



**MINUTES OF THE  
SPECIAL MEETING OF COUNCIL  
5 SEPTEMBER 2016**

## **ORDER OF BUSINESS:**

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**MINUTES OF THE SPECIAL COUNCIL MEETING OF  
SOUTHERN DOWNS REGIONAL COUNCIL HELD ON 5 SEPTEMBER 2016  
IN THE COUNCIL CHAMBERS, SOUTHERN DOWNS REGIONAL COUNCIL,  
64 FITZROY STREET, WARWICK AT 1:00PM**

**1. ATTENDANCE**

Present: Crs Dobie (Chair), Gow, McNally, McNichol, Meiklejohn, Pennisi, Stocks and Windle

Officers: David Keenan (Chief Executive Officer), Peter See (Director Engineering Services), Ken Harris (Director Planning, Environment and Community Services), Marion Seymour (Minute Secretary)

**2. APOLOGIES**

**2.1 Apology - Cr Kelly**

**Resolution**

**Moved Cr N Meiklejohn**

**Seconded Cr V Pennisi**

THAT the apology of Cr Kelly be received and leave of absence granted.

**Carried**

**3. DECLARATIONS OF CONFLICTS OF INTEREST**

<b>Item No</b>	<b>Item Precis</b>	<b>Nature of Conflict</b>
4.1	Appointment of Representatives to Advisory Committees	Cr Gow declared that a perceived conflict of interest in this matter (as defined in section 173 of the <i>Local Government Act 2009</i> ), may exist due to his father-in-law being nominated as a community representative on one of the Advisory Committees. Cr Gow dealt with the perceived conflict of interest by stating that it was his determination that his personal interest is not of sufficient significance that it would lead to him making a decision on this matter that is contrary to the public interest. Cr Gow participated in the discussion and voting on this matter.
5.1	Organisational Review	Mayor Dobie declared that a perceived conflict of interest in this matter (as defined in section 173 of the <i>Local Government Act 2009</i> ), may exist due to immediate relatives being employed by Council. Mayor Dobie dealt with the perceived conflict of interest by stating that it was her determination that her personal interest is not of sufficient significance that it would lead to her making a decision on this matter that is contrary to the public interest. Mayor Dobie participated in the discussion and voting on this matter.

5.1	Organisational Review	Cr Gow declared that a perceived conflict of interest in this matter (as defined in section 173 of the <i>Local Government Act 2009</i> ), may exist due to his immediate relative being employed by Council. Cr Gow dealt with the perceived conflict of interest by stating that it was his determination that his personal interest is not of sufficient significance that it would lead to him making a decision on this matter that is contrary to the public interest. Cr Gow participated in the discussion and voting on this matter.
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*CR GOW DECLARED THAT A PERCEIVED CONFLICT OF INTEREST IN THIS MATTER (AS DEFINED IN SECTION 173 OF THE LOCAL GOVERNMENT ACT 2009), MAY EXIST DUE TO HIS FATHER-IN-LAW BEING NOMINATED AS A COMMUNITY REPRESENTATIVE ON ONE OF THE ADVISORY COMMITTEES. CR GOW DEALT WITH THE PERCEIVED CONFLICT OF INTEREST BY STATING THAT IT WAS HIS DETERMINATION THAT HIS PERSONAL INTEREST IS NOT OF SUFFICIENT SIGNIFICANCE THAT IT WOULD LEAD TO HIM MAKING A DECISION ON THIS MATTER THAT IS CONTRARY TO THE PUBLIC INTEREST. CR GOW PARTICIPATED IN THE DISCUSSION AND VOTING ON THIS MATTER.*

#### 4. EXECUTIVE

##### 4.1 Appointment of Representatives to Advisory Committees

###### Resolution

Moved Cr Y Stocks

Seconded Cr J McNally

THAT Council:-

1. Appoint the attached community representatives from Expressions of Interest received for the following Advisory Committees:-
  - a. Community Advisory Committee
  - b. Economic Development Advisory Committee
  - c. Events, Sport & Recreation Advisory Committee
  - d. Regional Promotion, Tourism & The Arts Advisory Committee
  - e. Pest Management Advisory Committee
  - f. Southern Downs Road Safety Advisory Committee
  - g. Saleyards Advisory Committee
  - h. Water & Waste Water Advisory Committee
2. Advise the successful applicants of their appointment to the respective Advisory Committees.
3. Thank the unsuccessful applicants for their interest in being an Advisory Committee community representative.

**Carried**

###### Attachments

1. Community Representatives Appointed to Council's Advisory Committees - **Attached to the Minutes Under Separate Cover**

Cr Gow voted for the motion

## 4.2 Stanthorpe Council Chambers Utilisation

### Resolution

Moved Cr N Meiklejohn

Seconded Cr S Windle

THAT Council:

1. Amend the Schedule of General Fees and Charges 2016/17 to include:

#### **SDRC Stanthorpe Chambers and Attached Office Areas**

- Hire of chambers and office areas at \$4.73 per m2 per week, including GST.
2. Advertise for 'Expressions of Interest' for the lease of the SDRC Stanthorpe Chambers and attached office areas immediately, or following any short term rental period, for the following reasons:
    - To gauge the level of interest of either a commercial or community entity in leasing the premises.
    - To enable an estimation of the potential income to be derived by Council.
    - To gain an insight into the potential for alternative uses of this site.

**Carried**

## 5. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### Recommendation

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

#### 5.1 Organisational Review

##### Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(b) of the *Local Government Regulation 2012*, as it contains information relating to industrial matters affecting employees.

### Meeting In Camera

#### Resolution

Moved Cr N Meiklejohn

Seconded Cr Y Stocks

THAT the meeting move into closed session.

**Carried**

The Meeting moved into closed session at 1.30pm.

## Meeting Out Of Camera

### Resolved

THAT the meeting resume in open session at 1.40pm.

**Carried**

*Mayor Dobie declared that a perceived conflict of interest in Agenda Item 5.1 (as defined in section 173 of the Local Government Act 2009), may exist due to immediate relatives being employed by Council. Mayor Dobie dealt with the perceived conflict of interest by stating that it was her determination that her personal interest is not of sufficient significance that it would lead to her making a decision on this matter that is contrary to the public interest. Mayor Dobie participated in the discussion and voting on this matter.*

*Cr Gow declared that a perceived conflict of interest in Agenda Item 5.1 (as defined in section 173 of the Local Government Act 2009), may exist due to his immediate relative being employed by Council. Cr Gow dealt with the perceived conflict of interest by stating that it was his determination that his personal interest is not of sufficient significance that it would lead to him making a decision on this matter that is contrary to the public interest. Cr Gow participated in the discussion and voting on this matter.*

## 5.1 Organisational Review

### Resolution

**Moved Cr N Meiklejohn**

**Seconded Cr J McNally**

THAT Council:

1. Endorse the Organisational Structure as presented by the Chief Executive Officer.
2. Request the Chief Executive Officer release and communicate the Organisational Structure to the staff.
3. Forward a copy of the revised Structure to the Unions.

**Carried**

Mayor Dobie & Cr Gow voted for the motion.

## MEETING CLOSURE

There being no further business, the meeting closed at 1.41pm.