



## **SOUTHERN DOWNS REGIONAL COUNCIL GENERAL MEETING OF COUNCIL**

Dear Councillors

Your attendance is hereby requested at the General Meeting of Council to be held in the Council Chambers, Southern Downs Regional Council, 61 Marsh Street, Stanthorpe on **Wednesday, 26 July 2017** at **9.00AM**.

Notice is hereby given of the business to be transacted at the meeting.

**David Keenan**

**CHIEF EXECUTIVE OFFICER**

20 July 2017

### **Speaker Request**

10.00am Tim Rudduck and Belinda Marriage – Agenda Item 12.6



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## **WEDNESDAY, 26 JULY 2017 General Meeting of Council**

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**1. PRAYER & CONDOLENCES**

**2. ATTENDANCE**

**3. APOLOGIES**

**4. READING AND CONFIRMATION OF MINUTES**

**4.1 General Council Meeting - 28 June 2017**


**Recommendation**

THAT the minutes of the General Council Meeting held on Wednesday 28 June 2017 be adopted.

## 5. ACTIONS FROM COUNCIL MEETINGS

### 5.1 Actions from Previous Council Meeting

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Chief Executive Officer	<b>File Ref:</b> 13.42

#### Recommendation

THAT Council receive the report and note the contents.


#### Report


The purpose of this report is to provide a summary of Actions resulting from resolutions from the June 2017 General Council Meeting.


A copy of the Actions report is attached.

#### Attachments

1. Actions from June General Council Meeting [View](#)

<div>  <div> <b>ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING</b> <div> Date From: 28/06/2017  Date To: 28/06/2017 </div> </div> </div>					
MEETING DATE	ITEM NUMBER	AGENDA ITEM	ACTION OFFICER	ACTION TO DATE	COMPLETED
28 June 2017	5.1	Actions from Previous Council Meeting	David Keenan	13 Jul 2017 - 11:13 AM - Marion Seymour Noted	13/07/2017
28 June 2017	7.1	Mayoral Minute - June 2017	Tracy Dobie	13 Jul 2017 - 11:13 AM - Marion Seymour Noted	13/07/2017
28 June 2017	8.1	Correspondence	David Keenan	13 Jul 2017 - 11:14 AM - Marion Seymour Noted	13/07/2017
28 June 2017	10.1	Financial Report as at 31 May 2017	Andrew Page	13 Jul 2017 - 11:14 AM - Marion Seymour Noted	13/07/2017
28 June 2017	10.3	Submission to Healthy Futures Commission Queensland Bill 2017	David Keenan	13 Jul 2017 - 11:15 AM - Marion Seymour Emailed Submission 28 June 2017	13/07/2017
28 June 2017	10.2	Amendment to PECS 2017/18 SDRC Fees and Charges	Andrew Page	13 Jul 2017 - 11:16 AM - Marion Seymour 29/17/2018 SDRC Fees & Charges amended	13/07/2017
28 June 2017	10.4	SDRC 2017/2018 Fees and Charges Amendments	Andrew Page	13 Jul 2017 - 11:16 AM - Marion Seymour SDRC 2017/2018 Fees & Charges amended	13/07/2017
28 June 2017	11.1	Engineering Services Department Monthly Report	Peter See	11 Jul 2017 - 4:16 PM - Barb Fagan Noted	3/07/2017
28 June 2017	11.2	Jim Mitchell Park	Michael Bell	11 Jul 2017 - 4:36 PM - Barb Fagan Memo sent to the Manager Community Services & Major Projects advising of Council Resolution	30/06/2017
28 June 2017	11.3	Event, Sport & Recreation Advisory Committee Minutes	Michael Bell	11 Jul 2017 - 4:17 PM - Barb Fagan Noted	3/07/2017
28 June 2017	12.1	Pest Management Advisory Committee Minutes	Tim O'Brien	04 Jul 2017 - 9:33 AM - Allison Bilbrough Monthly Memo sent to MES to action per Council Resolution	30/06/2017
28 June 2017	12.2	Council's Role as Concurrence Agency for Amenity and Aesthetics, Planning Regulation 2017	Annette Doherty	13 Jul 2017 - 1:31 PM - Allison Bilbrough Monthly Memo sent to PCO to action in accordance per Council Resolution.	3/07/2017
28 June 2017	12.4	Alignment Amendment of the Southern Downs Planning	Annette Doherty	13 Jul 2017 - 1:30 PM - Allison Bilbrough	3/07/2017

 <b>ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING</b>					<b>Date From:</b> 28/06/2017 <b>Date To:</b> 28/06/2017
Scheme					
28 June 2017	12.5	Waste Reduction and Recycling Plan Review	Tim O'Brien	Monthly Memo sent to PCO to action in accordance per Council Resolution. 13 Jul 2017 - 1:31 PM - Alison Bilbrough Monthly Memo sent to MES & EC to action in accordance per Council Resolution.	3/07/2017
28 June 2017	12.6	Proposed Amendments to the Planning Scheme - Consideration of Submissions	Annette Doherty	13 Jul 2017 - 1:32 PM - Alison Bilbrough Monthly Memo sent to PCO to action in accordance per Council Resolution.	3/07/2017
28 June 2017	12.6.1	Proposed Amendments to Planning Scheme	Ken Harris	13 Jul 2017 - 1:34 PM - Alison Bilbrough Monthly Memo sent to PCO to action in accordance per Council Resolution.	3/07/2017
28 June 2017	12.8	Proposed Mineral Mining Operation, Cherrabah Granite Mine	Nicole Collett	13 Jul 2017 - 1:34 PM - Alison Bilbrough Monthly Memo sent to MES to action in accordance per Council Resolution.	3/07/2017
28 June 2017	12.9	Waste Reduction and Recycling Amendment Bill 2017	Darryl Brooks	13 Jul 2017 - 1:35 PM - Alison Bilbrough Monthly Memo sent to MES & EC to action in accordance per Council Resolution.	3/07/2017
28 June 2017	12.10	Lapsing of Approval - Cattle Feedlot, 192 North Branch Road, Goomburra	Annette Doherty	13 Jul 2017 - 1:39 PM - Alison Bilbrough Letter mailed to Applicant from PCO	3/07/2017
28 June 2017	12.11	Material Change of Use - 229 Granite Belt Drive, Thulimbah	Tonya Collier	13 Jul 2017 - 1:40 PM - Alison Bilbrough Decision Notice mailed to applicant	4/07/2017
28 June 2017	12.3	Policies Review - June 2017	Jody Collins	13 Jul 2017 - 1:41 PM - Alison Bilbrough Monthly Memo sent to MCS & GRO to action in accordance per Council Resolution.	3/07/2017
28 June 2017	12.7	Delegations Register - Council to CEO	Jason Aspinell	13 Jul 2017 - 1:41 PM - Alison Bilbrough Monthly Memo sent to MCS & GGO to action in accordance per Council Resolution.	4/07/2017
28 June 2017	13.1	ALGA National Assembly 2017	David Keenan	13 Jul 2017 - 11:19 AM - Marion Seymour Noted	13/07/2017
28 June 2017	13.2	Report on Drug and Alcohol Forum	David Keenan	13 Jul 2017 - 11:19 AM - Marion Seymour Noted	13/07/2017


		<b>ACTIONS FROM PREVIOUS GENERAL COUNCIL MEETING</b>			<b>Date From:</b> 28/06/2017 <b>Date To:</b> 28/06/2017
28 June 2017	14.1	Notice of Motion: Mini Golf Facility	David Keenan	13 Jul 2017 - 11:44 AM - Marion Seymour Tender process for design has commenced	13/07/2017
28 June 2017	16.1	Request for Reduction of Waste Collection Charges PN 117595	Andrew Page	13 Jul 2017 - 11:22 AM - Marion Seymour Applicant advised of Council decision.	13/07/2017
28 June 2017	16.2	Current Rates Concession Granted PN 55305	Andrew Page	13 Jul 2017 - 11:21 AM - Marion Seymour Noted	13/07/2017
28 June 2017	16.3	Request for Waiving Rates PN 107525	Andrew Page	13 Jul 2017 - 11:23 AM - Marion Seymour Owners notified of Council decision - Council rating records noted.	13/07/2017
28 June 2017	16.4	2016/17 Funding to Community	Sue Harrold	11 Jul 2017 - 4:44 PM - Barb Fagan Correspondence sent advising of Council Resolution	4/07/2017
28 June 2017	16.5	May 2017 Monthly Report from Warwick Indoor Recreation and Aquatic Centre from YMCA Brisbane	Peter See	11 Jul 2017 - 4:18 PM - Barb Fagan Noted	3/07/2017
28 June 2017	16.6	Audit and Risk Management Committee Meeting Minutes - 19 May 2017	Jody Collins	13 Jul 2017 - 1:33 PM - Alison Bilbrough Monthly Memo sent to MCS & GRO to action in accordance per Council Resolution.	3/07/2017

## **6. DECLARATIONS OF CONFLICTS OF INTEREST**

## 7. MAYORAL MINUTE

### 7.1 Mayoral Minute - July 2017

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Mayor	<b>ECM Function No/s:</b>

#### Recommendation

THAT Council receive the Mayoral Minute for June 2017.

#### Report

This month I attended the Making Cities Liveable Conference and delivered a presentation on Shaping Southern Downs – A Rurban Council. The main points of the presentation were the role that Council has to play in balancing the challenges of growing our population, building our economy, increasing our tourism and keeping our debt and rates increases to a minimum; against the attributes we have such as education opportunities, transport and logistics networks, and a well-developed planning scheme. The point I was making is that the Southern Downs has in place many of the factors that make a place liveable.

One of the keynote speakers at the Conference was Dr Melanie Lowe, Lecturer in Public Health, Australian Catholic University. Dr Lowe has published work on liveability indicators and stated that her research shows there are 11 factors, in priority order, that make somewhere liveable:

1. Low Crime and Safety
2. Social Cohesion
3. Natural Environment
4. Affordable Housing
5. Transport
6. Employment and Economic Development
7. Education
8. Open Space
9. Good Food
10. Health Facilities
11. Culture/Leisure

While the Southern Downs does not, at this time, have a strong offering in public transport, we do have the other factors in place and this makes for a liveable community. The challenge for our Council is to promote the Southern Downs in order to encourage more residents to move here to take up the new jobs that will be coming on line over the next three years in retail, aged care, processing, manufacturing and intensive livestock management.

Also this month we conducted a Tourism Forum aimed at addressing several key areas, paramount among them was identifying what needs to be done to attract more tourists to our region. The ideas proposed by the attendees will be collated and distributed back to the participants in order to identify the main themes, not just for the Spring and Summer marketing campaigns but also to look at what needs to be done to enhance the visitor experience.

I believe that by identifying what makes our region liveable, and combining that with what makes it attractive to visitors, we will develop the key marketing messages necessary to attract more residents and more visitors to the Southern Downs and Granite Belt.


**Attachments**

Nil

## 8. READING AND CONSIDERATION OF CORRESPONDENCE

### 8.1 Correspondence

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Chief Executive Officer	<b>ECM Function No/s:</b>

#### Recommendation

THAT the report of the Chief Executive Officer in relation to Correspondence be received.

#### Report

1. **Local Government Association of Queensland** providing a response from the Minister for Environment and Heritage Protection and Minister for National Parks and the Great Barrier Reef to Resolution 76 from the LGAQ Annual Conference – Pest Management: Control of Pest Animals in National Parks and State Forests (copy attached).

**Action:** Noted.

2. **Local Government Association of Queensland** inviting Council to join a select working group on the LG Sherlock Pilot initiative which is aimed at improving the collection and analysis of local government data to improve local decision making, identify operational savings and reduce risks (copy attached). Council has accepted the invitation to join LG Sherlock and work is already underway.

**Action:** Noted

3. **Department of State Development** advising that Council was unsuccessful in applications submitted for Round 3 of the Building our Regions Infrastructure Fund (copy attached).

**Action:** Noted.

4. **Letter to Racing Queensland** regarding the Expression of Interest process for the Harness and Greyhound Racing Track Requirements (copy attached).

**Action:** Noted.

5. **Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning** advising that 7 proposals submitted by Council under the Maturing the Infrastructure Pipeline Program will be progressed under the program as outlined in the attached letter.

**Action:** Referred to Council Officers.

6. **Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning** thanking Council for its efforts to be ready for the new planning scheme which commenced on 3 July 2017 (copy attached).

**Action:** Noted.

7. **Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning** advising that Council's application under the Innovation and Improvement Fund had been approved (copy attached).

**Action:** Noted

8. **Duncan Ferrier from The Traprock Group** seeking advice from Council as to its future intentions in regard to the 1,500ML of Strategic Reserve unallocated water set aside for Town Water Supply in the catchment and whether the whole 1,500ML set aside is required (copy attached).

**Action:** For Council's consideration.

9. **Duncan Ferrier from The Traprock Group** seeking Council's consideration to assist the Group with a \$5000.00 contribution towards the Group's obligations following receipt of funding under the Farming Together Program (copy attached).

**Action:** Refer to First Quarter Budget Review for consideration.

10. **Department of National Parks, Sport and Racing** thanking Council for its ongoing support and commitment to the feral animal control operations (copy attached).

**Action:** Noted

## **Attachments**

1. Local Government Association of Queensland [View](#)
2. Local Government Association of Queensland [View](#)
3. Department of State Development [View](#)
4. Letter to Racing Queensland [View](#)
5. Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning [View](#)
6. Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning [View](#)
7. Deputy Premier, Minister for Transport and Minister for Infrastructure and Planning [View](#)
8. Duncan Ferrier, The Traprock Group [View](#)
9. Duncan Ferrier, The Traprock Group [View](#)
10. Department of Natural Parks, Sport and Racing [View](#)



28 June 2017

Cr Tracy Dobie  
Mayor  
Southern Downs Regional Council  
PO Box 26  
WARWICK QLD 4370  
Email: [tracy.dobie@sdrc.qld.gov.au](mailto:tracy.dobie@sdrc.qld.gov.au)



Dear Cr Dobie

**2016 LGAQ Annual Conference – Resolution 76**

The Local Government Association of Queensland (LGAQ) held its successful 120<sup>th</sup> Annual Conference on the Gold Coast from 18 – 20 October 2016, with over 400 delegates attending from across the state.

A total of 87 motions were presented, 83 were carried at the 2016 Annual Conference including Resolution 76 submitted by Southern Downs Regional Council.

**Resolution 76: Pest Management – Control of Pest Animals in National Parks and State Forests.** (Attachment 1)

Enclosed is the formal response to this resolution from the Honourable Dr Steven Miles MP, Minister for Environment and Heritage Protection and Minister for National Parks and the Great Barrier Reef, dated 11 May 2017. (Attachment 2)

Please let me know if you would like the LGAQ to take further action on this matter.

Yours sincerely,

GREG HALLAM PSM  
CHIEF EXECUTIVE OFFICER

c.c. Mr David Keenan, Chief Executive Officer, Southern Downs Regional Council  
Email: [david.keenan@sdrc.qld.gov.au](mailto:david.keenan@sdrc.qld.gov.au)

*NB: All received responses to LGAQ Annual Conference resolutions can be found at:* [http://www.lgaq.asn.au/group/quest/motions-database?p\\_p\\_id=101\\_INSTANCE\\_8BOgroUS3ipA&p\\_p\\_lifecycle=0&p\\_p\\_state=normal&p\\_p\\_mode=view&p\\_p\\_col\\_id=column-4&p\\_p\\_col\\_pos=2&p\\_p\\_col\\_count=3&p\\_r\\_p\\_564233524\\_tag=ac2016](http://www.lgaq.asn.au/group/quest/motions-database?p_p_id=101_INSTANCE_8BOgroUS3ipA&p_p_lifecycle=0&p_p_state=normal&p_p_mode=view&p_p_col_id=column-4&p_p_col_pos=2&p_p_col_count=3&p_r_p_564233524_tag=ac2016)



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25 Evelyn Street  
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Fortitude Valley BC  
Qld 4006

Local Government Association of Queensland Ltd  
ABN 11 010 883 293 ACN 142 783 917



Gold Coast Convention & Exhibition Centre  
2684 - 2690 Gold Coast Highway, Broadbeach

**18 - 20 October 2016**

#LGAQ2016

<b>Submitting council / organisation</b> Southern Downs Regional Council	
<b>Date of council / organisation resolution</b> 22 August 2016	<b>LGAQ Policy Executive district</b> District 4 - Darling Downs
<b>Number and title of motion</b>	<b>76 — Pest Management — Control of Pest Animals in National Parks and State Forests</b>
<b>Motion</b>	That the Local Government of Queensland lobby the State Government to ensure National Parks and State Forests are subject to sufficient best practice invasive pest animal control operations to reduce migration from protected lands and to mitigate impacts to primary production, biodiversity and social values.
<b>Background</b>	<p>The extent of control of invasive pest animals, particularly wild dogs in National Parks and State Forests by Queensland Parks and Wildlife Service (QPWS) varies from region to region and indeed from park to park. Research exists that informs us of the low rates of dingo purity in all but the most remote parts of Australia, and that wild dogs do not control other feral animal species. Yet, QPWS continue to work to operational policies based on preserving dingo purity and controlling other feral animals. These policies only allow control measures to be undertaken on parks in instances where impacts are reported by neighbouring landholders. This ignores evidence based knowledge of wild dog and other invasive pest animals' ecology and migration patterns. That is, wild dogs breed up in certain areas according to the availability of food, water and shelter, but progeny must disperse to other areas to find their own territory. If breeding areas are not subject to best practice control methods (i.e. aerial baiting in areas inaccessible by ground), there will be a continual stream of wild dogs leaving these areas in search of territory further afield.</p> <p>QPWS have recently withdrawn from established aerial baiting campaigns to the point where previously baited parks are now only to be boundary baited. This has reduced the effectiveness of the program and increased costs. Southern Downs Regional Council believes it is imperative that the other levels of government make a real and demonstrable contribution towards the sustainable management of public lands. Council recognises that it has shortfalls in the management of Council land; however it is becoming very apparent that the other levels of government are reducing the level of resources allocated to the maintenance of public lands. Resources and efforts initiated by local government authorities will be in vain, unless there is a co-ordinated approach to dealing with these issues.</p> <p>Council has recently seen the closure of the Wallangarra Abattoir, which resulted in over 100 jobs being lost. In discussions with the operator, Council was informed that one of the contributing reasons for the closure was a lack of supply of sheep to be processed. Whilst the drought was one of the influencing factors on sheep numbers, the impact of wild dogs was highlighted as a major issue impacting sheep production and promoting sheep farming as a viable option.</p> <p>Council would like to encourage other government agencies to commit to a minimum level of services in relation to the management of National Parks and State Forests with regard to the reduction of pest, animals and plants that may impact on primary production.</p>

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# 120<sup>th</sup> LGAQ Annual Conference

# NEW WORLD ORDER

## PRELIMINARY AGENDA

Gold Coast Convention & Exhibition Centre  
2684-2690 Gold Coast Highway, Broadbeach

**18 - 20 October 2016**

  #LGAQ2016

What is the desired outcome sought?	The desired outcome would be for the agencies to work together with local governments around common objectives, utilising combined resources and providing feedback to the community and the primary production sector on the initiatives that have been implemented successfully or otherwise.
What are the impacts (positive or negative) on local government?	The potential positive impact is to facilitate effective and outcome based partnerships that support the primary production sector and better land management practices.  The potential negative impact is to continue with the current practices.
LGAQ comment	<p><b>Relevant Policy Statement:</b></p> <p><i>5.3.4.4 Local government seeks adequate State Government resourcing of National Parks and Crown Land management authorities to ensure that appropriate land management practices are undertaken.</i></p> <p>The Operational Policy - Management of Wild Dogs on QPWS Estate Policy statements are:</p> <ul style="list-style-type: none"> <li>• QPWS will conserve dingo populations on protected areas to maintain biodiversity and natural ecological processes.</li> <li>• QPWS will manage wild dogs to meet its pest management obligations and to <b>mitigate threats to native wildlife and other values of QPWS managed areas, public safety and the economic and social wellbeing of neighbouring lands and communities.</b></li> <li>• Approved wild dog control measures can be used on QPWS managed areas <b>where they are part of integrated and coordinated control programs.</b> Wild dog control measures will generally be limited to the perimeter of these lands as per the procedures.</li> <li>• Where appropriate, QPWS will consult and work in partnership with neighbours, authority holders, other government agencies and interest groups to manage wild dogs in the broader landscape.</li> </ul> <p>Further, under "Wild dog control measures": Wild dog control measures on QPWS managed areas will generally be limited to <b>within fifty metres inside the boundary</b> of the estate <b>unless alternative approaches and locations are clearly justified and approved.</b> It is acknowledged that deviations from the perimeter may be required where part of a boundary is inaccessible due to terrain or not appropriate for baiting.</p> <p>The wording suggests that there is <b>no policy</b> impediment to National Parks being appropriately managed to limit the impact of wild dogs on neighbouring land provided it is part of an integrated and coordinated management program and the requirement for alternative approaches is clearly justified and approved by the Regional Director.</p>

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Hon Dr Steven Miles MP  
Minister for Environment and Heritage Protection and  
Minister for National Parks and the Great Barrier Reef

Ref CTS 07365/17

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GPO Box 2454 Brisbane  
Queensland 4001 Australia  
Telephone +61 7 3719 7330  
Email [environment@ministerial.qld.gov.au](mailto:environment@ministerial.qld.gov.au)

11 MAY 2017

Mr Greg Hallam PSM  
Chief Executive Officer  
Local Government Association of Queensland Ltd  
PO Box 2230  
FORTITUDE VALLEY BC QLD 4006

Dear Mr Hallam

Thank you for your letter of 13 March 2017, following our meeting on 21 February 2017, concerning Local Government Association of Queensland 2016 120th Annual Conference resolutions.

Attached please find individual responses to each resolution affecting my portfolio.

Resolution No 36, Coastal Protection – Tripartite Funding for Stormwater Runoff Impacting Coastal Environments and the Great Barrier Reef, has been referred to the Honourable Mark Furner MP, Minister for Local Government and Minister for Aboriginal and Torres Strait Islander Partnerships for consideration and direct response to you.

I hope this information has been of assistance to you. Should you or your staff have any further enquiries in relation to the resolution responses, please contact Ms Danielle Cohen, Chief of Staff in my office on (07) 3719 7330.

Yours sincerely

A handwritten signature in black ink, appearing to read "DM", with a stylized flourish.

DR STEVEN MILES MP  
Minister for Environment and Heritage Protection and  
Minister for National Parks and the Great Barrier Reef

Att

LGAQ Attachment 7

**Resolution 76 – Pest Management – Control of Pest Animals in National Parks and State Forests**

**Resolution**

*That the Local Government Association of Queensland lobby the State Government to ensure National Parks and State Forests are subject to sufficient best practice invasive State declared pest animals control operations to reduce migration from protected lands and to mitigate impacts to primary production, biodiversity and social values.*

**Response**

Queensland Parks and Wildlife Service (QPWS) has responsibility for managing more than 400 of Queensland's State forests and timber reserves and over 600 protected areas (including national parks, conservation parks and resources reserves), representing a combined area of over 12 million hectares of parks and forests across Queensland. The Queensland Government is committed to and prioritises controlling pest plants and animals on national parks and other lands under its jurisdiction.

QPWS takes seriously its obligations under the *Nature Conservation Act 1992* and the *Forestry Act 1959* to undertake pest management activities on protected areas and State forests to conserve the natural values of these areas. Consistent with all other landholders, QPWS also has a responsibility under the *Biosecurity Act 2014* to take all reasonable and practical steps to minimise the risks associated with plant and animal pests on lands under its control.

QPWS has developed and adopted a State-wide pest management system to meet these obligations. The system guides planning, on-ground activities and evaluation, and encourages an integrated approach. QPWS regularly reviews its pest management policies and procedures, to ensure they comply with legislation, are based on contemporary science, consistent with best practice approaches and fulfil community expectations.

In 2015–2016, QPWS spent an estimated \$7.5 million on pest management, including just over \$1 million on 29 Strategic Pest Management Program projects across the state. In 2016–2017 QPWS has budgeted almost \$8.5 million on pest management, including a total of \$900,000 to the Strategic Pest Management Program. This investment includes a range of activities to address a range of significant pest issues impacting both the QPWS estate and neighbouring lands.

A landscape wide, cross tenure approach is the most effective way of achieving significant pest management objectives and QPWS contributes through co-operative projects with neighbouring landholders, other agencies and local government in accordance with the QPWS Good Neighbour Policy. QPWS is also responsive to the needs of neighbours in controlling pests such as wild dogs and feral pigs that may impact on the economic viability of surrounding land uses.



22 June 2017

Mr David Keenan  
Chief Executive Officer  
Southern Downs Regional Council  
PO Box 26  
WARWICK QLD 4370



Dear Mr Keenan *David*

**Invitation: LG Sherlock Pilot Council**

The LGAQ recently announced the creation of a local government analytics project, LG Sherlock. I would like to invite your council to join a select working group on this initiative, helping to quantify its benefits and to test the solution.

The improved collection and analysis of local government data has the potential to improve local decision making, identify operational savings and reduce risks.

Your council will have the opportunity to work with our project partners Accenture and Amazon Web Services in helping to uncover local insights which may not have been possible before.

Council information when combined in clever ways with the data held by others will likely deliver unique insights, patterns and relationships helping to guide service delivery, operational performance and highlight emerging community needs.

This LG Sherlock pilot project is intended to run through until October where results will be presented to members at our Annual Conference in Gladstone.

The nature and scope of the pilot project will be identified and selected by the councils contributing to the pilot. There is no cost for your council to be involved in the pilot project, other than for the local effort required in participation which will likely involve workshops, teleconferences and the selection, readiness and supply of agreed data.

Big data holds significant promise for our tier of government, and I would welcome your councils support and leadership in this inaugural pilot project – actively helping to shape and validate the value of this initiative.

LG Sherlock may well complement existing projects already underway within your council, and that additional value could be generated through this pilot.

The Association has a desire to proceed quickly, and I would welcome your earliest commitment to confirming your councils' participation. For further information please contact our Innovation Executive [Lou Boyle@lgaq.asn.au](mailto:Lou_Boyle@lgaq.asn.au) on 1300 542 700

Yours sincerely

*Greg Hallam*  
Greg Hallam PSM  
CHIEF EXECUTIVE OFFICER

Southern Downs Regional Council



\*DOC0262195\*

P 1300 542 700  
F 07 3252 4473  
W [www.lgaq.asn.au](http://www.lgaq.asn.au)

Local Government House  
25 Evelyn Street  
Newstead Qld 4006

PO Box 2230  
Fortitude Valley BC  
Qld 4006

Local Government Association of Queensland Ltd  
ABN 11 010 883 293 ACN 142 783 917



Our ref: DGBN17/744

13 July 2017

Department of  
State Development

Mr David Keenan  
Chief Executive Officer  
Southern Downs Regional Council  
PO Box 26  
WARWICK QLD 4370

Email: David.Keenan@sdrcl.qld.gov.au

Dear Mr Keenan

Thank you for your interest in the Building our Regions Infrastructure Fund and participation in Round 3 of the program.

The Department of State Development received 124 detailed applications for projects totalling approximately \$220.8 million under Round 3.

All detailed applications were competitively assessed and considered by the Queensland Government. Unfortunately the following detailed applications have not been successful:

- Stanthorpe Water Supply Project
- Warwick Aerodrome Taxiway Realignment
- Stanthorpe Aerodrome Runway and Lighting Upgrade
- Warwick Effluent Reuse Project - Stage 2.

A departmental representative will contact you to provide feedback on your detailed applications. This feedback may help inform any future funding submissions council may consider.

If you require further information, please contact Ms Jae Lancaster, Acting Executive Director, Regional Strategy and Programs, Department of State Development, on 3452 7386 or [jae.lancaster@dsd.qld.gov.au](mailto:jae.lancaster@dsd.qld.gov.au), who will be pleased to assist.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Michael Schaumburg".

Michael Schaumburg  
Director-General

1 William Street  
Brisbane QLD 4000  
PO Box 15009 City East  
Queensland 4002 Australia  
Telephone +61 7 3452 7100  
[www.statedevelopment.qld.gov.au](http://www.statedevelopment.qld.gov.au)  
ABN 29 230 178 530



DK:MES

14 July 2017

Please address all  
communications to:

The Chief Executive Officer  
Southern Downs  
Regional Council  
PO Box 26  
Warwick Qld 4370

mail@sdrc.qld.gov.au  
www.sdrc.qld.gov.au

abn 59 786 792 651

**Warwick Office**  
64 Fitzroy Street  
Warwick Qld 4370

**Stanthorpe Office**  
61 Marsh Street  
Stanthorpe Qld 4380

t 1300 MY SDRC  
(1300 697 372)

f 07 4661 0333

Mr Steve Wilson  
Chair  
Racing Queensland  
PO Box 63  
SANDGATE QLD 4017

[swilson@racingqueensland.com.au](mailto:swilson@racingqueensland.com.au)

Dear Sir

**Re: Expression of Interest – Harness and Greyhound Racing Track Requirements**

Council recently submitted an Expression of Interest for Racing Queensland's Harness and Greyhound Racing Track Requirement through Australian Corporate Property and Projects (ACORPP).

Council was extremely disappointed to learn, via main stream media, that the properties submitted in its Expression of Interest had not been shortlisted by Racing Queensland. Such advice was subsequently provided from ACORPP via email following a call to the Director seeking confirmation or otherwise.

Yours faithfully



David Keenan  
Chief Executive Officer



Deputy Premier  
Minister for Transport and  
Minister for Infrastructure and Planning

Our ref: MBN17/36

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Email [deputy.premier@ministerial.qld.gov.au](mailto:deputy.premier@ministerial.qld.gov.au)

ABN 90 856 020 239

6 JUL 2017

Councillor Tracy Dobie  
Mayor  
Southern Downs Regional Council  
PO Box 26  
WARWICK QLD 4370

Dear Councillor Dobie

Thank you for your local government's submissions under the Maturing the Infrastructure Pipeline Program (MIPP).

The Palaszczuk Government is focused on supporting local government to identify, plan for and build the infrastructure needed to support economic growth and liveability into the future. To demonstrate this commitment we have allocated an additional \$10 million to the program in the 2017-18 State Budget. This increased funding will further support the development of a robust project pipeline and enable projects to be matured from conceptually good ideas into solid proposals.

I am pleased to advise that the following proposals will be progressed under the program:

1. Condamine River Road – upgrade of 14 river crossings
2. Allora Wastewater Project
3. Morgan Park Effluent Reuse Water Pipe
4. Building Renewable Energy Capacity in the Southern Downs
5. Social Housing Killarney
6. Warwick Show and Rodeo Society Indoor Conference and Exhibition Facility
7. Warwick Heavy Vehicle By-pass Project.

Working together with council officers, the Department of Infrastructure, Local Government and Planning (DILGP) will engage a professional service provider to prepare early stage assessment documentation in line with Queensland Government frameworks for projects 1 to 6 above.

For the Warwick Heavy Vehicle By-pass Project (project 7), the Department of Transport and Main Roads (DTMR) will lead the engagement of a professional service provider for the preparation of early stage assessment documentation. To enable this, DILGP will facilitate a meeting between the Southern Downs Regional Council and DTMR to initiate this process.

Mr Frankie Carroll, Director-General of DILGP will write to your Chief Executive Officer to provide additional information. This includes timelines for the engagement of a professional service provider, local government input into this engagement process and the role of local government during the assessment.

The Wastewater Network Extension to Morgan Park, Warwick, will not be progressed under the MIPP as it is funded through another Queensland Government initiative, Local Government Grants and Subsidies Program.

If you require any further information, I encourage you to contact Ms Natalie Wilde, General Manager, Infrastructure Performance and Innovation in DILGP on 3452 7631 or by email at [Natalie.Wilde@dilgp.qld.gov.au](mailto:Natalie.Wilde@dilgp.qld.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jackie Trad', with a stylized flourish at the end.

**JACKIE TRAD MP**  
**DEPUTY PREMIER**  
**Minister for Transport and**  
**Minister for Infrastructure and Planning**



Deputy Premier  
Minister for Transport and  
Minister for Infrastructure and Planning

Our ref: MBN17/858

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PO Box 15009 City East  
Queensland 4002 Australia  
Telephone +61 7 3719 7100  
Email [deputy.premier@ministerial.qld.gov.au](mailto:deputy.premier@ministerial.qld.gov.au)

ABN 90 856 020 239

7 July 2017

Councillor Tracy Dobie  
Mayor  
Southern Downs Regional Council  
PO Box 26  
WARWICK QLD 4370

Dear Councillor Dobie:

With the commencement of the new planning legislation on 3 July 2017, I extend my sincere thanks to your council for its efforts to be ready for the new planning system.

The last 12 months since the passage of the *Planning Act 2016* (the Planning Act) through the Queensland Parliament has seen an unprecedented partnership between the Department of Infrastructure, Local Government and Planning (the department) and councils across the state to ensure a smooth transition to the new system.

I am proud of our achievements in supporting the transition which include:

- providing dedicated departmental planning officers to support councils through the transition journey
- building strong networks across council planning teams through a well-used online discussion forum (Plan-Chat)
- delivering new planning system training material for councils to enhance the knowledge of council staff
- producing development assessment templates to reduce costs to councils
- providing funds to support councils' system transition
- delivering two assessment tools to help councils assess their scheme transition requirements and ensure business readiness
- launching the state's local government Innovation and Improvement Fund to support councils to deliver great planning outcomes.

The commencement of the Planning Act will also be accompanied by the release of a suite of new ePlanning tools for the use of councils, for example, to assist with plan making processes and, where necessary, development assessment tracking processes.

In the lead-up to 3 July 2017, the department convened a series of sessions around the state with councils and key development industry stakeholders to support readiness for every aspect of the new system.

The department will continue to support the council with training and capacity building in a range of ways including:

- ongoing support from a dedicated departmental officer in your region until the end of 2017
- access to a new ePlanning portal supported by suitable training and user assistance
- an improved online forum for council practitioners to discuss planning matters across the state
- live streamed information sessions about the state's community engagement toolkit and how to apply and use it
- a plan making learning series to inform council planners about new scheme writing processes, the State Planning Policy and engagement requirements
- a new easy-to-use website to help Queenslanders understand planning and the key roles of state and local government.

If you have any questions regarding the new planning system, I encourage you to contact Mr Nathan Rule, Regional Director, Planning and Development Services in the department on 3432 2409 or by email at [nathan.rule@dilgp.qld.gov.au](mailto:nathan.rule@dilgp.qld.gov.au) or Ms Megan Bayntun, Transition Director in the department on 3452 6822 or by email at [megan.bayntun@dilgp.qld.gov.au](mailto:megan.bayntun@dilgp.qld.gov.au).

Yours sincerely



**JACKIE TRAD MP**  
**DEPUTY PREMIER**  
**Minister for Transport and**  
**Minister for Infrastructure and Planning**

cc: Mr David Keenan  
Chief Executive Officer  
Southern Downs Regional Council



Deputy Premier  
Minister for Transport and  
Minister for Infrastructure and Planning

Our ref: MBN17/735

11 JUL 2017

Councillor Tracy Dobie  
Mayor  
Southern Downs Regional Council  
PO Box 26  
WARWICK QLD 4370

1 William Street  
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Queensland 4002 Australia  
Telephone +61 7 3719 7100  
Email [deputy.premier@ministerial.qld.gov.au](mailto:deputy.premier@ministerial.qld.gov.au)

ABN 90 856 020 239

Dear Councillor Dobie

I refer to Southern Downs Regional Council's (the council) application for funding under the Queensland Government's planning reform Innovation and Improvement Fund, submitted during round 1 which closed on 26 May 2017.

I am very pleased to advise that I have approved funding under the Innovation and Improvement Fund guidelines (fund guidelines) for the following project.

Project title	Approved funding amount (\$)	Application reference
TechnologyOne eSubmit Module	\$10,800	IIF-R01-2017-0014

The funding is to be used for the approved project, as outlined in the council's application, and the funded project needs to be undertaken in accordance with the existing Funding Deed of Agreement your council has with the Department of Infrastructure, Local Government and Planning (the department).

It is important that the benefits of this project be realised as soon as possible. As stated in the fund guidelines, it will be a condition of funding that the project commences within three months and is completed within 12 months of receipt of formal advice of the funding approval (i.e. this letter).

It is also a condition of funding that the council provides additional supporting information as required by the fund guidelines and the Funding Deed of Agreement prior to commencement, and funding being issued. The council will shortly receive correspondence from the department requesting this information.

If you require any further information, I encourage you to contact Ms Megan Bayntun, Director, Planning Reform, in the department on 3452 6872 or by email at [innovationfund@dilgp.qld.gov.au](mailto:innovationfund@dilgp.qld.gov.au).

Yours sincerely

JACKIE TRAD MP  
DEPUTY PREMIER  
Minister for Transport and  
Minister for Infrastructure and Planning

Chief Executive Officer,  
Southern Downs Regional Council,  
PO Box 26,  
Warwick. 4370.  
mail@southerndowns.qld.gov.au

Duncan Ferrier,  
"Rosemary Hill",  
831 Inglewood Road,  
Stanthorpe . 4380.  
duncan@rosemaryhill.com.au  
7<sup>th</sup> July, 2017.  
M 0417728150

Dear Sir,

The Traprock Group is seeking advice from Council as to Council's future intentions in regard to the 1,500ML of Strategic Reserve unallocated water set aside for Town Water Supply. It has been suggested that only 750ML is the long term requirement. Should Council not require all of the 1,500ML set aside, it is an appropriate time to inform the Queensland Department of Natural Resources and Mines (DNR&M) and have this water reconfigured in the new water plan as General Reserve unallocated water for use within the Stanthorpe Water Management Area.

That portion of the 3,000ML nominated as "irrigation and associated industry" not required for the Emu Swamp Dam could be reconfigured in similar fashion. If the opportunity is not taken to sort this matter out in the current development of the new water plan, then it will take some considerable time to process a future amendment to the water plan to make this water available.

Over the last 3 years the Traprock Group has been engaged in ongoing discussions with the DNR&M in seeking some amendments to the Border Rivers statutory water plans to allow for surface water to be sourced by landholders in the Traprock Group's Project Area. The Group is attempting to secure up to 2,000ML of surface water entitlement to support "high value agricultural enterprises" in either intensive livestock or horticultural production within the Stanthorpe Water Management Area. A similar project requiring 2,000ML of surface water entitlement within the Macintyre Brook Water Management Area is envisaged. If the Group are successful in this endeavour, it will potentially generate another \$30mill in economic productivity over the Traprock Region.

As you are aware – the DNR&M is currently undertaking a full revision of the Border Rivers Water Plan. This revision is a requirement of the Murray Darling Basin Plan and has to be finalised by June 2019, at the latest – so now is a very opportune time for the Department to include new provisions in the water plan that allow for water trades of existing water allocations together with the release of unallocated water into the Traprock Group's Project Area.

One of the issues that the Traprock Group has discussed with the DNR&M is the current volumes of Strategic Reserve unallocated water in the Stanthorpe Water Management Area of the Border Rivers Water Plan. Schedule 4 of the Border Rivers Water Plan shows a volume of 3,000ML being available for "irrigation and associated industry" and 1,500ML being available for Town Water Supply (TWS) purposes within the Stanthorpe Water Management Area. This water can be taken from a watercourse, lake or spring or as overland flow water (as an equivalent volume). While Sections 32 – 38 of the Border Rivers Resource Operations Plan sets out the process for dealing with the 3,000ML of irrigation and associated industry water, it appears that both volumes of Strategic Reserve unallocated water have been made available to the Southern Downs Regional Council for the proposed Emu Swamp Dam.

In recent discussions with the Department, the Traprock Group has requested clarification on the status of the 4,500ML of Strategic Reserve of unallocated water currently held for the proposed Emu Swamp Dam and requested that the Department give consideration to reconfiguring some of this water as another unallocated water product in the new Border Rivers Water Plan.

Depending on what plans the Southern Downs Regional Council has for the proposed Emu Swamp Dam, and whether the Council requires all of the 4,500ML set aside, some of this water could be reconfigured as a General Reserve of unallocated water for use by agricultural producers in the Stanthorpe Water Management Area. If this was to happen – the Traprock Group would have the potential to enter the “sales process” for this water and hopefully procure an amount as a part of the required 2,000ML of water entitlement it is seeking.

Accordingly, the Traprock Group urges Council to give serious consideration to this matter and to inform the DNR&M as a matter of some urgency as to what its future water requirements are. The Traprock Group also looks forward to your advice on this matter.

Yours faithfully,

Duncan Ferrier.  
Traprock Group Natural Resources Committee Chair and SCRP Member

Andrew Finlay.  
John Pratt.  
Traprock Group Natural Resources Committee and SCRP Members

Chief Executive Officer,  
Southern Downs Regional Council,  
PO Box 26,  
Warwick. 4370.  
mail@southerndowns.qld.gov.au

Duncan Ferrier,  
"Rosemary Hill",  
831 Inglewood Road,  
Stanthorpe . 4380.  
duncan@rosemaryhill.com.au  
19<sup>th</sup> July, 2017.  
M 0417728150

Dear Sir,

Thank you for your time yesterday in discussing our Traprock Group Project.

As you know we successfully applied for funding of \$135470 from the Farming Together Program, and have to contribute a further \$15522 in cash from Traprock Group resources.

This represents a major expense for Traprock Group, as our only current source of revenue is annual membership fees.

The expected increase in economic activity within the SDRC prompted by the successful completion of our project is significant, as set out in our original application, of which you have a copy.

Traprock Group members have already made considerable in kind contributions of time and travel costs, and will continue to do so.

We therefore request that SDRC consider assisting Traprock Group with a \$5000 contribution towards meeting our obligations to the program.

Thank you for your assistance in this matter.

Yours faithfully

Duncan Ferrier  
Project Leader  
Traprock Group



Department of  
**National Parks,  
Sport and Racing**

Our Ref: Sundown National Park

The Chief Executive Officer  
Southern Downs Regional Council  
P.O.Box 26 Warwick QLD 4370

SOUTHERN DOWNS REGIONAL COUNCIL WARWICK BRANCH			
RECEIVED			
14 JUL 2017			
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	File
Tsk			
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Encl			

Dear David,

**Aerial shooting operations**

Thank you for your letter of 29 June 2017 regarding the feral animal control operations in the Ballandean area.

The Department of National Parks, Sport and Racing (the department) would like to thank Southern Downs Regional Council for their ongoing support and commitment to this program.

A nil tenure approach to pest management is vital for effective control programs. The efforts of your council representatives in particular Craig Magnussen greatly assisted in bringing landholders together to participate and achieve this result.

Your thanks and comments for Ian Elms and Gareth Grahams involvement in the program has been forwarded on.

The department remains committed to working with council on future projects to deliver shared outcomes.

Yours sincerely

Nathan Willis  
On behalf of Michael Phelan  
**A/Regional Director  
South West Region**

Encl [Delete if N/A]

Southern Downs Regional Council



Level 1  
146 Herries Street,  
Toowoomba,  
PO Box 1442, Toowoomba BC  
Queensland, 4350 Australia  
Telephone + 61 7 45298340  
Website [www.npsr.qld.gov.au](http://www.npsr.qld.gov.au)  
ABN 11 322 391 452


**9. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS**

Nil

## 10. EXECUTIVE

### 10.1 Financial Report as at 30 June 2017

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Manager Finance & Information Technology	<b>ECM Function No/s:</b> 12.13

#### Recommendation

THAT Council receive and note the Financial Report as at 30 June 2017.

#### Report

A review of Council's operating performance against forecast shows that the net operating position (before capital items) of \$14.8m is \$11.9m over the estimated position for the financial year to date of \$2.9m.

This is not the final result for the 2016/17 financial year as the end of year processing has not been completed. The final audit of the annual financial statements is expected to be completed in September 2017.

#### Income Statement

Total operating revenue of \$74.9m is over the year to date estimate of \$68.9m by 8.6%. Capital revenue of \$9.4m has been received for the year.

Overall operating expenditure of \$60.1m is \$5.9m under the year to date estimate of \$65.9m with employee costs being around \$4.4m under budget and materials and services being \$1.1m under the year to date estimate.

#### Capital Works in Progress

Capital works expenditure to 30 June 2017 is \$27.3m which is 81% of the capital works budget of \$33.7m.

Year to date capital expenditure by area is as follows:

	Approved Annual Budget	Carryover & Amendments	Total Budget	YTD Expenditure	% Spent	Committed	Spent & Committed	% Spent & Committed
Land & Land Improvements	100,000	205,000	305,000	494,847	162.2%	8,790	503,637	165.1%
Buildings	188,500	2,331,968	2,520,468	2,320,635	92.1%	120,373	2,441,008	96.8%
Plant & Equipment	4,211,000	207,350	4,418,350	2,817,139	63.8%	1,196,658	4,013,797	90.8%
Roads, Drains & Bridges	12,410,900	3,579,516	15,990,416	10,460,954	65.4%	964,192	11,425,146	71.4%
Water	3,196,000	4,591,554	7,787,554	3,069,978	39.4%	3,824,935	6,894,913	88.5%
Wastewater	352,000	1,224,611	1,576,611	362,955	23.0%	983,117	1,346,072	85.4%
Other Assets	2,302,437	(1,228,613)	1,073,825	643,837	60.0%	39,252	683,089	63.6%
<b>Total</b>	<b>22,760,837</b>	<b>10,911,386</b>	<b>33,672,223</b>	<b>20,170,345</b>	<b>59.9%</b>	<b>7,137,318</b>	<b>27,307,663</b>	<b>81.1%</b>

## **Budget Implications**

The fourth quarter budget review was reviewed by staff in June 2017.

## **Policy Consideration**

Operational Plan 2016/17

8.22 Provide and maintain strategies to ensure Council's long term financial sustainability:

Review and update the 10 year Financial Plan  
Annual Review of Debt policy, Procurement Policy, Revenue Policy and Investment Policy

## **Community Engagement**

Nil

## **Legislation/Local Law**

Local Government Act 2009 and Local Government Regulation 2012

## **Options**

1. Receive and note the Financial Report as at 30 June 2017.
2. Not receive and note the Financial Report as at 30 June 2017.

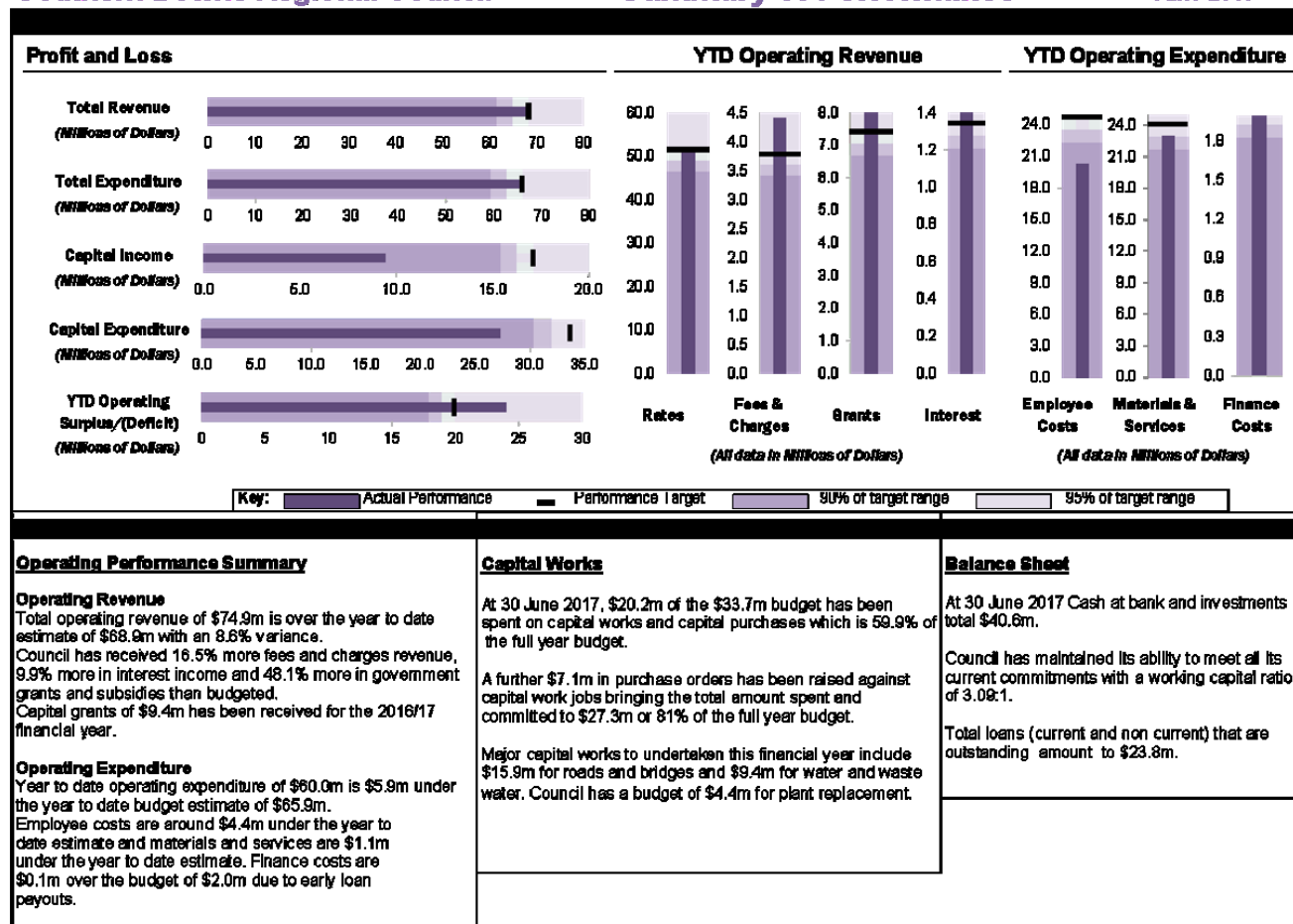
## **Attachments**

1. Finance Report as at 30 June 2017 [View](#)
2. Investment Register June 2017 [View](#)

## Southern Downs Regional Council

## Summary of Performance

June 2017



## Southern Downs Regional Council

### Income Statement

June 2017

Audited 2016 Actual \$		Annual 2017 Budget \$	Phased 2017 YTD Budget \$	Phased 2017 YTD Actual \$
	<b>Revenue from ordinary activities</b>			
28,387,934	General Rates	29,396,930	29,396,930	29,518,670
272,849	Rural fire brigade levy	283,000	283,000	282,464
22,942,164	Utility Rates and Charges	23,831,980	23,831,980	24,173,601
(1,614,595)	Less Discounts	(1,615,000)	(1,615,000)	(1,618,631)
(563,764)	Rates on Council properties	(531,848)	(531,848)	(591,198)
<b>49,624,589</b>		<b>51,565,062</b>	<b>51,565,062</b>	<b>51,764,906</b>
4,158,113	Fees and Charges	3,790,033	3,790,033	4,415,051
1,215,429	Interest	1,343,490	1,343,490	1,476,960
3,023,630	Contract & Sales Revenue	4,001,890	4,001,890	5,261,559
1,018,308	Rent and Other Income	818,118	818,118	953,923
7,837,958	Government Grants and Subsidies	7,427,561	7,427,561	11,003,454
<b>66,878,028</b>	<b>Total Operating Revenue</b>	<b>68,946,194</b>	<b>68,946,194</b>	<b>74,875,852</b>
	<b>Expenses from ordinary activities</b>			
22,456,793	Employee Costs	24,746,067	24,746,067	20,349,561
21,821,557	Materials and Services	24,121,787	24,121,787	22,988,439
14,812,559	Depreciation and Amortisation	15,085,096	15,085,096	14,521,792
2,097,491	Finance Costs	2,031,439	2,031,439	2,187,786
<b>61,188,399</b>	<b>Total Operating Expenses</b>	<b>65,984,409</b>	<b>65,984,409</b>	<b>60,047,578</b>
<b>5,689,629</b>	<b>Operating Surplus/(Deficit) before capital items</b>	<b>2,961,785</b>	<b>2,961,785</b>	<b>14,828,274</b>
	<b>Other Capital Amounts</b>			
8,350,479	Capital Grants, Contributions and Donations	17,120,988	17,120,988	9,431,591
(4,341,205)	Other capital income and (expenses)	-	220,000	-
<b>9,698,983</b>	<b>Net Result Surplus/(Deficit)</b>	<b>28,082,772</b>	<b>20,302,772</b>	<b>24,259,865</b>

#### Explanation

##### Income Statement

This Statement outlines:

- all sources of Council's YTD income (revenue).
- all YTD operating expenses incurred. These expenses relate to operations and do not include capital expenditure.

However the depreciation of assets is included.

The Net Result Surplus/(Deficit) for the reporting period is a good measure of council's financial performance.

This figure is determined by deducting total expenses from total revenue.

## Southern Downs Regional Council Balance Sheet June 2017

Audited 2016 Actual \$		Annual 2017 Budget \$	Phased 2017 YTD Actual \$
	<b>Current Assets</b>		
25,448,369	Cash assets & Investments	23,697,000	40,601,921
3,205,373	Receivables (includes Rates & Utilities receivable)	6,498,000	9,799,363
697,650	Assets held for sale	113,463	135,000
265,798	Inventories	287,337	339,560
<b>31,617,192</b>		<b>30,596,000</b>	<b>50,876,046</b>
	<b>Non-Current Assets</b>		
946,000	Investment Property	794,000	794,000
721,743,783	Property, plant and equipment	724,269,628	706,979,045
275,395	Other Financial Assets	274,550	205,069
19,058,954	Capital works in progress	27,833,822	29,308,829
1,403,290	Intangible Assets	1,436,000	1,130,071
<b>743,427,422</b>		<b>754,608,000</b>	<b>738,417,015</b>
<b>775,044,614</b>	<b>TOTAL ASSETS</b>	<b>785,204,000</b>	<b>789,293,060</b>
	<b>Current Liabilities</b>		
3,843,545	Creditors and other payables	6,198,000	7,782,197
7,120,132	Provisions	4,215,400	6,795,594
2,005,578	Interest bearing liabilities	1,812,000	1,879,993
<b>12,969,255</b>		<b>12,225,400</b>	<b>16,457,786</b>
	<b>Non-Current Liabilities</b>		
25,878,224	Interest bearing liabilities	23,936,000	21,873,265
3,858,167	Provisions	5,303,600	5,014,832
<b>29,736,391</b>		<b>29,239,600</b>	<b>26,888,097</b>
<b>42,705,646</b>	<b>TOTAL LIABILITIES</b>	<b>41,465,000</b>	<b>43,345,883</b>
<b>732,338,968</b>	<b>NET COMMUNITY ASSETS</b>	<b>743,739,000</b>	<b>745,947,177</b>
	<b>Community Equity</b>		
182,723,268	Asset Revaluation Reserve	178,847,000	177,633,490
549,615,700	Retained surplus	564,892,000	568,313,687
<b>732,338,968</b>	<b>TOTAL COMMUNITY EQUITY</b>	<b>743,739,000</b>	<b>745,947,177</b>

### Balance Sheet

The Balance Sheet outlines what Council owns (its assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the equity, the stronger the financial position.

-

Key Ratios	Budget	YTD Actual	On Target?	Key Ratios	Budget	YTD Actual	On Target?
<b>Working Capital Ratio</b> (Current Assets / Current Liabilities)	2.5 : 1	3.09 : 1	✓	<b>Interest Coverage Ratio</b> (Net Interest Expense / Total Operating Revenue) (%)	1.00%	0.92%	✓
<b>Target Ratio</b>	> 1:1	> 1:1		<b>Target Ratio Upper Limit (%)</b>	10.0%	10.0%	
This is an indicator of the management of working capital (short term financial capital). Measures the extent to which a Council has liquid assets available to meet short term financial obligations.				This ratio indicates the extent to which a Council's operating revenues are committed to interest expenses. As principal repayments are not operating expenses, this ratio demonstrates the extent to which operating revenues are being used to meet the financing charges associated with debt servicing obligations.			
<b>Operating Surplus Ratio</b> (Net Operating Surplus / Total Operating Revenue) (%)	29.1%	32.4%	✓	<b>Asset Sustainability Ratio</b> (Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense)	223.2%	188.0%	✓
<b>Target Ratio</b>	0.0% to 15.0%	> 0.0% to 15.0%		<b>Target Ratio Lower Limit (%)</b>	> 90%	> 90%	
This is an indicator of the extent to which revenues raised cover operational expenses only or are available for capital funding purposes.				This is an approximation of the extent to which the infrastructure assets managed by the Council are being replaced as these reach the end of their useful lives. Depreciation expense represents an estimate of the extent to which the infrastructure assets have been consumed in a period. Capital expenditure on renewals (replacing assets that the Council already has) is an indicator of the extent to which the infrastructure assets are being replaced.			
A positive ratio indicates the percentage of total rates available to help fund proposed capital expenditure. If the relevant amount is not required for this purpose in a particular year, it can be held for future capital expenditure needs by either increasing financial assets or preferably, where possible, reducing debt.				<b>Comments on Ratio Results.</b>			
<b>Net Financial Liabilities Ratio</b> (Total Liabilities - Current Assets) / Total Operating Revenue	14.5%	-10.1%	✓	The reported ratios are taken from the Department of Local Government guidelines on sustainable financial management. When looking at ratios it is important to acknowledge that they represent a snapshot in time and that anomalies in the reported results are not taken in isolation. The targets are those provided by the Department as a preferred range and results outside those ranges will require further consideration.			
<b>Target Ratio Upper Limit (%)</b>	<=60%	<=60%		Whilst changes to the legislation have amended the required ratios, the ratios listed will continue to be reported on.			
This is an indicator of the extent to which the net financial liabilities of a Council can be serviced by its operating revenues.				The Asset Sustainability Ratio is under the target lower limit as there has not been a full year of activity for assets.			
A positive value of less than 60 per cent is the benchmark as determined by the Department of Local Government. It indicates that Council has the capacity to fund liabilities and to have the capacity to increase its loan borrowings. A positive value greater than 60 per cent but less than a 100% indicates that Council has the capacity to fund liabilities but has limited capacity to increase its loan borrowings.							
A ratio less than zero (negative) indicates that current assets exceed total liabilities and; therefore, Council has the capacity to increase its loan borrowings.							

## **INVESTMENTS REGISTER**

**as at 30 June 2017**

### **CASH MANAGEMENT**

10.30am CALL ACCOUNT

**LAST MONTH**  
(31 May 2017)

\$ 7,533,813.72

GENERAL QTC SDRC Acct  
TOTAL QTC

**PRINCIPAL** **INTEREST RATE**

\$ 9,446,000.31 2.32%

\$ 9,446,000.31

### **BANK BILLS AND BCD**

<u>DATE</u>	<u>DESCRIPTION</u>	<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DAYS</u>
19-Jan-17	BANK OF QLD	\$ 3,000,000.00	2.80%	18-Jul-17	180
15-Feb-17	QCCU	\$ 3,000,000.00	2.70%	12-Jul-17	147
16-Feb-17	WESTPAC	\$ 3,000,000.00	2.60%	15-Aug-17	180
22-Feb-17	BANK OF QLD	\$ 3,000,000.00	2.65%	17-Aug-17	175
26-Apr-17	NAB	\$ 3,000,000.00	2.55%	24-Aug-17	120
10-May-17	WESTPAC	\$ 3,000,000.00	2.50%	10-Aug-17	92
1-Jun-17	SUNCORP	\$ 3,000,000.00	2.60%	22-Nov-17	174
20-Jun-17	BANK OF QLD	\$ 3,000,000.00	2.60%	29-Nov-17	162
28-Jun-17	QCCU	\$ 2,000,000.00	2.65%	27-Sep-17	91
28-Jun-17	QCCU	\$ 3,000,000.00	2.65%	25-Oct-17	119
28-Jun-17	BANK OF QLD	\$ 2,000,000.00	2.65%	20-Dec-17	175

\$ 35,000,000.00

TOTAL

\$ 31,000,000.00

\$ 42,533,813.72

GRAND TOTAL

\$ 40,446,000.31

Weighted Average 2.62%  
BESW 90 day rate 1.71%

### **FUNDS BREAKDOWN**

<u>FUND</u>	<u>PRINCIPAL</u>
\$ 42,533,813.72 GENERAL	\$ 40,446,000.31
\$ - RESERVE	\$ -
\$ - TRUST	\$ -
\$ 42,533,813.72 GRAND TOTAL	\$ 40,446,000.31


### **INSTITUTION BREAKDOWN**

(30% MAXIMUM AT ANY ONE INSTITUTION EXCLUDING QTC)

<u>INSTITUTION</u>	<u>PRINCIPAL</u>
\$ - CBA 0%	\$ -
\$ - BENDIGO 0%	\$ -
\$ 6,000,000.00 WESTPAC 15%	\$ 6,000,000.00
\$ 3,000,000.00 SUNCORP 7%	\$ 3,000,000.00
\$ 8,000,000.00 QCCU 20%	\$ 8,000,000.00
\$ - HERITAGE 0%	\$ -
\$ 12,000,000.00 BANK OF QLD 27%	\$ 11,000,000.00
\$ 7,533,813.72 QTC 24%	\$ 9,446,000.31
\$ 6,000,000.00 NAB 7%	\$ 3,000,000.00
\$ - CITIBANK 0%	\$ -
\$ - BANK WEST 0%	\$ -
\$ 42,533,813.72 GRAND TOTAL	\$ 40,446,000.31

## 10.2 Quarterly Human Resources Report

### Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 26 July 2017
	Chief Executive Officer	ECM Function No/s:

### Recommendation

THAT Council receive the Quarterly Human Resource Report April to June 2017 and note the contents.

### Report

The purpose of this report is to provide Council with a summary of human resource and employee statistics for the April to June 2017 quarter.

### Workforce Demographics

As at 30 June 2017 Council's overall Full Time Equivalent ("FTE") workforce, which includes permanent, temporary and casual positions, is 336.58 (*Figure 1*). An end of financial year comparison shows an increase from 30 June 2016 of 5.56 FTE. This change is made up of temporary roles responding to short term business needs and the employment of trainees.

Figure 2 indicates the FTE breakdown per Directorate and employment type. Details of the changes in FTE from the previous quarter are included.

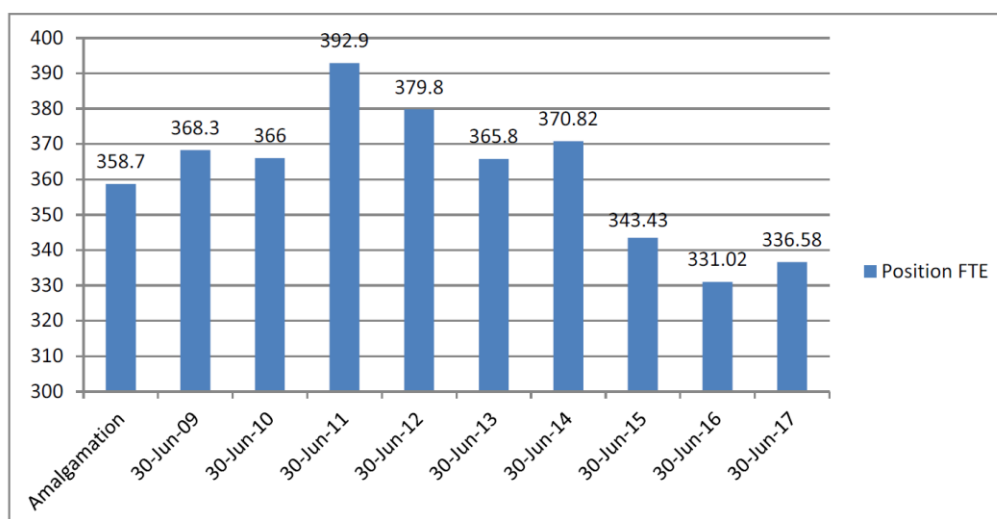


Figure 1: Total Number of Positions (FTE - Full Time Equivalent) – Yearly figures

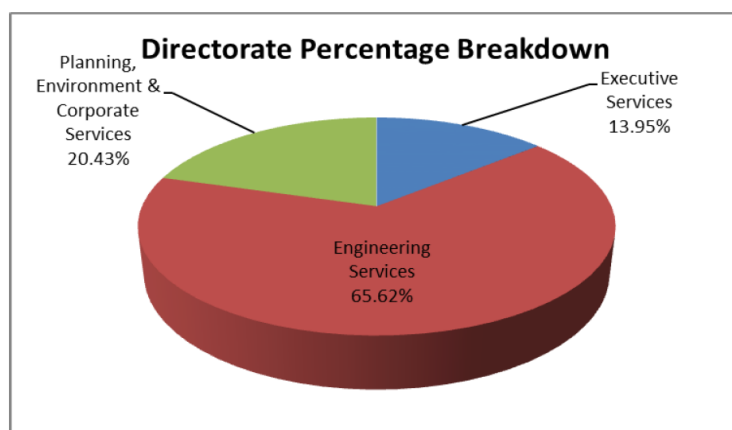
Full Time Equivalent Positions (FTE) as at 30 June 2017					
Activity Area	Perm	Temp	Casual	Total FTE	%
Executive Services	40.08	4.00	2.88	<b>46.96</b>	14.0%
Engineering Services	210.66	6.00	4.21	<b>220.87</b>	65.6%
Planning, Environment & Corporate Services	63.74	3.13	1.88	<b>68.75</b>	20.4%
<b>Total</b>	<b>314.48</b>	<b>13.13</b>	<b>8.97</b>	<b>336.58</b>	

*\*Please note that overall FTE figures may be impacted by short term temporary and casual engagements*

<b>FTE totals for Last Quarter (Jan to Mar 2017)</b>	315.5	13.13	8.28	336.91
--	-------	-------	------	--------

**Figure 2: Total Number of Positions (FTE) per Department and employment type**

The majority of staff are employed within the Engineering Services Directorate (65.62%) and are utilised across four departments being Works Construction, Workshops and Assets, Works Maintenance and Open Spaces, Water and Wastewater, and Community Services and Major Projects (Figure 3).



**Figure 3: Directorate Percentage Breakdown**

## Separations

Council's rate of separation has increased from 3.7% (January to March quarter) to 6.0% (Figure 4). All employees who depart Council are offered the opportunity to participate in an Exit Interview. Participation is voluntary (Figure 5).

Annual Separation Rate	
Staff exiting the organisation	6.0%

**Figure 4: Separation Rate April to June 2017**

(inclusive of staff resigning who were employed permanently or left before the end of a temporary engagement)

Exit Interview Participation	
Number of staff exiting the organisation for the quarter	11
Number of interviews conducted	2

**Figure 5: Exit Interview Participation April to June 2017**

## Leave

Council continues to undertake quarterly reviews of Personal Leave utilisation. Personal Leave includes Sick Leave, Carer's Leave and Family Leave. In circumstances where Sick Leave of periods of greater than two days is taken, staff are required to provide a medical certificate. The average personal leave taking per FTE is highest in the Engineering Directorate, where the majority of our staff work in the field (*Figure 6*).

Personal Leave Usage				
Activity Area	Personal Leave Days	Personal Leave Days Without Certificate	% Days Without Certificate	Personal Leave Days Without Certificate per FTE
Executive Services	55.00	46.00	83.6%	0.98
Engineering Services	551.00	316.00	57.4%	1.43
Planning, Environment & Corporate Services	131.00	73.00	55.7%	1.06
<b>Total</b>	<b>737.00</b>	<b>435.00</b>		

*Figure 6: Personal Leave Usage April to June 2017*

## Training and Development

This section provides the number of formal training and development attendances supported by Council. The statistics in this section do not include Elected Member training and development. (*Figure 7*)

Learning & Development						
Department	Professional Development	Study Assistance	Qualification	Safety	Skills	Total Training Attendances
Executive Services	4	3	0	0	0	7
Engineering Services	10	2	8	291	2	313
Planning, Environment & Corporate Services	14	2	0	0	0	16
<b>TOTAL</b>	<b>28</b>	<b>7</b>	<b>8</b>	<b>291</b>	<b>2</b>	<b>336</b>

*Figure 7: Number of Staff Formal Training & Development Attendances Supported by Council April to June 2017*

In the month of June, staff attended Code of Conduct training sessions which provided an overview of the expected standards of behaviour required by Council employees. It was a requirement that all staff attend the training.

Key	
Professional Development	Conferences, seminars, forums
Study Assistance	Staff currently enrolled and receiving study assistance from Council
Qualifications	Staff currently enrolled in qualifications (Certificate I or above) not receiving study assistance including trainees, apprentices, PPP/SIF etc
Safety	WHS training including tool box WHS talks, confined spaces, traffic control, load restraint, manual handling etc
Skills	Licences/tickets, literacy/numeracy, computer training, etc

## Work Health and Safety

Council has a statutory obligation to have in place appropriate arrangements to record accident, incidents and near misses.

Figure 8 provides statistical information of the overall number of accidents, incidents and near misses reported for the April to June 2017 quarter. The table also provides percentage of incidents reported that have resulted in either a medical expense only claim or a lost time injury claim.

Figure 9 shows the cost of lost time injuries due to workers' compensation applications approved. The quarterly cost of lost time injury claims of \$14,580 is more than double the cost of the previous quarter.

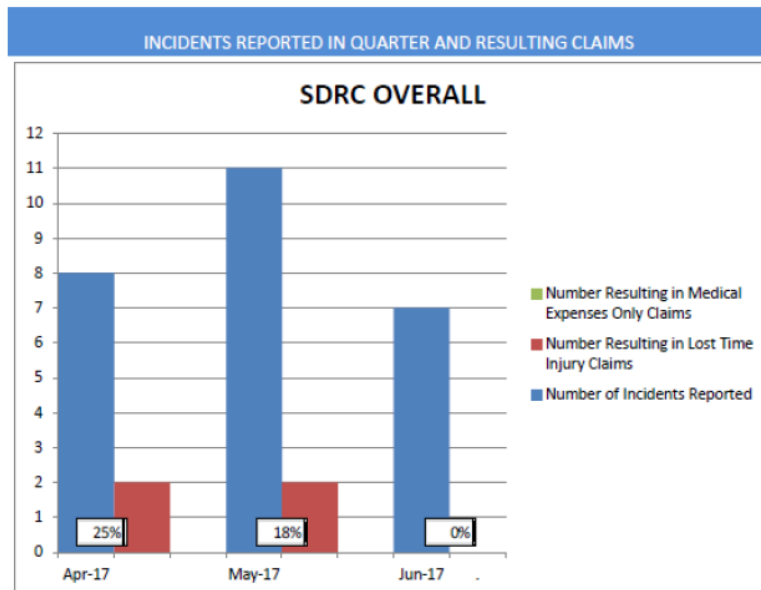


Figure 8: Number of incidents reported and resulting claims April to June 2017

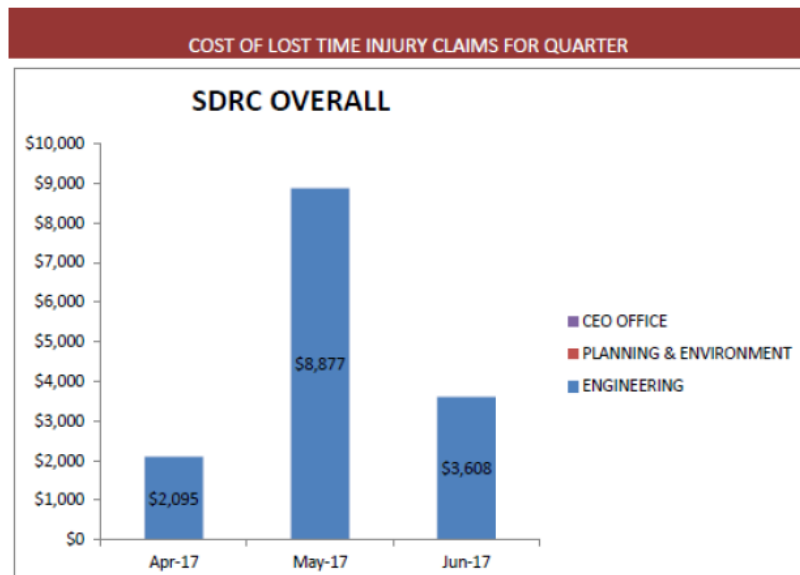


Figure 9: Cost of lost time injury claims April to June 2017

A Safety Audit was completed by Local Government Workcare in April 2017. A number of recommendations were identified which will be actioned by Council over the next 18 months.

## Workplace Wellness

Council supports its workforce through a comprehensive health and wellbeing program which includes access to flu vaccinations, skin checks, health assessments, professional counselling and discount on WIRAC memberships.

Wellness Program	Participants	Status
Quit Smoking - Kickin' Butt	32	Ongoing
Wellness Medicals – general	0	Ongoing
Flu Vaccinations	116	Annually (May)

Figure 10: Wellness Program Participation April to June 2017

## Additional Human Resource Information/Statistics

### Industrial Relations

Enterprise agreement negotiations have not commenced due to the delay in release of the Local Government Industry Award.

The *Queensland Local Government Industry Award – State 2017* came into operation on 28 February 2017. On 1 March 2017, the new Industrial Relations Act commenced which required the Register of the Queensland Industrial Relations Commission to revoke and replace the *Queensland Local Government Industry Award – State 2017* with (3) separate awards as follows:-

*Queensland Local Government Industry (Stream A) Award – State 2017*  
*Queensland Local Government Industry (Stream B) Award – State 2017*  
*Queensland Local Government Industry (Stream C) Award – State 2017*

These awards are operational from 1 July 2017.

### Casual for a Cause

Council staff are encouraged to wear casual work attire on a Friday and make a small monetary donation which is given to various not for profit charity organisations chose by staff. The following organisations were chosen for the April to June period:-

Beyondblue  
Share the Dignity  
Lighthouse Community Centre

## Budget Implications

Nil

## Policy Consideration

The provision of employee statistics allows the Council to manage its workforce which contributes directly to the achievement of Community, Corporate and Operational Plans.

## Community Engagement

Nil

**Legislation/Local Law**

Nil

**Options**


1. Receive and note the summary of human resource and employee statistics for the April to June 2017 quarter.
2. Do not receive and note the summary of human resource and employee statistics for the April to June 2017 quarter.

**Attachments**

Nil

### 10.3 Policy Review - PL-HR003 Work Health & Safety Policy

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Manager Human Resources	<b>ECM Function No/s:</b>

#### Recommendation

THAT Council adopt the attached reviewed and amended Work Health & Safety Policy.

#### Report

A review of the Work Health and Safety Policy was undertaken following recommendations received from the Local Government Workcare ('LGW') safety audit in April 2017.

As part of the consultation process, the changes to the Work Health and Safety Policy were presented to the Executive Management Team and the Work Health and Safety Committee for review and endorsement.

The new Work Health and Safety Policy is a one page statement outlining Council's commitment to safety.

#### Budget Implications

Nil

#### Policy Consideration

Corporate Plan 2014-2019

Direction 8: The Well-Governed Southern Downs

#### Community Engagement

Nil

#### Legislation/Local Law

Local Government Legislation 2012

#### Options

1. Adopt the amended Work Health & Safety Policy.
2. Do not adopt the amended Work Health & Safety Policy.

#### Attachments

1. Amended Work Health & Safety Policy [View](#)



## Work Health & Safety Policy

---

<b>Policy Number:</b>	PL-HR003
<b>Directorate:</b>	Executive Services
<b>Department:</b>	Human Resources
<b>Responsible Manager:</b>	Manager Human Resources
<b>Date Adopted:</b>	21 April 2008
<b>Date to be Reviewed:</b>	<del>21 April 2009</del> August 2017
<b>Date Reviewed:</b>	<del>July 2016</del> 12 June 2017
<b>Date Rescinded:</b>	n/a

### REVISION RECORD

Date	Version	Revision description
November 2011		Annual review
October 2012		Annual review

**Work Health & Safety Policy**

Policy no: *PL-HR003*

Updated: *July 2016*

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<b>3</b>	<b>Scope</b>	<b>3</b>
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<b>5.1</b>	<b>Responsibilities (this is copied/modified material – can you please check that I have the appropriate responsibilities at the appropriate levels? Ta)</b>	<b>4</b>
<b>5.2</b>	<b>Continuous Improvement</b>	<b>6</b>
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#### 4 Policy Background

### Work Health and Safety Policy

---

Southern Downs Regional Council is committed to providing and maintaining a safe and healthy work environment for its employees, contractors, volunteers and visitors to the workplace so far as is reasonably practicable. ~~experience for our employees, contractors and visitors including volunteers, work experience persons and the public.~~

Council's work health and safety obligations will be achieved by adopting and promoting the provisions of the *Work Health and Safety Act 2011* and its associated regulations, codes and standards, together with significant importance placed in the areas of hazard and risk management and injury prevention strategies. ~~is committed to continually improve its systems and meet requirements of the Work Health and Safety Act 2011, the Workers' Compensation and Rehabilitation Act 1986, supporting regulations, other relevant legislation and the WorkCover QLD performance standards for self-insured employers.~~

This Policy is Southern Downs Regional Council's formal commitment to the challenge of delivering continuous improvement and progressively higher standards of health and safety. The guiding principle of the Work Health and Safety Act is that all people are given the highest level of health and safety protection from hazards arising from work, so far as is reasonably practicable.

Council's health, safety and injury management systems will support Council's strategic direction, through consultation and communication of relevant information to employees, contractors and visitors including volunteers, work experience persons and the public.

Council understands that creating and maintaining a safe and healthy working environment is a major part of its overall responsibilities, and that all employees must ensure the health and safety of themselves, their fellow employees and visitors in their respective work areas.

In support of this Policy, Council is committed to the provision of work health and safety information to people working at or visiting its workplaces as well as ensuring effective employee and contractor consultation on health and safety matters.

To ensure continuous improvement, Council will establish and monitor measurable work health and safety objectives and targets. Council is also committed to the successful implementation and continual improvement of its safety management system.

Council expects all employees, contractors, volunteers and visitors to its workplaces to follow safe work practices as prescribed by legislation and Council's safety management system and that every effort is made to reduce the risk of injury to themselves and others.

Southern Downs Regional Council regards its work health and safety responsibilities with the utmost importance and as such, appropriate training and resources will be made available to allow Council to comply with relevant legislation and implementation of its safety management system.

**Work Health & Safety Policy**

**Policy no: PL-HR003**

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To achieve a safe and healthy work environment, commitment and co-operation from all Council employees, contractors, volunteers and visitors is essential.

David Keenan

CHIEF EXECUTIVE OFFICER

## 2 Purpose

### Scope

This Policy applies to Council employees, contractors and visitors including volunteers, work experience persons and the public.

### 3 Legislative Context

- Work Health and Safety Act 2011
- Work Health and Safety Regulation 2011
- Rehabilitation and Return to Work legislation
- Local Government Officers Award
- Local Government Employees Award

## 4 Policy Details

### 4.1 Responsibilities

Council, the Workplace Health and Safety Committee and the Senior Leadership Team are responsible for:

- ensuring an effective health safety and injury management system is in place
- providing adequate human and financial resources
- overseeing the system and monitoring its effectiveness
- providing direction at a strategic level.

Managers and Supervisors are responsible for:

**Work Health & Safety Policy**

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- ~~the health and safety of employees, contractors and visitors in their respective work areas;~~
- ~~ensuring the systems are implemented~~
- ~~maintaining current knowledge of the activities undertaken in their area of responsibility~~
- ~~ensuring that adequate and effective resources are provided to eliminate or mitigate risk~~
- ~~arranging to be advised of adverse situations by their staff through effective reporting processes that monitor and measure progress against planned activities~~
- ~~implementing relevant system requirements and injury management activities~~
- ~~ensuring that risk controls and injury management programs are effective in the work environment~~
- ~~taking or directing action where a need for improvement is identified~~

~~Safety Advisors are responsible for:~~

- ~~analysing identified problems and assisting Council in identifying effective solutions that have an overall goal of eliminating or minimising harm to any person~~
- ~~providing guidance, training and technical expertise at an operational level~~
- ~~providing tools and documentation to support the implementation of the system~~
- ~~conducting internal audits and/or inspections to measure and evaluate performance, identify and communicate areas of success and consult with workplaces on activities requiring corrective action.~~

~~Employees are responsible for:~~

- ~~complying with work health and safety legislation and Council policies and procedures by taking reasonable care that their acts or omissions do not adversely affect their health and safety or that of other persons.~~
- ~~reporting all hazards and incidents to their supervisors as soon as practically possible to ensure their own health and safety and the health and safety of others in the workplace, including contractors and third parties.~~

#### **4.2—Continuous Improvement**

~~Council is dedicated to continuous improvement of its safety systems to ensure highest level of health and safety protection from hazards arising from work, so far as is reasonably practicable. To provide this, Council commits to:~~

- ~~• scheduled, regular review of all relevant legislation, documents and processes to ensure compliance and effectiveness~~
- ~~• rigorous record keeping practices including appropriate document control measures to ensure currency of available information~~
- ~~• regular consultation with workers and Work Health and Safety Representatives to ensure that documented procedures and Safe Work Method Statements reflect on the job requirements and relevant legislative and best practice guidelines~~
- ~~• regular reporting to the Senior Leadership Team and the Work Health and Safety Committee to ensure that due diligence requirements are met and safety is prioritised as an item of discussion at all levels of the organisation~~
- ~~• scheduled, regular review of Council worksites to ensure safe work environments are being maintained~~

#### **4.3—Hazard Management**

~~To provide protection from hazards arising from work, so far as is reasonably practicable, Council commits to:~~

- ~~• Identifying existing and potential hazards, risk assessments completed, controls implemented and review of effectiveness of controls~~
- ~~• continuous application of appropriate risk assessments by all employees through the monitored use of Safe Work Method Statements~~
- ~~• provide a simple reporting process for incidents and/or near misses to identify new and/or previously unmanaged hazards~~
- ~~• communicate hazard management initiatives through multiple vehicles including electronic media, notice boards and face to face presentations~~
- ~~• conduct comprehensive investigations following workplace incidents/near hits to identify hazards and appropriate control, to minimise risk of recurrence~~

#### **4.4—Employee Induction and Training**

~~To promote organisation wide awareness of safety management objectives, tools and processes, Council commits to:~~

- ~~• perform a comprehensive, role specific induction for all new employees as soon as practicably possible following commencement~~

**Work Health & Safety Policy**

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- ensure that Supervisors provide role specific on the job training during the probation period and that the employee is found to have an understanding of the safety aspects of regular duties before probation is completed
- identify role specific training requirements identified through performance appraisals and through direct consultation with workers
- provide general training on safety awareness, legislation and processes as required

#### **4.5 External Providers**

All external providers, including but not limited to contractors, plant hire providers and suppliers engaged to perform work for Council are required to comply with the work health and safety legislation as amended from time to time and policies, programs and procedures of Council as they relate to work health and safety and to observe all directions on health and safety given by management. Failure to comply or observe a direction will be considered a breach of the contract and sufficient grounds for termination of the contract.

To ensure that external providers comply with Council's documented safety requirements Council commits to:

- provide relevant safety documentation, including this policy, prior to Council engaging in business dealings
- conduct site and/or task appropriate inductions prior to any works commencing
- request current, relevant safety documentation from the external provider including but not limited to appropriate licences to operate, certificates of competency, insurances and immunisation records prior to Council engaging in business dealings
- monitor and record visitor access via Visitor Sign In Registers.

#### **4.6 Injury and Claim Management**

In the event that an employee incurs an injury or illness, Council will support the employee through the provision of high quality injury management practices including equitable worker's compensation and effective rehabilitation and return to work practices. To ensure comprehensive and proactive management of injury and/or workers' compensation claims Council commits to:

- engage in early intervention to support employees to remain at, or return to work during their recovery phase
- guide employees and their managers through the workers' compensation and rehabilitation process to minimise the impact of injury or illness on the person, their family, colleagues and community
- process claim documentation in a timely and effective manner
- be guided by contemporary, evidence based knowledge and legal requirements

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- ~~consult and communicate regularly with all relevant parties, including treatment providers, to achieve the best outcome for employees and Council~~

## 5 Definitions

Term	Meaning
<b>Contractor</b>	<del>A person, organisation or entity that performs a specific act or acts including the provision of services and/or materials to another person, organisation or entity under an agreement enforceable by law.</del>
<b>Employee</b>	<del>Local government employee;</del>  <del>(a) the chief executive officer; or</del> <del>(b) a person holding an appointment under section 196 of the Local Government Act 2009.</del>
<b>Supervisor</b>	<del>A person in control of a workplace (e.g. Ganger, Leading Hand or Team Leader),</del>
<b>Volunteer</b>	<del>Any person, who of their own free will, offers to undertake unpaid work for Council and is accepted as a volunteer by the Chief Executive Officer and/or their authorised delegates.</del>
<b>Visitor</b>	<del>A person who visits the workplace for a friendly, business, official or other purpose.</del>
<b>Worker</b>	<del>Employee, contractor or subcontractor, an employee of a contractor or subcontractor, an employee of a labour hire company assigned to work for Southern Downs Regional Council, an apprentice or trainee, work experience student or a volunteer</del>
<b>Work Experience Student</b>	<del>A formal arrangement entered into between the Principal of a student's educational institution, or directly with a post-secondary student or a registered job seeker, and Council, whereby Council agrees to provide the student with on-the-job experience in performing work as part of the student's acquirement of life skills in the course of their normal education program.</del>

## 6 Related Documents

- ~~Council Safety Management System~~
- ~~Code of Conduct~~

## 7 References

- ~~N/A~~

**Work Health & Safety Policy**

**Policy no: PL-HR003**


**Updated: July 2016**

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## 10.4 Adoption of Southern Downs Tourism Strategy

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Manager Economic Development & Tourism	<b>ECM Function No/s:</b>

### Recommendation

THAT Council adopt the attached Southern Downs Regional Council Tourism Strategy

### Report

Tourism is an important sector in the economy of the Southern Downs Region. It provides approximately 1000 jobs and contributes more than more than \$100 million in turnover.

To ensure the Tourism sector remains strong and continues to grow, the Economic Development and Tourism Department has developed a Tourism Strategy. This strategy will provide direction for the Southern Downs Regional Council and for the operators in the sector over the next three years. It is a high-level document that is supported by a comprehensive work plan, which will be undertaken by the Economic Development and Tourism Department.

There are five targets, by which the Strategy and associated work plan will be measured:

1. **Increase population by 10% by 2020** – Currently at 35,854 with an aim of 39,500.
2. **Increase total visitors by 10% by 2020 or by 25% by 2027** – Currently at 787,000 with an aim of 866,000 by 2020 and 984,000 by 2027.
3. **Increase average nights by 50% by 2027** – Currently at 1,081,000 with an aim of 1,621,500 by 2027.
4. **Increase job numbers in the sector by 10% by 2027** – Currently 910 with an aim of 1,001 by 2027.
5. **Increase investment in the sector** – Currently there are 430 businesses identifying as part of the tourism sector. Through actions in this Strategy, SDRC aims to attract more investment in both increasing the capacity of existing businesses or in attracting new businesses.

To achieve these targets the Tourism Strategy has five Strategic Priorities:

1. Facilitate and Develop Quality Products, Events and Experiences
2. Invest in Infrastructure
3. Enhance Regional Promotion
4. Build a Skilled Workforce
5. Build Effective Industry Partnerships

Every action in the Economic Development and Tourism Department's work plan falls under at least one of the Strategic Priorities. Every one of the Strategic Priorities will, in some way, contribute to the achievement of the targets. The Tourism Strategy is clear in its intent and execution and will ensure that the tourism sector remains strong and grows.

This Tourism Strategy has been developed in concert with the Regional Promotions, Tourism and the Arts Advisory Committee and Council. The input from both has been invaluable and their recommendations have been incorporated into the final document.

### **Budget Implications**

The Economic Development and Tourism Department has the resources required to deliver the outcomes described in the Strategy.

### **Policy Consideration**

This Strategy achieves outcomes in the Corporate Plan 2014 – 2019 Revised Edition under sections 4.1, 4.4, 4.5, 4.7, 4.8, 5.1, 5.2, 5.3.

### **Community Engagement**

The Regional Promotion, Tourism and the Arts Advisory Committee provided significant input into the development of the Strategy.

### **Legislation/Local Law**

Nil

### **Options**

1. Adopt the Southern Downs Regional Council Tourism Strategy.
2. Adopt the Southern Downs Regional Council Tourism Strategy with amendments.
3. Reject the Southern Downs Regional Council Tourism Strategy.

### **Attachments**

1. Draft Tourism Strategy [View](#)

# TOURISM STRATEGY 2017 – 2020

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## SUMMARY

Tourism plays a vital role in the regional economy of the Southern Downs and Granite Belt. The Region's mosaic of unique communities, scenic rural landscapes, adventure activities, National Parks, vineyards and wineries, and its rich tapestry of heritage and culture and diverse range of events, together provide a strong basis to build a vibrant tourism industry.

Southern Downs Regional Council (SDRC) identifies the significant effect tourism has in creating jobs, sustaining communities, attracting investment and increasing its resident base. The visitor economy (whether it be recreational tourism, visiting friends and relative (VFR) or business travellers) is 'new money' contributed to the local economy which supports jobs, educational and recreational infrastructure services, real estate value and the provision of services, facilities and activities in the community.

To support higher levels of visitation and repeat visitation to the Southern Downs and Granite Belt Region it is important for all those stakeholders involved in the tourism industry to collaborate, as well as encourage higher levels of service within the sector. It is the responsibility of all those involved in the sector to:

- Develop and consistently promote a unique market positioning and brand for the Southern Downs and Granite Belt region
- Develop product and experiences to match visitor demand and improve seasonal dispersal
- Commit to ongoing skills development and training

- Support new and existing events to revitalise the visitor experience
- Develop a visitor service excellence culture
- Determine and promote the value of the visitor economy to the community
- Support the development and assessment of new tourism proposals and applications where possible

To ensure that the Southern Downs and Granite Belt Region grows its share of the tourism and visitor market there needs to be a strong focus on encouraging and attracting visitors through effective marketing and positioning of the Region and its attractions, product development, signature events, and investment in tourism infrastructure throughout the Region.

The Region needs to support the promotion and implementation of priorities of Southern Queensland Country Tourism, as well as actively contribute to the broader objectives of Tourism and Events Queensland. It is important that the Southern Downs Regional Council, in undertaking activities associated with the visitor economy, develop and consistently promote a unique market positioning and brand for the Southern Downs and Granite Belt.

Additionally there is the necessity to develop product and experiences to match visitor demand and improve seasonal dispersal of visitors. This renewal may come through greater engagement with operators and through the review of existing events and the attraction of new events. It is vital that the different stakeholders in the sector work together to investigate the attraction of new major events worthy of further development, including sporting, cultural, food and agricultural events and conferences. Additionally, support needs to be provided to existing events to ensure that the reputation of the Region as an owner of major events is maintained.

There is always the opportunity for the Region to better utilise its existing infrastructure to attract and retain visitors to increase localised expenditure. Ongoing support for the development and maintenance of recreational, arts and cultural facilities, essential for supporting and promoting the liveability and attractiveness of the Region to visitors, is an important commitment of Council.

For example, it is envisaged that upgrades to streetscapes in Stanthorpe, Killarney and Allora will facilitate a more pleasant visitor experience, whilst the provision of water and sewer to Morgan Park will allow the motorsport and horse related clubs to accommodate more people at events that offer a higher quality of service and amenities. It is important that infrastructure is maximised to ensure the highest possible yield from visitors.

In the future it will be important that consideration is given to the development and implementation of a visitor service excellence culture. As the Region attracts more visitors from a diversity of locations in the future, it will be important to ensure that customer service is of the highest level and exceeds visitors' expectations.

This Strategy demonstrates Southern Downs Regional Council's commitment to capitalise on the significant benefits of the tourism industry in enhancing liveability, attracting investment, increasing our skilled workforce and welcoming more visitors to the region.

## OUR TARGETS

Growth in population, visitor numbers, average nights and job numbers and investment across the tourism sector are the key priorities of this Strategy. The following targets are measurable goals that the Strategic Priorities identified in the document aim to achieve.

1. **Increase population by 10% by 2020** – Currently at 35,854 with an aim of 39,500
2. **Increase total visitors by 10% by 2020 or by 25% by 2027** – Currently at 787,000 with an aim of 866,000 by 2020 and 984,000 by 2027
3. **Increase average nights by 50% by 2027** – Currently at 1,081,000 with an aim of 1,621,500 by 2027
4. **Increase job numbers in the sector by 10% by 2027** – Currently 910 with an aim of 1,001 by 2027
5. **Increase investment in the sector** – Currently there are 430 businesses identifying as part of the tourism sector. Through actions in this Strategy, SDRC aims to attract more investment in both increasing the capacity of existing businesses or in attracting new businesses.

## OUR STRATEGIC PRIORITIES

### 1. FACILITATE AND DEVELOP QUALITY PRODUCTS, EVENTS AND EXPERIENCES

The Southern Downs and Granite Belt offers a solid variety of tourism products, events and experiences across four primary product sectors: events, nature-based active, wine and local flavours and heritage and culture. Growth in visitor numbers and expenditure in the Region is dependent on ensuring the Region's tourism product continues to mature. Attention needs to focus on those niche product sectors that are true to the inherent attributes and strengths of the Region and have the potential to drive new demand.

#### DEVELOP HIGH QUALITY, INNOVATIVE PRODUCTS, EVENTS AND EXPERIENCES

- Facilitate the development of attractions, events and experiences that will strengthen or complement the four primary sectors
- Promote events as an integral part of the visitor experience
- Attract new events in niche markets - eg: conferences and business meetings, weddings, vintage car clubs, mountain biking, cycling, paddock to plate etc
- Support the industry by offering access to Council funding programs
- Work with industry to encourage targeted investment to strengthen event infrastructure

#### IMPROVE CUSTOMER FOCUSED SERVICE CULTURE

- Work with businesses to provide assistance and encourage participation in Seven Day Trading in Warwick and Stanthorpe
- Work with operators to offer programs and workshops to improve customer experiences
- Encourage the development of food and beverage providers' quality, opening hours and variety

### 2. INVEST IN INFRASTRUCTURE

At the junction of three major national highways, the Southern Downs and Granite Belt Region is easily accessible to visitors. Ensuring the transport and community infrastructure in the region is modern and high quality is vital in strengthening visitor access, investment and genuine tourism growth.

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#### **IMPROVE TRANSPORT AND TRAVEL TO AND THROUGH THE REGION**

- Advocate for improved access to the region by working with State and Commonwealth Government to continually improve highway networks and rail access
- Strengthen existing strategic partnership with Brisbane West Wellcamp Airport
- Encourage movement through the region by promoting Tourist Drives
- Prioritise investment in regional roads and access

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#### **STRENGTHEN SENSE OF PLACE & COMMUNITY INFRASTRUCTURE**

- Develop a region wide signage strategy and rollout
- Protect the integrity of the region's natural assets through developing appropriate land-use planning and local laws
- Invest in community infrastructure and maintain existing facilities, with a focus on improving event facilities
- Deliver major streetscape beautification projects in Allora, Killarney and Stanthorpe
- Deliver a WIFI project in Warwick and Stanthorpe CBDs and rollout

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### **3. ENHANCE REGIONAL PROMOTION**

Promoting the Southern Downs and Granite Belt requires an integrated approach that highlights the unique identities of local areas while creating a greater level of awareness of the Region. It is essential for SDRC to work closely with the Regional Tourism Organisation (RTO), Southern Queensland Country, to position and promote the brand in an effective manner to the wider domestic market.

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#### **STRENGTHEN TRIP PLANNING TOOLS**

- Develop consolidated marketing materials for the entire region including an annual visitor guide, website, information sheets and visitor maps
- Develop a unified destination message that all operators can utilise and embrace

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#### **DELIVER MARKETING ACTIVITIES**

- Participate in RTO marketing activities and leverage thematic marketing campaigns relating to the wider RTO region
- Work with the RTO and local industry organisations to develop Southern Downs and Granite Belt marketing campaigns to target specific market segments, ensuring the activities implemented by each organisation reinforce each other
- Increase online presence of Southern Downs and Granite Belt brand

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#### **DELIVER VISITOR SERVICES**

- Operate two accredited Visitor Information Services
- Seek to install or link product or experiences to the Visitor Information Centre

#### 4. BUILD A SKILLED WORKFORCE

SDRC aims to strengthen the skills and experience of its tourism workforce and increase the business capabilities of operators to ensure the industry can meet the growing demands of visitors.

##### BUILD THE CAPABILITIES OF TOURISM BUSINESSES

- Facilitate access to a programme of appropriate training and professional development, through SDRC, Southern Queensland Country Tourism, Tourism and Events Queensland or other training programs offered by State and Commonwealth Government
- Facilitate access to funding programs offered by State and Commonwealth Government
- Increase the digital capabilities of tourism businesses

##### STRENGTHEN INDUSTRY PATHWAYS FOR STUDENTS & NEW WORKERS

- Strengthen partnership with Queensland College of Wine Tourism (QCWT) and TAFE Queensland South West and support their current and expanded programs
- Work with job placement agencies to develop workforce
- Work with industry on addressing workforce skills gaps
- Seek to attract new resident workers

#### 5. BUILD EFFECTIVE INDUSTRY PARTNERSHIPS

SDRC aims to build effective leadership by continuing to develop meaningful partnerships with local stakeholders and the wider tourism sector while ensuring its commitment to strategic planning remains central to its operations.

##### DEVELOP A COMMITMENT TO STRATEGIC PLANNING

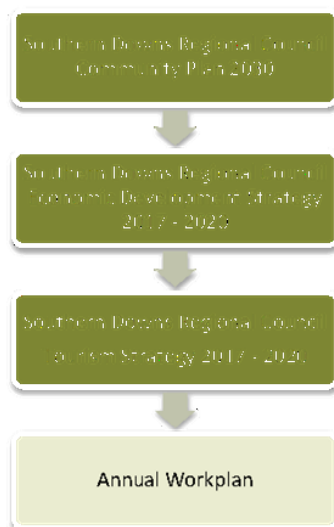
- Develop a commitment to strategic planning and review, ensuring the Strategy is reviewed annually and the related Work Plan is reviewed quarterly by the Tourism Advisory Committee
- Develop intelligence systems that will ensure the industry has a current understanding of industry performance, market trends and funding opportunities
- Continue to access the expertise and counsel of the Tourism Advisory Committee

##### WORK ALONGSIDE INDUSTRY

- Develop a networking and communications strategy for the local tourism industry
- Develop strong working relationships with Southern Queensland Country Tourism
- Encourage the participation in local tourism action groups, support existing groups and create mechanisms to enhance collaboration
- Investigate potential funding options and organisational structures
- Communicate the value of the visitor economy to the Southern Downs and Granite Belt community


## PLANNING AND POLICY

**This Strategy will be implemented by the Economic Development and Tourism Unit and is underpinned by an annual workplan.**



## 10.5 Inquiry into the Australian Government's Role in the Development of Cities

### Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 26 July 2017
	Chief Executive Officer	ECM Function No/s:

### Recommendation

THAT Council endorse the Submission into the Inquiry into the Australian Government's role in the development of cities.

### Report

Submissions are being sought by the Federal Government through the Standing Committee on Infrastructure, Transport and Cities for an Inquiry into the Australian Government's role in the development of cities. It is noted that the terms of reference for the Inquiry are as follows:

*With Australia's population expected to double by 2075, it is important to consider how national policy can foster collaborative and flexible urban planning responses. While recognizing the primacy of state, territory and local government in the areas of planning and service provision, the Committee will examine what spatial planning mix (compact city, satellite city, etc.) makes best use of natural resources, brings jobs closer to where people live, and helps ensure a high quality natural and built environment. It will also examine what planning tools, models, indicators and alternate funding options would be required to inform an assessment of the livability, sustainability and resilience of different scenarios of urban settlement across Australia, and what settlement policy can deliver greater social equity and better health and wellbeing.*

*To do this, the Committee will undertake, concurrently, two sub-inquiries, dealing with these matters in relation to existing cities and new regional cities and towns respectively.*

*Submitters may make submissions to either or both of the sub-inquiries, but submissions should clearly articulate which part of the terms of reference they address.*

*The terms of reference for the two sub-inquiries are:*

*The Committee to inquire into and report upon:*

#### *1) Sustainability transitions in existing cities*

- Identifying how the trajectories of existing cities can be directed towards a more sustainable urban form that enhances urban livability and quality of life and reduces energy, water, and resource consumption;*
- Considering what regulation and barriers exist that the Commonwealth could influence, and opportunities to cut red tape; and*
- Examining the national benefits of being a global 'best practice' leader in sustainable urban development.*

## 2) Growing new and transitioning existing sustainable regional cities and towns

- *Promoting the development of regional centres, including promoting master planning of regional communities;*
- *Promoting private investment in regional centres and regional infrastructure;*
- *Promoting the competitive advantages of regional location for businesses;*
- *Examining ways urbanization can be re-directed to achieve more balanced regional development; and*
- *Identifying the infrastructure requirements for reliable and affordable transport, clean energy, water and waste in a new settlement of reasonable size, located away from existing infrastructure.*

Southern Downs Regional Council believes that it would be appropriate for a submission to be put forward that addresses the second of the sub-inquiries that deals with growing new and transitioning existing sustainable regional cities and towns.

Most recently Southern Downs Regional Council made a submission to the *Shaping South East Queensland Plan* and sometime ago a further submission was made to the Federal Government's *Inquiry into Regional Capitals*.

Southern Downs Regional Council believes that many of the issues that were raised by Council in the previous submissions remain relevant to the terms of reference of this Inquiry and wishes the content of these submissions to be considered as part of the submission to this Inquiry.

It should be noted that Southern Downs Regional Council has made additional submissions to the Federal Government's Senate Finance and Public Administration References Committee inquiry into the operation, effectiveness and consequences of relocating corporate Commonwealth entities, arguing for the establishment or relocation of government Departments and Agencies to the Southern Downs Region, as well as advocating through a recent submission to the State Government for the establishment or decentralization of the of the Healthy Futures Commission in the Southern Downs Region, given issues with obesity and overweightness in rural and regional Queensland.

It is important that the Southern Downs region is recognised as a region that will more than likely go through a transition over the next 50 years, becoming more of an interface or peri-urban region, in relation to Toowoomba and the greater Brisbane area, rather than a rural or regional area.

At present the Southern Downs Region is well served with infrastructure and can accommodate more people and businesses. Of importance at present, is the fact that the Southern Downs Region is beginning to experience a significant increase in employment and investment from new businesses and local businesses seeking to expand.

This increase in employment and investment is occurring at the same time as population growth is decreasing, with the average age of residents increasing, meaning that the Southern Downs Region will need to be proactive in attracting more people to the region. Last year the municipality only grew by 117 people, with growth in the previous year being just over 30 people.

### **Budget Implications**

Nil

### **Policy Consideration**

Southern Downs Community Plan 2030

### **Community Engagement**

Southern Downs Regional Council is responding to a Federal Government Review

**Legislation/Local Law**

Nil

**Options**

Council:-

1. Endorse the submission to Inquiry into the Australian Government's role in the development of cities
2. Not endorse the submission to Inquiry into the Australian Government's role in the development of cities

**Attachments**

1. Draft Submission [View](#)

### **Submission to Inquiry into the Australian Government's role in the development of Cities**

Queensland is on the verge of an exciting period of sustained economic growth based on clean and green agricultural production, the effective processing of high demand mineral resources, the development of an innovative services sector, strong and diversified construction in the residential and industrial marketplace and the promotion of an experienced based tourism, aligned to icon events. This period of sustained economic growth needs to be supported by well-planned infrastructure and educational capacity that supports an agile and effective workforce.

South East Queensland is the engine room of Queensland's economy, and is expected to receive more than 2 million new residents over the next 25 years. It is important that the arrival of these new residents and businesses is supported by insightful strategic planning that incorporates how the comparative and competitive advantages of each of the contributing regions can play a role in fostering sustained prosperity to the existing and emerging communities of South East Queensland, as well as recognised linkages.

Southern Downs Regional Council believes that the Southern Downs Region has a role to play in accommodating the emerging communities, the new businesses and the capacity to build primary production in a manner that will utilize existing infrastructure networks to meet the needs of the local economy as well as more distant marketplaces.

The Southern Downs Region is very well placed to absorb forecasted population increases as it is located in an interface environment that offers affordable housing, serviced by community, educational, cultural and recreational infrastructure. Housing choices range from high to medium density urban options to village or broad acre lifestyle properties. Each of these housing options are supported by existing retail and professional services catchments that fulfil the aspirations of existing and new residents.

The region has existing and planned serviced industrial areas that will accommodate a plethora of businesses. Many of the industrial areas are provided with potable, raw and recycled water, lowering costs for new businesses and facilitating a more sustainable community.

Southern Downs Regional Council finds itself in a challenging position in relation to where it is positioned in relation to future growth and prosperity over the next 25 years. The region appears to be entering a period of sustained growth in relation to employment and investment, with much of this activity being supported through continued interest in the agribusiness sector and food processing areas, as well as retail and aged care. It is more likely than not that over the next few years the region will need to import labour to support the level of investment that is currently proposed. It is therefore important for the Southern Downs to advantageously align itself to a strategic planning agenda that will deliver tangible benefits to its residents and businesses.

Southern Downs Regional Council has recognised that whilst in the past there may have been valid reasons for the participation in regional partnerships to the west, the time is fast approaching where stronger connections and linkages need to be made with local government authorities in the east to support population growth and draw interest and input from the different levels of government.

Southern Downs Regional Council believes that over the next 25 years the barriers, both real and perceived, that relate to the travelling distance from the Brisbane to the Southern Downs will be reduced. With proposed highway upgrades and improved public transport the potential for Warwick to be 90 minutes from the Brisbane CBD cannot be dismissed.

It may be in the future that the Southern Downs will position itself as a "ring city." In the past strategic planning investigations have identified that people and businesses operate within a "ring of comfort." The "ring" refers to the distance or time or perception that people are prepared to travel to comfortably accommodate lifestyle, employment, recreational and educational opportunities. The "ring of comfort" is not dissimilar to the planning and determination of retail catchments. Businesses also utilize catchment or ring theory in consideration of raw production to end processing.

Previously the "ring of comfort" was seen as 60 minutes or 100km in distance from a capital city or major regional centre, but in recent years this ring has extended out to 150km or 90 minutes due to improved transport infrastructure linkages and urban sprawl. It is submitted that the Southern Downs Region is placed within the "ring of comfort" that surrounds Brisbane, and is without question included in the Toowoomba catchment.

Additionally, it may be argued that the Southern Downs region has either become or is about to emerge as an "interface" or "peri urban" area. An interface area is the space that bridges the gap between the rural and urban areas. In the past an "interface" area has a percentage (30%) of land or population that is classified as urban, with the remaining majority of the land inside the municipal boundary consists of agricultural land, national parks or rural communities. Population growth or decline, as well as economic development is always a major concern for "interface local government authorities, as is journey to work times and the provision of critical infrastructure." Agribusiness and primary production are major activities supported in "interface" areas, especially in regard to the threat urban expansion presents to highly productive agricultural land.

The term "peri-urban" is used to refer to the interface between urban development and rural or bush areas. "Peri-urban" areas are largely defined as the areas that surround our metropolitan areas and cities - neither urban nor rural in the conventional sense. These areas are the fastest growing regions in many countries and in Australia, these areas frequently extend 100 kilometres beyond the suburban edge. "Peri-urban" areas are often contested spaces, largely regarded as being in transition. "Peri-urban" areas with a wide range of uses, such as water catchments, forestry, mineral and stone extraction, tourism and recreation, and productive farming, as well as offering a unique ambience and lifestyle. These areas are often areas most vulnerable to bushfire and loss of biodiversity and vegetation. Their rapid growth leads to burgeoning demands on health, transport and education services.

Southern Downs Regional Council submits that at present many of the attributes or characteristics of an "interface" or "peri urban" area are either evident at present or most likely to be clearly identified over the next 5-10 years in the Southern Downs Region.

At present the aspirational and strategic planning for the Southern Downs municipality is superficially detailed in the *Darling Downs Regional Plan* (2013) produced by the Queensland State Government and the *Darling Downs and South West Regional Roadmap* (2013/14), produced by Regional Development Australia Darling Downs and South West.

There is a strong focus in each of the documents on Toowoomba and its potential capacity to facilitate investment and attract funding for infrastructure. Each of the documents focusses on activities to the west, especially in relation to mineral extraction and large scale agribusiness.

Neither the Plan, nor the Roadmap, focuses specifically on the future aspirations or strategic planning outcomes for the Southern Downs Region.

Within the *Darling Downs Regional Plan*, Southern Downs Regional Council is grouped with Toowoomba Regional Council, Western Downs Regional Council, Goondiwindi Regional Council, Maranoa Regional Council and Balonne Regional Council. Whilst the Southern Downs Region shares some common issues and municipal borders with Toowoomba Regional Council, the common issues in relation to population growth, strategic planning and investment attraction with the other four local government authorities is minimal.

Alternatively, within the *Darling Downs and South West Regional Roadmap*, Southern Downs finds itself grouped with ten local government authorities, namely Balonne, Bulloo, Goondiwindi, Maranoa, Murweh, Paroo, Quilpie, Toowoomba and Western Downs. Whilst the number of municipalities covered by the Roadmap Strategy has increased, the commonality of interests has not. In fact it may be submitted that the level of shared interests has become even more disparate in the extended region.

There is a clear need for a complete review of the *Darling Downs Regional Plan*. This review needs to be undertaken sooner rather than later, if only to determine the external linkages that the Southern Downs Region has into South East Queensland.

From a Southern Downs perspective common interests and linkages exist with Toowoomba, with many residents of the Southern Downs employed in Toowoomba, and a percentage of the Toowoomba residents employed in the Southern Downs. The most recent Journey to Work data indicates that 22% of the Southern Downs' labour force travels from other local government areas, with the majority emanating from the Toowoomba Regional Council area. Residents of the Southern Downs consistently access higher order medical services in Toowoomba, as well as retail offerings, cultural events, recreational facilities and most recently the Well Camp Airport facility for travel and freight.

Toowoomba and the Southern Downs regularly compete to attract similar types of industry to create employment and support their local economy. Each of the regions has strong and vibrant education sectors, with both locations also attracting older populations seeking quality aged care.

There are clearly common goals and aspirations between Toowoomba and the Southern Downs Region that need to be reflected in future strategic planning. This level of common interest between Southern Downs and Balonne, Bulloo, Goondiwindi, Maranoa, Murweh, Paroo, Quilpie and Western Downs is not apparent.

The local government authorities that the Southern Downs Region does appear to have common interests with, beyond the areas covered by the *Darling Downs Regional Plan* and the *Darling Downs and South West Regional Roadmap*, are the Lockyer Valley Regional Council and the Scenic Rim Regional Council.

Shared interests between the three municipalities include characteristics such as population size. The Southern Downs Region has a population of 35,738(2015), with Lockyer Valley Region at 38,798 (2015) and Scenic Rim Region at 37,780 (2015). Each of these populations is expected to increase significantly in future years, but much of this growth will be determined by Government policy and the creation of employment.

A further collective interest is settlement pattern for the different municipalities. Each of the three local government authorities has its populations spread across major towns, villages and hamlets. There is a diversity of housing densities and a choice lifestyle options in each of the local government areas. The number of approved dwellings in Southern Downs (15,500) is more than the Scenic Rim (13,800) and the Lockyer Valley (13,300), and it would appear that future growth in the Scenic Rim and Lockyer Valley is forecasted on the development of yet to be zoned greenfield residential development rather than brownfield, or in-fill development that has the opportunity to leverage off existing infrastructure, as is the case with towns within the Southern Downs. It is noted that there are a number of greenfield sites in the Southern Downs in close proximity to infrastructure with planning approvals in place.

The types of employment and related industries in each locality are also alike, with the horticulture, agribusiness, food processing, aged care, manufacturing, construction, tourism and retail sectors being recognised as the major components of each of the local economies.

The Southern Downs has an estimated labour force of 12,864 (2011) which is larger than the Lockyer Valley labour force of 12,100 and comparable to the Scenic Rim labour force estimated at 13,800. The Southern Downs labour force is double the size of the Somerset region's labour force (6,800), with the forecast employment growth in both areas almost the same. Furthermore, it should be noted that the labour force of the Southern Downs increases by almost 8,000 each year during the fruit picking and vegetable harvesting period.

Based upon current investment patterns there is the potential for at least an additional 500 jobs to be created in the Southern Downs Region over the next 2 years, excluding temporary building and construction jobs. This increase in employment is not factored into the forecasted additional jobs growth (2011-41) and utilizing a conservative multiplier of 0.5 for indirect job creation (many would argue 0.75-1.25 is more appropriate) this estimates that a further 250 indirect jobs will be created. Employment growth in the Southern Downs will continue to be solid; the issue will be sourcing the skilled and stable workforce needed to meet the forecasted demand.

Warwick is serviced by a comprehensive bus network, providing a good level of public transport. In the future, what is required is a higher level of connectivity between the principal population centres within the Southern Downs and major population centres outside the region, such as Brisbane and Toowoomba. Over the coming years it is envisaged that

there will be additional services between Warwick and Stanthorpe, Warwick and Killamey, with other services linking to Toowoomba and the Wellcamp Airport. Additionally, it is envisaged that there will be rapid bus services between Warwick and Rosewood, providing a seamless transition from road to rail. The public transport goals of the Southern Downs are consistent with those of Lockyer Valley and the Scenic Rim regions

With regard to education, there are 36 schools in the Southern Downs Region, ranging from small primary schools set in rural environments to private schools that are seeking to diversify their enrolments through the attraction of overseas students. The Southern Downs region also boasts seven private high schools, with two of these offering P-12, and two government special schools. Warwick is home to Scots PGC private boarding school which attracts students from all over Australia. Additionally there is Assumption College and the School of Total Education, as well as St Joseph's School in Stanthorpe.

The University of Southern Queensland has established the Queensland College of Wine Tourism at Stanthorpe. TAFE Queensland South West develops and runs innovative, industry-generated courses from its campuses in Stanthorpe and Warwick. Both facilities are well known for their industry and community collaboration. Education in a safe environment, with access to quality recreational and cultural infrastructure is a significant comparative advantage the Southern Downs Region.

Analysis of the qualifications of the local labour force in the Southern Downs Regional Council in 2011 compared to Queensland shows that there was a lower proportion of people holding formal qualifications (Bachelor or higher degree; Advanced Diploma or Diploma; or Vocational qualifications), and a higher proportion of people with no formal qualifications, however this appears to be changing with a higher level of residents gaining tertiary and TAFE qualifications. It is also the intention of Southern Downs Regional Council to facilitate discussions that will attract a greater university presence in the region, ideally with a campus.

The two main urban centres Warwick and Stanthorpe are natural catchment areas to accommodate for the rapid expanding urban footprint within SEQ. With adequate zoned land available to deliver over 6,000 low density residential lots, and more than 1,200 hectares of industrial land for large/expansive land uses such as transport depots, warehousing, packing facilities, and / or receptor sensitive industries such as abattoirs. This supply of land allows for the prospect to reduce the growth pressures from the Regional Landscape and Rural Production Areas within the current Draft Plan.

Of the two towns or urban centres in the Southern Downs Regional Council area, Warwick has the larger population and higher forecast population growth. In 2013 Warwick had a population of 15,541 with growth rate of 2.2%, whilst Stanthorpe had a population of 5,579 with a lower growth rate of 0.3%.

Population growth has dropped considerably over the last two years.

Whilst population growth is important and it is beneficial to the existing businesses and service providers, not all types of population growth are sustainable. Population growth in different age sectors provides challenges for service providers and the local economy.

In the Southern Downs scenario, there appears to be considerable population growth in the older age groups, indicating that additional older people or retirees are moving towards the urban centres. This includes current residents from the rural parts of the municipality moving to the urban centres to access medical, service and recreational facilities, as well as new residents relocating to the municipality to take advantage of the same services and facilities but moreover to access affordable housing.

Between 2007 and 2012, there was an increase in the total population share of the Southern Downs in the 20-24 years, 50-54 years, 60-64 years, 65-69 years, 70-74 years, 80-84 years and 85 years and older age brackets. The average age of a Southern Downs' resident increased by 1.4 years to 40.8 years in 2012, by comparison the average age for the rest of Queensland was 37.1 years.

In 2012 the average age of a Warwick resident was 38.9, whilst the average age of a Stanthorpe resident was 43.2 years. It should be noted that for the 18,320 residents residing in the rural areas of the municipality the average age was 41.8 years. It is likely that the majority of these residents will seek to reside in the towns or urban centres as they retire from the land to access facilities and services increasing both the population and the average age.

Of note within the demographics for the Southern Downs is the low percentage of residents aged between 25-49 years. To allow future financial sustainability and support the local economy it is imperative that people within this age group are attracted to the municipality.

People will be attracted to areas where there is modern and relevant community, educational, economic, recreational, cultural, hard and Government infrastructure that facilitates a good standard of living.

Most importantly people will be attracted to areas where there are employment opportunities and Southern Downs Regional Council believes that deliberate actions must be undertaken to attract younger people to the area to fill potential skilled and unskilled roles.

The Southern Downs offers high levels of connectivity and linkages into SEQ in the east via the Cunningham Highway, to New South Wales in the south and to Toowoomba and Central Queensland in the north via the New England National Highway. Its main urban centre Warwick is ideally located on the convergence of these highways, allowing quick passenger and freight road access to SEQ with Toowoomba to the north, Logan, Ipswich and Brisbane to the east. The proposed Inland Rail offers opportunity for the intermodal transfer of high volume freight such as grain, containerised goods and other bulky products within the northern part of the Southern Downs.

Southern Downs Regional Council has utilized the Planning Scheme and relevant local policies to ensure the provision of considerable areas of affordable land for green field residential and industrial development that does not impact on high quality agricultural land, or sensitive uses.

The municipality is a rarity in the context of other areas of Queensland. While still defined as a rural or remote municipality, the eastern parts of the municipality, including Warwick and Allora, need to be considered as part of a broader settlement plan.

The Southern Downs Region presents unique challenges and opportunities in balancing the demands of future communities that will establish within the urban centres of the municipality with the interests of the established populations within the municipality.

In coming years, the determination of a number of local policies and the attraction of a number of major employers to the region will present an opportunity to deliver on some of the fundamental principles and ideas outlined in the Draft Plan to deal with population growth and the maintenance of existing infrastructure and the funding of new infrastructure.

Southern Downs Regional Council contends that it plays a number of roles in relation to the provision and promotion of efficient land use. Firstly, the Southern Downs Region has affordable serviced land, which reduces the need to develop land in other municipalities or locations. Much of the residential land is zoned and serviced by appropriate levels of hard infrastructure, as well as soft infrastructure, such as educational and recreational facilities.

Secondly, the Southern Downs Region has a diversity of land holdings that allow residential, commercial and industrial purchasers to plan for expansion or create suitable buffers around properties to undertake their activities. This is not always the case in regions located closer to more dense population centres. The Southern Downs Region has the capacity to accommodate more residents in a diversity of housing types and sizes.

Thirdly, Southern Downs Regional Council has foreseen the need for future industrial land to support investment and employment generating businesses. There is an ample supply of land that is either appropriately zoned or has the capacity to be developed to accommodate businesses. Additionally, infrastructure and services are geared to accept this level of demand.

It is submitted that Warwick is a good example of where high to medium density housing is providing a variety of accommodation options. It is noted that the pattern of housing is supported by a good level of public transport (bus), a hospital and higher order retail facilities.

Supporting the level of housing density are cycle and walking paths, which supplement the public and private transport options. Higher levels of density will be encouraged as population increases with policies to be developed in relation to further encouraging "shop top" living and potentially additional student or holiday accommodation.

It should be noted that the Southern Downs Region is quickly becoming a destination for retirees and those seeking quality aged care options. Over the next two decades this sector is expected to grow, as evidenced by the recent \$30 million investment by Churches of Christ in new facilities in Warwick. Southern Downs Regional Council has the potential to encourage these types and style of development to stimulate employment and grow the population.

For the Southern Downs Regional Council local government area there were 600 existing residential dwelling sales in the 12 months ending 30 September 2014, representing a median sale price of \$265,000. This is in comparison to the rest of Queensland average which was \$410,000.

For the Southern Downs Regional Council local government area there were 17 new house sales in the 12 months ending 30 September 2014, resulting in a median new house sale price of \$303,000. This is in comparison to the rest of Queensland average which was \$437,500.

Finally, for the Southern Downs Regional Council local government area there were 90 vacant land sales in the 12 months ending 30 September 2014, resulting in a median vacant land sale price of \$72,000. This is in comparison to the rest of Queensland average which was \$205,000.

In relation to affordability there is clearly an advantage that the Southern Downs has with regard to attracting residents and businesses. There is however little advantage in having only one competitive advantage, hence the other advantages of the region must be marketed externally.

It is noted that the issue of affordability is a double edged sword providing advantages to people seeking cost effective accommodation, however often then creating new demands on services, especially from a medical and community well-being perspective. Managing affordability is a key responsibility of local government, best managed through planning schemes and strategic planning for the future. Planning for the future can often be a challenging exercise when there is limited direction from the other two tiers of government on settlement patterns, infrastructure development and industry policy.

From a Warwick and Stanthorpe perspective, there is a significant supply of affordable housing, from both a purchasing and rental aspect. The key is to create employment and investment that lessens the supply of affordable housing or creates a justification for local government to release more land for housing.

The Southern Downs Region has the capacity to develop new communities that build on the existing residential footprints or facilitate the planning and development of greenfield sites, in some circumstances these have the potential to be private gated developments or in other circumstances more accessible or open orientated developments on community titles.

Whilst there has been some attempt made at the establishment of eco villages in the past, there appears to be a greater push for these types of facilities. There are a number of "off the grid" subdivisions that are occurring at present and this style of development is likely to increase in the future.

Many of Queensland's outer metropolitan communities and growth areas have not historically had appropriate levels of access to community facilities during early development of new estates or the regeneration of existing settlements. Southern Downs Region is aware of this slow delivery of community infrastructure, but by the same token notes that the existing recreational, educational, retail and industrial infrastructure in certain parts of the Southern Downs has the capacity to accommodate a lot more residents.

Aside from the principle service delivery function, community facilities and open space provide a formative role in social cohesion for new communities. Experience would suggest that newly emerging communities on the fringe, such as, Ipswich and Toowoomba, should have the same experience and access to services and infrastructure that Inner Brisbane

residents have – however it will not just happen; it needs to be created through determined intervention in the marketplace by all three levels of government.

This opportunity is lost where early delivery cannot be provided in the first 2-5 years of a new development as people form travel and social behaviours that become difficult to change after this time. This is not the case in the Southern Downs Region, where in settlements such as Warwick, Stanthorpe and Allora, this level of infrastructure is already in place.

Southern Downs Regional Council acknowledges the importance of Brisbane's distinctive image, particularly its investment in iconic and significant metropolitan parks and gardens. One of the challenges within the areas outside of Brisbane is the ability to acquire or invest in strategic open space/park elements. It should be noted that in the case of Warwick, Stanthorpe and Allora, much of this has already occurred with each of the urban settlements being well serviced by parks and open space.

Southern Downs Regional Council supports the principle of encouraging further development within suburbs and towns that have established infrastructure that will support new communities. As an interface region Council knows only too well the difficulty of providing appropriate urban amenity to new residents within housing estates with no established urban character. Making use of existing areas of high amenity to support further higher density development will only improve the experience of its residents, and reduce the very real costs of expanding further on the fringe.

Within the Southern Downs urban settlements, all new communities and communities going through renewal will be planned at a minimum average density of 15 -20 dwellings per hectare; a density that achieves efficient use of the available land. Nevertheless, the inclusion of larger lots in premium locations would respond appropriately to the landscape, typography and market demand for the provision of housing to accommodate business managers and owners looking to establish and invest in the area.

The Southern Downs region contains a unique and significant natural landscape that is well understood by Council and local community groups. When planning for growth in this context, it is important to recognise Council's and the community's preferences for the treatment of various urban interfaces with the natural landscape, particularly around hills and ridgelines.

The Southern Downs Region contains the primary recognised towns of Allora, Dalveen, Killamey, Leyburn, Maryvale, Pratten and Wallangarra. Additionally, there are smaller villages and hamlets, such as Tannymorel, Yangan and Ballandean.


Each of these locations currently offers the opportunity for lifestyle accommodation and small business development, especially in the tourism and hospitality sectors.

Over the next 25 years it is envisaged that the population of each of these locations will increase, developing a hub and spoke system of where small towns are self-reliant to a large degree, only relying upon higher order services from the larger urban settlements.

It is envisaged that a collection or province of small towns, villages and hamlets will add value to the local economy through the creative industries, demonstrating high quality living and lifestyle options.

## 10.6 Regional Promotion, Tourism and the Arts Advisory Committee Meeting Minutes

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Manager Economic Development & Tourism	<b>ECM Function No/s:</b>

### Recommendation

THAT Council receive the Minutes of the Regional Promotion, Tourism and the Arts Advisory Committee Meeting held 30 May 2017.

### Report

The attached Minutes are a record of the Regional Promotion, Tourism and the Arts Advisory Committee.

Advisory Committees are appointed to provide input, an overview or advice to Council on a specific topic or the strategic management of a facility on an ongoing basis.

Advisory Committees:

- promote the awareness of a specific topic or the strategic management of a facility within Council and the community;
- advise Council on current and emerging issues;
- provide a process for input into the planning and provision of services and facilities; and
- provide a process for feedback from the community to Council.

### Budget Implications

Nil

### Policy Consideration

Nil

### Community Engagement

The Advisory Committees are an active form of community engagement. The members of the Committees have been selected to represent the views of the community, while offering advice to the Council from their combined experience.

### Legislation/Local Law

Nil

### Options

1. Receive the Minutes of the Regional Promotion, Tourism and the Arts Advisory Committee Meeting held 30 May 2017.
2. Not receive the Minutes of the Regional Promotion, Tourism and the Arts Advisory Committee Meeting held 30 May 2017.

## **Attachments**

1. Minutes Regional Promotion, Tourism & The Arts Advisory Committee Meeting 30 May 2017 [View](#)



**Minutes of the Regional Promotion, Tourism and The Arts**

**Advisory Committee Meeting**

**Held in the Stanthorpe Council Chamber, on**

**30 May 2017 at 9.35am**

**REGIONAL PROMOTION, TOURISM AND THE ARTS ADVISORY COMMITTEE  
MEETING AGENDA**

**30 May 2017**

<b>No.</b>	<b>Item</b>	<b>Page</b>
<b>1.</b>	<b>PRESENT.....</b>	<b>3</b>
<b>2.</b>	<b>APOLOGIES.....</b>	<b>3</b>
<b>3.</b>	<b>DECLARATION OF CONFLICT OF INTEREST.....</b>	<b>3</b>
<b>4.</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....</b>	<b>3</b>
<b>5.</b>	<b>TOURISM STRATEGY.....</b>	<b>3</b>
<b>6.</b>	<b>ARTN REPORT – LOCAL GOVERNMENT SPEND IN TOURISM.....</b>	<b>5</b>
<b>7.</b>	<b>FUTURE OF VICS.....</b>	<b>5</b>
<b>8.</b>	<b>HARNESS AND DOG RACING OPPORTUNITY.....</b>	<b>5</b>
<b>9.</b>	<b>NEXT MEETING.....</b>	<b>5</b>
<b>10.</b>	<b>CLOSURE.....</b>	<b>5</b>

**1. PRESENT**

Cr Rod Kelly, Mike Mahoney, Donna Fraser, Peter O'Reilly, Rachel Perkins, Leonie Schekoske, Karina Devine

**Observers**

Cr Yve Stocks, Cr Sheryl Windle, Cr Neil Meiklejohn, Scott Templeman (Manager Economic Development & Tourism), Vivien Doneley (Marketing Officer) and Jenny Sherrin (Minute Secretary).

**2. APOLOGIES**

Cr Jo McNally, Mayor Tracy Dobie, David Keenan (Chief Executive Officer)

**3. DECLARATION OF CONFLICT OF INTEREST**

All members are to declare conflict of interests as the matter arises.

**4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

Minutes moved by Cr Rod Kelly and Seconded by Mike Mahoney

**5. TOURISM STRATEGY**

**Tourism Strategy**

The Draft Tourism Strategy was sent out to members via email. Scott Templeman thanked committee for their feedback.

The Tourism Strategy sits within the Economic Development Strategy which in turn links into SDRC Operational Plan. The Strategy is not a document that lists specifics, it is a document to enable staff to follow opportunities as they arise and not lose prospects because of red tape. The Tourism Work Plan is a working document developed from the Strategy and guides SDRC staff in achieving the goals set out in the Strategy.

The committee agreed that Tourism sits within Economic Development and is not a sector on its own but where many sectors contribute and also benefit from Tourism. When Tourism and Economic Development are one entity more power can be achieved. The Arts fits within Tourism.

The goals of the Tourism Strategy are to:

- Increase population
- Increase visitors to the region
- Increase average night stay
- Increase investment in the sector
- Increase employment within the sector

Discussion was held on the belief that wine production has been left out of the tourism statistical figures used by Council. It is suggested that tourism is more important to the Southern Downs economy when the wine figures are added to the numbers. Members of the Committee did not think that the figures stated on lost jobs to the tourism industry were correct. This information should be deleted from the information being provided.

The Committee would like to see how the goals in the Strategy are to be measured. A means of gathering better data around visitor stays would be a great tool to have however has not been achieved in the past and Visitor Information Centre data should carry more weight. It was suggested that USQ may be able to assist with a model using tourist attraction (Glengallan, QCWT etc) numbers and VIC numbers which are already recorded.

Should the Strategy only have 10 year goals or should the Committee and Southern Downs be looking further ahead for example 15 and 20 year goals?

The committee would like to see 'working with local groups listed under #3 Enhance Regional Promotion.

**Needs from the Tourism Strategy:**

**Destination Marketing**

Encourage all operators to be members of ATDW

Educate on 'where is Southern Downs?' – Granite Belt was added to aid this process.

Council to work with local/regional groups on marketing campaigns

Build the regions online presence and audience numbers.

Council to work with Chambers and tourism groups to build a better and stronger relationship

**Workplan**

This document is designed to be a workplan for the Economic Development Unit to accomplish in the next 6 months. The workplan will be reported on at quarterly meetings of the advisory committee.

The work plan has been developed around five pillars:

- Facilitate and develop quality products, events and experiences
- Invest in infrastructure
- Enhance regional promotion
- Build a skilled workforce
- Build effective industry partnerships

The work plan also works at getting Southern Downs and Granite Belt back out in the public domain in front of prospective visitors, investors and business owners.

The signage project brief being undertaken is about the 'Southern Downs story'

**Comments from the Advisory Committee:**

Tourism Forum needs to be soon – dated suggested June 13

There is a lack of communication between EDM and the Committee

Communication gap also exists with Industry

Newsletter is great but more is needed  
Strategy for the Arts is needed – EDM to have discussion with Manger Community Services  
There is a lack of feedback to Operators

#### **Tourism (Direction) Forum**

Proposed Date - 13 June 2017  
Stanthorpe Civic Centre  
Guest Speaker – suggested Nick Did This.  
Added speakers – Matt Bron, Mary-Clare Power and Ruth Wetmore from Darling Downs Tourism

#### **6. ARTN Report**

Send report out to members of the Committee with the minutes.

#### **7. Future of Visitor Information Centres**

The tender for the Stanthorpe Visitor Information Centre Coffee Shop has gone out for tender and closes on June 8, 2017. Both VICs are being manned by volunteers and they are doing a great job. More volunteers are needed and a drive is being conducted in the next few weeks. The EDU will encourage tourism operators to volunteer - given their skills and experience.

#### **8. Harness and Dog Racing**

There is an opportunity for Harness and Dog Racing to move to Southern Downs. The EDU is looking at available land of around 20Ha and any interested persons. The land needs to have appropriate infrastructure, roads and water.

#### **9. Next Meeting**

The next Meeting will be held in the Warwick Council Chambers in August.

#### **10. CLOSURE**


Points from meeting:

- Improved communication to the group and the industry.
- More involvement from the group in being a conduit for information
- Email communication encouraged
- The Council and the Committee needs to be positive and take that positivity out to the region

## 11. ENGINEERING SERVICES DEPARTMENT REPORTS

### 11.1 Engineering Services Department Monthly Report

#### Document Information

 <b>Southern Downs</b> <small>REGIONAL COUNCIL</small>	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Director Engineering Services	<b>ECM Function No/s:</b> 04.15.01

#### Recommendation

THAT Council receive the Engineering Services Department Monthly Report.

#### Report

The following is provided for the information of Councillors.

#### Community Funding Report as at 30 June 2017

Number	Task Description	Project	Notes
<b>100683 - In-Kind Assistance Program</b>			
0002403	Killarney Bonfire Night Committee C/KMAC	661.81	
0003100	Warwick Polocrosse Club Inc.	4,136.07	1
0003099	Australian Stock Horse Society Inc	167.49	
0003301	Gene Corbett, Total Driver	1,130.30	
0000836	Granite Belt Bowmen Inc.	120.00	
0003399	Girl Guides Warwick	502.67	
0003423	Warwick Bridge Club Inc.	263.51	
0003098	Granite Belt Bowmen Inc.	1,368.40	
0003398	Allora Show Society	744.91	
0003116	Warwick Lure Coursing Club Inc	370.36	
0003512	Leyburn and District Historical Society	1,000.41	
0003815	Warwick Aero Modellers	2,133.92	2
0003851	Warwick Cowboys Rugby League Football Cl	2,393.15	3
0003860	Morgan Park Raceway	1,503.38	
0004014	Karara Campdraft Association	831.01	
0004046	Warwick Horse Trials	2,016.97	
0004210	Lions Club of Killarney	540.76	
0004000	Cunningham Polocrosse Club	1,663.74	
0004474	Allora Community Circle	1,279.29	
0004773	Warwick Pistol Club Inc	141.65	
0004815	Warwick Gymnastic Club	655.02	
<b>Grand Total</b>		<b>23,624.82</b>	

#### Notes:

1. \$2,136.07 - Invoice 115862
2. \$133.92 - Invoice 115863 paid Ref: Receipt No. 671929
3. \$393.15 - Invoice 115528 paid via Bpay on 12.04.17

## 2016/17 PROJECT STATUS REPORT

### Community Services & Major Projects

Community Services Projects	Status	Next Milestone Target Date	Risk & Mitigation	PM	Project Tracking (Green – On Target) (Orange – Minor Slippage) (Red – Off Target)
Community Health & Wellbeing	Feedback being collated.  Debrief held.  Warwick Interagency advertising activity program.	Draft plan for next stage of program (date to be advised subject to funding allocation from SDRC )  Continue 10 week “Winter is Coming” support (25 August 2017)	Nil	HMR and PB	
NAIDOC Week	Event promotion, supporting organisations who are making event arrangements, media responses	Provide communication between organisers and the Mayor & Councillors re attendance at luncheon 08/07/17	Nil	HMR and PB	
Seniors Month (August) and Seniors Expo (24 August)	Receiving event listings for calendar of events and seniors expo  Preparing promotional materials	Send reminder to networks 27/06/17 Deadline 7/07/17	Nil	PB	
Disability Action Week	Confirmed availability of WIRAC to host the Disability Action Week forum to showcase NDIS opportunities.	Send out Disability Action Week event listing forms 29/06/17	Nil	PB	
Young Leaders	Meeting held with the team Continue to develop project ideas  Develop project for Seniors calendar of events	Young Leaders to send out minutes to rest of team (8 July 2017)  Follow up on actions identified at the meeting (3 August – next YL meeting))			
Youth Action Policy and Plan	Collating data from 350 surveys	Youth Policy Report to Council 28/06/17 Youth Action Plan Report to Council 26/07/17		HMR	

Grant Applications	Status	Next Milestone Target Date	Risk & Mitigation	PM	Project Tracking
Stanthorpe Aerodrome Runway Reseal	Grant application submitted.	Notification regarding success or otherwise of grant mid-year 2017	Funding: Grant may not be approved Timing: Seal during warm weather Delay: Inclement weather may delay works Operations: Aerodrome to be closed during works – NOTAM to be issued.	AJ	
Warwick Aerodrome Taxiway Realignment	Grant application submitted	Notification regarding success or otherwise of grant mid-year 2017	Funding: Grant may not be approved Timing: Seal during warm weather Delay: Inclement weather may delay works Operations: Aerodrome may need to be closed during works – NOTAM to be issued Community – Stakeholder engagement session planned early July.	AJ	
Initiation/Procurement Phase	Status	Next Milestone Target Date	Risk & Mitigation	PM	Project Tracking
Stanthorpe Administration Building – Equitable Access	Project Management Plan accepted	Project planning and design 11/08/2017	Quality: Obtain specialist advice Scope: Obtain specialist advice Timing: Council meetings may need to be temporarily relocated	AJ	
Warwick Town Hall – Fire Detection System	Project Management Plan being drafted	Project Management Plan approval 07/07/2017	Being developed as part of PMP	AJ	
Construction Phase	Status	Next Milestone Target Date	Risk Mitigation	PM	Project Tracking
Pioneer Park Swanfels Shelter Rebuild	Contracts awarded for materials and site fencing.  Building Application submitted  Community engagement session held 28/07/2017	Building approval 14/07/2017  Materials delivered to site mid July 2017.	Delay: Inclement weather may delay works Community – Risk of high level of community involvement. Mitigation through engagement session late June.	MB	

Asset Management Plan – Buildings	Final AMP received and tabled for July Council general meeting.	Briefing Session 10 July	Delay: Mitigation through close contact with contractor	MB	Whilst report has now been received, it is 4 weeks overdue.
Allora Streetscape	Contract awarded for Rotunda component.  Site meeting held with Council's Works Department to discuss kerb and channel build out. Council's Design area drafting kerb and channel works.	Rotunda site install 18/08/17  Design for kerb and channel due back mid-July to allow kerb and channel to be installed by end of July	Delay: Inclement weather may delay works – schedule works for winter Delay: Unavailability of contractors – utilise Council staff where possible	AJ	
Connolly Dam Toilets	Contract awarded for construction of ablution block, excluding sewerage treatment plant and power.  Building delivery to site approximately 10 weeks after building approval.  Design received, soil test completed.  Building application lodged.	Building approval 28/07/2017	Water contamination – use experienced contractors, install environmentally appropriate systems Delay: Inclement weather may delay works – schedule works for winter	ZD	Contract awarded, less water treatment plant and power. Contract award 80% of grant funding. Risk that balance of components will be in excess of grant funding.

Emu Swamp Dam Feasibility	<p>Inception meetings held. Contractor formally requested an Extension of Time (EoT). In response, request put to DEWS to vary milestone 2 from 31 May, with DEWS approving EoT for Milestone 2 to 16 June 2017.</p> <p>Matter tabled to Council Special Meeting 14 June 2017.</p> <p>Strategic Assessment, updated PMP and milestone reports lodged.</p> <p>Letter sent in accordance with Council resolution seeking a variation to the deed.</p>	State Government indicated outcome from variation submission likely to occur mid July 2017	Time: Risk if no decision is made by Council. Mitigation: Officers already in discussion with DEWS.	MB	
Flood Mitigation Gauges	<p>Flood gauge equipment received and installed.</p> <p>Media release and grant acknowledgment signage underway.</p>	Grant acquittal 31/07/2017	Delay: Inclement weather may delay works – schedule works for winter	AJ	
Short Street Depot Relocation	<p>Sheds completed and available for use.</p> <p>Crib Room and Toilets have reached practical completion. Disabled access yet to be completed</p>	<p>Sheds completion 30 June 2017</p> <p>Crib room/ablution block completion 30/06/2017</p>	Delay: Inclement weather may delay works – schedule works for winter	ZD	Delay of two weeks for practical completion of crib room and ablution facilities

Town Hall Toilets Decommissioning	Heritage Exemption Certificate application suspended while DEHP assess an alternate application from the community to list the toilets on the Heritage Register	Qld Heritage Council to consider application 24/08/2017	Community disapproval: Feedback encouraged, limited response received Delay: Heritage Exemption Certificate required prior to commencing – application suspended Delay: Inclement weather may delay works – schedule works for winter	ZD	Heritage Exemption Certificate application suspended
Warwick Water Treatment Plant Water Clarifier	Contractor in procurement stage, RFI's being addressed	Site possession mid-Aug 2017	Water supply contamination: Use experienced contractors, no connection to water supply until all tests successful Funding: Unsuitable material may be struck onsite, requiring variations Delay: Unsuitable material may be struck onsite, inclement weather may delay works	AJ	

#### Completed Projects

Allora Community Hall Improvements
Civic Centre Fire Repairs
Equipotential Bonding at Seasonal Pools
Maryvale Cemetery Improvements
Mt Marlay Lookout Upgrade
Outdoor Burial Wall – Stage 2, Block E
Pioneer Park Swanfels Shelters Demolition
Reconciliation Week – Red Dust Healing workshop
Stanthorpe Library/Art Gallery Under Floor Drainage
Stanthorpe SES Shed Extension
Town Hall Asbestos Removal
Warwick Admin CCC Alterations
Warwick Saleyards Upgrade Walkways & Stairs – Stage 3
Mitchner Shelter Conservation Management Plan
Cemetery Beams

## Works Construction

Initiation/Procurement Phase	Status	Next Milestone Target Date	PM	Project risks (For Grants more than \$500,000) & Comments
Schnitzerling St Upgrade (TEC - \$350,000; \$250,000 grants from State - W4Q)	Design completed. Application for Ergon & Telstra lodged. Telstra contractor advised that works would commence in early August 17. Requested Ergon Energy to complete all power relocation works by September 2017.	Power pole & Telstra pit at McEvoy St/ Schnitzerling St intersection have to be relocated. Nathan to follow up with Ergon & Telstra.	NK	<p>1) Relocation of power pole may take 3 -4 months from date of application. The application was lodged in early May 17. To reduce impacts, intersections works (power pole located at the intersection) will be carried out at last. Also Project Team will follow up with Ergon energy.</p> <p>2) Allocation may not be adequate to complete works as the submission assumed no works to existing pavement &amp; lesser allocation for relocation of services. The soil test reveals that rehabilitation works required for existing pavement. To reduce construction costs approximately 2.4m width of existing pavement &amp; existing Kerb &amp; channel will not be rehabilitated or reconstructed. Also storm water works will be carried out along Schnitzerling Street only (not cross Mc Evoy St &amp; Railway line).</p>
Killarney Streetscapes (\$100,000 grants from State - W4Q)	Draft scoping completed & additional funds required to complete all works. Community consultation took place on 12/7/17. Feedback from community was positive.	Scope to be finalised by July 2017.	RB	Allocation is inadequate to complete the full scope of works & require additional funds of \$90,000 to complete full scope of works. Council to approve the additional funds \$90,000 or to reduce the scope works to one side with additional funds of \$40,000.
Blackspot 16/17 - Connolly Dam Rd	Design in progress.	Delay in finalising design & could take another 2-3 weeks to complete. Andrew will be busy with TMP	NK/ HT/ BW	Design & scoping to be completed in time to complete works by October 17.

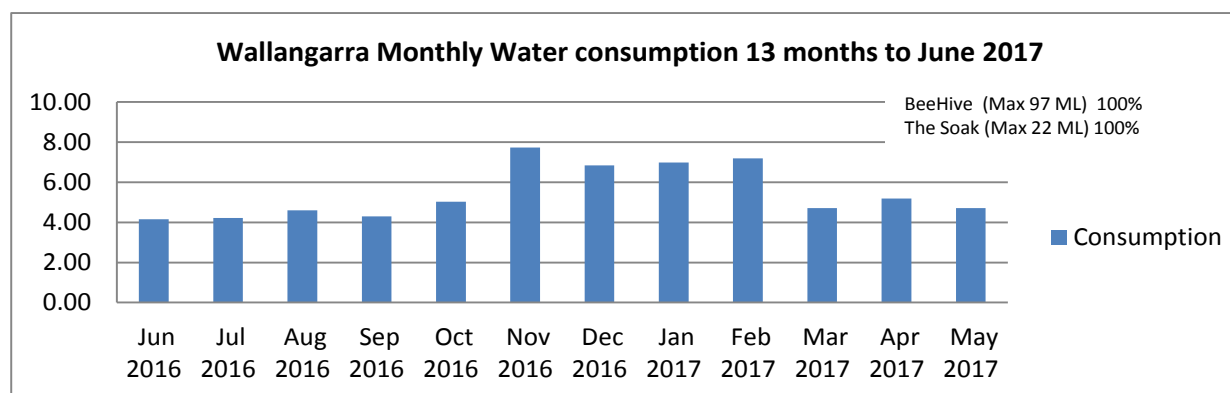
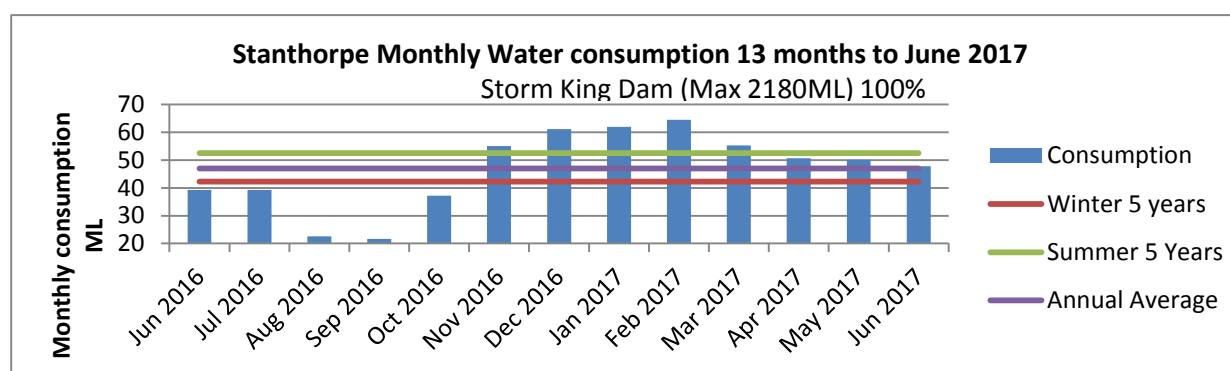
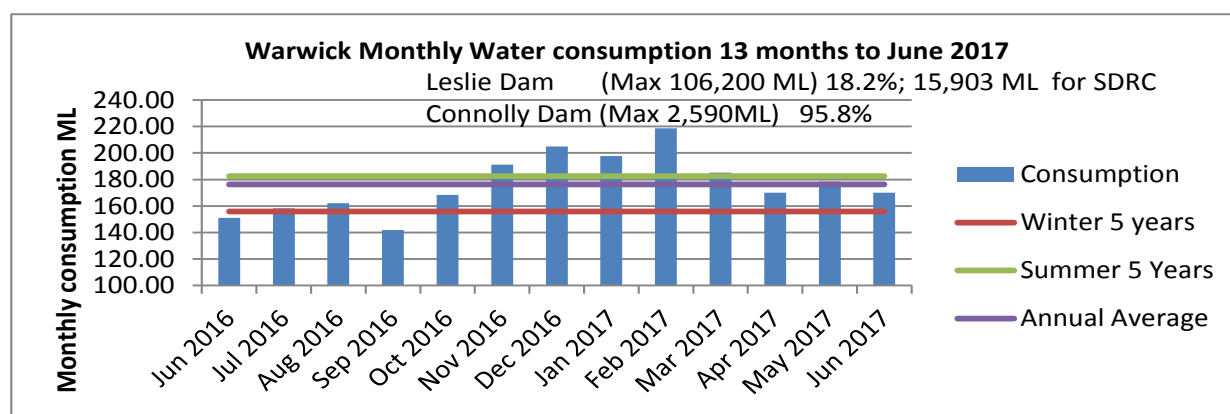
		preparation for Commonwealth games.		
Thanes Ck culvert reconstruction	Design finalised & draft tender documents received.	Complete design & tender documents by late August 2017.	NK	Budget not allocated for this project. The culvert is currently propped & to be constructed urgently. Budget amendment required.
<b>Construction Phase</b>	<b>Status</b>	<b>Next Milestone Target Date</b>	<b>PM</b>	
Boxs Rd Bridge Replacement	All bridge works completed. Road works almost completed except sealing.	Open bridge for traffic by late July 2017.	NK	
Kenilworth St Upgrade (TEC - \$2,1000,000; \$840,00 grants from State - Grants and Subsidies program )	Storm water works completed. LHS Pavement and K & C works completed . RHS pavement and K & C completed from CH 700 - 840 m. Pavement works on RHS in progress.	Complete sealing RHS side by late August 2017.	PC	1) Potential unsuitable soil to be removed & drainage layer to be provided (cost implications). 2) Potential defects on asphalt surface due to cutter get trapped underneath the asphalt layer. To reduce the impact asphalt to be laid 5 to 6 weeks after the completion of sealing works. 3) Minor delay in relocation power pole at Old Stanthorpe Rd intersection. This will not impact the road works & it is anticipated that relocation works will be completed by August 17.
Blackspot 16/17 - Various jobs	Old Stanthorpe Rd, MT Tully Rd, Eukey Rd/ Sugarloaf Rd/ MT Tully Rd intersection works in progress.	Longs Lane works commencing in late July 2017. SDRC sought approval to complete black spot works by October 2017.	NK/ HT	Flood damage works & RMPC contract works may delay blackspot works.
R2R Old Stanthorpe safety improvements (CH 15.44-16.48 km)	Work commenced on 5/5/17 & in progress.	Completion of work by late July 2017.	PC	Wet weather caused issues to pavement & delayed the works.
<b>Completed Projects</b>				
TIDs Eukey Rd				
TIDs Inverramsay Rd – CH 8.5 – 11.8 km (Additional scope: Sealing middle section can be carried out in late May as \$90,000 savings available from this project).				
R2R Goomburra Rd (CH 15.15 – 16.19 km)				
R2R Elphinstone Rd				
R2R Nundubbermere Rd				
R2R Goldfields Rd Floodway				
Warwick CBD tree surrounding rehabilitation				
Resheeting - Stage 1 & 2				

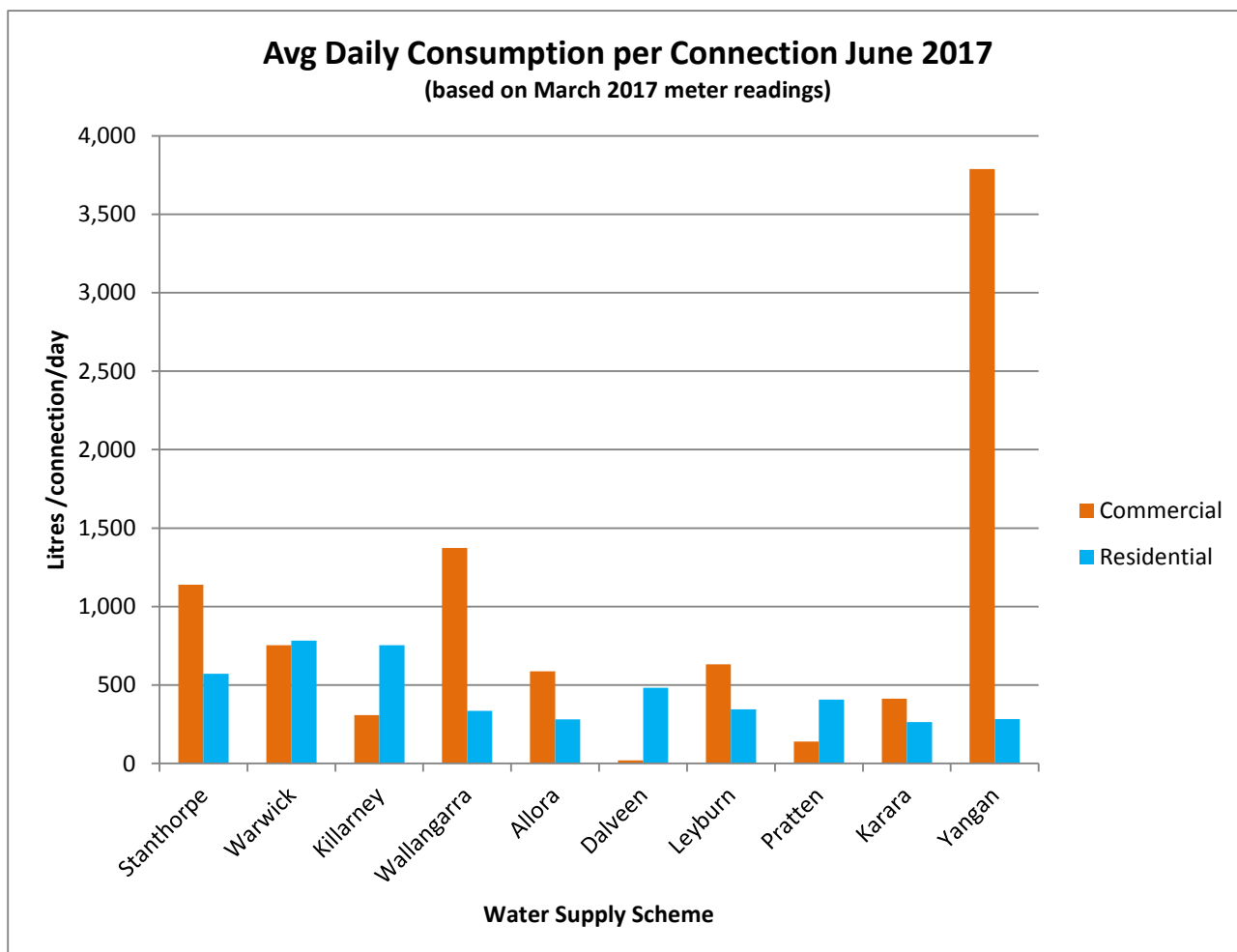
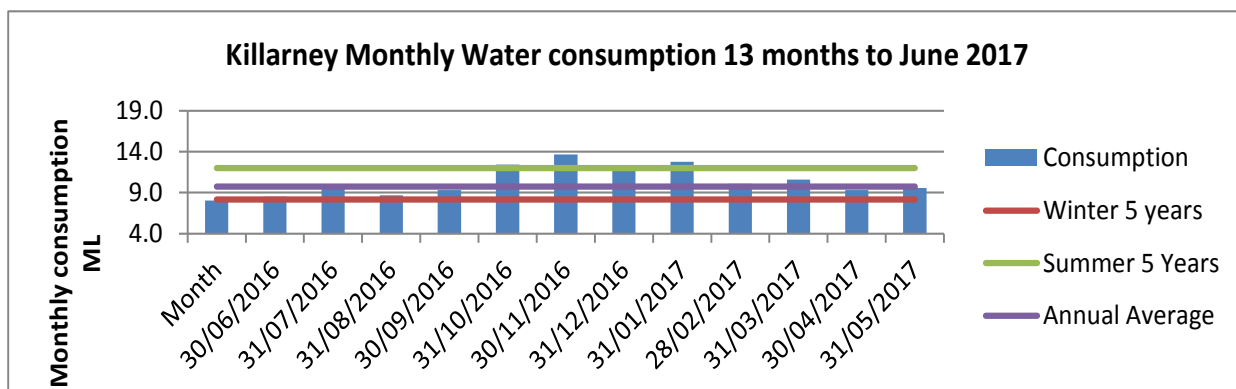
Resealing - Stage 1 & 2	
Blackspot - Eukey Rd, Amiens Rd/ Glynlyon Drive & Amiens Rd/ Cannon Ck Rd intersections	
TIDS Amiens Rd (CH 0.0 - 4.2 km)	
Reseal - Stage 1 & 2	
Gravel Resheet	
Connells Rd Bridge Replacement	

## WATER & WASTEWATER

### Water & Wastewater Report as at 30 June 2017

#### Monthly Water Consumptions Graphs





### Budget Implications

Nil

### Policy Consideration

Nil

### Community Engagement

Nil

### Legislation/Local Law

Nil

**Options**


1. Receive the Engineering Services Department Monthly Report;
2. Do not receive the Engineering Services Department Monthly Report.

**Attachments**

Nil

## 11.2 Buildings Asset and Services Management Plan

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Manager Community Services and Major Projects	<b>ECM Function No/s:</b> 05.68.01

### Recommendation

THAT Council:

1. Adopt the Buildings Asset and Services Management Plan ("BASMP"), June 2017, Rev.V0.6;
2. Adopt the Building Hierarchy 2017 V1.9; and
3. Note and endorse the recommendations made under s. 7 Improvement Plan of the Buildings Asset and Services Management Plan ("BASMP"), June 2017, Rev.V0.6.

### Report

At the General Council Meeting held on 22 March 2017, Council moved to endorse the Asset Management Strategy ("AMS"), March 2017, V1.0.

The purpose of the AMS is to translate the strategic intent of Council's Asset Management Policy ("AMP") into an integrated, actionable and achievable program of work to optimise the delivery of Council's asset based services. Further, it sets out a comprehensive and achievable plan for dealing with the issues identified in the Asset Management Maturity Assessment.

The objectives of the AMS are:

- a. Implement an effective, Council-wide asset management governance framework that is aligned with good industry practice.
- b. Support decision making at all levels with fit-for-purpose asset information management systems and data.
- c. Deliver asset-based services at the lowest possible whole-of-life cost to meet specified levels of service while adequately controlling for risk.

In response to the AMS, Council engaged CT Management Group to develop a building hierarchy and BASMP of its built assets. The outcome of that review and development of the BASMP is attached.

### Budget Implications

Based on the number of built assets and the findings contained within the BASMP, Council currently underspends both in capital and maintenance on this asset class. The forecast figures will be included in capital works program which will be funded through a restricted cash reserve.

### Policy Consideration

Asset Management Policy 2016  
Asset Management Strategy 2017

## **Community Engagement**

A copy will be presented to the Audit & Risk Management Committee

## **Legislation/Local Law**

Local Government Act 2009


Local Government Regulation 2012

## **Options**

1. THAT Council:
  - a. Adopt the Buildings Asset and Services Management Plan ("BASMP"), June 2017, Rev.V0.6;
  - b. Adopt the Building Hierarchy 2017 V1.9; and
  - c. Note and endorse the recommendations made under s. 7 Improvement Plan of the Buildings Asset and Services Management Plan ("BASMP"), June 2017, Rev.V0.6
2. THAT Council does not:
  - a. Adopt the Buildings Asset and Services Management Plan ("BASMP"), June 2017, Rev.V0.6;
  - b. Adopt the Building Hierarchy 2017 V1.9; and
  - c. Note and endorse the recommendations made under s. 7 Improvement Plan of the Buildings Asset and Services Management Plan ("BASMP"), June 2017, Rev.V0.6

## **Attachments**

1. Buildings Asset and Services Management Plan ("BASMP"), June 2017, Rev.V0.6  
(Excluded from agenda - Provided under separate cover)[View](#)
2. Building Hierarchy 2017 V1.9[View](#)



Southern Downs  
REGIONAL COUNCIL

SDRC PROPOSED BUILDING HIERARCHY Vars 1.0

OCCUPIED BUILDINGS	SDRC PROPOSED BUILDING HIERARCHY Vars 1.0	UTILISATION		OCCUPANCY	IMPACT	HERITAGE SIGNIFICANCE	HIERARCHY
		Typical visit duration 1 = Full Day 2 = 1/2 Day 3 = Short visit	Usage = Days of use X Typical visit duration	Average 111 days of 1/2 day occupancy as days of use 1 = 60 as days of use 2 = 30 as days of use 3 = 15 as days of use 4 = 7.5 as days of use or < 60 short visits 5 = < 60 short visits	Impact on the community as the building is non-essential 1 = Critical (Direct visit) 2 = Major (Short & occasional direct visit) 3 = Moderate (Short visit) 4 = Minor (Indirect User Group only) 5 = Insignificant (No impact)	Heritage Significance to the Community 1 = Significant Heritage Value 2 = Moderate Heritage Value 3 = Minor Heritage Value 4 = Insignificant (No impact)	
NON-OCCUPIED BUILDINGS Operational Buildings (Eg Plant Rooms, Pump Stations etc)		UTILISATION / OPERATION		OCCUPANCY	IMPACT	HERITAGE SIGNIFICANCE	HIERARCHY
		Typical operational duration 1 = 60 days a year or 1 day a week 2 = 200 days a year or 4 days a week 3 = 100 days a year or 2 days a week 4 = 100 days a year or 1 day a week 5 = 60 days a year or 1 day or less a week	Usage = Days of use X Default visit duration Default = 2 (short visit)	Level of occupancy 1 = Full occupancy 2 = Partial occupancy 3 = Occasional occupancy 4 = Infrequent occupancy 5 = 0	Impact on the community as the building is non-essential 1 = Critical (Direct visit) 2 = Major (Short & occasional direct visit) 3 = Moderate (Short visit) 4 = Minor (Indirect User Group only) 5 = Insignificant (No impact)	Heritage Significance to the Community 1 = Significant Heritage Value 2 = Moderate Heritage Value 3 = Minor Heritage Value 4 = Insignificant (No impact)	

APV2016_002	Building	Location	Address	Site Name	Building Type	Building Use	Building Size (sqm)	Building Age	Building Condition	Building Status	Building Type	Building Size (sqm)	Building Age	Building Condition	Building Status	Building Type
APV2016_002	Shed	Cemetery	148 Allora - Clifton Road	ALLORA	3	Cemeteries	3	0.3	0.9	1	2	2	5.9	Level 4		
APV2016_003	Shed	Cemetery	148 Allora - Clifton Road	ALLORA	3	Cemeteries	3	0.3	0.9	1	2	2	5.9	Level 5		
APV2016_005	Shed	P.L Travers Park	76 Herbert Street	ALLORA	1	Minor Structures	4	0.3	1.2	1	3	0	5.2	Level 4		
APV2016_006	Pump Station		Breadfield Road / New England H	ALLORA	6	Water	2	2	4	0	2	0	6	Level 4		
APV2016_010	Transfer Awning	Waste Facility	Burgess Road	ALLORA	1	Waste	5	0.3	1.5	2	2	0	5.5	Level 4		
APV2016_011	Office	Waste Facility	Burgess Road	ALLORA	1	Waste	5	1	5	1	3	0	9	Level 3		
APV2016_101	Shower Block	Saleyards	191 McEvoy Street	WARWICK	4	Amenities	5	0.3	1.2	2	4	0	7.2	Level 3		
APV2016_015	Shed with table	Emu Vale Park	Yangan-Killarney Rd	EMU VALE	1	Minor Structures	3	0.3	0.9	2	1	0	2.9	Level 5		
APV2016_016	Picnic shelter	Old railway building	Toowoomba - Karara Road	KARARA	6	Minor Structures	2	0.3	0.6	1	1	1	3.6	Level 5		
APV2016_017	Water treatment shed	Rail Corridor Access	Unnamed Road in Rail Corridor	KARARA	6	Water	5	2	10	0	2	0	12	Level 2		
APV2016_019	Toilet (colourbond)	Cemetery	Backhouse Road	KILLARNEY	3	Cemeteries	3	0.3	1.2	1	2	0	4.2	Level 4		
APV2016_020	Shed	Cemetery	Backhouse Road	KILLARNEY	3	Cemeteries	3	0.3	0.9	1	3	0	4.9	Level 4		
APV2016_021	Transfer Awning	Waste Facility	Killarney - Barlows Gate Road	KILLARNEY	1	Waste	5	0.3	1.5	2	2	0	5.5	Level 4		
APV2016_022	Office	Waste Facility	Killarney - Barlows Gate Road	KILLARNEY	2	Waste	5	1	5	1	3	0	9	Level 3		
APV2016_024	Toilets	Waste Facility	Killarney - Barlows Gate Road	KILLARNEY	1	Water	5	0.3	1.5	2	2	0	5.5	Level 4		
APV2016_026	Laboratory	Water Treatment Plant	Spring Creek Road	KILLARNEY	1	Water	5	2	10	1	3	0	14	Level 1		
APV2016_026	Pump Shed	Water treatment Plant building	Spring Creek Road	KILLARNEY	1	Water	5	2	10	0	3	0	13	Level 1		
APV2016_027	Pump Shed 2	Water treatment Plant building	Spring Creek Road	KILLARNEY	1	Water	5	2	10	0	3	0	13	Level 1		
APV2016_032	Toilets (Colourbond)	Jim Mitchell Park	McCosker Drive	DALVEEN	3	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3		
APV2016_032	Water Pump shed	Donald St	Donald Street	LEYBURN	3	Water	5	2	10	0	3	0	13	Level 1		
APV2016_033	Transfer Awning	Waste transfer station	Donovan Road	LEYBURN	1	Waste	5	0.3	1.5	2	2	0	5.5	Level 4		
APV2016_034	Shed	Cemetery	Leyburn - Cunningham Road	LEYBURN	1	Cemeteries	3	0.3	0.9	1	3	0	4.9	Level 4		
APV2016_037	Indoor rec & aquatic centre	Recreation Centre	29 Palmern Street	WARWICK	3	Sport/Recreational	5	1	5	5	3	0	13	Level 1		
APV2016_038	Toilet	Wallace Park	Wallace Street	WARWICK	5	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3		
APV2016_038	Water Pump shed	Warwick St	Warwick Street	LEYBURN	3	Water	5	2	10	0	3	0	13	Level 1		
APV2016_039	Gate Office	Waste Facility	White Road	MARYVALE	2	Waste	5	1	5	1	3	0	9	Level 3		
APV2016_043	Transfer Awning	Waste Facility	Leyburn - Cunningham Road / S	SPRATTEN	2	Waste	5	0.3	1.5	2	2	0	5.5	Level 4		
APV2016_044	Gate Office	Waste Facility	Leyburn - Cunningham Road / S	SPRATTEN	2	Waste	5	1	5	1	3	0	9	Level 3		
APV2016_056	Office & garage	Eden Gardens Cemetery	Willi Street	ROSENTHAL HEIGHTS	5	Cemeteries	1	5	2	2	0	9	Level 3			
APV2016_057	Old Carpenters Residence	Eden Gardens Cemetery	Willi Street	ROSENTHAL HEIGHTS	8	Accommodation	5	1	5	1	1	0	8	Level 3		
APV2016_058	Toilet	Eden Gardens Cemetery	Willi Street	ROSENTHAL HEIGHTS	7	Cemeteries	5	0.3	1.5	1	1	0	3.5	Level 6		

Item 11.2 Buildings Asset and Services Management Plan  
Attachment 2: Building Hierarchy 2017 V1.9

APV2016_050	Garage	Eden Gardens Cemetery	Willi Street	ROSENTHAL HEIGHTS	7	Cemeteries	2	0.3	0.6	1	1	0	2.6	Level 5
APV2016_060	Truck Garage	Eden Gardens Cemetery	Willi Street	ROSENTHAL HEIGHTS	4	Cemeteries	2	0.3	0.6	1	1	0	2.6	Level 5
APV2016_061	Concrete Block Gas Shed	Connolly Dam	1010 Connolly Dam Road	SILVERWOOD	6	Water	1	0.3	0.3	0	1	0	1.3	Level 5
APV2016_062	Corrugated Iron Shed	Connolly Dam	1010 Connolly Dam Road	SILVERWOOD	7	Water	2	0.3	0.6	1	1	0	2.6	Level 5
B00068	Toilet Block Central	Leslie Park	Fitzroy Street	WARWICK	5	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
B00115	Toilet Block	Jackie Howe Park	Jackie Howe Drive	WARWICK	4	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
APV2016_077	Pump Shed	Mount Tabor	8 Kalinda Rise	SLADEVALE	8	Water	5	2	10	0	8	0	13	Level 1
B00564	YMCA Centre	YMCA Centre	Talc Street	STANTHORPE	3	Sport/Recreational	5	1	5	4	4	0	13	Level 1
APV2016_080	Dwelling		17 Corundum street	STANTHORPE	5	Accommodation	5	1	5	1	2	0	8	Level 3
APV2016_081	Shed	Car park behind Admin	52A Lock Street	STANTHORPE	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016_082	Hall	Fred rogers camp	Eukey Road	STORM KING	5	Sport/Recreational	2	1	2	9	2	0	7	Level 3
B00570	Aerobics Room	YMCA Centre	Talc Street	STANTHORPE	3	Sport/Recreational	5	0.3	1.5	4	4	0	9.5	Level 3
APV2016_084	Accommodation 1	Fred rogers camp	Eukey Road	STORM KING	5	Sport/Recreational	2	1	2	2	2	0	6	Level 4
APV2016_085	Dormitory & Food Hall	Fred rogers camp	Eukey Road	STORM KING	5	Sport/Recreational	2	1	2	2	2	0	6	Level 4
B00113	Soccer Clubhouse	Henry Joppich Park	Parker Street	WARWICK	8	Sport/Recreational	2	0.6	1.2	2	2	0	5.2	Level 4
B00122	Toilets (Concrete)	Rotary Park	Helene Street	WARWICK	2	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
APV2016_093	Tourist Info	Tourist Info	New England Highway	WALLANGARRA	4	Civic Buildings	5	0.3	1.5	1	8	0	5.5	Level 4
B00169	Toilets (Colourbond)	Apex Park	New England Highway	ALLORA	2	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
APV2016_103	Pumpstation	Rowland Street Pumpstation	21A Rowland Street	WARWICK	2	Water	5	2	10	0	9	0	13	Level 1
B00201	Toilets (Colourbond)	Browns Falls Park	Spring Creek Road	KILLARNEY	1	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
APV2016_108	Youthspace Stage	Leslie Park	Fitzroy Street	WARWICK	1	Cultural	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016_109	Shade structure	Leslie Park	Fitzroy Street	WARWICK	5	Minor Structures	5	0.3	1.5	2	3	0	6.5	Level 4
APV2016_110	Playground Shade Structure	Leslie Park	Fitzroy Street	WARWICK	2	Minor Structures	5	0.3	1.5	2	3	0	6.5	Level 4
APV2016_111	Pumproom and shed	Freestone Rd Reservoir	Freestone Road	WARWICK	1	Water	5	2	10	0	3	0	13	Level 1
APV2016_112	Pumproom and shed	Freestone Rd Reservoir	Freestone Road	WARWICK	4	Water	5	2	10	0	9	0	13	Level 1
APV2016_118	Picnic Shelter 1	Willi Street Roadside Parkland	Willi Street	Rosenthal Heights	4	Minor Structures	2	0.3	0.6	1	1	0	2.6	Level 5
APV2016_284	Pump Station	Connolly Dam	Connolly Dam Road	SILVERWOOD	4	Water	5	2	10	0	9	0	13	Level 1
APV2016-127	Shelter	Stuart Henry Park	20a Warwick St	ALLORA	3	Minor Structures	3	0.3	0.9	2	3	0	5.9	Level 4
APV2016-128	Shade Shelter 1/2	Aquatic	35 Raff Street	ALLORA	3	Minor Structures	3	0.3	0.9	2	3	0	5.9	Level 4
APV2016-129	Shade Shelter 2/2	Aquatic	35 Raff Street	ALLORA	3	Minor Structures	3	0.3	0.9	2	3	0	5.9	Level 4
APV2016-130	BBQ Shelter (Playground)	Queens Park	Park Road	WARWICK	3	Minor Structures	3	0.3	0.9	2	2	0	4.9	Level 4
APV2016-131	Shelter 1	Mill End Park	Tooth Street	WARWICK	2	Minor Structures	3	0.3	0.9	1	2	0	3.9	Level 5
APV2016-132	Shelter 2	Mill End Park	Tooth Street	WARWICK	2	Minor Structures	3	0.3	0.9	1	2	0	3.9	Level 5
APV2016-133	BBQ shelter	Stuart Henry Park	20a Warwick St	ALLORA	1	Minor Structures	3	0.3	0.9	1	2	0	3.9	Level 5
APV2016-134	Pump Shed	Patdon Oval - Redbacks AFL	Jackie Howe Drive	WARWICK	1	Minor Structures	5	0.3	0.9	0	9	0	3.9	Level 5
APV2016-137	Reuse Pump Shed	STP	Wentworth Street	WARWICK	3	Wastewater	5	2	10	0	3	0	13	Level 1
APV2016-138	Shed (attached to control bldg)	WWTP	Wentworth Street	WARWICK	2	Wastewater	5	2	10	0	9	0	13	Level 1
APV2016-140	Fuel Store	WTP	Glen Road	WARWICK	6	Water	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-142	Shelter Steel (Playground)	Queens Park	Park Road	WARWICK	7	Minor Structures	5	0.3	1.5	1	2	0	4.5	Level 4
APV2016-143	Shelter 2	Australiana Park	Wallace Street	WARWICK	5	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-144	Shelter 3	Australiana Park	Wallace Street	WARWICK	5	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-145	Shelter 4	Australiana Park	Wallace Street	WARWICK	5	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-146	Shelter 5	Australiana Park	Wallace Street	WARWICK	5	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-147	Shelter 6	Australiana Park	Wallace Street	WARWICK	5	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-152	Gate Office	Waste transfer station	Donovan Road	LEYBURN	2	Waste	5	1	5	1	9	0	9	Level 3
APV2016-153	Cattery	Pound	Wentworth Street	WARWICK	1	Animal Control	5	2	10	0	3	0	13	Level 1
APV2016-155	Picnic Shelter 2	Industrial Park	140-142 McEvoy Street	WARWICK	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016-156	Picnic Shelter 3	Industrial Park	140-142 McEvoy Street	WARWICK	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016-157	Picnic Shelter 4	Industrial Park	140-142 McEvoy Street	WARWICK	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016-158	Picnic Shelter 5	Industrial Park	140-142 McEvoy Street	WARWICK	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016-159	Picnic Shelter 6	Industrial Park	140-142 McEvoy Street	WARWICK	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016-160	Double Bay Store Shed	Saleyards	191 McEvoy Street	WARWICK	1	Saleyards	2	1	2	5	2	0	9	Level 3
APV2016-161	Shelter	Miller Vale Park	Maryvale Road	MARYVALE	4	Minor Structures	3	0.3	0.9	1	2	0	3.9	Level 5
APV2016-163	Picnic Shelter 1/2	Apex Park	New England Highway	ALLORA	5	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-164	Picnic Shelter 3/2	Apex Park	New England Highway	ALLORA	5	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-165	Shelter 1	Bridge Park	Tummalville Road	LEYBURN	3	Minor Structures	3	0.3	0.9	1	2	0	3.9	Level 5
APV2016-166	Shelter 2	Bridge Park	Tummalville Road	LEYBURN	3	Minor Structures	3	0.3	0.9	1	2	0	3.9	Level 5
B00202	Admin building	Depot	11 Depot Road	WARWICK	5	Depots	5	1	5	4	4	0	13	Level 1
APV2016-171	Picnic Shelter 2	Willi Street Roadside Parkland	Willi Street	Rosenthal Heights	4	Minor Structures	2	0.3	0.9	1	1	0	2.9	Level 5
APV2016-174	Store Shed & Lean to	Pound	Wentworth Street	WARWICK	1	Animal Control	5	0.3	1.5	1	2	0	4.5	Level 4
APV2016-176	Pump Station		2 Wallace Street	WARWICK	2	Water	5	2	10	0	9	0	13	Level 1
APV2016-178	Store Shed (J Richards)	Waste Facility	Old Stanthorpe Road	MORGAN PARK	2	Waste	2	0.3	0.6	1	1	0	2.6	Level 5
B00209	Toilets	Grafton Street Road Reserve	Grafton Street	WARWICK	2	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
APV2016-181	Dewatering Shed	WWTP	Wentworth Street	WARWICK	1	Wastewater	5	2	10	0	3	0	13	Level 1

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APV2016-182	Shade Sail	Apex Park	New England Highway	ALLORA	6	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016-184	High-bay Shed	WWTP	Wentworth Street	WARWICK	1	Wastewater	5	0.3	1.5	1	3	0	5.5	Level 4
APV2016-187	Workshop 2	Saleyards	181 McEvoy Street	WARWICK	2	Saleyards	2	1	2	2	2	0	6	Level 4
APV2016-192	Office (JL Richards)	Waste Facility	Old Stanthorpe Road	MORGAN PARK	3	Waste	4	1	4	1	2	0	7	Level 3
APV2016-194	Tertiary Filtration Canopy	WWTP	Wentworth Street	WARWICK	1	Wastewater	5	2	10	0	3	0	13	Level 1
APV2016-197	Pensioner Dwellings (Villa 2)	Pioneer Cottages	56 Fitzroy Street	WARWICK	7	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-198	Pensioner Dwellings (Villa 4)	Pioneer Cottages	56 Fitzroy Street	WARWICK	7	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-199	Pensioner Dwellings (Villa 3)	Pioneer Cottages	56 Fitzroy Street	WARWICK	7	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-208	Kennels Old	Pound	Wentworth Street	WARWICK	4	Animal Control	1	1	1	1	1	0	3	Level 5
APV2016-212	Shade Structure		20a Warwick St	ALLORA	5	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016-220	Shade Structure (Playground)	Jackie Howe Park	Jackie Howe Drive	WARWICK	1	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016-221	Pensioner Dwellings (7 & 8)	Pioneer Cottages	56 Fitzroy Street	WARWICK	7	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-226	Shade Sails Small	Aquatic	35 Raff Street	ALLORA	4	Minor Structures	4	0.3	1.2	2	2	0	5.2	Level 4
APV2016-234	Pensioner Dwellings (7&8)	Pioneer Cottages	54 Fitzroy Street	WARWICK	4	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-235	Pensioner Dwellings (5&6)	Pioneer Cottages	54 Fitzroy Street	WARWICK	4	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-237	Transfer Awning	Waste Facility	Whites Road	MARYVALE	2	Waste	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016-240	Pensioner Dwellings (8&10)	Pioneer Cottages	54 Fitzroy Street	WARWICK	4	Community Housing	5	1	5	1	1	0	8	Level 3
B00209	Toilets		Farley Piazza	STANTHORPE	2	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
APV2016-255	BBQ Shelter	Reserve (HWY)	New England Highway	WALLANGARRA	4	Minor Structures	3	0.3	0.9	2	2	0	4.9	Level 4
APV2016-256	Well Shelter	Reserve (HWY)	New England Highway	WALLANGARRA	4	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016-257	Transfer Awnings	Waste Facility	Rifle Range Road	STANTHORPE	1	Waste	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016-258	Recycling Dropoff Shelter	Waste Facility	Rifle Range Road	STANTHORPE	1	Minor Structures	5	0.3	1.5	1	2	0	4.5	Level 4
APV2016-259	Gate House	Waste Facility	Rifle Range Road	STANTHORPE	2	Waste	5	1	5	2	3	0	10	Level 2
APV2016-260	Storage Shed/ Garage	Animal Shelter	26270 New England Highway	STANTHORPE	1	Animal Control	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-261	Shelter 2 (Rectangle)	Swimming Pool Centre	Talc Street	STANTHORPE	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-262	Shelter 3 (Rectangle)	Swimming Pool Centre	Talc Street	STANTHORPE	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-268	Filtration Shed	Swimming Pool Centre	Talc Street	STANTHORPE	1	Swimming Centre	5	2	10	0	4	0	14	Level 1
APV2016-264	Shade Shelter (over playground)	Weeroona Park	52 Marsh Street	STANTHORPE	1	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016-265	Shelter 2 (Rectangle)	Weeroona Park	52 Marsh Street	STANTHORPE	3	Minor Structures	4	0.3	1.2	2	2	0	5.2	Level 4
APV2016-268	Shelter 2	High Street Reserve	High Street	STANTHORPE	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016-269	Grandstand 2	Swimming Pool Centre	42 Willow Street	KILLARNEY	7	Swimming Centre	4	0.6	2.4	3	3	0	8.4	Level 3
APV2016-270	Shade Shelter & Table	Swimming Pool Centre	42 Willow Street	KILLARNEY	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-271	Large Shade Shelter (next to table)	Swimming Pool Centre	42 Willow Street	KILLARNEY	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-272	Shade Shelter (over toddler pool)	Swimming Pool Centre	42 Willow Street	KILLARNEY	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-273	Shade Shelter (end of 25m pool)	Swimming Pool Centre	42 Willow Street	KILLARNEY	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-274	Picnic Shelter 1	Swimming Pool Centre	42 Willow Street	KILLARNEY	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-276	Picnic Shelter 2	Swimming Pool Centre	42 Willow Street	KILLARNEY	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-276	Picnic shelter 2	Bicentennial Park	40 Willow Street	KILLARNEY	5	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
APV2016-277	Shade Shelter (over playground)	Deveon Precinct	Pine Crescent	DALVEEN	1	Minor Structures	3	0.3	0.9	2	2	0	4.9	Level 4
APV2016-278	Concrete Shelter	Recreation Park	Ann St	APPLETHORPE	6	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016-284	Columbarium Vault 2		Rich Street	STANTHORPE	3	Cemeteries	5	2	10	0	3	0	13	Level 1
APV2016-285	Duplex 2	Duplex Fibro Sugarloaf (5 Unit)	110 Sugarloaf Road	STANTHORPE	3	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-286	Duplex 3	Duplex Fibro Sugarloaf (5 Unit)	110 Sugarloaf Road	STANTHORPE	3	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-287	Duplex 4	Duplex Fibro Sugarloaf (5 Unit)	110 Sugarloaf Road	STANTHORPE	3	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-288	Duplex 5	Duplex Fibro Sugarloaf (5 Unit)	110 Sugarloaf Road	STANTHORPE	3	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-289	Duplex Fibro Sugarloaf (Unit 2)	Duplex Fibro Sugarloaf (4 Unit)	124 Sugarloaf Road	STANTHORPE	5	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-290	Pensioner Units 21 Granite (Unit 1)	Pensioner Units 21 Granite (5 Unit)	19-21 Granite Street	STANTHORPE	4	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-291	Pensioner Units 21 Granite (Unit 2)	Pensioner Units 21 Granite (5 Unit)	19-21 Granite Street	STANTHORPE	4	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-292	Pensioner Units 21 Granite (Unit 3)	Pensioner Units 21 Granite (5 Unit)	19-21 Granite Street	STANTHORPE	4	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016-293	Pensioner Units 21 Granite (Unit 4)	Pensioner Units 21 Granite (5 Unit)	19-21 Granite Street	STANTHORPE	4	Community Housing	5	1	5	1	1	0	8	Level 3
B00001	Administration Building	Administration Precinct	64 Fitzroy Street	WARWICK	4	Administration	5	1	5	5	5	0	15	Level 1
B00219	Toilet Block (Concrete)	Leslie Park	Fitzroy Street	WARWICK	2	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
B00271	Toilets (Yellow)	Australiana Park	Wallace Street	WARWICK	5	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
B00004	Library	Administration Precinct	64 Fitzroy Street	WARWICK	5	Library	5	0.6	3	3	4	0	10	Level 2
B00514	Council Chambers	Council Chambers	61 Marsh Street	STANTHORPE	4	Administration	5	1	5	5	3	0	13	Level 1
B00242	Shed (behind hall)	Community Hall	55 Herbert Street	ALLORA	3	Community Halls	2	0.3	0.6	0	2	0	2.6	Level 5
B00009	Office	Saleyards	181 McEvoy Street	WARWICK	6	Saleyards	2	1	2	5	2	0	9	Level 3
B00010	Selling Ring	Saleyards	181 McEvoy Street	WARWICK	7	Saleyards	2	1	2	5	2	0	9	Level 3
B00365	Toilets (Colorbond)	Stuart Henry Park	20a Warwick St	ALLORA	2	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
B00012	Office & Amenities	Aquatic	35 Raff Street	ALLORA	5	Swimming Centre	4	1	4	3	3	0	10	Level 2
B00013	Swimming Pool	Swimming Pool Centre	42 Willow Street	KILLARNEY	3	Other Structures	4	0.3	1.2	3	3	0	7.2	Level 3
B00572	Toilets	Reserve (HWY)	New England Highway	WALLANGARRA	3	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
B00593	Senior Citizens	Senior Citizens	Marsh Street	STANTHORPE	3	Community Halls	3	0.6	1.8	2	2	0	5.8	Level 4
B00199	Workshop	Depot	11 Depot Road	WARWICK	3	Depots	5	1	5	3	4	0	12	Level 2

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B000580	Toilets	Storm King Dam	Storm King Drive	STORM KING	4	Amenities	5	0.3	1.5	2	4	0	7.5	Level 3
B00022	Shelter Wooden (Playground)	Queens Park	Park Road	WARWICK	4	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00023	Terminal	Aerodrome	80 Messia Bony Mountain Road	MASSIE	5	Aerodrome	1	0.3	0.3	1	3	0	4.3	Level 4
B00024	Pensioner Units	18-20 Macintyre Street	18-20 Macintyre Street	LEYBURN	5	Community Housing	5	1	5	1	2	0	8	Level 3
B00025	Pensioner Unit Duplex	28 Pine Crescent	28 Pine Crescent	DALVEEN	5	Community Housing	5	1	5	1	1	0	8	Level 3
APV2016_030	Toilet	Sports grounds	15 Tummaville Road	LEYBURN	6	Amenities	4	0.3	1.2	2	2	0	5.2	Level 4
B00027	SES Building	Administration Precinct	64 Fitzroy Street	WARWICK	5	Emergency Services	4	0.6	2.4	2	4	0	8.4	Level 3
B00028	Art Gallery	Administration Precinct	64 Fitzroy Street	WARWICK	3	Cultural	5	0.3	1.5	4	3	0	8.5	Level 3
B00029	Shade Structure	Kilpa park Wedge	Kilpa Street	STANTHORPE	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00030	Shelter	Storm King Dam	Storm King Drive	STORM KING	2	Minor Structures	3	0.3	0.9	2	1	0	3.9	Level 5
B00036	Pensioner Dwellings (Villa 1)	Pioneer Cottages	56 Fitzroy Street	WARWICK	7	Community Housing	5	1	5	1	1	0	8	Level 3
B00037	Pensioner Dwellings (5 & 6)	Pioneer Cottages	56 Fitzroy Street	WARWICK	7	Community Housing	5	1	5	1	2	0	8	Level 3
B00039	Common Laundry	Pioneer Cottages	56 Fitzroy Street	WARWICK	7	Community Housing	5	0.3	1.5	1	1	0	4.5	Level 4
B00039	Pensioner Dwellings (1-4)	Pioneer Cottages	54 Fitzroy Street	WARWICK	4	Community Housing	5	1	5	1	3	0	8	Level 3
B00041	Shelter BBQ canopy	Skidmore	11 Tooth Street	WARWICK	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
B00048	Scoreboard		Jackie Howe Drive	WARWICK	6	Other Structures	3	0.3	0.9	0	2	0	2.9	Level 5
B00050	Cowboys Rugby League Grand Stand (No Roof)		Alice Street	WARWICK	5	Other Structures	3	0.3	0.9	3	2	0	5.9	Level 4
APV2016_036	Toilets	Tennis Courts	Macintyre Street	LEYBURN	5	Amenities	4	0.3	1.2	2	2	0	5.2	Level 4
B00055	Hockey Synthetic Playing Field		Alice Street	WARWICK	8	Other Structures	3	0.3	0.9	9	2	0	5.9	Level 4
B00056	Hockey Field Lighting - Queens Park		Alice Street	WARWICK	4	Other Structures	4	0.3	1.2	3	2	0	6.2	Level 4
B00057	BBQ and shelter	Rotary Park	Helene Street	WARWICK	3	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00059	Shelter (Guy Street)	Leslie Park	Fitzroy Street	WARWICK	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00060	Residence	Connolly Dam	1010 Connolly Dam Road	SILVERWOOD	6	Accommodation	5	1	5	1	1	0	8	Level 3
B00061	Shelter (Central)	Leslie Park	Fitzroy Street	WARWICK	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016_063	Mens Toilets	Connolly Dam	1010 Connolly Dam Road	SILVERWOOD	6	Amenities	5	0.3	1.5	2	2	0	5.5	Level 4
B00063	Shelter 1	Australiana Park	Wallace Street	WARWICK	5	Minor Structures	4	0.3	1.2	2	2	0	5.2	Level 4
B00067	Shelter (adjacent toilets)	Barnes Park	55-65 Horsman Road	WARWICK	5	Minor Structures	3	0.3	0.9	2	2	0	4.9	Level 4
B00068	Apex Picnic Shelter	Victoria Park	Wallace Street	WARWICK	4	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016_084	Ladies Toilets	Connolly Dam	1010 Connolly Dam Road	SILVERWOOD	6	Amenities	5	0.3	1.5	2	2	0	5.5	Level 4
B00072	Lions Shelter & Bbq	Mill End Park	Tooth Street	WARWICK	5	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00073	Pump Station	King Street Reserve	King Street	YANGAN	3	Water	5	2	10	0	9	0	13	Level 1
APV2016_092	Toilets (windyloo)	Farm Creek Park	Tannymorel-Mt Colliery Road	TANNYMOREL	3	Amenities	2	0.3	0.9	1	3	0	4.6	Level 4
B00077	Residence	Cemetery	Wentworth Street	WARWICK	6	Accommodation	5	1	5	1	1	0	8	Level 3
B00078	William Mitchner Shelter Shed	Cemetery	Wentworth Street	WARWICK	7	Cemeteries	3	0.3	0.9	2	2	2	6.9	Level 4
B00079	Columbarium	Wentworth Street	Wentworth Street	WARWICK	3	Cemeteries	5	2	10	0	9	0	13	Level 1
B00080	Shelter Shed	King Street Reserve	King Street	YANGAN	3	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
APV2016_104	Toilets (Colorbond)	Queens Park Sports Grounds	Alice Street	WARWICK	2	Amenities	5	0.3	1.5	2	9	0	6.5	Level 4
APV2016-177	Transportable Toilets	Aerodrome	89 Messia Bony Mountain Road	MASSIE	6	Amenities	1	0.3	0.3	2	2	0	4.3	Level 4
B00028	Workshop & Office Pda	Depot	26270 New England Highway	STANTHORPE	5	Depots	5	1	5	9	9	0	11	Level 2
APV2016-254	Old Amenities Block	Tourist Info	New England Highway	WALLANGARRA	5	Amenities	4	0.3	1.2	2	2	0	5.2	Level 4
B00067	Garden Shed/Bush Hut	Leslie Park	Fitzroy Street	WARWICK	4	Minor Structures	4	0.6	2.4	2	2	0	6.4	Level 4
B00063	Toilets (Colorbond)	Pioneer Park	602 Swanfels Road	SWANFELS	3	Amenities	3	0.3	0.9	1	3	0	4.9	Level 4
B00011	Toilets (Colorbond)	Dalrymple Park	Allora Drive	ALLORA	2	Amenities	5	0.3	1.5	2	9	0	6.5	Level 4
B00091	Band Rotunda	Leslie Park	Fitzroy Street	WARWICK	4	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00082	BBQ Shelter (Youth Stage)	Leslie Park	Fitzroy Street	WARWICK	1	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00014	Toilets (Colorbond)	Millar Vale Park	Maryvale Road	MARYVALE	2	Amenities	3	0.3	0.9	1	3	0	4.9	Level 4
B00100	Storage Shed	Barnes Park	55-65 Horsman Road	WARWICK	5	Minor Structures	3	0.6	1.8	0	2	0	3.8	Level 5
B00021	Public Toilets	Industrial Park	140-142 McEvoy Street	WARWICK	6	Amenities	4	0.3	1.2	1	3	0	5.2	Level 4
B00102	Tennis Shed	Pioneer Park	602 Swanfels Road	SWANFELS	9	Minor Structures	0	0	0	0	2	0	2	Level 5
B00103	Large Shelter Shed	Pioneer Park	602 Swanfels Road	SWANFELS	6	Minor Structures	0	0	0	0	2	0	2	Level 5
B00104	Plastic shelter 1	Elcomentel Park	40 Willow Street	KILLARNEY	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
B00105	Carport	Pensioner Units 19 Granite St	19-21 Granite Street	STANTHORPE	3	Community Housing	3	0.3	0.9	1	3	0	4.9	Level 4
B00107	Basketball Court		20a Warwick St	ALLORA	5	Other Structures	3	0.3	0.9	2	2	0	4.9	Level 4
B00110	Tennis courts		13 Gladfield Back Road	GLADFIELD	3	Other Structures	2	0.3	0.6	0	2	0	2.6	Level 5
B00111	Ex A.T.C. Building	Aerodrome	80 Messia Bony Mountain Road	MASSIE	9	Aerodrome	1	0.3	0.3	1	1	0	2.3	Level 5
B00026	Public Toilets	Administration Precinct	64 Fitzroy Street	WARWICK	7	Amenities	5	0.3	1.5	2	2	0	5.5	Level 4
B00094	Office	Washpool Reserve	Washpool Road	LESUE DAM	5	Sport/Recreational	2	1	2	2	2	0	6	Level 4
B00052	Toilet block	Washpool Reserve	Washpool Road	LESUE DAM	3	Amenities	4	0.3	1.2	2	3	0	6.2	Level 4
B00116	Plastic Shelter 1	Industrial Park	140-142 McEvoy Street	WARWICK	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
B00120	Wading pool	Swimming Pool Centre	42 Willow Street	KILLARNEY	5	Other Structures	4	0.3	1.2	3	3	0	7.2	Level 3
B00121	Valedrome		Wallace Street	WARWICK	7	Other Structures	3	0.3	0.9	2	2	0	4.9	Level 4
B00062	Toilets	Australiana Park	Wallace Street	WARWICK	6	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00124	Waste Facilities (Recycling)	Waste Facility	Old Stanthorpe Road	MORGAN PARK	2	Waste	5	0.3	1.5	2	1	0	4.5	Level 4

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B00125	Workshop & Lab building	WTP	Glen Road	ROSENTHAL HEIGHTS	6	Water	5	1	5	2	4	0	11	Level 2
B00130	Scale House	Saleyards	191 McEvoy Street	WARWICK	5	Saleyards	2	1	2	5	2	0	9	Level 3
B00131	Canteen Building	Saleyards	191 McEvoy Street	WARWICK	5	Saleyards	2	1	2	5	2	0	9	Level 3
B00132	Carport	Saleyards	191 McEvoy Street	WARWICK	5	Saleyards	2	0.3	0.6	0	2	0	2.6	Level 5
B00133	Picnic Table & Canopy	Saleyards	191 McEvoy Street	WARWICK	5	Saleyards	2	0.3	0.6	2	2	0	4.6	Level 4
B00134	Workshop	Saleyards	191 McEvoy Street	WARWICK	4	Saleyards	2	1	2	2	2	0	6	Level 4
B00135	Chlorine dosing	WTP	Glen Road	ROSENTHAL HEIGHTS	2	Water	5	2	10	0	3	0	13	Level 1
B00085	Perle Depot	Leslie Park	Fitzroy Street	WARWICK	5	Depots	5	1	5	2	2	0	9	Level 3
B00137	Glen Road Pump Station & Gen	WTP	Glen Road	ROSENTHAL HEIGHTS	6	Water	5	2	10	0	3	0	13	Level 1
B00138	Demountable Office	WTP	Glen Road	ROSENTHAL HEIGHTS	2	Water	4	1	4	2	2	0	8	Level 3
B00136	Workshop	Willi St Depot	20-28 Willi Street	ROSENTHAL HEIGHTS	7	Depots	4	1	4	2	2	0	8	Level 3
B00140	Office	Willi St Depot	20-28 Willi Street	ROSENTHAL HEIGHTS	6	Depots	5	1	5	1	9	0	9	Level 3
B00256	Staff Amenities	Depot	11 Depot Road	WARWICK	4	Depots	5	0.3	1.5	4	2	0	7.5	Level 3
B00142	Residence	Residence - Willi St	20-28 Willi Street	ROSENTHAL HEIGHTS	6	Accommodation	5	1	5	1	1	0	8	Level 3
B00143	Office & Workshop	Skillshare	1 Tooth Street	WARWICK	3	Civic Buildings	4	1	4	2	2	0	8	Level 3
B00144	Lunch Room	Skillshare	1 Tooth Street	WARWICK	6	Civic Buildings	4	1	4	2	2	0	8	Level 3
B00145	Skillshare Amenities	Skillshare	1 Tooth Street	WARWICK	5	Civic Buildings	4	1	4	2	2	0	8	Level 3
B00146	Classroom Building	Skillshare	1 Tooth Street	WARWICK	4	Civic Buildings	4	1	4	2	2	0	8	Level 3
B00147	New Classroom Building	Skillshare	1 Tooth Street	WARWICK	4	Civic Buildings	4	1	4	2	2	0	8	Level 3
B00148	Main Workshop	Skillshare	1 Tooth Street	WARWICK	6	Civic Buildings	4	1	4	2	2	0	8	Level 3
B00149	Churchill Dr Pump Station	WPS	Churchill Drive	WARWICK	5	Water	5	2	10	0	3	0	13	Level 1
B00150	Old Shed	Unformed Road Reserve	Off Tunnel Road	DALVEEN	7	Emergency Services	2	0.3	0.6	0	1	0	1.6	Level 5
B00157	Pump Station	Connolly Dam	Connolly Dam Road	SILVERWOOD	5	Water	5	2	10	0	1	0	11	Level 2
B00181	Chlorination system shed	WTP	Swanvale Road / King Street	YANGAN	3	Water	5	2	10	0	9	0	13	Level 1
B00162	Storage shed	Old Depot	13-17 Percival Street	LEYBURN	7	Accommodation	1	0.3	0.3	1	1	0	2.3	Level 5
B00185	No 1 Market square PS	WW	9 Market Square	WARWICK	4	Wastewater	5	2	10	0	9	0	13	Level 1
B00186	No 1 Market square PS WSB 000	WW	9 Market Square	WARWICK	3	Wastewater	5	2	10	0	3	0	13	Level 1
B00075	Toilets	St Marks Oval	Jackie Howe Drive	WARWICK	5	Amenities	5	0.3	1.5	2	9	0	6.5	Level 4
B00368	Store shed	Depot	26270 New England Highway	STANTHORPE	2	Depots	4	1	4	2	2	0	8	Level 3
B00529	Vehicle Shed & Crib Room	Depot	26270 New England Highway	STANTHORPE	5	Depots	5	0.6	9	2	2	0	7	Level 3
B00176	Apex Shelter	Apex Park	New England Highway	ALLORA	9	Minor Structures	4	0.3	1.2	2	2	0	5.2	Level 4
B00177	No 2 West Warwick PS	WW	O'Leary Street	WARWICK	2	Wastewater	5	2	10	0	9	0	13	Level 1
B00178	Booster pump station	Aerodrome Road RW	Applethorpe Road	APPLETHORPE	2	Wastewater	5	2	10	0	3	0	13	Level 1
B00181	Pump House	Aquatic	35 Raff Street	ALLORA	6	Swimming Centre	4	2	8	0	9	0	11	Level 2
B00182	Grandstand	Aquatic	35 Raff Street	ALLORA	4	Swimming Centre	4	0.3	1.2	3	3	0	7.2	Level 3
B00183	Maintenance shed	WTP	Glen Road	ROSENTHAL HEIGHTS	2	Water	5	0.6	9	2	2	0	7	Level 3
B00638	Foreman's Hut	Depot	26270 New England Highway	STANTHORPE	3	Depots	5	1	5	2	2	0	9	Level 3
B00186	Storage Shed (adjacent control)	WWTP	Wentworth Street	WARWICK	1	Wastewater	5	0.3	1.5	1	2	0	4.5	Level 4
B00187	Control building	WWTP	Wentworth Street	WARWICK	6	Wastewater	5	2	10	0	4	0	14	Level 1
B00081	Toilets	Cemetery	Wentworth Street	WARWICK	5	Amenities	5	0.3	1.5	2	9	0	6.5	Level 4
B00190	Kiosk & Amenities	Swimming Pool Centre	42 Willow Street	KILLARNEY	5	Swimming Centre	4	1	4	3	3	0	10	Level 2
B00181	Grandstand 1	Swimming Pool Centre	42 Willow Street	KILLARNEY	7	Swimming Centre	4	0.3	1.2	9	9	0	7.2	Level 3
B00192	Pump House	Swimming Pool Centre	42 Willow Street	KILLARNEY	6	Swimming Centre	4	2	8	0	3	0	11	Level 2
B00193	Lunchroom	WWTP	Wentworth Street	WARWICK	9	Wastewater	5	1	5	2	9	0	10	Level 2
B00088	Female Staff Amenities	Leslie Park	Fitzroy Street	WARWICK	7	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00195	Power Room Garage	WWTP	Wentworth Street	WARWICK	2	Wastewater	5	2	10	2	2	0	14	Level 1
B00089	Toilets	King Street Reserve	King Street	YANGAN	4	Amenities	3	0.3	0.9	1	3	0	4.9	Level 4
B00197	Old pump shed	WWTP	Wentworth Street	WARWICK	6	Wastewater	5	2	10	0	9	0	13	Level 1
B00173	Machinery Storage Shed	Depot	45 Forest Plain Road	ALLORA	4	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00089	Toilet Block	Barnes Park	55-65 Horsman Road	WARWICK	5	Amenities	5	0.3	1.5	2	9	0	6.5	Level 4
B00175	Demountable Office	Depot	45 Forest Plain Road	ALLORA	5	Depots	4	0.6	2.4	2	2	0	6.4	Level 4
B00205	Toddler Pool Shade Structure	Swimming Pool Centre	Talc Street	STANTHORPE	9	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
B00101	Windyloo Toilet	Maryvale Park	Wienholt Street	MARYVALE	3	Amenities	4	0.3	1.2	1	3	0	5.2	Level 4
B00207	Outdoor Gym Shade Structure	Queens Park Sports Grounds	Alice Street	WARWICK	9	Minor Structures	5	0.3	1.5	9	2	0	6.5	Level 4
B00208	Resource recovery centre	Waste Facility	Rifle Range Road	STANTHORPE	3	Waste	5	0.3	1.5	2	3	0	6.5	Level 4
B00112	Toilets	Henry Joppich Park	Parker Street	WARWICK	8	Amenities	4	0.3	1.2	1	2	0	4.2	Level 4
B00189	Toilets (Colourbond)	Backhouse Park	Willow Street	KILLARNEY	2	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00214	Laboratory	Water Treatment Plant	22 Lock Street	STANTHORPE	9	Water	4	1	4	2	4	0	10	Level 2
B00184	Truck & Storage Shed	Depot	72 Condamine River Road	KILLARNEY	4	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00216	Acid Shed	Aquatic	35 Raff Street	ALLORA	2	Swimming Centre	4	2	8	0	9	0	11	Level 2
B00194	Toilets	Canning Park	13 Ailanthus Street	KILLARNEY	1	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00196	Amenities (Windyloo)	Elcomberfield Park	40 Willow Street	KILLARNEY	4	Amenities	5	0.3	1.5	2	9	0	6.5	Level 4
B00221	Poly Dosing Shed	WWTP	Wentworth Street	WARWICK	2	Wastewater	5	2	10	0	3	0	13	Level 1
B00222	sodium hyppo building	WTP	Glen Road	ROSENTHAL HEIGHTS	6	Water	5	2	10	0	9	0	13	Level 1

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B00223	Waste Facilities shed	Waste Facility	Rifle Range Road	STANTHORPE	2	Waste	5	0.3	1.5	2	1	0	4.5	Level 4
B00224	Batteries shed	Waste Facility	Old Stanthorpe Road	MORGAN PARK	2	Waste	5	0.3	1.5	2	1	0	4.5	Level 4
B00225	BBQ Shelter (Guy Street)	Leslie Park	Fitzroy Street	WARWICK	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00226	BBQ Shelter (Fitzroy Street)	Leslie Park	Fitzroy Street	WARWICK	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00227	Chemical storage	Animal Shelter	26270 New England Highway	STANTHORPE	1	Animal Control	2	0.3	0.6	1	3	0	4.6	Level 4
B00228	3 bay pump shed	WWTP	Wentworth Street	WARWICK	2	Wastewater	5	2	10	0	9	0	13	Level 1
B00229	Shelter with Aluminium tables	Rotary Park	Helene Street	WARWICK	1	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00230	4 bay carport	Waste Facility	Old Stanthorpe Road	MORGAN PARK	3	Waste	5	0.3	1.5	2	1	0	4.5	Level 4
B00231	General waste office	Waste Facility	Old Stanthorpe Road	MORGAN PARK	2	Waste	4	0.6	2.4	1	3	0	6.4	Level 4
B00232	Lunchroom & toilet	WTP	Glen Road	ROSENTHAL HEIGHTS	8	Water	4	0.3	1.2	2	2	0	5.2	Level 4
B00233	Shelter	Gleeson Park	Talc Street	STANTHORPE	2	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
B00234	Demountable office	Waste Facility	Old Stanthorpe Road	MORGAN PARK	6	Waste	4	0.6	2.4	1	2	0	5.4	Level 4
B00235	Gatehouse	Waste Facility	Old Stanthorpe Road	MORGAN PARK	2	Waste	5	1	5	2	3	0	10	Level 2
B00236	Fluxible shed	WTP	Glen Road	ROSENTHAL HEIGHTS	2	Water	5	0.3	1.5	0	8	0	4.5	Level 4
B00241	Shelter at Skate Park	Queens Park	Park Road	WARWICK	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00019	Community Hall	Community Hall	55 Herbert Street	ALLORA	4	Community Halls	4	0.6	2.4	2	2	1	7.4	Level 3
B00243	Amenities	Waste Facility	Old Stanthorpe Road	MORGAN PARK	2	Waste	5	0.3	1.5	2	2	0	5.5	Level 4
B00515	Racing Pigeon Club	Henry Joseph Park	Parker Street	WARWICK	3	Sport/Recreational	2	0.6	1.2	2	2	0	5.2	Level 4
B00247	Draft area awning	Saleyards	191 McEvoy Street	WARWICK	4	Saleyards	2	1	2	5	2	0	9	Level 3
B00249	Disposal awnings	Waste Facility	Old Stanthorpe Road	MORGAN PARK	2	Waste	5	0.3	1.5	2	1	0	4.5	Level 4
B00252	Vehicle Washdown		11 Depot Road	WARWICK	3	Other Structures	2	2	4	0	1	0	5	Level 4
B00254	Water & Sewerage Shed	Depot	11 Depot Road	WARWICK	2	Depots	5	0.3	1.5	9	2	0	6.5	Level 4
B00257	Parks & Gardens Shed	Depot	11 Depot Road	WARWICK	2	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00258	Carpenters Shed	Depot	11 Depot Road	WARWICK	3	Depots	4	0.6	2.4	2	2	0	6.4	Level 4
B00279	Demountable Toilets	Depot	45 Forest Plain Road	ALLORA	5	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00259	Endeavour shop	Waste Facility	Old Stanthorpe Road	MORGAN PARK	1	Waste	5	0.3	1.5	2	8	0	6.5	Level 4
B00260	Shelter Shed	Cemetery	Wentworth Street	WARWICK	2	Cemeteries	3	0.3	0.9	1	2	0	3.9	Level 5
B00261	Pensioner Units	Pensioner Units	35-37 Gordon Lane	ALLORA	4	Community Housing	5	1	5	1	2	0	8	Level 3
B00262	Pensioner Units	Pensioner Units	34 Arbutus Street	KILLARNEY	4	Community Housing	5	1	5	1	2	0	8	Level 3
B00212	Amenities	Treatment Plant	332 Mt Norman Road	WALLANGARRA	3	Amenities	5	0.3	1.5	2	2	0	5.5	Level 4
B00218	Toilets	Kilpa park kiosk	Kilpa Street	STANTHORPE	2	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00263	Amenities Block	Morgan Park Equestrian	228 Old Stanthorpe Road	MORGAN PARK	3	Amenities	3	0.3	0.9	2	2	0	4.9	Level 4
B00264	Toilet Block (Playground)	Queens Park	Park Road	WARWICK	7	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00273	Rodeo Hall Of Fame & Tourist C		4 Alice Street	WARWICK	3	Cultural	4	0.3	1.2	3	2	0	6.2	Level 4
B00272	Toilet/Shower Block	Washpool Reserve	Washpool Road	LESLIE DAM	4	Amenities	3	0.3	0.9	2	2	0	4.9	Level 4
B00278	Sheep Offices	Saleyards	191 McEvoy Street	WARWICK	5	Saleyards	2	1	2	5	2	0	9	Level 3
B00280	Store shed	Depot	11 Depot Road	WARWICK	3	Depots	5	0.3	1.5	2	2	0	5.5	Level 4
B00281	Gate Office - Transportable	Depot	11 Depot Road	WARWICK	6	Depots	4	0.6	2.4	2	2	0	6.4	Level 4
B00325	Store Shed	Depot	11 Depot Road	WARWICK	3	Depots	5	0.3	1.5	2	2	0	5.5	Level 4
B00283	SES shed	SES	11 Depot Road	WARWICK	2	Emergency Services	3	0.6	1.8	2	4	0	7.8	Level 3
B00287	Demountable Office	Cemetery	Wentworth Street	WARWICK	3	Cemeteries	5	1	5	2	2	0	9	Level 3
B00320	WVRAC Storage Shed	Recreation Centre	28 Palmerin Street	WARWICK	2	Sport/Recreational	4	0.3	1.2	1	2	0	4.2	Level 4
B00277	Toilets	Mill End Park	Tooth Street	WARWICK	5	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00297	Shade Shelter (over 25m pool)	Swimming Pool Centre	42 Willow Street	KILLARNEY	2	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
B00298	House Garage/Carport	Connolly Dam	1010 Connolly Dam Road	SILVERWOOD	7	Accommodation	1	0.3	0.3	1	1	0	2.3	Level 5
B00299	House Storage Shed	Connolly Dam	1010 Connolly Dam Road	SILVERWOOD	5	Accommodation	1	0.3	0.3	1	1	0	2.3	Level 5
B00303	Shade Sail (25m Pool)	Aquatic	35 Raff Street	ALLORA	2	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
B00295	Toilets (Colorbond)	Prattin Park	White Street	PRATTEN	3	Amenities	4	0.3	1.2	1	3	0	5.2	Level 4
APV2016_035	Club Shed	Tennis Courts	Macintyre Street	LEYBURN	5	Sport/Recreational	2	0.6	1.2	0	2	0	3.2	Level 5
B00006	Office & Library	Administration	80 Herbert Street	ALLORA	4	Administration	5	1	5	2	8	0	10	Level 2
B00318	Shelter	Pioneer Cottages	54 Fitzroy Street	WARWICK	5	Community Housing	1	0.3	0.3	1	1	0	2.3	Level 5
APV2016_078	Tennis shed	L251 ML2057	CNR Forest Springs & The Spri	SPRING CREEK	7	Sport/Recreational	1	0.3	0.3	0	1	0	1.3	Level 5
B00326	Light Plant Shed & Store	Depot	11 Depot Road	WARWICK	2	Depots	5	0.3	1.5	2	2	0	5.5	Level 4
B00327	Storage Shed	Pioneer Park	802 Swanfile Road	SWANFELS	3	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00613	Workshop	Parks Depot	Short Street	STANTHORPE	2	Depots	3	0.3	0.9	2	2	0	4.9	Level 4
B00339	Swimming Pool 25 metres	Swimming Pool Centre	35 Raff Street	ALLORA	6	Other Structures	4	0.3	1.2	3	3	0	7.2	Level 3
B00357	Wading Pool	Swimming Pool Centre	35 Raff Street	ALLORA	7	Other Structures	4	0.3	1.2	3	3	0	7.2	Level 3
B00304	Public Toilets	Community Hall	55 Herbert Street	ALLORA	4	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00360	Shed	Cemetery	Wentworth Street	WARWICK	2	Cemeteries	3	2	6	0	1	0	7	Level 3
B00361	Pound shed (New)	Pound	Wentworth Street	WARWICK	1	Animal Control	5	2	10	2	3	0	15	Level 1
B00363	Fluoridation shed	Water Treatment Plant	2 Lock Street	STANTHORPE	2	Water	5	0.3	1.5	2	3	0	6.5	Level 4
B00359	Toilets (Colorbond)	Mel Gibson Park	Oregon Street	WARWICK	2	Amenities	5	0.3	1.5	2	2	0	5.5	Level 4
B00364	Crib room toilet	Depot	26270 New England Highway	STANTHORPE	3	Amenities	5	0.3	1.5	3	2	0	6.5	Level 4

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B00388	Toilets (colourbond)	Cemetery	Rich Street	STANTHORPE	2	Amenities	5	0.3	1.5	2	9	0	6.5	Level 4
B00367	Toilets (Colourbond)		School Road	KARARA	1	Amenities	4	0.3	1.2	2	3	0	6.2	Level 4
B00227	Charlie Stone P2&E	Depot	26270 New England Highway	STANTHORPE	5	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00370	Toilets (Colourbond)	Liberator Park	Lilley Street / Toowoomba Kara	LEYBURN	2	Amenities	5	0.3	1.5	1	3	0	5.5	Level 4
B00376	Shed	Cemetery	Backhouse Road	KILLARNEY	1	Cemeteries	3	0.3	0.9	0	2	0	2.9	Level 5
B00512	Ses Building	SES	26270 New England Highway	STANTHORPE	5	Emergency Services	3	0.6	1.8	2	4	0	7.8	Level 3
B00513	Ses Building	SES	Margetts Street	WALLANGARRA	8	Emergency Services	3	0.6	1.8	2	4	0	7.8	Level 3
B00317	Covered Walkway	Administration Precinct	64 Fitzroy Street	WARWICK	3	Administration	5	0.3	1.5	2	2	0	5.5	Level 4
B00531	Shelter	Gleeson Park	Talc Street	STANTHORPE	9	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
B00532	Shelter	Gleeson Park	Talc Street	STANTHORPE	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
B00537	Tennis courts		Lock Street	STANTHORPE	5	Other Structures	3	0.3	0.9	2	2	0	4.9	Level 4
B00540	Toilets	Lions Park	Lions Park	STANTHORPE	3	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00541	Toilet Block	Brock Park	Brock Avenue	STANTHORPE	4	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00579	Toilets	Road Reserve	Wallangarra Road	STANTHORPE	4	Amenities	5	0.3	1.5	2	3	0	6.5	Level 4
B00542	Shelter	Brock Park	Brock Avenue	STANTHORPE	5	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
B00546	Band Shell	Weeroona Park	52 Marsh Street	STANTHORPE	5	Cultural	5	0.3	1.5	2	2	0	5.5	Level 4
B00547	Shed	Weeroona Park	52 Marsh Street	STANTHORPE	6	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
B00548	Shelter 1 (Octagonal)	Weeroona Park	52 Marsh Street	STANTHORPE	3	Minor Structures	4	0.3	1.2	1	2	0	4.2	Level 4
B00549	War Memorial	Weeroona Park	52 Marsh Street	STANTHORPE	2	Monument	5	2	10	0	2	0	12	Level 2
B00554	Main Pool	Swimming Pool Centre	Talc Street	STANTHORPE	3	Other Structures	4	0.3	1.2	3	2	0	7.2	Level 3
B00556	Toddlers Pool	Swimming Pool Centre	Talc Street	STANTHORPE	3	Other Structures	4	0.3	1.2	3	3	0	7.2	Level 3
B00557	Eric Dopson Pav	Swimming Pool Centre	Talc Street	STANTHORPE	4	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
B00558	Stand	Swimming Pool Centre	Talc Street	STANTHORPE	3	Swimming Centre	4	0.3	1.2	3	3	0	7.2	Level 3
B00559	Shelter 1 (Octagonal shaped)	Swimming Pool Centre	Talc Street	STANTHORPE	3	Swimming Centre	4	0.3	1.2	2	1	0	4.2	Level 4
B00563	Kiosk	Swimming Pool Centre	Talc Street	STANTHORPE	3	Swimming Centre	4	1	4	3	3	0	10	Level 2
APV2016_083	Small shed	Fred Rogers camp	Eurley Road	STORM KING	3	Sport/Recreational	2	0.3	0.6	1	1	0	2.6	Level 5
APV2016_086	Storage Shed	Fred Rogers camp	Eurley Road	STORM KING	3	Sport/Recreational	2	0.3	0.6	2	1	0	3.6	Level 5
B00571	Shelter	Lions Park	Lions Park	STANTHORPE	3	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
APV2016_013	Amenities Block	Recreation Park	Ann St	APPLETHORPE	6	Amenities	1	0.3	0.9	1	1	0	2.3	Level 5
B00573	Concrete Block Shelter	Reserve (HWY)	New England Highway	WALLANGARRA	4	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00574	Shed	Boston Park	Merinda Street	WALLANGARRA	5	Minor Structures	3	0.3	0.9	1	1	0	2.9	Level 5
B00582	Toilet Block	Slade Park	Wood Street	WARWICK	6	Amenities	4	0.3	1.2	1	1	0	3.2	Level 5
B00576	Netball courts		Merinda Street	WALLANGARRA	5	Other Structures	1	0.3	0.9	1	1	0	2.3	Level 5
B00539	Toilets	McGregor Park	Lock Street	STANTHORPE	6	Amenities	3	0.3	0.9	1	2	0	3.9	Level 5
B00575	Toilet Block	Recreation Res - Wallangarra	Merinda Street	WALLANGARRA	6	Amenities	3	0.3	0.9	1	2	0	3.9	Level 5
B00581	Concrete Block Shelter	Road Reserve	Wallangarra Road	STANTHORPE	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00582	Shelter 1	High Street Reserve	High Street	STANTHORPE	5	Minor Structures	3	0.3	0.9	2	2	0	4.9	Level 4
B00583	Gazebo	Kilpa park kidspace	Kilpa Street	STANTHORPE	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4
B00584	Road Recycle Shed	Stone Road Shed	Cnr Marsh & Rich Streets	STANTHORPE	7	Civic Buildings	1	0.3	0.9	0	1	0	1.3	Level 5
B00585	Skillshare Building	Store Red Shed	Cnr Marsh & Rich Streets	STANTHORPE	7	Civic Buildings	1	0.3	0.3	0	1	0	1.3	Level 5
B00589	Soldiers Memorial	War Memorial	White Street	STANTHORPE	8	Monument	3	2	6	0	2	2	10	Level 2
B00589	Civic Centre	Civic Centre	Marsh Street	STANTHORPE	5	Community Halls	4	0.6	2.4	4	4	0	10.4	Level 2
B00006	Town Hall	Administration Precinct	64 Fitzroy Street	WARWICK	5	Community Halls	5	0.3	1.5	4	4	2	11.5	Level 2
B00602	Pensioner Units 19 Granite St	Pensioner Units 19 Granite St	19-21 Granite Street	STANTHORPE	5	Community Housing	5	1	5	1	1	0	8	Level 3
B00603	Pensioner Units 21 Granite Unit	Pensioner Units 21 Granite St	19-21 Granite Street	STANTHORPE	4	Community Housing	5	1	5	1	1	0	8	Level 3
B00604	Duplex Fibro Sugarloaf (Unit 1)	Duplex Fibro Sugarloaf (4 Unit)	124 Sugarloaf Road	STANTHORPE	5	Community Housing	5	1	5	1	1	0	8	Level 3
B00605	Duplex 1	Duplex Fibro Sugarloaf (5 Unit)	110 Sugarloaf Road	STANTHORPE	3	Community Housing	5	1	5	1	1	0	8	Level 3
B00606	Library & Art Gallery	Library & Art Gallery	56 Lock Street	STANTHORPE	3	Cultural	4	0.6	2.4	4	3	0	9.4	Level 3
B00630	Truck Shed P2d (New)	Depot	26270 New England Highway	STANTHORPE	3	Depots	5	0.3	1.5	2	2	0	5.5	Level 4
B00615	Public Toilets	Donnelly's Castle	Off Donnelly's Castle Road	POZIERES	3	Amenities	5	0.3	1.5	1	1	0	3.5	Level 5
B00616	Shelter	Donnison Bridge	Lions Park	STANTHORPE	2	Minor Structures	5	0.3	1.5	2	3	0	6.5	Level 4
B00631	Veh Shed/Washdown Nop (New)	Depot	26270 New England Highway	STANTHORPE	2	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00633	Framk Bins	Depot	26270 New England Highway	STANTHORPE	4	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00636	Ammonium Nitrate Building	Depot	26270 New England Highway	STANTHORPE	3	Depots	3	0.3	0.9	2	2	0	4.9	Level 4
B00637	Waste Oil Facility	Depot	26270 New England Highway	STANTHORPE	3	Depots	4	0.3	1.2	2	2	0	5.2	Level 4
B00639	Shed	Depot (Wallangarra)	Margetts Street	WALLANGARRA	4	Depots	4	0.3	1.2	1	2	0	4.2	Level 4
APV2016-167	Chemical Store Shed	Depot	11 Depot Road	WARWICK	1	Depots	3	0.3	0.9	1	2	0	3.9	Level 5
B00020	Chemical Shed	Parks Depot	Short Street	STANTHORPE	2	Depots	3	0.3	0.9	2	1	0	3.9	Level 5
B00196	Palsons Store	WMI St Depot	20-28 Willi Street	ROSENTHAL HEIGHTS	3	Depots	3	0.3	0.9	1	2	0	3.9	Level 5
B00141	Museum	Willi St Depot	20-28 Willi Street	ROSENTHAL HEIGHTS	5	Depots	2	0.3	0.6	1	1	0	2.6	Level 5
B00215	Workshop & storage shed	Parks Depot	Short Street	STANTHORPE	2	Depots	3	0.3	0.9	2	1	0	3.9	Level 5
B00640	2way Radio Shed	Mt Marlay	2 Lock Street	STANTHORPE	3	Minor Structures	3	2	6	0	4	0	10	Level 2
B00643	Hangar	Aerodrome	320 Aerodrome Road	APPLETHORPE	2	Aerodrome	1	0.3	0.9	1	1	0	2.3	Level 5
B00644	Shed	Aerodrome	320 Aerodrome Road	APPLETHORPE	6	Aerodrome	1	0.3	0.3	1	1	0	2.3	Level 5

Item 11.2 Buildings Asset and Services Management Plan  
Attachment 2: Building Hierarchy 2017 V1.9

B00645	Terminal	Aerodrome	820 Aerodrome Road	APPLETHORPE	5	Aerodrome	1	0.3	0.3	1	9	0	4.3	Level 4
B00647	Store Shed	Cemetery	Rich Street	STANTHORPE	7	Cemeteries	3	0.3	0.9	1	1	0	2.9	Level 5
B00649	Shelter	Cemetery	Rich Street	STANTHORPE	2	Cemeteries	2	0.3	0.6	1	2	0	3.6	Level 5
B00650	New Shed	Cemetery	Rich Street	STANTHORPE	2	Cemeteries	3	0.3	0.9	1	1	0	2.9	Level 5
B00651	Columbarium Wall 1		Rich Street	STANTHORPE	3	Cemeteries	5	2	10	1	8	0	14	Level 1
B00653	Pound Office/ Shed (New)	Animal Shelter	26270 New England Highway	STANTHORPE	2	Animal Control	5	1	5	2	3	0	10	Level 2
B00656	Environmental Waste Oil Facility	Dapod	26270 New England Highway	STANTHORPE	4	Dapods	3	0.3	0.9	1	2	0	3.9	Level 5
B00657	Tourist Office	Tourist Centre	34 Leslie Parade	STANTHORPE	3	Civic Buildings	5	0.3	1.5	3	4	0	8.5	Level 3
B00658	Office/Laboratory	Water Treat Plant	2 Lock Street	STANTHORPE	5	Water	4	1	4	2	3	0	9	Level 3
B00659	Filter Room (1)	Water Treat Plant	2 Lock Street	STANTHORPE	4	Water	5	2	10	0	3	0	13	Level 1
B00660	Filter Room (2)	Water Treat Plant Filter Room	2 Lock Street	STANTHORPE	4	Water	5	2	10	0	3	0	13	Level 1
B00661	Store Shed	Water Treat Plant	2 Lock Street	STANTHORPE	2	Water	2	0.3	0.6	1	2	0	3.6	Level 5
B00662	Pump House	Storm King Dam	Storm King Drive	STORM KING	4	Water	5	2	10	0	4	0	14	Level 1
B00663	The Soak Treatment Building	Treatment Plant	332 Mt Norman Road	WALLANGARRA	5	Water	5	2	10	0	3	0	13	Level 1
B00665	The Soak Tank Shelter	Treatment Plant	332 Mt Norman Road	WALLANGARRA	4	Water	5	2	10	0	3	0	13	Level 1
B00666	The Wells Pump Shed		Springborg Lane E	WALLANGARRA	2	Water	1	0.3	0.3	0	1	0	1.3	Level 5
B00667	Beehive Dam Pump House	Beehive Dam	Mt Norman Road	WALLANGARRA	5	Water	5	2	10	0	4	0	14	Level 1
B00668	Control Building	Sewer Treat Works	26270 New England Highway	STANTHORPE	4	Wastewater	5	2	10	3	3	0	16	Level 1
B00669	Machinery Shed	Sewer Treat Works	26270 New England Highway	STANTHORPE	6	Wastewater	5	0.3	1.5	0	9	0	4.5	Level 4
B00670	Pump Shed	Sewer Treat Works	26270 New England Highway	STANTHORPE	3	Wastewater	5	2	10	0	3	0	13	Level 1
B00671	Chlorine Building	Sewer Treat Works	26270 New England Highway	STANTHORPE	5	Wastewater	5	2	10	0	3	0	13	Level 1
B00672	New Shed (Chemical Shed)	Sewer Treat Works	26270 New England Highway	STANTHORPE	4	Wastewater	5	0.3	1.5	0	3	0	4.5	Level 4
H00061	Netball Courts (45)		55-65 Horsman Road	WARWICK	4	Other Structures	4	0.3	1.2	9	9	0	7.2	Level 3
H00063	Picnic shelter	Backhouse Park	Willow Street	KILLARNEY	5	Minor Structures	3	0.3	0.9	2	2	0	4.9	Level 4
H00079	Half basketball court		19 Allendhue Street	KILLARNEY	3	Other Structures	4	0.3	1.2	2	2	0	5.2	Level 4
X00049	Truckwash		191 McEvoy Street	WARWICK	3	Other Structures	2	2	4	0	1	0	5	Level 4
X00066	Shelter	Jackie Howe Park	Jackie Howe Drive	WARWICK	2	Minor Structures	5	0.3	1.5	2	2	0	5.5	Level 4

### 11.3 Youth Development Officers Report - Youth Action Plan 2017/2018 and Youth Council Models

#### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Manager Community Services and Major Projects Youth Development Officer	<b>ECM Function No/s:</b> 03.19.04, 03.55, 03.55.06

#### Recommendation

THAT Council:

1. Note the outcome of the Youth Action Plan 2017/2018; and.
2. Adopt Model One (1) Youth Council to replace the Young Leaders program at its conclusion

#### Report

The Youth Action Plan Evening was held on the 2 May 2017. The feedback received from the youth indicated the event went extremely well, with quality engagement and participation by the Young Leaders, Councillors, Staff and guests throughout the planning session.

All participants were especially enthusiastic in discussing the issues facing young people across the region. Actions were developed from these issues and developed to inform the Youth Action Plan for 2017/18 financial year.

In addition to the Youth Acting Plan Evening, a Southern Downs Youth Survey was undertaken, with 473 responses being received from young people across the region aged 12-25. The top 12 issues identified from the survey were drugs & alcohol, bullying (incl. cyber bullying), health and wellbeing (incl. mental health), employment, crime & vandalism, personal safety & unhealthy relationships, transport, education & training, recreation & sport, culture & the Arts, housing & homelessness and access to support services. This feedback was included in the development of the Youth Action Plan (attached).

With the adoption of the Youth Policy by Council, officers have used the opportunity to review how these existing activities are developed and rolled out across the region. In response, the Youth Development Officer has completed a review of the existing framework and of other Youth Council models across Australia. From the review, two (2) models have been developed (attached).

It is proposed that the new program will start at the conclusion of the existing program.

#### Budget Implications

As provided for in the 2017/2018 financial year budget.

#### Policy Consideration

Youth Policy 2017

*Corporate Plan 2014-2019 relating to youth including:*

- 1.7 Partner with agencies to develop, enhance, promote and implement services for young people, people with a disability and our aging residents

### *Community Plan 2030*

- 1.1 Recognise and respond to the different social needs and influences on various communities within the Southern Downs.
- 1.6 Hold regular community events where local groups can showcase their activities and attract participation from new people.
- 1.7 Strengthen communication networks within communities and across the region.

### **Community Engagement**

- Southern Downs Young Leaders Program
- 473 young people from across the region aged 12-25

### **Legislation/Local Law**

Nil

### **Options**

1. Note the outcome of the Youth Action Plan 2017/2018 and adopt Model One (1) Youth Council to replace the Young Leaders program at its conclusion.
2. Note the outcome of the Youth Action Plan 2017/2018 and not adopt Model One (1) Youth Council to replace the Young Leaders program at its conclusion.
3. Consider other options.

### **Attachments**

1. Southern Downs Youth Action Plan 2017/18 [View](#)
2. Youth Council Models for Consideration [View](#)

# Youth Action Plan

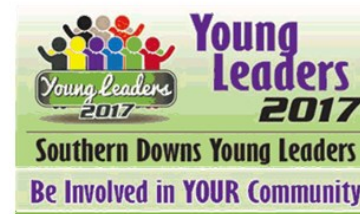
## 2017-2018

ADDRESSING THE NEEDS OF YOUTH  
ACROSS THE SOUTHERN DOWNS



### Young Leaders 2017

(L to R): Bianca Fitch, Liana Allen, Samantha Gianini, Darcie Heaven, Jazzmin Foster, Brett Lister-Petersen, Isaac Beh, Elizabeth Dennis and Travis Fitch.



## **BACKGROUND**

The Youth Action Plan Evening was held on the 2 May 2017. The event went extremely well, with quality engagement and participation by the Young Leaders, SDRC Councillors, Staff and guests throughout the planning session. All participants were especially enthusiastic in discussing the issues facing our young people across the region. Some actions were developed for these issues on the night, however further discussion and planning has been carried out to develop, and progress these ideas into the Youth Action Plan for 2017-2018. The Southern Downs Youth Survey 2017 had 473 responses from young people across the region aged 12-25. The top 12 issues identified for the 2017-2018 period were, Drugs & Alcohol, Bullying (incl. Cyber Bullying), Health and Wellbeing (incl. Mental Health), Employment, Crime & Vandalism, Personal Safety & Unhealthy Relationships, Transport, Education & Training, Recreation & Sport, Culture & The Arts, Housing & Homelessness and Access to Support Services.

## **INTRODUCTION**

The Youth Action Plan for 2017-2018 encompasses objectives, strategies, actions and responsibilities for the next 12 months for the *SDRC Young Leader Program (2017) and new Youth Council program (2018)*. It aligns with the *Southern Downs Youth Policy* and its principles of *Communication, Building Community Capacity, Leadership and Equity & Inclusiveness*.

The Young Leader program, Youth Council program and Youth Action Plan are dependent on Council's involvement and support for the plan. It includes:

- Support of youth events, including representation and financial assistance.
- Support for the new Youth Council and Youth Forum structure including commitment to mentoring.

The Youth Action Plan also links with the *Community Plan 2030* and the implementation of objectives, strategies and actions align with all of the key visions of the *Community Plan*;

- The Southern Downs Sense of Community
- The Healthy and Active Southern Downs
- The Southern Downs Learning Community
- The Economically Strong, Sustainable and Diverse Southern Downs
- Destination Southern Downs
- The Environmentally Sustainable Southern Downs
- The Well-governed Southern Downs
- The Well-connected Southern Downs

### **Corporate Plan 2014 -2019**

- 1.7 Partner with agencies to develop, enhance, promote and implement services for young people, people with a disability and our ageing residents.

### **Operational Plan 2017 – 2018**

- 1.9.1 Engage with a broad community base regarding youth issues identified through the Youth Action Plan process.

**Southern Downs Youth Policy - 5.3.1 - PARTICIPATION & ENGAGEMENT**

Council recognises the importance of youth participation and engagement in Council processes, civic activities, active recreation and community. Council is committed to positively encouraging young people through participatory leadership processes to empower them to make decisions and actively participate in their community. Furthermore, Council will seek appropriate forms of communication to connect with young people in general.

Objectives	Strategies	Actions	Responsibilities	Priority/Timeframe
Establish Formal Youth Council for 2018	-Participation from Councillors, SDRC Staff and community -Participation from young people through participatory leadership and engagement	-Establish Youth Council as per model approved -Councillors to assist in supporting nomination process → Sep-Nov 2017 -Youth Council program to start January 2018 -Bi-Monthly Formal Meetings/ Project Planning and skill development -Youth Engagement Forums (Warwick and Stanthorpe and Annual Youth Action Plan)	YDO	High/2017-2018  <i>Youth Council Jan 2018</i> <i>Leadership Camp Feb 2018</i> <i>Youth Forums April/May 2018</i>
Participate in community and civic events representing Council, community and young people.	-Speakers, members of official parties, members of organising committees, or as Council suggests -Participate in community and civic events such as Australia Day, & National Youth Week	-Communicate with Council to identify community and civic events for 2017/2018 -Young Leaders to deliver Seniors Month "A QLD For All Ages" Trivia Night (August 2017)	Young Leaders/Youth Council, YDO	High/Ongoing  <i>Trivia Night August 2017</i>
Advertising and promoting relevant youth events, programs, and activities to create awareness and higher participation.	-Utilise various forms of promotion and media, e.g SDRC Website, SDYS Facebook page & School notices/newsletters	-Young Leaders/Youth Council to assist YDO in continuing to advertise and promote for events, activities, and programs across the region - Develop promotional Youth Council material	Young Leaders/Youth Council, YDO and Council.	High/Ongoing
Create and develop appropriate activities/events for young people of the Southern Downs.	-Identify a variety of methods to incorporate and engage with young people from all demographics of the community -Liaise with other young people in the community, including other youth leadership groups	- Deliver 2 x Youth Forums (Warwick & Stanthorpe) - Deliver Annual Youth EXPO -Deliver Annual Youth Action Plan and Survey -Develop various promotional materials & sources -Young Leader/Youth Council initiatives, projects & activities (incl. Stanthorpe Pool and Movie Night, Cooking Life Skills Program & Life Skills End Of Year 12 Program.	Young Leaders/Youth Council, YDO, Council and other relevant organisations/staff.	High/Ongoing  <i>Youth Forums April/May 2018</i> <i>Youth Expo April 2018</i>  <i>Youth Action Plan May/June 2018</i>  <i>Young Leader Projects December 2017</i>



Southern Downs Youth Policy - 5.3.2 - PARTNERSHIPS, ROLES & COLLABORATION				
Council recognises the value of The Young Leader/Youth Council program, including their role, and the importance of the retention of youth leaders in the region. Council will endeavour to consult with young people and youth stakeholders within the region in a timely and appropriate manner on matters that will, or are likely to, impact youth. Council will create effective partnerships with community and service sector in the development and implementation of programs and initiatives.				
Objectives	Strategies	Actions	Responsibilities	Priority/Timeframe
Greater partnership between Councillors and other relevant council staff in Young Leader/Youth Council Program. <i>(incl. establishment of new Youth Council)</i>	-Establish new Youth Council Program. - Consult and engage with young people and youth stakeholders across the region	-Establish new Youth Council Program -Deliver Youth Engagement Forums -Assess further options for Councillor and Young Leader/Youth Council collaboration -Educate Young Leaders/Youth Council regarding Council processes. -Councillors to attend Youth Council Meetings	Young Leaders/Youth Council, YDO and Council.	High/2018  <i>Youth Council Jan 2018</i>  <i>Youth Forums April/May 2018</i>
Invite local services and organisations to Young Leader/Youth Council meetings to discuss youth concerns, issues and resources.	<b>-Consult and engage with service provider networks (for example)</b> -Crime Prevention Officer → safety -headspace Warwick → mental health -SDIEA & CDS → youth at risk, disengagement	-Collate and prioritise concerns raised at engagement forums/Youth Council meetings -Work with SDYN and Warwick Interagency regarding Say No To Violence program, Youth Entrepreneurship, Safety/Cyber Safety & Health and Wellbeing	Young Leaders/Youth Council, YDO, Youth Workers, CDO, Council and other relevant bodies.	Ongoing
Work collaboratively in partnership with other youth organisations/services in the region. <i>(incl. Southern Downs Youth Network -SDYN)</i>	- Explore and identify ways to collaborate effectively and appropriately with other Youth Organisations and Services across the region <i>(incl. Southern Downs Youth Network, Warwick Interagency and Granite Belt Community Network)</i>	- Invite organisations & services to collaborate and partner on projects -Crime Prevention Officer → safety -headspace Warwick → mental health -SDIEA & CDS → disengagement -YDO to continue to manage the SDYN	Young Leaders/Youth Council, YDO, Youth Workers, Council and other relevant bodies.	Ongoing
Youth Development Officer to utilise referral pathways when dealing with young people at risk.	<b>Work collaboratively with organisations and services to support young people at risk.</b>	-YDO to provide general information & referral -Actively research grant funding support to deliver youth development programs addressing such issues as alcohol & drug misuse, mental health & wellbeing, & safety	YDO, Youth Workers, Council, and other relevant bodies.	Ongoing



<b>Southern Downs Youth Policy - 5.3.3 - PLANNING &amp; DECISION MAKING</b>				
Council acknowledges the importance of planning communities and public space that are inclusive of, and address the needs of young people. Council is committed to proactively involving young people and youth stakeholders through consultation and decision making processes.				
Objectives	Strategies	Actions	Responsibilities	Priority/Timeframe
Council to involve Young Leaders/Youth Council and other young people in community engagement and planning across the region.	-Utilise community engagement, and Youth Council Program	-Bi-Monthly Formal Youth Council Meetings ✓ provide input & share ideas on 3-4 Council initiatives ✓ provide feedback and give their opinion about SDRC policies, local laws, services and programs -Involve Young Leaders/Youth Council in planning forums and meetings (where appropriate) -Implementation of Southern Downs Youth Policy -Annual Youth Action Plan	Young Leaders/Youth Council, YDO, & Council.	Ongoing/Long term  <i>Youth Council Jan 2018</i>  <i>Youth Forums April/May 2018</i>
Prioritise Youth Action Plan and Youth Engagement Forums in Young Leaders/Youth Council Program.	-Youth Action Plan to be the direction for the Young Leader/Youth Council program and YDO → supported by Southern Downs Youth Policy and other Council Policies -Youth Action Plan and Youth Policy to be a resource for activities, events, projects and youth development opportunities	-Report to Council regarding Youth Action Plan progress (i.e. Youth Council Meetings and Reports) -6 Month or 12 Month review to Council as directed/determined by Council	Young Leaders/Youth Council, YDO and Council.	Ongoing/Long term  <i>December 2017</i>  <i>July 2018</i>

<b>Southern Downs Youth Policy - 5.3.4 - DIVERSITY</b>				
Council recognises its role and responsibility to consider the diversity of young people and their particular needs when making decisions and considering relevant planning, policy and projects within the community. Council recognises the value of, and will encourage, young people from all backgrounds to participate in the cultural life of the community.				
Objectives	Strategies	Actions	Responsibilities	Priority/Timeframe
Young Leaders/Youth Council to promote awareness of diversity in young people in the community	- <b>Participate in relevant events and activities</b> -For example, NAIDOC week, National Youth Week, Disability Action Week, etc	- Identify events and activities to be involved in -Support local groups	Young Leaders/Youth Council, YDO, Youth Workers, Council, Community Groups and other relevant bodies as appropriate.	Ongoing  <i>(Disability Action Week Sep 2017, National Youth Week April 2018, NAIDOC July 2018)</i>
Support our multicultural and Indigenous communities within the Southern Downs.	-Investigate possible Young Leader/Youth Council project partnerships - Support programs, events and activities (e.g incl. NAIDOC)	-Young Leaders/Youth Council to invite members of Warwick Indigenous Services Network to a Young Leader/Youth Council meeting to discuss options for involvement in NAIDOC week and other events and activities -possible Indigenous Art Project for NAIDOC 2018	Young Leaders/Youth Council, YDO, Youth Workers and other relevant bodies.	Ongoing  <i>(NAIDOC July 2018)</i>



<b>Southern Downs Youth Policy - 5.3.5 - EMPLOYMENT, EDUCATION &amp; TRAINING</b>				
Council is committed to working in partnership with all tiers of government and the community, to encourage the development of employment, education and training opportunities for young people within the region				
<b>Objectives</b>	<b>Strategies</b>	<b>Actions</b>	<b>Responsibilities</b>	<b>Priority/Timeframe</b>
Investigate further youth entrepreneurship and business programs for young people in the region.	- develop and deliver additional youth start-up and entrepreneurship programs <i>(incl. e.g leadership, innovation, enterprise and commercialisation)</i>	- Investigate funding opportunities for program - If successful with funding work with partners and contributors to deliver a successful program	YDO, Young Leaders/Youth Council, Community Services, Council and other relevant bodies.	Medium/April 2018
Investigate what young people want in regards to employment training and education in the Southern Downs Region.	- Identify and deliver projects to investigate employment, training and education needs	- Deliver and utilise the Annual Youth Expo for employers, training providers and young people to network <i>(Showcase what is available across the region)</i> - Investigate needs through service provider networks and engagement with young people	Young Leaders/Youth Council, YDO, Youth Workers and other relevant bodies.	Ongoing <i>Youth Expo April 2018</i>
Investigate the issues surrounding employment, training and education.	-Identify and deliver projects to investigate the issues surrounding employment, training and education	- Deliver Young Leader/Youth Council project around time management, study skills and organisation - Utilise engagement and marketing options - Investigate issues through service provider networks and engagement with young people	Young Leaders/Youth Council, YDO, Youth Workers and other relevant bodies.	<i>Young Leader Project December 2017</i>
Support the needs of Employment, Training and Education through the Southern Downs BEST (Bringing Employers and Schools Together) Initiative.	- YDO to continue to support the development of the BEST initiative for the Southern Downs	- YDO to continue to develop links with schools and employers with BEST coordinators - YDO to continue to support (where appropriate) BEST initiatives	YDO, Youth Workers, and other relevant bodies.	Medium/Ongoing



<b>Southern Downs Youth Policy - 5.3.6 - FUNDING</b>				
Council will strive to attract and secure funding for youth development, recreation and participation opportunities for young people across the region.				
<b>Objectives</b>	<b>Strategies</b>	<b>Actions</b>	<b>Responsibilities</b>	<b>Priority/Timeframe</b>
Council to allocate funds for Young Leader/Youth Council Program.	- Provide relevant information for Council's consideration and approval in 2017-2018 and 2018-2019 budget processes	-Funding provided for; Youth Action Plan Evening, shirts, badges, projects, end of year dinner, leadership training and camps	YDO and Council.	Ongoing/Long term
Young Leaders/Youth Council to develop budgets for their projects once Youth Action Plan has been developed and adopted.	-Invite relevant staff or special guests to Young Leader/Youth Council meetings -Provide Young Leaders/Youth Council with relevant templates and information	-Invite a special guest to a Young Leaders/Youth Council meeting for skill development in budget processes and project management -YDO to review project budgets with Young Leaders/Youth Council	Young Leaders/Youth Council, YDO and Council.	Ongoing/2017-2018
Investigate further funding options and support from relevant grants, organisations, services, community and business.	- Identify and approach businesses/ organisations/ services that could be involved in Young Leader/Youth Council projects -Explore potential grant funding & sponsorship	- Work with local organisations/ services/businesses to support Young Leader/Youth Council projects - Research funding/sponsorship from local youth organisations and grant funding where appropriate	Young Leaders/Youth Council, YDO and other relevant bodies.	Ongoing/2017-2018



<b>Southern Downs Youth Policy - 5.3.7 - RECREATION</b> Council will ensure that a range of recreational facilities and affordable, appropriate activities exist for young people, through working in partnership with other tiers of government, young people, stakeholders and the broader community.				
Objectives	Strategies	Actions	Responsibilities	Priority/Timeframe
Investigate recreational needs of young people across the region.	<b>(For example)</b> -Work with Sport and Recreation Advisory Committee - Work with identified and appropriate stakeholders to support programs and initiatives	-Work with appropriate stakeholders e.g. → As part of Annual Youth Expo - Identify list of potential activities and stall holders for the expo	Young Leaders/Youth Council, YDO, Sport & Recreation Officer, Youth Workers, Recreation Clubs and other relevant bodies.	Medium/2018  <i>Youth Expo April 2018</i>
Young Leaders/Youth Council to continue to promote recreational activities through their events and programs.	-Promote health and lifestyle initiatives -Identify strategies to increase participation -Encourage more participation in recreation and sports	- Young Leaders to support the Community Services Healthy Active Communities Initiative in 2017/2018 → <b>For Example – Other Possible Activities</b> -Skate/scooter/BMX tour, Rock Climbing, Fitness challenge -Include non-sport related activities e.g Laser skirmish	Young Leaders/Youth Council, YDO, Youth Workers, Council and other relevant bodies.	Medium/2017-2018  <i>(ongoing)</i> <i>Healthy Communities Program 2017/2018</i>
Skate Parks Extensions or improvements for Warwick and Stanthorpe	-Investigate options with relevant Council Department and officers (incl. external funding opportunities)	- Initiate discussions with relevant SDRC Staff -Investigate funding and grant options -Include in long term forecast budget discussions -Investigate moveable items in relation to Skate Park extensions/improvements (i.e. ability to be moved around the region to all parks)	Young Leaders/Youth Council, YDO and Council.	Long term
Support young people and their artistic and musical ability/talents in the community.	-Explore opportunities to link and work with local organisations/galleries on projects/events. - Review Outdoor Art Project (Queens Park & Federation Park River walks → YDO & Young Leaders to review/discuss with relevant Council staff community members about how to sustain the outdoor art project	-Talk to galleries and local organisations -Concerts and art competitions, (incl. Young Leader Projects, i.e Youth Music Festival) -Indigenous Art Competition in consultation with NAIDOC Week -Explore funding/grant options for restoration of frames - Encourage jam sessions at Youth Stage -Hold art development or music workshops	Young Leaders, YDO, Youth Workers and other relevant bodies.	Medium/2017-2018  <i>National Youth Week April 2018</i>  <i>NAIDOC Week 2018</i>
National Youth Week – Southern Downs 2018	-Develop annual full Calendar of Events in collaboration with the Southern Downs Youth Network and community	-Establish working party for the 2018 program -Council to manage Calendar of Events and identified activities in the program (incl. Expo, Youth Engagement Forum, Annual Youth Week Concerts) -Work with SDYN to deliver successful program	Young Leaders/Youth Council, YDO, Youth Workers, Service Providers & other relevant bodies.	High/Ongoing  <i>National Youth Week April 2018</i>



<p><i>Southern Downs Youth Policy - 5.3.8 - SERVICES AND STRATEGIES</i></p> <p>Council is committed to working with young people and youth stakeholders to plan, innovate, and support strategies that can improve the access, identification of gaps, and promotion of the range of youth services within the region (including e.g., but not limited to, Transport, Housing, and Health services).</p>				
Objectives	Strategies	Actions	Responsibilities	Priority/Timeframe
National Youth Week Youth Expo 2018	<ul style="list-style-type: none"> <li>- Showcase services, recreational and cultural activities available to the young people who are 12-25 yrs old.</li> <li>- Give young people the opportunity to connect with a range of youth services and activities in the one place.</li> </ul>	<ul style="list-style-type: none"> <li>- Establish working group for 2018 project</li> <li>- Work with Southern Downs Youth Network and Young Leader/Youth Council program to deliver successful Youth Expo (e.g Stalls will include health, sport &amp; recreation, education, training &amp; employment.)</li> </ul>	Young Leaders/Youth Council, YDO, Youth Workers, Council and other relevant bodies.	<p>High/Ongoing</p> <p><i>National Youth Week April 2018</i></p>
Continued support of existing youth related support services and their projects/events and activities across the Southern Downs.	<ul style="list-style-type: none"> <li>- Partner with other organisations (including SDYN) for events and programs.</li> <li>- Continue relationships and partnerships with youth organisations and services</li> </ul>	<ul style="list-style-type: none"> <li>- Invite services to Young Leader/Youth Council Meetings.</li> <li>- YDO to continue representation on SDIEA Board and other advisory roles as required</li> <li>- YDO to continue to manage SDYN</li> <li>- Work with SDYN and Warwick Interagency regarding Say No To Violence program, Youth Entrepreneurship, Safety/Cyber Safety &amp; Health and Wellbeing</li> </ul>	Young Leaders/Youth Council, YDO, Youth Workers, Council and other relevant bodies.	<p>Ongoing</p> <p><i>(2017-2018 – all dependent on funding)</i></p> <p><i>Say No To Violence</i></p> <p><i>Youth Entrepreneurship</i></p> <p><i>Safety/Cyber safety</i></p> <p><i>Health and Wellbeing</i></p>
Investigate transport issues/needs for young people across the Southern Downs region.	<ul style="list-style-type: none"> <li>- Investigate innovative transport opportunities for smaller communities</li> <li>- Assess current and potential options</li> <li>- Continue discussions with TMR in relation to options for young people</li> </ul>	<ul style="list-style-type: none"> <li>- Young Leaders/Youth Council to meet with TMR contact in relation to youth transport needs</li> <li>- YDO to support further enquiry through the SDYN investigating youth transport concerns and opportunities</li> <li>- Council to support lobbying of government in relation to issues and options for the region</li> </ul>	Young Leaders/Youth Council, YDO, Youth Workers and other relevant bodies.	Medium/2017-2018
Promote community awareness and support strategies to improve Youth Homelessness/ Housing options.	<ul style="list-style-type: none"> <li>- YDO and Young Leaders/Youth Council to continue to promote Youth Homelessness issues through their activities, events and programs</li> <li>- Council to advocate and lobby Government regarding outcomes of SD Youth Housing and Homelessness Report</li> </ul>	<ul style="list-style-type: none"> <li>- Work with SDYN to support recommendations of report → e.g including education and life skills programs, advocating and lobbying Government,</li> </ul>	Young Leaders, YDO, Youth Workers and other relevant bodies.	High/Ongoing



Southern Downs Youth Policy - 5.3.9 - SAFETY				
Council recognises the need for young people to live in a safe community and will work in partnership with other tiers of government, young people, stakeholders, police, other relevant bodies, and the broader community to achieve this aim.				
Objectives	Strategies	Actions	Responsibilities	Priority/Timeframe
Council and Young Leaders/Youth Council to support campaigns that discourage crime & vandalism through projects, community awareness and initiatives.	-Continued support of relevant campaigns through discussions with Crime Prevention Officer, services and other groups	- Young Leaders and YDO to use projects and events to raise awareness and support initiatives	Young Leaders/Youth Council, YDO, Youth Workers, Council and other relevant bodies.	Medium/Ongoing
Investigate options for young people being more proactive in the safety of their community.	- Young Leaders/Youth Council to partner with YDO, Crime Prevention Officer, Southern Downs Youth Network & Community Services to lead Cyber Safety & Social Media Initiative in 2017/2018. (Including raising awareness of impacts of cyber bullying) -Investigate other issues with Young Leaders/Youth Council and young people	- Investigate options for male and female workshops in relation to safety, bullying, cyber safety and health & wellbeing → in collaboration with Crime Prevention and service providers -Discuss options with Crime Prevention Officer -Investigate grant and funding options to run a cyber safety & social media program across the region	Young Leaders/Youth Council, YDO, Youth Workers, Council and other relevant bodies.	High/Ongoing  <i>Safety &amp; Cyber Safety 2018</i>  <i>(2017-2018 – all dependent on funding)</i>

Southern Downs Youth Policy - 5.3.10 - HEALTH AND WELLBEING				
Council recognises the importance of supporting and promoting the health and wellbeing of young people across the Southern Downs including raising awareness of existing services and current health issues for young people.				
Objectives	Strategies	Actions	Responsibilities	Priority/Timeframe
Promote health and wellbeing in the community through awareness campaigns, initiatives and programs.	- Promote health and wellbeing of young people in partnership with service providers and community. -Raise awareness of issues facing young people. e.g mental health issues.	- Young Leaders/Youth Council to partner with YDO and Community Services led Healthy Active Communities Initiatives in 2017/2018 -Utilise education and capacity building programs to target issues (e.g Mental Health) - All Young Leader/Youth Council projects & events to promote Drug & Alcohol free activities. -Investigate options for male and female workshops in relation to safety, bullying, cyber safety and health & wellbeing → collaborate with service providers	Young Leaders/Youth Council, YDO, Youth Workers, Council and other relevant bodies	High/2017-2018  <i>Continue Healthy Active Communities Initiative (2017-2018)</i>  <i>(2017-2018 – all dependent on funding)</i>
To support, raise awareness and promote education of drugs and alcohol misuse and related issues.	-Raise awareness through youth activities	-Continue Drug & Alcohol free Young Leader/Youth Council Initiative at events - Work with local Crime Prevention Officer, Drug Arm, schools, and local youth organisations	Young Leaders/Youth Council, YDO, Youth Workers and other relevant bodies.	Ongoing

Southern Downs Youth Action Plan 2017-2018| SDRC Young Leaders (2017) and Youth Council (2018)

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### **DRAFT Youth Council Models - for Council Consideration**

Model	1 <i>(this model delivers programs as well as having an advisory role)</i>
Membership	<ul style="list-style-type: none"> <li>• 9 young people ( 1 from every high school across SDRC – nominated by school - 12-18yrs)</li> <li>• 5 - 9 young people from out of school (18-25 yrs) – (formal interview process)</li> <li>• All young people have to fill out a membership application (recruitment to start in September each year)</li> <li>• 2 x Councillors per meeting - minimum (advisory role – act as link between Council and Youth Council)</li> <li>• 1 x staff member from Headspace Warwick, SDIEA and CDS (advisory role – formal meeting only)</li> <li>• SDRC Youth Development Officer (advisory role and Youth Council Coordinator)</li> <li>• Manager of Community Services &amp; Major Projects or Coordinator of Community Services (advisory role)</li> <li>• Youth Councillors can remain on the Youth Council for up to 2 years</li> <li>• Youth Mayor, Youth Deputy Mayor voted on at first formal meeting of the year. All other youth members have the title Youth Councillor.</li> </ul>
Structure & Work Plan	<ul style="list-style-type: none"> <li>• Special Committee of Council with formal operating procedures and terms of reference</li> <li>• Minutes of formal meetings are forwarded to Senior Council Staff for information</li> <li>• Minutes of formal meetings are forwarded to General Council Meeting for adoption</li> <li>• All Youth Councillors must attend a leadership and team building camp at the beginning of every year</li> <li>• Youth Council Quarterly Report outlining recent activities and outcomes to Council in line with policy and action plan</li> <li>• All Councillors are invited to all Youth Council Meetings and events</li> <li>• Work based on Annual Youth Action Plan and Southern Downs Youth Policy</li> <li>• 2 x Annual Youth Forums - as outlined in Youth Policy (1 in Stanthorpe and 1 in Warwick)</li> <li>• Meet once a month (4:30pm – 6:30pm) – Bi-monthly formal meeting with Councillors and Advisors, Bi-monthly Meeting for project planning and skill development</li> <li>• (do not meet during school holidays)</li> <li>• Formal Bi Monthly Meetings chaired by SDRC Mayor and Youth Mayor and discussions facilitated by Council Community Services Team. <ul style="list-style-type: none"> <li>✓ Young People are given the opportunity to provide input and share their ideas on 3-4 Council Initiatives</li> <li>✓ provide feedback and give their opinion about SDRC policies, local laws, services and programs that affect young people</li> </ul> </li> <li>• Meetings rotate between Warwick, Stanthorpe, Allora and Killarney</li> <li>• Develops the Annual National Youth Week Program with the Southern Downs Youth Network service providers</li> <li>• Develops and delivers 6 projects or events in the region (2 x Warwick, 2 x Stanthorpe, 1 x Allora, 1 x Killarney).</li> <li>• Participates in Civic Ceremonies such as Australia Day, ANZAC Day etc with SDRC Councillors</li> </ul>
Resources	<ul style="list-style-type: none"> <li>• Council allocated budget</li> <li>• Transportation of young people to and from meetings and events etc</li> <li>• Council Youth Development Officer – coordinates program</li> <li>• Use of Council Chambers for meetings</li> <li>• Council Staff and Councillors to attend meetings</li> <li>• Meals provided for meetings</li> <li>• Council facilities and equipment at no extra charge</li> <li>• Badges, shirts, and marketing material for Youth Council</li> </ul>
References	Brisbane City Council, Dorset Council, Latrobe City Council, Burnie City Council, Launceston City Council & Ipswich City Council

<b>Model</b>	<b>2</b> <i>(this model is only advisory, does not deliver projects or events etc across the region)</i>
<b>Membership</b>	<ul style="list-style-type: none"> <li>• 2 x yr 10-12 students from the 9 SDRC High schools (18 young people aged 14-18 yrs)</li> <li>• (Schools manage nomination process and transportation of young people to meetings)</li> <li>• All Councillors</li> <li>• SDRC Youth Development Officer (advisory role and Youth Council Coordinator)</li> <li>• Manager of Community Services &amp; Major Projects or Coordinator of Community Services (advisory role)</li> <li>• Youth Mayor, Youth Deputy Mayor voted on at first formal meeting of the year. All other youth members have the title Youth Councillor.</li> </ul>
<b>Structure &amp; Work Plan</b>	<ul style="list-style-type: none"> <li>• Special Committee of Council with formal operating procedures and terms of reference</li> <li>• Minutes of meetings are forwarded to Senior Council Staff for information</li> <li>• Minutes of meetings are forwarded to General Council Meeting for adoption</li> <li>• All Youth Councillors must attend a leadership and team building camp at the beginning of every year</li> <li>• All Councillors are invited to all Youth Council Meetings and events</li> <li>• Youth Action Plan ceases to exist (as of December 2017) – YDO delivers limited programs supported by Southern Downs Youth Policy</li> <li>• 4 x meetings per year – one every term</li> <li>• 2 x Annual Youth Forums - as outlined in Youth Policy (1 in Stanthorpe and 1 in Warwick)</li> <li>• Meetings rotate between Warwick, Stanthorpe, Allora and Killarney</li> <li>• Meetings during school hours (3hr Meetings) (do not meet during school holidays)</li> <li>• Meetings chaired by SDRC Mayor and Youth Mayor and discussions facilitated by Council Community Services Team. <ul style="list-style-type: none"> <li>✓ Young People are given the opportunity to provide input and share their ideas on 3-4 Council initiatives</li> <li>✓ provide feedback and give their opinion about SDRC policies, local laws, services and programs that affect young people</li> </ul> </li> <li>• Youth Mayor and Youth Deputy Mayor participate in Civic Ceremonies such as Australia Day, ANZAC Day etc with SDRC Councillors</li> </ul>
<b>Resources</b>	<ul style="list-style-type: none"> <li>• Students make their own way to and from meetings (usually with schools support or parents)</li> <li>• Council allocated budget</li> <li>• Council Youth Development Officer – coordinates program</li> <li>• Use of Council Chambers for meetings</li> <li>• Council Staff and Councillors to attend meetings</li> <li>• Meals provided for meetings</li> <li>• Council facilities and equipment at no extra charge</li> <li>• Badges, shirts, and marketing material for Youth Council</li> </ul>
<b>References</b>	Brisbane City Council, Moira Shire Council, Dorset Council

## 11.4 Warwick Aerodrome Memorial Request

### Document Information

 Southern Downs REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Manager Community Services and Major Projects	<b>ECM Function No/s:</b>

### Recommendation

THAT Council does not approve the placement of a monument at the Warwick Aerodrome that commemorates those that have contributed to the aerodrome and/or aviation community.

### Report

In 2012, the Queensland Recreational Aircraft Association (“QRAA”) made a submission to Council to erect a sandstone monument with an attached plaque within the aerodrome grounds to honour those who had passed.

In response to the submission, on 29 May 2012, Council resolved as follows:

*THAT the report of the Parks and Projects Manager dated 29 April 2012 in relation to Warwick Aerodrome – Memorial to those pilots that have lost their lives be received and that Council support the placement of a memorial to commemorate those that have fallen, subject to:*

- 1. The cost to construct and place the memorial to be borne by the Warwick Aerodrome community should they wish to proceed with the proposal;*
- 2. The size and shape of the memorial would need to comply with the Park Memorial Policy and*
- 3. The location of the memorial to be first approved by Council.*

In late 2016, the QRAA, incorporating the Warwick Aero Club again made contact with Council about the placement of a memorial, however, suggesting that the memorial would now be about recognising those that have made significant contributions to the aerodrome.

On 12 October 2016, the Chief Executive Officer wrote to the QRAA (incorporating the Warwick Aero Club) advising that as the proposal did not meet the intent of the 2012 resolution and that was also unclear on who or how a decision would be made about placing someone's name on this memorial, that Council would not support a submission to change the 2012 resolution.

Earlier this year the QRAA (incorporating the Warwick Aero Club) again wrote to Council seeking that a submission be placed before Council seeking the erection of a 1.8m by 1.0m sandstone or granite monument to those that made a significant contribution to the aerodrome and/or aviation community. The letter further stated that the selection of the names for the monument would be agreed upon by QRAA (incorporating the Warwick Aero Club) and then submitted to Council for approval.

### Budget Implications

There are no funds allocated

**Policy Consideration**

Nil

**Community Engagement**

Letter of submission attached

**Legislation/Local Law**

Manual of Standards 139 Aerodrome

**Options**

1. That Council approve the placement of a monument at the Warwick Aerodrome that commemorates those that have contributed to the aerodrome and/or aviation community.
2. That Council does not approve the placement of a monument at the Warwick Aerodrome that commemorates those that have contributed to the aerodrome and aviation community.

**Attachments**

1. Queensland Recreational Aircraft Association incorporating Warwick Aero Club [View](#)



Queensland Recreational Aircraft Assoc.  
Incorporating Warwick Aero Club



PO Box 934 , Warwick 4370

Mr David Keenan  
Chief Executive Officer  
Southern Downs Regional Council  
PO Box 26  
Warwick 4370

11 January 2017

Dear Mr Keenan

**Re: Warwick Aerodrome Memorial**

SOUTHERN DOWNS REGIONAL COUNCIL WARWICK BRANCH		
RECEIVED		
16 JAN 2017		
Aviation Officer:	<input checked="" type="checkbox"/>	File
Tsk	<input type="checkbox"/>	
Dst	<input type="checkbox"/>	
Fwd	<input type="checkbox"/>	

Please disregard previous correspondence on this matter.

Members of the Queensland Recreational Aircraft Association/Warwick Aero Club (QRAA) have asked me to present a new submission to SRDC for consideration :

Mr Gus Mauch OAM, in his history of the Warwick Aerodrome "Wings Over Warwick" c. 2005 recorded numerous Warwick citizens who initiated the establishment of the aerodrome. He also recorded names of Warwick business persons who contributed to aviation in the area.

QRAA would like to erect a monument at Aerodrome (at no cost to Council) as a permanent reminder of those who made a significant contribution to the Aerodrome and to aviation in the area. The monument would have provision to add new names over time.

We suggest that the monument would be a sandstone or granite block approximately 1.8 metres x 1.0 metres sitting on a cement base 1300 x 750 x 230 mm. It would have metal plaques attached with the appropriate names engraved.

The selection of names for the monument would be agreed upon by members of the Warwick Gliding Club and QRAA. These would then be submitted to Council for approval.

I would appreciate if this proposal could brought to the attention of the SDRC.

Yours Sincerely,

Dr Phil Goyne  
(President QRAA/Warwick Aero Club)

cc. Mayor Dobie

Southern Downs Regional Council




\*DOC0235917\*

## 12. PLANNING, ENVIRONMENT & CORPORATE SERVICES DEPARTMENT REPORTS

### 12.1 New Fees and Charges - Planning Act 2016

#### Document Information

 <b>Southern Downs</b> <small>REGIONAL COUNCIL</small>	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Planning and Compliance Coordinator	<b>ECM Function No/s:</b> 12.11

#### Recommendation

THAT Council deletes from the 2017/18 Schedule of Fees and Charges the fees relating to requests for Negotiated decisions and changing an existing approval, and includes instead the following fees:

PLANNING FEES	Head of Power	GST Treatment	2017/2018 Fee
<b>Change Representations, Change Applications and Extension Applications</b>			
Making change representations during the applicant's appeal period (i.e. request for a Negotiated decision)			
(i) Involving changes to staging, or a significant change to an approved floor plan, or involving a review of more than 20% of the conditions of approval	LGA S97(2)(e)	GST Free	760.00
(ii) Making change representations other than as described above			Nil
Making a change application to change a development approval			
(i) If a minor change	LGA S97(2)(e)	GST Free	760.00
(ii) If a change, other than a minor change, required to undergo public notification	LGA S97(2)(e)	GST Free	As for an impact assessable application
(iii) If a change, other than a minor change, not required to undergo public notification	LGA S97(2)(e)	GST Free	As for a code assessable application
Making an extension application to extend a currency period of a development approval	LGA S97(2)(e)	GST Free	760.00
Making representations about an Infrastructure Charges Notice (i.e. request for a Negotiated notice)	LGA S97(2)(e)	GST Free	200.00

#### Report

The commencement of the *Planning Act 2016* on 3 July 2017 has resulted in some changes to the terminology and processes for development assessment. The fees adopted by Council in June

2017 included fees for planning applications, however some changes are required to reflect the *Planning Act 2016*.

Changes are recommended to the terminology used for fees associated with Negotiated decisions (change representations) and minor changes, and new fees are required for change applications where the change is not a minor change, for applications to extend currency periods, and requests to negotiate an Infrastructure charges notice.

PLANNING FEES	Head of Power	GST Treatment	2017/2018 Fee
<b>Change Representations, Change Applications and Extension Applications</b>			
Making change representations during the applicant's appeal period (i.e. request for a Negotiated decision):			
(i) Involving <del>changes to staging, or a significant considerable</del> change to an approved floor plan, or involving a review of more than 20% of the conditions of approval	LGA S97(2)(e)	GST Free	760.00
(ii) <del>Making change representations Request for a Negotiated Decision</del> other than as described above			Nil
<del>Request to change existing</del> Making a change application to change a development approval <del>or compliance permit (includes request to extend relevant period and change conditions of approval):</del>			
(i) If a minor change	LGA S97(2)(e)	GST Free	760.00
(ii) If a change, other than a minor change, required to undergo public notification	LGA S97(2)(e)	GST Free	As for an impact assessable application
(iii) If a change, other than a minor change, not required to undergo public notification	LGA S97(2)(e)	GST Free	As for a code assessable application
Making an extension application to extend a currency period of a development approval	LGA S97(2)(e)	GST Free	760.00
Making representations about an Infrastructure Charges Notice (i.e. request for a Negotiated notice)	LGA S97(2)(e)	GST Free	200.00

### Budget Implications

The estimated revenue from planning application fees has been accounted for in the 2017/18 budget. The new fees will have little impact on the projected revenue.

### Policy Consideration

Nil

### Community Engagement

Nil

### Legislation/Local Law

*Local Government Act 2009*

*Planning Act 2016*

Development Assessment Rules

## **Options**

Council:


1. Adopts the fees as outlined in the recommendation.
2. Does not adopt the fees as outlined in the recommendation.

## **Attachments**

Nil

## 12.2 Waste Contracts and Waste Reduction and Recycling Plan

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Environmental Coordinator	<b>ECM Function No/s:</b> 31.05

### Recommendation

THAT Council:-

1. Resolves under Section 235(a) of the Local Government Regulation 2012, to extend by twelve (12) months, the waste contracts with JJ Richards & Sons, MJ Smith Group and Endeavour Foundation resulting in a new expiry date of 30 June 2019 and that Council commence development of a new Waste Reduction and Recycling Plan.
2. Not proceed with the decision made at the 28 June 2017 General Meeting to conduct community consultation on the existing Plan.

### Report

#### Waste Reduction and Recycling Plan

Under the provisions of the Waste Reduction and Recycling Act 2011, Council must have a Waste Reduction and Recycling Plan. This Plan is to provide a framework on how waste will be managed for the next ten (10) years. Council's current Plan was developed internally in 2011 and has been subject to a number of amendments since this time. There has been no comprehensive review of the Plan since it was adopted in 2011.

In recent times, there has been a number of data releases and information that have made the contents of the current Plan outdated, this includes:

- Release of the 2016 Census data;
- Completion of the 2016/17 waste and recycling survey data;
- Updated airspace assessment report undertaken for the Warwick, Stanthorpe and Yangan waste facilities.

#### Waste Contracts

The following waste management contracts currently lapse on 30 June 2018;

1. JJ Richards & Sons – domestic kerbside collection service and collection of bulk waste containers at nominated waste facilities;
2. MJ Smith Group – landfill operations at the Warwick waste facility;
3. Endeavour Foundation – operation of the Warwick and Stanthorpe gatehouse and weighbridge, management of the Resource Recovery Shop and servicing of recycling containers at nominated waste facilities.

It was intended to advertise a tender for the domestic collection and landfill operations in September 2017 with a report being presented to Council in December for a decision with the new contracts commencing on 1 July 2018. The supervision of the gatehouse and weighbridge and collection of recycling bins from the waste facilities was scheduled to be advertised early 2018 with a commencement date of 1 July 2018.

It's imperative that the waste contracts align and complement the details contained within the Waste Reduction and Recycling Plan. Having an outdated Plan will only increase the risk of a poor performing waste contract, both from a financial and a service delivery perspective.

#### Impact to Current Contractors

All impacted contractors have been spoken to about the prospect of extending their respective contracts by twelve (12) months. All of them have verbally offered no objection to such an extension.

The contracts are able to be renewed to cease on 30 June 2019 under the provisions in the Local Government Regulation 2012 (Section 235 (a)).

#### June Council Meeting

At the June General Meeting, Council resolved that community consultation be undertaken based on the draft plan that was submitted, with the inclusion of an upgrade of the Amiens waste facility. It is proposed that this consultation does not take place, and any such community consultation does not occur until such time of a new Plan has been developed and adopted in principle by Council.

#### **Budget Implications**

- The development of a new Waste Reduction and Recycling Plan has not been budgeted for this financial year. This expenditure will be captured as part of the first quarter budget review.
- The current rates in the impacted agreements will be subject to a CPI increase.
- There is no impact to the Capital Works program.

The current Plan will remain in place until such time as a new Plan has been adopted by Council. There is no capital budget this financial year to upgrade or close any unsupervised waste facilities.

#### **Policy Consideration**

Waste Reduction and Recycling Plan 2016-2026

#### **Community Engagement**

Community consultation will occur in accordance with the requirements of Section 125(4) of the Waste Reduction and Recycling Act 2011 once the new Draft Waste Reduction and Recycling Plan has been received by Council.

#### **Legislation/Local Law**

- Local Government Act 2009;
- Local Government Regulation 2012;
- Waste Reduction and Recycling Act 2011; and
- Waste Reduction and Recycling Regulation 2011.

#### **Options**

Council:

1. Proceed with preparing the new waste contracts to commence from 1 July 2018;
2. Retain the current Waste Reduction and Recycling Plan;


3. Resolves that under Section 235(a) of the Local Government Regulation 2012, to extend by twelve (12) months, the waste contracts with JJ Richards & Sons, MJ Smith Group and Endeavour Foundation resulting in a new expiry date of 30 June 2019 and that Council commence development of a new Waste Reduction and Recycling Plan. That Council not proceed with the decision made at the 28 June 2017 General Meeting to conduct community consultation on the existing Plan.

**Attachments**

Nil

## 12.3 Operational Plan Quarterly Review - April to June 2017

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Manager Corporate Services Governance and Grants Officer	<b>ECM Function No/s:</b> 13.45.01

### Recommendation

THAT Council receive the contents of the Operational Plan Quarterly Review – April to June 2017.

### Report

The *Local Government Regulation 2012* requires that Council prepare and adopt an Operational Plan for each financial year. The Regulation also requires that Council must make assessments of its progress towards implementing its Operational Plan at regular intervals of not more than 3 months and that it must discharge its responsibilities in a way that is consistent with the annual Operational Plan.

Officer comments regarding the status and progress/completion of the 2016/2017 Operational Plan actions for the period 1 April 2017 to 30 June 2017 are attached.

### Budget Implications

The Operational Plan is consistent with Council's 2016/2017 Budget.

### Policy Consideration

The Operational Plan reflects the long term goals identified within the 2014-2019 Corporate Plan (Revised Edition).

### Community Engagement

Nil

### Legislation/Local Law

Section 174 of the *Local Government Regulation 2012* states that Council must prepare and adopt an annual operational plan for each financial year

Section 174(3) of the *Local Government Regulation 2012* states that a written assessment of the local government's progress towards implementing the annual operational plan must be presented at meetings of the local government held at regular intervals of not more than 3 months

### Options

1. Receive the contents of the Operational Plan Quarterly Review – April to June 2017.
2. Not receive the contents of the Operational Plan Quarterly Review – April to June 2017.

### Attachments

1. Operational Plan - Final Quarter review [View](#)

<i>Executive Services</i>						
<i>Key Outcomes</i> 1.2 Continue to monitor and stay informed about matters that affect the community.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Provision of timely and accurate Council information to the community.	Communications & Public Relations	Chief Executive Officer	Ongoing	50	30/08/2017	On average there have been 2-3 briefings per month for Councillors as well as a number of site visits to facilities. Information has been supplied to the community on a regular basis, as well as targeted consultation on specific issues. Councillors are now receiving fortnightly updates.
<i>Key Outcomes</i> 1.8 Assist community groups to increase their sustainability and build social capacity.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Review Major Festivals & Events grant program through a cross Council working party.	Community Grants	Manager Economic Development & Tourism	In progress	80	30/08/2017	Finalising policy with new events officer.
<i>Key Outcomes</i> 1.12 Develop and promote our unique artistic and cultural diversity.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Work with local community volunteers on delivering CMC events in Stanthorpe and Warwick.	Arts & Culture	Manager Economic Development & Tourism	Completed	100	30/08/2017	Completed for 2016/17.
Review the regional Australia Day arrangements.	Arts & Culture	Manager Economic Development & Tourism	Completed	100	28/01/2017	Completed.
<i>Key Outcomes</i> 4.12 Explore, review potential efficiencies and opportunities for Council's operations.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Provide overall guidance and direction on Council's operations.	CEO Office	Chief Executive Officer	Ongoing	100	30/08/2017	Updates have been provided to Councillors in relation to finance, human resources, legal expenses and policy updates.
Support for Elected Members.	Elected Members	Chief Executive Officer	Ongoing	80	30/08/2017	Officers have provided updates and inductions to Councillors. The process for Advisory Committees has also been undertaken. Councillors have been encouraged to attend and present at events and conferences.
Review of Council banking arrangement.	Financial Services	Manager Finance	Not started	0	30/08/2017	Action will not be taking place this Financial Year.

<i>Executive Services</i>						
<i>Key Outcomes</i>		<i>3.0 Review Council's role in Tourism</i>				
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Review tourism, information and business signage in Southern Downs. Part one is to investigate, review and recommend new welcome and tourist signage, including cluster signage in region. Part two is investigate removal of old/delunct business and tourism signage.	Tourism	Manager Economic Development & Tourism	In progress	50	30/08/2017	Artwork completed by September 2017, and handed over to Engineering Services for Implementation.
Review the success of Destination Southern Downs in accordance with the recommendations of the Tourism Transition Reference Group, and review Council's further / future involvement.	Tourism	Manager Economic Development & Tourism	Completed	100	01/07/2016	Council has finalised dealing with Destination Southern Downs and responsibility for its activities have now transferred to the Manager of Economic Development and Tourism.
<i>Key Outcomes</i>		<i>6.2 Develop and implement policies and procedures to effectively manage HR resources and practices across the entire Southern Downs Regional Council organisation.</i>				
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Negotiate new Certified Agreement.	Human Resources and Organisational Development	Manager Human Resources	In progress	25	30/08/2017	New Local Government Award effective 1 March 2017 negotiations to commence. EB negotiations not commenced in the 2016/17 financial year. New Queensland Local Government Industry - State 2017 Award partitioned into 3 Awards which comes into effect from 1 July 2017. Action to be carried over to 2017/18 Operational Plan.
Review Council's liability in relation to employee accruals and develop strategies to reduce the liability.	Human Resources and Organisational Development	Manager Human Resources	In progress	70	30/08/2017	Continued review of accrual of leave balances. Long service leave accruals to be addressed in the 2017/18 financial year.
<i>Key Outcomes</i>		<i>5.2 Continue to promote and encourage a proactive approach to workplace health and safety.</i>				
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Implement the recommendations of the external safety audit to ensure full compliance.	Human Resources and Organisational Development	Manager Human Resources	In progress	30 N/A due to new Audit being completed	30/08/2017	Revised audit has commenced. Safety Audit completed and Council Action Plan developed.

<i>Executive Services</i>						
<i>Key Outcomes</i>						
<i>8.7 Become an employer of choice: appropriate training, innovative leadership and improved career pathways.</i>						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Review current workforce profile and conduct skills audit across all Directorates for succession planning.	Human Resources and Organisational Development	Manager Human Resources	In progress	40	30/08/2017	Progressing. New organisational structure implemented October 2016. Performance Development Plans rolled out to State Award employees November 2016 to capture training and development requirements. Workforce Strategy commenced.
<i>Key Outcomes</i>						
<i>8.8 Continue to upgrade and use most effective technology to provide best delivery of services to the region.</i>						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Ensure Council's Corporate System Technology One is up-to-date and meets Council's needs.	Information Technology	Manager Finance	Completed	100	15/03/2017	Completed.
Replace Server Backups System.	Information Technology	Senior Infrastructure Officer	Completed	100	30/08/2017	Completed.
<i>Key Outcomes</i>						
<i>8.15 Implement an ongoing review of the rating system encompassing benefit fee rate areas.</i>						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Issue rates and utility charges for Council and provide rating support.	Revenue	Accountant (Revenue)	Completed	100	30/08/2017	Completed.
Review Council's Rating Categories.	Revenue	Accountant (Revenue)	In progress	0	30/08/2018	Will be undertaken during 2017/18 financial year.
Review Council's Water & Waste Water Charging.	Revenue	Accountant (Revenue)	In progress	80	30/08/2017	Council officers are finalising options for Council's consideration. Further review to be undertaken during the 2017/18 financial year.
<i>Key Outcomes</i>						
<i>8.22 Provide and maintain strategies to ensure Council's long term financial sustainability.</i>						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Review and update of the 10 year Financial Plan.	Financial Services	Manager Finance	Completed	100	30/08/2017	Completed.
Annual review of Debt Policy, Procurement Policy, Revenue Policy and Investment Policy.	Financial Services	Manager Finance	Completed	100	30/08/2017	Completed.

## Engineering Services

### Key Outcomes

1.1 Review levels of service delivery to our region.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Review and update the Drought Management Plan.	Water & Wastewater	Technical Officer Water & Wastewater	Not started	0	Not Applicable	Activity delayed to address high priority compliance issues with the regulators. Proposed due date of 28 June 2017. New Manager will need to overview. Drought Management Plan is no longer required by legislation so completing this is no longer a priority. Action included in 2017/2018.

### Key Outcomes

1.2 Continually monitor and evaluate all Council operations.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Review Street sweeping and patching Truck operations.	Council Road Networks	Manager Works Maintenance and Open Space	In progress	40	30/06/2017	Project in progress. Action included in 2017/18 year.

### Key Outcomes

1.3 Review the Southern Downs Community Plan and Community Engagement Strategy in consultation with other key stakeholders including other levels of Governments.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Review the Community Engagement Policy in collaboration with other Council departments.	Community Services	Manager Community Services & Major Projects	Completed	100	30/06/2017	Policy tabled at June 2017 General Council meeting.
Review Council's achievements from the 2030 community plan with a report to briefing sessions on a quarterly basis.	Community Services	Manager Community Services & Major Projects	Not started	0	30/06/2017	Not started due to staff resourcing issues.

### Key Outcomes

1.5a Review all cemetery services including determining the viability of above ground vault construction and identify land for future expansion.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Build blocks B, C, D of Stage 2 of the Stanthorpe Outdoor Burial Wall.	Cemeteries	Manager Community Services & Major Projects	On Hold	0	30/06/2017	Block E taken precedence. Contract awarded and construction is to start January 2017. Block B,C & D postponed until next financial year.
Further roll out concrete beams to reduce maintenance costs.	Cemeteries	Manager Community Services & Major Projects	Completed	100	30/06/2017	Beams complete.
Manage and maintain cemeteries across the region.	Cemeteries	Manager Works Maintenance and Open Space	Completed	100	30/06/2017	Maintenance progressing as scheduled.

### Key Outcomes

1.8 Assist community groups to increase their sustainability and build social capacity.

Explore options for delivering project planning skills to further build capacity in the community.	Community Grants	Manager Community Services & Major Projects	Completed	100	30/06/2017	Community Action Workshops conducted.
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## Engineering Services

*Key Outcomes* 1.5 Continue to develop and extend Council's public consultation processes.

<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Engage with a broad community base regarding youth issues identified through the Youth Action Plan process.	Youth Development	Manager Community Services & Major Projects	In progress	75	30/06/2017	Engagement continues. Report to go to July Council meeting.
Review the Community Engagement Policy in collaboration with other Council departments.	Community Services	Manager Community Services & Major Projects	In progress	100	30/06/2017	Policy tabled at June General Council meeting.

*Key Outcomes* 1.12 Develop and promote our unique artistic and cultural diversity

<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Review the Art Cultural and Heritage Policy.	Arts & Culture	Manager Community Services & Major Projects	Completed	100	30/06/2017	Policy tabled at June General Council meeting.

*Key Outcomes* 2.2 Continue to upgrade pathways throughout the region to encourage increased walking and cycling by residents and visitors in accordance with the Footway and Bikeway Master Plan.

<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Complete Cycle pathway master plans.	Infrastructure Services	Director Engineering Services	Not started	0	20/06/2017	Not yet commenced.

*Key Outcomes* 4.12 Explore and potential efficiencies and opportunities for Council's operations.

<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Establish KPI's and MOU's with recipients of annual operational funding.	Community Services	Manager Community Services & Major Projects	In progress	100	31/07/2016	All but Stanthorpe YMCA returned these documents.
Delivery on Get Out Get Active funding to encourage participation from women and girls in sport and recreation.	Community Services	Manager Community Services & Major Projects	Completed	100	31/12/2016	Completed.
Actively seek external funding to deliver Community Service projects.	Community Services	Manager Community Services & Major Projects	Ongoing	100	30/06/2017	Ongoing.

*Key Outcomes* 4.2 Participate in the development of a fire trail implementation and maintenance program with other agencies.

<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Determine Council's view on fire trail management.	Disaster Management	Director Engineering Services	Not started	0	30/04/2017	No action to date. Work has been concentrated on getting fire trails currently funded completed.

*Key Outcomes* 4.6 Rationalise and provide appropriate levels of service to the parks and gardens network, and flora reserves/wildlife corridors.

<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Manage and maintain Council owned parks and gardens.	Parks, gardens, sporting fields and open space	Manager Works Maintenance and Open Space	Completed	100	30/06/2017	Maintenance progressing as scheduled.
Review maintenance service levels for parks and gardens.	Parks, gardens, sporting fields and open space	Manager Works Maintenance and Open Space	Completed	100	30/06/2017	Service level completed and implemented.

<i>Engineering Services</i>						
<i>Key Outcomes</i> 4.10 Explore the establishment of Council activities in the region						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Continue investigations of various strategically placed sites across the region and to continue the approval process with suitable sites.	Council Road Networks	Manager Works Maintenance and Open Space	In progress	75	30/06/2017	Currently concentrating on land within road reserves. Council has engaged a dozer to push up materials. Some locations require further processing by either a power screen and or crusher plant.
<i>Key Outcomes</i> 6.1 Investigate appropriate waste water services and systems.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Manage and maintain wastewater infrastructure assets & services.	Water & Wastewater	Technical Officer Water & Wastewater / Manager Water & Wastewater	In progress	100	30/06/2017	In progress and ongoing.
Complete consultation on Trade Waste Management Plan.	Water & Wastewater	Technical Officer Water & Wastewater	In progress	90	31/12/2016	No further action planned on Trade Waste at present.
<i>Key Outcomes</i> 6.7 Secure a sustainable, reliable water supply to support industry and population growth.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Deliver the 2016-17 Capital Works Program.	Water & Wastewater	Manager Water & Wastewater	In progress	40	30/06/2017	In progress.
Complete the Warwick Water Treatment Plant master plan.	Water & Wastewater	Principal Engineer Water & Wastewater	In progress	90	24/12/2017	RFQ completed, met with prospective tenderers. Consultant engagement planned for 21 October 2016. Propose due date of 24 December 2017. Parson Brinkerhoff as finalising the plan and will be submitting this within 2 weeks.
Manage and maintain water infrastructure assets & services.	Water & Wastewater	Manager Water & Wastewater	In progress	45	31/06/2017	Design underway. Tenders for water clarifier to be called by 28 February 2017. Tenders due 28 March.
<i>Key Outcomes</i> 6.8 Develop and review current plans for Emu Swamp Dam including associated risk management strategies.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Progress Emu Swamp dam project conditions of approval.	Water Dams	Manager Water & Wastewater	In progress	10	30/06/2017	Council is awaiting feedback and finalisation from State and Federal Governments in relation to the key activities to be undertaken under the funding from the National Water Infrastructure Development Fund. EOI complete for business case assessment. Final tenders to be invited January 2017. GHD has been awarded, the feasibility study and work commenced 16 March 2017.

## Engineering Services

### Key Outcomes

7.1 Review and implement strategies to allow for the expansion of aviation activities at both aerodromes as funding permits

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Explore using the facilities for activities to bring in additional revenue.	Aerodromes	Manager Community Services and Major Projects	Completed	100	30/06/2017	One event completed in October 2016.
Manage and maintain aerodrome facilities at Warwick and Stanthorpe.	Aerodromes	Manager Community Services and Major Projects	Completed	100	30/06/2017	Ongoing. Grant application being finalised to address runway deterioration issues.

### Key Outcomes

7.2 Provide well maintained sealed and unsealed roads, including footpaths and stormwater drainage, to determined levels of service as defined in the Asset Management Plan

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Deliver the 2016/17 Works Construction Capital Works Program.	Works Construction	Manager Works Construction, Workshops and Assets	In progress	80	30/06/2017	The full capital program as it currently stands will not be delivered by 30 June. The addition of major new capital projects throughout the year such as Kenilworth St (\$2,100,000), Rogers St Carpark (\$600,000) and Schnitzlerling St (\$350,000) Killamey Streetscape (\$100,000) has significantly increased the listed program through the year. The projects in the current program where construction has not substantially commenced are: Thames Creek Culvert reconstruction, Warwick CBD Cycle Lanes, Stanthorpe CBD Cycle Lanes, Connolly Dam Rd Blackspot, Longs Lane Blackspot, Killamey Streetscape and Schnitzlerling St.

### Key Outcomes

7.10 Analyse current roads and other associated infrastructure to determine priorities.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Further refine and develop the 5 year Capital Works Program for Roads and Associated Infrastructure.	Works Construction	Manager Works Construction, Workshops and Assets	In progress	100	30/03/2017	Submitted as part of the 2016/17 budget considerations.

### Key Outcomes

8.5 Continue to develop accurate flood mapping studies.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Implement IGE REVIEW task actions for year one.	Disaster Management	Disaster Management Coordinator	In progress	50	30/06/2017	Slow but steady works carried out as resourcing allows.
Complete all remaining required sub-plans for the Local Management Disaster Plan.	Disaster Management	Disaster Management Coordinator	In progress	30	30/06/2017	Evacuation centre and health sub plans completed.

## Engineering Services

### Key Outcomes

8.12 Develop and implement council land management strategies

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Manage and maintain Council buildings and facilities.	Civic facilities	Manager Community Services and Major Projects	Ongoing	100	30/06/2017	Ongoing. Building Asset and Services Management Plan to be tabled at July Council meeting.
Rollout further safety improvements as identified by Saleyards Master Plan.	Saleyards	Manager Finance and Information Technology	Ongoing	100	30/06/2017	Walkway improvements completed.
Manage and maintain Warwick Saleyards.	Saleyards	Manager Finance and Information Technology	Ongoing	100	30/06/2017	Ongoing.

### Key Outcomes

8.14 Manage and develop SDR's disaster management and recovery responsibilities.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Provide disaster recovery assistance to residents in the event of a disaster.	Community Recovery	Manager Community Services & Major Projects	Ongoing	75	30/06/2017	Processes in place, however further development required. Recent event identified gaps.
Provide disaster emergency response training to volunteers to maintain competency and capacity to respond in a disaster situation.	Community Recovery	Manager Community Services & Major Projects	In progress	75	30/06/2017	Red Cross Evacuation Centre training completed.
Develop Memorandums of Understanding with owners of identified evacuation centres.	Community Recovery	Manager Community Services & Major Projects	Not started	0	30/06/2017	Not yet started.

## Engineering Services

### Key Outcomes

8.15 Continue to review and expand Asset Management Plans

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Finalise and expand the timber bridge asset management plan to include all bridges and major culverts.	Council Road Networks	Manager Works Maintenance and Open Space	In progress	40	30/06/2017	Asset register complete. Progressing with AMP. Project has stalled due to lack of resources. This project will need to be extended into next financial year.
Review and update the Asset Management Plan for Water Supply.	Water & Wastewater	Manager Water & Wastewater	In progress	50	30/09/2017	major staff changes have delayed the works
Review and update the Asset Management Plan for Wastewater.	Water & Wastewater	Manager Water & Wastewater	In progress	50	30/09/2017	major staff changes have delayed the works
Refine the Water & Wastewater 4 & 10 year Capital Works Program.	Water & Wastewater	Manager Water & Wastewater	In progress	50	30/09/2017	compilation of asset and staff information is making good progress
Complete Asset management plans for roads, storm water, plant and bridges.	Infrastructure Services	Director Engineering Services/Manager Construction, Workshops and Assets.	In progress		30/04/2017	Refer to other action items for progress on AMP (Asset Management Plan) for roads, bridges and stormwater. An AMP for Plant will not be commenced in 2016/17.
Further refine and develop the Corporate Asset Management approach and processes to ensure closer integration between the Asset Management Plans and Council's Long Term Financial Plan.	Asset Management	Manager Works Construction, Workshops and Assets	In progress	60	30/06/2017	An asset Management Maturity Assessment was completed in August 2016. An Asset Management Policy was adopted at the December 2016 meeting. An Asset Management Strategy was developed and endorsed at the March 2017 General Meeting. Further work to establish an Asset Management Steering committee will be progressed before 30 June.
Complete the Transport Asset Management Plan.	Council Road Networks	Manager Works Maintenance and Open Space	In progress	30	30/06/2017	Project has stalled due to lack of resources. Timeframe to be amended to 30 June 2017. This project will need to be extended into next financial year.
Complete a core Stormwater Asset Management Plan.	Stormwater and Drainage	Manager Works Maintenance and Open Space	In progress	10	30/06/2017	Asset register to be finalised. This project will need to be extended into next financial year.
Review and expand the Building Asset Management Plan.	Property Management	Manager Community Services and Major Projects	Completed	100	30/06/2017	BASMP to be tabled to July General meeting.

<i>Planning, Environment &amp; Corporate Services</i>						
<i>Key Outcomes</i> 1.3 Review levels of service and delivery to our region.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Overall Direction of the Planning, Environment and Communities Directorate and implementation of Operational Plan.	Director Planning, Environment & Corporate Services	Director Planning, Environment & Corporate Services	Ongoing	100	30/06/2017	Action completed.
Ensure Planning and Environment Capital Works are constructed and completed generally in accordance with the Budget and Operational Plan.	Director Planning, Environment & Corporate Services	Director Planning, Environment & Corporate Services	In progress	95	30/06/2017	Works are proceeding in accordance with the waste strategy and the proposed upgrade to the Broadwater Waste Transfer Station is nearing completion.
<i>Key Outcomes</i> 1.7 Review Council's long term involvement in Council housing.						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Progress the decisions made on Council's long term involvement in Community Housing.	Community Housing	Manager Corporate Services Community Housing Officer	Completed	100	30/06/2017	Council has received confirmation from the Department of Housing that the registration has been formally approved.
<i>Key Outcomes</i> 3.2 Further develop libraries to become active community hubs of learning and social inclusion						
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Implement the Library strategic plan actions and review actions 2016/17 and 2017/18.	Libraries	Principal Librarian	In progress	75	30/06/2017	The strategic plan will require further review and amendments during 2017 - 2018.
Review the Library Strategic Plan.	Libraries	Principal Librarian	In progress	75	30/06/2017	Review to be completed in 2017 -2018.
Progress the decisions made by Council on future mobile library service alternatives.	Libraries	Principal Librarian	In progress	75	30/06/2017	The replacement costs of the Mobile Library has been included in the 2017-2018 Draft Capital Budget.

## Planning, Environment & Corporate Services

### Key Outcomes

4.4 Apply the Planning Scheme to ensure consistent and balanced decisions are made in relation to lifestyle and growth opportunities.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Review the process for accepting online lodgement of planning applications following the removal of SmarteDA.	Planning and Development	Manager Planning and Development	On hold	25	30/06/2017	An application has been made for funding under the Innovation and Improvement Fund to implement the Technology One eSubmit module for the electronic lodgement of development applications. If funding is obtained, it is expected this project will be completed by September 2017.
Review development assessment procedures, factsheets and website content in line with the changes to accord with both the new Planning Act and the amended Planning Scheme.	Planning and Development	Manager Planning and Development	Completed	100	30/06/2017	The Planning Act 2016 commences on 3 July 2017 and changes have been made to Technology One workflows, templates, fact sheets and delegations in preparation of the commencement of the Act. An Alignment Amendment to the planning scheme has also been prepared and will commence on 3 July 2017. When the major amendments to the planning scheme commence, fact sheets will be updated.

### Key Outcomes

4.5 investigate options for extending Southern Downs' Industrial Estates

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Review Vegetation offset requirements impacting on Stanthorpe Industrial Estate land, and identify suitable vegetation offsets.	Strategic Planning	Principal Town Planner	On hold	5	30/06/2017	A lack of demand for additional industrial land at the Stanthorpe Industrial Estate has reduced the need to finalise this action at this time.

## Planning, Environment & Corporate Services

### Key Outcomes

6.2 Utilise 'best practice' waste management practices and further develop regional facilities in accordance with the Waste Management Plan.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Undertake Capital Works in accordance with the Waste Reduction and Recycling Plan 2014-2024.	Waste Management	Manager Environmental Services	In progress	95	30/06/2017	Minor capital works at Warwick and Stanthorpe facilities are nearing completion. The Broadwater Waste Facility upgrade is 95% completed with the gatehouse to be installed early July and the manned facility operating from 28th July 2017.
Undertake redesign of one unmanned Bin Enclosure to become a manned facility.	Waste Management	Manager Environmental Services	In progress	95	30/06/2017	Waste transfer station at Broadwater will commence manned operation from July 28th 2017.
Review the Waste Reduction and Recycling Plan 2014-2024.	Waste Management	Manager Environmental Services	In progress	100	01/01/2017	Plan endorsed by Council at November General meeting.

### Key Outcomes

6.2 Develop and review current plans for Emu Swamp Dam including the associated risk management strategies.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Finalise the Community Infrastructure Designation (CID) process for the Emu Swamp Dam.	Strategic Planning	Manager Planning and Development	On hold	5	30/06/2017	Awaiting Council's decision on the future of Emu Swamp Dam.

### Key Outcomes

6.6 Continue to promote, educate and implement awareness and best practice waste collection, recycling, environmental health and environmental protection strategies.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Continue to promote, educate and implement awareness and best practice waste collection, recycling.	Waste Management	Senior Environmental Officer	Completed	100	30/06/2017	Works completed.
Continue to promote, educate and implement awareness and best practice Environmental Health and Environmental Protection strategies.	Environmental Health Services	Manager Environmental Services	Completed	100	30/06/2017	Works completed.

### Key Outcomes

7.2 Review and implement strategies to allow for the expansion of aviation activities at both aerodromes as funding permits.

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Assist in the future development of the aerodromes and ensuring suitable opportunities for a range of different types and sizes of uses and activities.	Economic Development	Manager Planning and Development	Ongoing	75	30/06/2016	Eastern end is now complete, work commenced on a small section of western end subdivision further progress will depend on interest levels.

Planning, Environment & Corporate Services						
Key Outcomes						
8.1 Review the Planning Scheme in a standalone with State legislation						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMPLETION DATE	PROGRESS COMMENT
Oversee review of the Planning Scheme including initiatives to streamline Development Assessment.	Director Planning, Environment & Communities	Director Planning, Environment & Communities	Ongoing	95	30/06/2017	The major amendments to the planning scheme are nearing completion. Public consultation has been undertaken and Council has made decisions on how to proceed with almost all of the proposed amendments. It is expected that the final amendments will be sent to the Minister by the end of July 2017.
Complete the review (Amendment 1 and Amendment 2) of the Southern Downs Planning Scheme by the end of 2016.	Strategic Planning	Manager Planning and Development	Ongoing	95	30/06/2017	Amendment 1 is completed and Amendment 2 (the major amendments) is nearing completion.
Undertake a review of the proposed new Planning Act and Regulation when it commences to ensure that the Planning Scheme does not conflict with this legislation.	Planning and Development	Manager Planning and Development	Completed	100	30/06/2017	An alignment amendment of the Planning Scheme has been undertaken and will commence with the commencement of the Act on 3 July 2017. The alignment amendment ensures the Planning Scheme is consistent with the Act.

## Planning, Environment & Corporate Services

**Key Outcomes** 8.1 Develop and implement policies and procedures to effectively manage HR resources and practices across the entire Southern Downs Regional Council organisation.

<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Operate the Community Contact Centres in accordance with Key Performance Indicators.	Corporate Services	Community Contact & Records Coordinator	Ongoing	100	30/06/2017	The Community Contact Centres continue to operate within the KPI's.
Review all processes and practices within Council's Community Contact Centres.	Corporate Services	Community Contact & Records Coordinator	Ongoing	70	28/02/2017	The review process is continuing; revised training practices are being implemented.

**Key Outcomes** 8.2 Continue to upgrade and use most effective technology to provide best delivery of services to the region.

Scanning and registering old development files.	Records Management	Records Management Project Officer	Ongoing	30	30/06/2017	The development files continue to be scanned and registered into ECM.
Scanning and registration of old Council's business papers.	Records Management	Records Management Project Officer	Ongoing	65	30/06/2017	130 Stanthorpe Shire Council applications created in Property and Rating. 122 Stanthorpe Shire Council Building Applications registered into ECM. 150 Expenditure batch files processed.

**Key Outcomes** 8.12 Develop and implement Council land management strategies.

<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Develop a Local Government Infrastructure Plan for Southern Downs Regional Council.	Planning and Development	Manager Planning and Development	Ongoing	75	30/06/2017	A draft version of the LGIP is close to completion.
Review with aim to streamline and simplify all Animal Control Local Laws.	Local Laws	Principal Town Planner	On hold	5	30/06/2017	The task is on hold pending available staff resources.
Review with aim to develop new criteria and requirements, as well as streamline and simplify all Short term accommodation Local Laws/subordinate local laws.	Local Laws	Principal Town Planner	On hold	5	30/06/2017	The task is on hold pending available staff resources.
Design and obtain approval for proposed Willi Street residential development in Warwick.	Planning and Development	Manager Planning and Development	Ongoing	10	30/06/2017	This project is on hold pending funding.
Manage Council's land holdings to maximise return, particularly in relation to disposal of surplus freehold land.	Corporate Services	Manager Corporate Services	Ongoing	100	30/06/2017	The emphasis continues to remain on the disposal of freehold lots at the Warwick Aerodrome. The plan of subdivision for the western portion of the Aerodrome has now being registered and contracts are being processed.

**Key Outcomes** 8.15 Continue to review and expend Asset Management Plans.


<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Oversee the completion of an advanced Asset Management Plan for assets within the Environmental Services Department.	Environmental Services	Manager Environmental Services	Completed	100	30/06/2017	Advanced Plan to be completed by CT Management early July 2017

## Planning, Environment & Corporate Services

<b>Key Outcomes</b>		<i>8.17 Review pest management services in accordance with legislative requirements, community expectations and to ensure the protection of the environment.</i>				
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Review pest management services in accordance with legislative requirements, community expectations and to ensure protection of the environment, and construct related Capital Works.	Rural Lands Program	Local Laws Coordinator	Completed	100	30/06/2017	Service review commenced.
Implement an approved Environmental Enhancement program.	Rural Lands Program	Local Laws Coordinator	Completed	100	30/06/2017	Program approved by Council and information packages going out in July rates issue.
Implement changes to the Pest Management Plan as required by the commencement of the Biosecurity Act on 1st July 2016.	Rural Lands Program	Local Laws Coordinator	Completed	100	28/09/2016	Action Plan and Strategy approved by Council.
To continue to support the Pest Management Working Group and implement the recommendations of the committee.	Rural Lands Program	Manager Environmental Services	Completed	100	30/06/2017	Meeting held in May 2017.
<b>Key Outcomes</b>		<i>8.18 Continue to promote and encourage a proactive approach to risk management, including business continuity</i>				
<b>ACTION</b>	<b>SERVICES/PROGRAMS</b>	<b>RESPONSIBILITY</b>	<b>STATUS</b>	<b>%</b>	<b>COMPLETION DATE</b>	<b>PROGRESS COMMENT</b>
Manage the Insurance functions of Council.	Corporate Services	Manager Corporate Services	Ongoing	100	30/06/2017	Council's insurance brokers have been appointed and all applicable insurances are in place.
Ensure the recommendations accepted by Council from the Audit and Risk Management committee are implemented.	Governance	Manager Corporate Services	Ongoing	100	30/06/2017	21 audit recommendations are currently outstanding.
Review and implement an amended Risk Management Framework.	Governance	Manager Corporate Services	In progress	80	31/06/2017	All risk assessments have been completed. The Technology One Performance Planning project, which will incorporate Risk Management, commenced in April 2017 and is progressing with configuration of the module and reporting requirements.

## 12.4 Major Amendment to Southern Downs Planning Scheme - Proposed Rezoning of 22 and 22A South Street, Allora

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Planning and Compliance Coordinator	<b>ECM Function No/s:</b> 18.15.11

### Recommendation

THAT Council considers whether to rezone land at 22 and 22A South Street, Allora, described as Lot 2 RP114992 and Lots 1 & 2 RP171158, from the Low density residential zone to the Industry zone.

### Report

On 10 February 2017, Council commenced public consultation in regards to proposed major amendments of the Southern Downs Planning Scheme. The amendments included the proposed rezoning of land in Herbert and South Street, Allora, from the Low density residential zone to the Industry zone. The proposed amendment included five allotments:

- Lot 2 RP51378 and Lot 1 RP114992 located at 20 Herbert Street, i.e. the GrainX site; and
- Lot 2 RP114992 and Lots 1 & 2 RP171158 located at 22 and 22A South Street, i.e. Denny's Engineering and Welding Pty Ltd.

Following public consultation, Council decided not to proceed with the rezoning of this land at its meeting in 24 May 2017. A request has now been received from a representative of the landowner of the three allotments at 22 and 22A South Street, for Council to change its previous decision and decide instead to proceed with the rezoning.

### Public Consultation

As part of the public consultation process, written advice was sent to the owners of the land proposed to be rezoned, the proposed rezoning was highlighted in the public notices placed in the local newspapers and on Council's website, media releases were provided, and fact sheets were made available in Council's offices and also on Council's website.

There was strong community objection to the proposed rezoning with thirty-five (35) submissions received objecting to the proposed rezoning. No submissions were received in support of rezoning the land. All submissions were provided to Councillors.

Many of the submissions referenced the operations at the GrainX site and the adverse impacts associated with this business. The other matters raised in the submissions include:

- No need for additional industrial land – Allora has in industrial estate.
- The land is unsuitable for industrial zoning.
- The rezoning would further devalue surrounding residential land.
- There is no benefit to the community in rezoning this land.

- The roads in this area are unsuitable for industrial uses.
- The existing Low density residential zoning provide protective measures to prevent future problems if conditions of compliance are enforced and regulated by Council.
- Industrial use of this land should be subject to public notification.
- It would be unfair to those residents who live on Forde Street if they had to deal with additional noise, pollution and activities that would occur if this rezoning was to proceed.
- There is no need to rezoning the site of Denny's Engineering and Welding Pty Ltd as they already have an additional facility where they conduct industrial activities.
- Most of the very heavy work for Denny's is done at their other premises on Haigs Road. I've never heard a complaint about this place, but if the South Street property is rezoned it opens the way for Denny's to move some of their production to the South Street location. Possible paint fumes and more noise is not acceptable in residential areas.
- Denny's Engineering was forced to relocate outside of Allora because they were located on land that was not zoned industry.

#### Consideration at General Meeting 24 May 2017

At its meeting on 24 May 2017, Council decided not to proceed with the rezoning of this land. The matters considered in making this decision include:

- The strong community objection to the proposed rezoning;
- Given the number of surrounding residences, it is appropriate that industrial use of the land remained subject to impact assessment; and
- A small extension to the Industry zoned land has been proposed on Forest Plain Road to provide some additional industrial land.

Following this decision letters were sent to the owners of the land and the 35 submitters advising of Council's decision.

#### Request from Denny's Engineering and Welding Pty Ltd

Following receipt of Council's advice of its decision on 24 May 2017 not to proceed with the rezoning of the land, the General Manager of Denny's Engineering and Welding Pty Ltd, Stephen Blakemore, spoke with Council officers complaining about Council's decision not to proceed with the rezoning of 22 and 22A South Street.



A copy of a letter that has since been received from Mr Blakemore is attached to this report. The matters raised in the letter include:

- The grounds raised in the submissions are not valid and their relevance to Denny's Engineering is questionable.
- Council's decision was based largely on complaints raised in relation to GrainX.
- Denny's Engineering's site should be considered independently of the GrainX site.
- The new owners of Denny's Engineering were disappointed with Council's decision to not proceed with rezoning the land, and as a result are considering moving the business to Penrith.
- Denny's Engineering has 70 full time staff and the letter suggests that these jobs are at risk should the owners relocate from their site in Allora.

In the meetings held with Council Officers and in the Council Briefing Session, Mr Blakemore indicated that subject to the appropriate planning conditions being in place, there was the potential for the company to consider an expansion or upgrade that would result in between 12 and 20 new jobs that would otherwise be destined for the New South Wales site in Penrith.

### Proposal

This land has been included in a residential zone since the adoption of the Warwick Shire Planning Scheme in December 1999. Prior to that time the land was not zoned, as there was no planning scheme for the former Allora Shire.

Under the current zoning of Low density residential, any proposal to conduct a new industrial activity on the land is subject to impact assessment; which means that planning approval is required and the development application must undergo public notification.

Any proposal to make a minor extension to an existing industrial activity on this land is currently subject to code assessment. This means that planning approval is still required to be obtained from Council, but the application would not be subject to public notification.

If the land is rezoned to Industry, there will be fewer requirements when establishing an industrial activity on the land:

- A change from an existing industrial activity to a Low impact industry or a Warehouse in an existing non-residential building, will not require approval from Council.
- A change from an existing industrial activity to a Medium impact industry or High impact industry, will not require approval from Council provided certain requirements are met.
- A High impact industry, Low Impact industry, Medium impact industry or Warehouse (other than in the circumstances described above) will be subject to code assessment (i.e. planning approval is required from Council, but the application would not be subject to public notification).
- A Special industry will continue to be subject to impact assessment (i.e. the development application will be subject to public notification).

Given the proximity to residences, if Council was to decide to rezone the land at 22 and 22A South Street to Industry zone, it is not considered appropriate that a Medium impact industry or High impact industry proceed without planning approval from Council.

Currently, the planning scheme does not allow Medium impact industry or High impact industry to proceed as Self-assessable development on land within the northern part of the Warwick Industrial Estate, and it is recommended that a similar restriction apply to any industrial zoned land in South Street. The following amendments to the planning scheme are recommended should Council decide to rezone the land at 22 and 22A South Street:

### 3.3.7.1 Element - Industrial areas - Specific outcomes

- (1) The interface between industrial development and sensitive uses is managed to protect communities and individuals, and to ensure the long term viability of industrial development. The existing residential development north of McDougall Street is the closest residential development to the Warwick Industrial Estate. Industrial development adjacent to the southern side of McDougall Street does not include industry which would have negative impacts on the adjoining residential area. **Similarly, industrial development of land at 22 and 22A South Street, Allora, does not include industry that would have negative impacts on the adjoining residential areas.**

**Table 5.5.4 Industry zone**

Industry activity	Exempt
	If a change from one industry activity to a Low impact industry or a Warehouse in an existing non-residential building.
	Self-assessment
	If a change from one industry activity to a Medium impact industry or a High impact industry in an existing non-residential building, <b>except</b> if the existing building is on a site: (a) on McEvoy Street north of Schnitzerling Street, or on a site within 100 metres south of McDougall Street in Warwick; or (b) at South Street, Allora.
	Code assessment
	If - (a) the self-assessable use does not comply with all self-assessable acceptable outcomes identified in the assessment criteria column; or (b) the use is a High impact industry, a Low Impact industry, a Medium impact industry or a Warehouse and is not exempt or self-assessable.

**Table 6.2.4.3 – Industry zone - Self-assessable and assessable development**

Performance outcomes	Acceptable outcomes
Amenity	
<b>PO2</b> Uses do not result in sensitive land uses outside of the Industry zone experiencing a lower standard of amenity as a result of industrial air, noise and odour emissions.	<b>AO2</b> (a) <b>The use is not a Medium impact industry, High impact industry or Special industry</b> if located on a site with frontage to McEvoy Street north of Schnitzerling Street, or <del>on a site</del> within 100m south of McDougall Street, Warwick, <del>or at South Street, Allora. , the use is not a Medium impact industry, High impact industry or Special industry.</del>

Performance outcomes	Acceptable outcomes
	(b) Storage areas are sealed where necessary to mitigate dust nuisance and sediment runoff. (c) The use is consistent with the objectives set out in the <i>Environmental Protection (Noise) Policy 2008</i> and the <i>Environmental Protection (Air) Policy 2008</i> .

## Budget Implications

Costs associated with public notification.  
Possible claims for compensation.

## Policy Consideration

### Corporate Plan

4.4 Apply the Planning Scheme to ensure consistent and balanced decisions are made in relation to lifestyle and growth opportunities.

8.1 Review the Planning Scheme in accordance with State legislation.

### Operational Plan

Oversee review of the Planning Scheme including initiatives to streamline Development Assessment.

Complete the review of the Southern Downs Planning Scheme.

## Community Engagement

The proposed amendments to the Planning Scheme underwent a public consultation process for more than 30 business days.

## Legislation/Local Law

*Sustainable Planning Act 2009*

Statutory guideline 04/14 - Making and amending local planning instruments

Southern Downs Planning Scheme

## Options

Council:

- Decides to change the decision made on 24 May 2017, and rezone Lot 2 RP114992 and Lots 1 & 2 RP171158, located at 22 and 22A South Street, Allora, from Low density residential zone to Industry zone, and decides to proceed with the following amendments to the planning scheme:

### **3.3.7.1 Element - Industrial areas - Specific outcomes**

- The interface between industrial development and sensitive uses is managed to protect communities and individuals, and to ensure the long term viability of industrial development. The existing residential development north of McDougall Street is the closest residential development to the Warwick Industrial Estate. Industrial development adjacent to the southern side of McDougall Street does not include industry which would have negative impacts on the adjoining residential area. **Similarly, industrial development of land at 22 and 22A South Street, Allora, does not include industry that would have negative impacts on the adjoining residential areas.**

**Table 5.5.4 Industry zone**

Industry activity	Exempt
	If a change from one industry activity to a Low impact industry or a Warehouse in an existing non-residential building.
	Self-assessment
	If a change from one industry activity to a Medium impact industry or a High impact industry in an existing non-residential building, <b>except</b> if the existing

	building is on a site: (a) on McEvoy Street north of Schnitzerling Street, or on a site within 100 metres south of McDougall Street in Warwick; or (b) at South Street, Allora.
	<b>Code assessment</b>
	If - (a) the self-assessable use does not comply with all self-assessable acceptable outcomes identified in the assessment criteria column; or (b) the use is a High impact industry, a Low Impact industry, a Medium impact industry or a Warehouse and is not exempt or self-assessable.

**Table 6.2.4.3 – Industry zone - Self-assessable and assessable development**

Performance outcomes	Acceptable outcomes
For self-assessable and assessable development	
Amenity	
<b>PO2</b> Uses do not result in sensitive land uses outside of the Industry zone experiencing a lower standard of amenity as a result of industrial air, noise and odour emissions.	<b>AO2</b> (a) <del>The use is not a Medium impact industry, High impact industry or Special industry</del> if located on a site with frontage to McEvoy Street north of Schnitzerling Street, or <del>on a site</del> within 100m south of McDougall Street, Warwick, or at South Street, Allora. <del>, the use is not a Medium impact industry, High impact industry or Special industry.</del> (b) Storage areas are sealed where necessary to mitigate dust nuisance and sediment runoff. (c) The use is consistent with the objectives set out in the <i>Environmental Protection (Noise) Policy 2008</i> and the <i>Environmental Protection (Air) Policy 2008</i> .

- Decides to retain Lot 2 RP114992 and Lots 1 & 2 RP171158 in the Low density residential zone.

## Attachments

- Letter from Denny's Engineering and Welding Pty Ltd [View](#)

## **DENNY'S ENGINEERING AND WELDING PTY LTD**

22 SOUTH STREET ALLORA QLD 4362

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15 June 2017

Chief Executive Officer  
Southern Downs Regional Council  
64 Fitzroy Street  
WARWICK QLD 4370

Dear Sir, *David*

I am addressing this letter to you on behalf of Denny's Engineering and Welding Pty Ltd. As the manager of this business I wish to express my concern regarding your recent decision to zone our premises at 22 South Street (Lot 2 RP114992, lots 1&2 RP171158) as a 'Low Density Residential Zone' instead of an 'Industry Zone'. After reading the planning report completed in May 2017 I have evaluated the issues raised through submissions and have serious concerns regarding their validity and relevance to Denny's Engineering. I am also concerned about the impact this decision may have on the future business and possible expansions of the company.

As I am sure you are aware, Denny's Engineering has a rich heritage and strong ties to the local community, being in operation since 1956. Don Denny started the business which has operated from Allora for sixty-one years. It wasn't until 2004 that the new premise was completed on Haigs Road. Denny's Engineering and Welding currently employs over seventy staff members, making us one of the larger businesses in the region. I feel that our current employment value, combined with the five million we currently invest back into the community annually, provides us with the right to have our premises evaluated separately from the adjoining company in Allora (Grain X). Unfortunately, and much to the disappointment of the new owners of Denny's Engineering and Welding, I feel that our proposal to be zoned as Industrial was not finalised based upon our businesses merits, rather upon the complaints raised by anonymous citizens who reside across from Grain-X. Consequently, I feel that the submissions entered are largely based on opinion rather than fact, making them detrimental for the future of Denny's Engineering and Welding.

The first issue raised by submission that was included in your planning report was, 'there is no need for additional industrial land-Allora has an Industrial estate'. Allora's officially recognised Industrial estate is positioned on a largely sloping sight, that is, it is located on the side of a mountain. The construction of a premises large enough to suit

the requirements of Denny's would require a flat area which currently does not exist. The construction of such a sight in Allora's current industrial estate would, therefore, be completely impossible financially. As such, whilst this submission may be applicable to small businesses, it does not apply to larger operations, such as Denny's, and I therefore feel it is not a relevant point raised as an objection to our re-zoning.

The second point raised by the submissions is that, 'the land is unsuitable for industrial zoning'. As a local who has extensive knowledge of past and current businesses in the area, I am confident in stating that the land in 22 South Street Allora has been utilised for commercial and industrial purposes for an extensive period of time. Denny's Engineering has been operating at this location since the mid 1980s and previous to this, the site was utilised as a butter factory and a produce store. Consequently, the point made in the submissions has no factual basis or historical standing in regard to Allora, making it, in the opinion of Denny's Engineering, an invalid point. This conclusion also relates to the third submission raised regarding the impact re-zoning would have on the value of surrounding residential areas. With Denny's being in operation since 1956, our location has not, until the construction of Grain X had any impact on the market value of property owned by nearby residents. As such, whilst re-zoning Grain X may impact property value, altering Denny's to Industrial will have, and never has had, an impact on the residents of Allora.

The fourth point raised in the submissions relates specifically to Grain X and, therefore once again, its relevance to Denny's proposal to be re-zoned is non-existent. The next submission states that, 'there is no benefit to the community in rezoning the land'. This point was the most disappointing as it indicates that Denny's has been 'roped' in with Grain X, rather than being treated as a separate business. When appreciating the fact that Grain X employees approximately between twelve and twenty-six staff part-time in comparison to Denny's employment of seventy full-time staff, I fail to see how this submission was included. The contribution Denny's makes to the community, in terms of employment alone is significant and, as such, our continued existence in this region is far more beneficial in comparison to Grain X, which is where I feel the majority of these submissions are based.

Whilst I understand that Grain X is an issue, the impact this decision may potentially have on the future existence of Denny's in the Southern Downs region is significant. Our new owners, Satake Australia, upon receiving the letter from the Planning and Compliance Officer which refused our proposal have initiated serious discussion into moving the entirety of the business to a more viable area. Prior to this decision, they had planned to invest further in this region, bringing more business and consequently, job opportunities. Their plan was to move Satake Australia to Allora and utilise the premise in 22 South Street, however, my superiors are now seriously discussing closing all operations in Allora and moving them to Penrith in Sydney where they currently own another premise. As I am sure you have already gathered, the impact this would have on the local area would be significant as all seventy employees would suddenly be without a job, increasing a problem that is already an identified issue for the Southern Downs. Furthermore, our removal from the area would impact other businesses in the region with whom we liaise with for production purposes.

The next submission raised further indicates that the decision to refuse our proposal was not made based on factual information. In the planning report it was stated that, 'there is no need to rezone the site of Denny's Engineering and Welding Pty Ltd as they already have an additional facility where they conduct industrial activities'. Our second site is the premise built in 2004, located on Haigs Road and is becoming too small an area to complete production demand. For production at Denny's to remain viable Satake Australia wishes to invest further, however, the recent refusal has left the new owners with the impression that council does not support industrial investment in the Allora area. They were surprised that the area was not already zoned Industrial as the current businesses operations are clearly within that sector. As possible investors into the region they were very disappointed by the lack of respect, interest and assistance showed by local council, particularly in the re-zoning matter.

Additionally, the next submission raised which stated that 'the roads surrounding Denny's are unsuitable for industrial uses' fails to recognise their superiority for such use in comparison to the official Allora industrial area. The roads surrounding 22 South Street are more effective for large transportation vehicles, such as those utilised by Denny's as there are multiple points at which they can turn around. This ability does not exist at the previously mentioned Allora industrial state and vehicles who miss a stop would need to travel a considerable distance down the road to find a suitable place to change direction. As a result, I feel this point is invalid and further indicates the lack of research behind these submissions in relation to Denny's.

The remainder of the suggestions noted in this Planning report are irrelevant to the Denny's and all based specifically on Grain X, making them inconsequential to the refusal of our proposal. Despite this, I have briefly commented on their lack of applicability to the decision made regarding the rezoning of Denny's as the consequences for our business are significant. They are as follows:

- The proposed rezoning is Council acceding to Grain X and favouring Grain X.

This point highlights why the new owners of the business are disappointed in Council. It demonstrates the lack of attention and research conducted by council in relation to the matter of rezoning, particularly regarding Denny's Engineering and Welding which is a significant business (especially by comparison to Grain X) in the region.

- Denny's Engineering was forced to relocate outside of Allora because they were located on land that was not zoned industry. Grain X should also be encouraged to move. Grain X has been given preferential treatment.

Council made the comment 'Council did not require Denny's Engineering to relocate any of their activities from their South Street Site'. Whilst this comment is correct, it fails to consider the reason Denny's moved initially- because their current zoning prevents necessary expansion.

- Residents feel the proposed rezoning is an attempt to deceive them and give Grain X the ability to run their business 24 hours a day. Rezoning the land will not silence those complaining about Grain X.

- Grain X consistently fails to meet approval conditions and timeframes for compliance. Council fails to regulate and enforce conditions. Rezoning will cause greater complacency further impacting on the quality of life for residents. Rezoning the land to Industry relinquishes Council from all accountability and responsibility.
- In 2013 there were close to 100 objections by residents to the Grain X business operating in Allora. These residents were totally ignored by council and now suffer detrimental effects on a daily basis.

The three submissions above are a further indicator to lack of consideration given to Denny's as a separate business. All three submissions are based upon Grain X and, as such, I fail to see their relevance in Council's decision to reject our proposal for rezoning as Industrial.

As a concerned manager of a business which has potential to expand, further benefiting the region I hope I have given you a greater background to my concerns as well as the possible ramifications if 22 South Street (Lot 2 RP114992, lots 1&2 RP171158) is not rezoned to Industrial. The potential loss of jobs to the community combined with the loss of contributions made via this business are key factors to the requirement of your initial decision being reversed. Whilst my superiors are seriously discussing moving, I have been allotted one chance to prevent this from occurring if they conclude it is a more viable option to move to Sydney. As a result, it is my hope that you can now evaluate our proposal based upon Denny's Engineering and Welding Pty Ltd, rather than the issues you are currently facing with Grain X. Whilst I am sympathetic to the issues Grain X is causing you, I feel that Denny's as a business who contributes so much to the community should not be punished due to the actions of our neighbours. I hope the decision can be re-evaluated and a conclusion reached which is not dependant on who we share a boundary fence with can be deduced.

I look forward to your timely reply as this is a time sensitive matter which is impeding our future business in the region. If you have any further queries or wish to inquire about Denny's Engineering and Welding Pty Ltd to enable an informed decision please do not hesitate to contact me. I can be reached by telephone on 0400 605 740 or via email: [steve@dennys.com.au](mailto:steve@dennys.com.au).

I thank-you for your serious consideration of this proposal.


Yours sincerely,



Stephen Blakemore  
General Manger Denny's Engineering and Welding Pty Ltd, Head of Sales Satake  
Australia.

## 12.5 Quarterly Report on Development Approvals for April to June 2017

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Development Assessment Coordinator	<b>ECM Function No/s:</b> N/A

### Recommendation

THAT Council receive the report and notes its contents.

### Report

This report provides Council with a summary of the number of development related approvals, the timeframe for Council's assessment, the estimated value of these approvals, and identify the approvals which are progressing toward construction.

This report deals with all development approvals in the development cycle for the April to June 2017 quarter, and relates to the following application types:

- Material Change of Use
  - Other associated applications
  - Works on Local Heritage Places
- Reconfiguring a Lot
  - Other associated applications
- Plans of Subdivision (Survey Plans)
- Operational works
- Building applications
- Plumbing and drainage applications and
- Temporary events permits.

The Planning and Development office issued all the decisions within legislated timeframes in accordance to the *Sustainable Planning Act 2009* and the *Plumbing and Drainage Act 2002*.

The figures provided in relation to Building applications refer to Council certified application only. No data in relation to private building certification is provided.

#### 1.0 Number of applications decided in second quarter of 2017:

This table summarises the number of applications decided in the quarter.

	First quarter	Second quarter	Third quarter	Fourth quarter
Material Change of Use	22	33		
- Negotiated decisions	2	5		
- Change to an existing approval	2	2		
Reconfiguring a lot	10	9		

- Negotiated decisions	0	1		
- Change to an existing approval	2	1		
Survey Plans	6	10		
Operational works	1	5		
Building	28	28		
Plumbing & drainage	71	72		
Temporary events	2	1		
TOTALS	140	165		

## 2.0 Decision timeframe

Please note that the assessment times exclude the time when an application is referred to the State Department of Infrastructure, Local Government and Planning (DILGP) for input, or when additional information for an application is requested. DILGP has 30 business days to review and decide an application referred to them, and this assessment period is over and above that of Council's.

### 2.1 Land-use, operational works and building applications

The Integrated Development Assessment System (IDAS) in the *Sustainable Planning Act 2009* stipulates the development assessment process, and legislates timeframes in which all land-use, operational works and building applications **must** be decided. IDAS allows the assessing authority (in this case Council) 20 business days, since the last action taken by the applicant\*, to decide an application. The following table outlines the average time in business days Council's Planning and Development office takes to assess and decide delegated applications.

	First quarter Timeframe (b.d.)	Second quarter Timeframe (b.d.)	Third quarter Timeframe (b.d.)	Fourth quarter Timeframe (b.d.)
Material Change of Use:				
- Delegated	8.187	13.241		
- Council meeting	16.666	14.75		
Reconfiguring a lot:				
- Delegated	9.3	8.66		
- Council meeting				
Operational works	5	4.2		
Building	15.6	11.7		

To further speed up low risk applications, the Planning and Development Office introduced a "Rapid Assessment Report Format", referred to as RAPID, through which such applications are reviewed and decided.

From the statistics it is clear that Council's decision-making time, in business day, are consistently less than what is set out in IDAS.

\* An application is applicant driven, and Council cannot proceed with assessment unless the required actions, such as referral to DILGP, and public notification, are completed by the applicant.

It should be noted that this quarter included extra work to get ready for the new Planning Act which required us to amend all of our templates, fact sheets, planning scheme and computer programs. During this time we were also getting familiar with the new Planning Act and obtaining the appropriate training ourselves to be ready by the end of June.

### 2.2 Plan of subdivision

The *Sustainable Planning Act 2009* stipulates the assessment process and legislates timeframes in which a Compliance certificate for a plan of subdivision **must** be issued by Council. The Act allows 10 business days, to issue the Compliance certificate.

The average period for the issuing of a Compliance certificate is 1.6 business days.

It should be noted that 4 of the Compliance Certificates were processed on the same day they were lodged with Council.

### 2.3 Plumbing and drainage applications

The *Plumbing and Drainage Act 2002* stipulates the assessment process, and legislates timeframes in which plumbing and drainage applications **must** be decided. The Act allows 20 business days, to decide an application, and this timeframe includes all inspections.

The average assessment period for a plumbing application is 11.13 business days.

### 3.0 Estimated value of the applications

Calculating the value of an approval is done by estimating the value of the future development at today's dollar value. The value of the applications decided in this quarter is estimated as follows:

	Value (\$)
Operational works	\$1,323311.00
Building	\$2,886005.50

\*\* These values are a projection, and have been collated from verbal reports from applicants and details provided on the application forms. These values will change over time.

### 4.0 Developments which are proceeding

The strongest indication of a development proceeding, once a Development permit is issued, is the submission of subsequent Operational works, Building, and Plumbing and drainage applications.

In the last quarter, the following larger developments have progressed:

- MCU\01689 – Food and Drink Outlet, Office and Shop (Extension to Rose City Shopping Centre)
  - Approved 21 March 2016
  - Operational Works Approval given 24 March 2016
  - Construction start 2017

### 5.0 Initiatives and Improvements

#### 5.1 This quarter:

Planning and Development sector prepared the New Planning Act which required training sessions (internal and External), updating templates, process and programs etc.

The Planning Scheme Alignment Amendments for the Planning Act were endorsed by Council on 28 June 2017.

#### 5.2 Next quarter:

Planning and Development are organising an industry forum to discuss the new Planning Act 2016 and the changes that are occurring.

### Budget Implications

Nil

### Policy Consideration

Nil

## **Community Engagement**

The planning applications that were Impact assessable underwent public notification in accordance with the *Sustainable Planning Act 2009*.

## **Legislation/Local Law**

*Building Act 1975*

*Plumbing and Drainage Act 2002*

*Sustainable Planning Act 2009*

Southern Downs Planning Scheme

Local Law No. 1 (Administration) 2011

Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011

## **Options**

THAT Council:


1. Receive and note the summary of the development approvals statistics for the April to June 2017 quarter.
2. Not receive and note the summary of the development approvals statistics for the April to June 2017 quarter.

## **Attachments**

Nil

## 12.6 Material Change of Use - Jellham Pty Ltd T/A EXTECH, Cunningham Highway, Karara

### Document Information

 <b>Southern Downs</b> <small>REGIONAL COUNCIL</small>	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Graduate Planning Officer	<b>ECM Function No/s:</b> MCU\01821

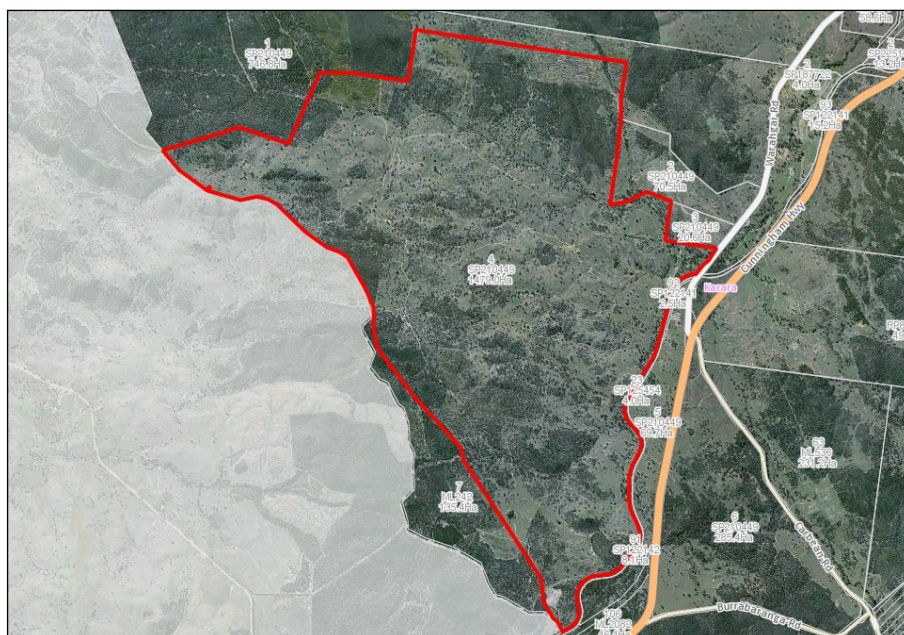
<b>APPLICANT:</b>	Jellham Pty Ltd T/A EXTECH
<b>OWNER:</b>	Donald B R McLeish & Angela D McLeish
<b>ADDRESS:</b>	Cunningham Highway, Karara
<b>RPD:</b>	Lot 4 SP210449, Parish of Canal Creek, County of Merivale
<b>ZONE:</b>	Rural (Sandstone rises and traprock hills precinct)
<b>LAND USE AREA:</b>	1479 hectares
<b>PROPOSAL:</b>	Special industry (Disposal of explosives)
<b>LEVEL OF ASSESSMENT:</b>	Impact
<b>SUBMITTERS:</b>	Four (4) Not properly made submissions
<b>REFERRALS:</b>	Nil
<b>FILE NUMBER:</b>	MCU\01821

### Recommendation Summary

THAT the application for Material Change of Use for Special industry (Disposal of explosive) on land at Cunningham Highway, Karara, described as Lot 4 SP210449, Parish of Canal Creek, County of Merivale, be approved subject to conditions.

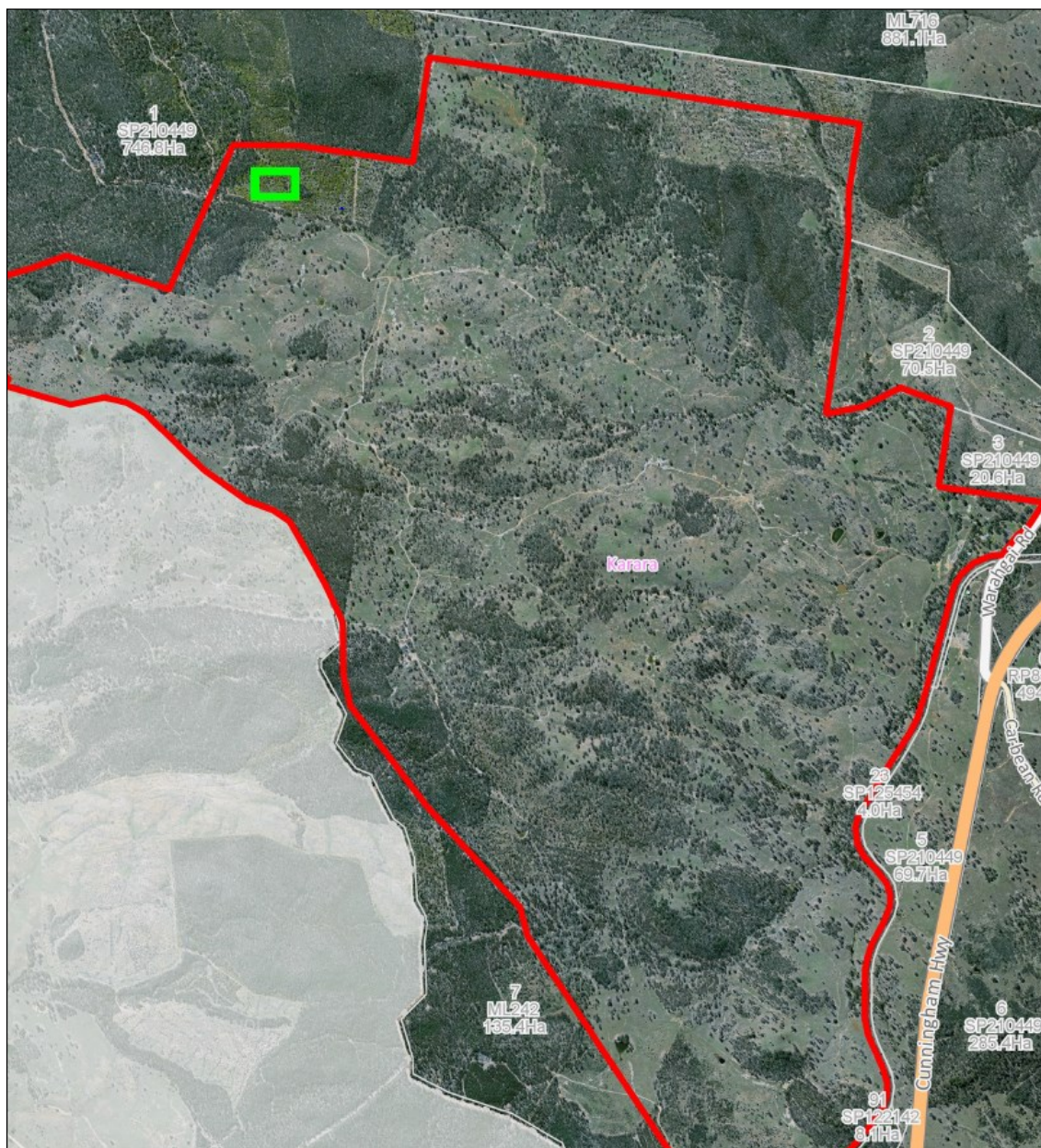
### Report

The subject site is approximately 1,479 hectares, and has frontage to Wharagai Road and the railway line.



The land is currently used for rural uses (predominantly grazing). It is proposed that an area of approximately 150 square metres will be utilised for the disposal of explosive products. The existing use of the land will not change although during explosives disposal activities on site the property (Lot 4 SP210449) will be utilised as an exclusion zone in the interests of safety. The primary use of the land is and remains unchanged as rural pasture.

Location of disposal site:



The applicant has asked that disposals be approved for once to twice a month for one, two or three days of any week. The applicant proposes up to three or four blasts per day, with a maximum blast of 320kg, to allow for them to dispose of up to 1000kg in a day. This will equate to a maximum of up to four blasts per day, up to six days per month. The applicant has said that this amount that they would like to dispose of, but expects that the frequency will realistically be less than this. There will be no permanent infrastructure located on the site and no explosives will be stored on site.

The disposal area is situated approximately 3.9 kilometres from the homestead on Lot 4 SP210449. The nearest dwelling that is not located on the same property is approximately 4.1km south east of the disposal area. The township of Karara is located approximately 6.1 kilometres east of the disposal site.

Disposal area:



The applicant has provided the following information about the proposed activity:

Use

*The primary types of explosives that we plan to destroy are blasting explosives which are predominately ammonium nitrate (AN) based and are generally totally consumed in the process. The issues with contamination were discussed with Eva at the outset as unlike military ordnance we don't have metal contamination issues. By blasting explosives we mean detonators, detonating cord, packaged (paper/cardboard) AN emulsion and AN water gel products.*

Procedure

*The site is managed by a Safety Supervisor under all conditions and written instructions for the administration, site explosives limits, emergency procedures, disposal procedures, risk management and waste management are provided.*

Quantity and distance

*To properly manage the site a determination has been made to establish the maximum quantity of explosives that may be disposed of. This done by quantifying and qualifying what explosives limit can be safely applied on the site given the nature of the explosives to be disposed of. This includes but is not limited to Quantity Distance (QD), terrain and location, neighbourhood, legislative requirements and proffering a realistic service to clients who are in need of such.*

*It has been determined that a net explosives quantity of 320kg inclusive of any donor charges shall be applied to the site. This ensures a more than adequate Quantity Distance (QD) is achieved to the nearest residence and is a workable limit for effective use of the area.*

Hours of operation

*The site will be operated from 7.30am until 5.00pm Monday to Friday excluding public holidays during the summer months and from 8.00am until 4.00pm Mondays to Fridays excluding public holidays during winter months. It is not envisaged that blasting will occur until about an hour after the site opening.*

*It is not envisaged that use of the site will be anything other than infrequent due to the nature of the activities. However that stated once to twice a month for one, two or three days of any week would not be unrealistic should the need arise. The conduct of the disposal of explosives during a weekend period or on a public holiday will be conducted by special arrangement only.*

*Blasting in relation to disposal activities means the preparation and destruction of explosives in one shot. Two or three disposals may be conducted on anyone day.*

#### Waste Management

##### *Explosives Waste:*

*It is likely that during testing some product will fail to detonate leaving some residues. The quantity of which may vary from that will be able to shovel up into plastic containers for later disposal to small and largely insignificant amounts that can be wetted down and then left to weather and subsequently degrade.*

##### *Other Waste:*

*Other waste products realized may include detonator and other wires, rubber protective and disposable gloves and packaging. This waste is easy identified, collected and accumulated for removal and disposal off site.*

#### Blast monitoring

*Guidelines are in place to ensure that blasting does not impinge upon or cause damage to noise sensitive places. In the case of the disposal activities at Karara the only noise sensitive place is likely to be the two communications towers which are uninhabited.*

*EXTECH has conducted monitoring in two ways firstly through advising the property owners or residents in the area considered affected by the explosives activities at the site and by monitoring with a blast overpressure and ground vibration monitor. EXTECH has not received any advice from any of the neighbours relating to the effects of the blasting. Likely due to distance from the site or non-occupancy of their respective homes.*

*There has been limited opportunity to create a broad based picture of overpressure and ground vibration data from the monitoring equipment to date. However the results from the areas monitored were negligible as expected for 300kg shot.*

#### Fragmentation

*It should also be emphasised that the site will only be used for the disposal of commercial explosives which at most represent 80% equivalence of TNT and there is little likelihood of, or no fragmentation hazard. In any expectation whatever minor fragmentation that may be presented is almost certainly to be arrested by the terrain within the site.*

Council Officers have attended the site twice for test disposals. On 15 December 2016, Officers attended the site for two test blasts. The disposals were 195 kilograms and 291 kilograms. On 28 June 2017, different Council Officers attended for an additional two test blasts of 100 kilograms and 250 kilograms.

Photo from Officer's site visit: The result of the previous blast and the applicants preparing the 250 kilogram disposal.



Effects on the ground from a disposal.



### **Environmental Assessment**

Council's Environmental Officer has conducted an environmental assessment of the proposed use.

*The applicant has proposed to undertake disposal of packaged explosives, primarily ammonium nitrate, on rural land that is currently used for sheep grazing. The activity is proposed to include explosions of up to 320kg of material, three times in a day, to total just less than one tonne per day. The applicant proposes to do the activity up to six days per month, depending on the needs of their clients. The information supplied in the application, as well as experience gained from witnessing a set of test disposals on 15 December 2016, provided a basis for assessment of environmental aspects and effects of the proposed activity. The nearest dwelling is located on the property, approximately 4km southeast of the disposal site. There are other dwellings approximately 4.1km and 4.2km also to the southeast, as well as a dwelling approximately 4.6km to the east.*

#### **Odour**

The risk of odour or dust emissions from this activity is considered very low. During the test there was no odour experienced, at a distance of 850 metres from the disposal. There was a cloud of smoke that rose in the air after the explosion, but this did not disperse or settle. Any dust that was created from the explosion settled much closer to the actual site, and is therefore considered unlikely to be emitted outside the property boundary or cause environmental nuisance or harm.

#### **Light**

No infrastructure will be installed permanently on the site for the activity, so light will not be emitted from the site.

#### **Waste Management**

Waste disposal will be managed by removing the waste offsite to a waste facility. The applicant has provided the following statement regarding waste from the activity:

*Explosives Waste: It is likely that during testing some product will fail to detonate leaving some residues. The quantity of which may vary from that will be able to shovel up into plastic containers for later disposal to small and largely insignificant amounts that can be wetted down and then left to weather and subsequently degrade.*

*Other Waste: Other waste products realized may include detonator and other wires, rubber protective and disposable gloves and packaging. This waste is easy identified, collected and accumulated for removal and disposal offsite.*

It is considered based on the information provided that waste generated from the activity can be reasonably managed and disposed, and conditions can be applied to an approval to ensure this.

#### *Water/Land*

The type of explosive proposed to be used in majority is ammonium nitrate. This material is often used in fertilisers for agricultural purposes, indicating that there is not a great risk of water or soil contamination from the activity. Other types of explosive material to be used for detonation or for boosting the explosion, can be reasonably expected to be chemically altered to form the energy of the explosion, leaving little to no residue. The applicant supplied the following information regarding the materials and risk of contamination:

*The primary types of explosives that we plan to destroy are blasting explosives which are predominately ammonium nitrate (AN) based and are generally totally consumed in the process. The issues with contamination were discussed with Eva at the outset as unlike military ordnance we don't have metal contamination issues. By blasting explosives we mean detonators, detonating cord, packaged (paper/cardboard) AN emulsion and AN water gel products.*

Technical and scientific advice was sought from the Department of Environment and Heritage Protection and from a scientific research body at the University of South Australia. However, no responses were received during the assessment period. It is worth noting that the proposed activity is not a Notifiable Activity in relation to the Contaminated Land Register in Queensland. Based on the information available, it is considered that any soil, ground or surface water contamination can be minimised and managed with appropriate conditions on an approval. It is also considered appropriate to require the applicant undertake soil and water testing prior to the commencement of the use in order to establish a baseline of the quality, as well as at the end of the use to establish any effects. The applicant could be made responsible for undertaking any rehabilitation that may be required based on the results of the testing.

#### *Noise*

The key issue of concern with respect to environmental nuisance and harm is that of noise emissions. Submissions were received raising concerns about the noise and potential for vibration resulting from the proposed activity, and have been discussed in the Planning assessment. Test disposals were performed on two occasions, for the benefit of Council officers assessing the proposal.

The first demonstration occurred on 15 December 2016. Council's Environmental Officer and Planning Officer attended the first demonstration. The weather was clear, with only a few clouds in the sky. There were two detonations, the first being 195kg consisting of 6 packages plus 150g booster per package. The second was 291kg consisting of 9 packages plus the boosters, and occurred probably 20 minutes after the first. On each occasion the explosives were set and all people left the site. Two staff of the applicant's removed themselves approximately 300m away to activate the detonator, while the Council officers as well as the owners of the land and another applicant were removed approximately 850m away to witness the event. On this day the opinion of both Council officers was that the noise was similar to blasting at a quarry, and could also be compared to thunder. It may have been louder but it was not distressing and did not cause any vibration to the ground or

the self at that distance, and there was no physical discomfort from the sound. It was reasoned that with prior notice the noise would not cause environmental nuisance or harm, particularly at the much greater distances at which any dwellings are located.

The second demonstration occurred on 28 June 2017. Two Council Planning Officers attended this demonstration; no Environmental Officers attended. It was reported that again two detonations took place, with the first being 100kg and the second 250kg. The weather was somewhat overcast during the second blast. As per the previous demonstration, the Council officers were located approximately 850m distant from the site, and reported no major impacts. It is worth noting that this was a subjective assessment rather than against environmental standards.

Noise emissions will occur with the proposed activity. It is considered unlikely that an environmental nuisance or harm from noise will be caused from the operation of the proposed activity, based on the low frequency of use proposed by the applicant. The variability of the materials used and the weather conditions, and the low background noise level in the area, make it unreasonable to limit the noise emissions to a specific level above background. However, appropriate conditions can be placed on an approval to ensure any noise impacts from the site are managed appropriately. These would include requirements to notify SDRC and all neighbours prior to each day of activity, limiting the mass and number of blasts per day, and limiting the number of days of use per month. Records can reasonably be kept by the operator, including date, time, mass of each blast, as well as cloud cover, wind and potentially measured noise levels and distance, and be provided to SDRC on receipt of any noise complaint.

#### *Summary*

The site has a low potential of causing environmental nuisance or harm primarily due to its remoteness from sensitive receiving environments such as residences and water courses, and low frequency of use. It is considered that appropriate conditions can be placed on an approval that will ensure the site will be operated to minimise the risk of environmental nuisance or harm, and any remediation required will be undertaken by the applicant, to a satisfactory condition that is compatible with the surrounding environment.

### **Submissions**

No submissions were received in relation to this application during the Public Notification period. However, Four (4) submissions were received after the Public Notification stage. Under the *Sustainable Planning Act 2009*, late submitters do not have the right of appeal to the Planning and Environment Court. Planning Officers have considered the submissions even though there is no legal reason to do so. The issues raised in the submissions are addressed below:

#### Submitter's Concern - Noise

- On Wednesday 28th of June two loud 'blasts' and vibrations were heard and felt on our property at Warahgai Road. Our first thought was a 44 gallon drum of fuel exploding or a large gas bottle. The second 'blast' we experienced while we were outside and with it we felt pressure changes and ringing in our ears.
- The blasts that occurred on Wednesday caused not only Environmental Harm and Noise Emission but also pose a significant animal welfare issue for our farm.
- Regarding the sound of the highway, the highway is constant and the railway is a sound that gradually builds up and reduces in noise.
- The owners advised that tests blasts earlier this year using small volumes of explosives had negligible impact on the pigs. However, recent blasts were much louder and distressed the pigs sufficient to bolt.

- In this case the producers had been exposed to the initial trial quantities detonated some time ago and considered the impact minimal and acceptable. It was not until the more recent trials and post the objection date that larger quantities were detonated with significant impact on the stock, that the concern was identified.

The applicant has provided the following response:

*Reference is made to two loud blasts but they do not differentiate as to one being louder than the other which was the case due to the size of the second blast and the more evident cloud cover at the time of that shot.*

*They ascertain that at over a 4km distance they felt a "pressure change" and "ringing in the ears" whereas I was in a position about 500m distance and did not experience what I could discern as a noticeable or significant "pressure change", to use that phrase nor any ringing in my ears. Similarly John and yourselves were at approximately 900m distance and I do not recall you reporting any such significant effects relating to either. John and I are inclined to doubt the veracity of these statements. A significant omission in their submission is the absence of any perceptible effects on any dwelling or buildings or damage given their version of events. In particular the claim that the blast made their ears ring is an indication of an overpressure which I would expect at the least a broken window or two and yet none were reported. From their submission I assume that they were not outside for the first shot?*

*We aren't going to comment on the low flying RAAF jet aircraft except to add they do fly very low over that area from our experience and fairly regularly too, it is unlikely RAAF Amberley would comment on the flights of their aircraft anyway. I'm glad they agree that constant noise such as the highway and trains is easily accepted as the norm but do not agree that a single blast is intermittent. It builds up close to the blast site and dissipates outwards as the pressure drops in air as the distance increases, could add somewhat like a train. It is still noise and measured as that and I would like to see some evidence of the alleged environmental harm and noise emission. Did they monitor at their location, we did at 1400m on our first blasts and they were well within the EPA guidelines. We should also add here given earlier comments re: submission on the MCU, that the two blasts conducted in December without any low cloud cover were larger and fired closer together.*

*Also mentioned is the allegation of feeling vibration. I doubt very much the veracity of this statement, as with surface blasting the vibration footprint is very small and largely confined to a very small area but can marginally add to the blast overpressure. Different when blasting underground with less overpressure and generally more ground vibration. I would ask, did you feel the ground vibrate where you were? It is a fact that both ground vibration and overpressure diminish considerably over distance and given the distance to their property it is extremely unlikely anything other than noise was the issue.*

*The producers had no knowledge of the type of explosives yet they stated in their submission they did have considerable knowledge given they were in the mining industry. He has made a huge assumption that the blasts were larger quantities than those which we used in December which they were not.*

*The other factor affecting the blasting on 28 June was the wind although not particularly strong it was in that direction, that and the low cloud likely produced the nuisance noise they experienced. As you know at the Motel they did not hear anything.*

#### Council's Response:

Council Officers attended the site for the two blasts referred to on 28 June 2017. At the time of each blast, the Officers were approximately 850 metres from the disposal site, as the submitters house is approximately 4.2 kilometres from the site. It is noted that the Officers observed the noise to be similar to a gunshot from a rifle, or thunder, and did not experience any physical discomfort from the blasts. It is acknowledged that noise from the blasts would sometimes be able to be heard from the submitters property

Due to the proposed frequency of the disposals and distance from sensitive receptors it is not expected that the blasts will cause any ongoing impacts from noise.

The submissions state that larger quantities of explosives were disposed of in the blasts that occurred on 28 June 2017 (100kg and 250kg), when in fact the blasts that occurred on 15 December 2016 were actually larger (195kg and 291kg). During the blasts on 28 June 2017, there was a lower cloud cover which the applicants advised can cause the blast to seem louder or travel further as the noise is trapped by the low atmospheric pressure and does not dissipate as easily. Prior to the second blast on 28 June 2017, the applicants were observing the weather, and considered postponing the blast to when there was less cloud cover. It was discussed and the applicants determined that the cloud wasn't likely to improve in the short term, and would likely get worse if they waited longer. It was decided to proceed with the second blast noting that the noise may be a bit louder than would usually be expected.

Any approval can condition the maximum number of days, frequency of blasts, and size of blasts to mitigate some of the noise impacts associated with the use.

### Submitter's Concern - Animal Welfare

- At the time of the 'noise' stock including sheep and pigs reacted to the noise by being extremely startled and running over the property as well as being unusually vocal. Luckily, we had no mothers farrowing or about to farrow at the time or lambs in labour. Had this been the case – we would have had dead piglets and possibly left lambs.
- We have a very low lay over rate for our sows (this is when babies are accidentally laid on squashed by their mothers). The sudden intermittent noise and pressure associated with the blast will cause mothers to jump up and resultantly we will have a higher mortality rate.
- The applicant has stated this noise is no different to highway or low flying planes or railway. We can only believe that the applicant has no experience with stock to make this assumption as blast noise is an intermittent noise and much different to those of the railway or highway.
- Due to the potential noise impact that low flying planes have on our pigs, at our request the air force does not perform low flying over our farm.
- We have had a number of cases on the Downs where even drilling for coal seam gas has resulted in pigs and other livestock being affected by the continuous noise and vibration, which have been resolved in lengthy and legal interventions.
- Pigs are very sensitive to noise, and that they should not be exposed to constant or sudden noise due to the welfare implications.
- My issue is that if such operations are approved for the larger amounts of explosives, there will be significant animal welfare issues resulting for the animals being shocked by the sudden and extreme noise and vibrations which will cause the animals to react. The potential for the sow to move quickly and in an excited state has a number of serious impacts.
  1. The sow may suddenly walk, stand or roll over her piglets, resulting in their death.
  2. The undue noise depending on the regularity can cause the sow to have significantly reduced reproductive cycles.
  3. Should the sow be at the time of an explosion be subject to the close attention by the farmer at a farrowing or a close examination, then the risk of harm now extends to the farmer.

These are real risks and could result in greatly reduced production outputs from the farm or physical harm to stock and the farmer.

- The RSPCA has been informed that the pigs on the property have reacted to the loud noises of the explosives by running around the property in a distressed manner. This is

likely indicative of a negative reaction in the pigs, and also may present a risk to piglet safety when the sows give birth and are farrowing. The RSPCA does not support the positioning of facilities such as explosives disposal facilities within close proximity to piggeries where the noises are able to be heard by the pigs and cause subsequent distress and adverse welfare consequences.

- The following excerpts were provided by a submitter:

Physiological and behavioural studies have identified noise stress during housing (Schäffer et al., 2001).

Pigs exposed to 90 dB prolonged or intermittent noise increased cortisol, ACTH, noradrenaline to adrenaline ratios (Otten et al., 2004).

Acute sound exposure was found to increase heart rate (Talling et al., 1996).

This response was stronger for a frequency of 8 kHz than for 500 Hz and for an intensity of 97 dB than for 85 dB. The heart rate of piglets increased more in response to high frequency sounds (Talling et al., 1996; Kittawornrat and Zimmerman, 2011).

Trials showed that pigs respond with an increase in heart rate and plasma glucocorticoids when exposed to a short-term noise stress (Talling et al., 1998).

A single and short-term noise exposure of pigs at 120 dB was found to increase plasma glucocorticoid concentrations, but had no effect on plasma catecholamines (Kemper et al., 1976; cit. Venglovský et al., 2007). In another study, Kanitz et al. (2005) exposed pigs to daily or three times weekly noise at 90 dB for two hours. This caused both short-term adrenocortical and long-term stress effects.

- Cannulated pigs were exposed to either a daily stimulation with noise (2 h, 90 dB), or to the same stimulus three times a week. Noise exposure caused an increase of corticosteroid binding globulin, ACTH and cortisol levels in daily stimulated pigs in first week followed by a subsequent decrease until week 4. The ACTH and cortisol response of the second group increased after week 1 and was significantly elevated in week 4. There were also significant structural modifications in the adrenal gland of first group of pigs resulting in differentiated effects on the adrenal cortex and medulla (Kanitz et al., 2005). These findings show that pigs are very sensitive to noise and they should not be exposed to constant or sudden noise. Therefore, noise levels above 85 dB must be avoided in that part of any building where pigs are kept (Fottrell, 2009).

The applicant has provided the following response:

*We find it hard to believe that the Airforce would avoid a neighbouring small specific farm as we have been advised by the owners of Warahgai, that low flying Jets are a common occurrence and occurred not more than a few days after the second blast. At the speed at which Jets travel, to elevate to a greater height instantaneously to avoid a neighbouring farm would most certainly raise the noise levels.*

*The submitters allege that their animals, including rare breed sheep and pigs reacted to the noise "by being extremely startled". Yet again in much closer proximity the sheep and donkeys didn't react. As I alluded at the time, horses and dogs are the most likely animals to react to blast noise. I cannot comment on the pigs, but would only add that the supposition that our activities will result in a higher mortality rate of their sows, growth rates and hormone production, mating, general behaviour and sows ability to produce and keep producing milk is somewhat premature and unsupported by any credible evidence. Two days, each day six months apart and a total of four blasts is in reality hardly going to have that effect on the animals. My farm days experience of prize pigs is one of trying to get them to react to anything other than food.*

*It is also fact that a sow may without any external inducement roll on or stand on one of or more of her litter.*

*Stock including their rare breed sheep and pigs were "running over the property" and being "unusually vocal" and I would ask did any injuries occur to these animals as a consequence? How do the animals then cope with natural occurring noise and atmospherics such as electrical storms, thunder storms, turbulent wind events let alone*

*non-natural events such as truck tyre blow outs and exhaust braking etc. on the highway which are exceptionally loud too particularly during dark hours.*

*In discussion with council we are limiting the amounts to those originally trialled and with consideration to weather patterns will adjust charges accordingly.*

#### Council's Response:

The submitter states that stock on their property were extremely startled by the noise. During the blasts on 28 June 2017, Council Officers were observing from approximately 850 metres from the site. Both sheep and donkeys were standing nearby as shown in the photograph below taken by an officer in the location where the blasts were being observed from.



It was noted by Officers that at this distance from the blasts, the donkeys did not react at all and the sheep looked around curiously at most. While it is noted that pigs may react differently to sheep and donkeys, the submitters property is significantly further away from the disposal site than the other livestock that was observed.

The submitter has stated that at their request, the air force does not perform low flying over the farm. Anecdotal advice was given to Council on 5 July 2017 that the owner of Waraghai had sent a text message to the applicant to advise that a low flying RAAF jet passed over his house that morning heading in a north easterly direction and it shook the place. The property owners house is located approximately 200 metres from the closest point of the submitters property.

A submission outlined possible issues that may result from the activity include piglets being squashed by their mothers, possible impact on reproductive cycles, and possible injury to farmers if the pigs are startled during close examination. Piglets getting squashed by their mothers can be a common occurrence during farrowing without external interference.

A submission that includes a range of excerpts that refer to a number of different noise conditions and their effects on pigs. The only one of these that refers to single loud noises is "*A single and short-term noise exposure of pigs at 120 dB was found to increase plasma glucocorticoid concentrations, but had no effect on plasma catecholamines (Kemper et al., 1976; cit. Venglovský et al., 2007)*".

The pig farm is located alongside the railways line and Cunningham Highway, which have the potential to create both constant and intermittent noise through normal operation and procedures such as truck engines and train horns.

Council's Environmental Officer provided the following information about sound absorption over distance:

*To calculate the attenuation of sound pressure level at a distance from the source, the formula  $\text{Change} = 20 * \text{Log}(\text{distance})$ . Additionally, over large distances (greater than one kilometre) there is atmospheric absorption and ground effects that further decrease the level. Without specific measurements available for the relevant explosive noise,*

*atmospheric absorption will be ignored. However soft ground (grass as opposed to bitumen) will attenuate sound by 5dBA at distances greater than 250m.*

*The submitter is located approximately 4.5km from the proposed blasting site. In order to measure 90dBA at that location, the sound level at the blast site would need to be approximately  $90 + 73 + 5 = 168\text{dBA}$ . For perspective, if the sound level were 168dBA at the source, then the level at the demonstration area where Council officers have witnessed the tests, approximately 850m away, would be approximately  $168 - 58 - 5 = 105\text{dBA}$ .*

*According to the Tinnitus Association of Victoria, a sound level of 105dBA falls immediately between the levels of a chainsaw or a pneumatic hammer at close range. A sound level of 90dBA is comparable to a ride-on lawnmower. For reference, the threshold of pain is taken to be 120dBA, and is comparable to a gunshot at close range.*

*On the occasion that the Environmental Officer and the Planning Officer attended a test, the experience was not comparable to being near a ride-on mower. It was experienced more like a gunshot in the distance with a muffling of thunder following.*

It is not expected that blasts of this size at the proposed distance and frequency will have any additional impacts on the farrowing process or reproductive cycles of the pigs.

#### Submitter's Concern - Notification

- When the first blasting occurred late last year - we did attempt to contact the company on numerous occasions - however our calls were never returned or answered. We have never been contacted for feedback on how the blasts have impacted on us.
- While I understand that the time period for objections has past, the fact that the owners of the piggery made several attempts to discuss the operations with the company but had never received any return calls and that the initial trials appeared to be acceptable, it was the more recent explosions which now seem to be more the norm that give us concern of a significant impact on farming operations.

The applicant has provided the following response:

*I have sent two letters to Belinda and Tim and I have not received any correspondence, mail, phone calls or emails from them despite their assertion that they have tried to contact the company and their calls were never returned or were unanswered. The purpose of the letters was to advise them of our activities, request how best to communicate with them (rather by than by snail mail) and should they have any queries, concerns or wished to discuss our activities then to contact either John or myself. We would have welcomed any contact. They obviously received the letters, and I take exception of any allegation that we did not respond to their communication, or their failure to contact us, everyone else seemed to managed to do so. Incidentally they could have contacted us through Bruce or Angela McLeish they are neighbours and there is no secret we were using the property or alternatively through the Karara Motel where we are well known.*

*EXTECH is 100% positive that at no time have they tried seriously to contact us. Surely given they had our address, the office number and fax, John's and my mobile numbers, they are Bruce's neighbour (they presumably know where he lives).*

*To suggest that we contact them to see how it went is perhaps reasonable, but not necessary from our experience. However given their stated background in mining and their current occupation I would have expected some contact prior to the commencement of any blasting activities if they were that concerned.*

*We refute that there has been any attempt to contact us other than after the last blast we were contacted by Clancy Sloan SDRC. We have no record of missed calls, emails, or the complainant trying to contact us via other neighbours or the property owner of Warahgai.*

*The complainant advises they have received our original letter which shows our contact details including mailing address for written contact.*

#### Council's Response:

Council Officers have ascertained that the submitters have received the two letters sent to them in December 2016 and February 2017. The submitters contacted Council after both letters to check that the proper processes were being followed. During communication with Council after the letter in February, the submitter advised a Council Officer that they had tried to contact the company but did not get through. On the same day, the Council Officer did get in contact with the applicant with the contact information provided in the letter was that sent to the submitter.

Multiple times, the applicant has stated that they are not aware of the submitter making any attempt to make contact with them. But has advised that the submitter had multiple avenues in which to try and contact them if they wanted. The applicant advised that they did not send another letter to the submitter prior to the test disposal on 28 June 2017 as they had not heard anything back from the submitter or received any other contact details from them. A notice of the June 28 Blast was placed on the notice board at the local motel to ensure the community awareness of the test explosion.

Any approval can condition that nearby properties are to be notified prior to each disposal.

#### Submitter's Concern - Bushfire

- It also must be pointed out that the Council Fire Overlay shows that the area as a Bushfire Hazard zone.
- As member of the Rural Fire Brigade – we are not trained in Explosives – not do we personally believe it is our responsibility to be called on for a private company whose whole fire plan relies on the Rural Fire Brigade.

The applicant has provided the following response:

*The Extech responsible person firing the last two trials is also a Rural Fire Brigade member and Extech understands the duty of care during its operations.*

*As pointed out at our last meeting, Extech would be happy to work with the local Rural Fire Brigade and accept advice or reciprocal assistance where required*

#### Council's Response:

Bushfire issues will be addressed in the assessment against the Planning Scheme below.

#### Submitter's Concern – Low flying aircraft

- Military aircraft can fly within 200-300-350m of the ground. Which is well within the vertical safety distance fragmentation of a 300kg shot - 1194m. It is also within the limit of air buffering 987m. These figures were obtained from the QD Ready Reckoner Table in the Appendices of the EXTECH Development Application. Care flight & light recreational craft fly within these limits as well and very regularly. How has EXTECH addressed the issue of aircraft under these heights

The applicant has provided the following response:

*Blasting conducted in any area requires the operator to ensure that NO aircraft are overhead at the time of firing, this is standard blasting practise. This is to ensure there is no knockdown effect from the blast or flyrock from the blast. As blasting is quite quick this can be achieved visually.*

#### Council's Response:

The applicant has advised that considerations have been made for vertical fragmentation and blast overpressure for the disposals. The following information was provided with the application material.

*The vertical safety distance blast (VSDB) for blast overpressure has also been considered for the Warahgai site and is to be included in the site instructions, which is a calculated minimum VSDB of 5119ft for 1000kg of explosives detonated at the site. This would likely result in no buffeting to aircraft. This is based on 1000kg blast hazard (140QI/3) x 3.3 to convert to feet (inclusive of 150m (500ft) safety margin).*

*The vertical safety distance fragmentation (VSDF) has also been considered for the site and is to be included in the site instructions, which is a calculated minimum VSDF of 6675ft for 1000kg of explosives detonated at the site. This would likely result in no buffeting or damage to aircraft. This is based on 1000kg fragmentation hazard (470QI/S) x 3.3 to convert to feet (inclusive of 150m (500ft) safety margin).*

It is noted that as the disposals will be for commercial explosives only, which are packaged in cardboard, there is little likelihood of, or no fragmentation hazard. In any expectation whatever minor fragmentation that may be presented is almost certainly to be arrested by the terrain within the site.

#### **Submitter's Concern - Limiting the blasts**

- We would ask that council restricts the blast amount to 100kg per blast – with a possible decrease depending on how this impacts on our animals which we are more than willing to monitor and report.
- I understand my producer member is not wanting to stop the company's activities but require them to limit the quantity/size of explosions to an acceptable level. I support Tillari Trotters Piggery request for your review process of the operations, to recognize their concerns and input, and to strongly consider limiting the explosions to amounts that were initially trialled.

#### **Council's Response:**

The applicant calculations determined that a net explosives quantity of 320kg inclusive of any donor charges shall be applied to the site to ensure an adequate Quantity Distance (QD) is achieved to the nearest residence and is a workable limit for effective use of the area. The applicant has specified that the size of the blasts will vary depending on the amount of product that their clients need disposed, and other variables such as weather and potential impacts.

Any approval can condition the maximum number of days, frequency of blasts, and size of blasts.

#### **Assessment against the Planning Scheme**

This application required assessment against the Rural zone code, the Industry uses code, the Carparking and loading code, the Landscaping code, the Outdoor lighting code, the Physical infrastructure code, the Healthy waters code, the Bushfire hazard overlay code, and the Biodiversity areas overlay code.

#### ***Rural zone code***

The purpose of the Rural zone code is to:

- Provide opportunities for non-rural uses that are compatible with agriculture, the environment and the landscape character of the rural area where they do not compromise the long term use of the land for rural purposes

The local government purpose of the zone code is as follows:

- (a) *Protect rural land for rural use.*
- (f) *Minimise the potential for conflict between rural uses and other uses.*
- (g) *Provide opportunities for diversification to support on going economic viability through pursuit of new markets and industries associated with rural production or*

*the natural environment. Encouragement will be given to activities that complement or value-add to existing rural activities and do not conflict with natural resource value or nearby rural activities.*

- (l) Provide for uses that require isolation from urban areas as a consequence of their impacts such as noise or odour.*

The purpose of the code will be achieved through the following overall outcomes:

- (iv) The productive capacity of all rural land is protected for rural use and associated value adding activities. The productive and potentially productive areas of land are protected for on going agricultural use. This land is not built on unless there is an overriding need for development and incompatible uses are not located in a manner that inhibits normal farming practice.*
- (vii) Impacts on significant vegetation and habitat areas are minimised by the location of non-rural uses outside of areas of remnant vegetation. Where rearrangements of boundaries occur lots contain building envelopes that exclude areas of remnant vegetation and include any required firebreak from remnant vegetation.*
- (viii) Non-rural uses including tourist uses and industries to value add to rural enterprises:*
  - a. are located, designed, oriented, constructed and operated to minimise impact on existing rural uses and are buffered from productive land; and*
  - b. do not alienate good quality agricultural land, strategic cropping land or potential strategic cropping land; and*
  - c. are located on cleared land to avoid the need for additional clearing of vegetation; and*
  - d. are designed to minimise environmental impacts; and*
  - e. are located, designed, oriented, constructed and operated to avoid hazards such as bushfire, landslip and flood; and*
  - f. are accessed by roads that are of an adequate standard for the traffic generated by the use; and*
  - g. are located so that they do not contribute to urban sprawl or ribbon development along roads or contribute to piecemeal or unplanned development of areas.*
- (xiii) There is limited reduction in the vegetation cover within the zone and ecological corridors are protected.*

The applicants have stated that currently most explosive products are shipped to Western Australia to be disposed of, and they wish to provide a controlled environment, away from urban areas, to offer this service in Queensland.

The particular area of the site to be used was decided by the landowner in order to ensure large separation distances to any sensitive receptors and to ensure that any areas of decent agricultural use are maintained. It is proposed that a small area in the north-west of the site will be utilised for the disposal of explosive products and the existing rural grazing use of the land will not change.

The disposal area is not located within land mapped as Remnant Vegetation and is outside of Council's Biodiversity areas overlay. The adjoining land is predominantly a mixture of treed and cleared grazing land and does not appear to be likely to be used for cultivation cropping.

The proposed use is suitable for the area and will not impact on the rural landscape.

### ***Industry uses code***

The purpose of the Industry uses code is to ensure that industry, and warehouse uses are located on suitable sites having regard to site characteristics and access and are consistent with the built form and character and amenity of the locality and the environment of the area including water quality, air quality, soil quality, vegetation and wildlife.

The purpose of the code will be achieved through the following overall outcomes.

*All industry and warehouse uses:*

- (b) Are located, designed and operated in a manner that prevents unacceptable environmental and amenity impacts on adjoining land uses;*
- (d) Have adequate and safe vehicle access;*
- (g) Do not impact in a negative manner on the natural environment;*
- (i) Provide for industrial development that meets the needs of the Region.*

The proposed use will be the only of its kind in the region, and provides an opportunity for this mining and other clients to arrange disposal of their expired products in Queensland without the need to ship all the way to Western Australia. The subject site allows for a separation distance of at least four (4) kilometres from the nearest dwellings.

The property is accessed from Waraghai Road, which is sealed. The applicant has specified methods used to ensure that there is minimal negative impact on the natural environment.

The code requires that the land is not in a Bushfire hazard area as shown on the Bushfire hazard overlay maps.

The eastern and western edges of the disposal area are located within the Bushfire hazard overlay.

The associated Performance outcome is:

*PO1 The physical characteristics of the land are suitable for industrial use.*

The suitability of the site in regards to Bushfire hazard will be addressed in PO3 of the Bushfire hazard overlay code below. It is considered that the proposed development can comply with the Performance outcome.

In regards to Special industry, the associated Performance outcome is

*PO6 Impacts from Special industry are appropriately mitigated to ensure the protection of human health, well being, amenity or human safety.*

The subject site was chosen for it significant buffers from sensitive receptors to assist to mitigate any risks associated with the activity. During disposal days, the operators set up signage along internal roads on the property to create an exclusion zone for the disposals. It is considered the separation distances, scale of the activity, and isolation of the site, there is minimal risk to human health or safety.

The applicant is required to comply with certain safety requirements, legislation such as the *Explosives Act 1999* and *Explosives Regulation 2003*, and may be audited by the department in order to continue operating under his explosives licence.

### ***Biodiversity areas overlay***

The purpose of Biodiversity areas overlay code is to:

- (a) conserve and enhance the nature conservation and biodiversity values of terrestrial and aquatic ecosystems;*
- (c) provide for the retention and enhancement of a linked network of habitat areas*

The purpose of the code will be achieved through the following overall outcomes.

- (a) Significant conservation areas are conserved to ensure their ongoing contribution to the natural environment and biological diversity of the area.*
- (c) The natural environment and biodiversity values of wetlands and waterways are conserved.*
- (d) Degraded areas are rehabilitated,*

The disposal site is not located within any land mapped in the Biodiversity areas overlay, although it is near some Remnant Vegetation mapped in the overlay. The land proposed to be used for the disposal area currently has very little biodiversity value and is not part of any wetlands and waterways. The applicant has advised that between themselves and the owner, they have an agreement to take measures to protect and rehabilitate the land. The proposal meets the requirements for Biodiversity areas in the Planning Scheme.

### ***Bushfire hazard overlay code***

The purpose of the Bushfire hazard overlay code is to control development in bushfire prone areas to minimise danger to people and damage to property.

The purpose of the code will be achieved through the following overall outcomes.

- (a) Development in areas at risk from bushfire is compatible with the nature of the hazard.*
- (b) The risk to people, property and the natural environment from bushfire is minimised.*
- (c) Development does not result in a material increase in the extent or severity of bushfire.*

The Planning Scheme requires that Development is not located on land that is subject to bushfire hazard as shown on the overlay map.

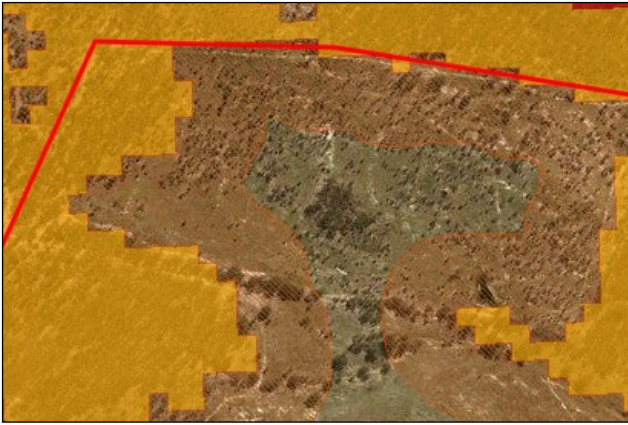
The eastern and western edges of the disposal area are located within the Bushfire hazard overlay.

The associated Performance outcome is:

*PO3 Any proposed use does not compromise the safety of people or property from bushfire.*

Majority of the disposal area is not located within the Bushfire hazard overlay. Only the edges of the area are, but they are areas without much vegetation.

According to the State Planning Policy (SPP) mapping, the area to be utilised for the proposal is mapped as being on the edge of the potential impact buffer, as shown on the map below.



The applicant has advised that during particularly dry times such as drought, they plan to get Karara Rural Fire Service to wet down the site before any disposals. There will be no permanent infrastructure located on the site and no explosives will be stored on site.

The materials that will most commonly be disposed of at the site do not create any significant flame or embers when detonated. The applicant has advised that the only risk of ignition is if they were to be detonating a significant amount of fuse material, and if they were to be detonating this type of material. The applicant has advised that if this type of disposal were to occur, this would be when the fire service would be utilised to wet down the surrounding area prior to disposal.

The applicant has established emergency procedures for the site in relation to fire and accidents and these are included in the site Emergency and General Instructions in the Appendix of the planning report provided for assessment. Notwithstanding this the applicant has a standing arrangement with the site property owners that they are to be notified of any disposal activities undertaken on the site and they will provide whatever assistance they can should an emergency situation arise. It is the applicants policy that fires where explosives may be intimately involved are not to be fought and all personnel are to be immediately evacuated to a safe area. The applicant is required to operate under the safety management system of Jellham Pty Ltd all times.

### ***Carparking and loading code***

The Car parking and loading code does not specify a particular number of car parking spaces for the proposed use. The application does not include any permanent infrastructure, and will only be accessed by the company operating the use and the owners of the land. There is sufficient cleared areas throughout the property to park while setting up for disposal and while detonating the blasts. It is not considered reasonable to require marked car parking spaces for the proposed use.

### ***Landscaping code***

No part of the use area is visible from any public place or adjoining land and no addition landscaping is proposed. No outcomes from the Landscaping code are applicable to the proposal.

### ***Outdoor lighting code***

The use is only proposed during the daytime and no lighting is proposed.

### ***Physical infrastructure code***

No permanent infrastructure is proposed as part of this application. The proposed development complies with the Code in regards to Water supply, Waste water disposal, Energy, Roads and Rail, Development near underground utility services, and Crime prevention and safety.

## **Conclusion**

The applicant proposes to use a portion of the subject site to dispose of explosive products. The type of explosives that will be disposed of at the site will mostly be Ammonium Nitrate primarily used for mining operations. There will be no permanent infrastructure located on the site and no explosives will be stored on site.

The applicant is proposing a maximum of four blasts per day, up to six days per month to allow for up to 1000 kilograms to be disposed of in one day. The applicant has said that this amount that they would like to dispose of, but expects that the frequency will realistically be less than this.

Four late submissions were received in relation to the proposed development. The primary issues raised were Noise and Animal welfare.

The land is currently used for rural uses (predominantly grazing). It is proposed that an area of approximately 150 square metres will be utilised for the disposal of explosive products. The primary use of the land is and remains unchanged as rural pasture. This is consistent with the overall outcomes of the Rural zone code.

The disposal area is situated approximately 3.9 kilometres from the homestead on Lot 4 SP210449. The nearest dwelling that is not located on the same property is approximately 4.1km south east of the disposal area. The township of Karara is located approximately 6.1 kilometres east of the disposal site.

The noise level observed from Council Officers attending test disposals was compared to thunder. The activity carries a low fire risk, and appropriate actions will be taken to ensure that any potential for damage to humans or the environment is minimised. It is considered unlikely that an environmental nuisance or harm from noise will be caused from the operation of the proposed activity, based on the low frequency of use proposed by the applicant. The variability of the materials used and the weather conditions, and the low background noise level in the area, make it unreasonable to limit the noise emissions to a specific level above background. However, appropriate conditions can be placed on an approval to ensure any impacts from the use are managed appropriately.

Suitable conditions can be placed on any development approval to ensure compliance with the Planning Scheme requirements. The proposed development is recommended for approval.

## **Options**

THAT Council:

1. Adopt the officer's recommendation.
2. Adopt an alternative recommendation.
3. Refuse the application with reasons

## Recommendation

THAT the application for Special industry (Disposal of explosives) on land at Cunningham Highway, Karara, described as Lot 4 SP210449, Parish of Canal Creek, County of Merivale, be approved subject to the following conditions:

### Schedule 1 - Southern Downs Regional Council Conditions

#### Approved Plans

1. The development of the site is to be generally in accordance with the following proposal plans submitted with the application, and subject to the final development being amended in accordance with the conditions of this approval.

Plan Name	Plan No.	Date
Site Plan – Whole Site	MCU01821-1	7 July 2017
Site Plan – Use area	MCU01821-2	7 July 2017

2. Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval prevail.

#### Land Use and Planning Controls

3. The maximum amount of explosive materials to be on the site at any time is 1000 kilograms. No explosives are to be stored on the site prior to disposal.
4. Blasting is only to occur a maximum of six (6) days per month.
5. A maximum of four blasts may be detonated in any day.
6. The maximum amount of explosives to be detonated at once is 300 kilograms.
7. The development shall generally operate only between the hours of 8.00am to 5.00pm, Mondays to Fridays, and not at all on weekends and public holidays.

#### Building and Site Design

8. Any disposal area is to be at least 100 metres from any property boundary. Under no circumstances will blasts be located within areas mapped as Remnant Vegetation by the Queensland Government.

#### Amenity and Environmental Controls

9. The applicant must provide written notification (via email) to the following no later than 48 hours prior to a disposal to all occupied houses within a 5 kilometre radius from the disposal site.
10. Records must be kept for each disposal and must be made available to Council upon request. The minimum details that are to be kept include:-
  - o Date
  - o Time of each disposal
  - o Volume / mass of each disposal
  - o Type of material of each disposal
  - o Cloud cover
  - o Temperature
  - o Wind speed and direction
  - o Noise level measured and distance measured
11. The operator must investigate and address all environmental nuisance and/or environmental harm complaints. The following details must be recorded and provided to Council upon

request:

- a) time, date, name and contact details of the complainant;
  - b) reasons for the complaint;
  - c) any investigations undertaken;
  - d) conclusions formed; and
  - e) any actions taken.
12. When requested by Council, an assessment, including monitoring and/or sampling must be undertaken by a suitably qualified person(s) to investigate any complaint of environmental nuisance and/or environmental harm (which in the opinion of an authorised person is not frivolous, vexatious nor based on mistaken belief). Upon completion of the assessment, the results must be submitted to Council within 10 business days. This must be undertaken in accordance with any direction given by Council at the time.
  13. From commencement of the activity, a site based management plan (SBMP) must be implemented. The SBMP must identify all sources of environmental nuisance and/or environmental harm, including but not limited to the actual and potential release of all contaminants, the potential impact of these sources and what actions will be taken to prevent the likelihood of environmental nuisance and/or environmental harm being caused. The SBMP must also provide for the review and continued improvement in the overall environmental performance of all activities that are carried out. The plan should identify and address the following:
    - The impact the development has to the environment, including all environmental aspects (water, air, noise, waste, land).
    - The plan should address objectives and targets for each aspect.
    - The plan should address all controls around these aspects (ie what have they got in place to minimise and/or monitor environmental impact).
    - The effectiveness of these controls should also be monitored.
    - The type of record keeping, reporting and review of the plan should also be captured.
  14. All records required by this approval must be kept for 7 years.
  15. The operator must at all times comply with the *Environmental Protection Act 1994*.
  16. There must be no release that has been in contact with any contaminants at the site to any waters, watercourse or drainage channels.
  17. All wastes are to be suitably collected and disposed of so as not to adversely impact on the environment. Any rubbish and litter resulting from the use must be collected daily and disposed of lawfully immediately following the event. No waste from the activity is to be disposed of at any of Council's unmanned waste transfer stations, including Karara or Greymare bin compounds.
  18. All disturbed areas (eg craters) must be filled and compacted with suitable material on a 6 monthly basis.

### **Advisory Notes**

- (i) Unless otherwise stated, all conditions of this approval are to be complied with to the satisfaction of the Director Planning, Environment and Corporate Services, prior to the use commencing, and then compliance maintained at all times while the use continues.
- (ii) Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate application for assessment in accordance with the *Sustainable Planning Act 2009* and would

have to comply with the requirements of the Planning Scheme.

- (iii) It is encouraged that you arrange for a free compliance inspection to be carried out prior to the use commencing. This will involve a physical inspection of the premises along with an internal audit of Council's records. Written advice will be provided for your records advising if compliance with the conditions has been achieved.
- (iv) The General Environmental Duty under the *Environmental Protection Act* prohibits unlawful environmental nuisance caused by noise, aerosols, particles dust, ash, fumes, light, odour or smoke, beyond the boundaries of the property during all stages of the development including earthworks, construction and operation.
- (v) Any storage of flammable and/or combustible liquids must comply with the minor storage provision of Australian Standard AS1940 *The Storage and Handling of Flammable and Combustible Liquids*.
- (vi) The applicant is to permit Council officers access to the site in accordance with the powers of entry provisions of the *Local Government Act 2009*, subject to 48 hours notice and reasonable security and health restrictions on access, so as to ensure the use is being conducted in accordance with the conditions of the approval.
- (vii) No clearing of remnant vegetation or regulated regrowth vegetation is to occur under this approval. A Development Permit for Operational Works must be obtained from the Department of Infrastructure, Local Government and Planning for the clearing of any remnant vegetation, unless exempt under Schedule 24 of the *Sustainable Planning Regulation 2009*.

#### **Aboriginal Cultural Heritage**


All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsima.qld.gov.au](http://www.datsima.qld.gov.au)

#### **Attachments**

Nil

## 12.7 Wallangarra Urban Design Project

### Document Information

 <b>Southern Downs</b> REGIONAL COUNCIL	<b>Report To: General Council Meeting</b>	
	<b>Reporting Officer:</b>	<b>Meeting Date:</b> 26 July 2017
	Planning and Compliance Coordinator	<b>ECM Function No/s:</b> 5.4.3

### Recommendation

THAT Council adopt the Wallangarra Urban Design Framework prepared by Tract Consultants Pty Ltd and dated 22 June 2017.

### Report

Council has commenced an urban design project for Wallangarra, with a view to applying for funding through the Works for Queensland program to complete the works.

Tract Consultants Pty Ltd (Tract) has been engaged to prepare an urban design framework plan for the project. The Wallangarra Urban Design Framework prepared by Tract, which outlines the consultation and design process for the plan, has been forwarded by the Mayor to the Councillors. An extract from the Wallangarra Design Framework is attached. This framework is being presented for Council's adoption.

The Urban Design Plan that has been developed following from the community consultation will be provided to Councillors prior to the meeting.

### Budget Implications

A budget amendment will be made to cover the costs associated with this project.

### Policy Consideration

#### Corporate Plan

- 5.1 Investigate opportunities to fund and implement streetscape plans for beautification, safety and accessibility.

### Community Engagement

A design workshop/charrette was conducted in Wallangarra on Thursday, 13 July 2017.

### Legislation/Local Law

Nil

### Options

1. Adopts the Wallangarra Urban Design Framework;
2. Does not adopt the Wallangarra Urban Design Framework.

### Attachments

1. Wallangarra Urban Design Framework [View](#)

# • Wallangarra Urban Design Framework

For: **Southern Downs Regional Council**

Prepared by: **Tract Consultants**

Date: **22.06.2017**

Tract Consultants

Dear David Keenan,

**Re: Urban Design Framework for Wallangarra**

Thank you for inviting us to submit a response to the Urban Design Framework for Wallangarra.

We have been working with many regional Queensland Councils and communities with similar challenges who are seeking urban design, placemaking and activation solutions to revitalise their towns. A snapshot of most recent projects is in section 8 of this report.

We understand that this is a very tight timeframe, for the purposes of submitting an application for the Works for Queensland (W4Q) funding. We are currently undertaking two projects that were funded through the W4Q funds (with Fraser Coast Regional Council and Gympie Regional Council) so we understand the great opportunities and the challenges.

Given the timeframe, we have proposed collaborative enquiry by design/charrette to work with stakeholders (internal council, and any community members available) which will inform the Framework. We will then refine the Framework Plan and supporting information, and if required, identify priority projects to apply for funding.

We look forward to working with you in the Southern Downs Region.

If you have any queries, please do not hesitate to contact me on (07) 3002 6400.

Yours sincerely,



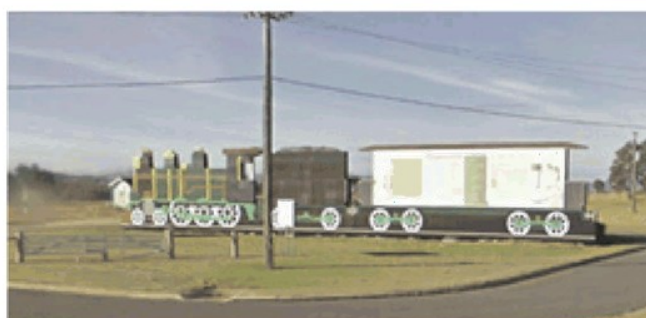
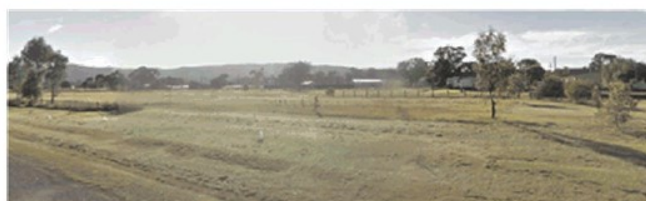
Amy Grey  
Associate Landscape Architect  
**Tract Consultants Pty Ltd**

## Our Understanding of Wallangarra

Wallangarra is a small town in the Southern Downs Region, abutting the New South Wales border. The town is 258 kilometres south west of Brisbane with a population of 386 people, as of 2006. Wallangarra experiences significantly cold temperatures due to the high altitude; the town is situated in a valley between two mountain ranges of the Great Dividing Range. The town was originally created in 1885 by the Queensland Government to service railway links between Queensland and New South Wales, being the only rail link for Queensland and New South Wales until 1930. The rail link provided a service a break - of - gauge between QLD Southern railway link and NSW main North railway line. The current rail link is split with half being owned by the Queensland Government and the southern half by the New South Wales Government. Whilst the general feeling of the town is a small secluded, community there are some areas of Wallangarra with heavy industrial uses, a major Woolworth's warehouse and packing plants, as a result of the extensive transport links of the area.

Despite Wallangarra being a relatively small and isolated town, it offers numerous attractions. Predominantly, the rail link is a focal point for the community, attracting a wide range of visitors, from train enthusiasts to families. In 2003, after major refurbishment, the station was reopened as a museum and provides the majority of Wallangarra's residents and visitor's activity with a number of shops nearby, the post office, general and antique stores, refreshment rooms and hotels. The town uses the heritage status of the railway to further entice visitors with the use of steam trains from Stanthorpe for tourists visiting daily. The railway station has also been comprehensively restored and the customs house has been maintained as a café and private residence.

The town also uses the unique natural environment to attract tourists. Wallangarra is situated on the Granite Belt and neighbours numerous national parks. Orchardring and Granite Belt tourism primarily helps boost the local economy in conjunction with rail way associated activities. Providing information centres, picnic facilities, barbecues and toilets, the town gives easy access to the walking and mountain biking trails of the Girraween National Park and Sundown National Park. The Wallangarra dam also is a popular visiting spot with numerous picnic and barbeque areas, the water treatment plant is fed by local springs in the mountain and offers scenic views.



Tract Consultants

## Our Approach to the Project

Making vibrant, active places is a core driver of Tract. We have a collaborative team of Landscape Architects, Urban Designers and Planners who strive to create great places. We are acutely aware of the paramount importance of "place" and the inherent need for real places to be kinetic and energetic. As designers and stewards of the public realm, we are to be reverential and respectful of the past, whilst embracing and allowing for the developmental future.

Active and Vibrant communities can be created with more than just built form; activities, events, and temporary spaces can achieve our goals, "lighter, faster and cheaper". We make sure that we "think out of the box" and consider all potential solutions to create great places.

Tract has a new service, "Tract Connect", which provides engaging, design led consultation that connects people with ideas and empowers stakeholders and the community to co-create communities. We are a member of IAP2 (International Association for Public Participation) and our staff are trained in their Certificate of Engagement.

Recently, Tract has been embarking on a series of research projects giving staff an opportunity to delve deeper into a topic that will assist current and future clients. Project Manager and Urban Design/Placemaker Amy Grey has been researching "Case studies of successful regional town revitalisations". This research is ongoing, but we will draw upon these case studies to assist and inform

We did research and find that there is a community meeting on Tuesday 27th June with the federal member for Maranoa David Littleproud. It would be a great resource to use the notes from this meeting to assist in the plan. (<https://www.stanthorpeborderpost.com.au/news/forum-to-help-revive-wallangarra/3192228/>)

## Methodology

### Part A: Enquiry by Design/Charrette Workshop

We propose that Project Manager and Urban Designer/Placemaker, Amy Grey, visits Wallangarra for a one-day charrette. The idea of the charrette is to do an intense day of work to familiarise ourselves with the site, understand the site opportunities and challenges, collaborate with multiple departments in council and "community champions"/community representatives, discuss design solutions and ideas, and conclude with a unified direction for the Urban Design Framework.

#### Task 1.1 Inception meeting

We propose a short meeting as a meet and greet to get to know one another. Perhaps we may meet at "Railway Café", if it is appropriate.

#### Task 1.2 Site Visit

Following the short inception meeting we propose the Council team and any other stakeholders do a short site visit to important town sites.

#### Task 1.3 Community one-on-ones

If it can be organised, we suggest some community meetings one-on-one. It would be helpful to meet with business owners and managers, community group organisers, and "community champions" (people who are passionate about their community and are seen as a voice for Wallangarra).

The community meeting on 27th June may identify some of these key community members.

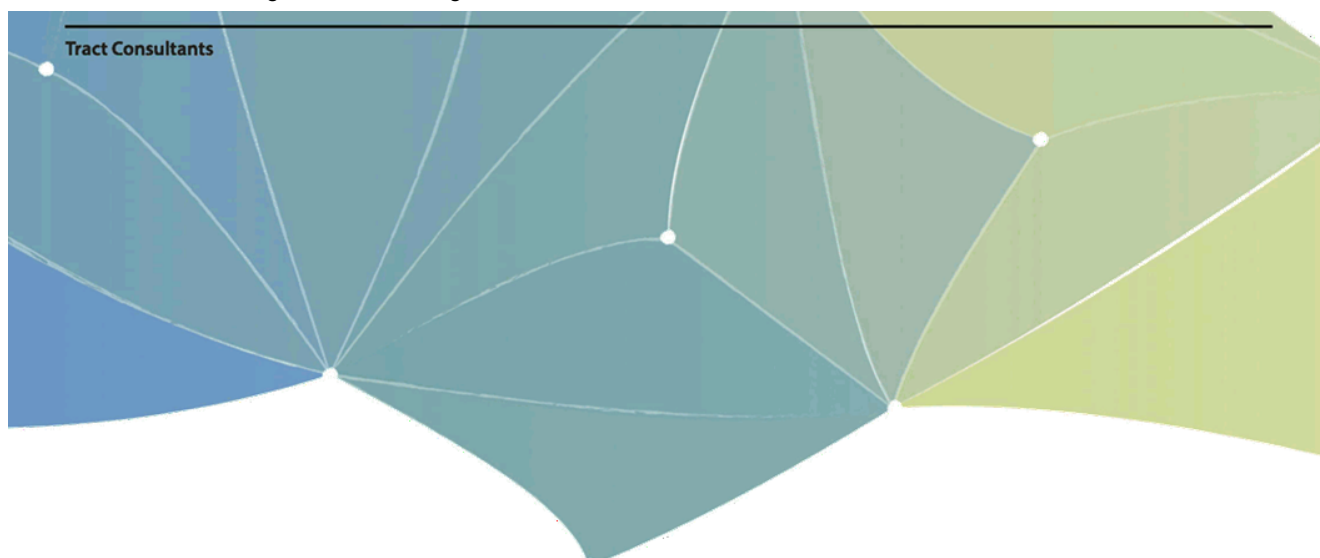
We suggest meeting to discuss the community's likes, issues and ideas in one-on-one informal conversations.

#### Task 1.4 Stakeholder Enquiry by Design/Charrette Workshop

With any internal and external stakeholders we suggest a 2 hour Enquiry by Design/Charrette Workshop in the afternoon. Depending on availability a local venue could be used (note this would need to be organised by Council), or if the weather is appropriate it could even be in an outdoor park space.

The workshop will be an opportunity to get all of the information required to produce the Framework. Activities can be designed depending on numbers of attendees and the mix of experience in the group.

*Albert Street Picnic - interventions set up on Albert Street closed down for a few hours a day*



## Part B: Urban Design Framework

### Task 2.1 Site Analysis Plan

Following Part A we will create a simple Site Analysis plan documenting key features in town, key corridors for movement etc.

### Task 2.2 Opportunities and Challenges

We will produce a dot point list of the opportunities and challenges faced by the town; these will be supported by a few key site photos.

### Task 2.3 Place Vision Statement

Part of the Framework report will include a place vision statement which will be an aspirational statement outlining the future goals of the town. This statement will inform all of the actions of the Urban Design Framework Plan.

### Task 2.4 Urban Design Framework Plan and supporting information

Using all of the information collected, we will develop the Urban Design Framework Plan. This will be a strategic plan supported by images. Key actions/priority projects will be identified on the plan.

### Task 2.5 Description of Priority Project/s

A maximum of three projects will be further described in a paragraph of text to assist with the funding application.

## Part C: Additional Item (if required)

If required Tract could also assist in providing high level cost advice for the projects suggested for the funding application.

## Example of Site Analysis and similar plan to proposed Urban Framework Plan



**13. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES APPOINTED BY COUNCIL TO OTHER BODIES**

Nil

**14. NOTICES OF MOTION**

Nil

**15. GENERAL BUSINESS**

**16. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS**

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

## **Recommendation**

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

### **16.1 Chief Executive Officer Annual Performance Agreement**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(b) of the *Local Government Regulation 2012*, as it contains information relating to industrial matters affecting employees.

### **16.2 Wallangarra Water Treatment Plant Budget**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.

### **16.3 Economic Development Advisory Committee Meeting Minutes 29 June 2017**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **16.4 Connolly Dam - Expression of Interest**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

### **16.5 Emu Swamp Dam Stage One (1) Report Release**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### **16.6 Works for Queensland (W4Q Funding Program 2017 - 2019)**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.

### **16.7 Get Playing Places and Spaces funding program**

#### **Reason for Confidentiality**

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.