



SOUTHERN DOWNS REGIONAL COUNCIL

SPECIAL MEETING OF COUNCIL POST ELECTION MEETING

Dear Councillors

Your attendance is hereby requested at the Special Meeting of Council to be held in the Council Chambers, Southern Downs Regional Council, 64 Fitzroy Street, Warwick on **Wednesday, 6 April 2016 at 9:00AM**.

Notice is hereby given of the business to be transacted at the meeting.

A handwritten signature in black ink, appearing to read 'D. Keenan', is written over a light blue horizontal line.

David Keenan

CHIEF EXECUTIVE OFFICER

31 March 2016

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PRAYER

- 1. ATTENDANCE**
- 2. APOLOGIES**
- 3. DECLARATION OF OFFICE**

4. EXECUTIVE

4.1 Appointment of Deputy Mayor

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: Special Council Meeting	
	Reporting Officer:	Meeting Date: 6 April 2016
	Chief Executive Officer	File Ref:

Recommendation

THAT Council consider the appointment of a Deputy Mayor.

Report

In accordance with Section 175 of the *Local Government Act 2009* and Section 5.2 of Council's *Code of Meeting Practice Policy*, Council must, by resolution, appoint a Deputy Mayor from its Councillors at the Post Election Meeting of Council.

Nominations will be called from the elected members for the position of Deputy Mayor following the swearing in of Councillors. Councillors may nominate themselves or another Councillor for the position. Voting will be by a show of hands.

Budget Implications

Nil.

Policy Consideration

Code of Meeting Practice Policy PL-EX036

Community Engagement

Nil

Legislation/Local Law

Local Government Act 2009

Options


1. Appoint a Deputy Mayor.

Attachments

Nil

4.2 Council Meetings

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: Special Council Meeting	
	Reporting Officer:	Meeting Date: 6 April 2016
	Senior Executive Administration Officer	File Ref: 01.08

Recommendation

THAT Council :

1. Adopt the recommended General Council Meeting and Briefing Session/Special Council Meeting dates for April and May 2016.
2. Adopt the recommended meeting dates for the remainder of the calendar year at the May 2016 General Council Meeting.

Report

Meetings of Council are scheduled and comply with the *Local Government Act 2009* (the Act), *Local Government Regulation 2012* (the Regulation) and/or Council's Code of Meeting Practice Policy (Meeting Practice).

Prior to the 2016 Local Government Election, Council held its Council Meetings as follows:

- General Council Meetings were held on the fourth Wednesday of each month.
- Briefing Sessions were held on the first and second Monday of each month, and in the event a Monday was a public holiday, the meeting was moved to the Tuesday.
- Special Council Meetings were held as and when required (e.g. budget deliberations often taking place at a Special Council Meeting and/or urgent Council business).

Council Briefing Sessions are Chaired by the Mayor and operate in accordance with Council's adopted Code of Meeting Practice, with two Briefing Sessions held each month. They are not a meeting of Council and decisions cannot be made at those Sessions. They are provided to better inform Councillors of issues, strategic planning and to allow questions to staff that would often be passed in normal Council debate environments. The Sessions are not open to the public unless Council agrees prior to the meeting to allow at least two days' notice.

Council's Meeting Practice states at 5.1.1 -

- (6) Section 256 of the Regulation states that the local government must consider, at a post-election meeting, the day and time for holding other meetings.

Accordingly, and with consideration to Council's pre-election meeting schedule, the proposed dates for April and May 2016 are as follows:–

Month	Briefing Session 1 / Special Meeting	Briefing Session 2 / Special Meeting	General Council Meeting
April	No Session	No Session	27/04/2016 Warwick
May	03/05/2016 Stanthorpe	09/05/2016 Warwick	25/05/2016 Stanthorpe

At the General Council Meeting to be held in May 2016, the proposed dates to hold General Council Meetings and Briefing Sessions for the remainder of the calendar year will be presented to Council for adoption based on the outcomes of this meeting.

Any Special Council Meeting scheduling can also be adopted at the May 2016 General Council Meeting for the purpose of, for example, Budget deliberations.

Budget Implications

Nil

Policy Consideration

Council's Code of Meeting Practice Policy

Community Engagement

Nil

Legislation/Local Law

Local Government Regulation 2012

Options

1. Adopt the recommended General Council Meeting and Briefing Session/Special Council Meeting dates for April and May 2016.
2. Do not adopt the recommended General Council Meeting and Briefing Session/Special Council Meeting dates for April and May 2016.
3. Adopt the recommended meeting dates for the remainder of the calendar year at the May 2016 General Council Meeting.
4. Do not adopt the recommended meeting dates for the remainder of the calendar year at the May 2016 General Council Meeting.


Attachments

Nil

5. ENGINEERING SERVICES DEPARTMENT REPORTS

5.1 Appointment of Chairman and Deputy Chairman of Local Disaster Management Group

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: Special Council Meeting	
	Reporting Officer:	Meeting Date: 6 April 2016
	Director Engineering Services	File Ref: 09.09.01

Recommendation

THAT Council appoint:-

1. The Mayor as Chair of the Local Disaster Management Group.
2. A Councillor as the Deputy Chair of the Local Disaster Management Group.

Report

Council is responsible for the coordination and running of the Local Disaster Management Group (LDMG) for the Southern Downs Regional Council area. Council is the lead agency for initial responses to flooding, storms and earthquakes. Council can be asked to activate the LDMG by any member of the LDMG which includes the Queensland Police Service, Queensland Ambulance Service, Queensland Fire and Emergency Services, Queensland Department of Transport and Main Roads, Queensland Health, Queensland Parks and Wildlife Service, Australian Red Cross, Ergon Energy, State Emergency Service and Sunwater.

The requirements of Council and the LDMG are set down in accordance with the Disaster Management Act 2003 and the Queensland Local Disaster Management Guidelines. A requirement is that Council appoints a Chair and a Deputy Chair of the LDMG. In the previous Council, these roles were held by the Mayor and by Cr Gow.

Council is required to appoint these positions once Council is sworn in.

Budget Implications

Nil

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

The appointments are required by the Disaster Management Act 2003

Options

1. Council appoints the Mayor as Chair of the LDMG.
2. Councillor appoints a Councillor as the Deputy Chair of the LDMG

Attachments

Nil