



**SOUTHERN DOWNS
REGIONAL COUNCIL GENERAL
MEETING OF COUNCIL**

LATE AGENDA ITEMS
Wednesday, 28 June 2017


ORDER OF BUSINESS:

10. EXECUTIVE..... 1
10.4 SDRC 2017/2018 Fees and Charges Amendments..... 1

10. EXECUTIVE

10.4 SDRC 2017/2018 Fees and Charges Amendments

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 28 June 2017
	Manager Finance & Information Technology	ECM Function No/s: 12.13

Recommendation

THAT Council amend the 2017/2018 SDRC Fees and Charges as attached.

Report

At Council's Special Meeting held on 14 June 2017 Council adopted the 2017/18 financial year Budget. This included adoption of the 2017/18 SDRC Fees and Charges.

The Manager Community Services and Major Projects, Manager of Works Maintenance and Open Space and the Manager Finance and Information Technology were approached by the Community Contact Centre to round some of the fees that have been adopted. The amended fees and charges have been attached.

Most changes are minor with the amounts being rounded up or down to the nearest whole dollar to aid with processing of these charges within the section.

Budget Implications

These fees and charges have been accounted for in the 2017/18 Budget. The amendments are minor with no material change to the Budget required.

Policy Consideration

Operational Plan 2016/17

4.12 Explore/review potential efficiencies and opportunities for Council's operations

Review and update the 10 year Financial Plan
Annual Review of Debt policy, Procurement Policy, Revenue Policy and Investment Policy

Community Engagement

Nil

Legislation/Local Law

Local Government Act 2009 and Local Government Regulation 2012

Options

1. Council amend the 2017/2018 SDRC Fees and Charges.

2. Council do not amend the 2017/2018 SDRC Fees and Charges.

Attachments

1. Extract from SDRC 2017/2018 Fees and Charges [View](#)

Item 10.4 SDRC 2017/2018 Fees and Charges Amendments
 Attachment 1: Extract from SDRC 2017/2018 Fees and Charges

	RC Code	Head of Power	GST Treatment	2017/2018	2017/2018	
WARRICK TOWN HALL						
Private function hire including wedding receptions Includes day for hire to set up and day for hire to clean up (3 days hire)	DEBTOR		GST	713.45	714.00	3.48%
Additional set up/cleaning day	DEBTOR		GST	56.85	57.00	3.64%
Funeral/Memorial/Wake Service			50% discount on Private function hire			
Commercial event hire	DEBTOR		GST	713.45	714.00	3.48%
Set up/cleaning day	DEBTOR		GST	113.75	113.00	2.73%
Schools, Churches, Not-For-Profit Organisations (Proof of Not-For-Profit status from Australian Taxation Office required)			50% discount on Commercial event hire			
Rehearsal - Two hours maximum. No discounts. No audience viewing. Bond not required.	DEBTOR		GST	88.80	89.00	3.48%
Bond (no discounts)						
Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)	635		GST free	1,034.00	1,000.00	0.00%
Extra Services (no discounts)						
Set up (if not done by hire) 24 hours notice required	DEBTOR		GST	336.05	336.00	3.30%
Cleaning (if not done by hire) 24 hours notice required	DEBTOR		GST	558.35	560.00	3.70%
Fees may also apply if hire does not pack up/clean to Council's standard						
Hire of trestle tables	304		GST	17.05	17.00	3.03%
Hire of plastic chairs	304		GST	2.80	3.00	11.11%
ALLORA COMMUNITY HALL						
Private function hire including wedding receptions Includes day for hire to set up and day for hire to clean up (3 days hire)	303		GST	532.50	530.00	2.81%
Additional set up/cleaning day	303		GST	56.85	57.00	3.64%
Funeral/Memorial/Wake Service			50% discount on Private function hire			
Commercial event hire	303		GST	532.50	530.00	2.81%
Set up/cleaning day	303		GST	113.75	113.00	2.73%
Schools, Churches, Not-For-Profit Organisations (Proof of Not-For-Profit status from Australian Taxation Office required)			50% discount on Commercial event hire			
Rehearsal - Two hours maximum. No discounts. No audience viewing. Bond not required.	303		GST	88.80	89.00	3.48%
Bond (no discounts)						
Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)	635		GST free	1,034.00	1,000.00	0.00%
Extra Services (no discounts)						
Set up (if not done by hire) 24 hours notice required	303		GST	336.05	336.00	3.30%
Cleaning (if not done by hire) 24 hours notice required	303		GST	558.35	558.00	3.33%
Fees may also apply if hire does not pack up/clean to Council's standard						
STANTHORPE CIVIC CENTRE						
Private function hire including wedding receptions Includes day for hire to set up and day for hire to clean up (3 days hire)	308		GST	889.25	890.00	3.44%
Whole Building	308		GST	835.80	835.00	3.25%
Main Auditorium and Exhibition Space	308		GST	835.80	835.00	3.25%
Main Auditorium and Supper Room	308		GST	310.20	310.00	3.33%
Exhibition Space	308		GST	330.80	330.00	3.13%
Supper Room	308		GST	108.50	108.00	2.91%
Additional set up/cleaning day	308		GST	113.75	115.00	4.55%
Funeral/Memorial/Wake Service			50% discount on Private function hire			
Commercial event hire						
Whole Building	308		GST	889.25	890.00	3.48%
Main Auditorium and Exhibition Space	308		GST	835.80	835.00	3.25%

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Main Auditorium and Supper Room	per day	308		GST	835.00	635.00	3.26%
Exhibition Space	per day	308		GST	310.20	310.00	3.33%
Supper Room	per day	308		GST	330.00	330.00	3.13%
Supper Room	up to 4 hours	308		GST	106.50	106.00	2.91%
Set up/cleaning day	per day	308		GST	113.75	115.00	4.58%
Schools, Churches, Not-For-Profit Organisations (Proof of Not-For-Profit status from Australian Taxation Office required)	50% discount on Commercial event hire						
Rehearsal - Two hours minimum. No discounts. No audience viewing. Bond not required.		308		GST	88.80	90.00	4.65%
Bond (no discounts) Hire Bond (refundable once final inspection completed and everything deemed to be left in original condition)		631		GST free	1,034.00	1,000.00	0.00%
Extra Services (no discounts) Set up (if not done by hire) 24 hours notice required		308		GST	336.05	336.00	3.36%
Cleaning (if not done by hire) 24 hours notice required		308		GST	558.35	558.00	3.33%
Fees may also apply if hire does not pack up/clean to Council's standard							
Grand Piano - must have Council's permission and provide: (i) Copy of insurance policy covering the Grand Piano for minimum of \$42,000 (ii) Copy of certificate or letter stating that the Grand Piano has been tuned upon its return to the CMC Centre	per day	308		GST	408.45	408.00	3.28%
COMMUNITY SERVICES							
Camping Sites under 15 years	per camper, per night	904		GST	5.15	6.00	20.00%
15 years and over	per camper, per night	904		GST	12.40	13.00	8.33%
Powered Sites	per day	904		GST	5.15	6.00	20.00%
Bagged Ice	per 5kg bag	904		GST	5.15	5.00	0.00%
COMMUNITY SERVICES							
Park Booking Fee (for prescribed activities as identified in Subordinate Local Law)	Per event	900		GST	51.70	52.00	4.00%
CBD Christmas Tree Sponsorship (conditions apply)	Site 580 Wk 587			GST	103.40	105.00	5.00%
Conditions: - One business per side of fence - Business to supply banner - Banner size to fit within one fence panel - Council accepts no responsibility for damage or vandalism to the banner - First four businesses to pay will secure their booking							
Storm King Dam Hire for Water Sport Competitions (waters closed to the public)	Per day	543		GST	103.40	105.00	5.00%
COMMUNITY SERVICES							
Search Fees							
Property Search Fee		CERT	LGA S87(2)(c)	GST Free	211.85	212.00	
Urgent property search fee (within two (2) working days)		CERT	LGA S87(2)(c)	GST Free	263.65	264.00	
Counter Search (Ownership, Valuation, Rates & Charges)		CERT	LGA S87(2)(c)	GST Free	26.85	26.00	
Search Council Rate File (transactions) (verbal or written) - prior to current financial year	Per financial year per property	CERT	LGA S87(2)(c)	GST Free	20.70	21.00	
Water Meter Readings		CERT	LGA S87(2)(c)	GST Free	77.55	78.00	
Administration Fee for Dishonoured Payment		DEBTOR		GST Free	31.00	31.00	
Real Estate Agent Search Fee	Per annum	DEBTOR	LGA S87(2)(c)	GST Free	1,282.50	1,282.50	
Rate Refund Processing Fee - for all rate refund transactions (after the first refund annually)		801		GST Free	22.75	23.00	
Archives/Records Search & Retrieval Fee		805		GST	51.70/hr or part thereof for greater than 1 hr	52.00/hr or part thereof for greater than 1 hr	
Miscellaneous Fees							
Bond for large events such as circuses or similar amusements/events - refundable upon passing inspection by Council staff		604		GST Free	1,220.10	1,220.00	
Copy of Rate Notice		545	LGA S87(2)(c)	GST	10.35	10.00	