



SOUTHERN DOWNS REGIONAL COUNCIL

GENERAL MEETING OF COUNCIL

Dear Councillors

Your attendance is hereby requested at the General Meeting of Council to be held in the Council Chambers, Southern Downs Regional Council, 64 Fitzroy Street, Warwick on **Tuesday, 29 April 2014 at 9.00AM.**

Notice is hereby given of the business to be transacted at the meeting.

Andrew Roach

CHIEF EXECUTIVE OFFICER

23 April 2014

Attendance

10.30am Citizenship Ceremony

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TUESDAY, 29 APRIL 2014 General Meeting of Council

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1. ATTENDANCE

2. APOLOGIES

3. CONDOLENCES

Recommendation

THAT Council recognise those recently departed from the region.


4. READING AND CONFIRMATION OF MINUTES

5. DECLARATIONS OF CONFLICTS OF INTEREST

6. READING AND CONSIDERATION OF CORRESPONDENCE

6.1 Correspondence

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Chief Executive Officer	File Ref:

Recommendation

THAT the report of the Chief Executive Officer in relation to Correspondence be received and that Council endorse the appointment of Bev Ruskey as the replacement delegate for Warwick Tourism & Events to the Southern Downs Tourism Transition Reference Group.

Report

1. **Treasurer and Minister for Trade** in response to Council's letter dated 20 February 2014 regarding the Emergency Management Fire and Rescue Levy - copy attached.

Action: Noted.

2. **Warwick Tourism & Events** advising that Ron Bellingham has withdrawn his availability for the Tourism Transition Reference Group and that Bev Ruskey had been appointed as his replacement delegate for Warwick Tourism & Events - copy attached.

Action: Council endorse Bev Ruskey as the replacement delegate from Warwick Tourism & Events to the Southern Downs Tourism Transition Reference Group.

Attachments

1. Letter from Treasurer and Minister for Trade [View](#)
2. Letter from Warwick Tourism & Events [View](#)



Treasurer and Minister for Trade

SOUTHERN DOWNS REGIONAL COUNCIL WARWICK BRANCH			
RECEIVED			
10 APR 2014			
Action Officer:		✓	File
Tsk			
Dst			
Fwd	Level 9, Executive Building		

100 George St Brisbane
PO Box 611 Brisbane
Queensland 4001 Australia
Telephone 07 3719 7200
Facsimile 07 3220 6224
Email treasury@ministerial.qld.gov.au
Website www.treasury.qld.gov.au

ABN 90 856 020 239

TOQ-05628

9 APR 2014

Mr Andrew Roach
Chief Executive Officer
Southern Downs Regional Council
PO Box 26
WARWICK QLD 4370

Dear Mr Roach

EMERGENCY MANAGEMENT FIRE AND RESCUE LEVY

Thank you for your letter of 20 February 2014, reference ABR:MES, regarding the Emergency Management Fire and Rescue Levy (EMFRL).

The equipment needed and expertise involved with emergency management has grown significantly over time. From 1 July 2013 the Urban Fire Levy was extended to include emergency management services and was renamed the Emergency Management, Fire and Rescue Levy in recognition that Queenslanders are at risk from a wide range of emergencies including floods, cyclones, storms as well as fire and accidents. The broadening of the levy and the rate increase will help to ensure a sustainable funding base for emergency services, and more equitably share the cost of services across those who use them.

The State Government has undertaken extensive consultation with local governments since the announcement of the EMFRL. Letters explaining the levy were sent to the Mayors of each local government required to collect the levy. Queensland Fire and Emergency Services (QFES) has worked closely with local governments and the Local Government Association of Queensland (LGAQ) to provide information and support to Councils on the EMFRL, including attending numerous forums to provide information support on the EMFRL implementation. For example, Southern Downs Regional Council (SDRC) was invited to attend a workshop co-facilitated by QFES and LGAQ on 28 October 2013, and SDRC was represented at the Local Authorities Revenue Management Association conference (9-11 October 2013) where QFES made a presentation on the application of the EMFRL.



As you are aware, the Government has made funds available to assist councils with the implementation of the EMFRL in the first year. Councils can make a claim to the Levy Management Command where additional costs have been incurred for software upgrades, additional short term staff or media costs. I am advised that your request for \$50,000 in funding to assist in implementation of the EMFRL has been referred to the Levy Management Command for consideration.

I have considered your suggestion that in future the EMFRL is collected through household electricity bills. There would be a number of practical difficulties in doing this, not least in being able to identify different categories of property and charge owners accordingly. Overall, continuing the collection of the levy as part of local government rates, which has been in place for a number of years, provides the most efficient and effective process.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tim Nicholls', with a stylized, cursive script.

Tim Nicholls
Treasurer and Minister for Trade



16 April 2014

PO Box 1
Warwick Q 4370
P 07 46619073
E admin@warwickevents.com

Mr Andrew Roach
Chief Executive Officer
Southern Downs Regional Council
PO Box 26
WARWICK Q 4370

Dear Andrew

I refer to earlier correspondence regarding nominees from Warwick Tourism & Events to the Southern Downs Tourism Transition Reference Group and now advise that Ron Bellingham has withdrawn his availability to this Reference Group.

His replacement delegate from Warwick Tourism & Events will be Bev Ruskey. Bev's contact details are listed below.

Current contact details are:

Bev Ruskey, 1053 Spring Creek Road, Killarney Q 4370
T 0427 621678 or E springcreek@westnet.com.au

Yours sincerely

A handwritten signature in black ink, appearing to read 'Tracy Vellacott', is written over a white background.

Tracy Vellacott
Chief Executive Officer



Southern Downs Regional Council




7. RECEPTION AND READING OF PETITIONS AND JOINT LETTERS

Nil

8. BUSINESS & COMMUNITY SERVICES DEPARTMENT REPORTS

8.1 BCS - Financial Report as at 31 March 2014

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Management Accountant	File Ref: 12

Recommendation

THAT Council receive and note the Financial Report as at 31 March 2014.

Report

Summary/Purpose

The purpose of this report is to review Council's financial performance to 31 March 2014. Attached for Councillors' information is a Summary of Performance, Income Statement, Balance Sheet, Key Ratios and Investment Register.

Report

Income Statement

As at 31 March 2014, total operating revenue is on budget at \$64m and capital revenue is \$2.5m which exceeds the capital year to date budget by \$185k.

Overall operating expenditure at 31 March 2014 is \$69.4m, 2.5% over the projected year to date amount of \$67.7m.

Capital Works in Progress

Capital works expenditure to 31 March 2014 is \$13.4m which is 61% of the total year to date budget of \$21.85m. The annual budget for Capital Works is \$29.1m; to date 46% has been spent.

Year to date capital expenditure by area is as follows:

	Year Budget	Carryover & Amendments	Total Budget	YTD Expenditure	% Spent
Land	0	353,174	353,174	434,002	122.89%
Buildings	357,375	996,592	1,353,967	908,072	67.07%
Plant & Equipment	3,350,025	5,147,857	8,497,882	2,511,048	29.55%
Roads, Drains & Bridges	5,852,420	2,395,961	8,248,381	4,517,122	54.76%
Water	5,465,000	1,479,234	6,944,234	2,599,726	37.44%
Wastewater	320,000	514,916	834,916	462,056	55.34%
Other Assets	2,906,500	0	2,906,500	1,969,999	67.78%
TOTAL	18,251,320	10,836,734	29,088,054	13,402,025	45.99%

Budget Implications

Officers are conducting another quarterly budget review for the March quarter. The results of this review will be presented to Council at the May general meeting.

Policy Consideration

Planning 2.2 : Develop a 10-year Financial Plan (and associated annual review mechanisms) incorporating the following policies:

- 2.2.1 Investment policy
- 2.2.2 Debts Policy
- 2.2.3 Procurement policy
- 2.2.4 Revenue policy

Community Engagement

Nil.

Legislation/Local Law

Local Government Act 2009 and Local Government Regulation 2012

Options

A review of Council's operating performance against forecast as at 31 March 2014 shows that total revenue (including capital grants and contributions) exceeds the year to date budget estimate by \$246k while total expenditure is over budget by \$1.8m resulting in an overall variance of -\$1.55m.

Attachments

1. Council Finance Report as at 31 March 2014 [View](#)
2. Investment Register as at 31 March 2014 [View](#)

Southern Downs Regional Council Income Statement March 2014

Actual 2013 Actual \$		Actual 2014 Budget \$	Revised 2014 YTD Budget \$	Revised 2014 YTD Actual \$
Revenue from ordinary activities				
26,740,311	General Rates	25,826,648	25,826,648	25,812,945
18,882,790	Utility Revenue Changes	19,888,985	17,888,905	17,837,805
(3,738,674)	Loan Discounts	(3,753,889)	(3,653,588)	(3,752,325)
<u>39,884,427</u>		<u>41,961,744</u>	<u>40,062,965</u>	<u>39,898,425</u>
3,884,752	Fees and Charges	4,417,085	3,273,787	3,478,814
1,660,816	Interest	1,000,000	836,958	841,225
2,679,850	Contract & Sales Revenue	2,515,000	1,302,508	1,388,148
803,537	Rent and Other Income	838,182	715,582	688,143
<u>21,948,955</u>	Government Grants and Subsidies	<u>31,664,864</u>	<u>17,871,083</u>	<u>17,774,131</u>
<u>61,833,382</u>	Total Operating Revenue	<u>73,626,608</u>	<u>57,934,048</u>	<u>57,672,563</u>
Expenses from ordinary activities				
25,930,325	Employee Costs	25,902,610	19,488,229	21,849,929
40,434,875	Machinery and Services	41,654,175	35,645,163	35,734,013
21,886,275	Depreciation and Amortisation	15,246,000	11,331,308	11,343,456
<u>1,267,837</u>	Finance Costs	<u>1,752,320</u>	<u>1,385,305</u>	<u>1,343,058</u>
<u>89,519,282</u>	Total Operating Expenses	<u>84,555,105</u>	<u>67,850,005</u>	<u>69,269,456</u>
<u>(14,586,102)</u>	Operating Surplus(Deficit) before any adjustments	<u>(2,928,497)</u>	<u>(9,916,057)</u>	<u>(6,597,893)</u>
Other Capital Amounts				
4,436,873	Capital Grants, Contributions and Donations	4,363,867	3,338,193	3,638,087
4,465,103	Other capital income and (expense)	-	-	(134,689)
<u>(7,684,326)</u>	Net Operating Surplus(Deficit)	<u>1,435,370</u>	<u>(6,577,864)</u>	<u>(3,094,495)</u>

Explanation

Income Statement

Total Statement includes:

- all sources of Council's YTD income(revenue)

- all YTD operating expenses incurred. These expenses include depreciation and do not include capital expenditure.

However, the depreciation of assets is included.

The Net Operating Surplus(Deficit) for the reporting period is a good measure of Council's financial performance.

This figure is determined by deducting total expenses from total revenue.

**Southern Downs Regional Council
Balance Sheet
31 March 2014**

Actual 2013 Actual \$		Actual 2014 Budget \$	Planned 2014 YTD Actual \$
	Current Assets		
9,147,825	Cash assets & investments	28,356,638	9,394,779
15,266,826	Receivables	1,289,487	7,463,717
93,798	Other Financial Assets	406,438	93,798
334,510	Inventory	327,908	376,562
34,842,959		31,380,471	17,328,856
	Non-Current Assets		
1,487,826	Other	1,419,384	1,488,478
734,840,334	Property, plant and equipment	733,289,629	723,883,598
3,780,880	Other Financial Assets	3,700,008	3,780,008
11,947,434	Capital works in progress	9,495,182	22,897,625
994,262	Intangible Assets	953,938	994,262
752,007,377		749,858,231	752,058,971
786,850,336	TOTAL ASSETS	781,238,702	769,387,827
	Current Liabilities		
6,189,863	Accounts and other payables	13,940,594	4,315,106
3,863,116	Provision	1,438,067	3,876,495
1,720,525	Interest-bearing liabilities	1,885,074	1,720,525
11,773,504		17,263,735	9,912,126
	Non-Current Liabilities		
26,853,864	Interest-bearing liabilities	26,986,494	25,574,918
7,685,966	Provision	7,111,883	7,685,988
-	Other Payables	674,925	-
34,539,830		34,773,262	33,260,906
46,313,334	TOTAL LIABILITIES	52,037,000	43,173,032
740,537,002	NET COMMUNITY ASSETS	729,201,702	726,217,795
	Community Equity		
-	Capital and Capital Reserves	14,787,594	-
201,681,830	Asset Revaluation Reserve	194,971,272	286,854,129
500,751,682	Retained surplus	518,630,863	537,997,721
702,433,512	TOTAL COMMUNITY EQUITY	728,409,729	724,851,850

Explanation

Balance Sheet

The Balance Sheet outlines what Council owns (assets) and what it owes (liabilities) at a point in time. Council's net worth is determined by deducting total liabilities from total assets - the larger the net equity, the stronger the financial position.

INVESTMENTS REGISTER

as at 31 March 2014

CASH MANAGEMENT

10.30am CALL ACCOUNT

		<u>PRINCIPAL</u>	<u>INTEREST RATE</u>
GENERAL	QTC SDRC Acct	\$ 3,623,067.55	3.14%
TOTAL	QTC	<u>\$ 3,623,067.55</u>	

BANK BILLS AND BCD

<u>DATE</u>	<u>DESCRIPTION</u>		<u>PRINCIPAL</u>	<u>INTEREST RATE</u>	<u>MATURITY DATE</u>	<u>DAYS</u>
6-Dec-13	QCCU		\$ 884,333.67	3.85%	6-May-14	148
2-Jan-14	WCU		\$ 810,287.13	3.85%	2-Apr-14	90
8-Jan-14	QCCU		\$ 849,399.02	3.85%	5-Jun-14	148
20-Feb-14	WCU		\$ 815,825.18	3.70%	15-May-14	83
26-Feb-14	BANK WEST		\$ 811,349.56	3.20%	2-Apr-14	43
5-Mar-14	NAB		\$ 816,166.20	3.00%	3-Apr-14	29
27-Mar-14	HERITAGE		\$ 818,129.28	3.55%	23-Apr-14	27
18-Feb-14	SUNCORP	T	\$ 300,000.00	3.45%	20-May-14	91
TOTAL			<u>\$ 6,114,280.20</u>			
GRAND TOTAL				<u>\$ 9,737,347.75</u>		

FUNDS BREAKDOWN

<u>FUND</u>	<u>PRINCIPAL</u>
GENERAL	\$ 9,437,347.75
RESERVE	\$ -
TRUST	\$ 300,000.00
GRAND TOTAL	<u>\$ 9,737,347.75</u>


INSTITUTION BREAKDOWN

(30% MAXIMUM AT ANY ONE INSTITUTION)

<u>INSTITUTION</u>		<u>PRINCIPAL</u>	
CBA	0%	\$ -	
BENDIGO	0%	\$ -	
WCU	17%	\$ 1,825,912.28	
SUNCORP	3%	\$ 300,000.00	
QCCU	18%	\$ 1,743,732.88	
HERITAGE	8%	\$ 818,129.28	
BANK OF QLD	0%	\$ -	
QTC	37%	\$ 3,623,067.55	
NAB	8%	\$ 816,166.20	
CITIBANK	0%	\$ -	
BANK WEST	8%	\$ 811,349.56	\$ 9,737,347.75
	100%		
GRAND TOTAL			<u>\$ 9,737,347.75</u>

8.2 BCS - Adoption of 2014/2015 Rural Fire Service Levy

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Revenue Officer	File Ref: 25.03.01

Recommendation

THAT Council imposes the special charge of \$35.00 on all rateable assessments outside the former urban fire levy boundaries defined in maps by the State Fire Services in relation to 2014/15 Rural Fire Service Levy.

Report

Summary/Purpose

The purpose of this report is to advise Council that a meeting of the Local Area Finance Committee (LAFC) from the Rural Operations of the Queensland Fire and Rescue Service was held on 7 March 2014. The committee is requesting that the Rural Fire Service Levy imposed for the 2014/15 financial year remain the same as the 2013/14 levy of \$35.00 per rateable assessment.

Report

In preparation for the 2014/15 financial year, the Queensland Fire and Rescue Services (QFRS), through its Southern Downs Local Area Finance Committee, have met to discuss the quantum of levy collection and disbursement for Rural Fire Brigades within the Council's area.

The Committee decided that the current levy of \$35.00 per rateable property would be sufficient for the 2014/15 financial year.

Budget Implications

Adoption of the Rural Fire Service Levy will occur as part of the adoption of the Council's 2014/15 Budget. Council collects the Levy through its rating process and forwards the revenue raised to the Rural Fire Service.

In the 2013/14 financial year Council distributed \$257,705 to the shire's rural fire brigades.

Policy Consideration

Nil.

Community Engagement

Nil.

Legislation/Local Law

Local Government Act 2009 Section 92 (3) Special rates and charges

(3) Special rates and charges are for services, facilities and activities that have special association with particular land because –

- a. the land or its occupier
 - i. specially benefits from the service, facility or activity; or
 - ii. has or will have special access to the service, facility or activity; or
- b. the land is or will be used in a way that specially contributes to the need for the service, facility or activity; or
- c. the occupier of the land specially contributes to the need for the service, facility or activity.

Options


The quantum of the Rural Fire Service Levy is usually a matter of negotiation between Council and the Queensland Fire and Rescue Service through its local Brigades each financial year. In determining the amount of the levy, Council usually relies on advice from the QFRS. Based on advice from QFRS, this report recommends to Council that the Levy remains unchanged at \$35.00 per rateable assessment for the 2014/15 financial year.

Attachments

Nil

8.3 BCS - SDRC Operational Plan Quarterly Review (January - March 2014)

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Senior Community Contact Co-Ordinator	File Ref: 12.05; 13.34

Recommendation

THAT Council receive and note Southern Downs Regional Council's Operational Plan Quarterly Review – January to March 2014.

Report

Summary/Purpose

The purpose of this report is to assess Council's progress towards achieving the tasks within the 2013/2014 Operational Plan.

Background Information

Council adopted the 2013/2014 Operational Plan at its Meeting on 30 October 2013.

Report

The Local Government Regulation 2012 requires that Council prepare and adopt an Operational Plan for each financial year. The Regulation also requires that Council must make assessments of its progress towards implementing its Operational Plan at regular intervals of not more than 3 months and that it must discharge its responsibilities in a way that is consistent with the annual Operational Plan.

Officer comments regarding the progress/completion of the 2013/2014 Operational Plan tasks are attached.

Budget Implications

The Operational Plan is consistent with Council's 2013/2014 Budget.

Policy Consideration

Community/Corporate/Operational Plan:

The Operational Plan reflects the long term goals identified within the 2009-2014 Corporate Plan.

Community Engagement

Nil.

Legislation/Local Law

Section 174 of the Local Government Regulation 2012 states that Council must prepare and adopt an annual operational plan for each financial year.

Local Government Regulation 2012, Section 174(3) states that a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

Options

Council is required to assess its progress towards implementing its annual Operational Plan. Comments regarding progress/completion of the 2013/2014 Operational Plan tasks have been provided in order to undertake this assessment.

Attachments

1. 2013/2014 Operational Plan Quarterly Review (January - March 2014)[View](#)

Office of the CEO - Quarterly Review						
Simply Irresistible						
Human Resources and Organisational Development						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Implement the recommendations of the external safety audit to ensure full compliance	Human Resources and Organisational	Manager Human Resources	In Progress	50%	30/06/2014	Audit report received. Work has commenced on identified areas to ensure full compliance.
To enhance the Safety ethos at Council explore the option of integrating the safety management system with the quality system	Human Resources and Organisational Development	Manager Human Resources	Completed	100%	30/06/2014	Based on the recommendations of the external safety auditor and discussions with the CEO this action will not be progressed.
Human Resources and Organisational Development						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Provide proactive effective HR&R services to the organisation	Human Resources and Organisational Development	Manager Human Resources	In Progress	70%	30/06/2014	Training completed by Federal Award employees for the on line performance discussion. Federal Award employees have commenced set up of on line performance discussions. Continued quarterly reporting to CEO & Directors on key indicators.
Governance and Community Relations						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Provide overall guidance and direction on Council's operations	CEO Office	Chief Executive Officer	In Progress	75%	30/06/2014	Governance model improved. Multiple briefing sessions conducted monthly. Improved electronic communication. Annual plans and reports prepared and submitted in a timely manner.
Support for Elected Members	Elected Members	Chief Executive Officer	In Progress	75%	30/06/2014	Portfolio and lobbying documents developed and adopted. Communication Action Plan adopted. Training programs for team building, disaster management and legislative updates have been provided.
Provision of timely and accurate Council information to the community	Communications & Public Relations	Manager Human Resources	In Progress	75%	30/06/2014	Progressing well. Continuation of Council news weekly in the WDN.
Enterprise and Industrial Relations						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Negotiate a new Enterprise Certified Agreement	Human Resources and Organisational Development	Manager Human Resources	Not Started	0%	30/06/2014	Due to changes to the Industrial Relations Act, transitional arrangements are in place. No Enterprise Agreement negotiations are to occur until the new Modern Award is in place.

Business & Community Services - Quarterly Review						
Simply Irresistible						
Partnership - Jointly providing services to the community						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Replace SafeCity CCTV System	Town Centre Security	Manager Information Services	In Progress	65%	30/06/2014	Design has been finalised and acquisition of material has started. Implementation of replacement cameras has started with first lot replaced 21/05/14. Working on upgrading the wiring as well.
Purchase additional CCTV System - Stanthorpe Walkway	Town Centre Security	Manager Information Services	In Progress	57%	30/06/2014	Additional equipment has been purchased. Installation is in progress. Work is progressing.
Engage with community and key stakeholders on the implementation and management of CCTV System	Community Services	Manager Information Services & Manager Community Services	In Progress	95%	30/06/2014	Stanthorpe CBD CCTV project completed and operating. Sign design being completed.
Re-establish a Warwick Safety Advisory Group	Community Development	Manager Community Services	In Progress	25%	30/06/2014	Progressing the proposed structure and membership.
Partnership - Jointly providing services to the community						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Manage and maintain community facilities across the Region	Civic Facilities	Manager Community Facilities	In Progress	75%	30/06/2014	Civic facilities and halls being increasingly maintained. Asset Management Plan for facilities in final stages of development.
Manage and maintain Warwick Showyards	Showyards	Manager Community Facilities	In Progress	75%	30/06/2014	Warwick Showyards being maintained and managed. Showyards Masterplan presented to Council.
Southern Penitoner Units Upgrade	Property Management	Manager Community Facilities	In Progress	15%	30/06/2014	Develon Units Fence upgrade has been investigated. Other options are being developed and prioritised.
Manage and maintain civic buildings	Civic Facilities	Manager Community Facilities	In Progress	75%	30/06/2014	Civic buildings being increasingly managed and maintained. Asset Management Plan in the final stages of development.
Construction of a security fence around the Stanthorpe Stockpile	Stores and Inventory Management	Senior Procurement Officer	In Progress	25%	31/12/2013	Quotes are being sourced and a review of the location of the fence is required due to changes in the community leasing adjacent to the stockpile site. Will be commenced and completed in 14/15.
Enhancements to Warwick Store	Stores and Inventory Management	Senior Procurement Officer	In Progress	75%	31/12/2013	Plans have been drawn up and quotes to be sourced. Construction contemplated some drainage and float required.

Business & Community Services - Quarterly Review						
Simply Irresistible						
Community Services						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Provide opportunities and support for members of the community to become engaged in issues which affect the Region	Community Engagement	Manager Community Services	In Progress	75%	30/06/2014	A number of engagements have been delivered, both formal, informal, online and through social media for young people.
Engage with the youth and young people within the Region	Youth Services	Manager Community Services	In Progress	75%	30/06/2014	Good use is being made of social media to communicate with young people. A number of youth related forums have been held.
Manage Seniors Housing	Community Services	Manager Community Services	In Progress	75%	30/06/2014	Interviews are being held to fill a vacancy. Investigation of long term options is advancing.
Provide opportunities and activities to enhance the wellbeing of young people, people with a disability	Community Services	Manager Community Services	In Progress	75%	30/06/2014	A range of activities and events for young people including National Youth Week in April.
Parks, Gardens and Open Space						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Manage and maintain Council's Parks and Gardens, Sporting Fields and Open Space areas	Parks, Gardens, sporting fields and open space	Manager Community Facilities	In Progress	75%	30/06/2014	Council's parks, gardens, sporting fields and open spaces being maintained throughout the region.
Leslie Park Youth Entertainment Zone	Parks, Gardens, sporting fields and open space	Manager Community Facilities	In Progress	100%	30/06/2014	Construction of the Leslie Park Youth Entertainment Zone has been completed.
Facilities & Recreation						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Identify and develop opportunities for improved recreation facilities within the Region	Facilities & Recreational Development	Manager Community Facilities	In Progress	75%	30/06/2014	Initial briefing session conducted with Councilors. Council proposal to maintain all land on Council owned/controlled sporting fields. Further briefing session to be conducted prior to 30 June 2014.
Manage and maintain Council's Swimming Pools including WIRAC	Swimming Pools	Manager Community Facilities	In Progress	75%	30/06/2014	Council's swimming pools including WIRAC are being managed and maintained. Consultant engaged to provide Council with long-term strategy advice to ensure WIRAC continues to be run effectively into the future. Initial draft advice received for feedback and comments have been provided to the consultant.
Install CF White Oval Lighting	Parks, Gardens, sporting fields and open space	Manager Community Facilities	In Progress	100%	30/06/2014	Installation of lighting has been completed.

Business & Community Services - Quarterly Review						
Simply Irresistible						
Arts & Culture Services - Progress Report (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Develop Art and Public Spaces Policy	Arts & Culture	Manager Community Services	In Progress	40%	30/06/2014	Development of Policy advancing
Provide support for the Region's art galleries and develop opportunities for cultural activities	Arts & Culture	Manager Community Services	In Progress	75%	30/06/2014	Regular liaison with Gallery Managers and Committees as required over topical issues & needs.
Manage an effective RADF program for the region	Arts & Culture	Manager Community Services	Completed	100%	30/06/2014	Final round completed for 2013/14.
Pensioner Services - Progress Report (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Provide affordable, low cost housing for Pensioners	Pensioner Units	Manager Community Services	In Progress	75%	30/06/2014	Interviews are being held to fill a vacancy. Investigation of long term options is advancing.
Investigate future options for Pensioner housing	Pensioner Units	Manager Community Services & Manager Corporate Services	In Progress	50%	30/06/2014	Investigation of long term options have started. Information gathering with the Department Housing.
Aerodrome Services - Progress Report (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Develop a Master Plan for Warwick Seleyards	Seleyards	Manager Community Facilities	In Progress	100%	30/06/2014	Seleyards Masterplan presented to Council.
Manage and maintain aerodrome facilities at Warwick and Stanthorpe	Aerodromes	Manager Community Facilities	In Progress	75%	30/06/2014	Aerodromes being managed and maintained. Refuelling facility (Avgas) being installed at the Warwick Aerodrome.
Property Management Services - Progress Report (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Review of Council's Property Portfolio with Councilors	Property Management	Manager Community Facilities	In Progress	75%	31/03/2014	Commenced. The finalisation of the Asset Management Plan for buildings will have some impact on the recommendation around potential rationalisation of land. Parks rationalisation paper presented and adopted by Council.

Business & Community Services - Quarterly Review						
Simply Irresistible						
Community Services - Community Grants and Community Development						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Provide funding and support for community groups, events and other activities	Community Grants	Manager Community Services	In Progress	75%	30/06/2014	Provided advice and assistance in response to 19 enquiries about external grants and funding opportunities.
Implementation of new grants process	Community Grants	Manager Community Services	In Progress	80%	30/06/2014	Draft Grants Program under new Funding to Community Policy on target for July implementation.
Building capacity in local groups and organisation	Community Development	Manager Community Services	In Progress	76%	30/06/2014	Responded to requests from community individuals and groups for assistance with projects including Red Cross centenary in Stanthorpe.
Business Services - Rates and Revenue						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Review wastewater costs to different geographical areas within the region	Rating and Revenue	Revenue Accountant	In Progress	30%	31/12/2013	Updated QTC model provided dubious data. Consideration of developing a simple model in house to be undertaken in May 2014.
Review of water costs to different geographical areas within the region	Rating and Revenue	Revenue Accountant	In Progress	30%	31/12/2013	Updated QTC model provides dubious data. Consideration of developing a simple model in house to be undertaken in May 2014.
Business Services - Allora Medical Centre						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Construction of Allora Medical Centre	Facilities & Recreational Development	Manager Community Facilities	In Progress	100%	31/12/2014	The construction of the Allora Medical Centre has been completed and the medical centre is opening.
Manage the Allora Medical Centre Project with the Allora community	Community Services	Manager Community Services	In Progress	100%	31/12/2013	Project completed and acquittal submitted.

Business & Community Services - Quarterly Review						
Simply Irresistible						
Business & Community Services - Quarterly Review						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Implement a Local Government Legislation compliance service	Risk and Insurance	Manager Corporate Service	In Progress	70%	30/04/2014	First draft of legislation have been sent through for proofing. Meeting of Project Steering Group on 15 April 2014.
Implement Contracts Administration	Governance	Manager Corporate Service	In Progress	50%	30/06/2014	Contracts Administrator is developing a Procurement Process Flowchart for distribution to all departments.
Implementation of recommendations from Council's Governance Audit and Risk Management Committee		Manager Corporate Service	In Progress	60%	30/06/2014	Council's Governance officer is continuing the review of all applicable recommendations from the AFMC. The recommendations will be prioritised according to the risk analysis.
Implement recommendations from Council's Audit and Risk Management Committee in relation to	Financial Services	Manager Finance	In Progress	75%	30/06/2014	Implementation of AFMC recommendations is expected to be ongoing.
Business & Community Services - Quarterly Review						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Review and update the 10 year Financial Plan	Financial Services	Manager Finance	In Progress	75%	30/06/2014	The 10 year plan has been updated following receipt of the 2012/13 audited financial statements and is updated each quarter following the quarterly review.

Business & Community Services - Quarterly Review						
Simply Irresistible						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Overall direction of the Business and Community Services Directorate	Director Business and Community Services	Director Business and Community Services	In Progress	75%	30/06/2014	All statutory obligations are being met and Key Outcomes are being monitored for completion by June 2014.
Manage and maintain cemeteries across the Region	Cemeteries	Manager Community Facilities	In Progress	75%	30/06/2014	Cemeteries being managed and maintained across the region.
Operate a range of library services across the Region	Libraries	Manager Community Services	In Progress	90%	30/06/2014	Wi-Fi updated in Warwick Library with increased uptake.
Develop Library Strategic Plan	Libraries	Manager Community Services	In Progress	80%	30/06/2014	The Strategic Plan Workshop now scheduled for April 2014.
Develop a new SDRC Corporate Plan	Governance	Manager Corporate Service	In Progress	70%	30/06/2014	Final Draft to be presented to Council at the April General Meeting.
Conduct a Customer Satisfaction Survey	Community Contact Centre	Manager Corporate Service	In Progress	90%	31/05/2014	Second internal customer satisfaction survey to be conducted by the end of May 2014. Shop Angels report has been completed.
Operate the Community Contact Centre	Community Contact Centre	Manager Corporate Service	In Progress	75%	30/06/2014	Training program for staff implemented, Knowledge Base review underway.
Maintain compliance with legislation and manage the corporate governance functions of Council	Governance	Manager Corporate Service	In Progress	75%	30/06/2014	Council's Governance staff continue to monitor compliance with relevant legislation. Amendments to Council to CEO Delegations were approved at Council's general meeting held 29 January 2014.
Manage Council's land portfolio to maximise opportunities for development, leasing and sale	Governance	Manager Corporate Service	In Progress	50%	30/06/2014	Council's Land Management Officer will be solely responsible for this project from mid December 2014. Disposal of the Applethorpe TAFE complex is currently being finalised.
Provide Accounts Payable and Payroll Services	Accounts Payable and Payroll	Senior Expenditure Officer	In Progress	75%	30/06/2014	Services provided on an ongoing basis throughout the year.

<i>Business & Community Services - Quarterly Review</i>						<i>Simply Irresistible</i>
Provide financial and management accounting services to Council	Financial Services	Manager Finance	In Progress	75%	30/06/2014	Monthly reporting has been provided to Council. Capital works outstanding at 30 June 2013 budget amendments report adopted by Council in Sept. 3rd quarter budget review is expected to be completed by the end of April. Capital works
Provide rating and revenue services to Council	Rating and Revenue	Revenue Accountant	Ongoing	80%	30/06/2014	New state Government Emergency Management Fire and Rescue Levy supplementary rates notice has been issued for period 01/01/14 to 30/06/14. Discount for flood affected properties as per the 2013/14 Revenue Statement have been applied to all properties that paid their rates by 27 January 2014. Report to Council regarding auction date for sale of land properties will be tabled at the February general meeting.
Provide stores and inventory management services to Council	Stores and Inventory Management	Senior Procurement Officer	In Progress	90%	30/06/2014	Additional stock storage areas nearing completion.
Review of Fees and Charges using Orion Model	Rating and Revenue	Revenue Accountant	In Progress	25%	31/03/2014	Still in progress due to issues with the model.
Complete the Archival Project	Records Management	Manager Information Services	In Progress	50%	30/06/2015	Project is likely to continue for another 24 months. All employee files are now archived, 1st stage of digitization of Stanthorpe files completed for files for 1981 through to 2005. 2nd phase started.
Complete SDRC Website Upgrade	Information Technology	Manager Information Services	In Progress	45%	30/06/2014	Design phase started with stakeholders around council. Currently designing the Information Architecture. Company engaged to provide necessary software, design and implementation. Home page graphic underway. Waiting for wireframe.
Implement Corporate Performance Management Systems	Information Technology	Manager Information Services	In Progress	90%	30/06/2014	SYCLE is being rolled out to staff to improve customer service. Risk data uploaded, Interplan module live, PES is now live with no issues so far.

Business & Community Services - Quarterly Review						
Annual Hardware Upgrade and Renewal	Information Technology	Manager Information Services	In Progress	100%	30/06/2014	All hardware have now been replaced for this financial year.
Upgrade ECM and TechOne	Records Management	Manager Information Services	In Progress	45%	31/10/2014	Project well underway with many activities in Finance, HR and Payroll. Asset Management and Plant are on hold due to one area of council requiring more demonstration of software.
Assist with the process of bringing improved health services to the region	Community Development	Manager Community Services	In Progress	80%	31/06/2014	Awaiting Carbal Medical Centre with final location for mobility bus.
Review the 2030 Community Plan	Community Development	Manager Community Services	In Progress	10%	31/10/2014	Awaiting the successful implementation of Cycle software to enable full reporting.
Expand the process of engagement with all residents, including Indigenous people & residents	Community Engagement	Manager Community Services	In Progress	50%	31/10/2014	Actively working with Indigenous groups on health and cultural heritage issues.
Risk Management - 2013/2014 Operational Plan Quarterly Review						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Manage the Insurance and risk functions of Council	Risk and Insurance	Manager Corporate Service	In Progress	50%	30/06/2014	A major review of Council's insurance policies is being finalised as Council's current contracts expire 30 June 2014.
Review Council's Risk Management Framework	Risk and Insurance	Manager Corporate Service	In Progress	60%	30/06/2014	Council's risk management framework has been reviewed and is currently being integrated into the Cycle software program.
Implement an IT Disaster Recovery Site	Information Technology	Manager Information Services	In Progress	100%	30/06/2014	Site has now been implemented.

Engineering Services - Quarterly Review						
Simply Irresistible						
Engineering Services - Quarterly Review (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Facilitate the Development of a Regional Cycling and Walking master plan for all major towns	Infrastructure Services	Manager Infrastructure Services	In Progress	85%	30/06/2014	Draft Walking and Cycling Strategic Plan for Warwick completed. Plan to be tabled at Council's April meeting in line with Council resolution.
Construction of new concrete footpaths - Allons, Maryvale, and Warwick	Works Construction	Manager Works - Construction	In Progress	98%	31/12/2013	Locke St completed (Sept-Oct 13), Alexandra Dr/Freeston Rd complete (Oct-Nov 13), Allons complete (Nov-Dec 13), Maryvale will be completed in early April.
Engineering Services - Quarterly Review (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Progress the Supplementary Environmental Impact Statement for the Emu Swamp Dam project to submission to the Coordinator General	Director Engineering Services	Director Engineering Services	In Progress	66%	30/11/2013	Original scope has been 100 % completed. Further work beyond the original scope on governance and economics and staging is underway and should be complete by the end of April 2014.
Engineering Services - Quarterly Review (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Construct Stanthorpe CBD Disabled Parking (High Street, between Victoria and Lock Streets)	Works Construction	Manager Works - Construction	Not Started	0%	30/06/2014	Investigations commenced. Construction programmed for May 2014
Carry out construction of Locke Street Car park (Warwick Hospital)	Works Construction	Manager Works - Construction	Not Started	0%	31/03/2014	Design complete. Construction programmed to commence April 2014 and be completed by June 2014.

Engineering Services - Quarterly Review

Simply Irresistible

Engineering Services - Quarterly Review (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Design and construct SCADA for Wastewater in Stanthorpe reticulation system	Wastewater collection and treatment	Manager Water and Wastewater	Completed	100%	30/06/2014	Assets installation completed (New boxes, valves, flow meters, new radios, control panels & solar panels) Communication tested by Comtel, confirmed ok Jan 2014; Software code being rolled out to each RTU by Donnays Feb 2014; Testing and commissioning completed in March 2014
Engineering Services - Quarterly Review (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Develop and adopt a Water Asset Management Plan	Water reticulation	Manager Water and Wastewater	In Progress	98%	30/06/2014	Chapters 2, 3, 4, 5 and 6 completed. Finalising diagrams and tables for chapter 7.
Develop and adopt a Wastewater Asset Management Plan	Wastewater collection and treatment	Manager Water and Wastewater	In Progress	10%	30/06/2014	Commenced in April 2014.
Engineering Services - Quarterly Review (January - March 2014)						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Provide overall direction of the Engineering Services Directorate	Director Engineering Services	Director Engineering Services	In Progress	75%	30/06/2014	Carrying out duties as required. Bush fires and a minor flood have contributed to overall workload.
Provide disaster recovery operations, and support to the SES and Rural Fire Services within the Region	Disaster Management	Director Engineering Services	In Progress	75%	30/06/2014	Good work by the new disaster management coordinator has seen a strengthening of ties with fire services. Also has become involved in flood study information. Broader works in disaster management underway.
Provide disaster recovery services to residents in the event of a disaster	Community Recovery	Manager Community Services	In Progress	70%	30/06/2014	Neighbours Say G'Day - Building stronger neighbourhoods program released. Evacuation Centre training delivered by Red Cross in Dec '13. Resilient Leadership projects.
Procure Updates of aerial photography for migration to GIS	Infrastructure Services	Manager Infrastructure Services	In Progress	100%	30/06/2014	Mapping updated on Council's GIS. No further action required this financial year.
Carry out Condition Assessment inspection of Stormwater Pipes and Pits in Stanthorpe	Infrastructure Services	Manager Infrastructure Services	In Progress	100%	30/06/2014	CCTV Inspections & condition assessment complete.
Carry out and adopt the Glangallen Creek Flood Study	Infrastructure Services	Manager Infrastructure Services	In Progress	90%	30/06/2014	The Consultant has submitted the draft report for Glangallen Creek Flood Study for review by Council. Council to be briefed on the Glangallen Creek Flood Study on 7 April 2014.

Engineering Services - Quarterly Review						Simply Irresistible
Complete flood studies at Stanthorpe, Condamine and Leyburn	Infrastructure Services	Manager Infrastructure Services	In Progress	85%	30/06/2014	Council is to be briefed on the Stanthorpe Flood Study, Condamine and Tributaries Flood Study, and Leyburn Flood Study at a meeting to be held on 7 April.
Facilitate acquisition of drainage easements - West Warwick	Infrastructure Services	Manager Infrastructure Services	In Progress	60%	30/06/2014	Negotiations for acquisition of required easements ongoing.
Design and construct the Allora Water Main connection from Warwick	Water reticulation	Manager Water and Wastewater	In Progress	50%	30/06/2014	Designs completed. Pipe construction of about 7km has now been completed. Preliminary design of pump station house in progress.
Carry out design and construction of Works Construction capital projects	Works Construction	Manager Works - Construction	In Progress	70%	30/06/2014	Works commenced and generally on target. It is expected that all projects should be commenced and substantial completed by the end of the financial year. It is anticipated that three projects will be in progress (not completed) at the end of the financial year. It is estimated that 60% of Project St, 90% of Teale Rd & 90% of bus stop upgrades will be completed by the end of June '14.
Design and carry out Road Reseals 2013/14	Works Construction	Manager Works - Construction	In Progress	80%	30/06/2014	First round of reseals completed Second round to be undertaken in February with completion of the program expected in April 2014.
Design and carry out Gravel Reseeding 2013/14	Works Construction	Manager Works - Construction	In Progress	60%	30/06/2014	Prioritised Road list compiled and work progressing well nearing completion.
Complete the NDRRA works	NDRRA Works Program	Manager Works - Construction	In Progress	90%	30/06/2014	The 2010 and 2011 Construction works are complete (Oct 13). Actual and close out of 2011 event works have commenced with submission of close out by early May 2014. 95% of 2013 event submissions submitted to QRA and approved. Reconstruction Tender was awarded for restoration of the majority of the 2013 event damage in November 2013. Contract 95% complete Practical completion of contract expected to be mid April 2014. Final Actual and close out of the works associated with this contract should be completed by the end of June 2014. A final mop up batch of works under the 2013 event is to be submitted by the end of April and a further contract will have to be called for the construction of the final mop up batch. This is expected to be tendered by the end of June 2014 with Construction completed by Oct 2014.

Environmental Services						
SDC The following projects are currently in progress and will be completed by the end of the financial year.						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Carry out inspections of Environmentally Relevant Activity registered premises and respond to pollution incidents	Environmental Health Services	Manager Environmental Services	Not Started	75%	30/06/2014	Staff have carried out inspections on 75% of all ERA premises and responded to 29 Environmental pollution complaints and incidents.
Planning Services						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Provide strategic direction for land use and land use planning, economic development and development assessment within the Region	Strategic Planning	Manager Planning and Development	In Progress	50%	30/06/2014	Major amendment of the Planning Scheme is underway and will be in accordance with QPP v 3 and include all the requirements from the forthcoming new planning law. This will include a review of the Strategic Framework, all codes and assessment tables, as well as overlay maps; Economic Development and Tourism Strategy is being drafted for 2014/15 financial year. Continuous improvement of systems and processes is underway.
Ensure that land-use, land-use planning, building, operational works, plumbing and drainage within the SDRC area complies with relevant legislation	Built Environment	Manager Planning and Development	In Progress	75%	30/06/2014	All processes and documentation is reviewed with any changes to Legislation.
Animal Services						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Minor Capital Works at Animal Pounds	Local laws	Manager Environmental Services	In Progress	75%	30/06/2014	Undertake capital replacement of items that need renewal or purchase of replacement parts for animal pounds. Concreting, eyewash and shed placed at Stanthorpe Animal Pound. Sheds ordered for Warwick Animal Pound to be installed during May 2014.

Planning & Environment Quarterly Review

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Planning & Environment						
ACTIONS TO BE COMPLETED BY 30/06/2014						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Upgrade Stanthorpe Wild Dog Fence	Rural Lands Program	Manager Environmental Services	In Progress	80%	30/06/2014	1.5km section of the fence has been chosen for replacement and work will be done after wet weather has abated in approximately April or May 2014. Materials have been received.
Upgrade Killarney Wild Dog Fence	Rural Lands Program	Manager Environmental Services	In Progress	80%	30/06/2014	Arrangements are currently being undertaken to upgrade the bottom section of the fence near the Condamine River to mitigate further damage by flooding. Work commenced in March 2014. Fence repaired adjacent to grid on Barrows Gate Road. Awaiting contractors further work to complete job.
Planning & Environment						
ACTIONS TO BE COMPLETED BY 30/06/2014						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Protect and encourage agricultural and horticultural industries to remain viable through pest management practices	Rural Lands Program	Manager Environmental Services	In Progress	75%	30/06/2014	Works are continuing on upgrading or relocating Wild Dog fences and Council actions are coordinated through the Pest Management Working Group. Council's role in wild dog control has increased in recent times.
Carry out inspections of private properties and Council reserves to detect and arrange removal of Declared Pests under the Land Protection Act	Rural Lands Program	Manager Environmental Services	In Progress	75%	30/06/2014	Inspections of private properties for declared plant control is done on a programmed basis in nominated areas. 75% of the nominated areas were inspected in the first 9 months of 13/14.
Planning & Environment						
ACTIONS TO BE COMPLETED BY 30/06/2014						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Ensure that the SDRC SPA Planning Scheme is reviewed	Director Planning and Environment	Manager Planning and Development	In Progress	55%	30/06/2014	Work on the planning scheme review is underway with officers compiling a list of matters that need to be reviewed. A workshop with Councillors was held in January 2014. Officers are also considering the implications of the recently announced new Planning Act proposed by the government. We have had preliminary discussions on the impact of "agri-tourism" in the assessment process, and this new land-use will be included in the tourism / short term accommodation definition and code.

Planning & Environment Quarterly Review

Simply Irresistible

Key Action Item		2013/2014 Operational Plan Quarterly Review (January - March 2014)					Progress Comment	
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT		
Receive, assess and decide all development applications within the legislative framework, and comply with set timeframes within such legislation	Planning Services	Manager Planning and Development	In Progress	75%	30/06/2014	1. measure application process for each application individually against compliance with IDAS (or any future assessment system) timeframes; 2. Inform elected members and executive management on progress and outcome on weekly basis		
Key Action Item		2013/2014 Operational Plan Quarterly Review (January - March 2014)					Progress Comment	
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT		
Review the SDRC Economic Development Strategy	Director Planning and Environment	Manager Planning and Development	In Progress	65%	30/06/2014	Review is underway, revisiting the structure of the EDC as office, to be completed by end of financial year.		
Key Action Item		2013/2014 Operational Plan Quarterly Review (January - March 2014)					Progress Comment	
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT		
Develop and maintain a business strategy within Council, to assist business and industry in fostering a business environment conducive to the growth and prosperity of existing businesses, and attract new businesses	Economic Development	Manager Planning and Development	In Progress	25%	30/06/2014	A Planning Scheme workshop was similarly held in Feb 2014 to gain input from elected members; Workshop on the future of SDRC's involvement in Tourism was held, and this information is now public. The first meeting of the Tourism transitional group was held in Stanthorpe and a committee elected. A Tourism Forum will be held in end April/ early May to determine where P&D can assist the Tourism Industry in better outcomes.		
Key Action Item		2013/2014 Operational Plan Quarterly Review (January - March 2014)					Progress Comment	
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT		
Develop and maintain a regional tourism strategy, to assist the tourism industry in promoting SDRC area, and create a local legislative environment that is conducive to the tourism industry	Tourism	Manager Planning and Development	In Progress	55%	30/06/2014	A workshop with Council held 5 February 2014 gave clear direction to P&D on what is expected in the next financial year. A final document setting out process, KPIs, and budget was prepared for end of March and led to the first Tourism Transition Reference Group meeting held.		

Planning & Environment Quarterly Review

Simply Irresistible

Waste Management and Environmental Services Department						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Maryvale waste transfer station roof and bin capacity upgrade	Waste collection and disposal	Manager Environmental Services	In Progress	35%	30/06/2014	Detailed designs and plans were investigated in the first quarter. Builder was appointed in March 2014. Work should commence in April and be completed by the end of May 2014.
Closure of the Delveen landfill and capping of the site	Waste collection and disposal	Manager Environmental Services	In Progress	85%	30/06/2014	Media release has been done advising residents. Closure will occur on 5 May 2014 or earlier if trench is full. Quotations from contractors are being sought.
Provide infrastructure for the collection and disposal of waste that encourages recycling and environmentally sustainable practices	Waste collection and disposal	Manager Environmental Services	In Progress	75%	30/06/2014	Contracts put in place for scrap metal recycling (August 2013) and E-Waste recycling (September 2013). The Maryvale Waste Transfer Station roof provision and Stanthorpe Waste Transfer Station replacement projects will be completed by end of May 2014. Search for Northern Granite Belt WTS site continued July 2013 - March 2014.
Waste Management and Environmental Services Department						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Create and implement a Waste reduction and recycling plan	Waste collection and disposal	Manager Environmental Services	In Progress	100%	30/06/2014	The Waste reduction and recycling plan was presented to Council in March and April 2013 and was available for public comment during June and July 2013. The Plan was adopted by Council at the August 2013 General Meeting and Implementation has begun.
Construct the Northern Granite Belt Waste Transfer Station	Waste collection and disposal	Manager Environmental Services	In Progress	75%	30/06/2014	The plan for siting the Waste Transfer Station at Delveen was abandoned after Public Consultation. Search is on for an alternative site. Inspections of possible sites carried out during the rest of the year.


Planning & Environment Quarterly Review						Simply Irresistible
Review of Stanthorpe Waste Facility operations	Waste collection and disposal	Manager Environmental Services	In Progress	75%	30/06/2014	Leachate is being removed from old landfill cell. Capping and closure of old cell completed. New transfer station being commenced April 2014.
Warwick Transfer Station and Landfill Minor Capital Works Program	Environmental Health Services	Manager Environmental Services	In Progress	100%	30/06/2014	Works completed include new grease trap disposal area, asbestos disposal area, new earth mound clearing completed and access road sealed.
Stanthorpe Transfer Station and Landfill Minor Capital Works Program	Environmental Health Services	Manager Environmental Services	In Progress	60%	30/06/2014	Minor projects completed were fencing and landscaping. Extra fencing to be completed by end of June 2014. Machinery washdown to be completed after Transfer Station work has completed.
On site waste transfer station at Stanthorpe Waste Management Facility	Environmental Health Services	Manager Environmental Services	Not Started	50%	30/06/2014	Tenders advertised December 2013 and closed January 2014. Tender evaluation is completed. Construction to commence in April 2014.
Ensure that capital works and action are undertaken in accordance with the Waste Management Strategy for 2013 - 2014	Director Planning and Environment	Manager Environmental Services	In Progress	50%	30/06/2014	Stanthorpe Waste Transfer Station expansion commenced. Maryvale Waste Transfer Station expansion commenced. Site for Western Transfer Station selected and endorsed by Council.
ACTION PLAN						
ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Develop an advanced Asset Management Plan for Environmental Services waste management and Animal Management assets	Waste collection and disposal	Manager Environmental Services	Not Started	0%	30/06/2014	Senior Management priority has been placed on other Asset Management Plans and the Planning & Environment Asset Management Plan will be completed during 2014/15.

[illegible]

ACTION	SERVICES/PROGRAMS	RESPONSIBILITY	STATUS	%	COMP DATE	PROGRESS COMMENT
Provide for the regulation and enforcement of Council's local laws including animal control, parking and other regulatory matters	Local laws	Manager Environmental Services	In Progress	75%	30/06/2014	Ensuring Local Laws Officers carry out inspections and patrols to enforce Council Local Laws with regard to Animal control, Regulated Parking overgrown land and other miscellaneous matters.
Provide assistance to businesses to ensure compliance with health regulations	Environmental Health Services	Manager Environmental Services	In Progress	75%	30/06/2014	Carrying out inspections and respond to complaints regarding food premises, personal appearance services premises and generally enforce Public Health legislation.
Overall direction of the Planning and Environment Directorate	Director Planning and Environment	Director Planning and Environment	In Progress	75%	30/06/2014	Actions are occurring on an ongoing basis to ensure that the overall direction of the P&E department accords with the Corporate Plan, Operational Plan, the budget and Council's Values.
Review the operations of the Economic Development Unit	Director Planning and Environment	Manager Planning and Development	In Progress	55%	30/06/2014	A workshop with the elected members set out priorities for our region, and this has been compiled into a report. This report will go to the April Council meeting.
Complete actions associated with the creation of the Planning and Development Section	Director Planning and Environment	Manager Planning and Development	In Progress	75%	30/06/2014	Ongoing review of processes to improve outcome and output.
Ensure ongoing action is undertaken to maximise efficient and effective development assessment services are provided in the Region	Director Planning and Environment	Manager Planning and Development	In Progress	75%	30/06/2014	We invite ongoing public input to improve our service, and are involved with UGAQ and SE QLD council of Mayors on improvement processes.
Review Infrastructure Charges	Director Planning and Environment	Manager Planning and Development	In Progress	50%	30/06/2014	Preliminary discussions have taken place on the review of infrastructure charges and a workshop with Councillors is planned before the end of the financial year.

8.4 BCS - Draft Corporate Plan 2014-2019

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Manager Community Services	File Ref: 13.43

Recommendation

THAT Council adopt the 2014/2019 Corporate Plan for the Southern Downs Regional Council effective from 1 July 2014.

Report

Summary/Purpose

The purpose of this report is to present the final draft of the Southern Downs Regional Council Corporate Plan 2014-2019 and have it adopted.

Report

Under Section 165 of the Local Government Regulation 2012, Council is required to prepare and adopt a 5 Year Corporate Plan.

Council has undertaken a comprehensive Corporate Planning process, in order to clarify the future direction of Council, being mindful of the community expectations and needs in the longer-term, and establish clear strategic links between the regions many needs, available resources, Council provided services and sustainable development. The Corporate plan will provide a framework of strategic priorities that will drive the 2014/15 Operational Plan and budget.

The draft 2014/2019 Corporate Plan is based on the eight key vision themes within the Southern Downs Community Plan 2030.

- The Southern Downs Sense of Community
- The Healthy and Active Southern Downs
- The Southern Downs Learning Community
- The Economically Strong, Sustainable and Diverse Southern Downs
- Destination Southern Downs
- The Environmentally Sustainable Southern Downs
- The Well-connected Southern Downs
- The Well-governed Southern Downs

Consultation - Internal

During the development of the 2014/2019 Corporate Plan, Councillors, the Senior Leadership Team and other key staff were consulted and asked to contribute to the plan. Part of this process involved reviewing of the 2009/2014 Corporate Plan. Council engaged consultants to conduct workshops with Councillors and the Senior Leadership Team who proceeded to review and develop a new 5 Year Corporate Plan for 2014/2019.

The Corporate Plan Working Group co-ordinated the process and ensured consistency of approach across the organisation. The consolidated draft Corporate Plan was circulated to the Senior Leadership Team for further comment before the final Corporate Plan was collated for Council's Adoption.

Consultation - External

Extensive consultation with the Southern Downs Community was undertaken during the creation of the Southern Downs Community Plan 2030. As this document is the basis of the 2014/2019 Corporate Plan Public consultation is considered to be extensive. Approximately 1000 people contributed their ideas through community postcards, workshops, submissions and conversations with staff attending public events and places to develop the community plan. Given this extensive consultation regarding the community's views and aspirations over the long-term period to 2030, and also including the recent consultation undertaken with 'Bang the Table' no further consultation is considered to be required with these stakeholders.

Budget Implications

It is expected that the total costs will be approximately \$13,000. Expenditure to date is \$7,145.90 which includes the consultant fees. This expenditure is exclusive of design, photographic work, production and printing costs.

Policy Consideration

Corporate/Operational Plan

Refer to the Report contents.

Community Engagement

Nil.

Legislation/Local Law

Local Government Regulation 2012, Sections 165 and 166 state:

165 Preparation of 5-year corporate plan

- (1) A local government must prepare a 5-year corporate plan for each period of 5 financial years.
- (2) A local government must adopt its 5-year corporate plan in sufficient time to allow a budget and annual operational plan, consistent with the corporate plan, to be adopted for the first financial year that is covered by the plan.
- (3) A local government may, by resolution, amend its 5-year corporate plan at any time.
- (4) A local government must discharge its responsibilities in a way that is consistent with its 5-year corporate plan.

166 5-year corporate plan contents

A local government's 5-year corporate plan must—

- (a) outline the strategic direction of the local government; and
- (b) state the performance indicators for measuring the local government's progress in achieving its vision for the future of the local government area; and
- (c) include the following information for each commercial business unit—
 - (i) an outline of the objectives of the commercial business unit;
 - (ii) an outline of the nature and extent of the significant business activity the commercial business unit will conduct.

Options

The 2014/2019 Corporate Plan is presented in content format only at this time. Graphic design and presentation will be undertaken before July 2014. The 2014-2019 Corporate Plan will be made available to the public by printed hardcopy and also placed on Council's website for community access at no charge.

The 2014/2019 Corporate Plan complies with the legislative requirements and involved extensive consultation. The Corporate Plan sets out Council's strategic view into the future and will be used to assist in the development of the 14/15 Council Operational Plan and Budget.

Attachments

1. 2014/2019 Corporate Plan (Content Only)[View](#)


[illegible]

Item 8.4 BCS - Draft Corporate Plan 2014-2019
Attachment 1: 2014/2019 Corporate Plan (Content Only)

[illegible]

8.5 BCS - Advertising Expenditure Policy

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Director Business & Community Services	File Ref: 04.12; 16.19

Recommendation

THAT Council adopt the reviewed Advertising Expenditure Policy as attached for the Southern Downs Regional Council.

Report

Summary/Purpose

The purpose of this report is for Council to adopt the amended policy regarding the Advertising Expenditure Policy.

Background Information

Section 197 of the Local Government Regulation 2012 states:

197 Advertising spending

- (1) A local government must prepare and adopt a policy about the local government's spending on advertising (an advertising spending policy).
- (2) A local government may spend money on advertising only—
 - (a) if—
 - (i) the advertising is to provide information or education to the public; and
 - (ii) the information or education is provided in the public interest; and
 - (b) in a way that is consistent with the local government's advertising spending policy.
- (3) Advertising is promoting, for the payment of a fee, an idea, goods or services to the public.

Previous Council Consideration

An Advertising Expenditure Policy was considered and adopted on 25 June 2008. The policy was last reviewed on the 19 September 2012.

Report

Section 197 of the Local Government Regulation 2012 requires that Council prepare and adopt a policy regarding advertising expenditure. The policy has been reviewed to ensure compliance with the legislative requirements and is attached for Councillors information in the form of draft policy.

The Advertising Expenditure Policy covers the following areas:

- Principles for advertising ie: where the purposes of Council or the benefit of the community is advanced;
- Advertising expenditure categories;
- Acceptable uses of advertising expenditure;
- Unacceptable uses of advertising expenditure;
- Controls for approval of advertising expenditure;
- Reporting requirements.

Council may legitimately use public funds for advertising and publicity to explain its policies and services and to inform the public of the services available to them and of their rights and responsibilities.

This policy details acceptable types of advertising and provides procedural guidance to ensure the various advertising mediums are only used for the provision of information or education in the public interest. Council advertising in this context refers to any process for which payment is made from public funds for the purpose of publicising any policy, product, service or activity provided by Council.

This policy recognises that advertising and publicity should not be conducted in a manner that results in public funds being used to finance publicity for political purposes. This document details specific restrictions conditions limitations especially with regards to those advertisements placed in a defined period leading up to a Council election.

Editorials, external media releases and other advertising that occur (but do not require expenditure of Council funds or are outside of Council control) are not covered by this document.

Budget Implications

Nil.

Policy Consideration

Community/Corporate/Operational Plan:

2030 Community Plan - the Well-governed Southern Downs vision.

Community Engagement

Nil.

Legislation/Local Law

Section 197, *Local Government Regulation 2012*.

Options

Under the *Local Government Regulation 2012*, Council is required to adopt a policy concerning advertising expenditure. The policy has been reviewed and complies with the legislative requirements and is suitable for Southern Downs Regional Council operations. The policy ensures Council is consistent and openly accountable for its expenditure in this area.

Attachments

1. Advertising Expenditure Policy [View](#)



Advertising Expenditure Policy

Policy Number:	PL-GV012
Department:	Business Services
Section:	Governance
Responsible Manager:	Manager Business Services
Date Adopted:	25 June 2008
Date to be Reviewed:	April 2015
Date Reviewed:	29 April 2014
Date Rescinded:	N/A

REVISION RECORD

Date	Version	Revision description
19/09/12	2	Revision
29/04/12	3	Revision

Advertising Expenditure Policy

Policy no: PL-GV012

Updated: 29 April 2014

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1 Purpose

This policy provides for the control of expenditure on advertisements placed by Council in various media. The *Local Government (~~Finance, Plans and Reporting~~) Regulation 2012* outlines requirements that must be adhered to in relation to advertising expenditure, which ensures that Council advertising is in accordance with the public interest and Council policies.

The objectives of this policy, in line with accountability, transparency and good governance, are:

- to meet the requirements of the legislation;
- to ensure appropriate authorisation of advertising expenditure; and
- to ensure that Council obtains value for money in placing advertising.

2 Scope

This policy applies to any paid advertisement or notice in any media, to promote goods or services (including facilities) provided by Council.

This policy does not apply to:

- advertising for recruitment;
- advertising for the acquisition or disposal of property plant and equipment used, or to be used by Council in its business;
- matters required by legislation to be advertised;
- advertisements for tenders or expressions of interest under Council's Procurement Policy or under the *Local Government Act 2009*; or
- reports published in the media where no payment is made for the report.

3 Legislative Context

- *Local Government (~~Finance, Plans and Reporting~~) Regulation 2012*, s 197442 states:
197441 Advertising spending

(1) A local government must prepare and adopt a policy about the local government's spending on advertising (an *advertising spending policy*).

(24) The local government may spend money on advertising only—

a) if—

- i. the advertising is to provide information or education to the public; and

- II. the information or education is provided in the public interest; and
- (b) in a way that is consistent with the local government's advertising spending policy.

(32) Advertising is promoting, for the payment of a fee, an idea, goods or services to the public for which a fee is paid.

~~142 Advertising spending policy~~

~~1) The local government must prepare and adopt a policy about the local government's spending on advertising (an advertising spending policy).~~

~~2) The advertising spending policy must state—~~

- ~~a) the types of advertising the local government considers provide information or education to the public; and~~
- ~~b) the types of information or education the local government considers are in the public interest to provide; and~~
- ~~c) conditions limiting the level of spending on advertising in the 3-month period immediately before an election for the local government; and~~
- ~~d) the procedure for approving spending on advertising.~~

4 Policy Details

Advertising should be used where the purposes of the Council or the benefit of the community is advanced. It should not be used to promote the particular achievements or plans of individual Councillors or groups of Councillors. In particular, advertising should not be used to influence the voters in an election.

4.1 Advertising Expenditure

Council may incur expenditure for advertising only if:

- a) the advertising is for provision of information or education to the public; and
- b) the information or education is provided in the public interest; and
- c) the Authorising Officer has approved the expenditure.

The Authorising Officer must ensure that

- I. the expenditure is in accordance with this policy; and

- II. the cost of the advertisement is appropriate for the audience and provides a benefit to the Council or to the public; and
 - III. the cost is budgeted for and subsequently accounted appropriately.
- d) the advertising falls into one of the categories set out in section 4.2.

4.2 Acceptable Advertising Expenditure

Acceptable uses of Council money for advertising are:

- a) to advise the public of a new or continuing service or facility provided by the Council; or
- b) to increase the use, or inform the public of a service or facility provided by the Council on a commercial basis with a view to profit; or
- c) to inform the public about endorsed events or activities; or
- d) to advise the public of the decisions made by Council at its meetings; and/or
- e) to request comments or feedback on proposed policies, services, facilities or activities of Council; or
- f) where the advertisement facilitates the administration of the Council; or
- g) the Council News as presented by the Mayor.

4.3 Unacceptable Advertising Expenditure

Council must not:

- a) during the period of three months preceding an election of the local government other than a by-election; or during the period after the date of a by-election is advertised until the day of the election:
 - I. place advertisements relating to future plans unless, and only to the extent that those plans have been formally adopted by Council;
 - II. advertise the activities of Council other than in the manner and form it is customary for the Council to advertise its activities;
 - III. place advertisements which seek to influence support for particular candidates, groups of candidates or potential candidates in the election;

- b) bear the cost of advertisements featuring one or more Councillors or containing quotations attributed to individual councillors (Note: This does not preclude Councillors appearing in unpaid publicity or other publicity where the cost is not borne by the Council) **except those deemed acceptable by Council approval.**

5 Definitions


Term	Meaning
Advertising	Promoting to the public an idea, goods or services for which a fee is paid.
Medium	Commonly used media for advertising consist of magazines, newspapers, radio, television and products such as magnets and brochures.
Authorising Officer	Council officer with adequate financial delegation.

6 Related Documents

- Procurement Policy
- Media Policy

8.6 BCS - Quarterly Youth Development Officer Report (January - March 2014)

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Youth Development Officer	File Ref: 03.27.03

Recommendation

THAT Council receive and endorse the Youth Development Officer report dated April 2014 in relation to Youth Services – January 2014 to March 2014.

Report

Summary/Purpose

This report provides Council with information on the activities of the Southern Downs Youth Service from January to March 2014.

Report

Nicole Gibson – Youth Workshop

Council and headspace Warwick partnered with The Smith Family Partnership Brokers to bring Nicole Gibson from the Rogue to Rogue Foundation to talk to local young people in Warwick, including Young Leaders, headspace Youth Advisory Group. Nicole talked about what she has achieved and overcome including anorexia and disengagement from school. She has now been CEO of her not for profit: The Rogue & Rogue Foundation for two years since she turned 18 years old. She raised sponsorship from Suncorp last year to conduct a national education tour 'Champions for Change', engaging students in discussing the issues they face in their communities in order to develop innovative solutions, as well as motivate and inspire them to seek the fulfillment of their own dreams. The foundation also provides financial assistance to young people to pursue their own dreams. All the young people were engaged and inspired by Nicole Workshop.

Youth Justice Collaborative Panel

Youth Development Officer has participated in the new Southern Downs Youth Justice Collaborative Panel. This involves monthly meetings to discuss young people under youth justice orders.

EDGE (Encouragement, Development, Growth and Experience) Southern Downs

EDGE commenced in February with a launch outside the Warwick Town Hall in January. The first intake includes 11 young people from across the region who has taken part in the workshops, with several young artists also taking part in performances at the Apple and Grape Festival, Leslie Park Youth Space Launch and the Evolution Disco. This program is funded through Arts Queensland Funding under the new Projects and Programs Fund and Council. The program includes innovative workshops, experience, and performance opportunities.

Southern Downs Young Leaders/Young Ambassadors and Young Delegates Program

The Young Ambassadors and Young Delegates have participated in various YA and YD meetings and events during October-December 2013.

❖ Leadership Camp

The Young Leaders participated in their annual Leadership Camp in February at The Outlook (Boonah). The camp included team building, leadership skills, and introduction to Young Leaders program.

❖ Southern Downs Young Leaders Activities April – June 2014

- Event and Project Planning
- Projects and activities
- Youth Action Plan 2014
- National Youth Week 2014
- Monthly Meetings

Meetings/Events Attended

- Implementation of New Young Leaders Program
- Young Leader Meetings
- Southern Downs Youth Network
- WING – Warwick Indigenous Network Group
- Community Services/Development Team Meetings
- SDIEA Board Meetings
- BEST Southern Downs (Bringing Employers and Schools Together – Wayne Rutledge)
- YA and YD Project Planning
- Young Leader Activities (Stanthorpe and Warwick)
- Youth Action Plan – Six month review
- Evolution Disco
- Southern Downs Young Leaders – Leadership Camp
- Launch EDGE Southern Downs – (first intake – January/February 2014)
- Launch Leslie Park Youth Space
- National Youth Week – Southern Downs preparation with partners SDIEA and headspace Warwick
- Training – Engaging Citizens in Local Government
- Training – REAL Facilitation – working with Young People
- EDGE Southern Downs – workshops

Upcoming Meetings/Events/Activities

- SDYN (Southern Downs Youth Network)
- Southern Downs Young Leaders Meetings
- SDIEA Board Meetings
- **headspace** Service Advisory Group Meeting
- YL Projects/Events/Meetings
- Youth Justice Collaborative Panel
- Second intake - EDGE Southern Downs

Budget Implications

As provided for in current financial year budget.

Policy Consideration

Community/Corporate/Operational Plan

Corporate Plan 2009-2014 relating to youth including:

4.14 Develop, enhance, promote and implement services for young people.

Community Plan 2030:

- 1.1 Recognise and respond to the different social needs and influences on various communities within the Southern Downs.
- 1.6 Hold regular community events where local groups can showcase their activities and attract participation from new people.
- 1.7 Strengthen communication networks within communities and across the region.

Community Engagement

- Southern Downs Young Leaders Program
- Support of Youth, Youth Programs and Events

Legislation/Local Law

Nil.

Options


An update on the activities of the Southern Downs Youth Service from January 2014 to March 2014 has been provided for Council's information.

Attachments

Nil

8.7 BCS - 2014/15 Out of Round Community Event Grant Request - Endeavour Foundation

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Community Services Officer	File Ref: 15.19.20

Recommendation

THAT Council approve the request for a \$5,000 cash sponsorship for the Great Endeavour Rally Welcome Dinner.

Report

Summary/Purpose

The purpose of this report is to inform Council of an out of round request for Council assistance through the Community Event Grant Program for the Endeavour Foundation's Great Endeavour Rally.

Background Information

The Great Endeavour Rally is in its 27th year and the event will start from Warwick on Friday 11th July 2014 for the annual journey around Queensland to raise money and awareness for people with a disability.

The Warwick segment of the Rally is run over 2 days, Friday 11th July and Saturday 12th July 2014. Friday proceedings include registration, street parade and welcome dinner and the official driving starts Saturday morning.

Report

At this point in time, Council does not have a specific policy for Community Event Grants. It is proposed that similar eligibility criteria be applied to the Community Event Grant applications as under Council's Grants to Community Organisations Policy as follows:

Eligibility Criteria

- (a) The event must be held within the 2013/14 financial year.
- (b) The community event must be held in the Southern Downs.
- (c) The event must be a community event.*
- (d) The event must not be a commercial event.*
- (e) The objective of the organisation must be solely non-profit making.**
- (f) Organisations that operate a commercial licensed premises and/or gaming machines will not be eligible for assistance.
- (g) State and Commonwealth agencies will not be eligible for assistance. This includes both public and private schools (including P&C Associations and Parent Groups) and Rural Fire Service Groups.***

- (h) Organisations must be incorporated or sponsored by an incorporated body.

* **Community Event** - a community event is one that:

- ✓ Is arranged by a community organisation; and
- ✓ Is held for the enjoyment or recreation of the community; and
- ✓ Does not provide financial gain to any one person or business.

The Endeavour Foundation requests Council assistance in the form of cash sponsorship of \$5,000 for the welcome dinner. The welcome dinner will be open to the entrants and with limited availability also to the general public at a cost. It is expected that up to 250 will attend with 100 spaces open to the public. If the Endeavour Foundation is successful with their request, an invitation to the Mayor to attend the welcome dinner and provide a speech will be made.

Community benefits include awareness of the services that the Endeavour Foundation provide to people with a disability through holding the Great Endeavour Rally in a fun, community spirited atmosphere. The local Warwick Endeavour Foundation and Warwick and District Disability Support Group have been consulted with and will also participate in the event in some way.

A percentage of the funds raised will assist the foundation's objectives for Warwick in the next financial year. This would go towards training of staff, equipment and a Learning and Lifestyle Centre to be established.

There would also be a small economic benefit obtained from the entrants coming to Warwick to attend the event.

The event will have media coverage from Warwick Daily News. The Endeavour Foundation expects to acknowledge Council's generous contribution to the event by way of recognition in any media, banners, big screen and speeches.

The request for use of Council parks and streets/street closures has been addressed by Department of Community Facilities separately.

Budget Implications

Funding for the next financial year has not yet been advised however funds have been set aside in the 2013/14 event grants program for out of round events. At this stage there is a remaining balance of \$29,000 before consideration of the two April Out of Round requests. Officers are aware that a request from the organisers of the Killarney Bonfire Night for \$3,200 will be before Council in the May Reports (Request just received and dollar amounts being confirmed).

Policy Consideration

Community/Corporate/Operational Plan:

This event aligns with the following Southern Downs Community Plan 2030 goals and directions:

5.10 Support existing and festivals and attract new events to cater for wider range of interests.

Community Engagement

Nil.

Legislation/Local Law

A local law permit will be required for the use of Council roads and parks.

Options

While strictly not meeting all eligibility criteria the Great Endeavour Rally is an important event to raise much needed funds and awareness for people with a disability. It will raise the profile of


people with a disability and will also provide some benefit to the Warwick Disability Group and their attempts to improve services.

Attachments

Nil

8.8 BCS - 2013/14 Out of Round Community Event Grant Application - Warwick Horse Trials

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Manager Community Services	File Ref: 15.19.15

Recommendation

THAT Council approve a grant of \$10,000 to the Warwick Horse Trials Club.

Report

Summary/Purpose

The purpose of this report is to inform Council of an out of round request for Council assistance from the Warwick Horse Trials Club who are seeking a grant of \$10,000.

Report

Warwick Horse Trials Club's strategic goal is to develop Australia's premier outdoor equestrian facility complementing the facilities already in place in Southern Downs. By achieving this goal, they aim to provide riders in the local area the facilities to enjoy their sport and recreation at all levels, while showcasing the SDRC region as a diverse and vibrant area.

In June 2014, Warwick Horse Trials plan to run an International One Day Event with classes catering for riders from the elite international level to younger and less experienced riders at the lower levels. This event is unique in Queensland and Warwick Horse Trials is aiming to develop this event into one of the country's iconic events. In 2014 this event is expected to draw 250 nominations with the Club aiming to increase the numbers to 50 in future years. Through the continued development of the course and facilities, they expect this to be a reasonable goal to achieve within the next few years,

In August 2014 Warwick Horse Trials facility will play host to the Queensland International Three Day Event (Q13DE). Q13DE offers three international classes and non international classes at a further three levels and is one of only five such events held in Australia.

Through both of these events riders will have an invaluable opportunity to impress state and national selectors and to obtain positions on squads. There is also a significant opportunity to boost the profile of the Southern Downs region and bring economic benefit through the attraction of riders, support personnel, spectators etc. to Warwick for these events. The return from sporting events and sporting tourism is estimated to be more than twice the event budget. Additional community benefits occur through the opportunity to participate in the sporting events and participate in a healthy lifestyle.

The SDRC's contribution to these events would be recognised through the following:

- Addition of SDRC supplied marketing materials to the information packs supplied to each rider.

- Acknowledgement of SDRC in event press releases.
- Acknowledgement of SDRC in the official event schedules and programs, including the prominent display of the SDRC logo.
- Acknowledgement of the SDRC contribution on the WHT and 0130E website, including the display of the SDRC logo.
- Prominent placement of SDRC provided banners at the events
- Promotion of SDRC during the event commentary.
- Inclusion of the SDRC logo in any video promotions

Warwick Horse Trials is requesting \$10,000 from Council to upgrade the existing facilities to ensure that these events offer a high class environment for competitors, visitors and spectators. This continued development will contribute to the increase in sports tourism for the region. The attached proposal outlines the scope of the project and the budget breakdown. Significant in-kind contributions have been made by the private contractor, a leading Australian course designer.

This application is not really suitable for the Event Grant funding as it is not a request for costs to run an event. It is specifically about carrying out development work to support the strategic development of the Warwick Horse Trials Club.

However a grant to further develop the grounds and infrastructure would allow for two significant events to be held and these events would deliver economic and community benefit.

Budget Implications

This would need to be paid from the 2013/14 Events Grant budget. At this stage there is a remaining balance of \$29,000 before consideration of the two April Out of Round requests. Officers are aware that a request from the organizers of the Killarney Bonfire Night for \$3,200 will be before Council in the May Reports (Request just received and dollar amounts being confirmed).

Policy Consideration

Community/Corporate/Operational Plan

This event aligns with the following Southern Downs Community Plan 2030 goals and directions:

- 1.10 Encourage and promote the valuable role volunteers play in community life.
- 2.22 Maintain an appropriate level of provision for sport, active and passive recreation opportunities for all ages.
- 2.24 Increase accessible, inclusive and diverse recreation activities through the provision of quality infrastructure and facilities across the region.
- 5.10 Support existing events and festivals and attract new events to cater for a wider range of interests.

Community Engagement

Nil.

Legislation/Local Law

Nil.

Options

This application is not really suitable for the Event Grant funding as it is not a request for costs to run an event. It is specifically about carrying out development work to support the strategic development of the Warwick Horse Trials Club.

However a grant to further develop the grounds and infrastructure would allow for two significant events to be held and these events would deliver economic and community benefit.

Attachments

1. Warwick Horse Trials Club Request for Funding [View](#)

Warwick Horse Trials Club

Request for Funding

To Support Strategic Development

Submitted to

Southern Downs Regional Council

SOUTHERN DOWNS REGIONAL COUNCIL			
WARWICK BRANCH			
RECEIVED			
- 4 MAR 2014			
Action Officer:			✓
Tsk			
Dst			
Fwd			



Warwick Horse Trials Club

Southern Downs Regional Council



DOC0141124

February 2014

Executive Summary

Warwick Horse Trials (WHT) club is committed to developing Australia's premier outdoor equestrian facility, whilst providing local riders an opportunity to enjoy their sport and recreation in an environment which supports their equestrian goals. By striving towards this goal, WHT aligns with the strategic goals and visions of the Southern Downs Regional Council (SRDC) to encourage healthy and active lifestyles and make the Southern Downs a "top of mind" destination. Through this, WHT will contribute to the continuation of an economically strong, sustainable and diverse Southern Downs.

In order to achieve their strategic goals, and support those of SRDC, WHT is embarking on a number of projects to build the club and facility's reputation. This application describes a request for SRDC support for one of these projects, the continued development of aspects of the cross country facility. WHT has enlisted the help of one of Australia's leading course designers and builders to achieve this and is pledging in-kind support to ensure the project's success.

Warwick Horse Trials

Warwick Horse Trials (WHT) was founded in 1996 by residents of the former Warwick Shire, who wished to provide riders in the local area the opportunity to experience eventing and create a facility catering for riders of all levels to enjoy their sport and pursue their goals at venue which would rank as one of Australia's top five facilities.

To date, WHT has developed a purpose designed facility and hosted six World Cup Events, one National Championship, and countless competition and training days, in addition to being the venue identified by external organisations to run their own championship events. The club and facilities have proved crucial in the development of the careers of a number of riders located in the SRDC region, many of whom have gone on to successfully compete at national and international level both as juniors and in the elite senior ranks.

The WHT club is committed to continuing to provide opportunities for local riders and their families to participate in equestrian sports. WHT continues to support the local SRDC community, not only through the provision of these opportunities but also through supporting local businesses, both directly and indirectly. In a further effort to support the local community, WHT is eager to build new relationships and improve existing relationships with other organisations and groups within the SRDC region to support continued growth of diverse recreation opportunities for residents and increase the usage of facilities.

Warwick Horse Trials Strategic Goals

Warwick Horse Trials aims to develop their Morgan Park grounds into Australia's premier outdoor equestrian facility creating a flagship facility to benefit the Southern Downs Community. By continuing to create a purpose designed facility, WHT is seeking to further develop equestrian sport in the local area by providing a safe and international quality venue for riders of all levels to pursue and achieve their goals. Currently WHT boasts the only course in Queensland capable of hosting events from Pre Introductory to International 3* level, allowing younger and less experience riders to participate in their sport at the same events in which elite riders are vying for Olympic selection, fostering a unique and supportive culture amongst riders, supporters, officials and organisers.

By achieving the club's strategic goal, WHT believes it will play a role in helping the Southern Downs Regional Council achieve their visions of

- A Healthy and Active Southern Downs
- An Economically Strong, Sustainable and Diverse Southern Downs
- Destination Southern Downs

The club was founded by residents of the local area and supporting the local region is a significant influence on the current committee who are proud to be involved in the area.

In order to achieve its strategic goal, Warwick Horse Trials is systematically maintaining and improving facilities and the reputation of both the club and grounds. This is being achieved,

in large part through the commitment and dedication of the hard working committee. Through their guidance a variety of initiatives are underway. The club is hosting regular events catering for all members and attracting non-member participants in addition to visitors and spectators. Recent events have included the monthly show jumping training days, allowing riders to practice in a simulated competition environment without incurring significant expenses associated with travel and entry fees. Complimenting these training days have been clinics with world renown coaches from both Australia and overseas. These clinics not only drew participants from the local area but also other areas in southern Queensland and northern New South Wales. One of these clinics, with the legendary Lucinda Green, eventing's equivalent to Sir Donald Bradman, drew spectators, some of whom drove several hours in order to watch the clinic and meet their hero. Not only do these clinics provide members with the opportunity to experience world class coaching on their door step, they have also served as a valuable conduit for the committee to receive feedback on the facilities and direction of the club and gain insight into global best practices on facility development and event management. These insights will be employed in the clubs upcoming events which, in 2014, include two international one day events, giving elite riders the opportunity to gain valuable ranking points and impress state and national selectors, whilst still catering for those riders enjoying the sport at lower levels. Behind the scenes of these events, regular working bees are being held. These range from a single day through to a full week, with members of the committee making Morgan Park their home away from home and club members proving willing helpers.

SDRC Goals & Alignment

Through their strategic goal to develop Australia's premier outdoor equestrian facility, Warwick Horse Trials Club aligns closely with the goals of the Southern Downs Regional Council. Significant alignments between WHT and SRDC occur in the following instances.

2.22 Maintain an appropriate level of provision for sport, active and passive recreation opportunities for all ages.

Through the continued development of their Morgan Park facility, WHT will provide a quality venue for sport and recreation.

2.23 Lay the foundations for a healthy and active lifestyle by encouraging young families to exercise together from an early age.

Equestrian sport is unique in catering for a diverse range of participant ages. Previous events held by WHT have had participants from 11 years of age through to those in their 60s. It is common to see several members of the one family competing at events, be they siblings or parents and children. Non competing family members are often seen walking courses, several kilometres in length, with family members, embracing the social and family nature that accompanies the sport.

5.9 Maximise facility use and development for continued growth in sport tourism

Economic estimates indicate that sporting events, such as those hosted by WHT can contribute two dollars into the local community for every dollar spent hosting an event. WHT is dedicated to hosting events and clinics run to world's best practice attracting further visitors to the region through sporting events. This is already underway with participants and competitors travelling into the region to attend organised events and regular informal group visits to access the facilities for training, with plans to increase the venue usage underway. Currently, key WHT events attract an average of 250 competitors and bring approximately 500 people into the region. Through achieving their strategic goal and developing Australia's premier out door equestrian facility, it is anticipated that these number will increase significantly to an estimated 450 – 500 riders per major event, resulting in more than 1000 visitors to the local area.

WHT is working with other organisations, such as the Warwick Carriage Driving Club, and Scots PCG School, to increase the facility use by making the venue available to other organisations. Through this activity, WHT expects a further increase in participants and spectators from regions other than the SRDC area boosting the region's sport tourism.

5.10 Support existing events and festivals and attract new events to cater for a wider range of interests

By developing a premier equestrian facility, WHT's grounds will complement those of Warwick Polocrosse, also located in the Morgan Park facility, increasing the appeal of the Southern Downs Region Council as a desirable location to host equestrian sporting events. These venues have already played host to a number of championships and world cup events across a range of equestrian sports. Further development of the WHT grounds will attract other major national and international events to the venue and the local area.

Project

To support their strategic goal and develop Australia's premier outdoor equestrian facility, WHT is applying for funding to enhance the existing cross country course infrastructure. The cross country course is an essential element for the WHT facility, constituting one the three tests of both a One Day Event and Three Day Event competitions. This project will see the construction of a new complex, The Rose and Rodeo jump, designed to feature two of SRDC's icons, the Rose City and Warwick Rodeo. This fence was designed by SRDC region native, and founding WHT member, Sylvia Roberts, with the expressed purpose of highlighting other aspects of the area to riders at WHT hosted events. Additionally, the project will see the redevelopment of another key complex, the water jump, as well as the refurbishment of an existing fence. By undertaking this work, WHT will add new challenges and interest to the course, enticing riders to come and test both themselves and their horses in a safe and inviting situation.

Budget

	Cash	In-Kind
Materials/Equipment Costs	10,100	
WHT Supporting Labour & Equipment Running Costs		2250
Building Fees		2500
Designer Fees		1500
Subtotals	10,100	6750
<i>Project Grand Total</i>	<i>16,850</i>	
SRDC Contribution Requested	10,100	

The budget outlined above, describes the breakdown of costs to undertake the proposed continued development of the cross country facilities, based upon quotes attached in Appendix A. These quotes have been obtained from one of Australia's leading course builders and designers, Sylvia Roberts. Sylvia's skills are in high demand throughout Australia and in 2014 she was responsible for overseeing the preparation of the cross country course at the Australian International Horse Trials, one of six events in the world at the prestigious four star level. She has pledge her skills and time as a donation to the club. To support her, WHT will provide labour, equipment and running costs of the equipment for the duration, an anticipated ten days, to ensure the cost effectiveness and success of the project.

Acknowledgement

Warwick Horse Trials welcomes the opportunity to acknowledge the support of the Southern Downs Regional Council. Potential mechanisms to achieve this include acknowledgement of the SRDC on the WHT website and in any of the clubs press releases, which, with SRDC permission may include the SRDC logo. The region can be further promoted through the use of the SRDC logo on competition and clinic online nomination portals. Additionally, SRDC tourism marketing materials may be included in rider packs, issued to each competitor/participant and made available for all spectators and supporters.

mpkuffe
PRESIDENT
WARWICK HORSE TRIALS INC.,
14735 NEW ENGLAND HWY
EAST GREENMOUNT
QLD 4359

Warwick Horse Trials Club PH., 0429202314

February 2014



ROGNSYL CROSS COUNTRY
COURSE DESIGNER/BUILDERS



Cross country course upgrade.

Prepared for Warwick Horse Trials
Prepared by Sylvia Roberts
0407377299
FEI course designer.
Dated 26th February 2014

Project Proposal

1

EXECUTIVE SUMMARY

Objective

Upgrade existing cross country course to International standard to keep within the safety and designing regulations of the Federation Equestrian International FEI.

Goals

Develop and maintain the standard of this cross country course to the highest level for the future development of Queensland and Australian riders for international and Australian selection.

Solution

This quote is prepared for Warwick Horse Trials for the upgrade and building of new jumps on their existing cross country course.

Lumber yard

Replace rails to 3 existing jumps and rebuild the 1* jump.

9 X 3mt X 300ml round rails @ \$100 each	\$900
Bobcat hire for one day - 7 hrs @ \$100 per hour.	\$ 700
Course building - 1 day @ \$300 per day	\$300
Miscellaneous - rope, and bolts.	\$100
Total building cost for this jump.	\$2,000

Water jump upgrade

Replace sand in base -10 ton river sand @ \$30 ton.	\$300
Bobcat hire 1day @. \$700 per day.	\$700
New jumps - timber	\$500
Miscellaneous- nuts and bolts.	\$100

Brush for new jumps 20 bundles @ \$30 each.	\$600
Total for water jump upgrade.	\$2,200

Rose and Rodeo jump

Timber -

10 x 100 x 100 x 3.6 mt treated pine. @ \$130 each.	\$1,300
6. X 200 x 3 mt round treated pine rails @ \$100 each.	\$ 600
20 x 200 x 75 ml x 3mt treated pine sleepers @ \$25 each.	\$500
2 x 5 mt posts @ \$ 200 each.	\$400
1 x 9 mt long sign written Warwick Rodeo sign.	\$500
Miscellaneous - nuts bolts screws	\$ 200
Bobcat hire two days	\$1,400
Total for Warwick Rose and Rodeo jump.	\$ 5,900

Designing fees \$1,500

Building fees \$2,500

These fees may be deducted from project expenses due to being Warwick Horse Trials founding members and may be given in kind for volunteer labour.

Total for upgrade with out building fees	\$10,100
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Conclusion

Thank you for giving me the opportunity to quote on the upgrade of existing cross country course.

Sylvia Roberts


FEI international Course Designer

Project Proposal

3

8.9 BCS - Parks Rationalisation Project

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Manager Community Facilities	File Ref: 21.04

Recommendation

THAT Council :

1. Approve the proposed actions identified from the recent Councillor inspections of Tyrrell Street Park, Stan Walsh Park, Donnelly's Castle Road and Sentimental Rocks, as outlined below:
 - a. Tyrrell Street Park - Sell, with specific conditions placed on property requiring prospective purchaser/owner to maintain drainage.
 - b. Stan Walsh Park – Realign boundaries; sell or lease balance of site; remove council infrastructure, such as tables and waste bins.
 - c. Donnelley's Castle Road – Realign boundaries and sell balance of land.
 - d. Sentimental Rocks –
 - i) Realign boundaries to exclude water reservoir and sell balance providing the site is not under a conservation agreement;
 - OR
 - ii) Land is held for potential land offset for the proposed Emu Swamp Dam project.
2. Approve selling or leasing the balance of the level 4 or 5 parks and/or open space circulated to Councillors on 18 February 2014 by public tender. These parks and/or open space are named in the following table; but exclude:
 - Dalveen Park, which has recently seen capital infrastructure placed on it; and
 - Stonewood Crescent and St George Springs.

Parks	Location	Ownership	Tenure	Suggested Action and comments
Pennant Park	Lot 23 ML2294 Prop ID: 34880	Council	Reserve for Park	Lease <i>NB: Play gear and basketball hoop on this site</i>
Condavale Parklands	Lot 7 SP183748 Prop ID: 80285	Council	Reserve for Park	Lease
Mt Tabor Park	Lot 40 SP181083 Prop ID: 78430	Council	Reserve for Park	Lease <i>NB: Play gear on this site</i>
Guide Park	Lot 6 ML1717 Prop ID: 20505	Council	Reserve	Lease
Funkers Gap Ck	Lot 6 RP854974 Prop ID: 132440	Council	Freehold	Sell
Pioneer Parade Drain	Lot 31 RP845662 & Lot 32 RP845662 Prop ID: 92095 & 92535	Council	Freehold	Sell
Applethorpe Park	Lot 15 RP66727 Prop ID: 102960	Council	Freehold	Lease

				<i>NB: War Memorial on this site</i>
Apex Park	Lot 490 ML1249 Prop ID: 35955	Council	Reserve	Remove play gear and Lease <i>NB: Play gear on this site</i>
Arcoola Park	Lot 22 RP122476 Prop ID: 25455	Council	Freehold	Remove play gear and sell <i>NB: Play gear on this site</i>
Shilliday Park	Lot 35 RP145108 Prop ID: 32845	Council	Freehold	Remove play gear and sell <i>NB: Play gear on this site</i>
Willi St Park	Lot 1 SP103297 Prop ID: 67705	Council	Reserve for Park	Lease
Victory Park	Lot 3 RP61617 Prop ID: 39475	Council	Freehold	Lease <i>NB: Memorial on this site</i>
Tyrell St Park	Lot 78 RP6055 Prop ID: 27745	Council	Freehold	Sell
Hermay Crt Park	Unallocated Road Reserve	State Government	Road Reserve	Hand back or lease
Mulberry Ridge Park	Lot 40 SP182444 Prop ID: 80675	Council	Reserve for Park	Lease
Lyndhurst Lane Park	Lot 118 SP201735 Prop ID: 85865	Council	Reserve for Park & Gardens	Lease
Bisley St Road Reserve	Unallocated Road Reserve	State Government	Road Reserve	Hand back or lease
McCahon Bridge/Billabong St Reserve	Lot 297 ML1986 Prop ID: 10715	Council	Reserve for Park & Recreation	Lease
North & Willi Streets Park	Lot 201 SP 212236 Prop ID: 86460	Council	Reserve for Parks & Gardens	Lease
Ditton St Road Reserve	Lot 1 RP150240 Prop ID: 100915	Council	Freehold	Sell
Lysaght Park	Lot 1 RP156025 & Lot 197 ML461 Prop ID: 47020	Council	Freehold	Sell
Houghton Heights Park	Lot 21 RP862162 Prop ID: 62080	Council	Freehold	Sell
Cunningham Leyburn Rd	Lot 1 RP93358 Prop ID: 61890	Council	Freehold	Lease <i>NB: Cunningham Memorial on this site</i>
Clyde Simmons Park	Lot 188 ML2268 Prop ID: 32145	Council	Reserve for Water	Lease

Hamilton Place Park	Unallocated Road Reserve			Treat as road reserve
Peregrine Crt Drainage Reserve	Lot 1 SP162285 Prop ID: 73355	Council	Reserve for Drainage	Lease
McDougall St Buffer Strip	Unallocated Road Reserve	State Government	Road Reserve	Hand back
Meadow Bank Buffer Strip	Lot 67 RP905812 Prop ID: 66750	Council	Reserve for Parks & Gardens	Lease
Murphy St Buffer Strip	Unallocated Road Reserve	State Government	Road Reserve	Hand back
Shepherds Drive Park	Lots 33-35 CP905319 Prop ID: 42575	Council	Reserve for Parks & Gardens	Lease
Settlers Grave	Lot 1 RP808649 Prop ID: 60890	Council	Freehold	Sell

3. Create a funding source (reserve) from the funds that are obtained through selling or leasing the listed parks and/or open space areas for the purpose of providing funding towards the maintenance of land on Council owned/controlled facilities that are leased to sporting groups.
4. Advise adjoining owners of Council's decision.

Report

Summary/Purpose

The purpose of the report is to provide an update to the Council in accordance with the resolution of Council at the November 2012 Special Council meeting and again at the Council's Meeting of 27 March 2013.

In addition, the report will table the outcome from the recent inspection conducted by Councillors of the following parks in response to the Council resolution from the March 2014 Council Meeting.

- Sentimental Rocks
- Tyrell Street Park
- Stan Walsh Park
- Donnelly's Castle Road

Background Information

In 2011, Council commenced the development of Asset Management Plans for its key asset classes. One of these plans, the Open Space or Parks Assets Management Plan was developed in late 2011, with the core plan being presented to Council in December 2011. In this plan it was noted that a number of improvement actions were required in order to move the plan from core to advance. One of these actions was the development of service levels, which identified Council's commitment to open space and in particular, how Council will respond to certain things, or service requests lodged by the community.

On 14 August 2012, the Open Space Levels of Service and Condition Assessment Manual was presented for consideration by the Engineering Services Committee. At that meeting, all Councillors were present and endorsed the manuals for implementation with the understanding that the documents will be subject to amendment into the future as new maintenance requirements were implemented.

On 18 September 2012, the Parks Hierarchy was presented for consideration by the Engineering Services Committee. At that meeting the Councillors requested that the report be deferred to a future Special Council meeting where it could be workshopped.

At the November 2012 Special Council meeting, Council reviewed the report tabled by the author at the September 2012 Engineering Services Committee meeting and resolved:

1. That the report in relation to Parks Hierarchy be received and that Council adopt the classification of open space hierarchies therein on the understanding that it may be changed in the future.
2. Council adopt the following guiding principles for sites designated as Levels 3, 4 and 5 for the potential disposal of excess open spaces:
 - discuss disposal options initially in confidence;
 - priority to sell any freehold land held by Council;
 - investigate history and community values and the potential for transferring infrastructure to more appropriate locations;
 - ensure planning issues and impediments are addressed;
 - consideration to leasing all or part of a site;
 - ensure buffers to be maintained in every option;
 - stormwater drainage facilities to remain in Council control;
 - consideration of special rating of transferred property; and
 - undertake meaningful and wide public consultation before any Council actions are taken to dispose/transfer of sites.
3. For the last 5 sites in the report, the CEO be delegated to:
 - undertake research on the status of land tenure;
 - liaise with DNR on the option of creating freehold titles;
 - undertake confidential negotiations with adjoining owners regarding the potential transfer of land to them for their enjoyment and maintenance with low rates in return and report back to Council before 28 February 2013;
 - undertake appropriate public consultation; and
 - Report back to Council with a view of disposing land in the current financial year.
4. Subject to refining the process above, Council undertake the same for another 25 properties recommended by staff at the February 2013 meeting.

On 27 November 2012, the Director Planning and Environment, Manager Planning Services, Manager Strategic Planning and the author met to discuss opportunities for rationalisation of those parks identified as a hierarchy four (4) or five (5).

On 4 December 2012, the Director Engineering Services, Parks Coordinator, both Parks Supervisors and the author met to discuss opportunities for rationalisation of those parks identified as hierarchy four (4) or five (5).

On 25 January 2013, the author wrote to the Chief Executive Officer, Director Planning and Environment, Director Community Services, Director Engineering Services, Parks Coordinator and Risk and Property Coordinator about a further ten (10) parks that should be considered for rationalisation.

At Council's General Meeting held on 27 March 2013, Council adopted that the report in relation to Parks Rationalisation Project be received and that Council consider the report and:

- a. Note the current action taken on those parks identified in Table 1 and approved by Council to move to the next stage of investigations for rationalisation; and

TABLE 1 – Parks Approved to Move to Stage 2 of Rationalisation

Park Name and Hierarchy		Location	Action
Sentimental Rocks	4	Jardine Street, Stanthorpe	Under Investigation
Allora Scout Reserve	4	Lot124, ML1959 Jubb Street, Allora	Under Investigation
Drill Hall Park	4		No longer maintaining. Handed back to the Queensland Department of Education.
Barton St Park	4	Lot 509, SP175547 Barton Street, Stanthorpe	
Mill Rd Drain	4		No longer maintaining. Handed back to Queensland Rail.
Tyrell St Park	4	Lots 55, 61 & 62 RP6056 and Lot 4 RP210012 and Lot 78 RP6055 Tyrell Street, Warwick	Under Investigation
Fairwill Dr Park	4	Lot 38 ML2297 Homestead Road, Rosenthal Heights	Under Investigation
Glencairn Park	4		Under Investigation
Dwans Lane Reserve	5	Lot 193, M342 Leyburn-Cunningham Road, Pratten	Under Investigation
Industrial Estate Buffer Strip	5	Lot 556, ML2175 East Street, Warwick	Under Investigation

- b. For those parks identified in Table 2, endorse progressing those parks to the next stage of investigations for rationalisation, taking into consideration the feedback provided to date.

TABLE 2 – Parks Recommended Moving to the next stage of rationalisation

Parks	Location	Hierarchy	Ownership	Tenure
Railway Park	Hamilton Street, Warwick	5	Graincorp Operations Limited	Freehold
Tulloch Park	Grafton Street, Warwick	5	Council	Freehold
Rosehill Road Reserve	Warwick Allora Road, Warwick	5	Council	Reserve
Meadow Bank Park	Hans Borgar Court	4	Council	Reserve
Mountain View Estate Park	Rebecca Court, Warwick	4	Council	Reserve
Banksia Gardens	Boronia Drive,	4	Council	Reserve

	Warwick			
Stan Walsh Park	Wallace Street, Warwick	4	Council	Freehold
Memorial Park	Warwick Street, Allora	4		
Donnelly's Castle Road	Donnelly's Castle Road	4		
Leslie Reserve	Sandy Creek Road	4	Council	Reserve

Report

On 18 February 2014, Council Officers wrote to all Councillors seeking their view about rationalising the balance of those parks/open space that were identified as either a level 4 or 5 under Council's approved parks hierarchy. Councillors were requested to have their response back by 28 March 2014.

Over the five (5) week period there were two (2) Councillors who provided feedback, with the consensus that the balance of these parks/open space (excluding Stonewood Crescent and St George Springs) should be rationalised. Those parks circulated are listed below in Table 3.

At the Council General Meeting of 26 March 2014, Council adopted the following:

1. Conduct an inspection of the following parks / open spaces as soon as possible in order for a final decision to be made at the April 2014 General Council Meeting:-
 - a. Sentimental Rocks - Lot 27, SP193385, Lots 1, 2 and 4, RP105612 Jardine Street, Stanthorpe
 - b. Tyrell Street Park - Lots 49, 55, 61 & 62 RP6055 and Lot 4 RP210012 and Lot 78 RP6055 Tyrell Street, Warwick
 - c. Stan Walsh Park - Lot 1, ML1369 Wallace Street, Warwick
 - d. Donnelly's Castle Road, Lot 1, RP58061 and Lot 130 BNT957 Donnelly's Castle Road
2. Approve selling, leasing (by public tender) or relinquishing trusteeship of the remaining 13 parks and/or open space areas (below).

Parks	Location	Ownership	Tenure	Action
Allora Scout Reserve	Lot125, ML1959 Jubb Street, Allora	Council	Reserve	Lease
Barton St Park	Lot 509, SP175547 Barton Street, Stanthorpe	Council	Reserve	Relinquish Trusteeship
Fairwill Dr Park	Lot 38 ML2297 Homestead Road, Rosenthal Heights	Private (134 Homestead Road, Rosenthal Heights)	Reserve	Lease
Glencairn Park	Lot 1, RP106240, Warwick-Yangan Road	Council	Freehold	Sell – Offer to adjacent owner.
Dwans Lane Reserve	Lot 1, AP21177 Leyburn-Cunningham	Council	Reserve	Lease

	Road, Pratten			
Industrial Estate Buffer Strip	Lot 556, ML2175 East Street, Warwick	Council	Reserve	Lease
Tulloch Park	Lot 19, RP5818 Grafton Street, Warwick	Council	Freehold	Existing play gear removed. Sell
Rosehill Road Reserve	Lot 645, 567, M341317 Warwick Allora Road, Warwick	Council	Reserve	Maintenance ceased. Sell or lease area
Meadow Bank Park	Lot 48, RP905813 Hans Borgar Court	Council	Reserve	Lease
Mountain View Estate Park	Lot 41, RP867684 Rebecca Court, Warwick	Council	Reserve	Lease
Banksia Gardens	Lot 55, SP103314 Boronia Drive, Warwick	Council	Reserve	Lease
Memorial Park	Warwick Street, Allora			Lease
Leslie Reserve	Lot 646, M341254 Sandy Creek Road, Leslie	Council	Reserve	Lease

3. Create a funding source (reserve) from the funds that are obtained through selling or leasing the remaining 17 parks and/or open space areas for the purpose of providing funding towards the maintenance of land on Council owned/controlled facilities that are leased to sporting groups.

On 8 April 2014, Councillors inspected the four (4) parks/open spaces identified in the resolution from the March 2014 General Council Meeting. For Donnelly's Castle Road, the Lions Club were also invited and attended the site inspection to express their views to Councillors.

Table 3 - Balance of Level 4 and 5 parks

Asset ID	Service Level	Property ID	Lot and Plan
Pennant Park	4	34880	Lot 23 ML2294
Condavale Parklands	4	80285	Lot 7 SP183748
Mt Tabour Park	4	78430	Lot 40 SP181083
Dalveen Park	4	65740	Lot 14 RP31103 and Lot 16 RP31103
Guide Park	4	20505	Lot 6 ML1717
Funkers Gap Ck	4	132440	Lot 6 RP854974
Pioneer Pde Drain	4	92095 and 92535	Lot 31 RP845662 and Lot 32 RP845662
Applethorpe Park	4	102960	Lot 15 RP66727
Apex Park	4	35955	Lot 490 ML1249
Arcoola Park	4	25455	Lot 22 RP122476
Shilliday Park	4	32845	Lot 35 RP145108
Willi St Park	4	67705	Lot 1 SP103297
Victory Park	4	39475	Lot 3 RP61617
Tyrell St Park	4	27745	Lot 78 RP6055
Hermay Crt Park	4		Unallocated Road Reserve
Mulberry Ridge Park	4	80675	Lot 40 SP182444
Lyndhurst Lane Park	4	85865	Lot 118 SP201735
Bisley St Road Reserve	4		Unallocated Road Reserve
McCahon Bridge/Billabong St reserve	4	10715	Lot 297 ML1986
St George Springs Buffer Strip	4		Unallocated Road Reserve
North & Willi Streets Park	5	86460	Lot 201 SP212236
Ditton St Road Reserve	5	100915	Lot 1 RP150240
Stonewood Park	5	67625	Lot 20 RP913123
Lysaght Park	5	47020	Lot 1 RP156025 and Lot 197 ML461
Houghton Heights Park	5	62080	Lot 21 RP862162
Cunningham Leyburn Rd	5	61890	Lot 1 RP93358
Clyde Simmons Park	5	32145	Lot 188 ML2268
Hamilton Place Park	5		Unallocated Road Reserve
Peregrine Crt Drainage Reserve	5	73355	Lot 1 SP162285
Mc Dougall St Buffer Strip	5		Unallocated Road Reserve
Meadow Bank Buffer Strip	5	66750	Lot 67 RP905812
Murphy St Buffer Strip	5		Unallocated Road Reserve
Shepherds Drive Park	5	42575	Lots 33-35 CP905319
Settlers Grave	5	60890	Lot 1 RP808649

On 8 April 2014, Councillors inspected the following parks/open spaces:

- Sentimental Rocks
- Tyrell Street Park
- Stan Walsh Park
- Donnelly's Castle Road

The outcome from this inspection was as follows:

Park	Action
Tyrell Street Park	Sell, with specific conditions placed on property requiring prospective purchaser/owner to maintain drainage.
Stan Walsh Park	Realign boundaries. Sell or lease balance of site. Remove Council infrastructure, such as tables and waste bins.
Donnelly's Castle Road	The Lions Club table the issue at their upcoming meeting (14 April 2014) and provide feedback to Council. Where possible, Council would like to realign boundaries and sell balance of land.
Sentimental Rocks	Realign boundaries to exclude water reservoir and sell balance. Investigate if site is currently under conservation agreement. Potential opportunity for land off set.

In response to the action required for Donnelly's Castle Road and Sentimental Rocks the following was identified:

Donnelly's Castle Road – The Lions Club have informed Council verbally that they would like to see the current status quo remain. The Lions Club further advised that they would be writing to Council in the near future confirming this position.

Sentimental Rocks - Council is the freehold owner of Lots 1 and 4 on RP105612. Lot 1 was originally taken by Council for Water Supply Purposes on 6 February 1965, and has a water reservoir erected on it. The land commonly referred to as "Sentimental Rocks" is the adjoining Lot 2 on RP105612 and it is also owned by Council in freehold, as Trustee. This trusteeship does not relate to a Reserve or Crown Land. It is a trusteeship for a deceased person who owned the land freehold. Old rate cards indicate that Council took over as Trustee from Hazel James Smith and Richard J Harslett who were trustees for C F White. From the old rate card, it appears that Lot 2 is Trust Land for Recreation Purposes.

From investigations, Council is unable to identify any conservation consortium which operates from this site.

Budget Implications

There have been three (3) parks/open space areas already handed back to the State Government, providing Council with a yearly saving of about \$6,000 on maintenance and/or leasing costs.

In addition to the above, Council has removed the old and worn out play gear that was in Tulloch Park. The removal of this gear will see approximately \$1,500 saving each year for Council in play gear inspections and clean up. The reason for the clean up being so high is due to the fact that this location tendered to receive a high proportion of vandalism.

It is also proposed to create a funding source (reserve) from the funds that are obtained through selling or leasing the remaining parks and/or open space areas for the purpose of providing funding towards the maintenance of land on Council owned/controlled facilities that are leased to sporting groups. This is in line with Councils resolution from the Council Meeting held on 26 March 2014, item 3, which is as follows:

A further report will be provided to Council at its May Council Meeting in relation to the resolution at Council from its 18 December 2013 meeting which is as follows:

THAT Council:

1. Propose to maintain all land on Council owned/controlled sporting fields that are leased to sporting groups with the definition of sporting group to be refined, but in general terms, would include those sports that are played in schools such as :
 - Football (Soccer)
 - Rugby League
 - Rugby Union
 - Australian Football League
 - Cricket
 - Netball
 - Tennis
2. Propose to establish a Sporting Advisory Group that would consist of appointed members and be used to inform and advise Council on suggested investment, projects and opportunities.
3. Extend existing arrangements for Stanthorpe Sports Association lease until 1 July 2014.
4. Receive a further report that clearly sets out how items one and two will be achieved prior to the go live date of 1 July 2014.

Policy Consideration

Community Plan 2030:

The Health and Active Southern Downs
Recreation – item 2.22, 2.25

The Economically Strong, Sustainable and Diverse Southern Downs

Destination Southern Downs
Item 5.9

Vision 2040:

Direction 5: 'A healthier region'

Corporate Plan 2009-2014:

Service Delivery and Infrastructure

Community Engagement

The Stanthorpe Lions Club has been engaged over the proposed action for Donnelly's Castle Road.

Legislation/Local Law

Nil.

Options

At the Council General Meeting of 26 March 2014, Council carried that Council:

1. Conduct an inspection of Sentimental Rocks, Tyrell Street, Stan Walsh and Donnelly's Castle Road Parks; and
2. Approve selling, leasing (by public tender) or relinquishing trusteeship of the remaining 13 parks and/or open space areas.

Further, following feedback from Councillors, it is recommended that Council approve to sell, lease (by public tender) or relinquish trusteeship of the balance of the parks or open space identified as either a level 4 or 5 and circulated to Councillors on 18 February 2014.


Attachments

Nil

9. ENGINEERING SERVICES DEPARTMENT REPORTS

9.1 Engineering Department Monthly Report

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Director Engineering Services	File Ref: 04.15.01

Recommendation

THAT Council receive the Engineering Department Monthly Report

Report

Summary/Purpose

The following is provided for the information of Councillors.

General

Kadows Bridge at Clintonvale has been closed due to structural issues.

Infrastructure Services

Asset Management/Geographical Information System

Stormwater Rural Culvert Survey, Data Collection and Condition Assessment

- The data collection on rural culverts has been intensified. The Quickview crew has been switched to collect data and provide condition assessments and defect recording on rural culverts. Due to the large scale of operation to survey every culvert in the Council area, documents were prepared to launch a request for quotation "RFQ 14/92 Culvert Data Collection and Processing". The responses are currently being evaluated.
- Over a total 241.6 km of roads, 574 culverts have been surveyed and condition rated.

Asset Management Plans

- A best practice Asset Management Plan (AMP) for Water Supply (draft) has been presented to Councillor McNally (Portfolio Chair) for discussion. Refinement of plan is underway.
- A best practice Asset Management Plan (AMP) for Buildings (draft) is under development.

Road Condition Survey - Contract 14/39

- The successful contractor, Radar Portal Systems, has met with SDRC representatives and has commenced all necessary proprietary work.

Flood Studies and Flood Warning Systems

Rain/River Alert Stations - Emuvale, Maryvale and Harrison Road, Warwick

Quotations were sought from suitably skilled and experienced Contractors to supply and install river/rain alert stations at Emuvale, Maryvale and Harrison Road, Warwick. A Contract has been awarded to the Prospect Group with the rain/river gauges to be installed in March and April 2014.

Leyburn Flood Study

A Council briefing has been arranged for 7 April to update Council on the Leyburn Flood Study prior to consideration of the flood study report at a future Council meeting. A briefing has also been arranged for key Council staff on 7 April.

Budget Implications

Nil

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

Nil

Options


Nil

Attachments

Nil

9.2 Response to Petition Received from Save Our Shires Action Group

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Director Engineering Services	File Ref: 24.54/32.99

Recommendation

THAT Council is asked to consider the request.

Report

Summary/Purpose

To provide information on the request from the Save Our Shires Action Group's Petition to cease adding fluoride to the town water supply and to investigate the provision of fluoride tablets to the people of Stanthorpe.

Previous Council Consideration

The Save Our Shires Action Group presented a petition to Council at the General Meeting of Council held in Stanthorpe on 26 March 2014. The group also carried out a short presentation.

The petition contains 442 signatures. Not all signatories would be connected to the town water supply in Stanthorpe. A copy of the petition is attached. Some signatories are not from this region. There are approximately 11,300 water connections within our region.

Report

Stanthorpe and Warwick water supplies are fluoridated. Fluoridation commenced on 19 April 2011. The equipment used to dose the treated water was paid for by the Queensland State Government. Council Water Treatment Staff dose the water as part of routine operations. Water supplied by Council's reticulation system to Warwick, Yangan and Stanthorpe is fluoridated.

Once the pipeline to connect Allora to Warwick is completed, people in Allora will also receive fluoridated water. In addition to the reticulated supply, bulk water purchased by water carriers in Warwick and Stanthorpe from Council's stand pipes is also fluoridated.

Attached to this report are fact sheets from Queensland Health and from the Australian Dental Association Inc. Queensland Health fully supports the continued addition of fluoride to water supplies.

Fluoridation of water is an emotive issue with both sides of the argument presenting 'proof'. The issue to continue or discontinue the use of fluoride is a political decision.

Budget Implications

The cost of fluoridating the water supplies is for the chemical only as the operations are covered by the normal operational costs of the treatment plants. The cost to add fluoride to Stanthorpe's water supply is \$5,400 per annum. The cost to treat Warwick and Yangan is \$18,300.00 per annum.

Policy Consideration

The Community Plan 2030 2.2 aims to establish collaborative health service planning and provision that is responsive to the needs of the community.

The Corporate Plan 2009-2014 1.1 calls for the provision and maintenance of a reliable, secure and high quality long term water supply for all urban communities.

Community Engagement

Nil

Legislation/Local Law

The Water Fluoridation Act 2008 was in place when fluoride was introduced to Council's water supplies.

Options

The addition of fluoride is an emotive issue. Queensland Health and the Australian Dental Association Inc. promote and support its use.

Attachments

1. Petition from The Save Our Shires Action Group [View](#)
2. Facts Sheets from Queensland Health and the Australian Dental Association [View](#)

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To the Mayor and CEO of Southern Downs Regional Council.

Re: Fluoridation of Stanthorpe water supply:-

1. It is very costly
2. It is inequitable: only 50% of the old shire is supplied with town water, so the other 50% are excluded
3. In excess of 96% of the fluoridated water supply is not ingested: it waters gardens, is flushed away, washes clothes, and is used in many other ways.

We, the undersigned residents of SDRC, request that Council cease adding fluoride to the town water supply, and investigate the provision of fluoride tablets, a safer controlled and pharmaceutical grade CHOICE to the people of Stanthorpe.

NAME	ADDRESS	SIGNATURE
Alison Gaffney	81 Yarrabee Lane Nondubkernere	[Signature]
Richardson	Lancel Rd. Delueen	[Signature]
Sandra Morath	13 Baulcourt Appethorpe	[Signature]
John McKay	494 THORNDALE RD STANTHORPE	[Signature]
KATHY IRONSIDE	8 ROESSIGER AVE APPELTHORPE	[Signature]
SARAH HAMLIN-HARRIS	5 PIONEERS PARADE STANTHORPE	[Signature]
JOY CE CRAY	27/66 NEW ENGLAND HY GLEN ARUN	[Signature]
MAX JARROTT	4/21 GRANITE ST. Stanthorpe	[Signature]
Alben Foster	19 Amosfield Road Stanthorpe	[Signature]
AB ASSH	13 Jyniel Stanthorpe	[Signature]
Peter Mc Neckel	940 Herdages Rd Sls & pln	[Signature]
Debbie Lightfoot - De Hamer	17 Connor ST - Stanthorpe	[Signature]
MITCHELL ALPEROVICH	LOT 98 Sunset Crescent Sugarloaf	[Signature]
Shirley Castlick	23 Connor St. Stanthorpe	[Signature]
BROWN LARNER	837 PYRAMUS RD WILKEY	[Signature]
KAREN VANDERWOLF	537 THORNDALE RD. STANTHORPE	[Signature]
LEILA THOMPSON	246 SUGARLOAF RD STANTHORPE	[Signature]
RICHARD CASLICK	30 CONDER ST STANTHORPE	[Signature]
Gabriele Case	11 Harris St "	[Signature]
Antonia Giangiacca	24/19 GRANITE ST. STANTHORPE	[Signature]
Gunnel Thuh	30 garden Mt. Stanthorpe	[Signature]
Andrew King	24 CHARKE ST STVE	[Signature]
Debra Pasley	2/17 Granite St, Stanthorpe	[Signature]
KELLIE FRENCH	223 BACK CREEK RD STANTHORPE	[Signature]
Nancy Walker	223 BACK CREEK RD STANTHORPE	[Signature]
William Davies	463 BACK CK RD SOVENLEA	[Signature]
JUDITH GARY	541 MIDLAND RD SPOON KIN	[Signature]
Peter Morris	541 NIGLERS RD SPOON KIN	[Signature]
Les Gleadhill	38 SUGARLOAF RD STANTHORPE	[Signature]
JOHN SALATA	389 FLETCHER RD GLEN APLIN	[Signature]
TERCH ABBOTT	167 LIMBERLOST RD - GLEN APLIN - QLD 4381	[Signature]
DIANA HAND	24 BRIDGE ST STANTHORPE 4380	[Signature]
TERI WELLES	PO BOX 400, STVE 4380	[Signature]

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13

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NAME	ADDRESS	SIGNATURE
Rita Collins	7 Davadi St.	Rita Collins
S. J. JOHNSON	384 Amosfield Rd, Stanthorpe	S. J. Johnson
C.J. Schweizer	21 Lot Mountain Creek Rd Tentersfield	C.J. Schweizer
J. LIEHR	47 Louisa Rd STANTHORPE	J. Liehr
G S NASHALL	326 KERRIDGE RD GLEN ALBIN	G S Nashall
L HARRISON	151 GENTLE ROAD, STANTHORPE, Q 4380	L Harrison
S. BANASIAK	26 OLD CAVES RD STANTHORPE	S. Banasiak
NICK SMITHERS	5 MINNA ST STANTHORPE	Nick Smithers
Inela Vani Ballarney	Hault St Stanthorpe	Inela Vani Ballarney
ROSEAN GLEBE	16 BURTON CRES, STANTHORPE 4380	Rosean Glebe
C Sutton	134 Granite Hill Rd	C Sutton
Yvonne Cavenett	569 Ecken Rd STANTHORPE	Yvonne Cavenett
D. CAVENETT	✓ ✓ ✓ ✓	D. Cavenett
P. ANDREWARTHA	19 PIKE ST, STANTHORPE	P. Andrewartha
E A Southey	34 Pierpoint STANTHORPE	E A Southey
T. Rutledge	34 Pierpoint ST Stanthorpe	T. Rutledge
R. WILLOUGHBY	Blue Tanager Cameron Park	R. Willoughby
R. WILLOUGHBY	12 RUBY ST, STANTHORPE	R. Willoughby
J D JOHNSON	11 BURTON CRES STANTHORPE	J D Johnson
M. F. JOHNSON	11 BURTON CRES STANTHORPE	M. F. Johnson
Suzette Pill	5 Pioneers Pde Stanthorpe	Suzette Pill
Dennis Stanbridge	5/21 Granite St Stanthorpe	Dennis Stanbridge
MYIHOBA	163 SONGO L. GREENCROFTS 4380	MYIHOBA
JOY PARSONS	12 PHANTH APPLETHORPE	Joy Parsons
MALCOLM PARSONS	12 PLANT LANE APPLETHORPE	Malcolm Parsons
Loretta Hardy	65 Railway St Stanthorpe	Loretta Hardy
Ray Richardson	225 TUNNERS RD DAVEN	Ray Richardson
ROB IRONSIDE	8 ROESSLER AVE APPLETHORPE	Rob Ironside
CYRIL CHARNOVOD	4/19 HARRIS ST STANTHORPE	Cyril Charnovod
Irene Green	309 Sugarloaf Rd Stanthorpe	Irene Green
Paul Huri	363 Granite Belt Drive, Thulimbah	Paul Huri
Bob Johnson	384 Amosfield Rd Stanthorpe 4380	Bob Johnson
DAVID FAIRBANK	727 GRANITE BELT DR COTTONVALE	David Fairbank
Y KRIEGER	1298 Sugarloaf Rd	Y Krieger

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12.

To the Mayor and CEO of Southern Downs Regional Council.

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NAME	ADDRESS	SIGNATURE
Debbie Lightfoot-Dell	17 Connor St Stanthorpe	[Signature]
Jay NAUSS	9 WALLACE CRT W. GLEN APLIN	[Signature]
C KAISER	1186 TEXAS Rd Greenland	[Signature]
C RAWSON	1186 TEXAS RD	[Signature]
Rosemary Malec	3 Casey St	[Signature]
B Carter	76 Mt Sterling Rd Glen Aplin	[Signature]
LEONIE BOUCE	315 NUNDUBBERNIERE RD STOR	[Signature]
SUSAN O'DEA	274 Hambrook Rd. Ingwood	[Signature]
Geoff O'Dea	274 Hambrook Rd. Ingwood	[Signature]
MIRIAM CHADWICK	7/43 MARSH ST STANTHORPE	[Signature]
JERRY ORLOH	2117 BUKEY RD BALLANDRA GLD	[Signature]
Sharon Miller	715 Spring Creek Rd	[Signature]
Jurgens De Haenen	Appelthorpe Ban CK	[Signature]
Allison Prosser	94 West Lane The Summit	[Signature]
Jim Merritt	133B Ridge Rd The Summit	[Signature]
A. Chambers	30 Symes St. Stanthorpe	[Signature]
A Giannicola	4/5 Greenup St Stanthorpe	[Signature]
PAT BUNDOCK	43 Callandoon WARRANGARRA	[Signature]
V. LEONARD	27 College Rd. STANTHORPE	[Signature]
J. Mau	293 Spring Creek Rd, Greenland	[Signature]
EVE Franklin	213 Rabbit Fence Rd Cottrell	[Signature]
Timothy Buchanan	12 Connor St Stanthorpe Q	[Signature]
CAROLINE ADAMS		
GRANT NEWSON	151 BRIDGMANS RD BROCKMONT Q	[Signature]
Raymond Owen	49 Matthews Lane The Summit.	[Signature]
FRANCIS DICKENS	13 RUBY STREET	[Signature]
William O Davies	463 Back ck rd Stanthorpe	[Signature]
P. REILLY	43 GREENUP ST STANTHORPE	[Signature]
V. RICHARDSON	43 GREENUP ST STANTHORPE	[Signature]
L. WARE	OMARS HOTEL STANTHORPE	[Signature]
C. ALLEN	4 TOWINI Terrace "	[Signature]
G. DUNE	81 Connor St "	[Signature]
M. O'Brien	7 Recreation Cres	[Signature]
V. FOSTER	177 ROBERTSON RD AMERS	[Signature]

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NAME	ADDRESS	SIGNATURE
JOAN McFARLANE	17 MARSH ST STANTHORPE.	J. McFarlane
JOHN LANCIBA	18 PLANT STANTHORPE.	J. Lanciba
GLEN ELMS	99 ELMS MOUNT TULLY	G. Elms
CATHERINE ARDEN	4 MONROE PARADE STANTHORPE	C. Arden
Carol Parkinson	5 MINNA ST, STANTHORPE	Carol Parkinson
Tom Rutledge	34 PURPOINT RD STANTHORPE	Tom Rutledge
Ellen Saultrey	54 PURPOINT ST STANTHORPE	E. Saultrey
PATRICIA REILLY	43 GREENUP ST STANTHORPE	P. Reilly
VAL RICHARDSON	47 GREENUP ST STANTHORPE	Val Richardson
Jim Howard	35 KEATS RD BROADWATER	J. Howard
Derek Jones	1 WHITE ST STANTHORPE	Derek Jones
Pam MacCann	4 HAIR ST THE SUMMIT	Pam MacCann
CAROLYN ALLEN	6 TORRINI TERRACE	Carolyn Allen
Catherine Johnson	94 FOLKESTONE ST STANTHORPE	Catherine Johnson
Gwyn Johnson	94 FOLKESTONE ST STANTHORPE	Gwyn Johnson
Zoe Kim	30 Church Rd The Summit	Zoe Kim
Bonnie Anne Gash	614 Sugarloaf Rd, Kyroomba	Bonnie Anne Gash
A.T. GHALSA	315 GRANITE BELT DR	A.T. Ghalsha
Scott Porter	69.5 Amiens Rd Stanthorpe	Scott Porter
LEANNE UNDERY	12 HILLCREST STREET STANTHORPE	Leanne Undery
Gillian K. DIBBOTT	19 BRITANNIA ST STANTHORPE	Gillian K. Dibbott
BOB DIBBOTT	19 " " "	Bob Dibbott
L Blackstock	6 Ruby St Stanthorpe	L Blackstock
THOMAS	935 SUGARLOAF RD. PO BOX 946 4380	Thomas
DJ VILLERAT	DACOUTH RD STANTHORPE	DJ Villerat
M. BEER	DAICETH RD STANTHORPE	M. Beer
J. CLAUBEN	225 ELLWOOD RD APPLETORPE	J. Clauben
D. GRAY	403 SUGARLOAF RD, STANTHORPE	D. Gray
Yue-Hsuan Shen	403 SUGARLOAF ROAD, STANTHORPE	Yue-Hsuan Shen
CORNEL GOODMAN	22 MANDELHOW RD THE SUMMIT	Cornel Goodman
T. MILES	86 HIGH	T. Miles
N. PLUMMER	199 AMOS FLD RD, STANTHORPE	N. Plummer
J. BLANK		
A. BOWER	9, LANE STREET, STANTHORPE	A. Bower

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To the Mayor and CEO of Southern Downs Regional Council.

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NAME	ADDRESS	SIGNATURE
Nicholas Dachs	9 Lane St Stanthorpe	N Dachs
G NAGY	128 BROWN & CHY RD.	G Nagy
J Miller	'Arcadia' 18 Sand Rd	J Miller
G Miller	Arcadia 18 Sand Rd.	G Miller
W. Prime	4 Gla-Nor Dr Stanthorpe	W Prime
Rhyn Bondfield	9 Catherine St Stanthorpe	Rhyn Bondfield
R Belford	54 Belford Eureka	R Belford
H Spruce	63 Wallangarra Rd	H Spruce
E. ELIOTT	14 HILL CREST ST	E Elliott
PAUL MALONEY	74 HARS LEFT 7 AMIENS	Paul Maloney
Ron Kurling	A1 Granite Belt Dr The Summit	Ron Kurling
Kris Thourard	232 Glen Niven Rd. The Summit.	K Thourard
TJ BENUSSI	211 CANNON CK RD STPE 4380	TJ Benussi
CHARLY BRITTON	76 MT. TULLY RD	Charly Britton
DAPHNE HARRISON	135 WINKLER RD GLEN APPLIN RD 4381.	Daphne Harrison
MARK WINKLER	135 WINKLER RD., GLEN APPLIN	M. A. Winkler
Brian LESLIE	17 Mc Cullen St Stanthorpe	Brian Leslie
N. KELLY	8 ANZAC ST. STANTH.	N. Kelly
G. KELLY	8 ANZAC ST. STANTHORPE	G. Kelly

19

9.

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NAME	ADDRESS	SIGNATURE
Joh Ullade	UNIT 4/7 HARRIS STREET STANTHORPE	Joh Ullade
NOEL WADE	Unit 4/7 HARRIS ST STANTHORPE	NOEL WADE
J Maitland	25 MARSH ST STANTHORPE	J. maitland
A. MAITLAND	25 MARSH ST STANTHORPE	A. Maitland
J R CHAPMAN	33 LOCK ST. STANTHORPE	J R Chapman
G. SCHREIBER	29 HOEY LANE, STANTHORPE	G. Schreiber
G. ROE	197 PROSPECT CR. STANTHORPE	G. Roe
S. Borer	8 Alice St. Stanthorpe	S. Borer
D. COLBRAN	33 SYMES ST. STANTHORPE	D. Colbran
LEE WILLIAMS	16 LANE ST STANTHORPE	Lee Williams
KERRY MARIE	16 LANE ST STANTHORPE	Kerry Marie
N. GALE	21 Syms St, STANTHORPE	N. Gale
H. Smith	42 Mt Tully, Stanthorpe	H. Smith
Z. Keen	185 QUIRKS RD AMIENS	Z. Keen
KENNER LISTER	6 LOFARDS RD S/LEA	Kenner Lister
PAUL LISTER	6 Lofards Rd. Severnlea	Paul Lister
Mavis Crang	108 Bach Ch Rd Severnlea	Mavis Crang
Les Crang	108 Bach Ch Rd Severnlea	Les Crang
Alesha Munro	136 Gangemi Rd Thulimbah	Alesha Munro
David Whitehouse	136 Gangemi Rd Thulimbah	David Whitehouse

100! T. M. O. R. A. E.

7.

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NAME	ADDRESS	SIGNATURE
PIERRE SPARKS	27 MCOSKER DR. DALVEEN	
Wendy Abbott	PO Box 4101 Dalveen	
B M Murray	PO Box 473, Stanthorpe 4380	
Ann Mahony	PO Box 118 Ballandean	
CHRIS GARGYLL	Texas Road	
K E Cavallaro	682 Eukry Rd Stanthorpe	
Sarah Schweizer	60 Nathan Tce, Xeerongpilly 4105	
Ashley RAY	115 Scott St, Temora	
Aleedra Ray	115 Scott St, Temora	
Robert Derkin	94 Munsworth St, Temora	
Steffi Mann	Stanthorpe	
DINARSH	Stanthorpe	
Wendy Abbott		
R. Edgar	243 Lumberton Rd G'Apin	
Kelly O'Brien	37 Lannington Tce Dutton Park	
ELLY SPELLMAN	6 PITTS ST, STANTHORPE	
KAROL DRICA	21 Nicholson Rd Stanthorpe	
VERONICA NIMENINEN	34 COSMO IN COTTONVALE	
Anita Owens	Matthew Lane The Summit	
ANN TOBIN	8 Vickie Crt Stanthorpe	
MORAG OSOSKI	11 Wright Court Stanthorpe	
Dirk Kent	Edenval Eukry	
Melita Sprinza	4 Catherine St Stanthorpe	
EMMA LAWLESS	40 RICH ST STANTHORPE	
CHRISTIE	MINNA ST STANTHORPE	
CHRIS HINE	HDRANS GEORGE RA EXETER	
MARG VINCENT	1027 SUMNER HWY TEMORA	
Kristina Somerset	843 Granite Belt Drive Dalveen	
BRIN WILKINSON	6 GIKER DR	
M J. SHEAHAN	31 MAJORS ST	
LEW JACOB	232 MARINUS RD MURRAY	
Sherelle Rossow	193 Beverley Rd, Severnlea R	
Ruth Milennan	280 MURRAY RD Stanthorpe	
MARION CARICE	" " "	

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8

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NAME	ADDRESS	SIGNATURE
Jenny Blyth	7/38 Connor St. Stanthorpe	Jenny Blyth
John Simpson	69 Sugarloaf Rd Stanthorpe	John Simpson
Belinda Rowen	27 Glenalla Rd Cannons Creek	Belinda Rowen
D.I. ROWEN	10/4 Day St Stanthorpe Nc	D I Rowen
SUE PROBSTING	2 SLADE AVE., WARWICK NSW	Sue Probsting
Megan Kinside	8 Reessler Avenue	Megan Kinside
C. PAIN	8 Reessler Avenue	C Pain
BILL HUMBLE	1 TYREL ST, STANTHORPE	Bill Humble
DON DOWDING	48 A greenup st Stanthorpe	Don Dowding
KAY HERAN	32 MACLEAN LANE, GLEN APLIN	K Heran
G. DEWHURST	LOT 29 BELMONT DRIVE, DARRIN	G Dewhurst
C. EVANS	291 Granite Belt Dr Thulimbah.	C Evans
BRENDON DUNN	91 WHISKEY GULLY RD, STANTHORPE	B W Dunn
Jenny Dunn	91 Whiskey Gully Rd. Stanthorpe	Jenny Dunn
DIANNE WREN	34 BRITANNIA ST STANTHORPE	Dianne Wren
Crystal Vercoe	30 severn st Texas QLD	Crystal Vercoe
FRAN DONGES	9. SMITH ST STANTHORPE	Frans Donges
GREG PATENSON	49 PYRAMIDS RD STANTHORPE	G Paterson
Jean Gilmour	18 Conundrum St Stanthorpe	Jean Gilmour

To the Mayor and CEO of Southern Downs Regional Council.

18

Re: Fluoridation of Stanthorpe water supply:-

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Principal Petitioner: Susan Joan Johnson, 384 Amosfield Rd, Stanthorpe Q 4380

NAME (block letters please)	ADDRESS	SIGNATURE
VAL DAVIS	9 SANGRILLO CT. STANTHORPE	V. D. Davis
DEWKE MILTON	110 LOCK ST STANTHORPE	DEWKE
CARMELA NICASTRO	17 SMITH ST STANTHORPE	C. NICASTRO
Laura Kidd	24 Clarke St, Stpe.	L. Kidd
Pop Hill	118 NORTH ST TURA	Pop Hill
ROB HARVEY	5114 NELSON CR. HAPPY VALLEY	R. Harvey
A. HARVEY	" " "	A. Harvey
T. DeVries	27348 New England Highway, Glen Apple	T. DeVries
M. DeVries	Bents Rd Ballanclough	M. DeVries
S BANNON.	20 Schumann Lane Thulimbah	S. BANNON
P. Lewis	61 Whiskey Gully Rd.	P. Lewis
mmccarthy.	17 Wallangarra Rd	mmccarthy
Ben Moxham	2/35 Maryland st.	B. M.
Wendy Abbott	the box by Glen Apple	W. Abbott
John Jacobson	104 Diamantina Ln	John Jacobson
Andrea Lyons	5 Sheahan St, Stanthorpe	A. Lyons
HELEN GERRITT	38 RICH ST STANTHORPE	H. Gerritt
HOWARD VIDLER	31 BRIDGE ST, STANTHORPE	H. Vidler

7) Patty Moxham 2 M'GREGOR TRCE STANTHORPE P. Moxham

17.

To the Mayor and CEO of Southern Downs Regional Council.

Re: Fluoridation of Stanthorpe water supply:-

1. It is very costly
2. It is inequitable: only 50% of the old shire is supplied with town water, so the other 50% are excluded
3. In excess of 96% of the fluoridated water supply is not ingested: it waters gardens, is flushed away, washes clothes, and is used in many other ways.

We, the undersigned residents of SDRC, request that Council cease adding fluoride to the town water supply, and investigate the provision of fluoride tablets, a safer controlled and pharmaceutical grade CHOICE to the people of Stanthorpe.

Principal Petitioner: Susan Joan Johnson, 384 Amosfield Rd, Stanthorpe Q 4380

NAME (block letters please)	ADDRESS	SIGNATURE
Robyn Ferguson	11 BAUMAN AVE	[Signature]
Christie Schweizer	Lot 41, Mountin Creek Tende field	[Signature]
JANDRA MCKENNA	604 SPRING CR RD STANTHORPE	[Signature]
Lyndie Evans	162 Munnar St Munnar	[Signature]
Sen Lohito	22 W. L. St Stanthorpe	[Signature]
Ingrid Sibley	438 Mannis Road	[Signature]
Anne-marie McDavid	15 Dorcas Street Stanthorpe	[Signature]
Tracey Mowles	1114 Rabbit Fence Rd Forrester	[Signature]
Zoe Collins	355 Mt Tully Rd	[Signature]
Mark Hall	457 Donnelly's Creek Road - Forrester	[Signature]
Mitchell O'Brien	7 Recreation Cres	[Signature]
Kenne Hawton	23 Creek St	[Signature]
Emma Lawless	40 Rick St Stanthorpe	[Signature]
Sandra Emery	Britannia St Stanthorpe	[Signature]
Manoie Brodie	PO Box 146 Stanthorpe	[Signature]
B. Fiedler	384 Sorrento Rd Stanthorpe	[Signature]
J. Linn	69 Ross St Stanthorpe	[Signature]
K. Jovak	41 Dorcas St Stanthorpe	[Signature]

2)

19.

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NAME (block letters please)	ADDRESS	SIGNATURE
Penney Davies	PO Box 434 Stanthorpe	[Signature]
Malcolm Spence	PO Box 507 Stanthorpe	[Signature]
Kristin Park	445 Amosfield Rd Stanthorpe	[Signature]
Alise Durre	P.O. Box 1009 Stanthorpe	[Signature]
Grace Galsbad	35 Summer St Stanthorpe	[Signature]
Tracey Moulton	1114 Rabbit Fence Rd Stanthorpe	[Signature]
Steve Wood	1204 Mitherton Rd Stanthorpe	[Signature]
John Singer	69 Superleaf St. Stanthorpe	[Signature]
H. Vanden Schmidt	78 Quayside Rd. Stanthorpe	[Signature]
Lesley Asmussen	16 Ryan St. Stanthorpe	[Signature]
Deane Stanbridge	5/21 4th Ave SE Stanthorpe	[Signature]
A. Lawrence	P.O. Box 240 Stanthorpe	[Signature]
SHARIN RUSHER	PO BOX 946 STANTHORPE	[Signature]
Wendy Borsari	35 Granville St Stanthorpe	[Signature]
Ruby West	73 MURKIN LANE STANTHORPE	[Signature]
David Dwyer	120 Mitherton Rd Stanthorpe	[Signature]
Alfred Dwyer	THORPE ST STANTHORPE	[Signature]
John	1000 Mitherton Rd Stanthorpe	[Signature]
1515 Campbell	PO Box 32 Ballandean 381	[Signature]
Chris Wyatt	P.O. Box 961 STANTHORPE	C. Wyatt
Pat Price	30 DENHAM ST STANTHORPE	[Signature]
Marie Trenchard	30 DENHAM ST STANTHORPE	[Signature]
H. Blackburn	41, 2 Denham St "	H.B.
M. Greve	Barker Rd W Lindsay Rd Tamborine	[Signature]
MIT HARDELL	BARKER RD EUNEY	[Signature]
AY DZIASTNY	12/4 GRANVILLE ST STANTHORPE	[Signature]
F. HAMPTON	PO BOX 24 (EX 4543) STANTHORPE	[Signature]
D. B. F. F. F.	10154 FLOID RD NBN RD STANTHORPE	[Signature]

(9)

16.

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NAME (block letters please)	ADDRESS	SIGNATURE
Pia Pugno	3 MILL ROAD STPE	Pia Pugno
PETER PUGNO	3 MILL ROAD STPE	P. Pugno
DAVID JANSKY	46 MATTHEWS LANE	AT
Julian Pfeiffer	34 Creek Street	JP
Paul Jansky	46 MATTHEWS LANE	Paul Jansky
LUCIA TAYLOR	52 WILKES ROAD BIDEAN	L. Taylor
RACHEL CAVANAGH	1 THORPE ST STPE	R. Cavanagh
RACHEL CAVANAGH	1 THORPE ST STPE	R. Cavanagh
Leisa Gillham	85 Swans Ln Amiens	Leisa Gillham
MIA Cooper	310 Hallway Dr Collingdale	M. Cooper
David McMahon	51 Rozieres Shool Rd.	David McMahon
Juliet Meurant	1-3 Victoria St Stanthorpe	Juliet Meurant
Kellie Cook	17 Pioneers Rd Stanthorpe	Kellie Cook
Rosary Haslett	24 Thompson St Stanthorpe	R. Haslett
DR. HARRIS	1/1111 Lark St Stanthorpe	Dr. Harris
DR. HARRIS	1/1111 Lark St Stanthorpe	Dr. Harris

15

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NAME (block letters please)	ADDRESS	SIGNATURE
BERYL SMITH	2 DENTHAM ST STANTHORPE	B. Smith
JOHN SMITH	2 Dentham St Stanthorpe	John Smith
ROSEMARY MCMANUS	51 Pipers School Rd Pipers	R. McManus
OWEN O'BRIEN	7 RICHMOND AVE STANTHORPE	O. O'Brien
Martin Cleland	764 Waghorn Rd Stanthorpe	M. Cleland
PATRICIA BOULTON	83 AMOSFIELD RD STANTHORPE	P. Boulton
RAY BOULTON	83 AMOSFIELD RD STANTHORPE	R. Boulton
Doris Briske	126 MT TULLY CASHPERE	D. Briske
KIRSTY SMITH	285 THRENDALG RD BRIDGEMAN	K. Smith
John Byrnes	126 WATSONS CREEK RD. BRIDGEMAN	J. Byrnes
L. CRAIG	105 WATSONS CREEK RD. BRIDGEMAN	L. Craig
DARYL BAYTH	7/38 CORNER ST STANTHORPE	D. Bayth
D. ELDRIDGE	87 AMOSFIELD RD	D. Eldridge
J. Eldridge.	RUBY ST, STANTHORPE	J. Eldridge
L. Craig	3 Reid Road Sevenker	L. Craig
Z. Walker	57 Lees Mt Rd Stanthorpe	Z. Walker
L. CRISP	36 NELSENS ROAD	L. Crisp
JOE HAYDARY	20 WATSONS CREEK RD	J. Haydary

NO FLUORIDE!

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NAME	ADDRESS	SIGNATURE
Paul Jansini	46 MATTHEWS LANE THE SUMMIT	[Signature]
Monique Spencer	50 Riley St Tentfield	[Signature]
Chloe Kidd	5 College Rd Stanthorpe	[Signature]
Carleen Russell	21 Rich St Stanthorpe	[Signature]
Suzette P M	5 Pioneers Pde Stanthorpe	[Signature]
Carmen James	14 White St, Stanthorpe	[Signature]
Deant Horne	68 Railway St, Stanthorpe	[Signature]
Suzanne James	41 Sugarloaf Rd, Stanthorpe	[Signature]
J. K. H. 1502	1298 Sugarloaf Rd Stanthorpe	[Signature]
MORAG OSOSKI	QML PATHOLOGIST, STANTHORPE	[Signature]
E. Miles	72 Border St Wallangarra	[Signature]
CHRIS WATTS	20 BOX 970 JHU	[Signature]
Maryanne Hoffman	P.O. Box 1058 Killarney	[Signature]
Cherry Johnson	337 Spring St Toowoomba	[Signature]
Melissa Johnson	337 Spring St Toowoomba	[Signature]
Angela Taylor	1037 1/2 KENZIE RD TESTERFIELD	[Signature]
CARIELA NICASTRO	17 SMITH ST STANTHORPE	[Signature]
JEFF MCMAHON	51 POLICUS SCHOOL POLICUS	[Signature]
R. J. LEONARD	27 College Rd Stanthorpe	[Signature]
V. F. LEONARD	27 College Rd Stanthorpe	[Signature]
E. E. FOSTEMA	17 MINNA ST. STANTHORPE	[Signature]
DIANA HANTZ	24 BRIDGE ST	[Signature]
C. LIPPI	COTTONVALE 4375	[Signature]
R. McDonnell	315 NUNDUGGERMERE RD BLUETHER	[Signature]
ANDREW KIDD	24 CHURCH ST STANTHORPE	[Signature]
Don Velen	1/41 DENHAM ST	[Signature]
Stella Crisp	20 Clark St, Stanthorpe	[Signature]
Kara English	2 Vichie St. Stanthorpe	[Signature]
Shirley Palm	Townsend Rd ALBA ARLIN	[Signature]
Roslyn Kamara	25 Britannia Street	[Signature]
SHARDAE ROS	18 BOAT FIELDS ROAD, STANTHORPE	[Signature]
SHADON NEWLAND	10 ALICE ST STANTHORPE	[Signature]

Re: Fluoridation of Stanthorpe water supply:-

- We, the undersigned residents of SDRC, request that Council cease adding fluoride to the town water supply, and investigate the provision of fluoride tablets, a safer controlled and pharmaceutical grade CHOICE to the people of Stanthorpe.

NAME	ADDRESS	SIGNATURE
Emma Lambat	76 Greenup St	E Lambat
BURT ADAMS.	276 DEUTSCHER MT TOLLY	BAD
MIKE HAMES	99 AMOSFIELD RD STANTHORPE	M Hames
GRANT THORNTON	223 McKECKINIE RD RUBY CREEK	G Thornton
AURIE ASTILL	439 GRANITE BELT DRIVE THUMMISTON	A Astill
Wendy Clark.	66 Mayfair Lane Applethorpe	W Clark
Linda Miller	Arcadia 18 Sand Rd Cherry Gully	L Miller
R Edgar	243 Lumberlost Rd Glenelg	R Edgar
M NEWMAN	104A AMOSFIELD RD STAN	M Newman
N Carter	124 Burkers Lane Cannock	N Carter
F. BONFANTI	432 OLD WARWICK RD THE SUMMIT	F Bonfanti
Debbieann McPaul	13 Thorndale Rd Broadwater	D McPaul
Cecil Paulsen	40 Hillcrest St Stan	C Paulsen
Sally Hancock	College Rd Stoke	S Hancock



50/50

2.

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NAME	ADDRESS	SIGNATURE
M Glynnas	22 Bridge Stanthorpe	M Glynnas
E. Searts	PO Box 16 Matthew St Stanthorpe	E. Searts
JOHN SEARLE	16 MATTHEW ST STANTHORPE	John Searle
CAR QUAGLIO	38 NELSON CRES STANTHORPE	Car Quaglio
W. GOODRICH	38 NELSON CRES STANTHORPE	W. Goodrich
L. LOING	202 Thorncliffe Rd Broadwater	L. Loing
J. SMITH	555 GARDFIELD RD. AMIENS	Jan Smith
B. F. CLARKE	238 TENG RD THE SUMMIT Q	B. F. Clarke
J. GUNY	541 NIELSEN RD MOUNT KIMO	J. Guny
Jan F. Lee	10 Margaret St Wallangarra	Jan F. Lee
Clifford K. Moore	57 Greenup St, Stupe.	Clifford K. Moore
SYRIL PRIMROSE	53 HOULT ST. Stanthorpe	S. Primrose
HELEN WILSON	449 Dunduberry Rd. Stpe	H. E. Wilson
JOAN SHRAPNEL	2 PIONEERS PDE STANTHORPE	Joan Shrapnel
SANDRA VELEZ	3090 AMIENS Rd Thulimbah	Sandra Velez
Shannon Cox	1 High St. Stanthorpe	Shannon Cox
NT DEMPSTER	4/5 649 B STANTHORPE	N. T. Dempster
LT KELLY	WILIE CREEK	L. T. Kelly
Beth Woodhouse	103 Augustus Rd	Beth Woodhouse
TERRANCE JACKSON	151 SONGLO LANE	T. Jackson
JEAN RIDER	14 BARWELL ST, WALLANGARRA	J. K. Rider
Little John	16 Bridge St. Stanthorpe	Little John
Pam O'MALLEY	2509 PYRAMIDS RD WYBERKA	Pam O'Malley
ANDREA PULEM	23 MINNA ST. 4300 STANTHORPE	Andrea Pulem
Mary Vincent	The Gains Bureau Hwy TENTERFIELD	M. Vincent
Sherrill Johnstone	32 Conner Street Unit 4	S. Johnstone
Ryan Fitzgerald	763 Texas Rd Stanthorpe	R. Fitzgerald
Julia Andchev	20 Hillcrest St Stanthorpe	J. Andchev
Johnnie	17 Johnson Street Stanthorpe	Johnnie
S. VINCENT	48 CONNOR ST, Stanthorpe	S. Vincent
D CALLAGHAN	7 LANE ST STANTHORPE	D. Callaghan
D. BAYLEY	10 BARTON ST, STANTHORPE	D. Bayley
F RAD	21 PIONEERS PDE	F. Rad

33

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[illegible]

5

Facts

on water fluoridation in Queensland



fluoride
the missing link



Tooth decay and fluoride

- Queenslanders have the highest levels of tooth decay and the lowest level of access to water fluoridation in Australia.
- Fluoride is a naturally occurring compound found in water, plants, rocks, soil, air and foods.
- Topping up fluoride levels in water can reduce the risk of dental decay by up to 40%.
- Levels of tooth decay for Queensland children are much higher than those in other States and Territories, and the gap may be widening.
- 67% of Queensland children have experienced tooth decay by eight years of age.
- Children aged 5 to 12 years in Townsville (which has been fluoridated since 1964) have 45 per cent less tooth decay than Brisbane children.
- Every year, around 2000 pre-schoolers need to be hospitalised for severe dental decay.
- Only 5% of Queenslanders have access to water fluoridation compared to 70–100% coverage in other States and Territories.
- Townsville, Bamaga, Dalby, Mareeba and Moranbah councils provide water fluoridation.
- Several other States are continuing to make progress towards 100% fluoridation for populations of 1000 or more.

**Every person of every age
benefits from drinking fluoridated
water throughout their life. Children
benefit as soon as their teeth are
formed and elderly people
keep their teeth for longer –
fluoride reduces their chances
of developing tooth decay.**

Cost-effectiveness of water fluoridation

- Evidence of improvements in oral health will be shown within five years of implementation.
- A recent review of water fluoridation found an average of 2.25 less decayed teeth per child. That is 225 less decayed teeth in a population of 100 children.
- For each \$1 invested in water fluoridation, the estimated saving for an individual is between \$12.60 – \$80.00, with greatest benefit to the most disadvantaged.

Safety of water fluoridation

- Numerous studies and subsequent reviews have confirmed the effectiveness of water fluoridation in reducing dental decay for the whole population.
- The fluoridation of public water supplies has been practised around the world for more than sixty years; it is acknowledged as one of the 10 greatest public health achievements of the 20th century.
- A recent national review of water fluoridation found no negative health effects and only a slight increase in dental fluorosis.
- Water fluoridation gives extra protection against tooth decay but a healthy diet, regular brushing and flossing and regular dental check-ups are essential for good oral health.
- More than 150 major health organisations including the World Health Organisation, the Australian Medical Association (AMA), and the Australian Dental Association (ADA) support water fluoridation.

For more information on water fluoridation go to the following websites:

Queensland Health:
www.health.qld.gov.au/fluoride

Australian Dental Association:
www.ada.org.au

World Health Organisation:
www.who.int/en



Queensland Government
Queensland Health



Fluoridation FAQ's

The most frequently asked questions about water fluoridation are answered below.

- What is Water Fluoridation?
- But most people already use fluoride toothpaste. Is water fluoridation still needed?
- How do we know that water fluoridation strengthens teeth?
- Building and maintaining fluoridation plants is expensive. Is it worth it?
- What about chemicals used in fluoridating water supplies? Are they safe?
- Is water fluoridation mass "medication"?
- Are there any adverse health effects associated with water fluoridation?
- Could I be allergic or sensitive to fluoride in drinking water?
- What do experts say about the safety and effectiveness of water fluoridation?

What is Water Fluoridation?

Water fluoridation is the topping up of the levels of naturally occurring fluoride in the water to strengthen teeth against tooth decay. Fluorides are minerals found very commonly in the earth's crust and in all water supplies. American scientists in the 1930s found that people living in towns with higher levels of fluoride in the water experienced less tooth decay than people living in areas with much lower levels of fluoride. Community water fluoridation began in America in 1945 and spread rapidly once its effectiveness against tooth decay became obvious.

Most Australian towns and cities were fluoridated in the 1960s and 70s, and today around 90% of Australians enjoy the decay fighting benefits of water fluoridation. Fluoridated water means fewer fillings, fewer extractions, and fewer visits to the dentist - resulting in healthier teeth, better smiles, and less pain and suffering.

Health and scientific authorities around the world have endorsed fluoridation for decades, and the number of people around the world drinking fluoridated water continues to grow. Where water fluoridation is impractical, many countries around the world use fluoridated salt or other forms of fluorides as alternatives.

But most people already use fluoride toothpaste. Is water fluoridation still needed?

Yes. Dentists strongly recommend fluoride toothpastes to reduce tooth decay, and water fluoridation provides an additional benefit.

How do we know that water fluoridation strengthens teeth?

Scientific studies in Australia and overseas consistently report reduced tooth decay in children and adults who drink fluoridated water. The 2002 Australian Child Dental Health Survey¹ examined more than 136,000 children across Australia, and specifically recorded whether they drank fluoridated water or not. The survey found that no matter which state or territory children came from, what age group they were from, whether they were rich or poor, or whether they lived in the capital city or regionally or remotely, children who drank fluoridated water had significantly less tooth decay than children who didn't.

A major 2012 Australian study² analysed all studies published worldwide from 1990-2010, in any language, which reported the effects of water fluoridation. The authors found 59 studies from 10 countries, yielding 83 separate evaluations into the effectiveness of water fluoridation (30 for primary teeth and 53 for permanent teeth). Thirteen of the studies were conducted in Australia. Every one of these 59 studies without exception showed a significant reduction in tooth decay from water fluoridation, with most showing reductions of around 20-60%. It is important to note that fillings have a limited life span, and are regularly replaced or repaired. Preventing one permanent tooth cavity in a child may prevent not just one cavity, but a whole lifetime of treatment on that tooth, with each successive treatment becoming larger, more complex and more expensive.

More recent Australian research based on the National Survey of Adult Oral Health 2004-06 confirmed that adults living in fluoridated areas also experience much less tooth decay, even when they grew up without fluoridated water or fluoride toothpaste³. Water fluoridation benefits all Australians.

Building and maintaining fluoridation plants is expensive. Is it worth it?

Yes. Directly or indirectly, we all pay for the cost of dental disease in our communities. Water fluoridation is an investment in public health that saves money for all Australians through fewer dental visits and reduced dental treatment costs. A 2012 study of the cost-effectiveness of water fluoridation in Australia concluded that "Extending coverage of fluoridation to all communities of at least 1000 people will lead to improved population health, with a dominant cost-effectiveness ratio and 100% probability of cost-savings"⁴.

What about chemicals used in fluoridating water supplies? Are they safe?

The only compounds which can be used for fluoridating water supplies are sodium fluoride, sodium fluorosilicate and fluorosilicic acid. These are chosen because they dissolve 100% in water and break down completely into harmless compounds, leaving none of the original chemical. Fluoride ions in artificially fluoridated water are identical to those already found naturally in the water.

Is water fluoridation mass "medication"?

Of course not. Fluoridation is simply the adjustment of the level of a substance already found naturally in all drinking water supplies to provide a major public health benefit. In 2006, the National Health and Medical Research Council, Department of Health and Ageing, and the New

Zealand Ministry of Health described fluoride as a 'nutrient' in the Nutrient Reference Values for Australia and New Zealand document, adding that "Because of its role in the prevention of dental caries [decay], fluoride has been classified as essential to human health".

Governments have a responsibility to make decisions for the greater public good. Examples in public health include the chlorination of drinking water to prevent water-borne illnesses and the mandatory addition of folic acid, thiamine and iodized salt to bread in Australia to prevent spina. bifida, neurological illnesses, goitre and the mental retardation associated with iodine deficiency. Our communities readily accept these and water fluoridation as simple, sensible, and highly effective public health measures.

Are there any adverse health effects associated with water fluoridation?

Drinking optimally fluoridated water is not harmful to human health. Water fluoridation is possibly the most widely studied public health measure of all time, and hundreds of studies over many decades have assessed possible associations between water fluoridation and a wide range of health conditions. Systematic reviews conducted in Australia and overseas consistently report that scientific evidence does not support an association between water fluoridation and any adverse health effect.

Water fluoridation will result in a slight increase in the incidence of dental fluorosis, seen as a slight mottling or flecking of tooth enamel. If it occurs, fluorosis is usually very mild, only detectable by a dentist, and does not damage the teeth. Tooth decay, on the other hand is a destructive and disfiguring process, repair of which causes its own cosmetic problems, as well as pain, trauma, and significant financial cost. The benefits of fluoridation far outweigh any risks.

Could I be allergic or sensitive to fluoride in drinking water?

No. The American Academy of Allergy, Asthma, and Immunology and the Council of the British Society for Allergy and Clinical Immunology have both stated that "there is no evidence of allergy or intolerance to fluoride as used in the fluoridation of water supplies".

What do experts say about the safety and effectiveness of water fluoridation?

"Fluoridation of drinking water remains the most effective and socially equitable means of achieving community-wide exposure to the caries prevention effects of fluoride". National Health and Medical Research Council, 2007

"The benefits of fluoride for the prevention and control of dental caries have been known to the scientific and public health community for more than 60 years. Regrettably, particularly people living in developing countries and disadvantaged communities are deprived of fluoride for dental health". World Health Organization, 2007.

"...universal access to fluoride for dental health is a part of the basic human right to life". World Health Organization, 2006

"Fluoridation of drinking water...one of the ten great public health achievements of the 20th century". Centers for Disease Control, 2000

"There's now solid scientific evidence that fluoride added to drinking water helps to protect your teeth from decay. The claims of those who oppose fluoridation are often based on outdated information, questionable research and selectively picking studies that support their case. There's no convincing evidence for harmful effects from fluoride at the levels used in our water supply". Australian Consumers Association (Choice magazine), 2007

Water fluoridation is endorsed by the following Australian health and scientific authorities:


National Health and Medical Research Council
Australian Dental Association
Australian Medical Association
Royal Australian College of General Practitioners
Royal Australasian College of Physicians
Australian Academy of Science
Public Health Association of Australia
Alzheimer's Australia
Arthritis Australia
Australian Cancer Council
Osteoporosis Australia
Diabetes Australia
Kidney Health Australia
All Australian state and territory Departments of Health

Fluoridation Resources

1. Arnold JM, Slade GD, Spencer AJ. Water fluoridation and children's dental health: The Child Dental Health Survey, Australia 2002. Canberra: Australian Institute of Health and Welfare; AIHW Dental Statistics and Research Unit 2007.
2. Rugg-Gunn AJ, Do L. Effectiveness of water fluoridation in caries prevention. Community Dent Oral Epidemiol. 2012 Oct;40 Suppl 2:55-64.
3. Slade GD, Sanders AE, Do L, Roberts-Thomson K, Spencer AJ. Effects of fluoridated drinking water on dental caries in Australian adults. J Dent Res. 2013 Apr;92(4):376-82.
4. Cobiac LJ, Vos T. Cost-effectiveness of extending the coverage of water supply fluoridation for the prevention of dental caries in Australia. Community Dent Oral Epidemiol. 2012 Aug;40(4):369-76.
5. National Health and Medical Research Council. Nutrient Reference Values for Australia and New Zealand. Canberra 2005; Available from: http://www.nhmrc.gov.au/_files_nhmrc/file/publications/synopses/n35.pdf.

9.3 Warwick Walking & Cycling Strategy 2014

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Manager Infrastructure Services	File Ref: 28.16

Recommendation

THAT

1. Council adopt the draft Warwick Walking & Cycling Strategy 2014 for the purpose of conducting community consultation; and
2. The draft Warwick Walking & Cycling Strategy 2014 be publicly advertised for a minimum period of 21 days, following which a further report be brought back to Council for consideration and adoption.

Report

Summary/Purpose

A draft Warwick Walking and Cycling Strategy 2014 has been prepared for consideration by Council.

This report seeks Council endorsement of the draft Warwick Walking and Cycling Strategy 2014 for the purpose of conducting community consultation only.

Council Resolution

At its General Meeting held on 26 March 2014, the Council resolved:

"That a draft Footpath Master Plan be presented to Council by 30 April 2014 to allow for budget consideration, noting that additional resources would be required to complete the Draft Master Plan."

In response to Council's resolution, a draft Warwick Walking & Cycling Strategy has been prepared. Due to the limited timeframe and restrictive annual budget for 2013/2014, it was not possible to complete an all encompassing Southern Downs Walking and Cycling Strategy.

Subject to Council allocating sufficient funds in the 2014/2015 annual budget, the Warwick Walking & Cycling Strategy 2014 will be expanded to include other towns within Southern Downs such as Stanthorpe, Allora and Killarney respectively.

Walking and Cycling Strategic Plan

Active living is being promoted to integrate physical activity into our daily routine. Walking and cycling is central to active living and supporting healthy lifestyles. As well as improving our health and well-being, walking and cycling support environmental sustainability, safe communities, robust economies, and reduce our dependence on using the motor vehicle.

Despite this, many of our urban and rural environments are not overly conducive to walking and cycling. Our car-dominant environment and focus on infrastructure and budgets supporting this mode of transport makes the simple task of getting from place to place difficult for those who do not own a motor vehicle or who wish by choice to walk, cycle, or travel by other modes of transport.

Southern Downs, and by extension Warwick, is a highly valued place to live, work and visit. Opportunities for walking and cycling make a significant contribution to the built environment, local character, outdoor lifestyle and tourism appeal. However, Council faces a significant challenge in providing for a growing community that has ever-increasing expectations about:

- the standard to which paths will be constructed and maintained over time;
- the range of different activities (or uses) paths will accommodate;
- the range of age groups and abilities paths will cater for, the quality of path environments; and
- the connectivity of paths to important destinations in the local and broader community.

While there is moderate use of the existing pathway network in Warwick, a number of barriers exist that inhibit their effectiveness and continued use. Such barriers include:

- missing links and detours that make it difficult to navigate the path network to community destinations such as local schools, workplaces and recreation facilities;
- paths that are indirect and do not respond to residents' preferred routes (or desire lines) of travel to facilities and transport connections such as shopping centres, railway stations and bus stops;
- a lack of secure bike storage facilities and a transport system that does not accommodate bike transportation facilities;
- the poor condition of path surfaces;
- poor infrastructure including a lack of seating and directional, distance and information (way finding) signage;
- pathways that are congested because they have not been designed to cater for the level and type of use required by the community;
- congestion at end of trip destinations e.g. between bikes, cars and pedestrians at local schools by way of an example; and
- a lack of separation between pedestrians, cyclists and motor vehicles, particularly between cars and bicycles along some on-road paths and between cyclists and pedestrians along some shared paths.

The Strategy focuses on both on-road and off-road paths to ensure both networks are well integrated and duplication minimised. The intention of the walking and cycling network is to provide a series of safe and logical routes that provide direct and continuous connections between the major trip destinations that are accessible to all users and age groups. Such destinations generally include:

- Town centre and other smaller 'local' shopping centres;
- Schools and other educational facilities;
- Sporting facilities including ovals, tennis courts, basketball courts and netball courts;
- Recreational facilities including swimming pools, parks and gardens;
- Medical facilities;
- Railway stations and bus interchanges;
- Community facilities including libraries and recreation centres;
- Entertainment facilities including hotels, restaurants and cinemas;

- Aged care facilities, nursing homes, hospitals and health care centres;
- Tourist destinations, information centres and major attractions; and
- Employment nodes (i.e. industrial and commercial).

There are a number of different types of path users within the local community, each of which has varying skills and expectations that need to be catered for on the pathway network. An indication of the variety of users includes:

- Cyclists: Commuters, athletes, utility riders, students, children and recreational;
- Pedestrians: Joggers, walkers, dog walkers, people pushing prams, elderly, families, people with a disability (visual, cognitive, hearing and mobility impaired); and
- Other wheel vehicles: Wheelchairs, electric scooters/gophers, inline skaters, skate boarders, roller skates, and scooters.

Pedestrians and cyclists have basic needs whenever they walk or ride and in most instances these needs apply equally to pedestrians and cyclists, including:

- Adequate space to operate;
- Appropriate path surface;
- Maintenance of speed;
- Good connectivity and legibility;
- Lighting;
- Direction; and
- End of trip facilities (i.e. bike racks, bike enclosures, toilet facilities, access to water bottle filling stations etc).

The Walking & Cycling Strategy provides Council with the framework to promote and encourage walking and cycling throughout Warwick. It also guides where footpaths and cyclepaths should be strategically located and improved to make it easier for people, young and old, to walk and ride on a regular basis.

The Strategy identifies new paths for construction and improvements to the existing path network where necessary. In addition to the identified pathway improvements, Council allocates funding via its annual budget to facilitate maintenance of the existing footpath network. This is critical to ensure that the existing level of service provided by the path network is maintained and meets community expectations where practicable and affordable.

Historically, Council's infrastructure spend for the provision of new footpaths and cyclepaths has been relatively low when compared to other infrastructure such as roads. This is one of the reasons why many streets within Warwick (particularly those outside the town centre) do not have a footpath for pedestrians to utilise.

Whilst the overall implementation cost of the proposed pathway network for Warwick is relatively high, this is generally reflective of:

- the historically low infrastructure spend for footpaths and cyclepaths;
- the changed community attitude towards the need for better quality walking and cycling infrastructure and facilities;
- the requirement to cater for the diverse needs of the most vulnerable pedestrians and cyclists such as the elderly, young children and those with disabilities;
- the need to cater for future development within the planned growth areas of Warwick.

It is recommended that the draft Warwick Walking & Cycling Strategy 2014 be advertised for community consultation purposes for a minimum period of 21 days. Feedback received from the community will be considered and incorporated, if required, in the final Strategy. Following

redrafting to include community feedback, the final Warwick Walking & Cycling Strategy 2014 will be tabled at a future meeting of Council for adoption.

Budget Implications

Each year Council allocates, via the annual budget, a limited amount of funding to facilitate the construction of new footpaths and cyclepaths. In addition, Council undertakes periodic maintenance of the existing pathway network using funds from the maintenance budget. Historically however Council's infrastructure spending for the provision of new footpaths and cyclepaths has been relatively low when compared to other infrastructure such as roads.

Many of our urban and rural environments are not overly conducive to walking and cycling. If Council is committed to seeing more people actively involved in walking and cycling, significant funding will need to be allocated in future annual budgets to progress the development and improvement of the pathway network in line with the Warwick Walking and Cycling Strategy 2014.

Based on preliminary cost estimates, the Strategy identifies the following:

- New Pathway Construction - \$17,865,000
- Pathway Renewal - \$360,000

The Strategy assumes the pathway network will be improved over a 30 year time period. Based on the estimated costs, and assuming the walking and cycling network is delivered over a 30 year plus timeframe, Council will need to allocate in the order of \$500K to \$600K annually. If the Strategy is ultimately adopted, Council will need to actively pursue grant funding opportunities to lessen the financial burden to Council's annual budget.

Policy Consideration

The Southern Downs 2030 Community Plan identifies the following key visions:

Vision 2 - The Healthy and Active Southern Downs

The Southern Downs will attract and retain a range of high quality healthcare services to cater for the growing needs of the population in the region's major centres as well as smaller communities. Quality facilities, infrastructure, open space and programs will support health promotion, encouraging active and healthy lifestyles for all.

- 2.18 *Develop an extensive network of walking and cycling infrastructure to support alternative, sustainable and accessible transport methods.*

Vision 7 - The Well Connected Southern Downs

The Southern Downs will be serviced by accessible, affordable and well-connected transport networks that support residents, visitors and industry. Good connections will support easy access to and from major centres outside of the region.

- 7.11 *Develop an extensive network of walking and cycling infrastructure to support alternative, sustainable and accessible transport methods.*

Community Engagement

At this time, no community engagement/consultation has occurred.

Subject to Council adopting this report, the Warwick Walking & Cycling Strategy 2014 will be advertised for public comment for a minimum period of 21 days. Feedback received from the community will be reviewed and if necessary incorporated in the final version of the Warwick Walking & Cycling Strategy.

Legislation/Local Law

Local Government Act 2009 - Chapter 3, Part 3 Roads and Other Infrastructure

The applicable QLD legislation pertaining to road rules for pedestrians and cyclists is the Transport Operations (Road use Management - Road Rules) Regulation 2009

Options

Within any community there is a need for an accessible, equitable, safe and efficient transport system. Whilst walking and cycling may only make up a very small part of the overall transport system it is nonetheless very important. It not only provides an alternate method of transport, but also an effective means for exercise and recreation.

The draft Warwick Walking & Cycling Strategy 2014 has been specifically prepared to make the walking and cycling environment safer, attractive, legible, and more accessible to people of all age groups within our community. It has also been prepared to guide the future development and implementation of quality path infrastructure and facilities over the next 30 plus years to meet the current and future needs of the Warwick community.

Attachments

1. Draft Warwick Walking & Cycling Strategy 2014 [View](#)



Warwick Walking & Cycling Strategy 2014



"People walk and cycle for very different reasons and it is important to understand and plan for facilities that support different needs. Council is committed to effective planning and development of opportunities associated with walking and cycling in recognition of their well documented health and well-being benefits."

Revision	Date	Revision Details	Prepared By:	Approved By:
1.0	31 Mar 2014	Draft Strategy prepared for community consultation purposes	SB	SB
Current Revision: 1.0				

Approvals

Signature:

Name:

STEPHEN BELL

Title:

MANAGER INFRASTRUCTURE SERVICES

Signature:

Name:

PETER SEE

Title:

DIRECTOR ENGINEERING SERVICES

Definitions

Active Living	Active Living is a way of life that values and integrates physical activity into our everyday routines, helping people lead healthier, more active lives.
Active Transport	The term used to describe transport or commuter options that require physical activity e.g. cycling or walking to work or school
Activity Centre	Refers to community hubs such as transport hubs, education / school hubs, retail hubs, recreation hubs etc.
Commuter	A person who travels to a place of work or education by private or public transport or by walking or cycling.
Commuter cycling and walking	Cycling and walking for the primary purpose of accessing work, school or routine activities. These activities are distinct from walking or cycling activities undertaken for recreation or fitness purposes.
Council	Refers to Southern Downs Regional Council.
Footpath	Paths that are provided along roadsides for the use of pedestrians and cyclists under the age of 12 years.
Off Road Paths	Paths physically separate from road carriageways. These paths might be located on road reserves or they may follow natural features such as waterways.
On Road Paths	These are typically known as bike lanes and are provided as part of the road infrastructure. Some bike lanes are for the sole use of cyclists while others are shared by cyclists and motorists (e.g. for parking, turning).
Path	A generic term used to describe footpaths, on-road paths, shared paths, trails etc.
Shared Path (Shared Use Path)	A path that can be used for a number of activities including walking, cycling, inline skating, jogging, dog walking etc.

1. Background

Physical activity is widely recognised as being extremely beneficial to our quality of life, physical health and well-being. However, 6 out every 10 Australian adults do not meet the recommended levels of physical activity (2011 ABS).

In response, active living is being promoted to integrate physical activity into our daily routine. Walking and cycling is central to active living and supporting healthy lifestyles. As well as improving our health and well-being, walking and cycling support environmental sustainability, safe communities, robust economies, and reduce our dependence on using the motor vehicle.

Despite this, many of our urban and rural environments are not overly conducive to walking and cycling. Our car dominant environment and focus on infrastructure and budgets supporting this mode of transport makes the simple task of getting from place to place difficult for those who do not own a motor vehicle or who wish by choice to walk, cycle or travel by other transport modes.

In the context of rising levels of obesity, growing concern for the environment and impacts associated with climate change, dependency on car-based transport and increasing congestion and fuel prices, Council is focusing on sustainable transport planning and a clear implementation strategy for walking and cycling as a sustainable means to redress the hierarchy and balance towards connected and healthy communities.



Southern Downs is a highly valued place to live, work and visit. Opportunities for walking and cycling make a significant contribution to the built environment, local character, outdoor lifestyle and tourism appeal. However, Council faces significant challenges in providing for a growing community that has ever increasing expectations about the standard to which paths will be constructed and maintained, the range of different activities (or uses) paths will accommodate, the range of age groups and abilities paths will cater for, the quality of path environments, and the connectivity of paths to important destinations in the local and broader community.

Council is strongly committed to making Warwick, and eventually all of the major towns in Southern Downs, an area that better caters for the needs of all people who use paths including people in wheelchairs or electric scooters, parents/carers with prams, young children on scooters, as well as walkers and cyclists. This Walking & Cycling Strategy (the 'Strategy') has been developed to provide Council with the framework to promote and encourage walking and cycling throughout Warwick. It has also been developed to guide where footpaths (including trails) and cycle paths should be strategically located and improved to make it easier for people, young and old, to walk and ride on a regular basis. Consequently, this Strategy identifies the essential on-road and off-

road path development and improvement priorities that need to be addressed over time and which are included in the recommended actions of this Strategy.

2. Purpose of the Walking and Cycling Strategy

People walk and cycle for very different reasons and it is important to understand and plan for facilities that support different needs. Council is committed to effective planning and development of opportunities associated with walking and cycling in recognition of their well documented health and well-being benefits.

This Strategy has been prepared to guide the development of quality path infrastructure in Warwick to encourage residents, workers and visitors to become actively involved in walking and cycling. In addition, this Strategy demonstrates a commitment by Council to remove the barriers that discourage the use of paths and trails for recreation, health and well-being, and commuter activities.

While there is moderate use of the pathway network in Warwick, this Strategy identifies a number of barriers that inhibit their effectiveness and use. These barriers include, but are not limited to, the following:

- missing links and detours that make it difficult to navigate the path network to community destinations such as local schools, workplaces and recreation facilities;
- paths that are indirect and do not respond to residents' preferred routes (desire lines) of travel to facilities such as shopping centres, railway stations and bus stops;
- a lack of secure bike storage facilities and a transport system that does not accommodate bike transportation facilities;
- the poor condition of path surfaces;
- poor infrastructure including a lack of seating and directional, distance and information (way finding) signage;
- pathways that are at times congested because they have not been designed to cater for the level and type of use required by the community;
- congestion at end of trip destinations e.g. between bikes, cars and pedestrians at local schools by way of an example; and
- a lack of separation between pedestrians, cyclists and motor vehicles, particularly between cars and bicycles along some on-road paths and between cyclists and pedestrians along some shared paths.

This Strategy provides Council, the community and developers with a framework for the future provision of footpaths and cyclepaths in Warwick. It also provides the information required to evaluate future path network proposals and to determine planning and development priorities.

This Strategy considers all on/off road and on/off-road path opportunities, including those located:

- adjacent to creeks or watercourses;
- on service easements or reserves;
- in environmental areas;

- on road reserves;
- in public open spaces.

This Strategy also examines opportunities associated with shared paths (e.g. for walking and cycling) and single (or exclusive) use paths (for pedestrian or bicycle use only) where such warrants exist.

3. Objectives of the Walking and Cycling Strategy

The objectives of this Strategy are to:

- Guide the development of walking and cycling infrastructure and facilities to encourage residents and visitors to become actively involved in walking and cycling;
- Plan and design facilities that consider the diverse needs of the most vulnerable pedestrians and cyclists such as the elderly, young children and those with disabilities;
- Identify key walking and cycling destinations within Warwick, including achieving better permeability of the town centre for pedestrians, cyclists and people using electric scooters (gophers), wheelchairs or prams;
- Consider every street to be a walking and cycling street and therefore provide access which is safe, legible, well-connected, and convenient;
- Provide appropriate route and end of trip facilities;
- Remove barriers that discourage the use of infrastructure for recreation, health & well-being and commuter activities;
- Guide all new developments to ensure future provision of walking and cycling infrastructure are appropriately planned and included as part of the development;
- Create a set of key principles that will guide the development and implementation of the walking and cycling path networks;
- Promote, in partnership with the community, the benefits of walking and cycling; and
- Provide for, and go beyond, a transport function.

4. Benefit of Walking and Cycling

There are a number of widely recognised social, personal, economic, environmental and transport benefits that local communities can achieve through actively participating in walking and cycling. Table 1 briefly outlines some of these benefits.

Table 1 Benefit of Walking and Cycling

Health	<p>Cycling and walking increases physical activity which reduces the risk of life threatening illnesses, including cardiovascular disease, type- 2 diabetes, high blood pressure, obesity, various cancers and premature death.</p> <p>Physical activity can improve mental health by reducing anxiety and depression.</p> <p>Improved individual health through increased physical activity reduces costs to the health care system.</p>
Transport	<p>More bikes and fewer vehicles on the road will reduce traffic congestion (which benefits in</p>

	<p>fewer vehicle km travelled and lower stress levels).</p> <p>Cycling can result in time-savings. Research shows bicycles are often quicker than cars over distances up to 5km (in built up City environments).</p> <p>Cycling can extend catchments of existing public transport services as up to 10 times more households are within cycling distance of public transport than are within walking distance.</p> <p>Cycling and walking for transport is a time-effective way of exercising.</p>
Social Equity	<p>Cycling and walking can provide social equity as a low cost, healthy form of transport.</p> <p>Cycling provides low cost transport and access for young people, older people and for those without a driving licence or access to a car or public transport.</p> <p>Cycling complements the public transport system, providing multi modal journey options for longer trips at low costs.</p> <p>Shared paths can be used by people with a disability and mobility impaired persons, thus improving access to this transport disadvantaged group.</p>
More Liveable Towns	<p>Cycling is an essential element of a sustainable transport system and a more liveable town.</p> <p>Bicycles and pedestrians cause insignificant road trauma compared to motor vehicles.</p> <p>Cycling and walking can improve access and sociability within communities.</p> <p>Cycling and walking are two of the top four physical fitness recreational activities undertaken annually by Australians.</p>
Environment	<p>Bicycles offer a non-polluting and silent mode of transport that occupies minimal space during use and when parked (1 car: 10 parked bikes).</p> <p>Using bicycles for transport reduces transport noise, air and storm water pollution, reduces greenhouse gas emissions and fuel use.</p> <p>Research shows that cycling 10 km each way to work instead of driving can save approx 1.3t of greenhouse gas emissions per year.</p>
Economy	<p>Bicycles cause significantly less damage to road surfaces than other vehicles. Increased cycling will reduce the cost of maintaining the transport network.</p> <p>Cycling can reduce the need to purchase a second car. The NRMA estimates the cost of running a car is \$108.70 - \$313.74 per person.</p> <p>Bicycle parking is free, and is more accessible than vehicle parking.</p>

In the end, walking and cycling benefits can only be realised if there is a safe, popular and well-publicised path network that is well connected to key community destinations and nodes.

5. Southern Downs 2030 Community Plan

The Southern Downs 2030 Community Plan was developed over a number of months involving a wide representation of community members, elected members and Council staff. The Community Plan provides guidance on community priorities over a long term horizon. There are eight key vision themes contained within the Community Plan, these being:

- (1) The Southern Downs Sense of Community;
- (2) The Healthy and Active Southern Downs;
- (3) The Southern Downs Learning Community;
- (4) The Economically Strong, Sustainable and Diverse Southern Downs;
- (5) Destination Southern Downs;

(6) The Environmentally Sustainable Southern Downs;

(7) The Well Connected Southern Downs;

(8) The Well Governed Southern Downs.

Specifically, the Walking and Cycling Strategy fits neatly into the following "visions":

Vision 2 - The Healthy and Active Southern Downs

The Southern Downs will attract and retain a range of high quality healthcare services to cater for the growing needs of the population in the region's major centres as well as smaller communities. Quality facilities, infrastructure, open space and programs will support health promotion, encouraging active and healthy lifestyles for all.

2.18 Develop an extensive network of walking and cycling infrastructure to support alternative, sustainable and accessible transport methods.

Vision 7 - The Well Connected Southern Downs

The Southern Downs will be serviced by accessible, affordable and well-connected transport networks that support residents, visitors and industry. Good connections will support easy access to and from major centres outside of the region.

7.11 Develop an extensive network of walking and cycling infrastructure to support alternative, sustainable and accessible transport methods.

6. Warwick Demographics

The estimated resident population (ERP) is the official population estimate, and represents the best possible estimate of the resident population.

As at 30 June 2012, the ERP for Warwick was 15,194 persons. The 2013 edition of population projections indicate that by 2016 the expected population of Warwick will be 15,714 persons and by 2036, 19,153 persons. The annual growth rate for Warwick between 2011 and 2012 was 1.6 per cent. Table 2 shows the age profile for Warwick from 2001 to 2012, as of 30 June.

Table 2 Age Profile for Warwick

Age group	As at 30 June							
	2001		2006		2011		2012p	
	number	%	number	%	number	%	number	%
Warwick								
0-14 years	3,226	24.1	3,206	22.6	3,240	21.7	3,240	21.3
15-24 years	1,755	13.1	1,878	13.3	2,048	13.7	2,134	14.0
25-44 years	3,524	26.4	3,393	23.9	3,265	21.8	3,288	21.6
45-64 years	2,887	21.6	3,415	24.1	3,712	24.8	3,743	24.6
65 years and over	1,972	14.8	2,278	16.1	2,685	18.0	2,789	18.4
Total	13,364	100.0	14,170	100.0	14,950	100.0	15,194	100.0

Source: Queensland Regional Profiles: Time Series Profile for Warwick Statistical Area Level 2, Queensland Statisticians Office, Queensland Treasury and Trade

The population of Warwick is progressively ageing, with a median age of 39.3 years as at 30 June 2012. This represents an increase of 4.1 years from the median age of 35.2 years as at 30 June

2001. In addition, the younger age population between 0 and 24 represents 35.3 percent of the total population of Warwick as at 30 June 2012.

Given the relatively high percentages of people within the younger and older age groups, it is therefore considered vital that Council plans for and constructs a pathway network in both urban and rural environments that provides a sustainable transport alternative and which facilitates improved health and well-being through physical pursuits such as walking and cycling.

7. Whole of Network Planning

This Walking & Cycling Strategy focuses on both on-road and off-road paths to ensure the two networks are well integrated, duplication is minimised, and a range of options for accessing community facilities included as part of any decision to upgrade or improve the pathway network.

Shared paths are particularly important for those communities that have little or no access to footpaths. Warwick generally suffers from a past era of subdivision planning that has left many local communities with a poor footpath or cyclepath network. In some cases this includes the encroachment of private property onto roadsides, reducing the opportunity for the retrofitting of footpaths or cyclepaths.

Shared paths do not replace footpaths but rather should be an adjunct to them. It cannot be assumed that in the absence of a footpath residents will automatically use a shared path. If a shared path does not provide a direct or safe route to a desired destination, as does a footpath, then it is unlikely to be a substitute route. Instead pedestrians will resort to using local roads where a footpath is not the 'desire line' to where they wish to go.

It is essential that the planning of new subdivisions considers opportunities for on-road and off-road (shared) paths. This will ensure an integrated pedestrian and recreation bicycle network is accommodated within the planning, design and construction of the subdivision. It should be noted commuter cyclists are likely to use on-road cycle paths in preference to off-road paths. On-road cycle paths take cyclists directly to their destination and are more continuous (e.g. less road crossings). This recognises the different role that on-road and off-road paths play as a key element of the transport network.

8. Network Destinations - Walking and Cycling

The intention of the walking and cycling network is to provide a series of safe and logical routes that provide direct and continuous connections between the major trip destinations that are accessible to all users and age groups. These destinations generally include:

- Town centre and other smaller 'local' shopping centres;
- Schools and other educational facilities;
- Sporting facilities including ovals, tennis courts, basketball courts and netball courts;
- Recreational facilities including swimming pools, recreation centres, parks and gardens;
- Medical facilities;
- Railway stations and bus interchanges;
- Community facilities including libraries and halls;

- Entertainment facilities including hotels, restaurants and cinemas;
- Aged care facilities, nursing homes, hospitals and health care centres;
- Tourist destinations, information centres and major attractions; and
- Employment nodes (i.e. industrial and commercial).



Photograph - Warwick CBD

There is a strong focus on providing a high standard of facilities that are safe and as direct as practicable to ensure they are attractive to pedestrians and cyclists of different age levels, abilities, and fitness. This includes providing suitable facilities at road intersections and rail crossings by way of examples to remove barriers that may otherwise discourage walking and cycling trips.

Another focus of the walking and cycling network is to provide a high level of connectivity so that new linkages are provided in a logical manner to allow pedestrians and cyclists to travel on a continuous route to access common trip destinations. New linkages will be prioritised both in terms of the number of pedestrians and cyclists they are expected to attract and also the safety benefit they will provide. For example a new route adjacent to a busy arterial road where there is limited opportunity to walk or cycle clear of traffic would be prioritised ahead of a local residential street where traffic travels at low speeds unless the residential street formed part of a direct connection between major destinations.

9. Network Path Type

There are a number of different types of path users within the community, each of which has varying skills and expectations that need to be catered for. An indication of the variety of users includes:

- Cyclists: Commuters, athletes, utility riders, students, children and recreational;
- Pedestrians: Joggers, walkers, dog walkers, people pushing prams, elderly, families, people with a disability (visual, cognitive, hearing and mobility impaired); and
- Other wheel vehicles: Wheelchairs, electric scooters/gophers, inline skaters, skate boarders, roller skates, and scooters.

Pedestrians and cyclists have basic needs whenever they walk or ride. In most instances these needs apply equally to pedestrians and cyclists. This includes:

- Adequate space to operate;
- Appropriate path surface;
- Maintenance of speed;
- Good connectivity and legibility;
- Lighting;
- Direction; and
- End of trip facilities.

The operating space and the widths of formed on-road bicycle lanes and shared paths have a significant bearing on the level of use, convenience, conflict and safety. Cyclists require safe clearances from cars in order to remove the potential for physical contact and to ensure that users do not feel unduly threatened by the traffic. Pedestrians also require safe clearances from cars and adequate distance from other path users in order to remove potential for physical contact and minimise feelings of intimidation.

Bicycle lanes and shared pathway widths must allow for the width of users including bicycles, motorised scooters, wheelchairs and prams and for variations in tracking. Not all users, especially young bicycle riders, can steer a straight line and when riding up-hill experienced riders work the bicycle from side to side whilst the inexperienced may wobble. Elderly persons on motorised scooters may similarly experience tracking difficulties when riding up-hill.

Cyclists, particularly those using on-road bicycle lanes, also need adequate clearances to fixed objects and to passing vehicles in addition to the path envelope. Wheeled mobility devices have manoeuvrability issues and kerb ramps, refuges and bollards should be wide enough to allow for safe access.

The operating space and the widths of paths is often the most important characteristic affecting usability. A small increase in width can reduce pedestrians' and cyclist fear of being run into and improve path efficiencies and the enjoyment of users.

Table 3(a) outlines the major categories of pathway users, their characteristics, skills and identifies the type of path treatment which best suits their ability. **Table 3(b)** identifies the key destinations which will form the foundation of the bicycle and shared pathway network, the users most likely to access these destinations and specifies the type of path which best suits the skills of users.

Table 3(a) Characteristics of Pathway Users and Recommended Path Type

Functional Category	Characteristics	Recommended Path Type
Pedestrians (Including users with restricted mobility and a disability)	Skills, ages and abilities vary greatly. A number of trip purposes and desire a range of experiences from pleasant, passive and social to high-level recreation. Peripheral vision and visibility often limited. Require flat, safe and stable surfaces. Try to avoid highly congested routes.	Footpath
Pedestrians (Including people using wheelchairs and other wheeled vehicles)	Skills, ages and abilities vary greatly. A number of trip purposes and desire a range of experiences. Mobility often constrained, use of mobility scooters and wheelchairs. Require flat, safe and stable surfaces. Try to avoid highly congested routes.	Shared path

Recreational cyclists	Cycling skills and ages vary greatly. Desire pleasant recreational experience. Try to avoid congested and trafficked routes.	Shared path
Commuter cyclist	1st type prefers low stress roads and is willing to take longer time and route. 2 nd type prefers a more direct route and is concerned with time. Usually highly skilled and can handle busy roads.	Shared path or On-road lane On-road lane
Utility cyclist	Cycle for a variety of purposes e.g. shopping, travel to community facilities, to visit friends. Cycle relatively short distances. Skills vary greatly.	Shared path or On-road lane
Touring cyclist	Take long distance journeys and short trips to areas of tourist significance. Route choice is similar to visiting tourists.	On-road lane or Shared path
Sports cyclist in training	Travel long distances Routes may involve challenging terrain. Similar needs to commuters.	On-road lane
Infant & Primary school age cyclists	Undeveloped cognitive skills. Lacking peripheral vision. Little knowledge of road traffic rules. Require adult supervision.	Shared path
Secondary & Tertiary school age cyclists	Cycling skills vary greatly. Aged 14 plus years, mostly cycle on-roads as route are often faster and more direct.	On-road lane

Table 3(b) Key Attractors & Generators

Key Attractors & Generators	Primary Users	Recommended Path Type
Open space, sport and recreation facilities	Pedestrians Recreational cyclists Touring cyclist Infant & Primary age children Secondary & Tertiary students	Shared path
Tourist facilities & attractions	Pedestrians Recreational cyclists Touring cyclist Infant & Primary age children Secondary & Tertiary students	Shared path
Community facilities	Pedestrians Recreational cyclists Infant & Primary age children Touring cyclist Utility cyclists Secondary & Tertiary students	Shared path
Shopping precincts	Pedestrians Utility cyclists Infant & Primary age children Secondary & Tertiary students	Shared path
Educational Institutions	Pedestrians Infant & Primary age children Secondary & Tertiary students	Shared path
Public transport facilities	Commuter cyclists	On-road lane

	Pedestrians Infant & Primary age children Secondary & Tertiary students	Shared path
Employment zones	Commuter cyclist	On-road lane
	Secondary & Tertiary students	Shared path
Bicycle training routes	Sports cyclist in training	On-road bicycle lane
Medical facilities	Pedestrians Utility cyclists	Shared path

10. Pathway Catchments

The walking and bicycle network is based upon catchment distances of 1.5 to 2.0km radius or a short 5 to 10 minutes walk and ride. Linkages are aimed at providing residents located within 1.5 to 2.0km of key attractors with a link to that facility.

Residents living outside of these immediate catchment distances will be connected primarily via low volume/low speed local feeder streets, which will be assisted through the development of local area traffic management plans.

11. Pathway Connectivity

Pedestrians and cyclists need to be able to undertake and complete meaningful trips. Routes comprising roads and paths should combine to form an effective, convenient and safe network and link to key destinations. Connectivity is a critical component of effective bicycle routes. The purpose of the route should be clear as well as all of the routes which users are likely to access in travelling to and from the paths, bicycle lanes and roads forming the walking and cycling network.

Cycle routes in particular need to be direct, convenient and comfortable if they are to be well used. If the bicycle route involves a significant detour or increase in gradient, then cyclists may refuse to use it.

12. Barriers to Walking and Cycling

There are a number of barriers that discourage pedestrians and bike riders from using the walking and cycling network. A shift in focus and funding to plan and design out these barriers and encourage walking and cycling friendly environments is needed. The identified barriers are as shown at Table 4:

Table 4 Barriers to Walking & Cycling

Barrier	Issues	Officer Response
Poor Walking & Cycling Routes	<p>Footpaths are often:</p> <ul style="list-style-type: none"> Narrow (often 0.9 to 1.2m wide); Generally only located on one side of the street; Disrupted by objects (i.e. trees or parked cars) and street furniture; Not suitable for wheelchairs and gopher 	<p>Provide suitable walking and cycling routes that allow the space to walk and cycle safely, comfortably, and continuously without the need, where practicable, to stop for long periods of time. This requires a shift to encourage walking and cycling as a viable transport option.</p>

	<p>access;</p> <ul style="list-style-type: none"> • Impacted by driveway crossings; • Not continuous or on the desire line of pedestrians. <p><u>Bicycle lanes</u> are often:</p> <ul style="list-style-type: none"> • Narrow (1.2m) with little separation from parked cars and travel lane; • Discontinuous, particularly at road intersections; • Inconsistent to adjoining local government or State roads; • Periodic, with parallel parking and clearways on most major roads. 	
Car Dominance in Streets	<ul style="list-style-type: none"> • Lack of safety, and a feeling vulnerable, from fast moving vehicles and higher numbers of vehicles; • Lack of pedestrian priority at traffic signals (at times long waits and distances to cross at intersections); • Vehicle noise and air pollution; • Lack of safe crossing points and often many lanes to cross (i.e. New England Highway, Wood Street); • Left turn vehicle slip lanes. 	<p>Work with the requirements for safe and efficient traffic flow to balance the needs of pedestrians and cyclists. This requires a change of thinking from cars to people.</p>
Poor Details & Supporting Infrastructure	<ul style="list-style-type: none"> • Lack of large street trees for comfort and amenity (shade); • Limited rest spots and facilities (i.e. seats, shade structures, water bottle filling stations); • Lack of priority for walking. 	<p>In developing routes for walking and cycling, provide details and supporting infrastructure such as street trees and furniture for comfort and amenity.</p>
Car Focused Planning & Layout	<ul style="list-style-type: none"> • Indirect routes created by cul-de-sacs or barriers such as railway lines etc; • Poor integration of walking and cycling with public transport; • Uninteresting environments; • Steep terrain (in some instances); 	<p>There is a need to plan for pedestrians and cyclists as well as cars. In addition, there is a need to integrate walking and cycling with planning and the built form.</p>
Lack of Maintenance	<ul style="list-style-type: none"> • Walking and cycle paths can have cracks, pot holes, raised paving, broken glass and debris, poor lighting and overhead vegetation encroaching on the pathway; • Insufficient funding allocated each year towards pathway maintenance. 	<p>There is a need to develop proactive plans for maintenance and management of walking and cycling infrastructure. In addition, adequate maintenance budgets need to be allocated each year by Council.</p>

Promotion & Education

Lack of information (e.g. signage and maps on walking and cycling routes and facilities.

There is a need to develop strategies for promotion, education, advocacy and support to encourage walking and cycling, including on line web links for information.

13. Pathway Hierarchy

Paths are generally classified according to the role they perform in the overall walking and cycling network. This assists Council to determine the level to which paths will be developed, upgraded or maintained in order to meet the current and future walking and cycling demand. In some cases a path will provide for regional, district and local needs because of its location along a particular route. In such cases, development standards for the higher level of path will apply.

In order to help prioritise projects a path hierarchy has been developed as shown at Table 5. The path hierarchy takes into account the specific function of each path, types of users, level of usage, and traffic speed and volumes on adjacent roads.

Table 5 Path Hierarchy

Classification	Definition	Service Level
Category 1 - High Use	These paths provide connections within the CBD and town centres and to public transportation such as bus stops and railway stations. These paths are likely to have a diverse range of users including children, elderly and disabled persons and are likely to have the highest traffic volumes.	Very High
Category 2 - Key Access Routes	These paths provide connections to major destinations including schools, regional recreation facilities, hospitals, aged care facilities, libraries and community centres. These paths are likely to have a diverse range of users including children, elderly and disabled persons. These routes are likely to have high traffic volumes at certain times of the day and have higher proportions of children and elderly users.	High
Category 3 - Infrequently Used	These paths provide connections to and within residential areas, parks, gardens, public open spaces, recreational reserves or other types of shared trails (rail trails). These paths are likely to be used less frequently.	Moderate
Category 4 - Unconstructed or Informal Path	These paths primarily include informal paths and tracks that are used by only a small number of the community.	Low

14. Standard Pathway Treatments

Cyclists are vulnerable road users compared to motor vehicles and require safe clearances from cars in order to remove potential for physical contact. Similarly, pedestrians require adequate distance from other path users in order to remove the potential for physical contact and minimise feelings of intimidation. A safe and usable operating space is essential.

The width of pathways and bicycle lanes should be designed based upon the different type, skills

and characteristics of users, the trip purpose, and projected volume of use. For routes within new residential areas, this may require the allocation of additional land within road corridors and modification of subdivisions. For routes within existing urban areas, this may require a re-allocation of existing road space using innovative and cost effective techniques.

Table 6 is intended as a guide only to inform appropriate standards to be applied for the development of new walking and cycling facilities in accordance with the path hierarchy for each type of facility. Paths with a higher classification are recommended to have the highest treatment standards. When implementing a treatment it is important that paths are stable, firm, even, and relatively smooth but slip resistant.

The construction standard of each individual path will ultimately be determined by:

- Austroads Guide to Road Design Part 6A: Pedestrian and Cycle Paths;

The choice of treatment will generally depend on numerous factors including:-

- Grade of the surface required,
- The physical environment, climate and demands placed on the surface,
- Construction cost,
- Maintenance cost, and
- Desired lifespan of the project.

Table 6 Standard Pathway Treatments

Facility	Path Hierarchy	Treatment
Shared Use Paths	Category 1	<ul style="list-style-type: none"> • 2.5 metre (min) wide pavement (concrete or asphalt) • Signage to indicate shared path • Street lighting where traffic volumes are high during the evening. • Safety treatments at intersections with roadway incl. signage and possibly pavement marking • Pavement markings to indicate shared path • Way finding signage
	Category 2	<ul style="list-style-type: none"> • 2.0 to 2.5 metre wide pavement (concrete or asphalt) • Signage to indicate shared path • Intersection treatments to increase safety when crossing roadways • Pavement marking to indicate shared path
	Category 3	<ul style="list-style-type: none"> • 2.0 metre (min) wide path (sealed or unsealed) • Signage to indicate shared path
	Category 4	<ul style="list-style-type: none"> • 1.8 metre (min) wide unsealed path • Signage to indicate shared path
Pedestrian Facilities	Category 1	<ul style="list-style-type: none"> • 1.8 metre (min) wide footpath • Pedestrian crossing treatments at intersections • Street lighting where traffic volumes are high during the evening (i.e. Railway Stations) • Sealed pavement surface.
	Category 2	<ul style="list-style-type: none"> • 1.5 metre wide footpath to allow 2 wheelchairs to pass • Pedestrian crossing treatments at busy intersections

On-Road Bicycle Facilities		<ul style="list-style-type: none"> • Sealed pavement surface.
	Category 3	<ul style="list-style-type: none"> • Graded sealed or unsealed path
	Category 4	<ul style="list-style-type: none"> • Graded unsealed path
	Category 1	<ul style="list-style-type: none"> • Separated bicycle lane • Provision for cyclists at intersections
	Category 2	<ul style="list-style-type: none"> • On road bicycle lane with signage & pavement logos • Sealed shoulders in areas with 100km/h speed limits
	Category 3	<ul style="list-style-type: none"> • Wide kerbside lanes with pavement logos
	Category 4	<ul style="list-style-type: none"> • Local route signage on minor roads

15. Pathway Types

Shared Paths (or Shared Use Paths)

Shared paths are designed to cater for a range of different users. Generally, these paths are shared by walkers and cyclists but they will also be used for activities such as skateboarding. A shared path may be along a roadside or it may travel through public open space.



The advantages of shared paths are:

- They are efficient in providing both cycle and pedestrian access together;
- They improve cyclist safety compared to on-road lanes, particularly for roads with higher traffic speeds and vehicle numbers; and
- 'Sharing' the path is generally well understood by the community.

The main disadvantage of a shared path can be potential conflicts between pedestrians and cyclists sharing the same space. Centre line markings can be used to encourage pedestrians and cyclists to travel on the correct side of the path.

On-Road Bicycle Lanes

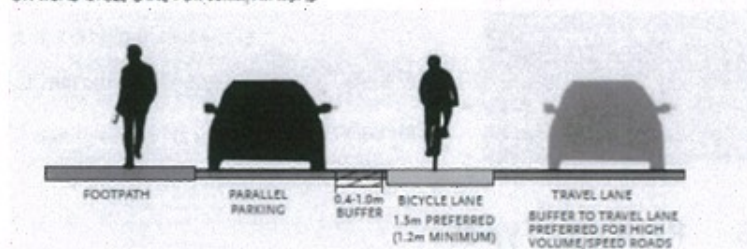
On road bicycle lanes are marked lanes on the left hand side of the road for exclusive use by cyclists. They provide a dedicated space on main roads, visually separated by painted lines from

normal traffic flows. At times, the bicycle lane can be incorporated into a much wider parking lane where space within a road reserve is restricted.



SPEED LIMIT	WIDTH
60km/h	1.5m (preferred)
	1.2 - 2.5m (acceptable range)
80km/h	2.0m (preferred)
	1.8 - 2.7m (acceptable range)

ON-ROAD CYCLE LANE FOR 60KM/HR ROAD



Source: Austroads, 2011 Cycling Aspects of Austroads Guides

The advantages of on road bicycle lanes are:

- They are cost effective as only line marking and delineation is required;
- Use is generally well understood by the community, but not always respected.

The disadvantages of on road bicycle lanes are:

- They are not kerb separated, therefore on-road bicycle lanes may be encroached by vehicles (e.g. vehicles veering left, accessing parking, parked cars opening doors etc);
- They can be an uncomfortable cycling environment for less experienced bike riders when there are higher vehicle volumes and speeds.

Pedestrian Footpaths

Footpaths are off-road paths which have been principally designed for foot traffic. They are mostly located in road reserves and are used extensively for a wide range of trip purposes. Footpaths are popular as they separate pedestrians from road users. They facilitate pedestrian and cycle movements to neighbourhood facilities, especially local shops and schools and are especially useful in assisting young children aged 12 years and under to acquire bicycle handling skills in a relatively safe environment.



In Warwick, footpaths are generally constructed on one side of the street. However, in built up areas such as Warwick CBD and along New England Highway and Wood Street, footpaths are often provided on both sides of the road to convey the increased foot traffic.

Footpaths should be constructed of sufficient width so as to allow comfortable pedestrian movement and clear access for people with a pram or in a wheelchair / electric scooter (gopher). Wider paths are generally provided in activity areas such as shops and schools where there are higher volumes of pedestrian traffic. Generally, footpaths should be constructed to a width of 1.5 metres, however 1.2 metres (minimum) is permissible.

Exclusive Paths

Separate facilities are provided for pedestrians and cyclists. Such paths include on-road and off-road bicycle lanes, separated bicycle lanes or footpaths. The benefits of exclusive paths are different users are separated thereby providing a much safer environment for pedestrians and cyclists. The major disadvantage of exclusive paths is the cost of providing separate facilities for walking and cycling.



16. Pathway Surface

Of critical importance to pedestrians is the quality of the walking surface. Pedestrians require a stable, firm, even and relatively smooth but slip resistant surface. A flat and uneven surface is essential for people in wheelchairs and for those who are unsteady on their feet.

Bicycles require a high quality surface to operate safely and efficiently. Compared to motor vehicles, bicycles are significantly lighter, having narrower tyres inflated to high pressure to reduce drag and little to no suspension. Generally, surfaces used for cycling should be smoother and more uniform than those acceptable for motor vehicles. Small details such as cracks, concrete joints, smoothness and cleanness of the kerbside bicycle lane or shared pathway may have little influence on the handling of a motor vehicle, but can cause significant difficulties for cyclists.

If a bicycle lane or shared pathway has debris covered, poor quality surface, pedestrians and cyclists may not use the path. In the case of on-road bicycle lanes, cyclists will often ride in the traffic lanes rather than negotiating hazards within the bicycle lane. A smooth (albeit skid resistant) surface is therefore essential for bicycles to be used effectively, comfortably and safely.

There are a number of additional factors that need to be considered when choosing an appropriate surface for pathways. The cost of the surface is an important factor. Hard surfaces

have relatively high construction costs, but in the main have lower maintenance requirements. In particular, concrete paths tend to be the most expensive to install, but are often the most durable and lasting surfaces. Alternatively, soft surfaces are cheaper to construct, but are likely to require more frequent and higher levels of maintenance.

The location of the path and condition of the site will also affect the surface of a path. If the path is located adjacent to a watercourse where it may be subject to inundation, a concrete path may be more suitable. The need for paths to support motor vehicles, both travelling along and across them for maintenance, emergencies, and to access adjoining properties are also important considerations.

Due to the range of abilities and needs of pathway users, asphalt and concrete are identified as the most functionally appropriate materials for most users of formed on-road bicycle lanes and off-road shared pathways. The on-road bicycle and off-road shared pathway surfaces should be designed to accommodate the primary users identified in **Table 3(a)** and **3(b)** respectively.

17. End of Trip Facilities

In addition to a network of safe and convenient routes, walking and bicycle users need access to a range of supporting facilities. Cyclists need a secure place to park their bicycle when they arrive at their destination, whether it is for 5 to 10 minutes or the whole day. Bicycle commuters also need convenient access to shower and change facilities at their place of employment. Pedestrians and cyclists, particularly children and the elderly, need frequent access to rest stops, public amenities and drinking facilities. The lack of these supportive ('end of trip') facilities is a major deterrent to widespread participation of walking and bicycles for everyday use.

Council will demonstrate leadership and support the provision and access to end of trip infrastructure through a range of initiatives including:

- Developing performance criteria for the provision of end of trip infrastructure;
- Incorporating infrastructure and performance criteria provision into relevant planning tools;
- Encouraging and developing partnerships with the private sector to provide infrastructure at their buildings and workplaces;
- Lobbying public authorities to provide and safely locate facilities at public transport interchanges;
- Incorporate infrastructure access and provision within Council projects;
- Providing facilities to encourage Council employees to cycle;
- Incorporating end of trip facilities in new developments and subdivisions.

Bicycle Racks

Bicycle racks are an effective and low cost method of providing short to medium term parking. Bicycle racks need to be located in areas with good visibility, surveillance and lighting to provide cyclists with confidence that their bicycle will be present upon their return.

Bicycle racks need to be easily accessible from the road or bicycle path. They also need to be close to the entrance of buildings. Poorly positioned bicycle racks may be the difference between a well-used facility and one that is ignored in favour of a banister, pole or tree.

To promote cycling as a mode of transport for local trips, bicycle racks are ideally located at corner stores, local supermarkets, recreation and community facilities across Warwick and ultimately Southern Downs.



Showers and Toilet Facilities

For cycling to become a realistic form of transport, the installation of showers and toilet facilities at key locations on the pathway network and at workplaces is essential. Showers and toilet facilities are best located with lockers and change rooms.

Bicycle Enclosures

Bicycle enclosures provide long term bicycle parking and are usually associated with workplaces and education establishments and other key destinations where people commute. Long-term bicycle parking enclosures need to provide security, weather-protection and the ability to hold a large group of bicycles.

To be effective, bicycle enclosures, particularly for employees, needs to be located close to showers, clothes lockers and change rooms.



Additional Facilities

Signage

Directional signage should be in place along all major walking and cycling routes (Category 1, 2 and 3). Directional signage plays an important role as it provides guidance and reassurance to users as to where they are along the pathway and the correct direction of travel. Without proper signage people unfamiliar with the trail can become lost or may have to travel further than they expected.



The provision of good signage enhances walking and cycling routes and can result in increased usage. Directional signage should be located in obvious locations and not be hidden or obstructed. Signage should be placed at regular intervals along paths as well as at key junctions between paths and at intersections with roadways.



Information shown on signage should be at a height that is easy to read for both pedestrians and cyclists. Signs should display the name of the path as well as the direction and distance to particular destinations along the path.

Lighting

Where bicycle lanes and shared pathways carry a substantial number of pedestrians and cyclists during periods of darkness, consideration should be given to the provision of lighting. Lighting will increase both actual and perceived safety along the pathway network and should be targeted along key primary routes.



Lighting should be placed along key routes, key crossing points, intersections and places where people congregate. Direction and height of illumination, background land illumination levels are

key considerations that should be addressed within the design. *Austroads Guide to Road Design Part 6A: Pedestrians and Cyclists Paths, 2009* provides further guidance on the key considerations for the lighting of pathways.

All path lighting should be designed in accordance with AS/NZS 1158.3.1:2005, Pedestrian area (category P) lighting – performance and design requirements and the design principles identified in *Crime Prevention through Environmental Design Safer by Design*.

18. Landscaping

Landscaping which is poorly planned and designed can have negative impact on pathway use. It is essential that landscape is appropriately planned, designed, constructed and managed which:

- Provides clear sightlines;
- Promotes good visibility;
- Provide safe side clearances;
- Prevents intrusion into pedestrian / cycling operating space;
- Manages tree root damage to the pathway; and
- Provides passive surveillance and promotes an open easy, supervised, environment.

Austroads Guide to Road Design Part 6A: Pedestrians and Cyclists Paths, 2009 provides guidance on the key considerations for landscape design.

19. Existing Warwick Walking and Cycling Network

There are varying amounts of walking and cycling infrastructure provided throughout Warwick. In Warwick, people generally walk and cycle using the:

- existing road network;
- path network designated for walking and cycling (i.e. hard surface or trail).

The walking and bicycle network comprises the following:

- 7.5km on the road; and
- 62km of shared path.

The bicycle network is often shared with other modes of transport. For roads it is with motor vehicles, and for the paths it is with people walking, using electric scooters (i.e. gophers), prams or wheelchairs etc. In both cases, separated facilities are desirable but not always practical or affordable given annual funding limitations.

A map of the existing walking and cycling network for Warwick is shown in the Appendices.

20. Proposed Warwick Walking & Cycling Network

The primary goal of the Walking & Cycling Strategy is to develop an integrated walking and cycling network that caters for a broad range of users, young and old. All routes must function safely and conveniently for pedestrian and cycle traffic, as well as other modes of transport. The objective is

to create a safe, continuous, logical and direct network of integrated on-road and off-road routes that encourages people to walk and cycle.

The Strategy primarily identifies new paths for construction and improvements to the existing path network where required. In addition to these identified projects, Council annually allocates funding towards the renewal of existing footpath assets. This is critical to ensure the existing level of service provided by the path network is maintained and meets community expectations as far as practicable and affordable.

The core objective of path renewal is to replace existing paths that have reached the end of their useful life and can no longer provide an acceptable level of service. This renewal funding does not extend to expanding the path network (i.e. construction of new paths) as such work is undertaken as part of Council's annual Capital Works Program for which project specific funding is allocated.

In addition to the above, throughout Warwick there are a number of new estates being developed in the planned growth areas. It is important new estates have walking and cycling infrastructure included in their design and construction in order to reduce car dependency, minimise segregation and promote active lifestyles throughout the community.

The development of the walking and cycling network has been determined by:

- the needs of cyclist and pedestrian groups within Warwick;
- route opportunities and constraints;
- route suitability;
- existing infrastructure e.g. on-road bikeways, footpaths, road network and open space system;
- addressing any gaps;
- the location of new and future sub-divisional development;
- observations by Council Officers of both pedestrian and cycling movements;
- elected member requests;
- customer requests (letters, emails, petitions etc); and
- consultation with the Department of Transport and Main Roads and other State agencies.

The proposed pathway network is shown in the Appendices.

21. Network Implementation and Cost

The walking and cycling network will be developed over a 30 year plus timeframe in consultation with Council and the community. The delivery of the on-road and off-road pathway network is reliant upon grants being obtained from external agencies and funding allocated by Council via the annual budget. In addition, it is assumed that the planned growth areas will progress over time, thus resulting in pathway connections needing to be constructed to service the new residential estates.

This Strategy provides Council with a first phase costing (preliminary estimate) in regards to the provision of new pathways located either on-road or off-road. The first phase costing is shown in the tables below:

New Pathway Construction

Description	Estimated Length (m)	Estimated Cost (\$)
Proposed 1.5m wide Pedestrian Path	2750	495,000
Proposed 2.5m wide Shared Path	52840	16,900,000
Proposed 1.2 to 1.5m wide on-road bicycle lane	3125	470,000
Total Estimated Cost		\$17,865,000

Pathway Renewals

Location	Section	Condition Rating	Side	Width (m)	Total Area (m2)	Path Type	Replacement Cost (\$)
Albion Street	King St to Percy St	3	R	1.2	90	Concrete	\$18,000
Albion Street	Percy St to Wood St	3	R	1.5	294	Concrete	\$53,000
Wood Street	Guy St to Myall Ave	3	L	1.5	149	Concrete	\$27,000
Wood Street	Cnr Wood St to Cnr Albion St	5	R	1.5	35	Concrete	\$6,500
Graffon Street	H/No 80a to Okay Ave	3	R	3.0	124	Concrete	\$22,500
Federation Park	In Federation Park	3	R	2.0	494	Concrete	\$89,000
Fitzroy Street	Existing Path	3	R	4.0	69	Concrete	\$12,500
Tooth Street	Saguley St to Affinity Drive	3	R	1.5	150	Concrete	\$27,000
Tooth Street	Affinity Dr to Sharon Drive	3	R	1.5	287	Concrete	\$52,000
Percy Street	Palmerin St to Acacia Ave	3	R	1.5	150	Concrete	\$27,000
Percy Street	Albion St to Stewart Ave	3	L	1.5	152	Concrete	\$27,500
Total Estimated Cost							\$360,000

The above costs are preliminary estimates only. At this time no detailed design work has occurred to confirm the precise location of the pathway network, whether site constraints exist which may impact upon a pathway being constructed in a nominated street or open space area, and if service relocations are needed by way of examples. Subject to Council adopting this Strategy, detailed investigations and design work will be undertaken to more accurately determine the on-road and off-road pathway locations and associated construction costs for budget purposes.

Historically, Council's infrastructure spend for the provision of new footpaths and cyclepaths has been relatively low when compared to other infrastructure such as roads. Whilst the overall network implementation cost appears high, this generally reflects the historically low infrastructure spend and changed community attitude towards the need for better quality walking and cycling infrastructure and facilities.

Based on the above estimated costs, and assuming the walking and cycling network is delivered over a 30 year plus timeframe, Council will need to allocate in the order of \$500K to \$600K annually. If this Strategy is ultimately adopted, it is recommended that Council actively pursue grant funding opportunities to lessen the financial burden to Council's annual budget.

22. Maintenance of the Pathway Network

The characteristics of both pedestrians and bicycles mean that minor defects are likely to present a greater safety issue to path users as compared to motorists. Pedestrians and cyclists are more easily to trip or lose control as result of cracked and lifting pavements, gaps between road joints, intruding vegetation and build-up of debris.

The maintenance of the bicycle and shared pathway network is essential to ensure safety to pathway and network users in addition to maximising community use of this infrastructure. To support the existing and future use of the network, a comprehensive maintenance schedule

incorporating the following key actions is essential:

- Regular inspection of the network;
- Regular sweeping of the network;
- Trimming of vegetation and removal of any obstructions;
- Proactive maintenance of trip hazards or failures in the pathway;
- Line marking.



23. Planning and Development Initiatives

Council can influence the level of pedestrian and bicycle participation and infrastructure provision within Southern Downs through land use planning strategies and policies. To support the attainment of the objectives of this Walking and Cycling Strategy, Council will, through its planning scheme and policies:

- Better integrate land use and pedestrian / bicycle transport;
- Provide greater transport choice and accessibility to pedestrian and cycling infrastructure;
- Encourage more sustainable transport modes other than the private car, such as public transport, walking and cycling;
- Integrate '*Crime Prevention Through Environmental Design Safer by Design*' principles into project design and development assessment;
- Develop standards for the future provision of pedestrian and cycling infrastructure including pathways, bicycle parking, bicycle storage and amenities;
- Identify funding for the delivery of pedestrian and cycling infrastructure
- Incorporate the Heart Foundations '*Healthy by Design*' principles;
- Incorporate '*Healthy Spaces and Places*' Design principles;
 - Provide for active transport;
 - Develop aesthetic facilities to increase and motivate people to be more active;
 - Provide connections for direct travel between destinations;
 - Provide environments that are safe and easily accessible for all members of the community;
 - Support mixed density residential development;
 - Support mixed land use including residential development, shops, employment community and recreation facilities and parks and open space. This makes alternative forms of transport to the car, such as public transport, walking and cycling, more viable;
 - Provide quality open space;
 - Support social inclusion; and

- Provide infrastructure that encourages and supports regular and safe physical activity.

24. Community Engagement and Involvement

Developing a well-connected footpath, shared path and cycling network is an important step in getting more people actively involved in walking and cycling. It needs to be combined with strategies that promote a cultural change so that community members perceive walking and cycling as safe and easy.

Increasing walking and cycling can best be achieved through a combination of strategies that include:

- Promoting walking and cycling;
- Community education;
- Community events; and
- Partnerships.

It is important to raise community awareness of walking and cycling opportunities in Warwick, and ultimately, Southern Downs. Promotion of walking and cycling is one method to ensure an increased community awareness of walking and cycling. Future promotion of walking and cycling by Southern Downs will focus on key messages such as:

- The health benefits of walking and cycling;
- The infrastructure that Council offers for walking and cycling;
- Resources to ensure that people are walking and cycling safely;
- Events promoting participation in walking and cycling;
- Community groups that offer regular opportunities for people to walk and cycle;

There are a number of methods that can be utilised to promote walking and cycling, being:

Brochures: Council can update existing walking and cycling brochures in partnership with walking and cycling groups and the local community.

Website: Wellington Shire Council's website can include information on walking and cycling in Wellington including upcoming events, brochures and promotion of new walking and cycling infrastructure. In addition this information will be available through links on other relevant websites to maximise the reach of this information.

Newspapers: Walking tracks and cycle paths will be promoted in the local newspapers.

Community Newsletters: Council will encourage the promotion of local walking tracks and cycle paths in community newsletters.

25. REFERENCES

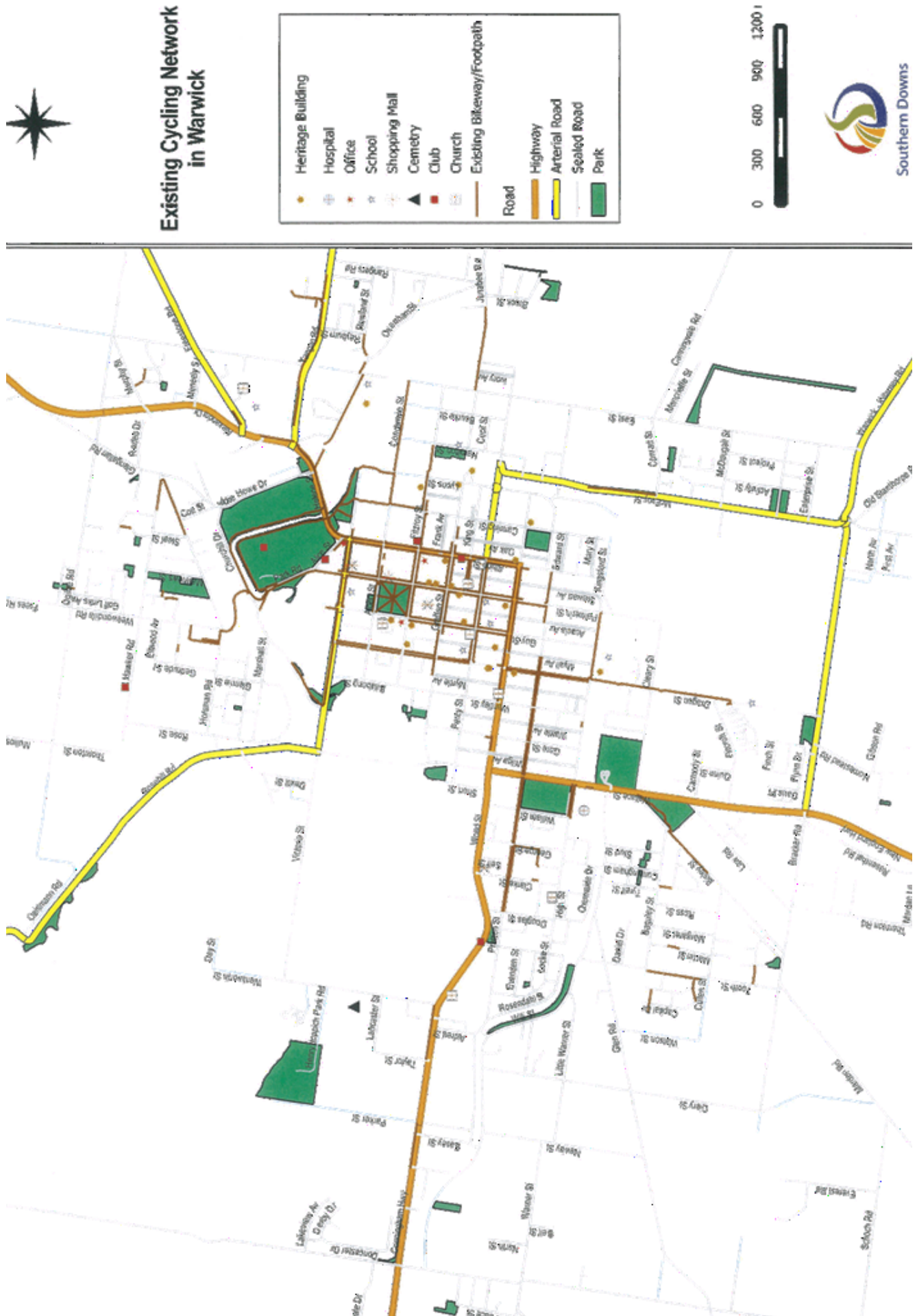
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- Austroads, 2006. *Minimising Pedestrian-Cyclist Conflict on Paths*. Information Note No.

3 http://www.austroads.com.au/documents/03_Urban_Design.pdf

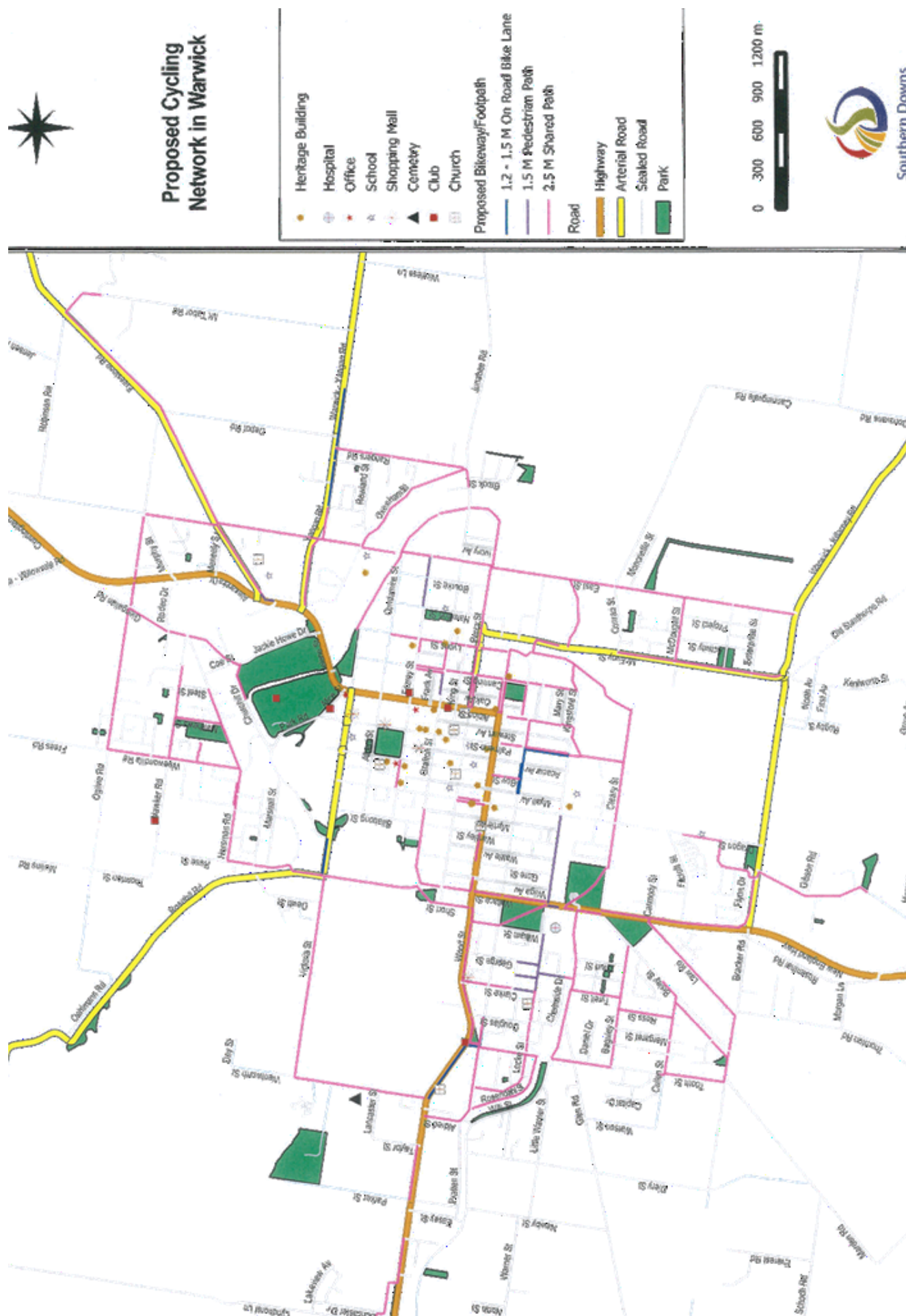
- Austroads, 2009 *Guide to Road Design Part 6A: Pedestrians and Cyclists Paths*
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- National Heart Foundation, 2004 *Healthy by Design: a planner's guide to environments for active living*
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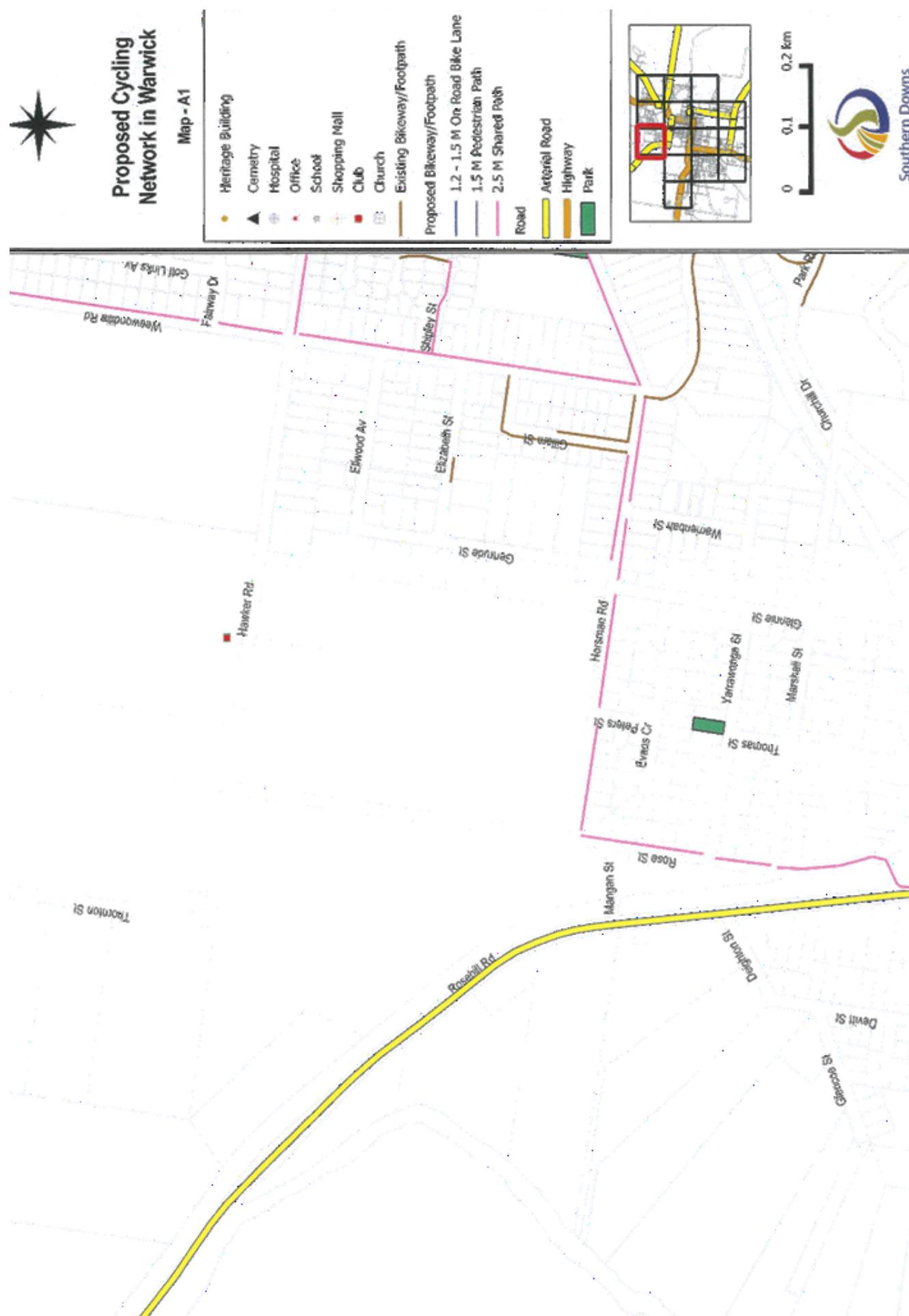
APPENDICES

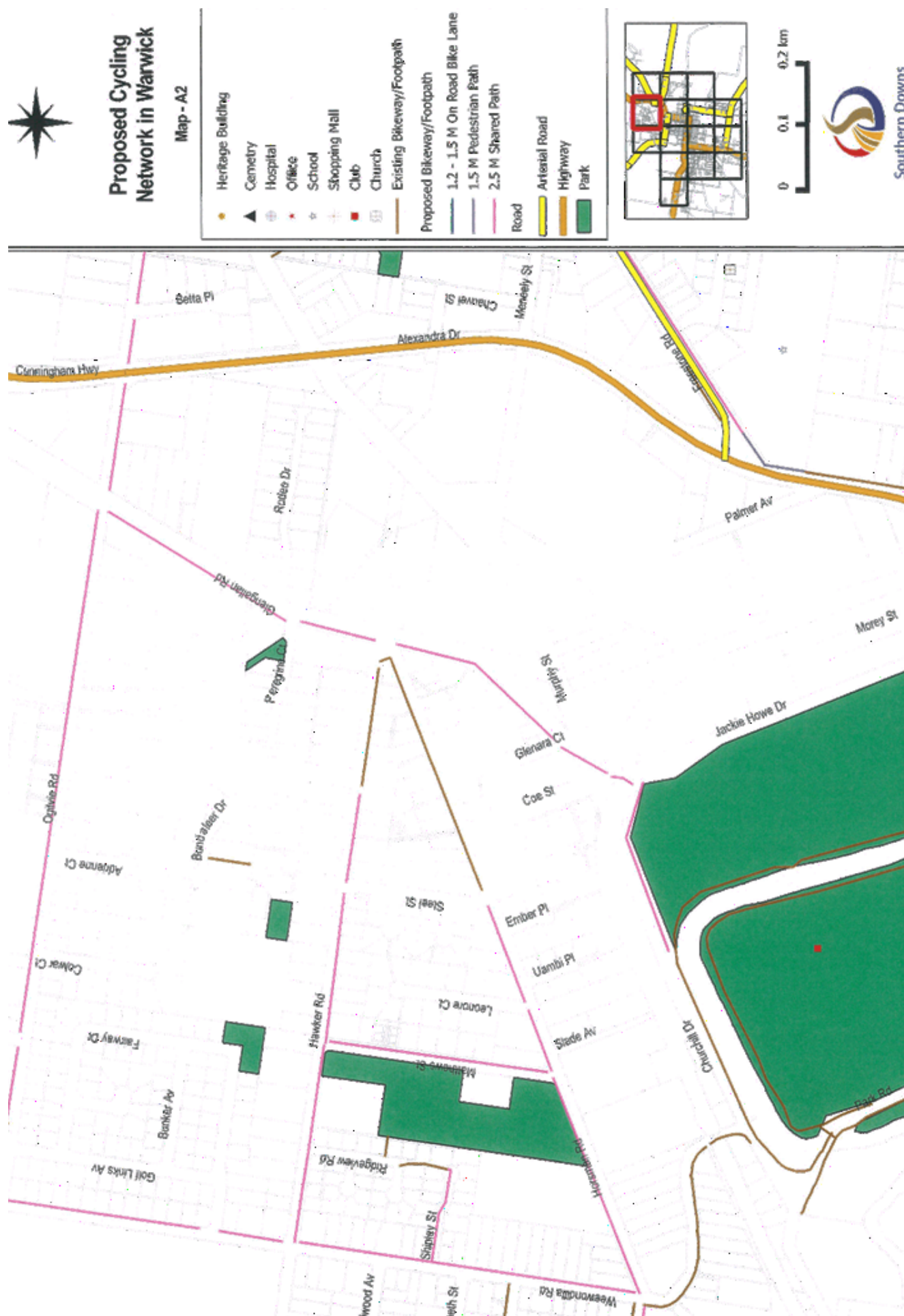
Existing Warwick Walking & Cycling Network

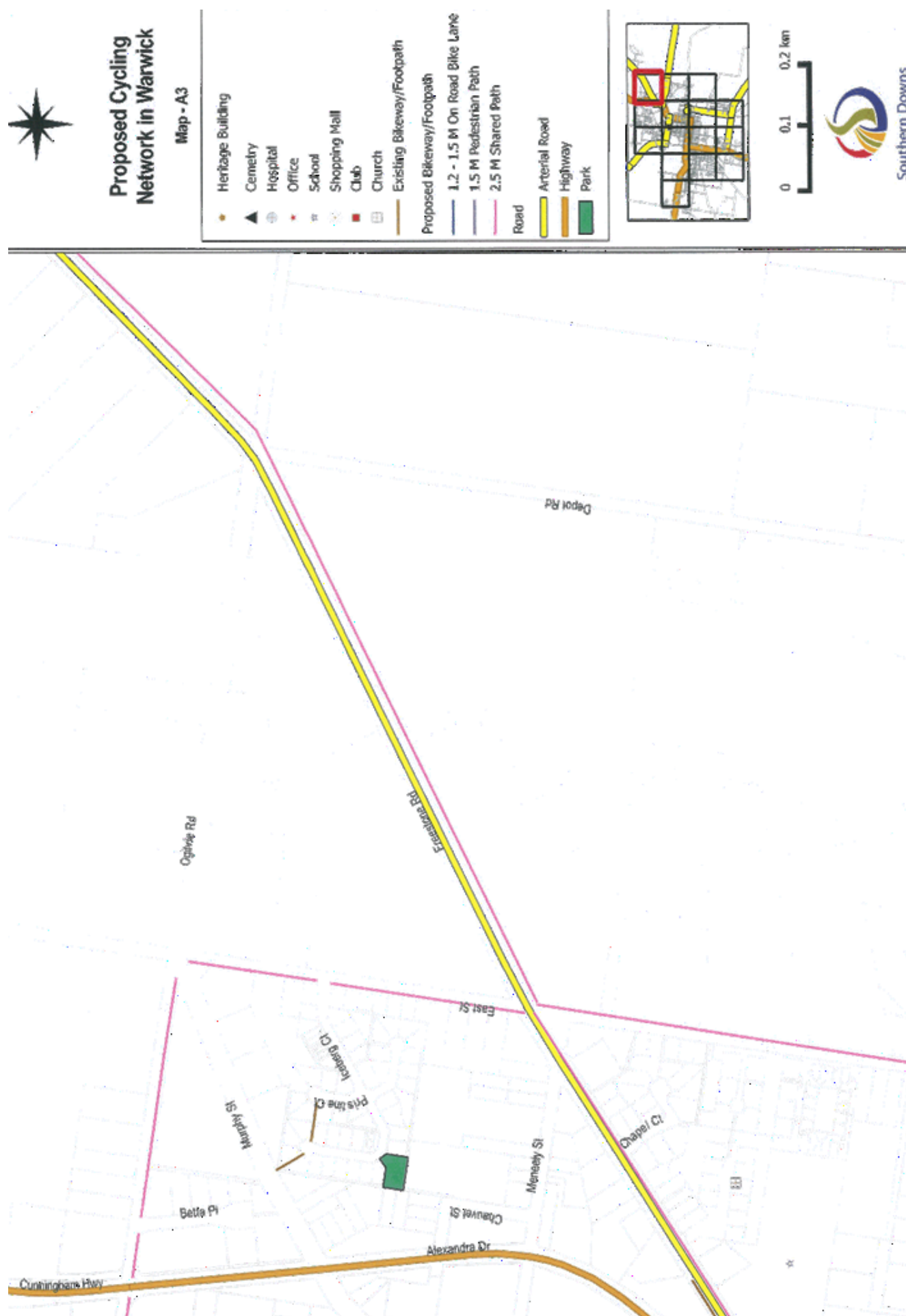


Proposed Warwick Walking & Cycling Network

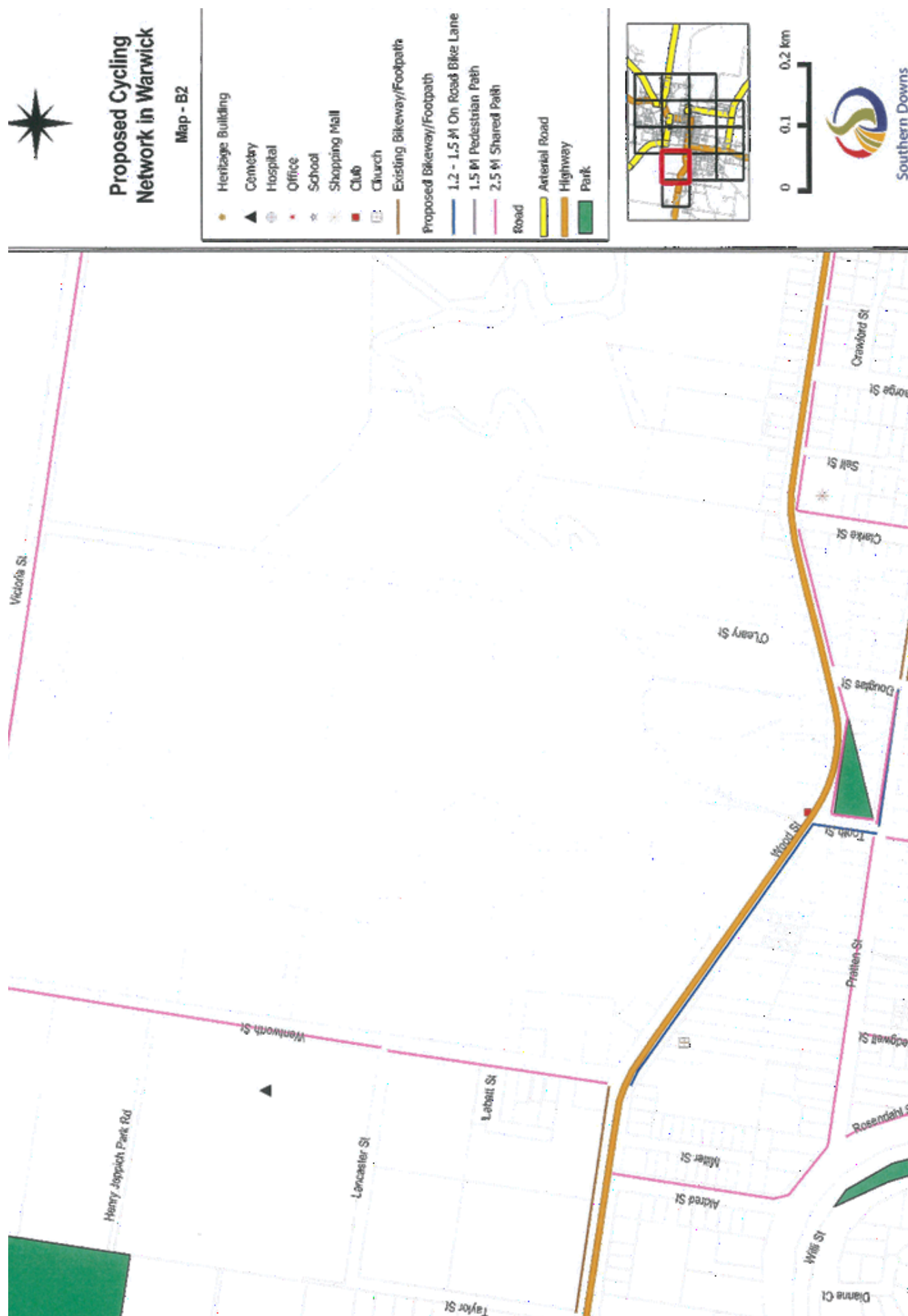














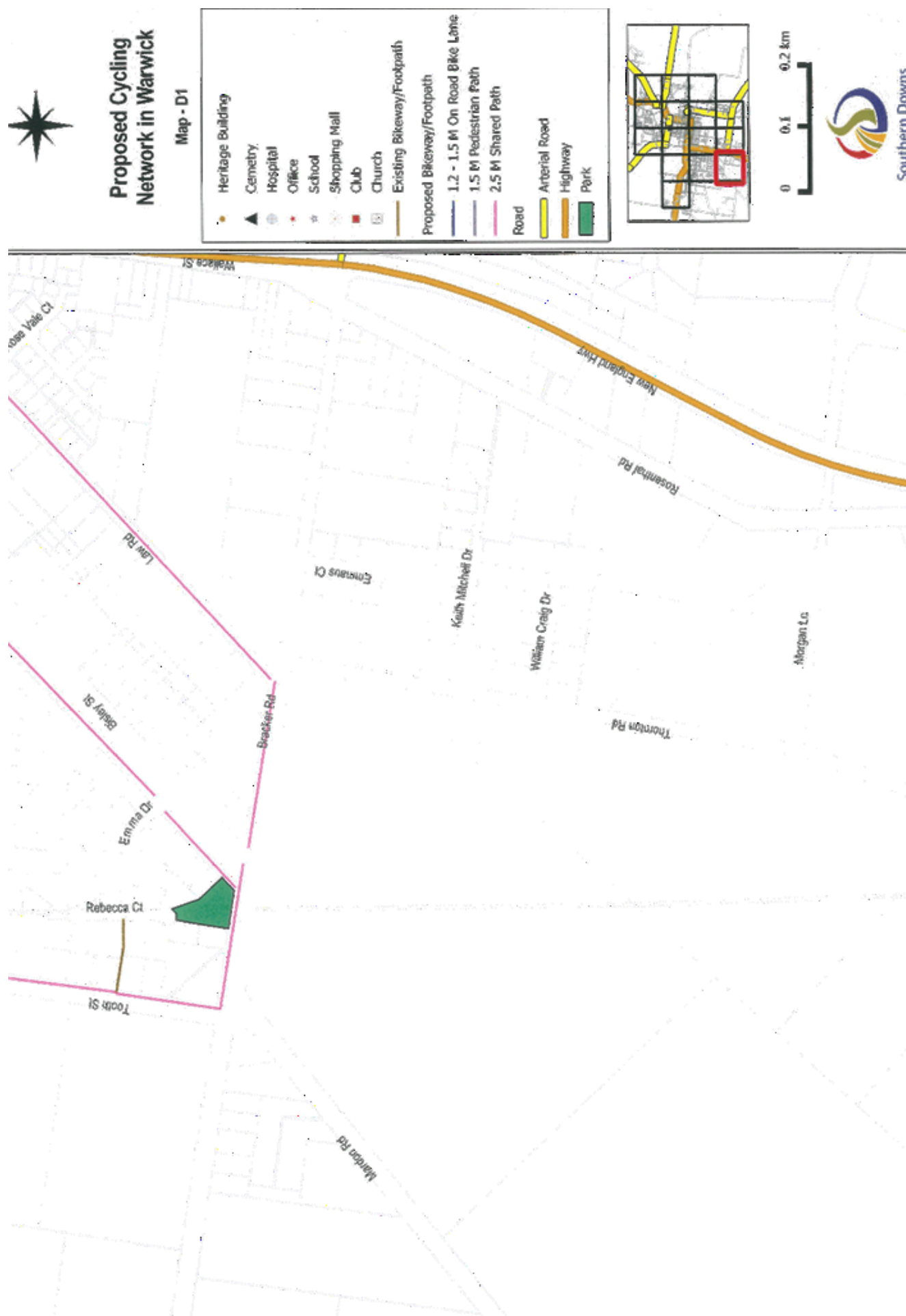


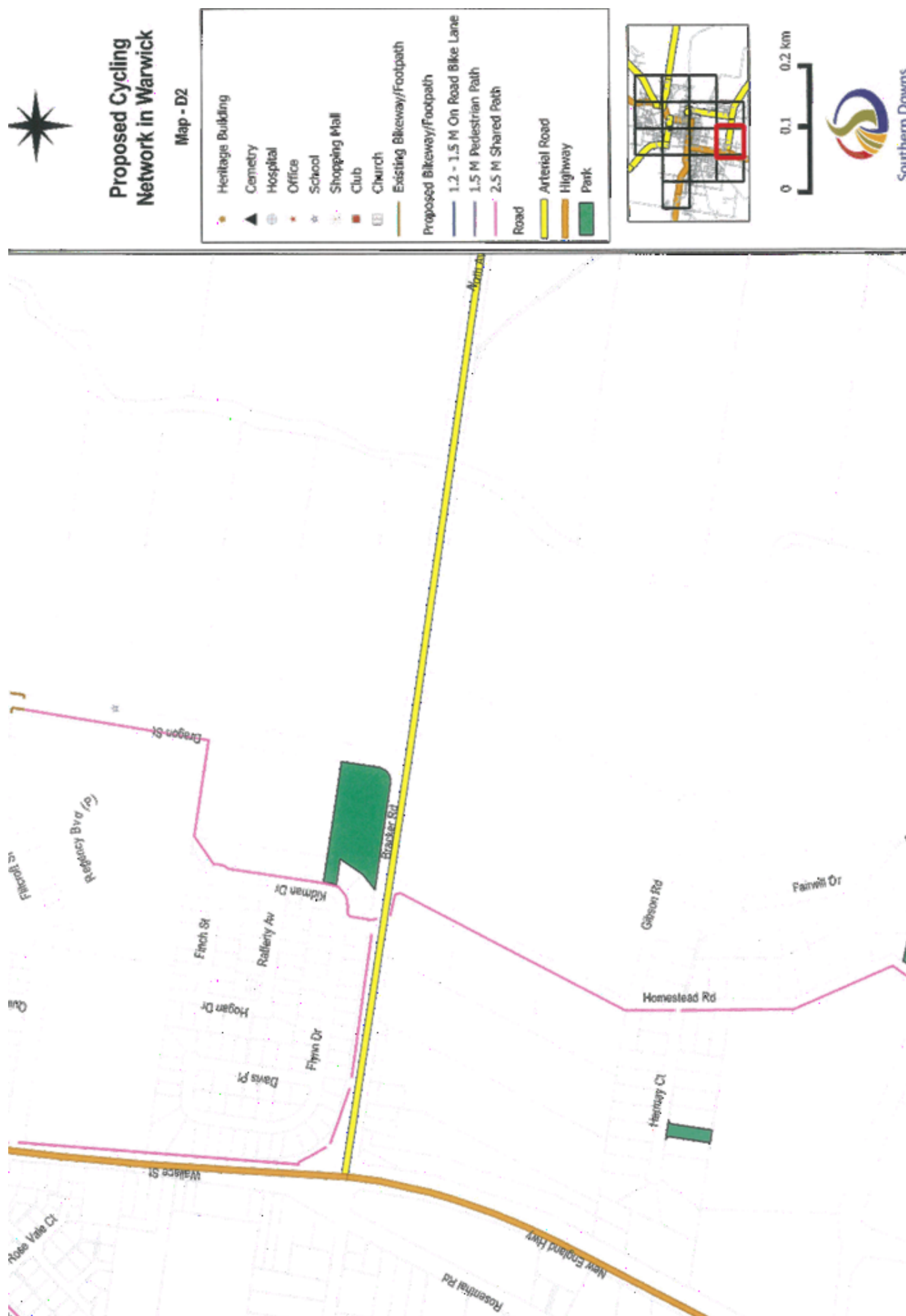















9.4 Budget Amendment for the Stormwater Data Collection

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Director Engineering Services	File Ref: 29.14

Recommendation

THAT Council approves the re-allocation of additional budgets to the priority project as follows:

\$98,242.62 to Stormwater Data Collection CJ2782. Funding will be re-allocated from Condition Assess Inspection of Road CJ2803, AM program Cadastral Boundary Correction CJ3811 and Aerial Photography CJ3831.

Report

Summary/Purpose

This report seeks Council's approval to redirect funding from existing programs. Budget Request Form attached.

Background Information

Council requires that project budget amendments for amounts above \$50,000 be reported to Council. This report seeks Council's approval to redirect funding from existing programs to the following priority project:

- Stormwater Data Collection

This will be funded from left over funds reallocated to finance the Stormwater Data Collection

Budget Implications

The financing of this project is proposed to be done as follows:

- \$98,242.62 to Stormwater Data Collection CJ2782. Funding will be re-allocated from Condition Assess Inspection of Road CJ2803, AM program Cadastral Boundary Correction CJ3811 and Aerial Photography CJ3831.

Policy Consideration

Nil

Community Engagement

Nil

Legislation/Local Law

Nil

Options

For the Condition Assessment of the Stormwater Pipes and Pits to be carried out by engaged consultants left over funds will need to be reallocated to finance the Stormwater Data Collection

Attachments

1. Budget Amendment Request Form [View](#)

BUDGET AMENDMENT REQUEST FORM

Financial Year :

Requesting Officer :

Department :

Reason for Amendment :

From Accounts :

Acct No	Account Description	Current Estimate	Adjustment Amt	Revised Estimate
2803	Condition Assess Insp of Roads	215,000.00	\$35,000.00	180,000.00
3811	AM Prgrm Cadastral Bdry Correct	\$35952.05	7242.62	\$28,709.43
3831	Aerial Photography	\$56,000.00	\$56,000.00	\$0.00
	Total		98242.62	

To Accounts :

Acct No	Account Description	Current Estimate	Adjustment Amt	Revised Estimate
2782	Condition Assess STW Pipes & Pits	520,000.00	98242.62	618,242.62

I Authorise this budget amendment to make sufficient funds available for this job to proceed :

Directors Signature :

Date :

Tick
(where applicable :

Minute Reference

Amendment not Material :

☐

N/A

Delegated Authority :

☐

Amendment Material :

☐

Manager of Finance :

Amendment No :


Item 9.4 Budget Amendment for the Stormwater Data Collection
Attachment 1: Budget Amendment Request Form

Based on Lachlan WIP Update 27 March 2014										
Job	Year Budget	YTD Actual	Current Commitments	Total Costs - spend to date & committed	Year Variance - remaining	Transfer amount	Reallocation Tfer	Amended Budget	Amended Funds remaining at the moment	Comment- use of reallocated funds
2782 - Condition Assessment Inspection of Stormwater Pipes & Pits	523,000.00	195,711.73	84,506.61	280,226.34	239,781.66		98,242.62			These funds are to be used for consultant surveyors and the remainder for CCTV Stormwater for Warwick and Villages Contract
								618,242.62	338,024.28	
2803 - Condition Assessment Inspection of Roads post flood	215,000.00	2,251.53	174,917.73	177,069.26	37,930.74					
						35,000.00		180,000.00		
3811 - Asset Management Program - Cadastral Boundary Correction	35,952.05	28,709.43	0	28,709.43	7,242.62	7,242.62				
								28,709.43		
3831 - Aerial Photography	56,000.00	0	0	0	56,000.00	56,000.00				
								0.00		
Total	826,952.05	226,572.69	259,424.34	485,997.63	340,955.02	98,242.82		826,952.05		

10. PLANNING & ENVIRONMENT DEPARTMENT REPORTS

10.1 Reduction of Application Fees for Dwelling House Applications on Small Rural Zone Lots

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Manager Planning & Development	File Ref: Nil

Recommendation

THAT Council reduce the Material Change of Use application fee for a dwelling IF:

- (i) The parcel of land is within the Rural zone; and
- (ii) The minimum side setback requirements as per AO6 and AO7.1 of the Residential uses code cannot be met due to the lot size; and
- (iii) There is no other dwelling house existing on the property;
- (iv) The application fee for applications of this type is \$500.00; and
- (v) Apart from the written request from Mr Lloyd Weir, this reduction is not retrospective.

Background Information

The Southern Downs Planning Scheme 2012, in the Residential uses code require that specific setback from front and other side boundaries for dwelling houses in the Rural zone are met. These setbacks are:

1. AO6 *"The dwelling (excluding any outbuildings associated with the dwelling) is setback a minimum of 60 metres from any gravel road"; and*
2. AO7.1 *"The dwelling is located on a site with an area of at least 4,000 m² and the dwelling (with the excluding any outbuildings associated with the dwelling) is setback a minimum of 60 metres from side and rear lot boundaries".*

Dwelling houses complying with the setback requirements on a Rural zoned property are normally Self Assessable, thus not requiring a development permit.

Due to historical subdivisions, and subsequent small lot sizes, numerous properties within the Rural zone cannot meet the minimum setback requirements. This requires the owners to lodge a Material Change of Use (MCU) for a Dwelling house application if and when they wish to construct a dwelling. At present the application fee is \$850.00.

Report

Such applications, where the lot size prevents the setback requirements to be met, are assessed against the Planning Scheme's Rural zone, the Residential uses code, and Physical infrastructures code on an individual basis. Amenity issues such as dust and noise mitigation and landscaping are

conditioned when a Development permit is issued to ensure an alternative but satisfactory outcome.

In recent times the Planning and Development office received correspondence from a local Pratten resident Mr Lloyd Weir, requesting that his application fee for a MCU for a dwelling house not meeting the minimum setbacks, be waived (see letter attached). The resident noted that due to the lot size there is no way he can meet the minimum setbacks. This is not the first occurrence where residents requested a fee waiver in such a situation, and previous requests were dealt with on a case by case basis.

For efficiency and fairness, the Planning and Development office propose that Council reduce the fee for a Material Change of Use, Dwelling house on Rural zoned land **IF** complying with a set of criteria from \$850.00 to \$500.00

Conclusion

Due to historical subdivisions resulting in smaller than prescribed lots sizes in the Rural zone, some land owners must lodge a MCU for a dwelling house application due to not meeting the side setback requirements. Such a development would otherwise be self assessable.

The Planning and Development office propose that Council reduce the fee for a Material Change of Use, Dwelling house on Rural zoned land **IF** the following criteria are met:


- (i) The parcel of land is within the Rural zone; and
- (ii) The minimum side setback requirements as per AO6 and AO7.1 of the Residential uses code cannot be met due to the lot size; and
- (iii) There is no other dwelling house existing on the property;
- (iv) The application fee for applications of this type is \$500.00; and
- (v) Apart from the written request from Mr Lloyd Weir, this reduction is not retrospective.

Attachments

1. Letter from local resident Lloyd Weir (Excluded from agenda - Provided under separate cover)[View](#)

10.2 Response Clarification of Council's role with Civic Events

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Manager Planning & Development	File Ref: Economic Development Unit

Recommendation

THAT Council clarify the intent of the 26 February 2014 resolution and resolve:

- (i) Council fund, organise and deliver the following main Civic events, with the continued input and assistance from community organisations and individuals:

Stanthorpe	Warwick
ANZAC Day	ANZAC Day
Australia Day	Australia Day
Carols in the Park	Carols in the Park

- (ii) Council continue to provide technical, and in kind support to other Civic events in the Region as requested; and
- (iii) That the planning and budgeting function of Civic events be allocated to the Office of the Executive and Mayor, and the budget in the 2013/14 financial year be used as a baseline benchmark.

Background Information

During the General Council Meeting on 26 February 2014, under Report titled "Issues agreed upon as a result of Tourism Workshop" Council resolved that:

8. Council from 2014/15 financial year onwards organise and conduct all Civic events, such as Australia Day, ANZAC Day;

AND

Under Report titled "Tourism Workshop – Further Items" Council resolved that:

18. That budget options be considered for events.

Report

At present a range of Civic events are delivered throughout the Southern Downs region, from the main urban centres to the townships.

These events are individually planned, prepared and delivered by a variety of community organisations such as the individual branches of the RSL, WTE, Stanthorpe Chambers of Commerce, the Vietnam Veterans Association, Southern Downs Regional Council, and individuals.

Under the Festivals and Carnivals budget, Council funds the main Civic events, while organisations and individuals contribute time, equipment and in kind support.

Stanthorpe	2013/14	2012/13	2011/12	2010/11	2009/10
Carols in the Park	\$ 440.20				
Australia Day	\$ 7,022.66	\$ 4,721.00	\$ 4,751.67	\$ 5,108.41	\$ 4,374.10
ANZAC Day		\$ 1,933.35	\$ 732.19		\$ 554.90
	\$ 7,462.86	\$ 6,654.35	\$ 5,483.86	\$ 5,108.41	\$ 4,929.00
Warwick					
Carols in the Park	\$ 8,503.06	\$ 7,518.98	\$ 10,192.98	\$ 2,783.27	\$ 9,306.87
Australia Day	\$ 11,823.86	\$ 9,857.47	\$ 11,631.38	\$ 6,395.50	\$ 8,746.97
ANZAC Day		\$ 6,872.71	\$ 3,406.64	\$ 6,148.94	\$ 5,689.18
	\$ 20,326.92	\$ 24,249.16	\$ 25,231.00	\$ 15,327.71	\$ 23,743.02

In the two main urban centres, the following specific Civic events take place. ANZAC Day celebrations have sub-events, and it differs between the two urban centres.

Stanthorpe	Warwick
ANZAC Day ~ 4 sub-events	ANZAC Day ~ 6 sub-events
Australia Day	Australia Day
Carols in the Park	Carols in the Park
	Remembrance Day
	Veterans Day

The Civic events in smaller settlements and townships rely on the residents and community organisations own initiative, as well as in kind support from Council to plan and deliver Civic events, especially ANZAC Day and Australia Day.

Council's resolution on 26 February 2014 becomes a practical reality in July 2014, and specific clarification from Council is required to ensure the smooth and professional execution of the events.

Discussion

As per Recommendation 8:

1. Is it the intention that Council fund, organise and deliver all Civic events, including the Civic events traditionally organised and conducted by community organisations, residents and individuals in smaller settlements and townships;

OR

2. Is it the intention the Council fund, organise and deliver the following main Civic events only with the continued input and assistance from community organisations and individuals:

Stanthorpe	Warwick
ANZAC Day	ANZAC Day
Australia Day	Australia Day
Carols in the Park	Carols in the Park

AND

3. Council continue to provide technical and in kind support to other Civic events as requested;

As per Recommendation 18:

That the planning and budgeting function of Civic events be allocated to the Office of the Executive and Mayor, and the budget in the 2013/14 financial year be used as a baseline benchmark.

Conclusion


Civic events are a highlight for local communities, and help build and maintain Civic pride and community spirit. It is imperative these events be organized and delivered in a professional and efficient manner. Clarification on the execution of the Civic events will ensure just that.

Attachments

Nil

10.3 Stanthorpe Industrial Estate Vegetation Offset

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Manager Planning & Development	File Ref: Nil

Recommendation

THAT Council approve the offset of 41.35 hectares of land over Lot 96 ML1252 (Ford Road, Rosenthal Heights) for the future development of Stage 4 of the Stanthorpe Industrial Estate.

Summary/Purpose

To seek Council approval to use Council owned land at Lot 96 ML1252 (Ford Road, Rosenthal Heights) to offset future development of Stage 4, comprising 24.226 hectares of Industrial zoned land in the Stanthorpe Industrial Area.

Background Information

Approval for the development of Stage 3 of the Stanthorpe Industrial Estate has been granted subject to vegetation offsets as outlined at Attachment 1. Future development of Stage 4 of the Industrial land also requires vegetation offsets to be put in place.

Report

Current requirements are for vegetation offsets to be established to allow for the future development of the area that has been zoned for Industrial development in Stanthorpe (Lot 372 SP214599). At present requirements are for offsets either:

- 1:1 ration where offsets are for land with similar vegetation; or
- 2:1 ratio where vegetation is not similar.

There is no suitable Council owned land available for use as an offset that has similar vegetation to those identified at Lot 372 SP214599.

The balance area available for Stage 4 development is 24.226 hectares, requiring an offset of some 44.452 hectares on a 2:1 ratio.

Council has existing offsets over Lot 96 ML1252 at Ford Road, Rosenthal Heights, totaling 43 hectares. The balance of the area available for offset is 41.35 hectares (See attachment 2).

It is proposed to use this area as an offset for the future development of Stage 4 of the Stanthorpe Industrial Estate.

Budget & Financial Aspects

There are no additional budgetary or financial implications.

Community/Corporate/Operational Plan

The development of sufficient industrial land is a key platform to support the development of the vision for an economically strong, sustainable and diverse Southern Downs.

Community Engagement

Nil

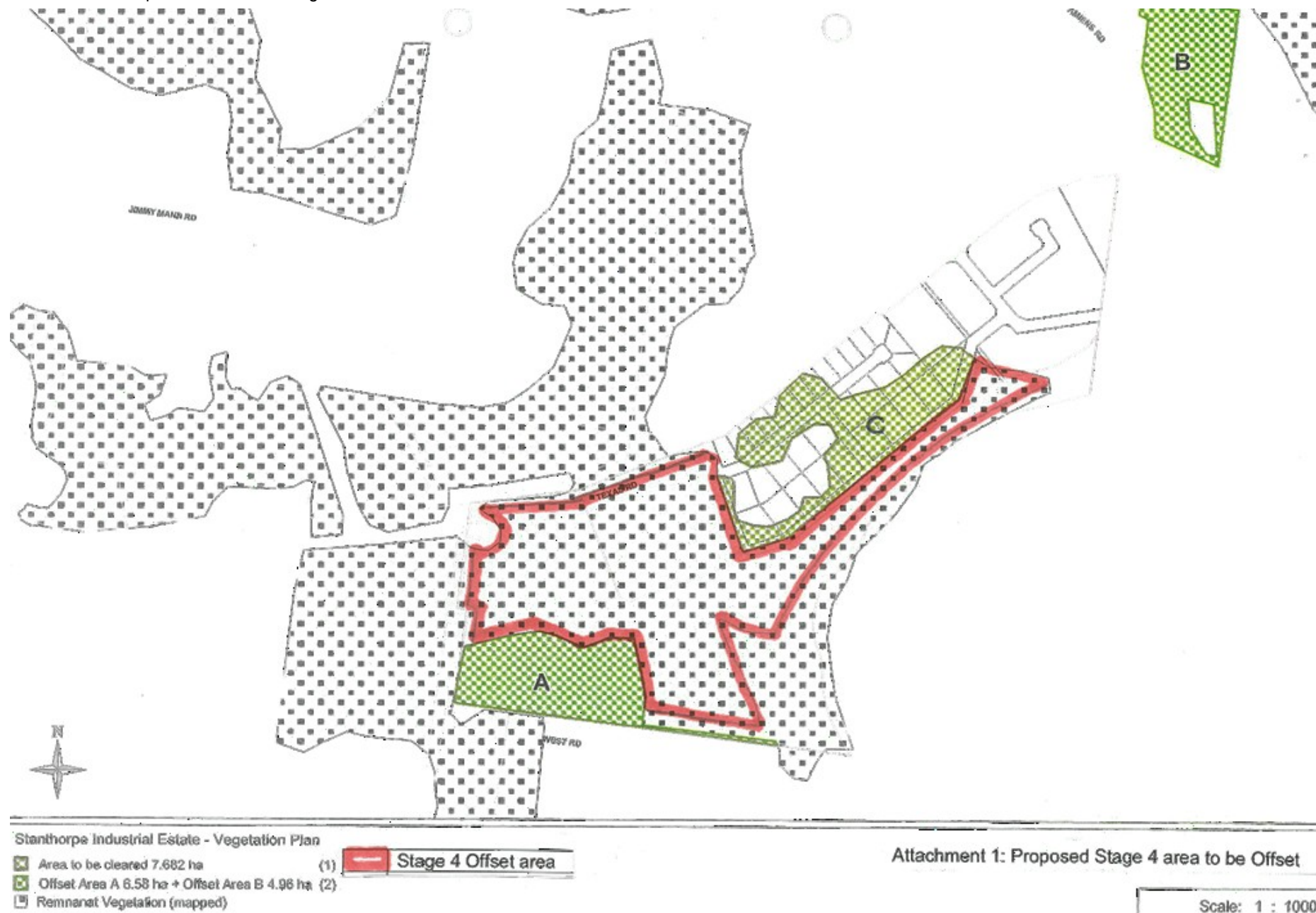
Conclusion

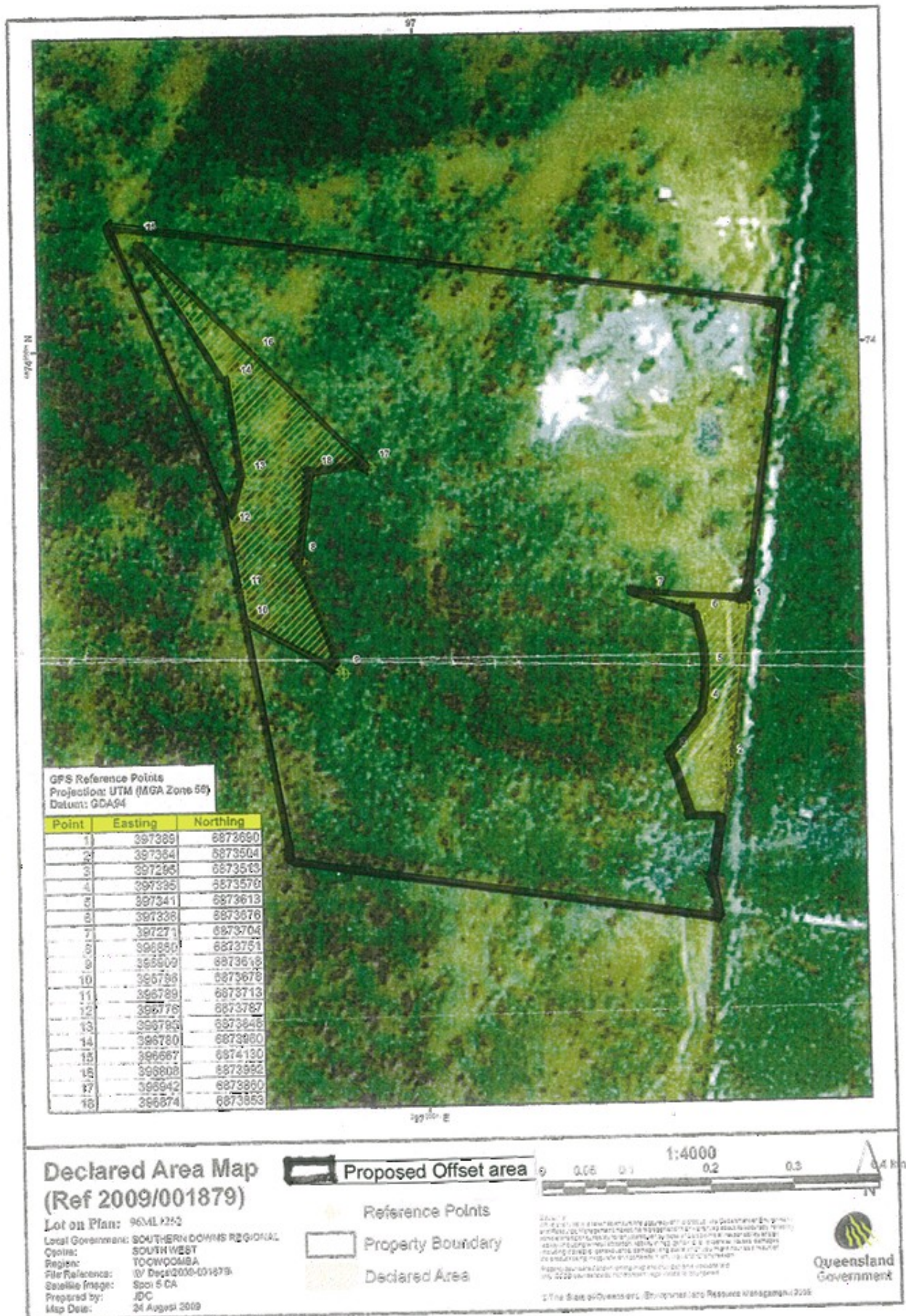
Offsets are required to provide for the future development of Stage 4 of the Stanthorpe Industrial Area. Council currently has available land to provide this offset. The area of industrial land will provide for the long term development of industry in the region.

Attachments

1. Stanthorpe Industrial Area Stage 4 Offset area [View](#)
2. Ford Road Proposed Offset area [View](#)

Item 10.3 Stanthorpe Industrial Estate Vegetation Offset
Attachment 1: Stanthorpe Industrial Area Stage 4 Offset area






Attachment 2: Proposed area for 2:1 ratio. Offset

10.4 Warwick Aerodrome development, lay-out and leasing options

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Manager Planning & Development	File Ref: 08.28

Recommendation

THAT Council

1. Approve Planning and Development to investigate design and development options within the site and lay-out, to offer flexibility and a variety of lot sizes to suit the needs of specific users; and
2. Approve and allow flexibility for lot leasing options, to best suit individual lessees to the satisfaction of the CEO ; and
3. Take action to amend the existing Development Permit in accordance with this decision.

Report

To attract potential customers, in the commercial and recreational aviation sectors, to relocate to Warwick Aerodrome, flexibility in the lot size and design, as well as in the lease arrangements is required.

The Warwick Aerodrome, on Lot 2 on SP119600 and located at 89 Massie – Bony Mountain Road is well situated within South Queensland and in proximity with South East Queensland, and Western Queensland. The land is 53.9 hectare in size, and hosts a number of aviation related activities in a number of hangers and sheds on the northern side of the runway.

The current activities at Warwick Aerodrome include:

- Air Force Cadets training
- Air Training School
- Army School of Aviation
- Rural Fire Brigade
- Housing/parking recreational aircraft including glyders
- Royal Flying Doctor Service
- Stop over/refuelling for light Aircraft from Western NSW and Qld
- Warwick Gliding Club
- Warwick Aero Club
- Wings Over Warwick event

Close to Warwick, equipped with 3 phase electricity, and with an AVGAS facility with credit card payment option now being installed, the facility offers the small aviator and aviation service supplier attractive and low cost locational alternatives to other regional airports and aerodromes.

In recent months the Economic Development Unit received a number of requests of aviation related businesses to establish at Warwick Aerodrome, however, the existing leasehold areas are fully leased, and the only options available to potential customers are lots up for lease at the end of a lease period, or through sales / transfers. Currently there are 21 hangers/sheds, five (5) within Stage 1 and sixteen (16) within Stage 3.

Discussions with aviation groups has made it clear that the lot sizes in the existing development are too generous, and aviators typically require between 700 and 900 square metres for a lot. Different lease agreements, with each individually negotiated between the prospective business and Council will further open up investment possibilities.

To cater for additional lots, the balance of Stage 3 area offers the possibility to create up to 7 internal phases, each phase containing 8 individual lots of 700 square metres each, to a potential fifty-six (56) new lots. This is on the northern side of the runway. Further opportunity for aviation related business expansion exists on the southern side of the runway, access depending. This area must be investigated for development in the medium and long term.

The potential prospects for a redesigned and reinvigorated Warwick Aerodrome include:

- Aircraft painting and refurbishment activities
- Australian Air Force Cadets
- Feeding demand for private hanger space from rural and regional aviators through north-western NSW and western Queensland.
- Licensed Aeronautical Mechanical Engineers businesses (LAME)
- Maintenance and service of aircraft, with further potential as a regional servicing centre.
- Queensland Rural Fire, Emergency Services and Queensland Police future Unmanned Aerial Vehicle (UAV) base of operations

For Council's Planning and Development office to realise the development opportunities at the Warwick Aerodrome, it is necessary to amend the planning permit, current business model, including the lot sizes, lease agreements and the lay-out design of individual phases within the balance of Stage 3.

Conclusion

A window of opportunity exists for Council within the aviation industry. This proposal opens up potential for significant growth and development opportunities within the aviation industry and within in the local economy.

Budget Implications

Nil

Policy Consideration

Nil

Community Engagement

Significant engagement and formal meetings were held with representatives of the industry, relevant business people and the Air Force Cadets. It is the views from champions in the industry that forged this proposal.

Legislation/Local Law


Nil

Attachments

Nil

10.5 Material Change of Use - Swanfels Valley Retreat Pty Ltd, 737 Top Swanfels Road, Swanfels

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Senior Planning Officer Principal Town Planner	File Ref: MCU\01506

APPLICANT:	Swanfels Valley Retreat Pty Ltd
OWNER:	Chelsam Estate Pty Ltd
ADDRESS:	737 Top Swanfels Road, Swanfels
RPD:	Lot 1 RP88913, Parish of Gilbert, County of Merivale
ZONE:	Rural
PROPOSAL:	Function facility
LEVEL OF ASSESSMENT:	Impact
SUBMITTERS:	One

Recommendation Summary

THAT the application for a Material Change of Use for a Function facility on land at 737 Top Swanfels Road, Swanfels, described as Lot 1 RP88913, Parish of Gilbert, County of Merivale, be approved subject to conditions.

Summary

The proposed development involves the use of land for a wedding venue. There are no buildings or structure proposed as part of the use. All equipment including a marquee and portable toilets will be hired for each function, and catering will be outsourced.

The proposal can be considered acceptable, particularly as the use does not involve the construction of buildings or structure, and function will be held intermittently only.

The application is recommended for approval subject to conditions.

Background

An application has been received for a Material Change of Use for a Function facility on land at 737 Top Swanfels Road, Swanfels, described as Lot 1 RP88913, Parish of Gilbert, County of Merivale.

The applicant has indicated that there will be three options available:

1. A venue to have photographs taken.
2. A venue to hold a ceremony, have photographs taken, including canapés and refreshments.
3. A venue to hold a ceremony, have photographs taken, including canapés and refreshments and a reception, including a three course meal.

The proposed ceremony area is 9 metres by 16 metres and is an existing grassed area. The gazebo already exists.

The proposed reception area will be a marquee of 10 metres by 15 metres on an existing grassed area.

The proposed car parking area is 726 square metres, and the applicant states that this can accommodate 36 vehicles. The existing car parking areas can accommodate seven vehicles.

Submissions

One submission was received to the application. **A copy of that submission has been forwarded separately to Councillors.** The submitters are owners of the land on the north side of Swan Creek, and their residence is approximately 150 metres from the proposed venue site. The matters raised in the submission are addressed below.

Noise Impact

- From the residence at 253 Ansteys Road, voices and music can be heard from the residence on the subject land. The proposed development would allow up to 120 guests on the land, and also caterers, photographers, etc. The level of noise from the gazebo and reception areas could be considerable. It can be expected that music and maybe a band will play at the wedding, which will increase the noise level and impact on the amenity of the area. The Swan Valley is a peaceful area, and the heavy noise exposure to the neighbours once or twice a week will be intolerable.
- Section 3.3.1(13) of the planning scheme states that "the health, wellbeing, amenity and safety of communities and individuals are protected from the impacts of air and noise emissions".
- The disturbance from noise and lighting associated to the proposed use would significantly impact on the submitters' enjoyment of their property.

The applicant has provided the following response:

We have witnessed the 'tree change' phenomenon which has impacted on our respective communities in the last 20 – 30 years. Thus we are very conscious of ensuring our proposal has minimal impact on the peace and tranquillity of this portion of the Swanfels Valley that we too have sought to enjoy and hence to preserve.

To this end, and in keeping with country values, we went beyond the requirements of the initial submission by contacting ALL our neighbours to personally outline the parameters of the project and explain how it may impact on them. All but one responded (after successive attempts). Our assurances to the others met with unqualified acceptance, one of whom lives 150m away in a direct line of sight.

A meeting with us would have defused the assumption that 'heavy noise exposure... once or twice a week' would occur. We envisage, in keeping with our own lifestyle, that a maximum number of weddings we would be conducting is 12 per year. (Not the assumed 52-104)

We acknowledge that during these infrequent times, noise will be an issue that we will seek to address by:

- *cessation of functions at midnight for late afternoon weddings; before for earlier weddings*
- *music contained within a decibel reading determined by Council and directed away from neighbouring properties*

- *the planting of over forty conifers and other trees in our northwest corner (completed)*
- *at least a week's notice to be given to neighbours outlining the duration of the function, it's nature, number of guests etc.*

Comment: In relation to noise, the applicant has clearly indicated that there will be a maximum of 12 events per year. Any future increase in the number of events will require the lodgement of a new application.

It is considered appropriate to limit the number of events to 12 per calendar year.

Condition should also be imposed on the hours of operation, the type of music which can be played and maximum noise limits.

Use of Water from Swan Creek

- The proposed development will require landscaping, cooking, catering and guest toilet facilities which will require large volumes of water. The submitters are dependent on water from Swan Creek for their farming activities, as are other landowners in this area.

The applicant has provided the following response:

We have always been avid gardeners and will continue to indulge in this aspect of our lives regardless of the success of our application. It was for this reason that we purchased land on a creek. We do not plan for any other gardens for the site as a Wedding Venue than we had originally planned to do anyway. It was only as we developed the gardens that the idea of a Wedding Venue was formulated- not the reverse. Therefore the additional use of the site as a Wedding Venue will have zero impact on the current use of water by us from Swan Creek.

Water used for catering will be potable water stored on site or brought in by caterers.

Comment: The existing dwelling is connected to rainwater tanks. There will be no water sourced from Swan Creek to service the proposed development. It is intended that all caterers will be required to provide their own potable water supply. Alternatively, in the future, the applicant may install a water treatment device, to allow the use of the existing tank water.

- The planning scheme supports rural uses, and states that industries that are the backbone of the region. The planning scheme states that business activities in a rural zone are limited to "minor extensions to an existing lawful use" (See Clause 3.6.4 of the Planning Scheme).

Comment: The quote provided by the submitter could not be found in the planning scheme.

The planning scheme does allow for other uses in the Rural zone, subject to those uses not compromising the use of land for rural purposes. The purpose of the Rural zone code includes providing "opportunities for non-rural uses that are compatible with agriculture, the environment and the landscape character of the rural area where they do not compromise the long term use of the land for rural purposes."

- The subject land is located wholly within the "Potential Strategic Cropping Land of the Southern Protection Area of the Eastern Darling Downs Zone". It follows that water resources on the land should not be diverted to uses unrelated to rural production. The proposed use in this instance is a radical departure from the existing lawful use of the land.

Comment: All of the subject land has been identified as Potential Strategic Cropping Land. As the proposed use does not involve the construction of any buildings or structures, no land will be permanently alienated from agricultural production. As the development footprint for permanent structures does not exceed 750 square metres, the application did not require referral to the Department of State Development, Infrastructure and Planning due to Potential Strategic Cropping Land.

Privacy

- The large number of people attending weddings will impact on the privacy of the submitters. The submitters state that their privacy has already been lessened due to the dwelling on the subject land being constructed close to Swan Creek. The submitters state that they accept that landowners have a right to building where they wish within the law, however they strongly

object to any further erosion of their privacy. The applicant mentions "possible future expansion of the business" which would further impact on the neighbour's privacy.

The applicant has provided the following response:

Entry to the facility will be from Top Swanfels Road and the use of bus transport will be strongly encouraged to minimise traffic. Parking will be off road on our property as outlined on the Site Plans included in our Application.

I have outlined our position in relation to noise previously

In terms of lighting, there are only two neighbours who could be affected. One has given his personal assurance that it is of no concern; the other is almost completely obscured by trees which have been supplemented by our planting of over forty conifers in our northwest corner, that will also assist in reducing noise in that area.

The supposition of the privacy of "many actual and potential 'tree changers' " sharing the opinion of the submission writer is, in the case of the former, unfounded in fact, and in the case of the latter, merely speculative.

Comment: There are large trees along Swan Creek which provide a visual screen of the development site when viewed from the submitters' land. It is considered that the privacy of the submitters will not be affected by the proposed development.

Lack of detail in application

- Detail is lacking in the application with respect to numerous matters such as further permanent structures on the site ancillary to the proposed business, the presumed application for a liquor licence, the scope and extension of lighting arrangements and so on.

The applicant is not proposing any permanent buildings or structures as part of the development.

Details of lighting have not been provided. Any approval can be conditioned to ensure lighting does not create a nuisance.

With regards to liquor licensing, advice from the Office of Liquor and Gaming Regulation is that it would likely be the caterer that would be required to hold a Commercial other subsidiary off-premises liquor licence.

Assessment against the Planning Scheme

This application required assessment against the Rural zone code, Car parking and loading code, Landscaping code, Outdoor lighting code, Physical infrastructure code, Flood hazard overlay code and Bushfire hazard overlay code.

Rural zone code

The part of the site proposed to be used for the function facility is not currently used for agricultural purposes. The proposed development is unlikely to impact on the use of the subject land and surrounding land for rural purposes. It is also unlikely that the use of the surrounding land for rural purposes will conflict with the proposed function facility.

As the proposed development does not involve the construction of permanent buildings, there will be minimal impact on the natural environment character of the land and the high scenic values of the area.

The code requires the development site to have access to the road network via a fully constructed sealed road. Top Swanfels Road is a sealed road, but only to the intersection with Ansteys Road. There is approximately 200 metres between the intersection and the access to the land which is constructed to a gravel standard.

The planning scheme requires that the safe and efficient operation of roads and accesses are maintained having regard to the nature of vehicles using the road, the location of uses that may be adversely affected by noise or dust generated by the use of the road and the location and design of access.

Council can require the applicant to seal this section of road, however given the limited use of the road due to the development (say one function a week, with most guests arriving by bus) requiring the sealing of the road may not be considered reasonable.

There is a dwelling located to the north-west of the intersection, and the residents of this dwelling may experience some dust from the gravel section of Top Swanfels Road. However this dwelling is located close to Ansteys Road which is a gravel road. Therefore, the increase in dust and noise nuisance due to the proposed development is likely to be minimal. The current standard of construction of Top Swanfels Road can be considered acceptable.

Carparking and loading code

The code requires the provision of one parking space per 10 seats or part thereof. With 120 guests this would equate to 12 parking spaces. As the applicant is proposing that many guests will arrive by bus, adequate parking must also be provided for at least one bus. The area nominated on the proposal plan as the parking area is large enough to provide adequate parking for cars and bus.

The Code requires the parking areas and driveways to be sealed. There is an existing gravel driveway and the applicant proposes to provide an area for the parking of vehicles. The area is currently grassed, however it is intended that it will be gravel.

The number of carparking spaces provided exceeds the number of spaces required.

Landscaping code

Any approval can be conditioned to require adequate landscaping to be provided.

Outdoor lighting code

Any approval can be conditioned to ensure lighting does not create a nuisance.

Physical infrastructure code

Portable toilets will be provided for functions. Any approval can be conditioned to ensure an appropriate number of toilets are available.

As previously detailed, the existing dwelling is connected to rainwater tanks. There will be no water sourced from Swan Creek to service the proposed development. It is intended that all caterers will be required to provide their own potable water supply. Alternatively, in the future, the applicant may install a water treatment device, to allow the use of the existing tank water.

Bushfire hazard overlay

While the land is identified as being within the Bushfire hazard overlay, as the proposed use does not involve any buildings or structures, the safety of people and property will not be compromised.

The Queensland Development Code, MP 3.2 - Tents contains requirements with regards to fire safety. The requirements include the provision of extinguishers. This is considered suitable, as the marquee is only temporary in nature.

Flood hazard overlay

The ceremony and reception areas are located within the Flood hazard overlay.

However, as the applicant does not propose any buildings within this area, the Flood hazard overlay code can be met.

Adopted Infrastructure Charges

The adopted infrastructure charge is calculated based on gross floor area. As the proposal does not involve the construction of buildings, and the use will be intermittent, it is not considered necessary to require the payment of adopted infrastructure charges.

Conclusion

The proposed development involves the use of land for a wedding venue. There are no buildings or structure proposed as part of the use. All equipment including a marquee and portable toilets will be hired for each function, and catering will be outsourced.

The proposal can be considered acceptable, particularly as the use does not involve the construction of buildings or structure, and function will be held intermittently only.

The application is recommended for approval subject to conditions.

Recommendation

THAT the application for a Material Change of Use for a Function facility on land at 737 Top Swanfels Road, Swanfels, described as Lot 1 RP88913, Parish of Gilbert, County of Merivale, be approved subject to the following conditions:

Schedule 1 - Southern Downs Regional Council Conditions

Approved Plans

1. The development of the site is to be generally in accordance with the following proposal plans submitted with the application, and subject to the final development being amended in accordance with the conditions of this approval.

Plan Name	Plan No.	Date
Site Plan	B	17 February 2014

Land Use and Planning Controls

2. The Function facility is to be wholly conducted and contained on the subject land and must not involve the use of the adjoining road reserve.
3. The Function facility shall provide for a maximum of 12 events in any calendar year.
4. The Function facility shall generally operate between the hours of 8.00am to 12.00am.
5. There is to a maximum of 120 guests at any one function.

Building and Site Design

6. The marquee is to be generally located in accordance with the approved plan.
7. If a marquee used for the Function facility has a floor area of more than 100 square metres, but less than 500 square metres, the erection of the marquee will be self-assessable development. The erection of the marquee must meet the applicable requirements of the Building Code of Australia and Queensland Development Code MP3.2 – Tents.
8. If a marquee used for the Function facility exceeds 500 square metres in floor area, a copy of the Form 11 (Certificate of Classification) issued for the building works is to be provided to Council prior to the use commencing. (See advisory note below.)

Amenity and Environmental Controls

9. The provisions of toilets must include:
 - Provision for disposal and removal of sanitary napkins from female toilets;
 - An adequate supply of toilet paper and soap in all toilets;
 - Separate toilet and hand washing facilities for food handlers; and
 - The cleaning of toilets to a suitable timetable.
10. For functions which offer a venue for photographs and/or ceremony, including canapés and refreshments, at least one toilet is to be provided, and if required, clearly signed.
11. For functions which offer a venue to hold a ceremony, have photographs taken, including canapés and refreshments and a reception, including a three course meal, toilets are to be provided at a rate of one toilet per 30 persons.
12. A separate toilet is to be provided for food handlers, this may include a toilet located within the existing dwelling.
13. The portable toilets brought onto the site for the event must be water-flush, have hand basins provided, and be serviced by a regulated waste transporter with a current registration certificate with the Department of Environment and Heritage Protection. Waste tracking receipts are to be kept by the organiser of the events and available for viewing by an authorised officer.
14. Amplified music shall cease at 10.00pm.

15. All speakers are to be orientated away from the neighbouring properties, i.e. are not facing north or west.
16. The marquee shall be positioned with two sides enclosed; the enclosed sides are to face neighbouring properties, i.e. the northern and western sides.
17. Noise levels emitted from the premises must not exceed 5dB(A) above the background noise levels in the locality when measured from the nearest part of an affected residential dwelling, between the hours of 8.00am and 10.00pm.
18. Noise levels emitted from the premises must not exceed 3dB(A) above the background noise levels in the locality when measured from the nearest part of an affected residential dwelling, between the hours of 10.00pm and 12.00am.
19. There is to be no audible noise associated with the Function facility from 12.00am to 8.00am.
20. All wastes are to be suitably collected and disposed of so as not to adversely impact on the environment.
21. Advertising Devices relating to the function facility may **only** be erected on the subject land, i.e. Lot 1 RP88913. The location, size, type and content of any advertising sign or device located on the land is to be compatible with the rural character of the surrounding area. No advertising signs or devices are to be located on any other land, unless all applicable approvals are obtained under the Planning Scheme and the relevant local laws. No advertising signs or devices are to be located within the road reserve.
22. All service equipment and refrigeration units are to be positioned and housed so as not to cause nuisance or disturbance to persons or property not connected with the development.
23. Any lighting device is to be so positioned and shielded so as not to cause any glare nuisance to any nearby residential property or passing motorist, or to shine upwards into the night sky.

Fencing, Landscaping and Buffers

24. Landscaping is to be provided within proximity of the reception and ceremony areas. Maintenance of the existing landscaping will achieve compliance with this condition.

Car Parking and Vehicle Access

25. All vehicular access to the development site is to be from Top Swanfels Road. No vehicles are to access the site from the road reserve along the western boundary of the land.
26. A 3.0 metre wide all-weather driveway is to be maintained from Top Swanfels Road to the designated carparking areas.
27. The car park area is to be in accordance with the approved plan, and defined by a low physical barrier along the edge of the car parking area. At least 36 car parking spaces and area for a bus are to be provided on site. The carparking area may remain grassed provided it is appropriately maintained with a suitable cover of grass, otherwise the carpark shall be constructed in gravel to Council's standards.

Water Supply and Sewerage

28. If water is to be supplied to guests and/or caterers, the water supply must comply with the *Australian Drinking Water Guidelines 2011*.

Advisory Notes

- (i) Unless otherwise stated, all conditions of this approval are to be complied with to the satisfaction of the Director Planning and Environment, prior to the use commencing, and then compliance maintained at all times while the use continues.
- (ii) Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate application for assessment in accordance with the *Sustainable Planning Act 2009* and would

have to comply with the requirements of the Planning Scheme.

- (iii) If a marquee used for the Function facility has a floor area of more than 100 square metres, but less than 500 square metres, the erection of the marquee will be self-assessable development. The erection of the marquee must meet the applicable requirements of the Building Code of Australia and Queensland Development Code MP3.2 – Tents.
- (iv) If a marquee used for the Function facility exceeds 500 square metres in floor area, **Building Approval is to be obtained** in accordance with the *Sustainable Planning Act 2009*. The building application must be submitted to a Building Certifier with the appropriate **forms, plans and fees** associated with this application. The building plans are to accord with the plans approved in this approval. **A Form 11 (Certificate of Classification) must be issued for the marquee prior to the use commencing.**
- (v) Any catering conducted for functions must be undertaken by a business licenced under the *Food Act 2006*.

Aboriginal Cultural Heritage


- (vi) All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the “cultural heritage duty of care”). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsima.qld.gov.au

Attachments

1. Submission to application (Excluded from agenda - Provided under separate cover)[View](#)

10.6 Material Change of Use - Jonathon Gaske, 93 High Street, Stanthorpe

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Senior Planning Officer	File Ref: MCU01498

APPLICANT:	Jonathan A Gaske
OWNER:	Jonathan A Gaske
ADDRESS:	93 High Street, Stanthorpe
RPD:	Lot 3 RP48860, Parish of Stanthorpe, County of Bentinck
ZONE:	Mixed use
LAND AREA:	1,156 square metres
PROPOSAL:	Short-term accommodation (Existing dwelling to Tourist accommodation, up to 6 guests)
LEVEL OF ASSESSMENT:	Impact
SUBMITTERS:	One (1)
REFERRALS:	Department of State Development, Infrastructure and Planning

Recommendation Summary

THAT the application for Material Change of Use for the purpose of Short-term accommodation (Existing dwelling to Tourist accommodation, up to 6 guests) on land at 93 High Street, Stanthorpe, described as Lot 3 RP48860, Parish of Stanthorpe, County of Bentinck, be approved subject to conditions.

Report

Background

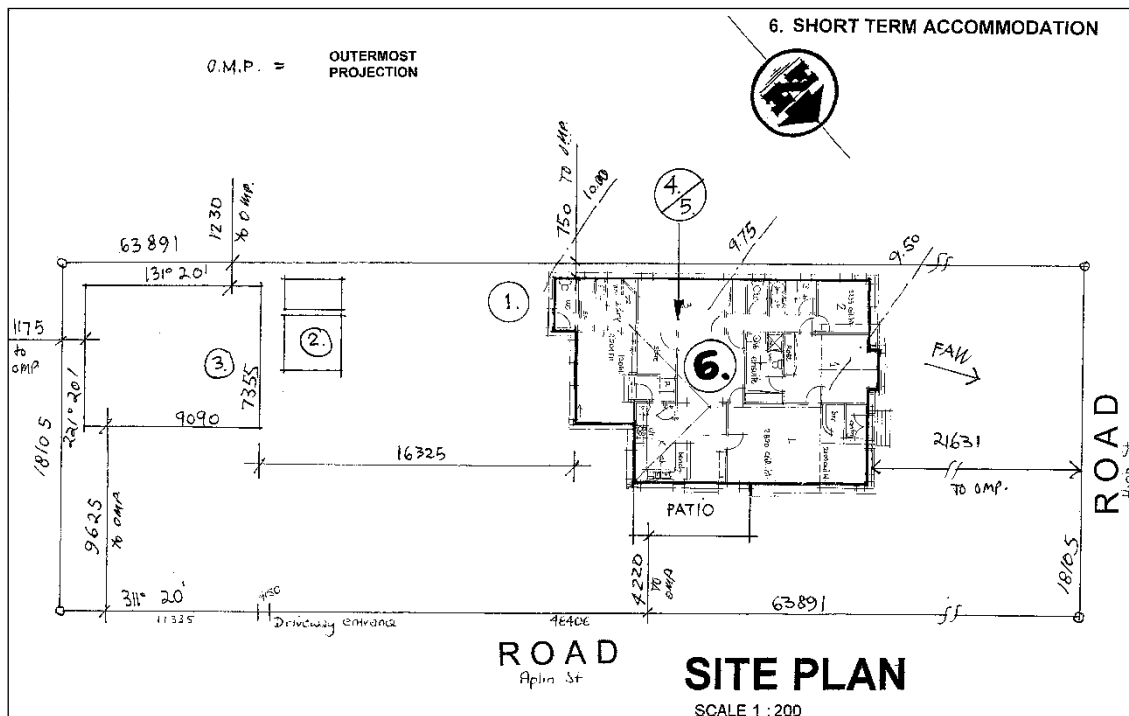
An application has been received for Material Change of Use for the purpose of Short-term accommodation (Existing dwelling to Tourist accommodation, up to 6 guests) on land at 93 High Street, Stanthorpe, described as Lot 3 RP48860, Parish of Stanthorpe, County of Bentinck.

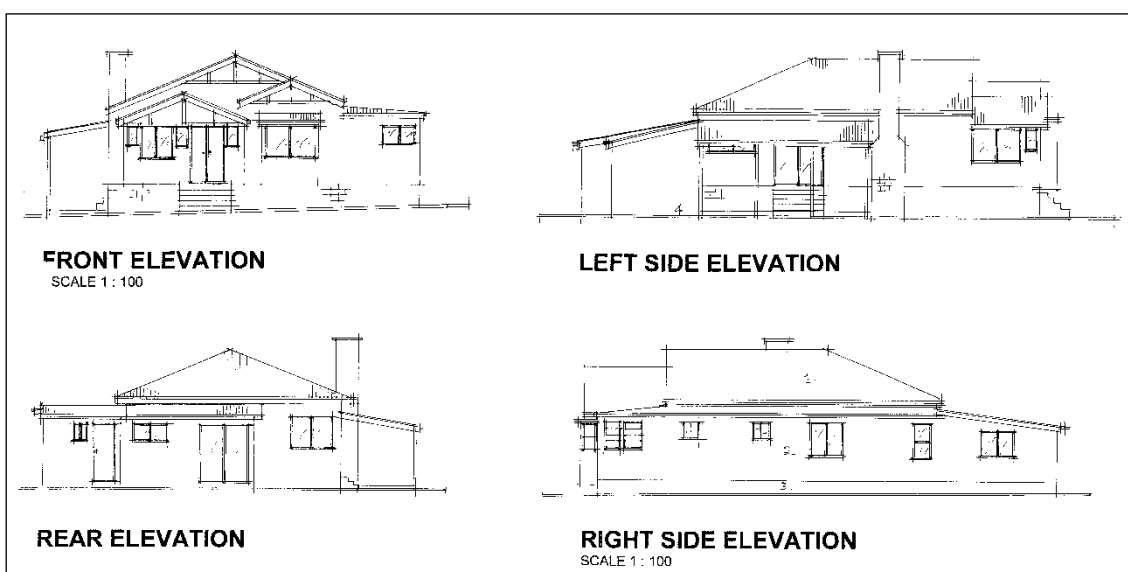
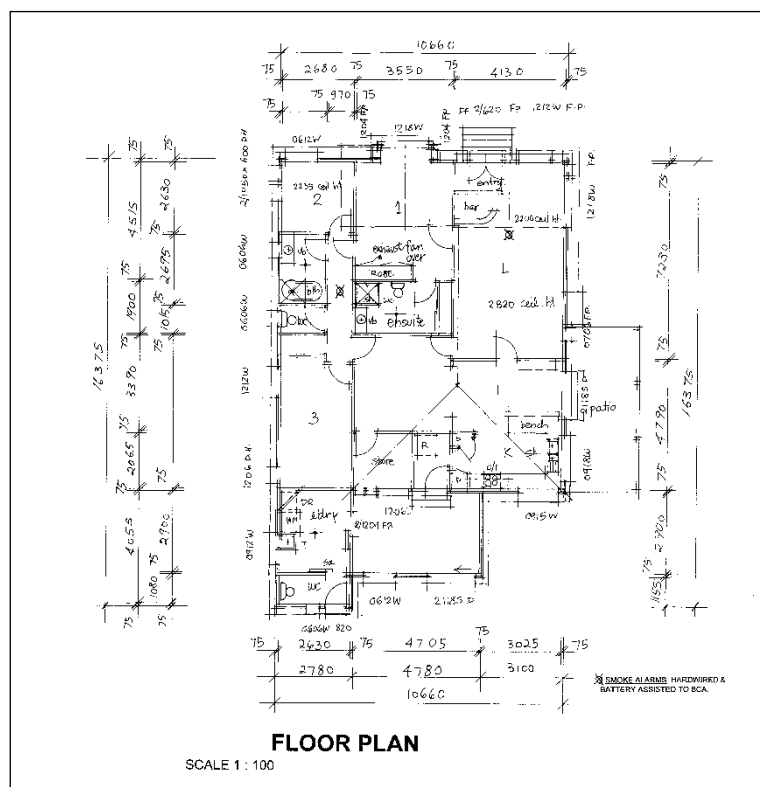
Report

The subject land has frontage to High Street and Aplin Street, and currently contains a dwelling and ancillary sheds.



The applicant proposes to use the existing dwelling for tourist accommodation for a maximum of six guests. The accommodation will be let as a whole and not as individual rooms. The three bedrooms are large enough to accommodate two people per bedroom in accordance with the minimum floor area requirements of *Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2011*.





Referral

As the subject land adjoins a State-controlled road, being High Street, referral to the Department of State Development, Infrastructure and Planning (DSDIP) was required. The DSDIP have no requirements in relation to the application.

Submissions

One submission was received to the application. **A copy of the submission has been forwarded separately to Councillors.** The issues raised by the submitter are addressed below.

- The current proposal appears to be vague and therefore unacceptable.
- The term "short term accommodation" is not defined and no information has been provided as to the type of tourist and visitors that will be accommodated in the proposed premises. It is not clear if it will be a hotel, motel, hostel or indeed something else.
- No specific measures have been provided with regards to privacy and security that will be provided to adjoining residences.

Comment: It should be a condition of any approval that the use of the building be limited to short term accommodation, being for more than 45 days consecutively, or more than 90 days in any 12 month period.

The dwelling will be let as a whole, i.e. one booking, opposed to individual rooms, and therefore would not be considered a hotel, motel or hostel. The use of the premises for such a use would require the lodgement of a new development application.

There is currently no fencing between the subject land and the adjoining properties. Screen fencing will be conditioned as part of the approval.

Assessment against the Planning Scheme

This application required assessment against the Mixed use zone code, the Carparking and loading code, the Landscaping code, the Outdoor lighting code, and the Physical infrastructure code.

Mixed use zone code

The purpose for the Mixed use zone is to:

- (h) *Provide for the development of uses with frontage to ... High Street, Stanthorpe, that service the travelling public, such as tourist accommodation ... and ensure that these developments are designed and operated to minimise impacts on the adjoining area while also ensuring traffic efficiency and safety.*

The proposed development complies with the Code with regards to Siting, layout, building form and design, Public spaces and pedestrian areas, Parking, servicing and access, Landscaping, Refuse management and storage, Uses, and Amenity.

Carparking and loading code

For a short term accommodation that is a motel or holiday apartments, the planning scheme requires one parking space per guest room or suite plus one space for 50m² of gross floor area of any dining room or meeting room. This ratio of parking is not considered appropriate for the type of short term accommodation proposed in the application.

As the building will be let out as a whole, the provision of two parking spaces can be considered acceptable.

Parking areas and driveways are required to be sealed in accordance with the Planning Scheme Policy – Carpark Construction.

A concrete crossing should be provided from Aplin Street.

Landscaping code

There is some existing landscaping on the site. Maintenance of this landscaping can be considered acceptable.

Outdoor lighting code

Any approval can be conditioned to ensure lighting does not create a nuisance.

Physical infrastructure code

Both High Street and Aplin Street are fully sealed and kerbed roads.

The building is connected to reticulated water, sewerage and electricity.

Adopted Infrastructure Charges

Development Type	Network	Rate	Proposed	Credit	Charge
Accommodation short term	All	\$2500/bedroom	\$7,500	\$10,000	\$0

No adopted infrastructure charges are payable.

Conclusion

The applicant proposes to use an existing dwelling for tourist accommodation.

The proposal is reasonable and is recommended for approval subject to conditions.

Recommendation

THAT the application for Material Change of Use for the purpose of Short-term accommodation (Existing dwelling to Tourist accommodation, up to 6 guests) on land at 93 High Street, Stanthorpe, described as Lot 3 RP48860, Parish of Stanthorpe, County of Bentinck, be approved subject to the following conditions:

Schedule 1 - Southern Downs Regional Council Conditions

Approved Plans

1. The material change of use of the subject site is to be generally in accordance with the approved proposal plans as attached, and subject to the conditions of this approval.
 - Plan No. 13/93.1, dated 11 December 2013, prepared by I & K Heran Building Design.
 - Plan No. 13/93.2, dated 11 December 2013, prepared by I & K Heran Building Design.
 - Plan No. 13/93.3, dated 11 December 2013, prepared by I & K Heran Building Design.

Land Use and Planning Controls

2. The approved accommodation must be used for short term guests only. The approved units must not be occupied by persons for the purpose of permanent accommodation, excluding those persons in a manager's resident for the premises. The maximum number of guests accommodated at any one time must not exceed six (6) persons.
3. No person is to reside in any building identified for tourist accommodation for more than 45 days consecutively, or more than 90 days in any 12 month period.
4. The accommodation is to be let as a whole, not as individual rooms.

Building and Site Design

5. A copy of the Form 11 (Certificate of Classification) issued for the building works is to be provided to Council prior to the use commencing. (See advisory note below.)

Amenity and Environmental Controls

6. All wastes are to be suitably collected and disposed of so as not to adversely impact on the environment.
7. Advertising Devices relating to the Short term accommodation may **only** be erected on the subject land, i.e. Lot 3 RP48860. The location, size, type and content of any advertising sign or device located on the land is to be compatible with the character of the surrounding area. No advertising signs or devices are to be located on any other land, unless all applicable approvals are obtained under the Planning Scheme and the relevant local laws. No advertising signs or devices are to be located within the road reserve.
8. Any lighting device is to be so positioned and shielded so as not to cause any glare nuisance to any nearby residential property or passing motorist, or to shine upwards into the night sky.

Fencing, Landscaping and Buffers

9. The site is to be landscaped. Maintenance of the existing landscaping will achieve compliance with this condition.
10. A screen fence 1.8 metres high shall be erected along the south-western (side) and south-eastern (rear) boundaries of the site, to provide visual screening. This screen fencing is to be provided at the developer's cost. This fencing shall reduce in height to be no more than 1.2 metres high forward of the building line.

Car Parking and Vehicle Access

11. Vehicle access is to be constructed to the site in accordance with Council's standard. (Council's Engineering Services Department can provide details regarding Council's standard.)

12. At least two car parking spaces are to be provided on site. The car parking and driveway areas are to be concrete sealed, drained, laid out and maintained.

Advisory Notes

- (i) Unless otherwise stated, all conditions of this approval are to be complied with to the satisfaction of the Director Planning and Environment, prior to the use commencing, and then compliance maintained at all times while the use continues.
- (ii) Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate application for assessment in accordance with the *Sustainable Planning Act 2009* and would have to comply with the requirements of the Planning Scheme.
- (iii) A permit must be obtained from Council under *Local Law No. 1 (Administration) 2011* and *Subordinate Local Law No. 1.11 (Operation of Shared Facility Accommodation) 2011*.
- (iv) **Building Approval is to be obtained** in accordance with the *Sustainable Planning Act 2009* for a Change of Classification of Building from Class 1a to Class 1b, to allow the use of the existing building for Guest house purposes. The application must be submitted to a Building Certifier with the appropriate **forms, plans and fees** associated with this application. **Building works and modification of the existing building may be required to be undertaken** as part of the approval so as to accord with the requirements of the *Building Act 1975*.
- (v) An application must be submitted and approved by Council for a permit under Southern Downs Regional Council's Local Law No. 1.15 (Carrying out Works on a Road or Interfering with a Road or its operation).

Aboriginal Cultural Heritage


- (vi) All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the "cultural heritage duty of care"). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsima.qld.gov.au

Attachments

1. Submission to application (Excluded from agenda - Provided under separate cover)[View](#)

10.7 Material Change of Use - Nioa Rural Pty Ltd, 681 Dalrymple Creek Road, Talgai

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Senior Planning Officer	File Ref: MCU01489

APPLICANT:	Nioa Rural Pty Ltd
OWNER:	An-Za Pty Ltd
ADDRESS:	681 Dalrymple Creek Road, Talgai
RPD:	Lot 20 ML1536, Parish of Allora and Lot 19 RP50944, Parish of Leslie, County of Merivale
LAND AREA:	Lot 20 ML1536: 164.5 hectares Lot 19 RP50944: 129.8 hectares Total: 294.3 hectares
ZONE:	Rural
PROPOSAL:	Outdoor sport and recreation (Shooting range)
LEVEL OF ASSESSMENT:	Impact
SUBMITTERS:	Three
REFERRALS:	Department of State Development, Infrastructure and Planning

Recommendation Summary

THAT the application for a Material Change of Use for the purpose of Outdoor sport and recreation (Shooting range) on land at 681 Dalrymple Creek Road, Talgai, described as Lot 20 ML1536, Parish of Allora, County of Merivale, be approved subject to conditions.

Summary

The proposed development involves the establishment of a sporting clay shooting range which will comprise of five stations, ranging in size from 19.56 square metres to 32.35 square metres in area. The range will be a sporting clay field.

The sporting clay shooting range will be within proximity to the Homestead, and be available to the gun clubs members and guests. The members of the gun club are effectively the owners of the property and their immediate family.

The range will be used approximately once per month, although it has been indicated that practice could occur on several additional days during the month. Practice sessions are usually for one hour at a time. The operation hours of the range would be 9.00 am to 6.00 pm, seven days a week.

It has been indicated that the shooting range will only be open and used by members and their invited (licensed) guests.

Three submissions were received to the application. The concerns raised relate to the potential threat to wildlife, the impact on the amenity of the area, and consultation with the adjoining landowners. It is considered that appropriate conditions can be imposed to ensure those concerns are addressed.

The application is recommended for approval subject to conditions.

Background

An application has been received for a Material Change of Use for Outdoor sport and recreation on land at 681 Dalrymple Creek Road, Talgai, described as Lot 20 ML1536, Parish of Allora & Lot 19 RP50944, Parish of Dalrymple, County of Merivale.

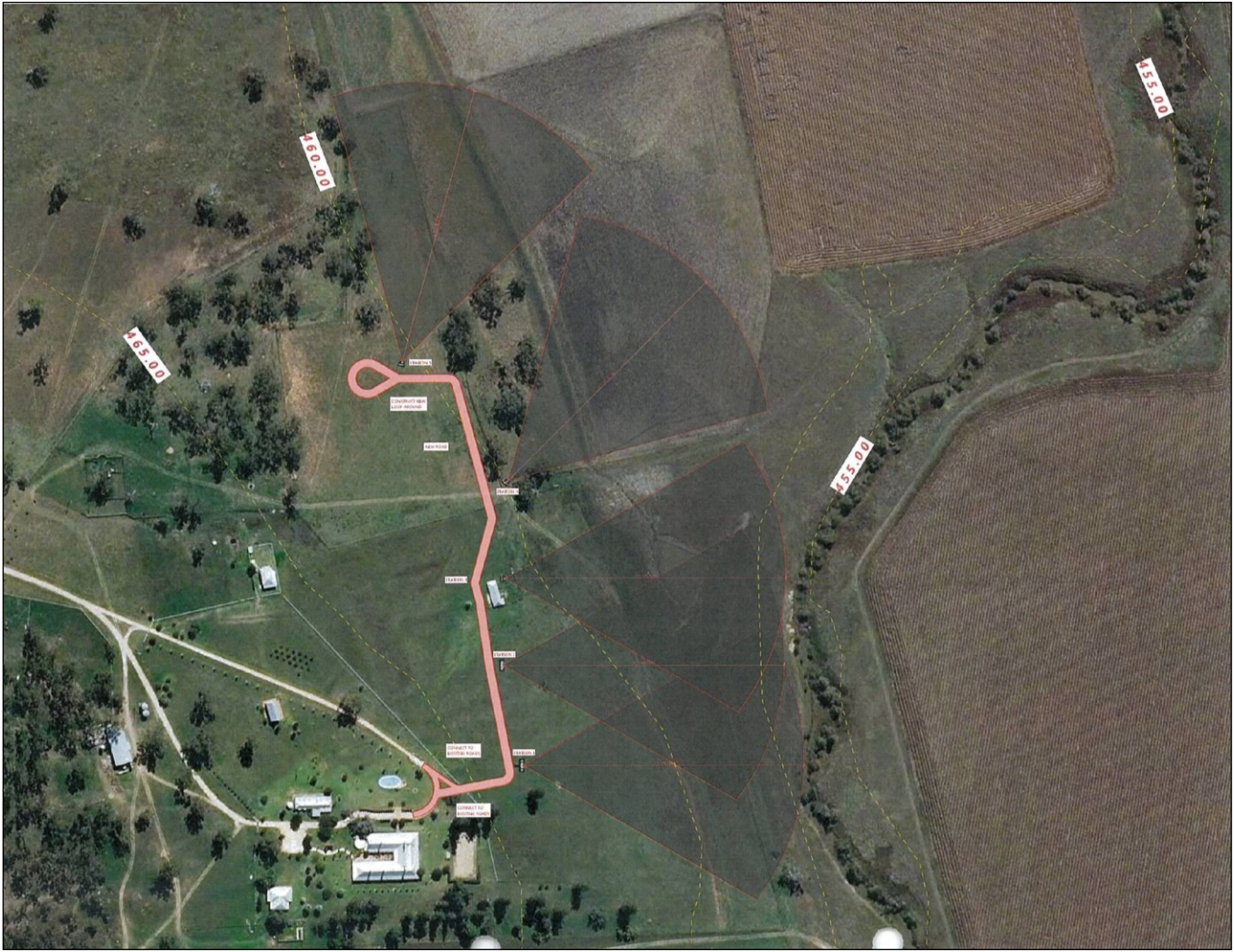


Report

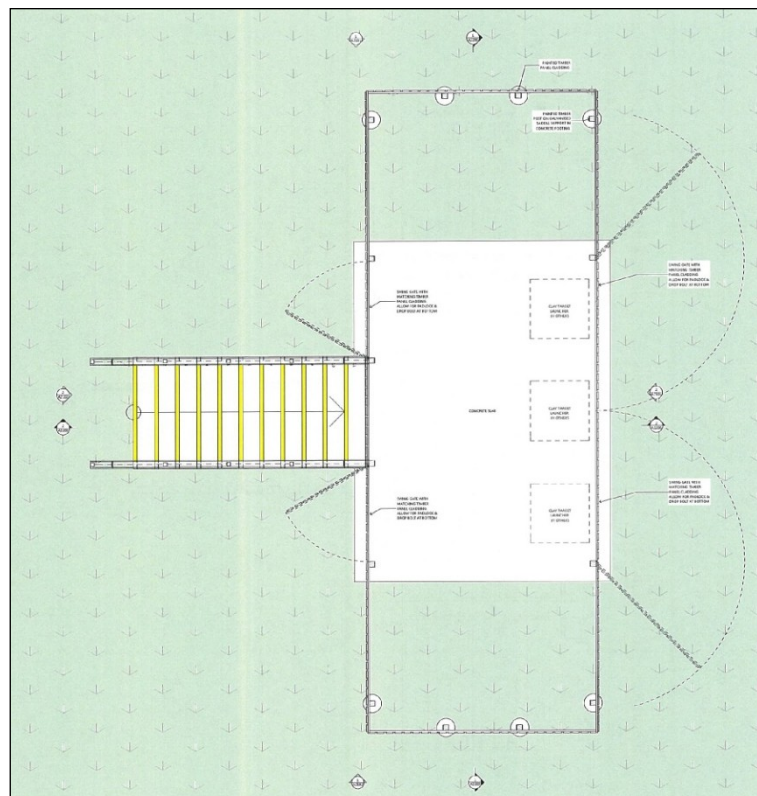
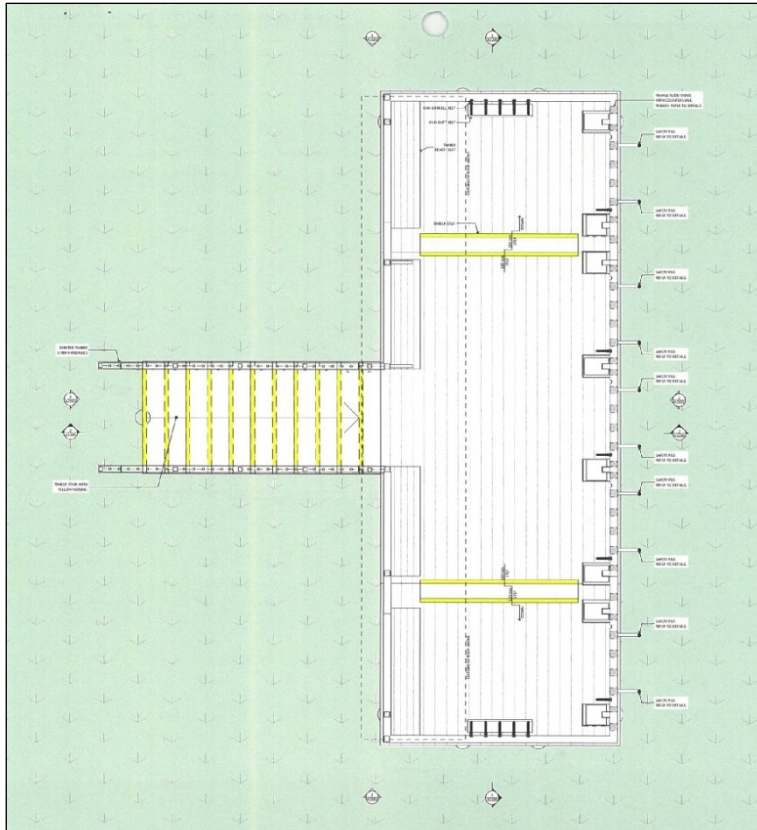
Lot 20 ML1536 has frontage to Dalrymple Creek Road, Ellinthorp-Hendon Road, and Dalrymple Creek, and contains Talgai Homestead, a State and Local heritage listed place. Lot 19 RP50944 has frontage to Ellinthorp-Hendon Road and Dalrymple Creek, and is currently vacant.

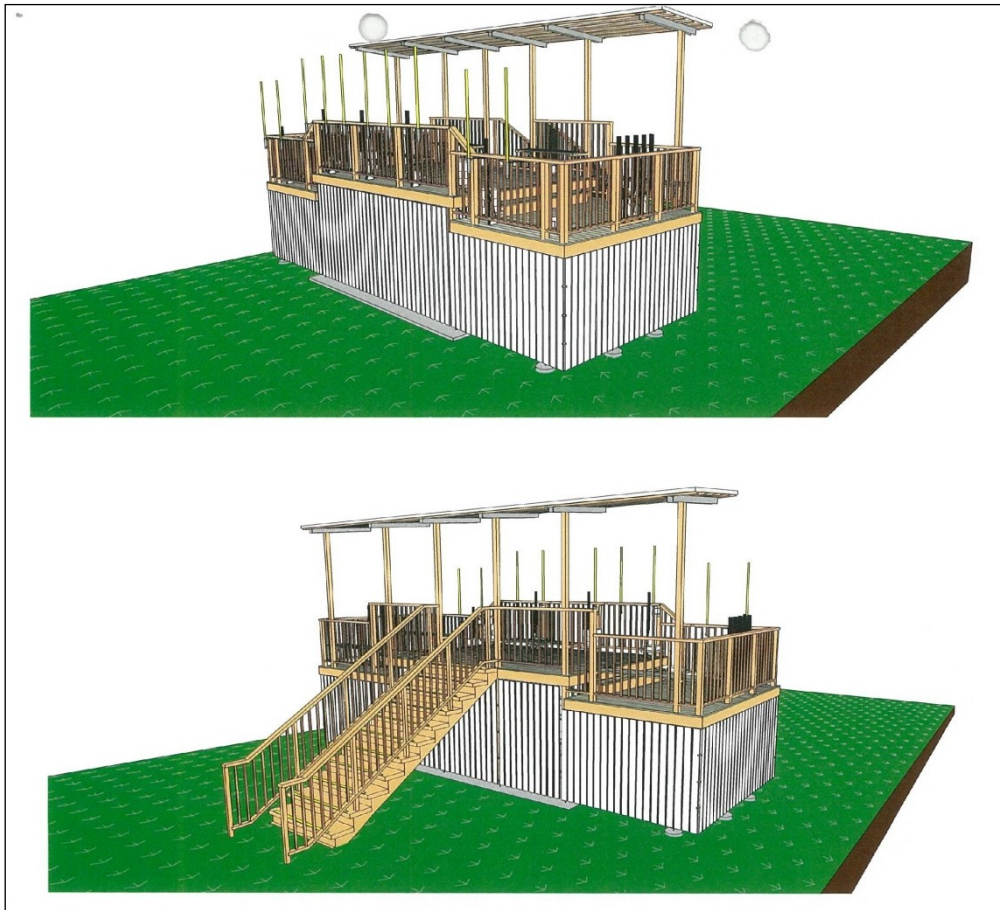
The applicant proposes to establish a sporting clay shooting range which will comprise of five stations, ranging in size from 19.56 square metres to 32.35 square metres in area. The range will be a sporting clay field.



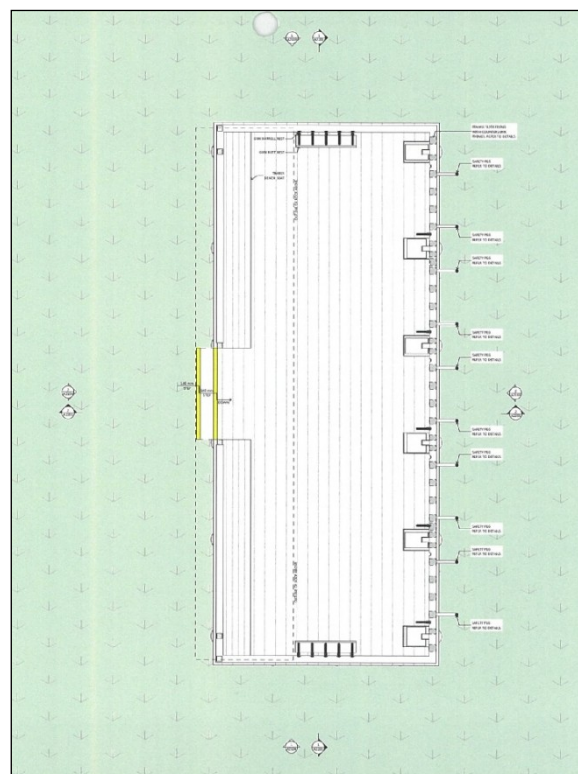


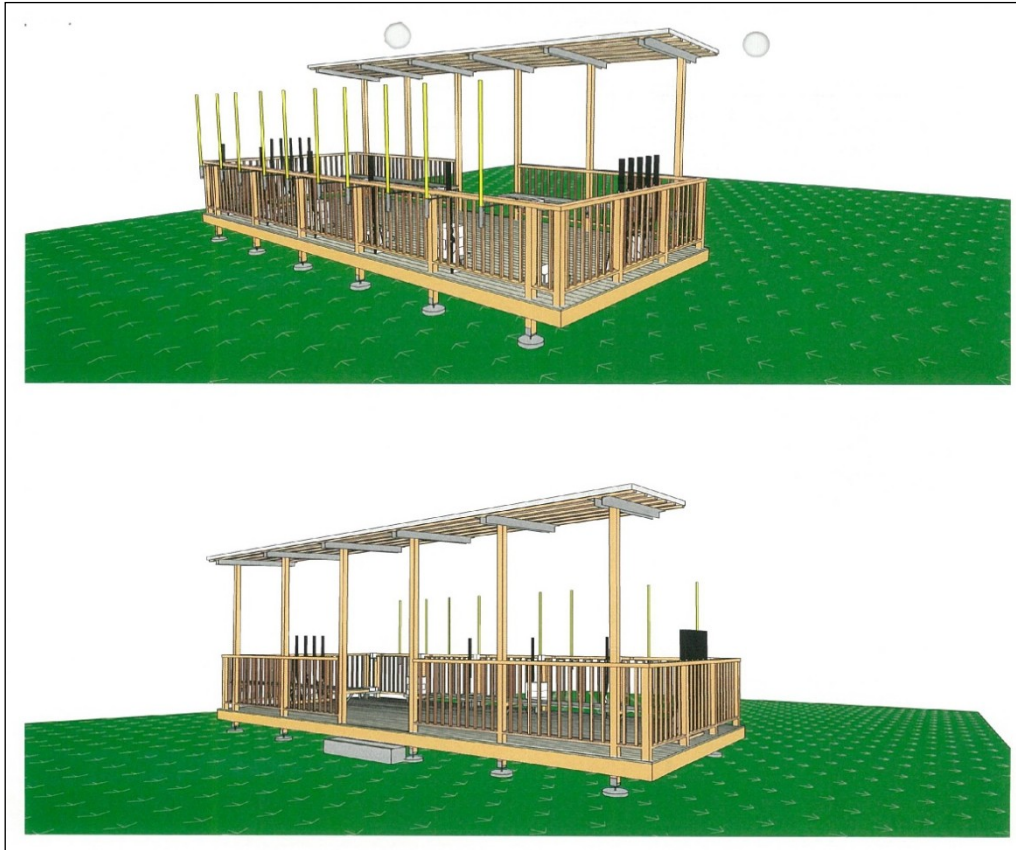
Station 1, including clay launcher



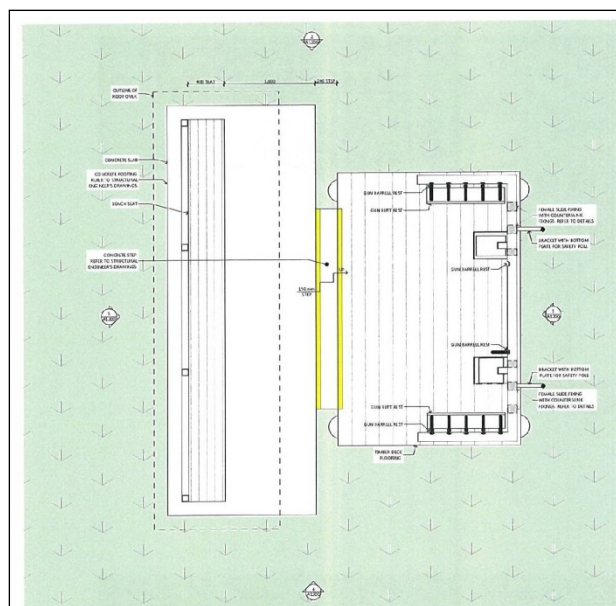


Station 2

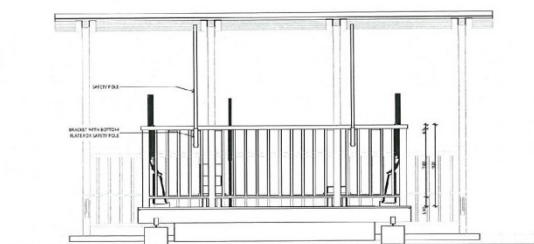




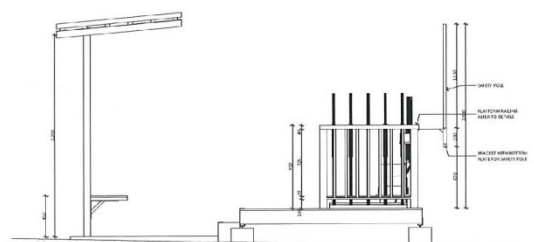
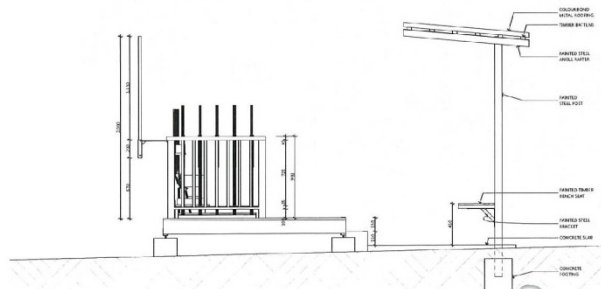
Stations 3, 4 and 5



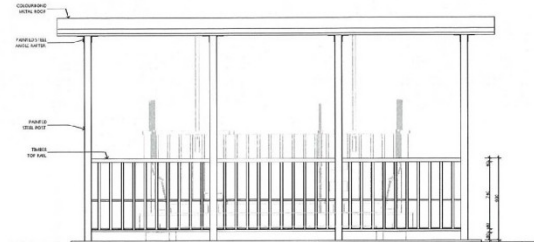
1 FLOOR PLAN - SINGLE STATION



3 ELEVATION 2
SCALE 1/8"


ELEVATION 3

 ELEVATION 1



5 ELEVATION 4
1044C-10



It is anticipated that groups of 5 to 20 shooters will use the range at any one time. The range is open to members of the Nioa gun club and their guests. It has been indicated that the members of the gun club are effectively the owners of the property and their immediate families.

Stations 1 and 2 are a multi station, i.e. can be used by more than one person at a time, whereas, Stations 3, 4 and 5 are single stations. Station 1 will also include the clay target launchers. The stations are constructed on elevated stumps, from timber and iron.

The shooting range is for members and their invited (licenced) guests only and will be used approximately once per month, although it has been indicated that practice could occur on several additional days during the month. Practice sessions are usually for one hour at a time. The operation hours of the range would be 9.00 am to 6.00 pm, seven days a week.

The range will utilise Category A, B, C shotguns, with a shooting size of 7, 7½, 8 and 9.

The use of Talgai Homestead for tourist accommodation has ceased.

Referral

The proposed development required referral to the Department of State Development, Infrastructure and Planning (DSDIP) in relation to the following reasons:

- Queensland Heritage Place – Development on a Queensland heritage place.
- Strategic Cropping Land – MCU on a lot $\geq 5\text{ha}$, and the footprint for the use is wholly or partly on SCL or potential SCL and more than 750m²
- MCU where any part of the land is within 25 metres of a State-controlled road.

The DSDIP requires conditions to be attached to any approval.

Submissions

Three submissions were received to the application. **A copy of the submissions has been forwarded separately to Councillors.** The issues raised by the submitters are addressed below.

Impact on Amenity

- A submitter within the vicinity of the proposed development has operated a horse breeding and training business for the past 10 years. A crucial aspect of the business is the training of young and seasoned horses who may be startled and frightened by the sudden noise which could cause injury to the horse and rider. We have always strived to maintain a safe working environment for riders on the property and the proposed use threatens this element of our business.
- There is limited detail about the noise levels relative to the shooting activity. The figures quoted for noise levels of passing trucks suggest a greater noise level than the gunshots. It should be noted that the passing traffic is sporadic compared to the continual and likely prolonged periods of gunshot noise that could be expected from a rifle range.
- There does not appear to be any indication of restricted days and hours for use of the shooting range on weekends or public holidays. There are concerns if it becomes a seven days a week, 9.00 am to 5.00 pm operation.

It is anticipated that the facility would be more popular on weekends and public holidays, creating greater noise levels and impact on the local community.

- Two adjoining properties have dog kennels, which with the additional noise, may cause the dogs to become unsettled and bark more, along with other dogs in the area.
- The neighbourhood is very good, and it would be a concern for friction and animosity to arise as a result of noise. This area is a quiet and peaceful area, and an excellent place to live.

The applicant's consultant has provided the following response:

In relation to the submissions from 12 and 15 Sprotts Road, Ellinthorp, we note that this property is on the other side of the railway line, 500m away. Between the shooting range and this property is bush and the shooting is facing away from this property.

In relation to the submission from 101 Glenbuckie Road, Talgai, we note that this property is approximately 3.3 kilometres away. Between the shooting range and this property is bush and the shooting is facing away from this property.

In relation to the acoustic levels previously mentioned, we note that these levels were taken at the boundary with the noise source facing the measuring device. The acoustic levels behind the noise source are significantly lower than those previously outlined and they are to be considered a worst case.

As previously mentioned, ambient noise was measures at 68-75 db, gunshots at 82-85 db, passing cars at 91-95 db, and a passing truck at 110 db.

On the basis of the above, we consider that the sound levels at the boundary of the site will be appropriate for the locality.

Comment: The matters relating to the potential impact on the amenity, in particular noise will be addressed in more detail later in the report.

It should be noted that, all outdoor shooting ranges must comply with Section 440ZC of the *Environmental Protection Act*, as it can be used to investigate complaints, should any arise.

Consultation with the local community

- There has been no liaison with the local residents or attempts to better inform residents of the potential impact of the proposed use on the local community.

Comment: Three properly made submission were received. The Public notification was conducted in accordance with the *Sustainable Planning Act 2009*. The public notification requirements, which were complied with, are:

- (a) *Publish a notice at least once in a local newspaper; AND*
- (b) *Place a notice on the road frontages of the land, including frontages with unmade; AND*
- (c) *Give written notice to all adjoining landowners. (Details of the adjoining landowners are provided for your information. Please note that these details may not be current. These details are provided for your information only. It is the applicant's responsibility to identify all owners of adjoining land.)*

There are no requirements for additional community consultation.

Threat to wildlife

- There is concern about the wildlife in the area. There are koalas, green parrots, king parrots, lorikeets, and other birds within close proximity to the shooting range.

Comment: The proposal does not include the removal of any trees from the site.

Koala populations in Queensland, New South Wales and the Australia Capital Territory have recently been listed as vulnerable under the *Environmental Protection and Biodiversity Conservation Act* (EPC Act). This means that if any action is likely to have a significant impact on the koala, the action must be referred to the Federal Environment Minister.

Advice was sought from the Department of Environment regarding the likelihood of the proposed development having an impact on the koala population. It was advised that it is unlikely that a referral under the EPBC Act will be required, as the proposal itself is unlikely to impact on an important population of Koalas, given the frequency of the use.

Assessment against the Planning Scheme

This application required assessment against the Rural zone code, the Sporting and recreation facility code, the Carparking and loading code, the Landscaping code, the Outdoor lighting code, the Physical infrastructure code, the Biodiversity areas overlay code, the Bushfire hazard overlay code, the Flood hazard overlay code, and the Heritage overlay code.

Rural zone code

The purpose of the Rural zone is to:

- *Provide opportunities for non-rural uses that are compatible with agriculture, the environment and the landscape character of the rural area where they do not compromise the long term use of the land for rural purposes; and*

With the Council's purpose for the zone to be:

- (e) *Protect the landscape character and its associated visual and scenic amenity by ensuring that development is sensitive and responsive to the scenic amenity of the area, maintenance of vegetation cover in significant areas, and control of signage.*
- (f) *Minimise the potential for conflict between rural uses and other uses.*
- (g) *Provide opportunities for diversification to support on going economic viability through pursuit of new markets and industries associated with rural production or the natural environment. Encouragement will be given to activities that complement or value-add to existing rural activities and do not conflict with natural resource value or nearby rural activities.*
- (j) *Provide for tourism uses associated with surrounding rural activities or within localities with environmental values where such uses do not give rise to conflicts which could prejudice the existing economic activity in the area or impact on natural resources, environment or landscape character.*

These purposes are achieved through the following overall outcomes:

- (viii) *Non-rural uses including tourist uses and industries to value add to rural enterprises:*
 - a. *are located, designed, oriented, constructed and operated to minimise impact on existing rural uses and are buffered from productive land; and*

- b. *do not alienate good quality agricultural land, strategic cropping land or potential strategic cropping land; and*
- c. *are located on cleared land to avoid the need for additional clearing of vegetation; and*
- d. *are designed to minimise environmental impacts; and*
- e. *are located, designed, oriented, constructed and operated to avoid hazards such as bushfire, landslip and flood; and*
- f. *are accessed by roads that are of an adequate standard for the traffic generated by the use.*

There are concerns with regards to the potential impact on the amenity of the area as a result of the proposed development, particularly with regards to noise nuisance.

The proposed development complies with the Code with regards to Access, Conservation of good quality agricultural land, Conservation of rural land.

In relation to General, Amenity, public health and safety, and Scenic amenity the Performance outcomes state as follows:

- PO1 The rural or natural environment character of the land is retained. Uses established in the Rural zone do not conflict with rural land uses or the natural, scenic and community values of the area.
- PO6 All uses are located, designed, oriented and constructed to minimise noise, dust, odour or other nuisance from existing lawful uses including rural and industry uses.
- PO7 All uses are located, designed, oriented and constructed to minimise nuisance caused by noise, vibration and dust emissions generated by the State controlled road and rail network.
- PO8 Development is sensitive and responsive to the scenic amenity of the area. The appearance and siting of buildings, other structures, carparking areas or signage is compatible with the scenic character of the area, the design of any nearby structures and is respectful and sympathetic to any Local heritage place.

As previously detailed, the built infrastructure equates to five stations, ranging in size from 19.56 square metres to 32.35 square metres in area. The stations are constructed on elevated stumps, from timber and iron. The stations will be setback from the road frontages by approximately 525 metres from Dalrymple Creek Road, and 575 metres from Ellinthorp-Hendon Road. It is proposed that the rural use of the land will continue.

Given the scale and setbacks of the built infrastructure, there will be minimal impact on the scenic amenity and character of the rural land. There is no building work proposed to the Talgai Homestead as a result of the proposed development.

The property is within both the Alluvial plains and the Basalt quality grazing precincts. All of the built infrastructure will be within the Basalt quality grazing precinct, however the "danger area" will be over the Alluvial plains precinct.

The proposed development will not result in the reduction of the land which is currently used for cultivation. There will be no clearing of trees as a result of the proposed development.

Given the small amount of built infrastructure, the visibility from Dalrymple Creek Road will be minor.

The danger area for such a shooting range is 205 metres. Therefore the use is setback approximately 525 metres from Dalrymple Creek Road, 575 metres from Ellinthorp-Hendon Road, and 215 metres from Dalrymple Creek. The "danger area" from Station 5 would be setback approximately 330 metres from Dalrymple Creek Road, and the "danger area" for Station 1 touches the border of Dalrymple Creek.

In relation to noise, the applicant has provided the following information:

Ambient noise was measured at 68-75db, gunshots at 82-85db, passing cars at 91-95db and a passing truck at 110db.

In relation to noise, the Senior Environmental Health Officer has provided the following response:

The most significant impact on the environment and amenity of the surrounding area from the proposed development will be from noise generated from the shooting range. Whilst information was requested from the applicant on noise levels associated with the activity, the information that has been provided is inadequate to conduct a noise assessment and determine the impact from the noise from the activity on the surrounding environment.

Noise levels were provided for the ambient noise, gunshots, passing cars and a passing truck at the road adjacent to the proposed range site. However, the following information was not provided for these noise levels, and therefore they cannot be used to undertake an assessment of the potential impact of the activity:

- The noise descriptor, frequency weighting or time weighting;
- The measurement location (no information of which adjacent road or of the location along the road), time of monitoring, or weather conditions at the time.
- Whether any adjustment was made for impulsive noise, due to the nature of gunshots.
- The model of sound level meter used and when it was calibrated.

Three submissions against the application were received, primarily raising concerns about noise emissions from the proposed activity. The applicant has stated the shooting range is facing away from these properties, and that there is bush between the shooting range and the properties. Whilst the shooting range is facing away from the submitter's properties, there are no enclosures or barriers at the shooting stations, so there will be minimal reduction in noise levels from the design of the stations in any direction. In addition, dense vegetation only provides a small amount of sound attenuation, dependent on the width of the vegetation. Finally, there is another resident approximately 600 metres to the south of the proposed activity, upon which the impact of the activity also needs to be considered.

Section 440ZC of the *Environmental Protection Act 1994* has noise standards for existing outdoor shooting ranges. It is important to note that the noise standards are primarily used for assessing complaints against existing shooting ranges. Shooting range noise has a very distinctive impact due to its short sharp impulse sound. In order to minimise the impact on the existing community of the new shooting range, the noise level that will be required to be achieved is 95dB Z Peak Hold at the Ellinthorp-Hendon Road and Dalrymple Creek Road boundaries of the property, which are in proximity to the nearest sensitive receptors.

The information provided by the applicant does not adequately address the potential noise impact from the activity. Therefore, the approval will be conditioned that prior to the use of the site as a shooting range, a report on the noise emissions and sound attenuation measures required to achieve a noise level no greater than 95dB Z Peak Hold at the Ellinthorp-Hendon Road and Dalrymple Creek Road boundaries of the property, must be prepared by a suitably qualified person, and submitted for approval by the Manager Environmental Services. Any design or other measures required to be implemented to achieve this noise level must be implemented prior to the use commencing.

In addition, limits on operational hours, frequency of use, notification of the activity occurring, complaint management and number of people using the range at any one time, will be conditioned to minimise the impact of the activity on the surrounding environment.

Sport and recreation facilities code

The proposed development complies with the Code with regards to Visual amenity, Light emissions, Access and traffic, Shade and dust, Waste, Flood, Environment, and Infrastructure.

In relation to Visual amenity, a landscaped setback of at least 6 metres wide is to be provided adjacent to all road frontages. The associated Performance outcome states as follows:

PO1 Development complements the style, scale and character of existing uses in the street and neighbourhood and contributes positively to the streetscape.

Given the size and location of the site, it is not considered appropriate to required landscaping to be provided. All existing trees on the site are to be retained and the buildings will not be visible

from Dalrymple Creek Road or Ellinthorp-Hendon Road. It is therefore considered that the proposal meets the Performance outcome.

With regards to Amenity, the Performance outcome states as follows:

PO12 The use does not result in unacceptable impacts on the amenity of the surrounding area.

As previously discussed, given the scale and setbacks of the built infrastructure, there will be minimal impact on the scenic amenity and character of the rural land

The largest impact associated with the development will be noise from gun shots. The use of the range should not create a noise level greater than 95 dB Z Peak Hold, at the Ellinthorp-Hendon road and Dalrymple Creek Road boundaries. .

Carparking and loading code

For Outdoor sport and recreation, the Code stipulates 20 parking spaces be provided per playing field, however this requirements is not useful in the case of a rifle range.

There has been no indication given on the number of members of the club, however the applicant suggests that there will be between 5 and 20 persons using the range at any one time.

There is adequate carparking spaces on site to accommodate vehicles associated with the proposed use. The carparking forms part of that previously used in association with the tourist accommodation. The existing carparking is considered adequate.

Landscaping code

Given the size and location of the site, it is not considered appropriate to required landscaping to be provided. All existing trees on the site are to be retained and the buildings will not be visible from Dalrymple Creek Road or Ellinthorp-Hendon Road.

Domestic scale landscaping is provided within the vicinity of the tourist accommodation.

The maintenance of the existing rural character of the area will achieve the intent of the Code.

Outdoor lighting code

Any approval can be conditioned to ensure there is no lighting provided as part of the proposed development.

Physical infrastructure code

The applicant has indicated that the existing toilet and potable water facilities located at the homestead will be available for members and licensed guests of the gun club.

Biodiversity areas overlay code, and Bushfire hazard overlay code

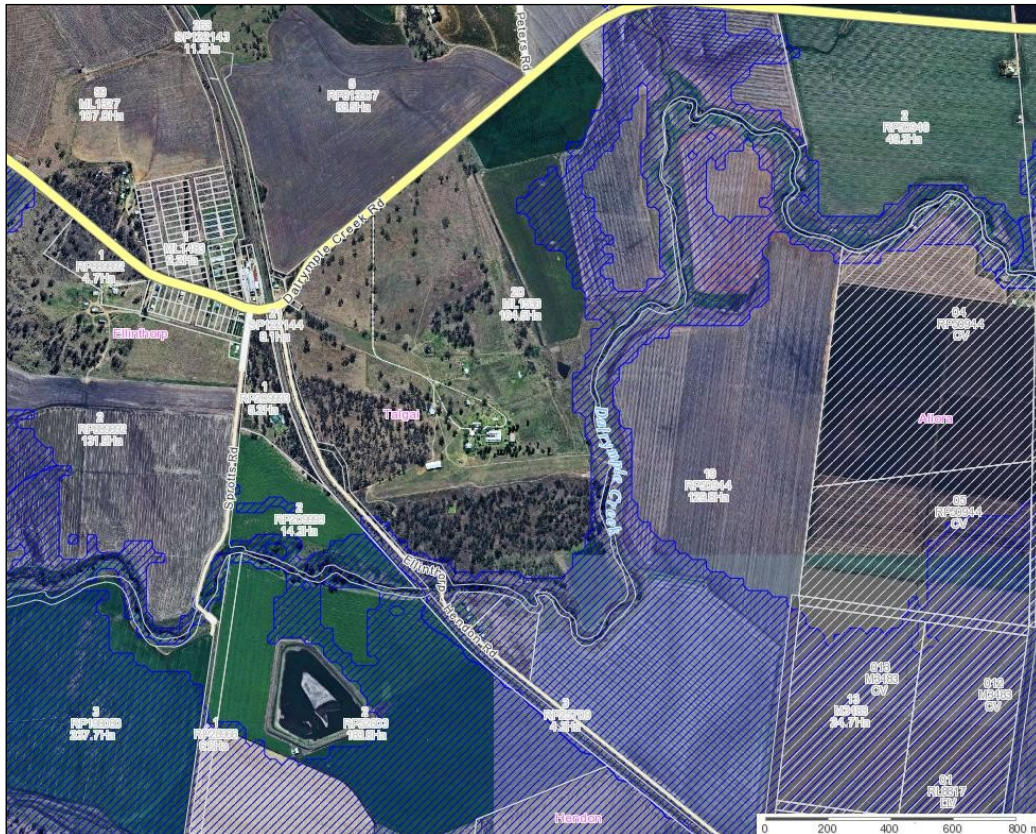
The south-western area is identified as being within the Biodiversity areas overlay and the Bushfire hazard overlay.

As there is no physical development proposed in this part of the site, the proposal complies with the overlay codes.

Flood hazard overlay code

The area along Dalrymple Creek is identified as being within the Flood hazard overlay.

None of the stations are located within the Flood hazard overlay, however parts of the “danger area” will be within the overlay area. .



The Code requires developments to be sited and laid out such that it responds to the potential for flooding, and maintains personal safety at all times. As all of the stations and driveways are not within the Flood hazard overlay, it is considered that the safety is maintained.

Heritage overlay code

Talgai Homestead is included on the State heritage register (Listing No. 600006) and the Local Heritage Register (Listing No. 257).

The proposed development will not result in any building works to Talgai Homestead. The proposed development involves the construction of additional driveways and five station structures. Station 1 is the closest to the existing Talgai Homestead, at approximately 90 metres.

Given the nature of the use and the location of the stations, there will be no adverse impact on the heritage significance of the Homestead.

Adopted Infrastructure Charges

Outdoor sport and recreation is defined as a Specialised use for the purpose of Adopted infrastructure charges, and the charge is to be determined at the time of assessment.

The only networks applicable to this application are roads and parks.

Development Type	Network	Rate	Proposed	Charge
Specialised uses	Roads and Parks	\$70 per square metres (@ 30%)	115.48 square metres	\$2,425.00
TOTAL:				\$2,425.00

The five shooting stations have a combined area of 115.48 square metres. The Adopted Infrastructure Charges for Indoor Sport and Recreation facility of \$70 per square metres of GFA is used to determine an infrastructure charge.

The adopted infrastructure charge is payable prior to Council the change of use of the land happening in accordance with Section 648H of the *Sustainable Planning Act 2009*.

Recommendation

THAT the application for a Material Change of Use for the purpose of Outdoor sport and recreation (Shooting range) on land at 681 Dalrymple Creek Road, Talgai, described as Lot 20 ML1536, Parish of Allora & Lot 6 RP50944, Parish of Dalrymple, County of Merivale, be approved subject to the following conditions:

Schedule 1 - Southern Downs Regional Council Conditions

Approved Plans

1. The development of the site is to be generally in accordance with the following proposal plans submitted with the application, and subject to the final development being amended in accordance with the conditions of this approval.

Plan Name	Plan No.	Date
Site Plan	133048 - A0002/P2, Sheet 3 of 26	8 November 2013
Site Plan - Shooting Station Locations	133048 - A0002/P2, Sheet 4 of 26	8 November 2013
Floor Plan - Multi Station (2)	133048 - A1207/P1, Sheet 9 of 23	30 October 2013
Elevations - Multi Station 1 (2)	133048 - A1203/P2, Sheet 14 of 23	30 October 2013
Elevations - Multi Station 2 (2)	133048 - A1204/P1, Sheet 15 of 23	30 October 2013
3D views 2 - Multi Station (2)	133048 - A6003/P1, Sheet 22 of 23	30 October 2013
Floor Plan - Single Station (3, 4 & 5)	133048 - A1200/P2, Sheet 2 of 16	29 October 2013
Floor Plan - Multi Station (1)	133048 - A1203/P1, Sheet 5 of 16	29 October 2013
Floor Plan - Multi Station (1) - Clay Target Launcher Enclosure	133048 - A1204/P1, Sheet 6 of 16	29 October 2013
Elevations - Multi Station 1 (1)	133048 - A2101/P2, Sheet 9 of 16	29 October 2013
Elevations - Multi Station 2 (1)	133048 - A2102/P2, Sheet 10 of 16	29 October 2013
3D Views 1 - Single Station (3, 4 & 5)	133048 - A6001/P2, Sheet 14 of 16	29 October 2013
3D Views 2 - Multi Station (1)	133048 - A6002/P1, Sheet 15 of 16	29 October 2013

Land Use and Planning Controls

2. The sporting clay range must not be used more than five (5) days a month, including practice days.
3. The sporting clay range shall operate only between the hours of 9.00am to 6.00pm.
4. The type of firearms to be used at the sporting clay range is restricted to Category A, B, C shotguns, with a shooting size of 7, 7½, 8 and 9. Any future proposal to use other types of firearms will be subject to a further development application and subsequent approval.
5. The maximum number of clay shooters using the range on any one day must not exceed 20 shooters.
6. Approval must be obtained for a range for weapons target shooting in accordance with the *Weapons Act 1990*.
7. Signs/flags are to be erected around the perimeter of the sporting clay range warning of potential danger.
8. A sign is to be erected at the main entrance to the property from Dalrymple Creek Road which indicates if the sporting clay range is in operation on that particular day, in the same location as the red flag. The sign is to be clearly visible from Dalrymple Creek Road.

Building and Site Design

9. The colours and materials of the stations are to be in accordance with the heritage character of the

area.

10. A copy of the Form 21 (Final Inspection Certificate) issued for the building works is to be provided to Council prior to the use commencing. (See advisory note below.)

Amenity and Environmental Controls

11. Prior to the use of the site commencing, a **report on noise emissions and sound attenuation measures** required to achieve a noise level no greater than 95 dB Z Peak Hold at the Ellinthorp-Hendon Road and Dalrymple Creek Road boundaries of the property, is to be prepared by a suitable qualified person and submitted to and approved by the Manager Environmental Services.
 - (a) The report is to clearly detail the background noise levels, the noise levels during operation of the activity, and any recommended mitigation measures.
 - (b) Any design or other measures recommended in the approved report to overcome potential noise impacts associated with the development are to be implemented in accordance with the approved report prior to the use commencing.
12. No trees are to be removed as a consequence of the development.
13. The use of the land for a sporting clay range must not adversely impact on native wildlife.
14. All wastes are to be suitably collected and disposed of so as not to adversely impact on the environment.
15. Advertising Devices relating to the sporting clay range may **only** be erected on the subject land, i.e. Lot 20 ML1536 and Lot 19 RP50944. The location, size, type and content of any advertising sign or device located on the land is to be compatible with the rural and heritage character of the surrounding area. No advertising signs or devices are to be located on any other land, unless all applicable approvals are obtained under the Planning Scheme and the relevant local laws. No advertising signs or devices are to be located within the road reserve.
16. No lighting devices are to be erected in association with the use of the sporting clay range.

Car Parking and Vehicle Access

17. The existing driveway and carparking areas are to be continually maintained to provide all weather access.

Adopted Infrastructure Charges Notice

18. Payment is to be made to Council in accordance with the Adopted Infrastructure Charges Notice attached to the decision notice.

Advisory Notes

- (i) Unless otherwise stated, all conditions of this approval are to be complied with to the satisfaction of the Director Planning and Environment, prior to the use commencing, and then compliance maintained at all times while the use continues.
- (ii) Any proposal to increase the scale or intensity of the use on the subject land, that is assessable development under the Planning Scheme, would be subject to a separate application for assessment in accordance with the *Sustainable Planning Act 2009* and would have to comply with the requirements of the Planning Scheme.
- (iii) If noise complaints are received by Council relating to the proposed activity, Council may require monitoring to be undertaken and reported by a suitably qualified person, to demonstrate compliance by the operator. The report is to clearly detail the background noise levels, the noise levels during operation of the activity, and any recommended mitigation measures. The resulting monitoring report shall be provided to Council for approval. If required by Council, proposed mitigation measures are to be implemented.
- (iv) **Building Approval is to be obtained** in accordance with the *Sustainable Planning Act 2009* for the proposed building work. The building application must be submitted to a Building Certifier with the appropriate **forms, plans and fees** associated with this application. The building plans are to accord with the plans approved in this approval. The building is to be constructed in accordance with the Building Approval prior to the commencement of the use. **A Form 21 (Final Inspection Certificate) must be issued for the building works prior to the use commencing.**
- (v) No clearing of remnant vegetation or regulated regrowth vegetation is to occur under this approval. A

Development Permit for Operational Works must be obtained from the Department of Environment and Resource Management for the clearing of any remnant vegetation, unless exempt under Schedule 24 of the *Sustainable Planning Act 2009*.

Aboriginal Cultural Heritage

- (vi) All reasonable and practicable measures must be taken to ensure that no harm is caused to Aboriginal cultural heritage (the “cultural heritage duty of care”). The cultural heritage duty of care is met if the development is conducted in accordance with gazetted cultural heritage duty of care guidelines. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsima.qld.gov.au

Schedule 2 – Department of State Development, Infrastructure and Planning conditions as a Concurrence agency

Our reference: SDA-1213-007060
 Your reference: AMD:AMD/MCU\01489

Attachment 1—Conditions to be imposed

No.	Conditions	Condition timing
Strategic Cropping Land (SCL)		
1.	The location of the new road, shooting stations (x5) and arcs of fire (x5) associated with the development application must remain consistent with that identified on the plan of development titled 'Talgai Sporting Clay Range' prepared by ARTAS Architects, drawing number A0003/P2, dated 15 January 2014.	At all times.
2.	Impacts on land including ammunition, lead pellets, plastic wads, shell casings, rubbish, arcs of fire and targets associated with the shooting range operation, must be administered in accordance with the: <ul style="list-style-type: none"> ○ Site Based Management Plan titled 'Nioa Gun Club – Talgai Homestead', reference4 EMP-001, dated 26 February 2014; and the ○ Range Standing Orders, reference RSO-001 dated 15 November 2013. 	At all times.
3.	In the event the shooting range ceases operation: <ul style="list-style-type: none"> (a) Undertake remediation (if required) to show the land is not contaminated; and (b) Ensure the remediation that is undertaken to the site must minimise the impact on the land and ensure cropping could occur on the site. (c) Ensure any crops will not have unsafe (as per food safety standards) levels of contamination eg: lead, post the remediation actions. 	At all times.
Heritage		
4.	If archaeological artefact is exposed during the construction of the loop road please informs Regional Cultural Heritage Coordinator (Manager), Southern Region, EHP in writing as <i>per section 89 of the Queensland Heritage Act 1992</i> .	During the construction phase of the loop access road.
5.	Inform the Regional Cultural Heritage Coordinator (Manager), Southern Region, EHP in writing, within 10 working days of the completion, that the development authorised under this permit is complete. Please state: <ul style="list-style-type: none"> • the location; • name of the registered place; • permit number and; • the condition number this report is being made under. 	Post construction.

Our reference: SDA-1213-007060
Your reference: AMD:AMD/MCU\01489

Attachment 2—Reasons for decision to impose conditions

The reasons for this decision are:

- A result of the development complying with the State Development Assessment Provisions (SDAP) Module 6.1.1 & 6.1.2.
- The permanent impacts will be limited to only what is necessary to establish the shooting range and temporary impacts will be fully restored within 50 years of the development commencing.
- To ensure that the cultural heritage values of the place are appropriately recognised and managed.

Findings on material questions of fact

- A technical assessment of this application has found that the SDAP Module 6 performance objectives can be satisfied by the addition of the recommended conditions.

Evidence or other material on which the findings were based


- Common material provided with the application
- Strategic Cropping Land Trigger mapping
- SDAP published by DSDIP
- *Sustainable Planning Act 2009*
- Sustainable Planning Regulation 2009

Attachments

1. Submission received to application (Excluded from agenda - Provided under separate cover)[View](#)
2. Submission received to application (Excluded from agenda - Provided under separate cover)[View](#)
3. Submission received to application (Excluded from agenda - Provided under separate cover)[View](#)

10.8 Reconfiguration of Lot - R Munroe, 184 Warner Street, Rosenthal Heights

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Senior Planning Officer	File Ref: RC\01112 & MCU\01087

APPLICANT:	Ron Munroe
OWNER:	Dalmally Pty Ltd
ADDRESS:	184 Warner Street, Rosenthal Heights
RPD:	Lot 3 RP886419, Parish of Warwick, County of Merivale
ZONE:	Rural
LAND AREA:	21.3 hectares
PROPOSAL:	Reconfiguration of Lot - Subdivision of one lot into 43 Lots Material Change of Use - Rural Residential Development
LEVEL ASSESSMENT:	OF Impact
SUBMITTERS:	Four properly made submissions, and one late petition
REFERRALS:	Department of Transport & Main Roads

Recommendation Summary

THAT the application for Negotiated Decision in relation to the Development Approval dated on 27 February 2014 for the Rural Residential Subdivision on land at 184 Warner Street, Rosenthal Heights, described as Lot 3 RP886419, Parish of Warwick, County of Merivale, be approved in part only and the Adopted Infrastructure Charges be amended.

Report

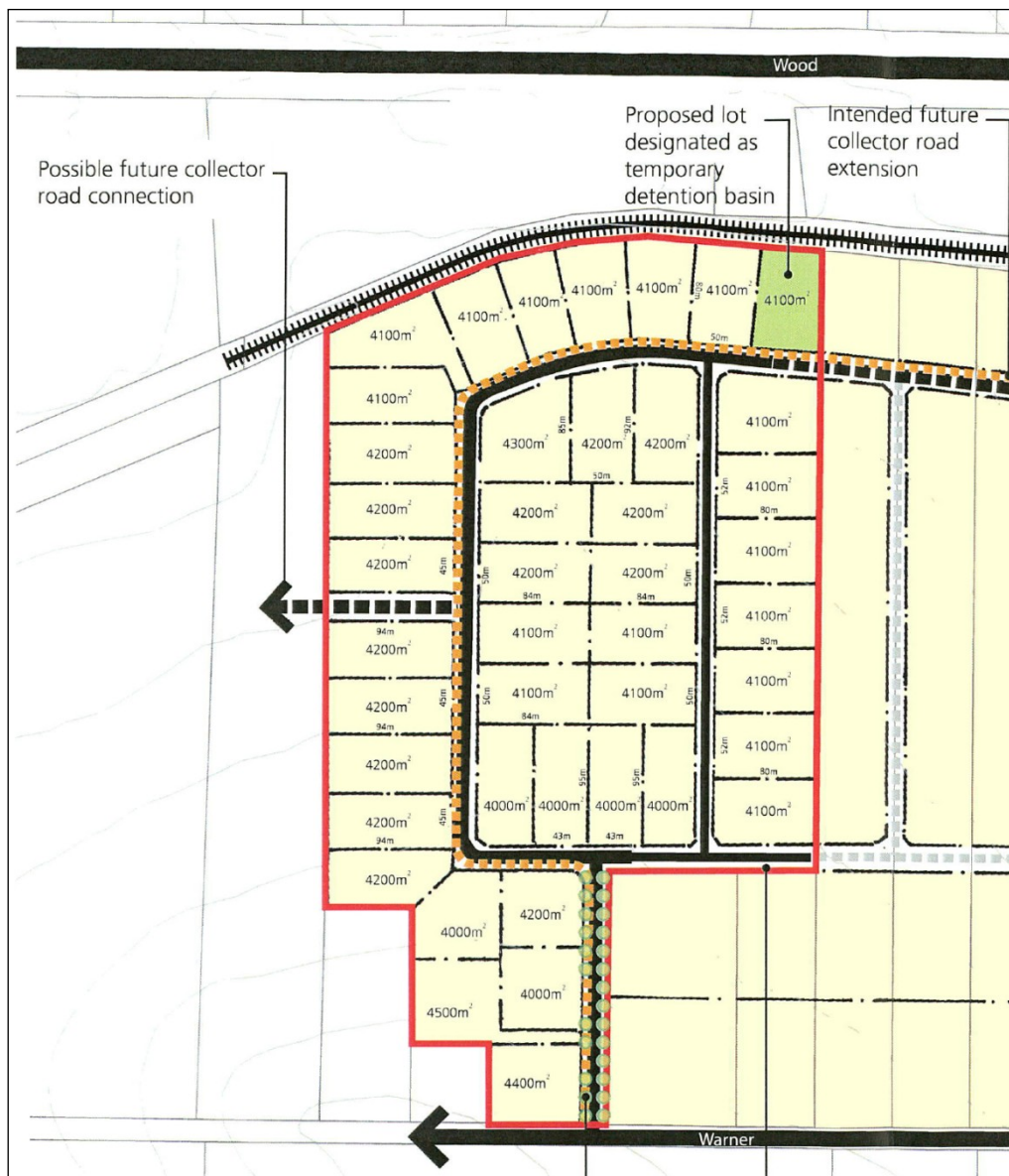
Background

A Development Approval was issued on 27 February 2014 for the Rural Residential Subdivision of land at 184 Warner Street, Rosenthal Heights, described as Lot 3 RP886419, Parish of Warwick, County of Merivale.

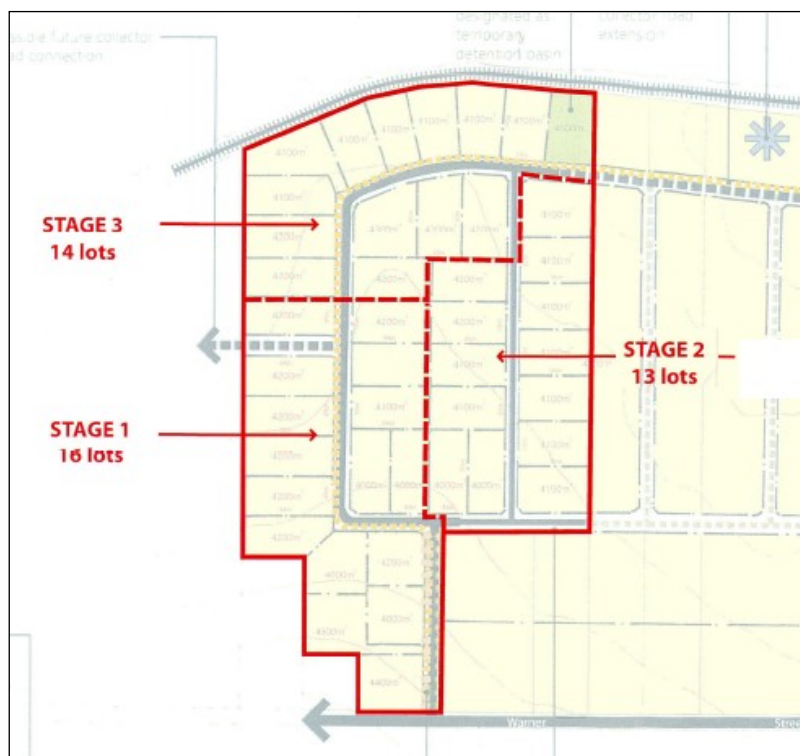


The subject site is located to the west of Warwick City. The land has frontage to Warner Street. There is a dwelling on the land, and a 1150 SPU (Standard Pig Unit) piggery on the site.

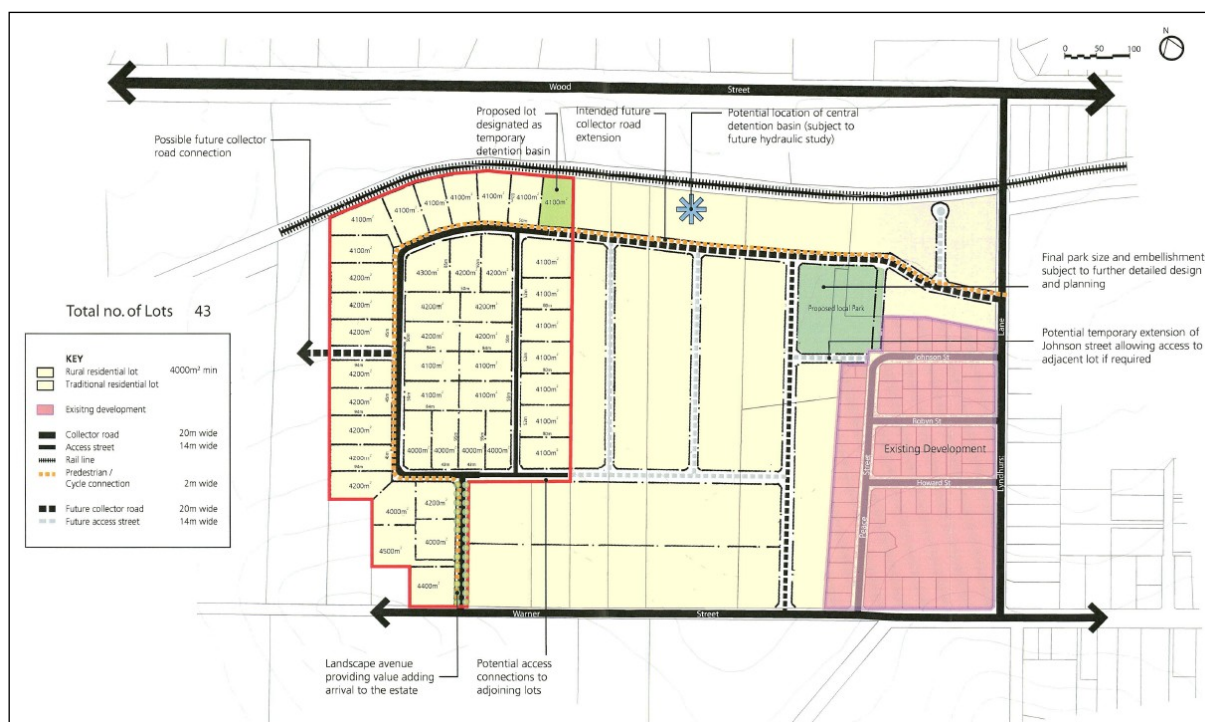
The applicant proposes to subdivide the land into 43 lots ranging in size from 4000 square metres to 4500 square metres.



The development is to proceed in three stages as follows:



The applicant has provided a further plan showing how the land to the east of the site may be developed.



The proposal plan shows a temporary detention basin located within the north-eastern corner of the site. The applicant intends to retain this land as a freehold lot with a drainage easement over the land in favour of Council for the duration the land is needed for drainage purposes. When another detention basin is established to service the larger catchment, the easement will be extinguished. Once the easement and drainage infrastructure are removed, the land will be available for residential purposes.

A request has now been received for a negotiated decision in relation to the approval.

Report

The applicant has requested Council to review Conditions 13 and 24 of Schedule 1 of the Development Permit.

Condition 13

13. *Warner Street, from the Lyndhurst Lane intersection to the western boundary of the land, is to be upgraded to a bitumen sealed road with a minimum width of 6.0 metres. These works are to include stormwater drainage. Entrance roadworks, including turning lane, are required unless otherwise approved by the Director Engineering Services at the time the operational works application for the first stage of the development is submitted to Council.*

The applicant's consultant has provided the following justification:

Condition 13 requires my client to upgrade Warner Street from the Lyndhurst Lane intersection to the western boundary of the land to a bitumen seal standard with a minimum width of six (6) metres. It also requires associated stormwater drainage and entrance works.

While we note that the required upgrade of Warner Street is in part necessitated by the additional traffic generated by the proposed development, we also note that the need for the road to be upgraded is equally a consequence of the following:

- The existing standard and state of repair of this section of Warner Street which is in need of upgrading and maintenance in conjunction with existing traffic flows; and*
- The additional traffic demand that will ultimately be generated by the broader precinct of land zoned Rural Residential under the new Southern Downs Regional Planning Scheme (inclusive of the subject land).*

Accordingly my client is seeking the opportunity pursuant to section 660 of the Sustainable Planning Act 2009 to negotiate and enter into an Infrastructure agreement with the Southern Downs Regional Council detailing obligations and arrangements for infrastructure provision and/or contributions levied in respect of the approved development.

In this regard we contend that this condition should be amended to countenance the possibility that alternate works and contribution arrangements may be put in place as part of any ensuing Infrastructure Agreement reached between my client and the Council.

Condition 24

24. *Payment is to be made to Council in accordance with the Adopted Infrastructure Charges Notice attached to the decision notice.*

The applicant's consultant has provided the following justification:

Condition 24 requires payment of infrastructure contributions in accordance with the Adopted Infrastructure Charges Notice attached to the Decision Notice.

In accordance with the representations outlined in respect of Condition 13, my client intends to enter into an Infrastructure agreement with the Southern Downs Regional Council detailing obligations and arrangements for infrastructure provision and/or contributions levied in respect of the approved development.

In this regard we contend that this condition should be amended to countenance the possibility that alternate works and contribution arrangements may be put in place as part of any ensuing Infrastructure Agreement reached between my client and the Council.

Council's Engineering Services department has indicated that there is no funding available in the budget to contribute to such roadworks and the upgrade of Warner Street is not in Council's ten year capital program.

It is recommended that as the developer is responsible for the upgrade of Warner Street to a 6.0 metre bitumen seal, which is external to the development, that the Adopted Infrastructure Charges notice be amended to remove the road network charge. It is estimated that the charge would help

offset the actual construction of the works required. The amount of the Adopted Infrastructure Charges would reduce by \$86,000. The Adopted Infrastructure Charges should be amended as follows:

Development Type	Network	Rate	Proposed	Credit	Charge
Subdivision - rural residential	Park, water, stormwater	45% of \$10,000/lot	43 lots (@ \$4,500)	1 lot (@ \$6,500)	\$187,000
TOTAL:					\$187,000

It is an option for Council to enter into an Infrastructure Agreement, whereby Council pays no cost toward the infrastructure work, but the developer would gain piecemeal payback as other developments occur along this section of Warner Street. In this instance there would be no recommended reduction in the Adopted Infrastructure Charges. Generally such an Infrastructure Agreement can be timely and costly for all parties to establish, and then to administer into the future.

Conclusion

The applicant has requested Council to review the conditions relating to the upgrade of Warner Street, from the Lyndhurst Lane intersection to the western boundary of the land, and a subsequent amendment to the Adopted Infrastructure Charges payable.

As the road works are not included in Council's capital works program, it is considered that the most appropriate option is to remove the road network charge from the Adopted Infrastructure Charges notice, and the developer construct the road to the required 6.0 metre width bitumen seal standard. The total Adopted Infrastructure Charges would be reduced by \$86,000. It is estimated that the charge would reduce the actual construction works required.

Recommendation

- A. THAT the application for Negotiated Decision in relation to the Development Approval dated on 27 February 2014 for the Rural Residential Subdivision on land at 184 Warner Street, Rosenthal Heights, described as Lot 3 RP886419, Parish of Warwick, County of Merivale, be approved in part, for the following reason:

Conditions 13 and 24

The works are not included in Council's capital works, and the entering into an Infrastructure Agreement can be timely and costly for all parties to establish, and then to administer into the future. It is considered that the most appropriate option is to remove the road network charge from the Adopted Infrastructure Charges notice, and the developer construct the road to the required 6.0 metre width bitumen seal standard. It is estimated that the charge would reduce the actual construction works required.

- B. THAT the Adopted Infrastructure Charges be amended as follows:

Development Type	Network	Rate	Proposed	Credit	Charge
Subdivision - rural residential	Park, water, stormwater	45% of \$10,000/lot	43 lots (@ \$4,500)	1 lot (@ \$6,500)	\$187,000
TOTAL:					\$187,000

Attachments

Nil


**11. REPORTS OF DEPUTATION OR CONFERENCE & REPORTS FROM DELEGATES
APPOINTED BY COUNCIL TO OTHER BODIES**

Nil

12. NOTICES OF MOTION

12.1 Notice of Motion - Removal of Allora Memorial Park from Parks Consolidation & Rationalisation List

Document Information

 Southern Downs REGIONAL COUNCIL	Report To: General Council Meeting	
	Reporting Officer:	Meeting Date: 29 April 2014
	Chief Executive Officer	File Ref: xxx

Notice of Motion – To Be Moved by Cr Rees

THAT Council remove Allora Memorial Park from the Parks Consolidation & Rationalisation List currently under review by Council.

Comments from the Chief Executive Officer

Nil.

Attachments

1. Notice of Motion from Cr Rees [View](#)

From: Glyn Rees <Glyn.Rees@sdrc.qld.gov.au>
Date: 16 April 2014 1:23:33 pm AEST
To: Andrew Roach <Andrew.Roach@sdrc.qld.gov.au>, Peter Blundell
<Peter.Blundell@sdrc.qld.gov.au>, Councillors <AllCouncillors@sdrc.qld.gov.au>
Subject: Notice of Motion

**To the Chief Executive Officer
Southern Downs Regional Council.**

Dear Sir,

Notice of Motion.

**I wish to have the following motion included in the agenda for the General Meeting of the SDRC,
Tuesday April 29th.**

**"That the Allora Memorial Park be removed from the Parks Consolidation & Rationalisation list
currently under review by Council."**

Regards

**Glyn Rees
COUNCILLOR**

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13. GENERAL BUSINESS

14. CONSIDERATION OF CONFIDENTIAL BUSINESS ITEMS

In accordance with the provisions of Section 275(1) of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public and move 'into Committee' to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

Recommendation

THAT the meeting be closed to the public and move into committee to discuss the following items, which are considered confidential in accordance with Section 275(1) of the *Local Government Regulation 2012*, which permits the meeting to be closed to the public for business relating to the following, as indicated:

14.1 BCS - DRAFT Home Haemodialysis Water Allowance Policy

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(d) of the *Local Government Regulation 2012*, as it contains information relating to rating concessions.

14.2 BCS - Rating Consultation Group Meetings

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.

14.3 BCS - Warwick Indoor Recreational and Aquatic Centre (WIRAC) Review

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

14.4 BCS - Council Swimming Pool Leasing

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(c) of the *Local Government Regulation 2012*, as it contains information relating to the local government budget.

14.5 Supply of Portion of Council's Water Entitlement to an Irrigator

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(e) of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by Southern Downs Regional Council.

14.6 Goomburra Valley Animal Management

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(f) of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving Southern Downs Regional Council.

14.7 Proposed Development in Stanthorpe Industrial Estate

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(h) of the *Local Government Regulation 2012*, as it contains information relating to business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

14.8 Prosecution for Unlawful Use of Land, 18663 Cunningham Highway, Karara

Reason for Confidentiality

This item is considered confidential in accordance with section 275(1)(f) of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving Southern Downs Regional Council.

