday 6 August 2018 be adopted.

Carried

5. ACTIONS FROM COUNCIL MEETINGS

5.1 Actions from Previous Council Meeting

Resolution

Moved Cr Y Stocks

Seconded Cr M McNichol

THAT Council receive the report and note the contents.

Carried

6. DECLARATIONS OF CONFLICTS OF INTEREST

Item No	Item Precs	Nature of Conflict
16.5	Request to Waive Charges	Cr Windle declared that a perceived conflict of interest in this matter (as defined in section 175 of the <i>Local Government Act 2009</i>), may exist as she is President of the Warwick Hockey Association. As the Hockey Association is not connection to the Recycled Water System, Cr Windle has determined that this personal interest is not of sufficient significance that it would lead her to making a decision on the matter that is contrary to the public interest and she would best perform her responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

6.1 Conflict of Interest Cr Windle – Agenda Item 16.5

Resolution

Moved Cr N Meiklejohn

Seconded Cr Y Stocks

THAT Cr Windle has a perceived conflict of interest in Agenda Item 16.5 and, notwithstanding the conflict, Cr Windle may participate in the matter, discuss and vote on it.

Carried

6.2 Cr Pennisi - Appointment as Patron to Football Stanthorpe and Stanthorpe Sports Association Inc

Cr Pennisi advised Council that he had been informed at a function on 18 August 2018 that he had been appointed as Patron of Football Stanthorpe and the Stanthorpe Sports Association Inc, noting that this appointment had been made approximately six months ago. Cr Pennisi also advised that he had updated his Register of Interests accordingly.

7. MAYORAL MINUTE

7.1 Mayoral Minute - August 2018

Resolution

Moved Cr N Meiklejohn

Seconded Cr R Kelly

THAT Council receive the Mayoral Minute for August 2018.

Carried

8. READING AND CONSIDERATION OF CORRESPONDENCE

8.1 Correspondence

Resolution

Moved Cr N Meiklejohn

Seconded Cr Y Stocks

THAT the report of the Chief Executive Officer in relation to Correspondence be received.

Carried

9. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

9.1 Petition: Buskers and Supporters in Stanthorpe

THE Mayor tabled the attached Petition received from the Buskers and Supporters in Stanthorpe asking Council to reassess its Local Law. The Petition will be referred to the September General Council Meeting.

Attachments

1. Petition: Buskers and Supporter in Stanthorpe - **Attached to the Minutes Under Separate Cover**

10. EXECUTIVE

10.1 Financial Report as at 31 July 2018

Resolution

Moved Cr J McNally

Seconded Cr R Kelly

THAT Council receive and note the Financial Report as at 31 July 2018.

Carried

10.2 122nd LGAQ Annual Conference

Resolution

Moved Cr M McNichol

Seconded Cr N Meiklejohn

THAT Council:-

1. Endorse the attendance of the Mayor and Deputy Mayor at the 122nd LGAQ Annual Conference.
2. Submit the attached Motions to LGAQ for inclusion in the 2018 Annual Conference Agenda:-
 - Drought Infrastructure Funding
 - Revision of QPWS Feral Animal Control Policies
 - Wild Dog Exclusion Fencing Funding Guidelines

Carried

Attachments

1. Drought Infrastructure Funding Motion - **Attached to the Minutes Under Separate Cover**
2. Revision of QPWS Feral Animal Control Policies Motion - **Attached to the Minutes Under Separate Cover**
3. Wild Dog Exclusion Fencing Funding Guidelines - **Attached to the Minutes Under Separate Cover**

10.3 Shaping Southern Downs Consultation Summary Report

Resolution

Moved Cr S Windle

Seconded Cr R Kelly

THAT Council receive the Shaping Southern Downs Consultation Summary Report prepared by Ethos Urban.

Carried

10.4 Update on Drought Activities

Resolution

Moved Cr Y Stocks

Seconded Cr M McNichol

THAT Council receive the report on drought activities.

Carried

10.5 Amendment to 2018/2019 SDRC Fees & Charges

Resolution

Moved Cr N Meiklejohn

Seconded Cr M McNichol

THAT, in recognition of the current drought conditions across the region, Council remove the following charges from the 2018/2019 SDRC Fees and Charges:

Sale of Organic Material from Waste Facilities

Mulch	per cubic metre	\$ 9.00
Mulch (when loaded by hand)	per cubic metre	\$ 6.00

Hire of Spray Equipment Unit to Farmer Groups and individuals

Per week	\$114.00
Per day	\$ 28.50

Cattle (including 1 off scale NLIS scan)

Infrastructure Replacement Levy per head	\$ 1.05
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Sheep & Goats

Infrastructure Replacement Levy per head	\$ 0.35
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Horses

Infrastructure Replacement Levy per head	\$ 1.05
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Transshipping Fees

Infrastructure Replacement Levy (Cattle & Horses) per head	\$ 1.05
Infrastructure Replacement Levy (Sheep & Goats) per head	\$ 0.35

Private Weighing's (including 1 off scale NLIS scan)

Infrastructure Replacement Levy per head	\$ 1.05
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Holding Fees – except in relation to use of the yards for regional events where there is a recognised community benefit (eg Warwick Campdraft and Rodeo, Warwick Show etc.) where no holding fee will be applicable:

Infrastructure Replacement Levy per head (cattle)	\$ 1.05
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Carried

10.6 Regional Promotion and Visitor Numbers 2017/2018

Resolution

Moved Cr R Kelly

Seconded Cr Y Stocks

THAT Council receive the report on figures from the regional promotion activities and the Visitor Information Centre figures.

Carried

11. ENGINEERING SERVICES DEPARTMENT REPORTS

11.1 Engineering Services Department Monthly Report

Resolution

Moved Cr S Windle

Seconded Cr N Meiklejohn

THAT Council receive the Engineering Services Department Monthly Report.

Carried

11.2 Stanthorpe Fitness Centre - Fire Hydrant Coverage

Resolution

Moved Cr J McNally

Seconded Cr S Windle

THAT Council resolve to allocate \$50,000 in the 2018/2019 Capital Budget to provide a compliant fire hydrant for the Stanthorpe Fitness Centre.

Carried

11.3 Youth Council Meeting Minutes

Resolution

Moved Cr S Windle

Seconded Cr Y Stocks

THAT Council:

1. Note the minutes from the meeting of the Southern Downs Youth Council 2018 held on Thursday, 2 August 2018; and
2. Note the recommendations made by the Youth Council; and in particular, Council approve the following recommendations made by the Youth Council:

- a) With respect to Youth Week 2019:

THAT Council continue to progress the 2019 Youth Week event; more specifically an event at Camp Leslie Dam, and consider a budget allocation, after confirmation of attendance, at the second quarter budget review.

- b) With respect to a social event for Year 9 & 10 Students:

- i. THAT Council organise social events for Year 9 & 10 students to kick-off the pool season with an evening pool party at the Allora, Killarney, Stanthorpe and Warwick pools; and

- ii. THAT Council allocates a budget of approximately \$1000 for each of the four events.

- c) With respect to the positive promotion of Youth – Acts of Kindness Initiative:

THAT Council support the initiative of High Schools across the Southern Downs to perform Acts of Kindness in the community to raise the positive profile of youth and give back to our community.

Carried

10:34am Presentation of Casual for a Cause donation to Granite Belt Chaplaincy

The meeting adjourned for morning tea at 10:35am and reconvened at 10:54am at which time there was present Crs Dobie, McNally, Stocks, Gow, McNichol, Pennisi, Windle, Kelly and Meiklejohn

11.4 Stanthorpe Art Gallery Society Key Performance Indicator ("KPI")

Resolution

Moved Cr J McNally

Seconded Cr R Kelly

THAT Council receive the Stanthorpe Art Gallery Society Key Performance Indicator ("KPI") Report for the six (6) month reporting period, to 30 June 2018, and note the contents.

Carried

11.5 Warwick Art Gallery KPI Report

Resolution

Moved Cr R Kelly

Seconded Cr J McNally

THAT Council receive the Warwick Art Gallery's Key Performance Indicator ("KPI") Report and Incorporated Strategic Plan for the six (6) month reporting period to 30 June 2018, and note the contents.

Carried

12. PLANNING, ENVIRONMENT & CORPORATE SERVICES DEPARTMENT REPORTS

12.1 Request to Remove a Place from the Local Heritage Register - Stanthorpe Presbyterian Church, 14 Leslie Parade, Stanthorpe

Resolution

Moved Cr J McNally

Seconded Cr M McNichol

THAT Council proposes to make an amendment to the Local Heritage Register to remove the following place from the register, and proceed with public notification of the proposed change as required by the *Queensland Heritage Act 1992*.

— Listing No. 696, Stanthorpe Presbyterian Church, Lot 64 RP806034, 14 Leslie Parade, Stanthorpe

Carried

12.2 Invasive Pest Control Scheme

Resolution

Moved Cr C Gow

Seconded Cr S Windle

THAT Council:-

1. Respond to the petitioners (petition received by Council 25 July 2018) with advice that no amendments are to be made to the IPCS Policy.
2. Waive hire fees for herbicide application equipment indefinitely, with only a refundable bond payable, and amend the 2018/2019 Fees and Charges accordingly.
3. Purchase two QuikSpray units for public use.

Carried

12.3 Delegation for Constructed Roads

Resolution

Moved Cr R Kelly

Seconded Cr J McNally

THAT Council delegates the following power to the Chief Executive Officer:

- Where a road is not constructed to the standard required to meet the definition of a 'constructed road' under the Southern Downs Planning Scheme, authority is granted to determine the road is of an adequate standard to provide 'frontage to a constructed road', despite not strictly according with the definition under the Planning Scheme. In all cases the road must be constructed for vehicular access, and graded tracks and inadequate gravel roads will not be acceptable.

Carried

12.4 Proposed Temporary Road Closure - Maryvale

Resolution

Moved Cr S Windle

Seconded Cr R Kelly

THAT Council advise the Department Natural Resources Mines and Energy that it objects to the temporary road closure of the road abutting the north-western boundary of Lots 418 to 420 on ML2301, locality of Maryvale, as this land is required for the implementation of the recommendations of the Draft Maryvale Urban Design Project.

Carried

12.5 Funding Programs

Resolution

Moved Cr S Windle

Seconded Cr Y Stocks

THAT Council submit funding applications for the following projects:

1. Community Sport Infrastructure Grant Program:

- a. Solar panels on Warwick Indoor Recreation and Aquatic Centre (WIRAC, YMCA) & expansion of the solar system currently at Stanthorpe Fitness Centre
- b. BMX, Learn to Ride Park and Velodrome – Australiana Park, Warwick

2. Get Playing Places and Spaces:

- a. Planning and Design for drainage adjacent to St Marks Ovals, Jackie Howe Drive, Warwick

3. Growing Tourism Infrastructure Fund:

- a. Mini Golf at WIRAC

4. Stronger Communities Programme:

- a. Planning and design for Learn to Ride Park in Warwick and Stanthorpe
- b. Warwick Library/Art Gallery outdoor tables and seating
- c. Off leash dog parks in Warwick and Stanthorpe
- d. Community garden in Warwick and Stanthorpe

Carried

13. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES

Nil

14. NOTICES OF MOTION

Nil

15. GENERAL BUSINESS

Nil

16. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

Recommendation

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

16.1 Review of Councillor Portfolios, Southern Downs Regional Council Advisory Committees and Advisory Committee Policy

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.2 RFT 18_163 - Collection, Removal and Disposal of Regulated Waste

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.3 RFT 18_185 & RFT 18_186 - NDRRA Flood Restoration Works - Package 7B and Package 8C

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.4 RFT 18_188 Program Management of Natural Disaster Relief and Recovery Arrangements Declared Event

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.5 Request to Waive Charges

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.6 PN 27480 - Second Request for Water Relief

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(d) of the *Local Government Regulation 2012*, as it contains information relating to rating concessions.

16.7 Request to Waive Water Consumption and Interest Charges

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(d) of the *Local Government Regulation 2012*, as it contains information relating to rating concessions.

16.8 Tender 19/004 Construct Dungaree Memorial Space

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

16.9 Upgrade of the Warwick WTP Chlorine Gas Infrastructure

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.

16.10 Regional Arts Development Fund Applications Round Three 2017/2018

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.11 July 2018 Monthly Report from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Meeting In Camera

Resolution

Moved Cr V Pennisi

Seconded Cr Y Stocks

THAT the meeting move into closed session.

Carried

The Meeting moved into closed session 11:29am.

Meeting Out Of Camera

Resolved

THAT the meeting resume in open session at 12:11pm.

16.1 Review of Councillor Portfolios, Southern Downs Regional Council Advisory Committees and Advisory Committee Policy

Resolution

Moved Cr J McNally

Seconded Cr R Kelly

THAT Council:-

1. Adopt the following revised Councillor Portfolios and appoint the respective Councillors as Portfolio Councillors:-

Portfolio	Portfolio Councillor
Planning, Disaster Management, Youth and Special Projects	Mayor Tracy Dobie
Finance and Governance and The Arts	Cr Jo McNally
Economic Development, Regional Promotion and Tourism	Cr Rod Kelly
Health, Cultural Diversity and Learning	Cr Neil Meiklejohn
Agriculture, Environment and Sustainability	Cr Cameron Gow
Property and Building Services	Cr Vic Pennisi
Transport, Infrastructure and Utilities	Cr Marika McNichol
Events, Sport, Parks and Recreation	Cr Yve Stocks
Communities, Towns and Villages	Cr Sheryl Windle

2. Appoint the following Advisory Committees and the respective Portfolios Councillors to those Committees:-

Advisory Committee	Portfolio Councillor/s
Shaping Southern Downs and Planning Advisory Committee	Mayor Tracy Dobie Cr Marika McNichol
Saleyards Advisory Committee	Cr Jo McNally Cr Marika McNichol
Economic Development and Regional Promotion Advisory Committee	Cr Rod Kelly
Pest Management Advisory Committee	Cr Cameron Gow
Events, Sports & Recreation Advisory Committee	Cr Yve Stocks
Community Services Advisory Committee	Cr Sheryl Windle

3. Appoint the following Councillors to external and internal organisations and committees:

Organisation/Committee	Councillor/s
Border Regional Organisation of Councils	Cr Neil Meiklejohn
Southern Queensland Country Tourism	Mayor Tracy Dobie
Local Disaster Management Group	Mayor Tracy Dobie Cr Cameron Gow Cr Neil Meiklejohn
Audit and Risk Management Committee	Cr Jo McNally Cr Rod Kelly
Southern Downs Youth Council	Mayor Tracy Dobie
Warwick Art Gallery and Stanthorpe Art Gallery	Cr Jo McNally Cr Rod Kelly

Carried

16.2 RFT 18_163 - Collection, Removal and Disposal of Regulated Waste

Resolution

Moved Cr N Meiklejohn

Seconded Cr R Kelly

THAT Council enter into contracts for the transport of regulated waste with the following companies:

1. Arkwood Organic Recycling for Biosolids Removal;
2. Vorstrom Vaccum Sludge Removal; and
3. JJ Richards for Grit and Screenings

Carried

16.3 RFT 18_185 & RFT 18_186 - NDRRA Flood Restoration Works - Package 7B and Package 8C

Resolution

Moved Cr S Windle

Seconded Cr Y Stocks

THAT Council enter into contracts for NDRRA Flood Restoration Works Package 7B and Package 8C with Keltone constructions.

Carried

16.4 RFT 18_188 Program Management of Natural Disaster Relief and Recovery Arrangements Declared Event

Resolution

Moved Cr R Kelly

Seconded Cr M McNichol

THAT Council enter into a contract for Program Management of their Natural Disaster Relief and Recovery Arrangements (NDRRA) declared events with Geneng Solutions.

Carried

Cr Windle declared that a perceived conflict of interest in this matter (as defined in section 175 of the Local Government Act 2009), may exist as she is President of the Warwick Hockey Association. As the Hockey Association is not connection to the Recycled Water System, Cr Windle has determined that this personal interest is not of sufficient significance that it would lead her to making a decision on the matter that is contrary to the public interest and she would best perform her responsibility of serving the overall public interest of the whole of the Council's area by participating in the discussion and voting on this matter.

16.5 Request to Waive Charges

Resolution

Moved Cr N Meiklejohn

Seconded Cr R Kelly

THAT Council resolve not to waive the recycled water charges owed by the applicant organisation and instead negotiate a payment plan with the organisation, and advise them on appropriate water use efficiency measures.

Carried

Cr Windle voted for the motion

16.6 PN 27480 - Second Request for Water Relief

Resolution

Moved Cr J McNally

Seconded Cr S Windle

THAT Council offers relief for water consumption charges to Property Id: 27480 as per Option 1 in this report. This is the second application for relief at this property and in accordance with Section 5.2 of the Relief from Water Consumption Charges Policy, no evidence has been provided to Council to indicate that this water meter has been monitored monthly since the last unapparent plumbing failure in April 2013. However, the new owners took possession of the property in July 2017 and would not have been aware there had been previous relief allowed or the requirement to monitor the meter monthly.

Carried

16.7 Request to Waive Water Consumption and Interest Charges

Resolution

Moved Cr J McNally

Seconded Cr N Meiklejohn

THAT Council resolve not to waive outstanding water consumption and interest charges.

Carried

16.8 Tender 19/004 Construct Dungaree Memorial Space

Resolution

Moved Cr J McNally

Seconded Cr R Kelly

THAT Council:

1. Allocate additional funding in the 2018/19 Capital Budget to complete the construction of the Dungaree Memorial Space; and
2. Enter into a contract with Taddio Building Group ABN 77 642 538 189 to construct the Dungaree Memorial Space, Leslie Park Dais and Palmerin/Fitzroy Street Footpath project.

Carried

16.9 Upgrade of the Warwick WTP Chlorine Gas Infrastructure

Resolution

Moved Cr M McNichol

Seconded Cr Y Stocks

THAT Council provide a budget of \$150,000 to upgrade the Warwick Water Treatment Plant chlorine gas dosing infrastructure to ensure Council meets its obligations as a registered water service provider under the Water Supply (Safety and Reliability) Act 2008.

Carried

16.10 Regional Arts Development Fund Applications Round Three 2017/2018

Resolution

Moved Cr R Kelly

Seconded Cr J McNally

THAT Council:

1. Endorse the Regional Arts Development Fund (RADF) 2017/2018 round three grants totalling \$11,438 (outlined in Annexure A)
2. Endorse changes to the RADF Guidelines for 2018/19 to include a cap on the amount of funding for professional development projects.

Carried

Attachments

1. RADF Round 3 Grants - **Attached to the Minutes Under Separate Cover**

16.11 July 2018 Monthly Report from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane

Resolution

Moved Cr J McNally

Seconded Cr N Meiklejohn

THAT Council receive the July 2018 monthly report from Brisbane YMCA in relation to the operation of the Warwick Indoor Recreation and Aquatic Centre.

Carried

MEETING CLOSURE

There being no further business, the meeting closed at 12:17pm.