



**MINUTES OF THE
SPECIAL MEETING OF COUNCIL
9 APRIL 2018**

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**MINUTES OF THE SPECIAL COUNCIL MEETING OF
SOUTHERN DOWNS REGIONAL COUNCIL HELD ON 9 APRIL 2018 IN THE
COUNCIL CHAMBERS, SOUTHERN DOWNS REGIONAL COUNCIL,
64 FITZROY STREET, WARWICK AT 3:30PM**

1. ATTENDANCE

Present: Crs Dobie (Chair), Gow, Kelly, McNally, McNichol, Meiklejohn, Pennisi, Stocks and Windle

Officers: David Keenan (Chief Executive Officer), Ken Harris (Director Planning, Environment and Corporate Services)

2. APOLOGIES

Nil

3. DECLARATIONS OF CONFLICTS OF INTEREST

ITEM NO	ITEM PRECIS	NATURE OF CONFLICT
5.1	RFT 18-107 STANTHORPE WASTE WATER TREATMENT PLANT ELECTRICAL UPGRADE	CR KELLY DECLARED THAT A PERCEIVED CONFLICT OF INTEREST IN THIS MATTER (AS DEFINED IN SECTION 173 OF THE <i>LOCAL GOVERNMENT ACT 2009</i>), MAY EXIST DUE TO A RELATIVE BEING EMPLOYED BY ONE OF THE TENDERERS. CR KELLY DEALT WITH THE PERCEIVED CONFLICT OF INTEREST BY STATING THAT IT WAS HIS DETERMINATION THAT HIS PERSONAL INTEREST IS NOT OF SUFFICIENT SIGNIFICANCE THAT IT WOULD LEAD TO HIM MAKING A DECISION ON THIS MATTER THAT IS CONTRARY TO THE PUBLIC INTEREST. CR KELLY PARTICIPATED IN THE DISCUSSION AND VOTING ON THIS MATTER.
5.1	RFT 18-107 STANTHORPE WASTE WATER TREATMENT PLANT ELECTRICAL UPGRADE	CR WINDLE DECLARED A PERCEIVED CONFLICT OF INTEREST IN THIS MATTER (AS DEFINED IN SECTION 173 OF THE <i>LOCAL GOVERNMENT ACT 2009</i>) DUE TO HER HUSBAND BEING EMPLOYED BY ONE OF THE TENDERERS AND DEALT WITH THE PERCEIVED CONFLICT OF INTEREST BY LEAVING THE MEETING ROOM, TAKING NO PART IN THE DEBATE OR DECISION ON THE MATTER.

4. ENGINEERING SERVICES DEPARTMENT REPORTS

4.1 Proposal to Install Disabled Car Parks at Rear of Warwick Town Hall

Resolution

Moved Cr Y Stocks

Seconded Cr J McNally

THAT Council resolve to construct disabled car parks in the area occupied by the former public toilets at the rear of the Warwick Town Hall.

Carried

5. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

Recommendation

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

5.1 RFT 18-107 Stanthorpe Waste Water Treatment Plant Electrical Upgrade

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

5.2 RFT 18-108 Panel of Providers for Engineering Support and Enhancement of SCADA and Control Systems

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

Meeting In Camera

Resolution

Moved Cr V Pennisi

Seconded Cr R Kelly

THAT the meeting move into closed session.

Carried

The Meeting moved into closed session at 3.50pm.

3.50pm Cr Windle left the meeting during discussion on Agenda Item 5.1

3.53pm Cr Windle rejoined the meeting

Meeting Out Of Camera

Resolution

THAT the meeting resume in open session at 3.56pm.

Carried

Cr Kelly declared that a perceived conflict of interest in this Agenda Item 5.1 (as defined in section 173 of the Local Government Act 2009), may exist due to a relative being employed by one of the tenderers. Cr Kelly dealt with the perceived conflict of interest by stating that it was his determination that his personal interest is not of sufficient significance that it would lead to him making a decision on this matter that is contrary to the public interest. Cr Kelly participated in the discussion and voting on this matter.

Cr Windle declared a perceived conflict of interest in Agenda Item 5.1 (as defined in section 173 of the Local Government Act 2009) due to her husband being employed by one of the tenderers and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter. Cr Windle left the meeting at 3.56pm.

5.1 RFT 18-107 Stanthorpe Waste Water Treatment Plant Electrical Upgrade

Resolution

Moved Cr V Pennisi

Seconded Cr N Meiklejohn

THAT Council resolve:

1. To split Tender 18_107 Stanthorpe Waste Water Treatment Plant Electrical Upgrade into two separable portions:
 - a. Electrical
 - b. Control
2. To award the Electrical portion of 18_107 Stanthorpe Waste Water Treatment Plant Electrical Upgrade to HEC Enterprises PTY LTD for the value of \$113,670.
3. That the successful tenderers of PSA 18_108 – System Integrator SCADA and Controls, be given the opportunity to submit an offer for the control portion of this Tender.

Carried

Cr Kelly voted for the motion

Cr Windle rejoined the meeting at 3.57pm

5.2 RFT 18-108 Panel of Providers for Engineering Support and Enhancement of SCADA and Control Systems

Resolution

Moved Cr N Meiklejohn

Seconded Cr Y Stocks

THAT Council resolve to award Tender 18_108 for Panel of Providers for Engineering Support and Enhancement of SCADA and Control Systems to:

- SAFEGroup
- MPA Engineering

for a period of two (2) years, with an option to extend for two (2) years.

Carried

MEETING CLOSURE

There being no further business, the meeting closed at 3.58pm.