



**MINUTES OF THE  
GENERAL MEETING OF COUNCIL  
20 SEPTEMBER 2017**

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**MINUTES OF THE GENERAL COUNCIL MEETING OF  
SOUTHERN DOWNS REGIONAL COUNCIL HELD ON 20 SEPTEMBER 2017  
IN THE COUNCIL CHAMBERS, SOUTHERN DOWNS REGIONAL COUNCIL,  
61 MARSH STREET, STANTHORPE AT 9.00AM**

**1. PRAYERS & CONDOLENCES**

Cr McNally offered a Prayer for the meeting and acknowledged condolences

**2. ATTENDANCE**

Present: Crs Dobie (Chair), Gow, Kelly, McNally, McNichol, Meiklejohn, Pennisi, Stocks and Windle

Officers: David Keenan (Chief Executive Officer), Peter See (Director Engineering Services), Tim O'Brien (Acting Director Planning, Environment and Community Services), Marion Seymour (Minute Secretary)

**3. APOLOGIES**

Nil

**4. READING AND CONFIRMATION OF MINUTES**

**4.1 General Council Meeting - 23 August 2017**

**Resolution**

**Moved Cr M McNichol**

**Seconded Cr S Windle**

THAT the minutes of the General Council Meeting held on Wednesday 23 August 2017 be adopted.

**Carried**

**5. ACTIONS FROM COUNCIL MEETINGS**

**5.1 Actions from Previous Council Meeting**

**Resolution**

**Moved Cr Y Stocks**

**Seconded Cr N Meiklejohn**

THAT Council receive the report and note the contents.

**Carried**

## 6. DECLARATIONS OF CONFLICTS OF INTEREST

Item No	Item Precise	Nature of Conflict
9.1	Petition – The Warwick Saleyards	Cr Pennisi declared a perceived conflict of interest in this matter (as defined in section 173 of the <i>Local Government Act 2009</i> ) due to his nephew being an employee of one of the companies that has expressed an interest and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.
12.6	Material Change of Use Louise Binnion, 214 Caves Road, Stanthorpe	Cr Pennisi declared a perceived conflict of interest in this matter (as defined in section 173 of the <i>Local Government Act 2009</i> ) due to his Development Application in place of a similar nature and his participation may be seen as influencing the vote to gain advantage and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.
16.1	Saleyards Advisory Committee Minutes 7 September 2017	Cr Pennisi declared a perceived conflict of interest in this matter (as defined in section 173 of the <i>Local Government Act 2009</i> ) due to his nephew being an employee of one of the companies that has expressed an interest and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.
16.2	Cusack Dam Supply to Wallangarra Water Treatment Plant	Cr McNichol declared a perceived conflict of interest in this matter (as defined in section 173 of the <i>Local Government Act 2009</i> ) due to one of the parties involved being a client and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.

## 7. MAYORAL MINUTE

### 7.1 Mayoral Minute - September 2017

#### Resolution

Moved Cr S Windle

Seconded Cr M McNichol

THAT Council receive the Mayoral Minute for September 2017.

**Carried**

## 8. READING AND CONSIDERATION OF CORRESPONDENCE

### 8.1 Correspondence

#### Resolution

Moved Cr Y Stocks

Seconded Cr N Meiklejohn

THAT the report of the Chief Executive Officer in relation to Correspondence be received.

**Carried**

## 9. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

*Cr Pennisi declared a perceived conflict of interest in Agenda Item 9.1 (as defined in section 173 of the Local Government Act 2009) due to his nephew being an employee of one of the companies that has expressed an interest and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.*

09:22 AM Cr V Pennisi left the meeting.

### 9.1 Petition - The Warwick Saleyards

#### Resolution

**Moved Cr J McNally**

**Seconded Cr M McNichol**

THAT Council receive and note the Petition in relation to The Warwick Saleyards.

**Carried**

09:24 AM Cr V Pennisi rejoined the meeting.

### 9.2 Petition - Invasive Pest Control Scheme

#### Resolution

**Moved Cr C Gow**

**Seconded Cr M McNichol**

THAT Council receive and note the Petition – Invasive Pest Control Scheme.

**Carried**

## 10. EXECUTIVE

### 10.1 Finance Report as at 31 August 2017

#### Resolution

**Moved Cr J McNally**

**Seconded Cr R Kelly**

THAT Council receive and note the Financial Report as at 31 August 2017.

**Carried**

### 10.2 Strategic Financial Review

#### Resolution

**Moved Cr J McNally**

**Seconded Cr N Meiklejohn**

THAT Council receive and note the Strategic Financial Review as prepared by the Queensland Treasury Corporation.

**Carried**

### **10.3 Investigation into Establishing a Local Government Independent Election Monitor**

#### **Resolution**

**Moved Cr M McNichol**

**Seconded Cr N Meiklejohn**

THAT Council receive and note the report on Investigation into Establishing a Local Government Independent Election Monitor dated August 2017.

**Carried**

### **10.4 Submission to Mineral, Water and Other Legislation Amendment Bill 2017**

#### **Resolution**

**Moved Cr N Meiklejohn**

**Seconded Cr J McNally**

THAT Council endorse the Submission on the Mineral, Water and Other Legislation Amendment Bill 2017 lodged on 15 September 2017.

**Carried**

## **11. ENGINEERING SERVICES DEPARTMENT REPORTS**

### **11.1 Engineering Services Department Monthly Report**

#### **Resolution**

**Moved Cr J McNally**

**Seconded Cr S Windle**

THAT Council receive the Engineering Services Department Monthly Report.

**Carried**

### **11.2 Warwick Art Gallery KPI Report**

#### **Resolution**

**Moved Cr R Kelly**

**Seconded Cr J McNally**

THAT Council receive the Warwick Art Gallery Key Performance Indicator ("KPI") Report and note the contents.

**Carried**

### **11.3 Stanthorpe Art Gallery Society Five Year Plan Report**

#### **Resolution**

**Moved Cr R Kelly**

**Seconded Cr J McNally**

THAT Council receive the Stanthorpe Art Gallery Society Five Year Plan Report and note the contents.

**Carried**

#### **11.4 Southern Downs Road Safety Advisory Committee Minutes**

##### **Resolution**

**Moved Cr M McNichol**

**Seconded Cr S Windle**

THAT Council:-

1. Receive the minutes of the Southern Downs Road Safety Advisory Committee Meeting held on the 8 August 2017.
2. Endorse the following recommendations made by the Southern Downs Road Safety Advisory Committee:
  - Council develops a footpath and cycle way master plan for Southern Downs, encompassing all towns and incorporating mobility scooter usage.
  - Council take a delegation to the relevant department to request the Southern Downs is included in the public transport network route for subsidized buses.

**Carried**

#### **11.5 Event, Sport & Recreation Advisory Committee Minutes**

##### **Resolution**

**Moved Cr Y Stocks**

**Seconded Cr S Windle**

THAT Council receive the minutes of the Event, Sport & Recreation Advisory Committee Meeting held on 22 August 2017.

**Carried**

10:29 AM Cr R Kelly left the meeting.

10:30 AM Cr R Kelly rejoined the meeting.

#### **11.6 Water & Wastewater Advisory Committee Minutes**

##### **Resolution**

**Moved Cr V Pennisi**

**Seconded Cr N Meiklejohn**

THAT Council receive the minutes of the Water & Wastewater Advisory Committee Meeting held on the 16 August 2017.

**Carried**

10.35am Presentation of Casual for a Donation to Anna Walker from Community Development Services

The meeting adjourned for morning tea at 10.37am and reconvened at 10.48am at which time there were present Crs Dobie, McNally, Kelly, Stocks, Gow, Pennisi, Windle, McNichol and Meiklejohn

## **12. PLANNING, ENVIRONMENT & CORPORATE SERVICES DEPARTMENT REPORTS**

### **12.1 Review of Planning Scheme - Rezoning of Jenco's Land, Allora, and Review of Intensive Animal Industries**

#### **Resolution**

**Moved Cr N Meiklejohn**

**Seconded Cr S Windle**

THAT Council:

1. Propose to make a major amendment to the Southern Downs Planning Scheme to review the provisions relating to Intensive animal industries in the Rural zone;
2. Propose the rezoning of Lot 1 SP137651 and Lot 2 RP101681 from Low density residential zone to Industry zone when a new planning scheme is proposed.

**Carried**

### **12.2 Proposal to Make a Temporary Local Planning Instrument - Amendment of Flood Hazard Overlay**

#### **Resolution**

**Moved Cr N Meiklejohn**

**Seconded Cr M McNichol**

THAT Council:

1. Decides to make Temporary Local Planning Instrument (TLPI) 01/2017 (Amendment of the Flood hazard overlay) to amend the Flood hazard overlay as follows:
  - (i) replacing the Queensland Reconstruction Authority's flood mapping for the Leyburn area with the 1 percent Annual Exceedance Probability (AEP) as mapped in the Leyburn Flood Risk Management Study; and
  - (ii) replacing the Queensland Reconstruction Authority's flood mapping and the mapping from the 1976 Stanthorpe flood event with the 1 percent AEP for the Stanthorpe area as mapped in the Stanthorpe Flood Risk Management Study; and
  - (iii) replacing the Queensland Reconstruction Authority's flood mapping for the Applethorpe area with the 1 percent AEP as mapped in the Applethorpe Flood Study; and
  - (iv) replacing the Queensland Reconstruction Authority's flood mapping for the Glengallan Creek area with the 1 percent AEP as mapped in the Glengallan Creek Flood Study; and
  - (v) replacing the Queensland Reconstruction Authority's flood mapping for the Rosenthal Creek area with the 1 percent AEP as mapped in the Rosenthal Creek Flood Study.
2. Submits the proposed TLPI to the Minister advising of its decision to make the TLPI, and requesting the Minister to consider the proposed TLPI.

**Carried**

### **12.3 Warwick Library Air-Conditioning**

#### **Resolution**

**Moved Cr S Windle**

**Seconded Cr Y Stocks**

THAT Council approve the allocation of \$60,000 to replace the failed air-conditioning units at the Warwick Library.

**Carried**

## 12.5 Material Change of Use - Gleneden Family Farm, 375 North Branch Road, Maryvale

### Resolution

**Moved Cr N Meiklejohn**

**Seconded Cr Y Stocks**

THAT the application for Material Change of use for Educational establishment (Rural heritage display, holistic farming tours and workshops), Food and drink outlet (Mobile café), High impact industry (Abattoir and processing and packaging meat produced on site), Outdoor sport and recreation (Nature based outdoor recreation activities), Shop (Farm and produce shop), Tourist park (Camping) on land at 375 North Branch Road, Maryvale, described as Lot 127 ML377, Parish of Gladfield, County of Merivale, be approved subject to the following conditions:

### Schedule 1 - Southern Downs Regional Council Conditions applying to all uses

#### Approved Plans

1. The development of the site is to be generally in accordance with the following proposal plans submitted with the application, and subject to the final development being amended in accordance with the conditions of this approval.

Plan Name	Plan No.	Date
375 North Branch Road Property Map	MCU\01834-1	04/05/2017
375 North Branch Road Day Visitor Area Map	MCU\01834-2	04/05/2017
375 North Branch Road Camping areas and Vehicle Access Map	MCU\01834-3	04/05/2017
Gleneden Family Farm Shade Structure Elevations	MCU\01834-5	04/05/2017
375 North Branch Road – Shop in existing residence elevations	MCU\01834-6	04/05/2017

2. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

#### Staging

3. The development may proceed in stages, provided that any road access and infrastructure services required to service a particular stage are constructed with that stage. Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.
4. The stages are approved as follows:
  - o Stage 1: Outdoor sport and recreation (Nature based outdoor recreation activities), (Educational establishment (Rural heritage displays & Holistic farming tours, Workshops), Tourist park (Low impact bush camping), Shop (Farm produce shop in existing building).
  - o Stage 2: Food and drink outlet (Mobile café), High impact industry (Abattoir for processing and packaging meat produced on site), Shop (Farm produce shop in new shop building)

Stages are not required to be undertaken in any chronological order.

5. The following **must be completed within 3 months** of this approval:
  - i) Building, Plumbing and Drainage works specified in conditions 15 to 18.
  - ii) The amenities as specified in condition 27
  - iii) Car parks and Vehicle Access as specified in conditions 32 to 35.
  - iv) A Disaster Management Plan
  - v) Water supply and Waste Water as specified in conditions 37 to 39

## Land Use and Planning Controls

6. All structures are to location a minimum of 20 metres away from the creek line of North Branch Creek.
7. The frequency of the Rural heritage displays and Holistic farming tours is limited to once per week. They shall generally operate only between the hours of 7.00am to 7.00pm. The maximum number of people in attendance shall not exceed 40 people.
8. The frequency of the Farm Workshops is limited to twice per month. They shall generally operate only between the hours of 7.00am to 7.00pm. The maximum number of people in attendance shall not exceed 12 people.
9. The shop is only permitted to sell food products and crafts produced on site, other local produce and crafts, and camping supplies. The shop building must have a Gross Floor Area of no more than approximately 50 square metres. The shop shall generally operate only between the hours of 8.00am to 6.00pm.
10. This approval allows for two (2) camping sites to operate at any one time. The maximum number of guests accommodated must not exceed eight (8). No person is to camp at the site for more than 3 days consecutively.
11. The two campsites may be situated in any of the areas shown in purple on Plan No. MCU\01834-3 "375 North Branch Road Camping areas and Vehicle Access Map".
12. A Disaster Management Plan is to be submitted to and approved by the Director Planning, Environment and Corporate Services. The Disaster Management Plan is to address prevention and evacuating procedures for bushfire and flood and to ensure guests are adequately sheltered during emergency situations such as fierce storms. The Disaster Management Plan is to address prevention and evacuating procedures for **bushfire and creek flooding**, and include emergency contact information. A copy of the Disaster Management Plan is to be made available for guests.

## Building and Site Design

13. The Shop building is to be set back at least 20 metres from the property frontage to North Branch Road.
14. The design, colours and materials of the building of the proposed new Shop building are to be in accordance with the rural character of the area. **Details of the design, colours and materials of the building and pavement are to be submitted to and approved by the Director Planning, Environment and Corporate Services prior to the issue of any Development Permit for Building Work.** The building is to be constructed in the approved design, colours and materials.
15. A copy of the Certificate of Compliance for Plumbing and Drainage Works is to be provided to Council. (See advisory note below.)
16. Prior to the use commencing, the property is to be provided with suitable facilities, including disability access.
17. A copy of the Form 11 (Certificate of Classification) issued for the use of part of the existing dwelling for a Shop is to be provided to Council prior to the use commencing. (See advisory note below.)
18. A copy of the Form 11 (Certificate of Classification) issued for the building works for the new Shop building is to be provided to Council prior to the use commencing. (See advisory note below.)

## Amenity and Environmental Controls

19. During the construction phase of the development, all wastes must be separated into recyclables (where possible) and landfill wastes, and disposed of at the Warwick Waste Facility.
20. A sufficient number of suitable waste receptacles must be provided in the main day use area of site at all times. The waste receptacles must be available for customers using all aspects of the development including bush camping. Waste receptacles must be regularly serviced to prevent unsightly accumulations of waste or environmental harm being caused. All wastes are to be suitably collected and disposed of so as not to adversely impact on the environment. Where collection is not possible, waste must be removed with the same regularity and disposed of at the Maryvale or Warwick Waste Facility.
21. Advertising Devices relating to the use may **only** be erected on the subject land, i.e. Lot 127 ML377. The location, size, type and content of any advertising sign or device located on the land is to be compatible with the rural character of the surrounding area. No advertising signs or devices are to be located on any other land, unless all applicable approvals are obtained under the Planning Scheme and the relevant local laws. No advertising signs or devices are to be located within the road reserve.
22. Any external lighting is to be installed and maintain the lighting fixtures so that they do not emit glare or light above the levels stated in Australian Standard AS:4282-1997 Control of Obtrusive Effects of Outdoor Lighting.
23. Potable water supply points are provided within a convenient location at the main day use area.
24. Any water supply point which provides water not suitable for drinking is labelled '**UNSUITABLE FOR DRINKING**' and provided with a symbol which is easily recognisable by non-English speaking people.
25. All campers must be fully self-contained, including shower and toilet facilities.
26. Domestic animals, other than dogs, are not permitted to be brought onto the land by any person staying at the Tourist park. Any dog brought onto the site by a person staying at the Tourist park is to be kept under effective control. Any dogs kept on site by the operator/manager/caretaker must be kept in accordance with Council's Subordinate Local Law No. 2 (Animal Management) 2011, and must be kept under effective control at all times.
27. The applicant is to provide amenities for use by the day visitors. The amenities required under Council's Subordinate Local Law No.1.8 (Operation of Caravan Park) may be utilised for day visitors. The following facilities are required:
  1. Male: 1
  2. Female: 1
  3. Unisex facilities may be provided in lieu of gender specific facilities.
28. No camping infrastructure, such as rubbish bins, lighting, sullage point etc. are to be located within 50 meters of a creek.
29. The watercourse on the land is not to be used for the washing of people, clothing, utensils, motor vehicles or the like. Measures must be introduced to ensure the waterway is not used for these purposes e.g. Signage
30. All creek crossing are to be in accordance with the Department of Natural Resources and Mines – Riverine protection permit exemption requirements, version 1.02 and dated 06/12/2016.

## Fencing, Landscaping and Buffers

31. Any existing landscaping at the day use area of the site must be retained and maintained.

### **Car Parking and Vehicle Access**

32. All vehicle access points to the site are to be upgraded to be sealed from the road to the property boundary in accordance with Council's standard. (Council's Engineering Services Department can provide details regarding Council's standard.)
33. A 3.0 metre wide all-weather driveway is to be constructed from North Branch Road to any use areas of the site. The driveways may remain grass, provided they are appropriately maintained and do not cause a dust nuisance. If complaints are received (which in the opinion of an authorised person is not frivolous, vexatious nor based on mistaken belief) or the driveway becomes eroded with material becoming deposited outside of the site or potholes form that would increase noise associated with vehicle movements, the driveways shall be constructed in gravel to Council's standards.
34. At least ten (10) car parking spaces and one (1) coach parking space are to be provided on site. All car park areas are to be set back at least ten (10) metres from the North Branch Road frontage of the site.

The car park areas are to be signed and defined by a low physical barrier along the edge of the car parking area and driveways. The carpark areas may remain grass, provided they are appropriately maintained and do not cause a dust nuisance. If complaints are received (which in the opinion of an authorised person is not frivolous, vexatious nor based on mistaken belief) or the vehicle entrance and driveway become eroded with material becoming deposited outside of the site or potholes form that would increase noise associated with vehicle movements, the carpark shall be constructed in gravel to Council's standards.

35. Adequate sight distances must be provided for all ingress and egress movements at the access driveways in accordance with *Australian Standard AS2890.2 "Parking facilities - Off street commercial vehicle facilities"*.

### **Roadworks**

36. Any roadworks and drainage works damaged during construction of the development are to be reinstated to the pre-existing condition, unless otherwise required by the Director Engineering Services.

### **Water Supply and Waste water**

37. All sewage generated from this property must be disposed of by means of an on-site sewage facility (OSSF) in accordance with the AS/NZS 1547:2012 - *On-site Domestic Wastewater Management, Queensland Plumbing and Wastewater Code* and the *Standard Plumbing and Drainage Regulation 2003*.
38. Prior to the commencement of the use, a report demonstrating that adequate provision has been made for the supply of water, including a drinking water supply, is to be submitted to and approved by the Director Planning, Environment and Corporate Services. If water is to be supplied for the development from a spring/bore/dam on the site, written advice must be supplied from the Department of Natural Resources and Mines that water may be lawfully supplied from that source. A water supply is to be provided in accordance with the approved report. (To be used when short term accommodation in a rural area).
39. The site must be provided with a water storage reservoir having a minimum of 5000 litres of water for emergency fire fighting purposes. Such storage must be provided in addition to the water supply capacity required for the use and must be provided in the form of either an accessible dam, swimming pool or rainwater tank. If storage is to be provided in a rainwater tank, water storage for fire fighting purposes must be provided either in a separate rainwater tank or a reserve section in the main water supply tank on which:
  - (a) the domestic take off from the tank is at or above the 5000 litre point; and
  - (b) standard rural fire brigade fittings are fitted to the tank outlet for access by rural fire services vehicles.

## Infrastructure Charges Notice

40. Payment of \$1200.00 is to be made to Council in accordance with the Infrastructure Charges Notice attached to the decision notice. If the development is staged, the payment of Infrastructure Charges may also be staged. If payment is made more than two years after the date of the Infrastructure Charges Notice, the charge will increase in line with the Road and Bridge Construction Index for Queensland.

## Advisory Notes

- (i) Unless otherwise stated, all conditions of this approval are to be complied with to the satisfaction of the Director Planning, Environment and Corporate Services, prior to the use commencing, and then compliance maintained at all times while the use continues.
- (ii) Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate application for assessment in accordance with the *Sustainable Planning Act 2009* and would have to comply with the requirements of the Planning Scheme.
- (iii) It is encouraged that you arrange for a free compliance inspection to be carried out prior to the use commencing. This will involve a physical inspection of the premises along with an internal audit of Council's records. Written advice will be provided for your records advising if compliance with the conditions has been achieved.
- (iv) Applications for licence under the *Food Act 2006* are to be submitted to Council prior to the commencement of the Mobile cafe. Applications for Design Approval and Approval to Operate (including applications for licence under the *Food Act 2006*) are to be submitted to and approved by Council for the food premise, prior to the issue of a Development Permit for Building Work.
- (v) An application must be submitted and approved by Council for a permit under Council's *Subordinate Local Law No.1.8 (Operation of Caravan Parks)*.
- (vi) **Plumbing and Drainage Approval is to be obtained** in accordance with the *Plumbing and Drainage Act 2002* for the proposed plumbing and drainage works. The application for Plumbing and Drainage approval must be submitted to Council with the appropriate **forms, plans and fees** associated with this application. A **Certificate of Compliance must be issued** for the works prior to the use commencing.
- (vii) **Building Approval is to be obtained** for a building in accordance with the *Planning Act 2016* for the proposed building work for all proposed buildings on site. The building application must be submitted to a Building Certifier with the appropriate **forms, plans and fees** associated with this application. The building plans are to accord with the plans approved in this approval. The building is to be constructed in accordance with the Building Approval prior to the commencement of the use. A **Form 21 (Final Inspection Certificate)/Form 11 (Certificate of Classification) must be issued for the building works prior to the use commencing.**
- (viii) **Building Approval is to be obtained** in accordance with the *Sustainable Planning Act 2009* for a Change of Classification of Building to allow the use of the existing residential building for Shop purposes. The application must be submitted to a Building Certifier with the appropriate **forms, plans and fees** associated with this application. **Building works and modification of the existing building may be required to be undertaken** as part of the approval so as to accord with the requirements of the *Building Act 1975*.
- (ix) The supply of water for human consumption, food preparation, food utensil washing or personal hygiene, including the supply of water for drinking water, showers, baths, hand basin and kitchen sinks, must be connected to a drinking water supply, in accordance with the *Plumbing Code of Australia* and the *Australian Drinking Water Quality Guidelines* produced by the *National Health and Medical Research*.

- (x) Council does not have accurate flood information for this property and therefore cannot determine the height of a Defined Flood Event (DFE). Therefore there is no guarantee of flood immunity.
- (xi) An application must be submitted and approved by Council for a permit under Southern Downs Regional Council's Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation).

### Aboriginal Cultural Heritage

- (xii) All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsima.qld.gov.au](http://www.datsima.qld.gov.au)

## Schedule 2 – Additional Southern Downs Regional Council Conditions applying to the High impact industry (Abattoir and processing and packaging meat produced on site)

### Approved Plans

- 41. The development of the site is to be generally in accordance with the following proposal plans submitted with the application, and subject to the final development being amended in accordance with the conditions of this approval.

Plan Name	Plan No.	Date
375 North Branch Road Small Scale Meat Processing and Packing Facility Map	MCU\01834-4	04/05/2017

- 42. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

### Land Use and Planning Controls

- 43. All structures are to location a minimum of 20 metres away from the creek line of North Branch Creek.
- 44. Only animals from the subject site shall be processed at the on-site Abattoir and processing & packaging building.
- 45. Prior to the commencement of the use, a copy of the Safe Foods Queensland Licence is to be provided to Council.
- 46. The maximum number of animals to be processed each year shall not exceed the quantity shown in the table below:

	Cattle	Sheep/goats	Pigs	Birds
Maximum/year	100	100	200	500

- 47. There is to be **no deep burial area located on-site** for the leftover animal waste products from the Abattoir.

### Building and Site Design

- 48. The design, colours and materials of the Abattoir building are to be in accordance with the rural character of the area. **Details of the design, colours and materials of the building and pavement are to be submitted to and approved by the Director Planning, Environment and Corporate Services prior to the issue of any Development Permit for Building Work.** The building is to be constructed in the approved design, colours and materials.
- 49. A copy of the Form 11 (Certificate of Classification) issued for the building works for the

Abattoir building is to be provided to Council prior to the use commencing. (See advisory note below.)

### **Amenity and Environmental Controls**

50. All wastes are to be suitably collected and disposed of so as not to adversely impact on the environment. **No wastes from the Abattoir are to be disposed of on site.**
51. The cleaning of plant equipment and vehicles must be carried out in an area where wastewater can be suitably managed so as not to cause contaminants to release into waterways or overland flow paths.
52. All equipment, goods and materials must be located in a building or screened from view from all roads, other public places and adjoining land by fencing and/or dense landscaping.

### **Water Supply and Waste water**

53. Prior to the issue of building approval for the abattoir building, a report demonstrating that adequate provision has been made for the supply of water, including a drinking water supply, is to be submitted to and approved by the Director Planning, Environment and Corporate Services. If water is to be supplied for the development from a spring/bore/dam on the site, written advice must be supplied from the Department of Natural Resources and Mines that water may be lawfully supplied from that source. A water supply is to be provided in accordance with the approved report.

### **Advisory Notes**

- (xiii) **Building Approval is to be obtained** for the abattoir building in accordance with the *Planning Act 2016* for the proposed building work. The building application must be submitted to a Building Certifier with the appropriate **forms, plans and fees** associated with this application. The building plans are to accord with the plans approved in this approval. The building is to be constructed in accordance with the Building Approval prior to the commencement of the use. **A Form 11 (Certificate of Classification) must be issued for the building works prior to the use commencing.**
- (xiv) The General Environmental Duty under the *Environmental Protection Act* prohibits unlawful environmental nuisance caused by noise, aerosols, particles dust, ash, fumes, light, odour or smoke, beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.

**Carried**

*Cr Pennisi declared a perceived conflict of interest in Agenda Item 12.6 (as defined in section 173 of the Local Government Act 2009) due to his Development Application in place of a similar nature and his participation may be seen as influencing the vote to gain advantage and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.*

11:03 AM Cr V Pennisi left the meeting.

## 12.6 Material Change of Use - Louise Binnion, 214 Caves Road, Stanthorpe

### Resolution

Moved Cr N Meiklejohn

Seconded Cr S Windle

THAT the application for Material change of use for Tourist park, Educational establishment, and Short-term accommodation, Over 3 stages on land at 214 Caves Road, Stanthorpe, described as Lot 2 RP153743, Parish of Stanthorpe, County of Bentinck, be deferred to the October 2017 General Meeting to allow further consideration.

**Carried**

11:28 AM Cr V Pennisi rejoined the meeting.

## 12.8 Request for Negotiated Decision: New Hope Property Limited, 203A Wood Street, Warwick

### Resolution

Moved Cr S Windle

Seconded Cr Y Stocks

THAT the Request for a Negotiated Decision for a Material Change of Use for the purpose of a Place of Worship on land at 203a Wood Street, Warwick, described as Lot 1 SP254620, Parish of Warwick, County of Merivale, be approved in part, subject to the following conditions being amended:

### Schedule 1 - Southern Downs Regional Council Conditions

20. A screen fence 1.8 metres high shall be erected along the common boundary with Lot 2 SP254620 **adjacent to the easement (excluding access)** and Lot 1 RP70200 **adjacent to the easement** to provide visual screening. This screen fencing is to be provided at the developer's cost

If complaints (which in the opinion of an authorised person is not frivolous, vexatious nor based on mistaken belief) are received about the Place of Worship, and it is determined this part of the use is creating a nuisance, a screen fence 1.8 metres high shall be erected along the northern boundary of Lot 2 SP254620 to provide visual screening. This screen fencing is to be provided at the developer's cost.

28. The internal driveways are to be designed and constructed to allow an ~~8.8~~ 6.4 metre ~~service vehicle~~ **Small Rigid Vehicle** to enter and leave the site in forward gear.
29. A concrete/sealed driveway at least ~~6.0~~ 5.5 metres in width is to be constructed within the existing easement. The driveway is to connect from the road **and can incorporate 'traffic calming devices'**.

**Carried**

## 12.9 Investigation into the Transportation of Waste into Queensland

### Resolution

**Moved Cr C Gow**

**Seconded Cr N Meiklejohn**

THAT Council resolve to provide a response to the investigation into cross-border waste transport and that the response incorporate the following points:-

1. Southern Downs Region has not experienced any issues with commercial and or industrial waste being brought from New South Wales for disposal;
2. Residents from the adjacent Tenterfield Shire Council do utilise various waste facilities within the Southern Downs Region for the disposal of domestic waste;
3. A review of Council's Waste Reduction and Recycling Plan has recently commenced. One of the items being investigated is in fact the feasibility of transporting waste from the Southern Downs Region to a waste facility at Ipswich;
4. The waste facilities located in Ipswich are operated on a commercial basis, not owned and operated by a local authority, and as such, they should have the capacity to accept waste from a broader catchment;
5. Council supports in principle the establishment of regional (i.e. cross border) waste management committee/s; and
6. Local Government's should not be penalised in the form of a waste levy as a result of commercial waste facility operators accepting waste from those who are prepared to transport waste to these facilities.

**Carried**

## 12.4 Housing Compliance

### Resolution

**Moved Cr N Meiklejohn**

**Seconded Cr M McNichol**

THAT Council adopt:

1. The Community Housing Policy;
2. The Community Housing Asset and Service Management Plan.

**Carried**

### Attachments

1. Community Housing Policy - **Attached to the Minutes Under Separate Cover**
2. Community Housing Asset and Service Management Plan - **Attached to the Minutes Under Separate Cover**

## 12.7 Material Change of Use - Anne & Paul Blaxland, 298 Brown Gully Road, Sugarloaf

### Resolution

**Moved Cr N Meiklejohn**

**Seconded Cr M McNichol**

THAT the application for a material change of use for the purpose of Animal Keeping (up to 35 Breeding Dogs) on land at 298 Brown Gully Road, Sugarloaf, described as Lot 1477 B3413, Parish of Folkestone, County of Bentick, be approved subject to conditions.

### Schedule 1 - Southern Downs Regional Council Conditions

#### Approved Plans

- The development of the site is to be generally in accordance with the following proposal plans submitted with the application, and subject to the final development being amended in accordance with the conditions of this approval.

Plan Name	Plan No.	Date
Site Plan of 298 Brown Gully Road, Sugarloaf	-	18 July 2017
Birthing Suite Floor Plan and Storage Area	-	18 July 2017 Received by Council
Dog Run Layout	-	Received by Council

- Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

#### Staging

- The development may proceed in stages, provided that any road access and infrastructure services required to service a particular stage are constructed with that stage. Unless otherwise expressly stated, the conditions must be read as being applicable to all stages.
- The stages are approved as follows:
  - Stage 1: Seventeen (17) Breeding Dogs, three (3) Dog Runs, three (3) indoor birthing suites and a waste disposal pit.
  - Stage 2: eighteen (18) Breeding Dogs, Construction of two (2) Dog Runs and the Construction of three (3) indoor birthing suites.

Stage 1 must be completed prior to Stage 2.

#### Land Use and Planning Controls

- This approval allows for the use of the site for Animal Keeping (up to 35 Breeding Dogs).
- No more than thirty-five (35) adult dogs (i.e. dogs over the age of three (3) months) are to be kept at the Breeding kennels, or on the subject land.
- There must be no more than seven (7) dogs allocated to each Dog Run.
- The Dog Runs are to be constructed in a way where dogs cannot escape (dog proof fencing).
- Animal housing areas must be provided with ventilation which is sufficient to maintain the health of animals, whilst minimising undue draughts, odours and moisture condensation.
- All kennels are to provide protection from rain and wind, direct sunlight, extreme temperatures or other adverse weather conditions, and must be provided with a clean and dry dedicated sleeping area

11. Any dog or puppy sold or given away must be microchipped prior to delivery or pick-up. This is regardless of the dog or puppies destination.
12. This approval does not allow for the use of the site for boarding kennels.
13. No customers or potential customers are to attend the site. Dogs are to be delivered to their buyers.
14. All dogs over three months of age must be registered under the Animal Management (Cats and Dogs) Act 2008.
15. Prior to the commencement of the use, provide Council the details of the Breeders Identification Number (BIN) provided by the Department of Agriculture and Fisheries.
16. If complaints are received (which in the opinion of an authorised officer are not frivolous, vexatious nor based on mistaken belief) about dogs barking whilst located in the kennels and runs, the following measures may need to be implemented:
  - structural changes to the design of the kennels and runs; and/or
  - keeping the Dogs in an acoustically design building between the hours of 6pm and 7am.

The structural changes and building are to be acoustically designed and submitted to the Manager of Environmental Services for approval prior to construction.

17. The material change of use the subject of this development permit must be completed within a period of 6 years starting the day this development permit takes effect. The development permit will lapse in respect of each aspect of the material change of use that has not been completed within this period.

### **Amenity and Environmental Controls**

18. A 0.5m High bund wall is to be provided at the north/northwest/northeast boundaries of the dogs runs to reduce dog mature from existing the fenced enclosures. If required suitable holding ponds may be required at either end of the bund wall to assist in capturing any runoff during heavy rain events. If this methods cannot be undertaken in such a way to not cause environmental nuisance or environmental harm, alternative disposal methods must be implemented.
19. Noise levels emitted from the premises must not exceed 5dB(A) above the background noise levels in the locality when measured at any boundary of the property. If barking collars or similar devices are used to control barking, the devices are to be regularly maintained and kept in working order (i.e. batteries charged). If the barking collars are insufficient, then the problem animal is to be kept in a suitable noise attenuated enclosure.
20. All buildings, enclosures and other structures and areas used in the animal keeping must be constructed, maintained and operated in such a manner as to provide for the effective control of flies, rodents, pests, weeds and odour, or other deleterious matter or thing.
21. Manure pits must have sufficient capacity to compost all faecal matter produced onsite. The manure pit must be constructed so that it has a 0.5 metre high bund wall to prevent stormwater entering the area.
22. All faecal waste, including absorbent material in the kennels, is to be collected daily and disposed of in the manure pit on-site, provided the manure pit is appropriately maintained and do not cause can odour issue. If odour complaints are received (which in the opinion of an authorised person is not frivolous, vexatious nor based on mistaken belief) alternative disposal methods will need to be submitted and approved by the Director of Planning, Environment and Corporate Services.
23. Dog food is to be stored in a vermin proof receptacle.
24. All wastes are to be suitably collected and disposed of so as not to adversely impact on the

environment.

25. The cleaning of the kennels and the birthing suite must be carried out in an area where wastewater can be suitably managed so as not to cause contaminants to release into waterways or overland flow paths.
26. Advertising Devices relating to the Breeding Kennel may **only** be erected on the subject land, i.e. Lot 1477 B3413. The location, size, type and content of any advertising sign or device located on the land is to be compatible with the rural character of the surrounding area. No advertising signs or devices are to be located on any other land, unless all applicable approvals are obtained under the Planning Scheme and the relevant local laws. No advertising signs or devices are to be located within the road reserve.
27. Any external lighting must be installed so that light shines down and away from adjacent properties and roads, and does not exceed 8 lux at the property boundary.

### **Fencing, Landscaping and Buffers**

28. The existing vegetation surrounding the dwelling and kennels is to be retained to provide buffering to the adjoining properties.

### **Car Parking and Vehicle Access**

29. At least one (1) car parking spaces are to be provided on site. The car parking space is to of a sufficient size to cater for deliveries.
30. The carpark may remain grass, provided it is appropriately maintained and does not cause a dust nuisance. If complaints are received (which in the opinion of an authorised person is not frivolous, vexatious nor based on mistaken belief) or the vehicle entrance and driveway become eroded with material becoming deposited outside of the site or potholes form that would increase noise associated with vehicle movements, the carpark shall be sealed to Council's standards.

### **Stormwater**

31. Stormwater must be diverted around and prevented from entering the kennels and runs to limit the risk of stormwater becoming contaminated.

### **Water Supply and Waste water**

32. Prior to the commencement of the use, a report demonstrating that adequate provision has been made for the supply of water, is to be submitted to and approved by the Director Planning, Environment and Corporate Services. If water is to be supplied for the development from a spring/bore/dam on the site, written advice must be supplied from the Department of Natural Resources and Mines that water may be lawfully supplied from that source. A water supply is to be provided in accordance with the approved report.
33. A rainwater tank is to be connected to the Birthing Suite structure and must be provided with standard rural fire brigade fittings that are fitted to the tank outlet for access by rural fire services vehicles.

### **Advisory Notes**

- (i) Unless otherwise stated, all conditions of this approval are to be complied with to the satisfaction of the Director Planning, Environment and Corporate Services, prior to the use commencing, and then compliance maintained at all times while the use continues.
- (ii) Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate application for assessment in accordance with the *Planning Act 2016* and would have to comply with the requirements of the Planning Scheme.
- (iii) It is encouraged that you arrange for a free compliance inspection to be carried out prior to the use commencing. This will involve a physical inspection of the premises along with an

internal audit of Council's records. Written advice will be provided for your records advising if compliance with the conditions has been achieved.

- (iv) The General Environmental Duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles dust, ash, fumes, light, odour or smoke, beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.
- (v) Any storage of flammable and/or combustible liquids must comply with the minor storage provision of Australian Standard AS1940 *The Storage and Handling of Flammable and Combustible Liquids*.
- (vi) Council will not be sealing Brown Gully Road.
- (vii) **If Building Approval is to be obtained** in accordance with the *Planning Act 2016* for the proposed building work. The building application must be submitted to a Building Certifier with the appropriate **forms, plans and fees** associated with this application. The building plans are to accord with the plans approved in this approval. The building is to be constructed in accordance with the Building Approval prior to the commencement of the use. **A Form 21 (Final Inspection Certificate) must be issued for the building works prior to the use commencing.**
- (viii) No clearing of remnant vegetation or regulated regrowth vegetation is to occur under this approval. A Development Permit for Operational Works must be obtained from the Department of Infrastructure, Local Government and Planning for the clearing of any remnant vegetation, unless exempt under Schedule 21 of the *Planning Regulation 2017*.

#### **Aboriginal Cultural Heritage**

- (ix) All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsima.qld.gov.au](http://www.datsima.qld.gov.au)

**Carried**

#### **13. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES**

Nil

#### **14. NOTICES OF MOTION**

Nil

## **15. GENERAL BUSINESS**

### **15.1 December 2017 General Meeting**

#### **Resolution**

**Moved Cr J McNally**

**Seconded Cr Y Stocks**

THAT the December 2017 General Council Meeting be rescheduled from Wednesday, 20 December 2017 to Wednesday, 13 December 2017.

**Carried**

### **15.2 Request for Reinstatement of 'Drought Affected' Status**

#### **Resolution**

**Moved Cr R Kelly**

**Seconded Cr N Meiklejohn**

THAT Council write to the Minister for Agriculture & Fisheries requesting the reinstatement of the 'Drought Affected' status for the Southern Downs region.

**Carried**

## **16. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

## **Recommendation**

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

### **16.1 Saleyards Advisory Committee Minutes 7 September 2017**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **16.2 Cusack Dam Supply to Wallangarra Water Treatment Plant**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

### **16.3 Purchase of Two Underground Service Locators**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.

### **16.4 June & July 2017 Monthly Reports from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **16.5 Expressions of Interest - Lease of Council Premises**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

### **16.6 Council Land Issues**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

### **16.7 Audit and Risk Management Committee Meeting Minutes - 28 August 2017**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

## 16.8 Current Funding Programs

### Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

## 16.9 Request to Remove Waste Collection Service Property ID 109465

### Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(d) of the *Local Government Regulation 2012*, as it contains information relating to rating concessions.

## 16.10 Queensland Water Regional Alliances Program (QWRAP)

### Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

## Meeting In Camera

### Resolution

**Moved Cr J McNally**

**Seconded Cr Y Stocks**

THAT the meeting move into closed session.

**Carried**

The Meeting moved into closed session at 11.50am

11:51 AM Cr V Pennisi left the meeting during discussion on Agenda Item 16.1

12:05 PM Cr M McNichol left the meeting during discussion on Agenda Item 16.2

12:06 PM Cr V Pennisi rejoined the meeting

12:19 PM Cr M McNichol rejoined the meeting

12:45 PM Cr J McNally left the meeting

12:53 PM Cr J McNally rejoined the meeting

## Meeting Out Of Camera

### Resolved

THAT the meeting resume in open session.

**Carried**

*Cr Pennisi declared a perceived conflict of interest in Agenda Item 16.1 (as defined in section 173 of the Local Government Act 2009) due to his nephew being an employee of one of the companies that has expressed an interest and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.*

01:16 PM Cr V Pennisi left the meeting.

## **16.1 Saleyards Advisory Committee Minutes 7 September 2017**

### **Resolution**

**Moved Cr R Kelly**

**Seconded Cr J McNally**

THAT Council:-

1. Receive the Minutes of the Saleyards Advisory Committee Meeting held 7 September 2017.
2. Endorse the recommendation made by the Saleyards Advisory Committee to undertake a refined tender process for the management of the Warwick Saleyards facility.

**Carried**

01:17 PM Cr V Pennisi rejoined the meeting.

*Cr McNichol declared a perceived conflict of interest in Agenda Item 16.2 (as defined in section 173 of the Local Government Act 2009) due to one of the parties involved being a client and dealt with the perceived conflict of interest by leaving the meeting room, taking no part in the debate or decision on the matter.*

01:17 PM Cr M McNichol left the meeting.

## **16.2 Cusack Dam Supply to Wallangarra Water Treatment Plant**

### **Resolution**

**Moved Cr R Kelly**

**Seconded Cr S Windle**

THAT Council resolve to enter into Permanent Closure status as defined in the Water Agreement with Brendan and Joan Cusack and notify Thomas Foods that Council will no longer be able to securely supply their full potable water requirements if/when they reopen.

**Carried**

01:18 PM Cr M McNichol rejoined the meeting.

## **16.3 Purchase of Two Underground Service Locators**

### **Resolution**

**Moved Cr V Pennisi**

**Seconded Cr Y Stocks**

THAT Council approve \$16,700 budget amendment for the purchase of two underground service locators.

**Carried**

#### **16.4 June & July 2017 Monthly Reports from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane**

##### **Resolution**

**Moved Cr R Kelly**

**Seconded Cr N Meiklejohn**

THAT Council receive the June & July 2017 monthly reports from Brisbane YMCA in relation to the operation of the Warwick Indoor Recreation and Aquatic Centre.

**Carried**

#### **16.5 Expressions of Interest - Lease of Council Premises**

##### **Resolution**

**Moved Cr V Pennisi**

**Seconded Cr Y Stocks**

THAT Council call for expressions of interest for the purpose of operating a funeral home at Eden Gardens Cemetery, Warwick, for the following reasons:

1. The current premises are purpose built for the operation of a funeral home.
2. The potential for increased revenue for Council.

**Carried**

#### **16.6 Council Land Issues**

##### **Resolution**

**Moved Cr V Pennisi**

**Seconded Cr S Windle**

THAT Council:

1. Relinquish trusteeship of the Reserve, Lot 197 on ML461 situated on the corner of Cunningham Highway and Clintonvale School Road, Clintonvale, known as Lysaght Park Reserve;
2. Authorise the Director of Engineering Services to re-locate the memorial cairn and information sign from their current location at Lysaght Park to the Driver Reviver site, situated on the Cunningham Highway, Gladfield;
3. Approve the purchase of the unallocated state land (previously the Reserve), amalgamate with Council's freehold land, Lot 1 on RP156025 and dispose of the land, subject to the successful purchase of the unallocated state land;
4. Approve the sale of Lot 1 on RP156025, should the purchase of the unallocated state land not eventuate.

**Carried**

## **16.7 Audit and Risk Management Committee Meeting Minutes - 28 August 2017**

### **Resolution**

**Moved Cr J McNally**

**Seconded Cr R Kelly**

THAT Council adopt:

1. The minutes of the ARMC meeting held on 28 August 2017;
2. The business arising from the ARMC meeting held on 28 August 2017;
3. The amended 2017/2018 to 2019/2020 Internal Audit Plan and Risk Assurance Map;
4. The ARMC recommendation that Council conduct an internal audit project relating to the review of the Stanthorpe treated effluent water agreements for irrigators and urban users in 2017/2018;
5. The attached amended Fraud and Corruption Control Policy; and
6. The attached Risk Register.

**Carried**

### **Attachments**

1. Fraud and Corruption Control Policy - **Attached to the Minutes Under Separate Cover**
2. Risk Register August 2017 - **Attached to the Minutes Under Separate Cover**

## **16.8 Current Funding Programs**

### **Resolution**

**Moved Cr V Pennisi**

**Seconded Cr S Windle**

THAT Council submit the following:

- A. An expression of interest for each of the following projects (in order of the priority indicated) under the Local Government 2017-19 Grants and Subsidies Program:
  1. Storm King Dam to Stanthorpe Water Pipe Renewal;
  2. Solar Panel Installation on Council Buildings.
- B. A funding application for each of the following projects under the Embracing 2018 Legacy Program Game on Queensland Grants:
  1. Queen's Baton Relay event under Game on Events;
  2. Come and Try Cycling event under Game on Events;
  3. YMCA Commonwealth Games Program under Game on Programs;
  4. YMCA Health and Wellness Program under Game on Programs.
- C. A funding application for the Stanthorpe Soldiers War Memorial Restoration project under the Spirit of Services Queensland Anzac Centenary small grants program.

**Carried**

### **16.9 Request to Remove Waste Collection Service Property ID 109465**

#### **Resolution**

**Moved Cr S Windle**

**Seconded Cr M McNichol**

THAT Council approve the request to remove the waste collection charges from Property ID 109465 based on the specific circumstances of the current property owner, and leave the property within the defined waste collection area.

**Carried**

### **16.10 Queensland Water Regional Alliances Program (QWRAP)**

#### **Resolution**

**Moved Cr V Pennisi**

**Seconded Cr N Meiklejohn**

THAT Council resolve to continue participating in the Queensland Water Regional Alliances Program and contribute to joint projects that align with Council needs and priorities.

**Carried**

### **MEETING CLOSURE**

There being no further business, the meeting closed at 1.22pm.